

# Northern Coastal Management Program Advisory Committee

**Meeting Date:** Wednesday, 14 December, 2022

**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra

**Time:** 4.00pm

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

## Agenda

### 1. Apologies

### 2. Confirmation of Minutes

- Northern Coastal Management Program Advisory Committee - 28 June 2022 ..... 1

### 3. Declarations of Interest

### 4. Reports

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NC22.5	Notification of Council Resolution.....	6
NC22.6	Open Coast CMP - Project Update .....	8

### 5. General Business

**Membership**

Clr Wells (Chairperson)  
All other Councillors (Non voting members)  
CEO or nominee

Community Representatives:

Claude Domio  
Plaxy Rowe  
John Gould  
Leonie Sinclair

Representative from Government Agencies:

NSW State Emergency Services  
Department of Planning, Environment and Industry (DPIE)  
Local Aboriginal Land Council  
Other relevant Government Agency representatives

Quorum – Three (provided that a minimum of one (1) Councillor as the Chair or Acting chair and two community representatives are present)

Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required.

**Purpose**

The principal objective of the Northern Coastal Management Program Advisory Committee is to assist Shoalhaven City Council in the development and implementation of one or more Coastal Management Program for the northern area of the Council. This will need to be in accordance with the NSW Coastal Management Manual. The north area applies to the following coastal areas and estuaries:

- All Council managed beaches from Seven Mile / Berry Beach to the most northern coastal boundary of the Shoalhaven LGA, to the southern end of Warrain / Currarong Beach
- Shoalhaven River Estuary
- Broughton Creek
- Crookhaven River/Curleys Bay
- Lake Wollumboola
- Shoalhaven Urban and Rural estuaries

**Role of the Committee**

- a) To assist the Council in the development and implementation of the CMPs for the areas relevant to 'Purpose' (see above).
- b) To assist the Council monitoring and assessing the effectiveness of the CMPs during and after their implementation.
- c) To assist the Council by providing input into known coastal event(s) and erosion behaviour; and
- d) Facilitate broader community consultation and participation in coast and estuary management through informing and liaising with member community groups.

# MINUTES OF THE NORTH COASTAL MANAGEMENT PROGRAM ADVISORY COMMITTEE

**Meeting Date:** Tuesday, 28 June 2022  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4.00pm

The following members were present:

Clr John Wells – Chairperson  
Clr Amanda Findley (Remotely)  
Clr Patricia White  
Clr Tonia Gray (Remotely)  
Mr Claude Domio  
Ms Plaxy Rowe – Jerrinja Tribal Representative (Remotely) – arrived 4.04pm  
Ms Leonie Sinclair (Remotely)  
Ms Denise Belling (Remotely) – arrived 4.15pm  
Mr Michael Roberts - Manager - Environmental Services

Others present:

Mr James Ruprai – Director City Development  
Mr Nigel Smith – Coastal Management Program Coordinator  
Mr Christopher Beadle – Water Technology (Remotely)  
Ms Emma Maratea – Rhelm (Remotely)  
Oscar Garratt - Rhelm (Remotely)  
Mr Jason Carson - South East Local Land Services (Remotely)

The meeting was opened by an Acknowledgement to Country by the Chairperson.

## Apologies / Leave of Absence

Apologies were received from Carla Ganassin (DPI Fisheries), John Gould, Matt Dasey (Jervis Bay Marine Park), and Danny Wiecek Department of Planning and Environment DPE).

## Confirmation of the Minutes

**RESOLVED** (Clr White / Claude Domio)

That the Minutes of the North Coastal Management Program Advisory Committee held on Monday 18 October 2021 be confirmed.

CARRIED

## Declarations of Interest

Nil

## REPORTS

### NC22.1 Open Coast CMP – Project Update

HPERM Ref:  
D22/224623

Note: Plaxy Rowe arrived 4.04pm at the beginning of the presentation.

