

Shoalhaven Arts Board

Meeting Date: Wednesday, 17 August, 2022

Location: Jervis Bay Meeting Room, City Administrative Centre, Bridge Road, Nowra

Time: 4:00pm

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Agenda

1. Apologies

2. Confirmation of Minutes

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3. Declarations of Interest

4. Reports

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5. General Business

Membership

Ms Christine Dunstan - Chairperson
Clr Tonia Gray
Clr John Kotlash
Clr Moo D'Ath
Clr Patricia White (Alternate)
Clr Paul Ell (Alternate)
Mr Stephen Buzacott
Mr Rob Crow
Mr Frank Howarth
Dr Lynda Kelly
Ms Jenny Thompson

Quorum – Majority of the members.

Purpose

- a) To contribute to and develop strategy and policy both for the Shoalhaven City Council as well as in alignment with the Region.
- b) To develop and implement policy, planning and vision for the broad arts within existing resources and use a co-opted panel of peers for professional advice. They include:
 - Visual Arts
 - Heritage and Museum Sector
 - Literature
 - Performing Arts
- c) Advocate and maintain specific arts related portfolios.
- d) Advocate and promote Board recommendations.

Delegated Authority

- Act within adopted budgets aligning with Council's strategic plans and document, and make recommendations on the arts to Council.
- Appoint suitable representatives to fill casual vacancies on a set term basis.
- Inform and recommend policy for arts related funding programs, and where required by Council, vote on related matters.
- Establish a peer panel of professionals, experts and practitioners across art forms, heritage and cultural platforms to be co-opted as needed for input and advice to the Shoalhaven Arts Board.
- Establish a Shoalhaven Arts Foundation:
 - To support the development and enrichment of broad arts across the Shoalhaven including visual, heritage, literature & performing arts
 - To ensure that the Foundation in its governance, membership and charter are independent/ and at arms-length from Council yet works in concert with the Shoalhaven Arts Board, Council and the community needs
 - To fundraise and develop a sustainable principal investment to generate ongoing grant funds.

Relevant staff will work collaboratively with the Shoalhaven Arts Board to:

- Develop and implement activities to achieve objectives in line with the Shoalhaven Arts Board recommendations, the Council's policies and corporate plan.

MINUTES OF THE SHOALHAVEN ARTS BOARD

Meeting Date: Wednesday, 18 May 2022

Location: Jervis Bay Meeting Room, City Administrative Centre, Bridge Road, Nowra

Time: 4:00pm

The following members were present:

Ms Christine Dunstan – Chairperson

Clr Tonia Gray

Clr John Kotlash (remotely) – left meeting at 5:07pm

Clr Moo D'Ath (remotely) – joined meeting at 4:15pm

Clr Patricia White

Ms Jenny Thompson (remotely)

Mr Frank Howarth (remotely) – left meeting at 5:03pm

Dr Lynda Kelly (remotely) – joined meeting at 4:03pm, left meeting at 5:05pm

Mr Stephen Buzacott

Others Present:

Bronwyn Coulston - Manager – Arts & Culture

Sarah Taylor – Manager – Shoalhaven Libraries

Karen Patterson - Manager - Shoalhaven Entertainment Centre

Brooke Aldous – Governance Coordinator (remotely)

Apologies / Leave of Absence

Nil.

Confirmation of the Minutes

RESOLVED (Stephen Buzacott / Clr Gray)

That the Minutes of the Shoalhaven Arts Board held on Monday 04 April 2022 and the Special Shoalhaven Arts Board held on Thursday 28 April 2022 be confirmed.

CARRIED

Declarations of Interest

Nil.

REPORTS

AB22.19 Update on Actions - April 2022**HPERM Ref:
D22/194313****Recommendation (Item to be determined under delegated authority)**

That the Shoalhaven Arts Board receive the Update on Actions report for information.

RESOLVED (Clr Gray / Clr White)

That the Shoalhaven Arts Board receive the Update on Actions report for information.

CARRIED

**AB22.20 Council Policy Revisions - Shoalhaven Libraries -
Operations Policy****HPERM Ref:
D22/180270****Recommendation**

That Council adopt the revisions of the Shoalhaven Libraries Operations Policy.

RECOMMENDATION (Jenny Thompson / Christine Dunstan)

That Council adopt the revisions of the Shoalhaven Libraries Operations Policy.

CARRIED

**AB22.21 Council Policy Revisions - Shoalhaven Libraries -
Children's Policy****HPERM Ref:
D22/180349****Recommendation**

That Council adopt the revisions of the Shoalhaven Libraries Children's Policy.

RECOMMENDATION (Frank Howarth / Clr Kotlash)

That Council adopt the revisions of the Shoalhaven Libraries Children's Policy.

CARRIED

AB22.22 Council Policy Revisions - Internet Usage Policy**HPERM Ref:
D22/195566****Recommendation**

That Council adopt the revisions of the Shoalhaven Libraries Internet Usage Policy.

RECOMMENDATION (Clr Kotlash / Jenny Thompson)

That Council adopt the revisions of the Shoalhaven Libraries Internet Usage Policy.

CARRIED

AB22.23 Shoalhaven Libraries - Update**HPERM Ref:
D22/181137**

Sarah Taylor – Manager – Shoalhaven Libraries provided an update to the Board.

- People are slowly coming back to the Libraries and the Library activities are generating a lot of interest.
- Sanctuary Point Library is progressing well, and aiming to have construction documents completed and out to tender towards the final quarter (September) 2022.
- The outcome of the Building Better Regions Fund Grant application for \$8.5 million will be known by mid-June.

Action – Sarah Taylor to forward the page showing the Sanctuary Point flyover from the “Get Involved” link to Shoalhaven Arts Board members.

Post meeting note – this was sent by Governance on 22 May 2022.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

RESOLVED (Clr Gray / Clr Kotlash)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

CARRIED

Note: Clr D’Ath joined the meeting (remotely), the time being 4:15pm

**AB22.24 Shoalhaven Arts Board - Expression of Interest -
Appointment of Community Members****HPERM Ref:
D22/183472**

Sarah Taylor – Manager – Shoalhaven Libraries advised that there were four applications received as a result of the Expression of Interest advertisement.

