

MINUTES OF THE SHOALHAVEN ARTS BOARD

Meeting Date: Wednesday, 9 November 2022
Location: Jervis Bay Meeting Room, City Administrative Centre, Bridge Road, Nowra
Time: 4:00pm

The following members were present:

Mrs Christine Dunstan - Chairperson
Clr Patricia White – Left meeting at 5:38pm
Clr John Kotlash (Remotely)
Clr Tonia Gray (Remotely)
Mr Frank Howarth
Dr Lynda Kelly (Remotely) - Left meeting at 5:47pm
Ms Bonnie Porter Greene
Mr Drew Longbottom – Left meeting at 4:59pm
Ms Kate Dezarnaulds

Others Present:

Ms Jane Lewis – Director – City Lifestyles
Ms Bronwyn Coulston - Manager – Arts & Culture
Ms Karen Patterson - Manager - Shoalhaven Entertainment Centre
Ms Nicole Lonesborough – Acting Manager Shoalhaven Libraries

Apologies / Leave of Absence

Apologies were received from Clr D'Ath, Stephen Buzacott and Sarah Taylor.

Confirmation of the Minutes

RESOLVED (Frank Howarth / Clr Gray)

That the Minutes of the Shoalhaven Arts Board held on Wednesday 17 August 2022 be confirmed.

CARRIED

Declarations of Interest

Nil

PRESENTATIONS

AB22.43 Update - Establishment of the Regional Arts Development Organisation

**HPERM Ref:
D22/446660**

Mrs Christine Dunstan noted that the Shoalhaven Arts Board is looking for strategic opportunities to increase arts engagement within the community, and that working closely together with the South Coast Regional Arts Development Organisation (RADO) will have a positive impact for both parties.

Strategic planning will continue to be discussed between the the Shoalhaven Arts Board and the South Coast Regional Arts Development Organisation (RADO).

Mr Frank Howarth noted that areas such as the South Coast and the Southern Highlands do particularly well with Cultural Tourism (e.g. Bundanon). Mr Howarth suggested that it would be beneficial for the Shoalhaven Arts Board and other organisations such as the RADO, to further consider how to facilitate more Cultural Tourism.

Ms Marla Guppy – Chair – South Coast Arts Inc provided an update to the Shoalhaven Arts Board on the establishment of the Regional Arts Development Organisation (RADO), as summarised in the following points:

1. Mission Statement: RADO South Coast Arts aims to contribute to the vibrancy and diversity of south coast culture by providing advocacy, services and resources that sustain the network of artists and cultural groups living and working in our region.
2. Current Projects: Seed funding 6 x projects through the Country Arts Support Program (CASP), and also taking part in the Regional Futures project 2022/2023.
3. RADO Directions: First Nations Culture – Supporting a regional understanding of Country, working with creative communities to build capacity. Regional Strategic Planning - Enabling a regional response to cultural capacity building, creative partnerships across the region. Regional Change – Urban population growth, changing demographics, uneven cultural resourcing, new audiences Sustainability & Climate Change – Managing the impact on arts & creative industries, supporting communities & creatives.

AB22.44 Strategic Opportunities for Shoalhaven Arts Board Members Involvement - 2022/23

**HPERM Ref:
D22/459989**

Ms Bronwyn Coulston – Manager Arts and Culture – and Ms Karen Patterson – Manager Shoalhaven Entertainment Centre – provided information to the Shoalhaven Arts Board on strategic opportunities to engage with Board members in line with the adopted Community Strategic Plan and the Delivery Program and Operational Plan for 2022/23.

The information that was presented to the Board is attached to these minutes.

REPORTS

AB22.45 Notification of Council Resolution - Shoalhaven Arts Board Re-establishment

**HPERM Ref:
D22/437138**

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Notification of Council Resolution – Shoalhaven Arts Board Re-establishment report for information.

RESOLVED (Kate Dezarnaulds / Clr Kotlash)

That the Shoalhaven Arts Board receive the Notification of Council Resolution – Shoalhaven Arts Board Re-establishment report for information.

