

## MINUTES OF THE SHOALHAVEN SPORTS BOARD

**Meeting Date:** Wednesday, 16 November 2022  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.01pm

The following members were present:

Mr David Goodman - Chairperson  
Clr Patricia White – left 5.23pm  
Clr Matthew Norris  
Clr Mark Kitchener  
Mr Roger Walker  
Mr Craig Howsan  
Dr Phill Newlyn  
Ms Elizabeth Tooley  
Ms Lucy Burgmann – (Remotely)

Others present:

Ms Jane Lewis – Director City Lifestyles  
Ms Stephanie Cascun – Manager – Community Planning & Projects  
Mr Kevin Norwood - Manager - Shoalhaven Swim Sport Fitness  
Mr Matthew Graham – Southern Leisure Centre Manager  
Ms Catherine Campbell – Office of Sport – (Remotely)

### Apologies / Leave of Absence

An apology was received from Tameka Gogerly.

### Confirmation of the Minutes

It was noted in relation to the EOI for Membership that a late submission has been received and an Indigenous nomination will be forthcoming. The board was informed that the interviews will be held next week.

**RESOLVED** (Roger Walker / Clr White)

That the minutes of the Shoalhaven Sports Board held on Wednesday 24 August 2022 be confirmed.

CARRIED

### Declarations of Interest

Nil

## REPORTS

### **SB22.22 Notification of Council Resolution - Re-establishment Shoalhaven Sports Board**

**HPERM Ref:  
D22/429756**

#### **Recommendation (Item to be determined under delegated authority)**

That the Shoalhaven Sports Board receive the Notification of Council Resolution – Shoalhaven Sports Board Re-establishment report for information.

#### **RESOLVED** (Craig Howsan / Phill Newlyn)

That the Shoalhaven Sports Board receive the Notification of Council Resolution – Shoalhaven Sports Board Re-establishment report for information.

CARRIED

### **SB22.23 Update on Actions - November 2022**

**HPERM Ref:  
D22/428841**

It was noted that in relation to item SB22.13, the contractor is onsite and anticipates completion is anticipated by February 2023.

#### **Recommendation (Item to be determined under delegated authority)**

That

1. The Shoalhaven Sports Board accept and receive the Update on Actions report for information.
2. The following actions are considered complete and removed from the action table:
  - a. SB22.8 Council Directed Projects – Policy Preparation – Working Group / Membership
  - b. SB22.17 Update on Actions – August 2022
  - c. SB22.15 Acknowledgement of Resignation – Gemma Afflick / Elaine Caswell – vacancies filled with casual position
  - d. SB22.13 Shoalhaven Heads Pump Track – Aboriginal Heritage Assessment Criteria – amenities – Sussex Inlet – Native Title
  - e. SB22.12 Current Projects Update – Club House – Grant Application – Tourism Events
  - f. SB22.20 Policy – Sports Grants Program (Capital Works) – Adoption
  - g. SB22.19 Policy – Elite Athlete Support Program - Adoption

#### **RESOLVED** (Elizabeth Tooley / Clr Kitchener)

That

1. The Shoalhaven Sports Board accept and receive the Update on Actions report for information.
2. The following actions are considered complete and will be removed from the action table:
  - a. SB22.8 Council Directed Projects – Policy Preparation – Working Group / Membership
  - b. SB22.17 Update on Actions – August 2022
  - c. SB22.15 Acknowledgement of Resignation – Gemma Afflick / Elaine Caswell – vacancies filled with casual position
  - d. SB22.13 Shoalhaven Heads Pump Track – Aboriginal Heritage Assessment Criteria –

amenities – Sussex Inlet – Native Title

- e. SB22.12 Current Projects Update – Club House – Grant Application – Tourism Events
- f. SB22.20 Policy – Sports Grants Program (Capital Works) – Adoption
- g. SB22.19 Policy – Elite Athlete Support Program - Adoption

CARRIED

#### **SB22.24 Shoalhaven Sports Board - Current Projects Update**

**HPERM Ref:  
D22/390258**

The Board discussed the Current Projects Update Report and the following comments were made:

- Council and contractors are experiencing a number of issues including delays in the supply of materials, which can result in a cost variance.
- It was noted that Jirgens Civil has been engaged for the Netball Courts project. This project is funded in Council's capital program.
- Council intends on submitting grant applications for the floodlights lights at Ison Park and for, for drainage projects at Rugby Park.
- The Office of Sport has released their Centres of Excellence program

Note: Cllr White left the meeting at 5.23pm during discussion on this item.

The Committee held a discussion in relation to the drainage works at Rugby Park and Bernie Regan Oval.

#### **Recommendation (Item to be determined under delegated authority)**

That Shoalhaven Sports Board accept the Current Projects Update report for information.

#### **RESOLVED** (Phill Newlyn / Cllr Norris)

That Shoalhaven Sports Board accept the Current Projects Update report for information.

CARRIED

#### **SB22.25 Sports Grants Program 2022 / 23 - Funding Determinations**

**HPERM Ref:  
D22/431658**

The Board discussed the Funding Determinations Report and the following comments were made:

- Five (5) applications have been received/approved. It was questioned how Council reaches other Clubs and/or associations.
- Council promotes the Grants Program widely and raises it at Sporting Workshops.
- Since COVID-19, a trend of less community sport participants and volunteers is being seen.