The applicants were interviewed by the Selection Panel, which comprised of Sarah Taylor - Manager – Shoalhaven Libraries, Christine Dunstan – Chairperson, Shoalhaven Arts Board and Brett Adlington, CEO of Museums & Galleries NSW.

From the interview process, the Selection Panel have agreed on the appointment of the following applicants to the Shoalhaven Arts Board, subject to endorsement by the Shoalhaven Arts Board at today’s meeting:

1. Kate Dezarnaulds – Community Member
2. Bonnie Porter Greene – Community Member
3. Drew Longbottom – Aboriginal Community Member

Christine Dunstan wishes to extend grateful thanks on behalf of the Shoalhaven Arts Board to Alison Chaim and Dr Peter Lavelle for their service and input over the past two terms (4 years).

Recommendation

That the Shoalhaven Arts Board, as recommended by the Selection Panel, appoint the following community members to a two (2) year term:

1. Kate Dezarnaulds – Community Member
2. Bonnie Porter Greene – Community Member
3. Drew Longbottom – Aboriginal Community Member
- 4.

RECOMMENDATION (Clr Gray / Frank Howarth)

That the Shoalhaven Arts Board, as recommended by the Selection Panel, endorse the appoint of the following community members to a two (2) year term:

1. Kate Dezarnaulds – Community Member
2. Bonnie Porter Greene – Community Member
3. Drew Longbottom – Aboriginal Community Member

CARRIED

AB22.25 Shoalhaven Regional Gallery- Update- February, March, April 2022**HPERM Ref:
D22/184063**

Bronwyn Coulston – Manager - Arts & Culture provided an update on the Shoalhaven Regional Gallery.

- In relation to Grant Funded projects, the Streets as Shared Spaces Public Art Project includes the following upcoming two events:
 - Community celebration of the Gateway Artworks at Ulladulla Harbour to be held on 29 May. Invitations will be sent out ASAP.
 - Reconnections Event on the forecourt of Shoalhaven Entertainment Centre to be held on 5 June. Invitations, information and publicity should be out to SAB members by no later than Monday, 23 May 2022.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Regional Gallery report for information.

RESOLVED (Stephen Buzacott / Clr Gray)

That the Shoalhaven Arts Board receive the Regional Gallery report for information.

CARRIED

AB22.26 Update - Shoalhaven Arts Foundation and South Coast Regional Arts Development Organisation**HPERM Ref:
D22/185778**

Bronwyn Coulston – Manager - Arts & Culture advised that she has received extensive positive feedback since the Council Resolution to approve funding towards the establishment of the Shoalhaven Arts Foundation.

- Aiming to have the doors open for the Shoalhaven Arts Foundation early in 2023.
- Foundation Board to be established later this year and appointment of staff to commence in early 2023.
- A consultant will be appointed to carry out establishment tasks including the Initial Founding Board. It is likely that the Initial Founding Board will be appointed through an expression of interest process, but this will be determined based on the recommendations of the consultant.
- The Foundation Board will be skills based and is hoped to include legal, financial and philanthropy backgrounds.

The Shoalhaven Arts Board would like to extend incredible gratitude to Council for their support towards the Shoalhaven Arts Foundation and the Regional Arts Development Organisation (RADO).

Recommendation (Item to be determined under delegated authority)

That the report be received for information.

RESOLVED (Frank Howarth / Stephen Buzacott)

That the report be received for information.

CARRIED

AB22.27 Variation Request - Shoalhaven Arts Board Grants**HPERM Ref:**
D22/185881**Recommendation (Item to be determined under delegated authority)**

That, under the Shoalhaven Arts Board Grants Guidelines:

1. Approval to vary project activities be given to Alaska Turner and Joanna Thomas.
2. Approval for a time variation be given to for Alaska Turner.

RESOLVED (Clr Gray / Clr Kotlash)

That, under the Shoalhaven Arts Board Grants Guidelines, approval to be given to:

1. Alaska Turner and Joanna Thomas to vary project activities.
2. Alaska Turner for a time variation.

CARRIED

AB22.28 Shoalhaven Entertainment Centre Update**HPERM Ref:**
D22/196794

Karen Patterson – Manager – Shoalhaven Entertainment Centre advised that the Live & Local Professional Development program was a success in March, with four different sessions having more than 75 attendants. Live and Local Shoalhaven offered two-hour live music sessions at Stockland Nowra on Thursday evenings, Saturday afternoons and Sunday mornings during March and April. Live and Local continues to receive positive feedback.

Recommendation (Item to be determined under delegated authority)

That Shoalhaven Arts Board receives the Shoalhaven Entertainment Centre Update report for information.

RESOLVED (Jenny Thompson / Lynda Kelly)

That Shoalhaven Arts Board receives the Shoalhaven Entertainment Centre Update report for information.

CARRIED

AB22.29 Cultural and Creative Industries Strategy & Planning**HPERM Ref:**
D22/163142

- Bronwyn Coulston – Manager, Arts & Culture – advised that as discussed earlier at Item AB22.23, Council is awaiting the outcome on the Building Better Regions Fund Grant application. Council has agreed to match the funding if the Grant application is successful,

however if the application is unsuccessful then the Council funding will not be awarded.

- Discussion took place around developing a new strategic plan for the Shoalhaven Arts Board this year, the purpose of which is to provide advice, recommendations and visions to Council on strategies and planning within cultural and creative industries.
- It was suggested that the Strategic Plan and development of a working party be added to the Agenda for the next meeting.

Action: Bronwyn Coulston - Manager to forward the link to the current Strategic Plan to the Shoalhaven Arts Board (SAB) members for their review. Any suggested amendments were requested to be sent to Bronwyn Coulston for collation and consideration.

Recommendation

That Council provide an update to the Shoalhaven Arts Board on any cultural and creative industry strategies and/or planning that is underway or proposed.