CARRIED

AB22.46 Nomination of Australia Day Panel Member**HPERM Ref:
D22/435803**

Note: Mr Drew Longbottom left the meeting, the time being 4:59pm

Mrs Christine Dunstan asked if there were any nominations from the Arts board to be a representative on the Australia Day Awards Panel. Mr Frank Howarth was nominated.

Ms Bonnie Porter Greene was nominated as the alternate member on the Australia Day Awards Panel in the case of Mr Frank Howarth's absence. There were no further nominations received and this was consented to by the Board.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board resolve to nominate (insert name) as the Arts Board Representative on the Australia Day Awards Panel.

RESOLVED (Bonnie Porter-Green / Kate Dezarnaulds)

That the Shoalhaven Arts Board resolve to nominate Mr Frank Howarth as the Arts Board Representative on the Australia Day Awards Panel, and Ms Bonnie Porter Greene as the alternate Panel member.

CARRIED

AB22.47 Condolences - Jenny Thompson**HPERM Ref:
D22/432458**

Mrs Christine Dunstan noted that Ms Jenny Thompson was an extraordinary member of the Shoalhaven Arts Board, and suggested that the Arts Board consider opportunities to carry on her legacy by advocating for Artists in Residence in schools.

Recommendation (Item to be determined under delegated authority)

That the:

1. Report be received for information.
2. Shoalhaven Arts Board acknowledge the passing of Arts Board member Jenny Thompson and offer condolences to her family.

RESOLVED (Clr Gray / Frank Howarth)

That the:

1. Report be received for information.
2. Shoalhaven Arts Board acknowledge the passing of Arts Board member Jenny Thompson and offer condolences to her family.

CARRIED

AB22.48 Casual Vacancy**HPERM Ref:
D22/435122**

Ms Bronwyn Coulston noted that no CV's have been received for membership, however strong interest was received from Mr Clive Freeman from Wreck Bay to join the Shoalhaven Arts Board. The Board expressed that it would be very advantageous to have a second Indigenous representative on the Board.

Mrs Christine Dunstan asked for any other nominations from the Board. Upon receiving no other

nominations, Ms Bronwyn Coulston was asked to extend a formal invitation to Mr Clive Freeman to join the Shoalhaven Arts Board.

Recommendation (Item to be determined under delegated authority)

That [name to be filled in at meeting] is invited to join the Shoalhaven Arts Board to fill the casual vacancy with their term to end 30 September 2023.

RESOLVED (Christine Dunstan / Clr Gray)

That Mr Clive Freeman be invited to join the Shoalhaven Arts Board to fill the casual vacancy with their term to end 30 September 2023.

CARRIED

AB22.49 Policy Update - Shoalhaven Arts Board Terms of Reference & Shoalhaven City Art Collection - Acquisition and Management

**HPERM Ref:
D22/447487**

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the report on the recent re-adoption by Council of the :

1. Shoalhaven Art Board Terms of Reference Policy (POL22/199);
2. Shoalhaven City Art Collection – Acquisitions and Management Policy (POL22/49); for information.

RESOLVED (Clr White / Clr Kotlash)

That the Shoalhaven Arts Board receive the report on the recent re-adoption by Council of the :

1. Shoalhaven Art Board Terms of Reference Policy (POL22/199);
2. Shoalhaven City Art Collection – Acquisitions and Management Policy (POL22/49); for information.

CARRIED

AB22.50 Policy - Public Art Policy

**HPERM Ref:
D22/447489**

It was discussed how the Shoalhaven Arts Board might facilitate a public discussion regarding the revision of the Public Arts Policy. Ms Bonnie Porter Greene suggested the Board could engage with the committee for the OpenField Arts Festival which will be held in Berry next year.

Ms Jane Lewis – Director City Lifestyles - noted that any suggestions arising from community consultation can be incorporated in the revised policy.

Mr Frank Howarth noted that a definition of 'Public Art' in the Public Arts Policy would be helpful to the public.

Recommendation

That the Shoalhaven Arts Board endorse the revisions to the Public Art Policy POL18/69.