Mr Christopher Beadle – Water Technology provided a presentation in relation to the Coastal Management Program (CMP) for the Shoalhaven Open Coastline and Jervis Bay. The presentation will be distributed to Councillors and Committee Members and covered the following key aspects:

- Overview:
  - 40 Council managed beaches & adjoining headlands
  - Coastal hazard risks to assets & infrastructure
  - Environmental, social, and cultural heritage risks
- Progress Snapshot:
  - Inspections of erosion affected beaches & at-risk infrastructure
  - Engagement with Traditional Owner groups
  - Supplement existing coastal hazard mapping
  - Risk assessment of public assets
  - Beach Rotation as a coastal process on Shoalhaven beaches
  - Natural erosion and recovery cycles
- Stage 3 – Identify & Evaluate Options to address risks – already started
- Stage 4 – Development of the Open Coast CMP and Jervis Bay CMP

Note: Denise Belling arrived at 4.15pm during the presentation.

Council's website dedicated to the CMP: <https://getinvolved.shoalhaven.nsw.gov.au/CMP>

Open Coast and Jervis Bay CMP Video: <https://youtu.be/fuHx6ONZBs>

### Recommendation (Item to be determined under delegated authority)

That the Committee receive the report and presentation on the status of the Open Coast CMP for information.

**RESOLVED** (Clr White / Claude Domio)

That the Committee receive the report and presentation on the status of the Open Coast CMP for information.

CARRIED

**NC22.2 Lower Shoalhaven River CMP - Project Update****HPERM Ref:  
D22/224550**

Ms Emma Maratea – Rhelm provided a presentation in relation to the Lower Shoalhaven River Estuary Coastal Management Program. The presentation will be distributed to Councillors and Members and covered the following key aspects:

- Lower Shoalhaven River CMP:
  - Study Area
  - Scope of works for the CMP
  - Stage 2 vulnerability studies - progress
  - Project timeline / what's next
- Progress Update:
  - Boating study
  - Water quality monitoring evaluation and review
  - Bank erosion and riparian assessment
  - Coastal and tidal inundation study
  - Berry's Canal morphological assessment

Interactive mapping tool: <https://getinvolved.shoalhaven.nsw.gov.au/lower-shoalhaven-river-cmp/maps/what-are-your-values-issues-and-ideas-for-lower-shoalhaven-river>

**Recommendation (Item to be determined under delegated authority)**

That the Committee receive the report and presentation on the status of the Lower Shoalhaven River CMP for information.

**RESOLVED** (Clr White / Claude Domio)

That the Committee receive the report and presentation on the status of the Lower Shoalhaven River CMP for information.

CARRIED

**GENERAL BUSINESS**

Mr James Ruprai – Director City Development thanked the members present and outlined in particular that CMP's are a statutory process and science and data driven.

It was noted that there will be a number of Community information sessions coming in the near future and all were encouraged to subscribe to the Get Involved page to stay informed.

There being no further business, the meeting concluded, the time being 5.48pm.

Clr John Wells  
CHAIRPERSON

## NC22.4 Acknowledgement of Resignation - Denise Belling

HPERM Ref: D22/495431

Department: Business Assurance & Risk  
Approver: James Ruprai, Director - City Development

### Reason for Report

To advise the Northern Coastal Management Program Advisory Committee of the resignation received from Ms Denise Belling – Community Member.

### Recommendation (Item to be determined under delegated authority)

That:

1. The Northern Coastal Management Program Advisory Committee accept the resignation received from Ms Denise Belling (community member) and thank her for her commitment to the Committee.
2. The vacancy be filled via an Expression of Interest as per the Terms of Reference.

### Options

1. As recommended

Implications: The membership of the Northern Coastal Management Program Advisory Committee will be reviewed and updated accordingly.

2. Adopt an alternative resolution with direction for staff.

Implications: Unknown

### Background

On 12 September 2022 Council received notification from Ms Denise Belling advising that she was resigning from the Northern Coastal Management Program Advisory Committee. Ms Belling has been a member of the Committee since November 2020.

### Community Engagement

As outlined in the adopted Terms of Reference in relation to Community Member Appointments;

*Nominations are to be advertised throughout the community via an Expression of Interest (EOI) process.*

- *Appointments to the Committee will be for a three (3) year term with a set commencement and finish date. Vacancies which are filled during the committee's term will have the same finish date.*
- *Vacancies will be advertised locally via media and Council communication networks.*
- *Council will manage the application process; and*
- *An assessment panel consisting of a Council staff member (Manager – Environmental Services), the Chairperson of the Committee and one (1) suitably*

*qualified independent representative will assess the applications and make recommendations for appointments to Council. Each member of the assessment panel will vote on recommendations with a majority ruling.*

## NC22.5 Notification of Council Resolution

**HPERM Ref:** D22/490841

**Department:** Business Assurance & Risk

**Approver:** James Ruprai, Director - City Development

### Reason for Report

To advise the Committee of Council's resolution in relation to the re-establishment of the Northern Coastal Management Program Advisory Committee and the appointment of the Councillor John Wells as Chairperson of the Committee until September 2023.