RECOMMENDATION (Stephen Buzacott / Frank Howarth)

That the Shoalhaven Arts Board undertake a review of the existing Strategic Plan and present a Revised Strategic Plan to Council for consideration and adoption following the public exhibition process.

CARRIED

GENERAL BUSINESS

AB22.30 Additional Item - Workshop - Induction of New Members / Strategic Plan Review

Following discussion on the Strategic Plan Review, the Shoalhaven Arts Board members suggested that new members be invited to attend an informal meeting / workshop as an introduction to the Shoalhaven Arts Board, at which time an induction for the new members can be facilitated.

RESOLVED (By consent)

That the Shoalhaven Arts Board:

1. Schedule an informal meeting / workshop to be held in June or July to discuss the review of Strategic Plan.
2. Following Council's final endorsement, extend an invitation to the newly appointed members to attend the abovementioned informal meeting / workshop.
3. Invite Council's Governance Coordinator to induct the newly appointed members to the Shoalhaven Arts Board as part of the meeting / workshop

CARRIED

AB22.31 Additional Item - Cultural Development

- Discussion took place on the suggestion from Cllr Gray for Council to create a new staff position - Cultural Development Officer, whose role would be to work closely with local schools and educators, small arts organisations and across all departments of Council.
- Christine Dunstan noted that there is no existing register of arts organisations and practicing artists throughout the Shoalhaven.

- Sarah Taylor – Manager – Shoalhaven Libraries advised that there is an existing Artist Directory called WEAVE which consists of Kiama, Shellharbour, Wingecarribee and Wollongong Councils and projects are supported by Arts NSW, Regional Arts NSW and Local Regional Arts Development Organisations.

Action: Sarah Taylor – Manager – Shoalhaven Libraries to circulate the WEAVE Artist Directory to the Shoalhaven Arts Board members for information.

Post meeting note – this was sent by Governance on 23 May 2022.

RECOMMENDATION (Clr White / Clr Gray)

That Council:

1. Review existing staffing models and undertake benchmarking for Cultural Development Officers working in Local Government.
2. Report its findings and potential ways forward at the next Shoalhaven Arts Board meeting to be held on 18 August 2022.

CARRIED

Note by the CEO:

The Terms of Reference of the Shoalhaven Arts Board (POL19/45) specifically limits the delegations of the Board to Act within adopted budgets aligning with Council's strategic plans and document and make recommendations on the arts to Council. It is outside the delegation of this Board to make recommendations to explore additional operational staff positions.

Should the elected Council wish to create additional services or functions in the area of Arts this should be clearly outlined in Strategic Planning documents. Once established as a strategic direction endorsed by the Council, then appropriate resourcing would be identified.

Wording of an appropriate recommendation for this item is provided below:

PROPOSED REPLACEMENT RECOMMENDATION

"That

1. *The Shoalhaven Arts Board in their upcoming review of the Arts Board Strategic Plan, give consideration to a function providing support in the Arts to schools and educators, small arts organisations and to the Council.*
2. *Once adopted by the Council, the Arts Board Strategic Plan initiatives be incorporated for consideration and resourcing in the Council's Delivery Program and Budget."*

Note: Frank Howarth left the meeting, the time being 5:03pm.

Note: Lynda Kelly left the meeting, the time being 5:05pm.

Note: Clr Kotlash left the meeting, the time being 5:07pm.

There being no further business, the meeting concluded, the time being 5:17pm.

Christine Dunstan
CHAIRPERSON

MINUTES OF THE SHOALHAVEN ARTS BOARD

Meeting Date: Friday, 24 June 2022

Location: e-meeting

The following members participated in the e-meeting:

Clr Tonia Gray
Clr John Kotlash
Clr Patricia White
Ms Jenny Thompson
Mr Frank Howarth
Dr Lynda Kelly
Mr Stephen Buzacott
Ms Bonnie Porter-Greene

Apologies / Leave of Absence

Nil

Confirmation of the Minutes

It was noted that the minutes of the previous meeting will be confirmed at the next in person Shoalhaven Arts Board Meeting being 18 August 2022.

Declarations of Interest

Chairperson – Ms Christine Dunstan – AB22.32 -Anti-Nuclear Family Creative Development – significant pecuniary interest declaration – She is the Director of Christine Dunstan Productions Pty Ltd and has also been retained by the Entertainment Centre as producer of the creative development of the Alana Valentine play The Anti-Nuclear Family. The play was commissioned by the Entertainment Centre. The commission was funded by an Arts Board Grant. The creative development was partially funded by the Arts Board Grant, plus additional funds from the General Fund – she did not take part in the vote via e-meeting.

REPORTS

AB22.32 Anti-Nuclear Family Creative Development

HPERM Ref:
D22/255136

Chairperson – Ms Christine Dunstan – significant pecuniary interest declaration – She is the Director of Christine Dunstan Productions Pty Ltd and has also been retained by the Entertainment Centre as producer of the creative development of the Alana Valentine play The Anti-Nuclear Family. The play was commissioned by the Entertainment Centre. The commission was funded by an Arts Board Grant. The creative development was partially funded by the Arts Board Grant, plus

additional funds from the General Fund. – she did not take part in the vote via e-meeting.

Recommendation (Item to be determined under delegated authority)

That Shoalhaven Arts Board endorses the \$9,100 be released from the Arts Reserve to financially support the creative development of Alana Valentine's play The Anti-Nuclear Family at Shoalhaven Entertainment Centre from July 11-16, 2022.

RESOLVED (By consent)

That Shoalhaven Arts Board endorses the \$9,100 be released from the Arts Reserve to financially support the creative development of Alana Valentine's play The Anti-Nuclear Family at Shoalhaven Entertainment Centre from July 11-16, 2022.

CARRIED

Brooke Aldous
Governance Coordinator - CONVENOR

AB22.33 Shoalhaven Libraries - Update

HPERM Ref: D22/280373

Department: Library Services

Approver: Michael Paine, Manager - Community Connections

Reason for Report

To update the Shoalhaven Arts Board on activities and services at Shoalhaven Libraries.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

Options

1. Receive the report for information.

Implications: The Shoalhaven Arts Board will be informed and updated on activities at Shoalhaven Libraries.