#### **Recommendation**

That:

1. The Shoalhaven Sports Board approve the following five (5) applications for the 2022 / 2023 Sports Grants Program:
  - a. Shoalhaven District Football Association – Install underground tank and pump at Ison Park South Nowra - Topdress Field 1 - \$22,052
  - b. Shoalhaven United Football Club – Topdress Fields No 3 and No 4 at Lyrebird Park - \$7,583
  - c. Milton Ulladulla Rugby League Football Club – Erect new goal posts at Bill Andriske Oval - \$6,533

- d. Berry Riding Club – Extension to Spectator Shed at Berry Equestrian Centre - \$20,000
  - e. Milton Ulladulla Junior Rugby League Football Club – installation of spectator fence at Ulladulla Sports Park Field 1 - \$13,923.47
2. Shoalhaven Sports Board approve remaining unallocated 2022 / 23 Sports Grants Program balance of \$97,908.53 to be transferred to Swim Sport Fitness to support the following:
- a. Expansion of Minor Improvement Program Budget to extend the Shoalhaven sportsground seasonal maintenance programs, with an emphasis on top-dressing to efficiently remediate sportsgrounds where recent or upcoming sub-surface drainage system have / are being installed.

## **RECOMMENDATION** (Phill Newlyn / Craig Howsan)

That Council:

1. Approve the following five (5) applications for the 2022 / 23 Sports Grants Program endorsed by Shoalhaven Sports Board:
  - a. Shoalhaven District Football Association – Install underground tank and pump at Ison Park South Nowra - Topdress Field 1 - \$22,052
  - b. Shoalhaven United Football Club – Topdress Fields No 3 and No 4 at Lyrebird Park - \$7,583
  - c. Milton Ulladulla Rugby League Football Club – Erect new goal posts at Bill Andriske Oval - \$6,533
  - d. Berry Riding Club – Extension to Spectator Shed at Berry Equestrian Centre - \$20,000
  - e. Milton Ulladulla Junior Rugby League Football Club – installation of spectator fence at Ulladulla Sports Park Field 1 - \$13,923.47
2. Approve remaining unallocated 2022 / 23 Sports Grants Program balance of \$97,908.53 to be transferred to Swim Sport Fitness to support the following as endorsed by the Shoalhaven Sports Board:
  - a. Expansion of Minor Improvement Program Budget to extend the Shoalhaven sportsground seasonal maintenance programs, with an emphasis on top-dressing to efficiently remediate sportsgrounds where recent or upcoming sub-surface drainage system have / are being installed.

CARRIED

## **GENERAL BUSINESS**

**SB22.26 Quarterly Update - Regional Office of Sport - Catherine Campbell**

**HPERM Ref:  
D22/474500**

Catherine Campbell – Office of Sport addressed the meeting and provided the following update and comments in relation to the Illawarra Shoalhaven Regional Plan:

- The Illawarra Shoalhaven Sport & Active Recreation Plan has been in operation since 2018. The Plan is currently in its final 12 months and is due for review at the end of 2023. See link: [Illawarra Shoalhaven Sport & Active Recreation Plan 2018-2023](#)
- Jane Lewis is council's representative on the Steering Group.
- The Office of Sport Chair the Steering Group, there are seven (7) Strategic Actions and these priorities will be reviewed in the next 12 months.

- The Office of Sport will be running consultation sessions with communities and Community Sporting Groups.
- A number of Sub Working Groups are looking at these areas, including child safe framework for sporting organisation and a recreation planners forum.
- If any Shoalhaven Sports Board members are interested in becoming involved with the Child Safe Working Group, they meet every three (3) months and meetings are held online.
- The Office of Sport will provide quarterly updates to the Shoalhaven Sports Board on the implementation and achievement of the Illawarra Shoalhaven Sport & Active Recreation Plan.

**Other matters raised:**

- Mollymook Golf PGA Legends invited Mr David Goodman, Chair of the Shoalhaven Sports Board, to play in the competition held on Friday 14 October. This was a well-received event and the Club Captain thanked Council for their contribution.
- The Shoalhaven Sports Board don't seem to be informed of any smaller sporting events. Staff advised that Council is not notified of sporting events on private land or for 200 people or less.
- Mr Kevin Norwood advised that staff will add any current projects / events that they are aware in Shoalhaven Swim Sport & Fitness of to the Sports Board Current Projects report.
- Cllr Wells was previously the Council nominee on the Illawarra Academy of Sport and has now stepped down and is the community representative. Mr Matthew Graham, Southern Leisure Manager, is now the representative for Council. Mr Matthew Graham will reach out to Mr John Armstrong (Illawarra Academy of Sport) and invite him to join a future Shoalhaven Sports Board Meeting.
- Mr Phill Newlyn advised of the recent passing of a local Shoalhaven Sports person, who played Junior Cricket through to first grade. He was also heavily involved with soccer.
- It has been requested in the past, and again now, for the number of sporting participants as a total for each sport.
  - Staff responded and advised that Council does not receive or keep a record of this and the Office of Sport is not entitled to those figures either. State Sport will keep the numbers for clubs and associations.
  - Currently, the best way to obtain that information is by going to State Sporting Organisations.

There being no further business, the meeting concluded, the time being 6.20pm.

Mr David Goodman  
CHAIRPERSON