### Recommendation

That the Committee receive the report regarding Council Resolution for re-establishment for information.

### Options

1. As recommended

Implications: The membership structure as specified in the Council Resolution is adopted for the period to September 2023.

2. The Committee request that Council consider changes to membership, purpose, delegation, quorum, or the number of meetings required for the committee.

Implications: Such changes would need to be considered as a change to the Terms of Reference of the Committee and endorsed by the Council.

### Background

Each year in September, Council reaffirms all its committees for the next 12 months. At that meeting Council has the option to reaffirm its committees; make any change to membership, purpose, delegation, quorum, and the number of meetings required for those committees; or disband committees.

This report is provided to inform the Committee members of the resolution of the Council. At the Ordinary meeting on 26 September 2022 Council directly appointed the Councillor John Wells as the Chairperson of the Committee and adopted (see MIN22.679) the following in relation to the Northern Coastal Management Program Advisory Committee for the period to September 2023:

<u>Meetings per year</u> – As required Commencement time – 4pm	Quorum – Three (provided that a minimum of one (1) Councillor as the Chair or Acting chair and two community representatives are present) Terms of Reference: <a href="#">POL22/27</a> – Amended 1 August 2022 (64354E)
<b>Purpose</b> The principal objective of the Northern Coastal Management Program Advisory Committee is to assist Shoalhaven City Council in the development and implementation of one or more Coastal Management Program for the northern area of the Council. This will need to be in accordance with the NSW Coastal Management Manual. The north area applies to the	



following coastal areas and estuaries:

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- Shoalhaven River Estuary
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- Shoalhaven Urban and Rural estuaries

#### **Role of the Committee**

- a) To assist the Council in the development and implementation of the CMPs for the areas relevant to 'Purpose' (see above).
- b) To assist the Council monitoring and assessing the effectiveness of the CMPs during and after their implementation.
- c) To assist the Council by providing input into known coastal event(s) and erosion behaviour; and
- d) Facilitate broader community consultation and participation in coast and estuary management through informing and liaising with member community groups.

**Delegation** – NIL

**Chairperson** – Appointed by Council

#### **2022-2023 Councillor / Staff Membership**

Councillor – Wells (Chairperson)

All other Councillors (Non-voting members)

CEO or nominee

Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required.

#### **Community/Organisational Representatives**

Council officers from engineering, planning and environmental disciplines;

Community representatives (including 4 local community reps, 1 youth rep & 1 Local Aboriginal rep);

Department of Planning, Environment and Industry (DPIE) representatives;

New South Wales State Emergency Services (NSW SES) representative;

Local Aboriginal Land Council representative;

Other relevant government agency representatives

NC22.5

#### **Policy Implications**

It is noted that as part of the above resolution Council also resolved that:

*Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required.*

Therefore, the Terms of Reference will be amended accordingly to reflect the membership and voting rights of this Committee.

## NC22.6 Open Coast CMP - Project Update

**HPERM Ref:** D22/498428

**Department:** Environmental Services

**Approver:** James Ruprai, Director - City Development

### Reason for Report

The purpose of this report is to provide the Committee with an update and presentation on the progress and status of the Open Coast Coastal Management Program (CMP).

### Recommendation (Item to be determined under delegated authority)

That the Committee receive the report and presentation on the status of the Open Coast CMP for information.

### Options

1. Accept the report for information.

Implications: Nil

2. Provide an alternative recommendation.

Implications: The details will need to be provided by the Committee for review.

### Background

Water Technology will be presenting a project update of the Open Coast CMP to the Committee. The Committee will be informed about how the project is progressing through Stage 2 of Stage 5 of the CMP process. The presentation will include:

- Introduction and general progress update on the project
- Recap of the recent engagement process, August – October 2022 (timing, content and methods used)
- Overview of engagement participation metrics
- Overview of some of the larger and more complex actions relevant to the Committee's locality and initial community responses
- Where to from here?