2. Request more information.

Implications: Unknown

Background

The final quarter of 2021-2022 financial year (April, May, June) saw over 62,000 people come through the doors at Shoalhaven Libraries and borrow nearly 73,000 items. We welcomed 605 new members and answered nearly 10,000 technology, reference, local heritage, and general queries. The Digital Library also loaned 10,427 eBooks, 13,699 eAudiobooks and 3,243 eMagazines. These statistics show an increase in visitation and loans over the year, however, are still below pre-COVID levels. Staff are currently working on a membership campaign to encourage new members to join and retain current members.

Focus Weeks/Months:

During this quarter we celebrated:

- Youth Week
- Seniors Week
- Law Week
- National Simultaneous Storytime
- National Reconciliation Week
- Pride Month

This year for National Simultaneous Storytime we read 'The family tree', written by Josh Pyke and illustrated by Ronjoy Ghosh. National Simultaneous Storytime is a nationwide event when the same story is read at the same time all over Australia.

To celebrate Seniors Week, we held a range of activities across all branches, including craft sessions, Tech and Tea and a lunchtime quiz.



AB22.33

Law Week saw us partner the Shoalcoast Community Legal Centre, who presented across a range of topics, such as fines – legal rights and processes, scams: what they might look like and how to avoid them and planning ahead including power of attorney and guardianship.

Author Talks:

It has been wonderful to be able to invite authors back into our libraries and we've had some great author talks over the past few months.

In April Valentine Kirychenko joined us to discuss his novel *Lydia's Child*. There was a large turn out to hear Valentine talk about his mother, Lydia, who was born in Liviv in Western Ukraine, but sent to Siberia at the start of World War I. The author spoke about the current situation in Ukraine and its history in the 20th century. Also, in April we hosted Betty O'Neill, a writer and lecturer at the University of Technology, Sydney, who joined us to talk about her book *The Other Side of Absence*.

We loved listening to Carmel Austin discuss the book *Just Say No*, which is a collection of inspirational stories from women about awakening their authentic self, highlighting the magnitude of owning one's own personal power and living in abundance.

Ulladulla Library was lucky enough to be chosen for the launch of Leanne Brook's *G is for gugunyal: A Dhurga alphabet book*. *G is for gugunyal*, written and illustrated by Leanne, helps new speakers pronounce the 24 sounds used in Dhurga language. It complements *The Dhurga Dictionary and Learner's Grammar: A south-east coast NSW Aboriginal language*. Dhurga is one of four traditional languages of the south coast of New South Wales.

In June we welcomed Jackie Bailey who spoke about *The Eulogy* – a story about family, grief and intergenerational trauma that is full of love, humour and life. This novel was the first solo book to come out of the inaugural 2020 SBS Emerging Writers' Competition, an initiative

from SBS Voices uncovering bold new voices that reflect the diversity of contemporary Australia.

Our biggest event was the Big (Belated) Book Launch held at Nowra Library in April. It showcased the work of local authors and illustrators who had published a book between March 2020 and December 2021 but were not able to have physical book launches due to COVID restrictions. The authors featured were R.A. Spratt, Sue Whiting, Clayton Zane Comber, Allison Tait, Meredith Jaffe, Dominic Frawley, Bonnie Porter Greene/Nicole Smede, and Lisa Heidke. Across two sessions each author had the opportunity to speed-share their books with the audience, followed by a Q&A session, cupcakes and Big Book Signing, supported by Dymocks Nowra.

We supplement our physical programming with digital programming when possible and the Online Author Talks remain popular. This quarter there were conversations with author Jane Caro to discuss her latest novel 'The Mother', and author Ben Hobson was in conversation with Robert Lukins to discuss his latest novel 'Loveland'. During these digital book clubs, guests have the opportunity to ask questions, interact with the authors, and enjoy a well-rounded bookish discussion.

Online Assistance:

Libraries continue to provide much needed digital assistance to members of the community. During this quarter we have reintroduced Tech Help sessions where anybody can drop into the library and get 15 minutes assistance from a library staff member with whatever particular issue they are experiencing.

We have also partnered with Service NSW to provide additional educational sessions. A recent session informed attendees about assistance that is available to older customers in times of emergencies and natural disasters.

Local Heritage:

The Local Heritage Collection is a unique part of our library service, and we love promoting the resources and services that we provide. Our weekly Facebook Flashback Friday posts highlight our local heritage and recent topics have been: Old Erowal Bay, Ulladulla Fishing Industry, ANZAC Day, local historical rain events, historical women of New South Wales, South Coast dairies, horse and coach transport links, Ulladulla Lighthouse and the Viking Festival in Sussex Inlet.

Shoalhaven Libraries is actively seeking to grow its collection of recorded oral histories, to preserve the stories of the local community and make these accessible into the future. We are currently specifically engaging in a project to hear the voices of multicultural Shoalhaven and have heard some wonderful stories, which will be added to our collection and promoted.

Other Public Programmes:

In addition to our regular children's sessions, we also ran a variety of school holiday activities, and our annual International Harry Potter Day, with an afternoon of wizarding fun and craft, was a great success and popular as always.



The Pathfinders programme continues and a recent presentation was with Lloyd Pitcher exploring both sides of the Dark Emu debate. Bruce Pascoe's best-selling Aboriginal history book *Dark Emu* has been the topic of intense conversation since its publication in 2014. The book is controversial and the authenticity of Pascoe's work has been challenged, calling into question the history of Aboriginal land practices. With the 2021 release of Peter Sutton and Keryn Walshe's *Farmers or Hunter-Gatherers?* the *Dark Emu* debate has intensified.

A recent collaboration with the South Coast Writers Centre and Shoalhaven Regional Gallery saw award-winning poet Peter Ramm present a free poetry workshop at Shoalhaven Regional Gallery Nowra for budding young writers. Taking inspiration from the "Valley Pathways" exhibition, young people had the opportunity to write a poem that they could submit to Red Room Poetry's 'Poem Forest' competition.