RECOMMENDATION (Kate Dezarnaulds / Frank Howarth)

That the Shoalhaven Arts Board endorse the revisions to the Public Art Policy POL18/69.

CARRIED

AB22.51 Update on Actions - November 2022**HPERM Ref:
D22/456231****Recommendation (Item to be determined under delegated authority)**

That the Shoalhaven Arts Board:

1. Receive the Update on Actions report for information.
2. Acknowledge the following actions as completed and be removed from the action table:
 - a. AB22.7- Public Art - Opportunities Requirements - Consider Allocating Funds - 2022/ 2023 Budget - Specialist Contract - Review Policy - Document existing art
 - b. AB22.11- Lake Tabourie Museum - Collection Care Management - Consider Operational Budget 2022 / 2023 & Recurrent Funding
 - c. AB22.15 - Change of Start Time for Shoalhaven Arts Board Meetings
 - d. AB22.18 - Christine Dunstan - Appointed as Chairperson- Update ewok, InfoCouncil and Committee Folder Notes
 - e. AB22.27 - Variation Request Approved - Arts Grants - Alaska Turner / Joanna Thomas
 - f. AB22.20 - Council Policy - Adoption - Shoalhaven Libraries - Operations Policy
 - g. AB22.21 - Council Policy - Adoption - Shoalhaven Libraries - Children's Policy
 - h. AB22.22 - Council Policy - Adoption - Internet Usage Policy
 - i. AB22.24 - Shoalhaven Arts Board - Appointment - Community Member - Kate Dezarnaulds - Bonnie Porter Greene - Drew Longbottom
 - j. AB22.32 - Anti-Nuclear Family Play - Creative Development - Funds voted
 - k. AB22.36 - South Coast Cooperative Libraries Collection Development Policy - Adoption
 - l. AB22.39 - Subcommittees / Working Groups / Portfolios / Panel of Peers – Membership

RESOLVED (Clr Kotlash / Clr Gray)

That the Shoalhaven Arts Board:

1. Receive the Update on Actions report for information.
2. Acknowledge the following actions as completed and be removed from the action table:
 - a. AB22.7- Public Art - Opportunities Requirements - Consider Allocating Funds - 2022/ 2023 Budget - Specialist Contract - Review Policy - Document existing art
 - b. AB22.11- Lake Tabourie Museum - Collection Care Management - Consider Operational Budget 2022 / 2023 & Recurrent Funding
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 - j. AB22.32 - Anti-Nuclear Family Play - Creative Development - Funds voted

- k. AB22.36 - South Coast Cooperative Libraries Collection Development Policy - Adoption
- l. AB22.39 - Subcommittees / Working Groups / Portfolios / Panel of Peers – Membership

CARRIED

AB22.52 Shoalhaven Libraries - Update

**HPERM Ref:
D22/429230**

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

RESOLVED (Christine Dunstan / Frank Howarth)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

CARRIED

AB22.54 Shoalhaven Regional Gallery- Update- August, September, October 2022

**HPERM Ref:
D22/447389**

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Regional Gallery Update report for information.

RESOLVED (Clr Gray / Clr Kotlash)

That the Shoalhaven Arts Board receive the Regional Gallery Update report for information.

CARRIED

AB22.53 Shoalhaven Entertainment Centre Update

**HPERM Ref:
D22/440229**

Ms Jane Lewis – Director City Lifestyles - noted that Council is able to facilitate site visits of the Shoalhaven Entertainment Centre and the Shoalhaven Regional Art Gallery for Board members.

Recommendation (Item to be determined under delegated authority)

The Shoalhaven Arts Board receives the report for information.

RESOLVED (Kate Dezarnaulds / Bonnie Porter-Green)

The Shoalhaven Arts Board receives the Shoalhaven Entertainment Centre Update report for information.