The Millhouse Gallery's collaboration with Ulladulla Library provides some great art-based opportunities for the local community. As part of *Art Series 2022 – Portrait Demonstration* Glenn Kilby, from the Millhouse Art Gallery demonstrated his portrait sketching techniques, and Debra Pearson discussed the elements to consider when approaching a work of art. This was an introductory talk for those who wished to gain a greater understanding for the artistic approach to creating (and viewing) a painting.

Our annual Winter Warmers Community Challenge was another success this year with over 100 beautiful knitted or crocheted scarf or beanies received. Prizes were awarded for Best Item; Most Unusual Creation and Staff Favourite and all beanies and scarves were donated to local charities.

To round off a busy quarter Shoalhaven Libraries also took part in the wonderful Arty Farty Party, which was a first of its kind Children's Festival in the Shoalhaven. It combined theatre, circus, dance, technology, art, reading, food, music with the Entertainment Centre and surrounds becoming a playground for the whole family's imagination.

New website

Our new Shoalhaven Library website went live in June. It is mobile-friendly, easy to navigate and intuitively organised and our redesigned site comes with new resources and features, such as *Search our Collection* (the catalogue) from the home page, easy browsing of our digital library collection, simple display and searching of upcoming events and programs. We are also asking for feedback from those who use it so we can continue to improve its functionality.

New Ulladulla Library Opening Hours

We understand life can be hectic and finding time to visit the library can be difficult, so for this reason, since June Ulladulla Library has been open on Sundays. It gives the community a chance to enjoy using the study spaces, access the free Wi-Fi, browse the collection of books, DVDs, and CDs, or use our print, copy, and scan service station. It has been well-received by the community and it's great to be able to extend library opening hours.

Sanctuary Point Library:

The new Sanctuary Point library project continues to progress well. Library and Council staff are currently working with the architects on finalising some of the internal elements.

The Public Art Project is also progressing well. A Scoping Document has been created which outlines the public art opportunities identified by the Working Group for the site. An Expression of Interest (EOI) has recently been completed asking for artists to nominate their interest in the project.

In Stage 2 of this project the Art Selection Panel will assess the EOI submissions and shortlist 2 -3 artists for each artwork commission. The shortlisted artists will progress to the next stage - Artist Design Competition, where artists will be invited to develop a conceptual proposal in response to the Artist Brief and will be paid a concept development fee. During Concept Development artists will be supported and connected with public art specialists who can assist with the design and engineering requirements of an artistic concept. Shortlisted artists will be asked to present their concept to the Art Selection Panel for a final selection to be made.

Shoalhaven Libraries Strategic Plan:

Work continues in updating the Shoalhaven Libraries Strategic Plan. It is anticipated that the new Plan will be ready for inclusion in the November Shoalhaven Arts Board reports.

AB22.34 Shoalhaven Regional Gallery- Update- May, June, July 2022

HPERM Ref: D22/303012

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To inform the Shoalhaven Arts Board of the activities and events that have occurred at Shoalhaven Regional Gallery for the period of May, June and July 2022.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Regional Gallery report for information.

Options

1. Receive the report for information.

Implications: The Shoalhaven Arts Board will be informed of the activities and achievements of Shoalhaven Regional Gallery.

2. Request more information.

Implications: Unknown.

Background

Shoalhaven Regional Gallery has delivered a wide range of exhibition and activities in the period from May – July 2022.

Exhibitions

Graham Blondel's *Mindscapes* exhibition of abstract, narrative artworks wrapped up 28 May 2022, which included a very well received interactive conversation and art-making session.

Also wrapping up in May was Zanny Begg's incredible *These Stories Will Be Different*. Describing the subject matter in one of the films on exhibition, Begg's iconic 'The Beehive' film, a visitor commented that it was "Fabulous.. - fascinating take on the situation and retellings". Begg's other significant video installations 'The City of Ladies' and 'Stories of Kannagi' invited audiences to see the world differently throughout the Access & East Galleries.



Installation shot of 'The Beehive' by Zanny Begg in her exhibition, *These Stories Will Be Different*



'Pandemic Head', and expressive artwork from Graham Blondel's exhibition, *Mindscape*s



Lissa Barnum in her studio



Workworkers working in the forcourt for Creative Moments

Mexican born and Shoalhaven based artist, Lissa Barnum delighted visitors throughout June exhibiting *Miracles & Gratitude* in the Main Gallery. These vibrantly coloured depictions of totems, representations of nature and culture created in the ex-voto miracle style. Barnum transmits messages in both English and Spanish, showing respect for the South Coast landscape and what she has learn from its First Nation's people.

The annual *Creative Moments* was held concurrently to Lissa Barnum's exhibition from 4-25 June, displaying local artisans' works from the Shoalhaven Woodcraft Society, Nowra Spinners & Wavers and Shoalhaven potters.

Points on a Path, showcasing abstract paintings spanning 30 years by Grace Burzese opened 2 July and will run through to 27 August. The exhibition has been appropriately and succinctly described by one visitor as a "great use of colour and expression". This visual expression of colour and mark making forms a language of sensory imagery and audiences

were able to enjoy a panel discussion on 9 July about Burzese's practice with the artist herself, curator Max Dingle OAM and Natalie McDonagh PhD who wrote the catalogue essay.

Saturday 2 July also hosted the opening of exhibitions in the Access Gallery and East Gallery - James Gulliver Hancock *Valley Pathways* and Julie Paterson *Modest Fancies in the Parlour*, respectively. *Valley Pathways* looks through a nostalgic lens of South Coast 1980s surf town graphics from Gulliver Hancock's childhood, reinterpreted into the dense rainforest in which he now lives and works. Combining media ranging from ceramic, woodwork, painting and collage, this show has already sold several pieces, which will be lovingly re-homed to local buyers. Young people were treated to two workshops with the artist to create their own drawings and zines as part of the Winter School Holidays program.

Julie Paterson's *Modest Fancies in the Parlour* is a nod to the thriftiness of the generations of women in the historic Meroogal House. The message of mending, using existing materials vs our modern consumerist culture is visually represented through stitching, patch-working, repainting, reusing and reimagining using found objects and re-worked goods. The immersive exhibition has proven very popular so far with visitors, with her upcoming lampshade making workshop selling out almost immediately.

July continued to be a busy with The Shoalhaven Photographic Society Inc displaying some of the works of the group celebrating their annual achievements in the lightboxes along the forecourt.

The North Gallery has also been brought to life and is anticipated to continue to thrive. A 'sneak peek' into the Shoalhaven City Art Collection, *Opening The Door A Crack – A Glimpse Into The Collection* was conscientiously curated by Eva Hampel PhD. Showcasing a collection of some outstanding works by Peter Sharp, Samuel Elyard, Margaret Woodward, Warwick Keen, Leonard Long, Noel Wellington, Dale Miles and bark by unrecorded Indigenous artist being brought together in a considered and harmonious way.

Visitor comments included:

- Thought provoking, diverse. Love seeing local artists.
- Really good the North Gallery is now displaying the collection. You need more space!
- Great visit. All good shows. Really loved Julie Paterson's collection. Transporting.
- Wonderful work – a treat to meet Lissa!
- Great display – grandkids loved it!

Public Programs

Our Public Programs have also been jam packed through May, June and July.

The Arty Farty Party Children's Festival came together on Saturday 2 July for children and families of the Shoalhaven. Co-presented by the Shoalhaven Entertainment Centre, Shoalhaven Regional Gallery, Shoalhaven Libraries and Festivals Australia, this interactive day-long festival presented a wide array of activities including the Hidden Creatures Gallery – a digital scavenger hunt – continues at all three sites, with our Gallery's open spaces dotted with interactive works for children to find via the app by Arena Theatre Co.



Participants of Zanny Begg's film workshop in May



Winter School Holidays Program kids showing off their exquisite new print-making skills in July

The *Reconnection* special event mini-festival held on 5 June, another successful collaboration, took place at the Shoalhaven Entertainment Centre forecourt which included the unveiling of a stunning new sculpture called 'phases' created by award-winning artist Greer Taylor. Artist and educator Penny Craig facilitated an interactive workshop drawing inspiration from Greer Taylor's artwork.

Penny Craig has been a popular educational fixture in the gallery during this period, guiding the *Art and Wellness* workshop on 1 May and commencing a four-week block of 'Explore Your Creativity' workshops on 27 July, designed to reduce stress and anxiety.

Winter School Holiday Workshops commenced with all 8 sessions being booked out and standby lists created for keen parents and kids. Classes included Abstract Acrylic Painting, Fabric Adornment, Drawing on Repeat, DIY Art Props to name a few.

The Art After School classes, following on from their Term 1 success with art educator Nicole Ison, continued into Term 2, through May and concluding 30 June. The NSW Government Creative Kids Vouchers proved to be an excellent resource and impetus for getting kids involved in extracurricular art programs at the Gallery.

Grant Funded Projects

Arts and Culture department continue to apply for and receive funding for a range of activities.

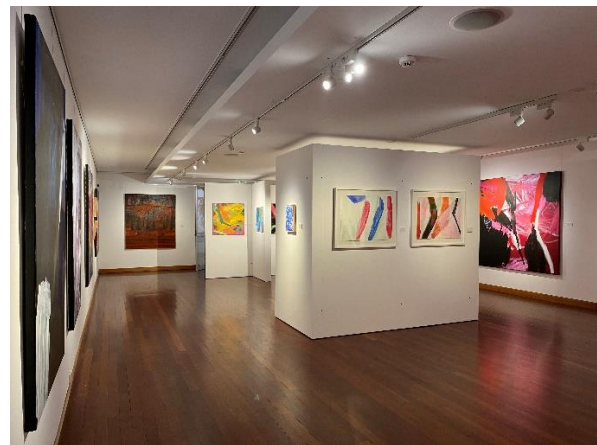
The freestanding modular wall system funded through Create NSW's Create Capital Program has been delivered and currently already in use for Grace Burzese's exhibition.

The final component of the forecourt upgrade, funded through the Local Roads and Community Infrastructure program (Department of Infrastructure, Transport, Regional Development and Communications), is now installed providing a beautiful garden and seating, which has been popular with parents and children, CBD workers stopping by on lunch breaks, readers and has been widely, positively commented on by gallery visitors.

The **Streets as Shared Spaces** public art project (funded through Dept of Planning and Environment) has now had all components delivered. Recently completed projects include the Forecourt activation and public artwork at Shoalhaven Entertainment Centre. This project was formally launched on 5 June, and the Gateway project had a community celebration on 28 May.



Entrance to the Gallery showing some of the newly installed plants, planter boxes and seating



Freestanding modular wall system created by POD Museum & Art Services



Digitisation Project with museum volunteers learning how to photograph artefacts professionally



Lyrebird Stink Bottle by Glenn Barkley – exhibition commencing December from Grant awarded in June

AB22.34

The **Regional Cultural Fund Digitisation Project** (funded by Create NSW through the Regional Cultural Fund Digitisation round) continues to be delivered with consultants pivoting to digital delivery where possible. Museums have continued to deliver articles for digitisation and inclusion in the 'Collections and Stories' project delivered by Museums and Galleries NSW. The *storyplace* website, which features items from across regional NSW, was launched on 5 May. A photography training session took place on 10 June for volunteer museum members to photograph their collections professionally.

The addition of new signage and a showcase display cabinet at the Lake Tabourie Museum was awarded and has been delivered from a successful grant, 'A new welcome – enhancing the entrance at Lake Tabourie Museum' (CHART Grant) from the Culture, Heritage, Arts Regional Tourism fund.

Plant your Feet – a major solo exhibition by Glenn Barkley – has successfully achieved funding from Create NSW through their Local Govt Authority Project round – submitted January 2022. The exhibition will take place in December and will use work to explore multi-layered responses to place, history and community, paying homage to his hometown region of the Shoalhaven.