CARRIED

AB22.55 Shoalhaven Arts Board Grants - Status Update - Acquittals and Variations - 2020/21 and 2021/22 Grants

**HPERM Ref:
D22/435108**

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board:

1. Accept the Acquittals from
 - a. Brooke Boland
 - b. Headspace Nowra
 - c. Damien Lane and Jonnie Leahy

- d. Natalie McDonagh
- e. Jill Talbot
- 2. Accept the variation requests from
 - a. Albatross Musical Theatre Company – to June 2023
- 3. Receive the update on the three grant projects that are continuing for information.

RESOLVED (Bonnie Porter-Green / Clr Gray)

That the Shoalhaven Arts Board:

- 1. Accept the Acquittals from
 - a. Brooke Boland
 - b. Headspace Nowra
 - c. Damien Lane and Jonnie Leahy
 - d. Natalie McDonagh
 - e. Jill Talbot
- 2. Accept the variation requests from
 - a. Albatross Musical Theatre Company – to June 2023
- 3. Receive the update on the three grant projects that are continuing for information.

CARRIED

AB22.56 Nomination for Shoalhaven Arts Board Grants Working Group**HPERM Ref:
D22/449272**

Mrs Christine Dunstan called for nominations for the Shoalhaven Arts Board Grants Working Group. Ms Bonnie Porter Greene was nominated. No other nominations were received.

Recommendation (Item to be determined under delegated authority)

That (*insert name at meeting*) is appointed as a member of the Shoalhaven Arts Board Grants Working Group.

RESOLVED (Christine Dunstan / Clr Gray)

That Ms Bonnie Porter Greene is appointed as a member of the Shoalhaven Arts Board Grants Working Group.

CARRIED

AB22.57 Arts Board Strategic Engagement Opportunities - Update and Advice on Projects 2022/23**HPERM Ref:
D22/447499**

Note: Clr Patricia White left the meeting, the time being 5:38pm

Recommendation (Item to be determined under delegated authority)

That the Arts Board:

- 1. Receive the report for information.
- 2. Continue to champion the need for a Creative Economy Strategy and provide advice to the Manager – Arts and Culture on potential funding opportunities for this work.

RESOLVED (Christine Dunstan / Clr Kotlash)

That the Arts Board:

1. Receive the report for information.
2. Continue to champion the need for a Creative Economy Strategy and provide advice to the Manager – Arts and Culture on potential funding opportunities for this work.

CARRIED

AB22.58 Information Update - City Art Collection Strategic Planning Working Group

**HPERM Ref:
D22/447492**

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the update report on City Art Collection Strategic Planning Working Group for information.

RESOLVED (Frank Howarth / Christine Dunstan)

That the Shoalhaven Arts Board receive the update report on City Art Collection Strategic Planning Working Group for information.

CARRIED

AB22.59 Shoalhaven City Art Collection - Acquisition of Works

**HPERM Ref:
D22/447501**

Note: Dr Lynda Kelly left meeting, the time being 5:47pm

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board:

1. Accept the work offered for donation by Alison Mackay into the Collection
2. Decline the offer to purchase a work by Danie Mellor at this time.

RESOLVED (Clr Gray / Bonnie Porter-Green)

That the Shoalhaven Arts Board:

1. Accept the work offered for donation by Alison Mackay into the Collection
2. Decline the offer to purchase a work by Danie Mellor at this time.

CARRIED

GENERAL BUSINESS

AB22.60 Additional Item - Informal Arts Board Meeting - Future Direction

Mrs Christine Dunstan suggested that the Shoalhaven Arts Board have an informal meeting for discussion around the future direction of the Board and how to make the Board a significant presence in the community through strategic projects. The Board was in agreement.

The Board determined to hold this informal meeting Wednesday 8 February 2023, 4pm – 6pm, noting the venue will be advised (within the Shoalhaven Entertainment Centre).

Invitation - Dharawal Cultural Tour:

- It was noted that Mr Drew Longbottom has extended an invitation to the Arts Board Members for a Cultural Tour on 27 November 2022, starting at Black Head, Gerroa NSW, 9:30am – 2:00pm. An email was sent to the Arts Board members with the relevant information.

There being no further business, the meeting concluded, the time being 5:59pm.

Mrs Christine Dunstan
CHAIRPERSON