Current Grant submissions awaiting determination include:

- 'Create Stay Play – Developing a Creative Economy Strategy for the Shoalhaven' – funding sought from the Building Better Regions Fund Community Investment Stream – submitted February 2022.

Current / Coming up

Points on a Path by Grace Burzese, *Valley Pathways* by James Gulliver Hancock & *Modest Fancies in the Parlour* by Julie Paterson will continue until 27 August.

During September the annual Shoalhaven Art Society Open Art Exhibition returns to showcase local talent in painting. Through October and November, the Gallery will present four diverse exhibitions by female artists.

Acclaimed Melbourne based artist Gina Kalabishis will show paintings and works on paper exploring her relationship with this land and its inhabitants, formed in response to a residency at Bundanon.

Local ceramicist Cita Daidone presents a series of ceramic works exploring concepts around loss, remembrance and rebirth drawn from her experience of the Currowan fire, while Nettie Sumner will show a series of hand knitted wire wall hangings and sculptures forming a conversation about family ancestors and local folklore.

Speaking Water is a project developed by Anna Glynn which brings together five international video artists exploring the theme of water – it is a project that has come out of the lockdowns and lack of travel over the past two years, seeking to find new ways to collaborate artistically and continue to be inspired by others.

AB22.35 Shoalhaven Entertainment Centre Update

HPERM Ref: D22/307832

Department: Shoalhaven Entertainment Centre

Approver: Michael Paine, Manager - Community Connections

Reason for Report

To inform the Shoalhaven Arts Board of recent and future programming, events and community engagement activities at the Shoalhaven Entertainment Centre.

Recommendation (Item to be determined under delegated authority)

That Shoalhaven Arts Board receives the report for information.

Options

1. Receive the report for information

Implications: The Shoalhaven Arts Board members are kept updated and apprised of programming, events and community engagement activities at the Shoalhaven Entertainment Centre

2. Request for more information

Implications: Unknown

Background

Shoalhaven Entertainment Centre has experienced unprecedented levels of activity since re-opening in April – with overwhelmingly positive responses from audiences, hirers and community groups.



AB22.35

Children participated in a workshop with Shaun Parker Company at Arty Farty Party

Community Engagement

Shoalhaven Entertainment Centre seeks to embed meaningful community engagement in support of the majority of works in its annual season. In connection with the 2022 Season more than 3,000 people have engaged in talks, workshops, open rehearsals, meet and greets, pre-show talks, performances, and post-show Q&As.

In connection with the Australasian Dance Collective's daytime performance of **THREE** in June more than 50 people attended the Insight Matinee and 18 young dancers from across the Shoalhaven attended a contemporary workshop led by four of the company's dancers. Participants had the opportunity to rehearse gestures and movements from the production and create their own vignettes incorporating newly learned moves.

More than 450 people attended a pre-show concert talk prior to the Sydney Symphony Orchestra's concert **Shining Brightly** in June. A regular broadcaster on 2MBS Fine Music Sydney and a former principal programmer of Symphony Australia orchestras, David Garrett provided insights and listening notes for the audience prior to the program of CPE Bach Symphony in A; JS Bach's Concerto for Oboe and Violin; and Mendelssohn's String Symphony no 7. Approximately 200 people attended a post-concert Q&A with principal oboe player Shefali Pryor and starring violinist Harry Bennetts.

Post-show Q&As following both performances of the children's theatre production the **13-Storey Treehouse** on June 2 prompted dozens of questions from young audience members who were intrigued by the storylines and theatrical devices employed by the cast and technicians to bring to brilliant life the madness and mayhem of the bestselling book by Andy Griffiths and Terry Denton.

Annual Season update:

The 13-Storey Treehouse, on June 2, was well received by schools and family audiences. Children, teachers and parents delighted in the flying cats, a mermaid who transformed into a mer-monster, an invasion of monkeys and a giant gorilla. This bestselling book, adapted for the stage, received strong support from families, but a lower than usual response from schools. Due to the pandemic many schools are still choosing not to undertake incursion or excursion programs.

Culture Counts Social Impact Survey results:

Cultural Contribution: 85%

Captivation: 87%

Access: 84%

Presentation: 84%

Local Impact: 88%



Australasian Dance Collective's **THREE**, featuring works by Australian choreographers Melanie Lane and Jack Lister, alongside Cult by London based Israeli choreographer, composer and dancer Hofesh Shechter was highly rated by audiences.

Culture Counts Social Impact Survey results:

Cultural Contribution: 87%

Captivation: 81%

Access: 88%

Presentation: 86%

Local Impact: 86%

Sydney Symphony Orchestra's **Shining Brightly** concert, inspired by Bach was highly celebrated by the audience on Friday, June 24. In addition to the pre-concert talk by David Garrett Director and principal violinist David Haveron candidly unpacked the works prior to each performance which engaged the audience.

Culture Counts Social Impact Survey results:

Cultural Contribution: 91%

Captivation: 92%

Access: 92%

Presentation: 92%

Local Impact: 94%

Culture Counts feedback from Shining Brightly audience members:

- *"It was a very good night easy parking our seats were great and all staff were very helpful. An enjoyable experience"*
- *"Venue is great. Comfortable seats, excellent visibility from all seats and great sound quality."*

Audience members dressed up in 'Puttin' on the Ritz' style for **30 Something** – a cabaret set in King's Cross on New Year's Eve 1939 - starring Catherine Alcorn, Phil King and their band.

More than 50 people stayed after the July 15 performance for the post show meet and greet.

Culture Counts Social Impact Survey results:

Cultural Contribution: 66%

Captivation: 81%

Access: 67%

Presentation: 80%

Local Impact: 79%

Reconnection mini-festival images:



The Centre's new portable stage, is 6m x 4m, with an all-ability access ramp



Live & Local act The Sevvilles, above, and below, *phases* designer Greer Taylor



Shoalhaven Regional Gallery and Shoalhaven Libraries provided free family activities.

AB22.35



AB22.35

Yuin elder Aunty Ruth Simms performed a Welcome to Country at Reconnections.

Reconnection – a free family friendly mini-festival

Reconnection was held on Sunday, June 5, to test and celebrate the activation of the Shoalhaven Entertainment Centre forecourt made possible by a New South Wales Government grant – Streets as Shared Spaces.

The project aimed to test ideas, enhance public space, and attract community back to centres and public spaces through public art and by providing economic support for local artists.

Yuin elder Aunty Ruth Simms performed a Welcome to Country. Shoalhaven Arts Board chair Christine Dunstan spoke on behalf of Mayor, Cllr Amanda Findlay, and Greer Taylor spoke about her motivations and intentions for the Streets as Shared Spaces funded public art work *phases*.

Free activities included Shoalhaven Regional Gallery artist-led workshop in response to *phases*, story-time and craft activities by at the Mobile Library, lawn games, performances by Live and Local Shoalhaven acts, and an artist talk by Greer Taylor.

Approximately 500 people attended across the day and surveyed audience members were complimentary about the new seating and planting, the sculpture, and activities.

Quote from Culture Counts respondent:

- *“Love the seating out the front on the grass area that has been recently installed. Beautiful and inviting.”*



AB22.35

Arty Farty Party



The Shoalhaven's first children's festival, the Arty Farty Party, a joint project of the Shoalhaven Regional Libraries, Shoalhaven Regional Gallery and the Entertainment Centre

was a success on Saturday, July 1, despite flooding rains. The decision to bring all outdoor elements of the festival inside the venue was made less than 48 hours prior to the festival as an East Coast Low began making its presence felt.

More than 1,100 people attended the event which opened with a smoking ceremony performed by Wondri Wondrian dance and cultural troupe Gadhungal Murring, which attracted strong participation from children, parents and grandparents.

Ultimately three stages ran concurrently throughout the day – to deliver two performances of Circa's *Wolfgang's Magical Musical Circus*, two shows of Asking for Trouble's *ForT*, four Live & Local Shoalhaven acts, Gadhungal Murring's corroboree, and two performances of a trio of street dance works by Shaun Parker Company.

Roving performers created an instant and fun rapport with families.

More than 100 children and their families visited the Shoalhaven Libraries' stall. Children were able to let their creativity flow with lots of fun crafts to make including funny face masks, beautiful paper plate seahorses, and colouring in, as well as a reading corner where children and their families relaxed and read some picture books. There were also handouts of free library bags with promotional material and the Mobile Library van was outside to showcase all the great things the library has to offer the community.

Visual artists were kept busy throughout the Arty Farty Party creating works inspired by large scale artworks created for the event by Shoalhaven artist James Gulliver Hancock – an illustrator celebrated for his playful illustration style.

There was a strong focus on active participation throughout the day with children invited to join the Gadhungal Murring corroboree, a hip hop workshop with Shaun Parker Company, and three visual arts workshops.

The Hidden Creatures Gallery digital scavenger hunt was a success that had a life beyond the festival. Arena Theatre Company artists worked with 178 Shoalhaven children to create creatures, which were then voice and animated. Targets were located at the Entertainment Centre, the Gallery and Nowra Library. Children were thrilled to see their designs and hear their voices in these cleverly designed animations. Hidden Creatures Gallery was live for the month of July.

Other pre-festival community engagements included a pop-up performance by Shaun Parker Company in Nowra CBD and at Vincentia Shopping Village, and in-school physical theatre workshops with Asking for Trouble and Circa at Bomaderry and Illarao Road Primary Schools.

The Hidden Creatures Gallery, programming of Gadhungal Murring and many of the participatory activities were made possible as a result of a Festivals Australia grant.

Arty Farty Party Culture Counts Social Impacts

Survey results:

Access: 78%

Captivation: 85%

Cultural Contribution: 84%

Local Impact: 95%

Motivation: 82%

Presentation: 88%

Quotes from Arty Farty Party Culture Counts respondents:



- *“It was a wonderful event – all the staff were so helpful and upbeat....we loved the whole day – the kids had a great time and took part in all the activities.”*
- *“What an amazing festival for kids”*
- *“It was a great opportunity to expose my 9.y.o granddaughter to live artists”*
- *“Lots of interesting activities for kid and so good to see the Council putting this on for the school holidays. I hope there will be more.”*

Recent quotes from Culture Counts survey respondents about the venue and the service it provides:

- *“A great gathering place to enjoy quality entertainment. The venue and diverse entertainment opportunities for the community just keep getting better and better! Thank you!”*
- *“This event and the centre itself helped convince us that we should move to Nowra from Melbourne. We are here for a week to assess the area.”*
- *“Love the seating out the front on the grass area that has been recently installed. Beautiful and inviting.”*

Professional Affiliations

Shoalhaven Entertainment Centre manager Karen Patterson has been re-appointed Arts on Tour Board's Deputy Chair and returned as an executive member of New South Wales and ACT Performing Arts Centres Association.

AB22.36 Council Policy Revisions - South Coast Cooperative Libraries Collection Development Policy

HPERM Ref: D22/306943

Department: Library Services

Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. POL22/63-South Coast Libraries Cooperative-Collection Development Policy-DRAFT CHANGES (under separate cover) [⇒](#)

Reason for Report

To review and reaffirm the South Coast Cooperative Libraries Collection Development Policy

Recommendation

That Council adopt the revisions of the South Coast Cooperative Libraries Collection Development Policy

Options

1. Adopt the Policy

Implications: This will allow the inclusion of changes to make the relevant policies appropriate and current.

2. Amend the recommendation.

Implications: Unknown at this stage

3. Rescind the policies.

Implications: Not recommended as this will result in a loss of provision and controls for the relevant

Background

South Coast Cooperative Libraries Collection Development Policy

South Coast Cooperative Libraries Collection Development Policy has been developed over a number of years and has been reviewed in line with current implementation, legislation, and community feedback. This Policy covers South Coast Cooperative Libraries, which includes Kiama Council, and as such, the policy has been updated in collaboration with Kiama Library Service.

This policy was initially endorsed in 1992 and has been successful in informing customers and staff on the development of the South Coast Cooperative Libraries Collection. This policy reflects industry best practice and is based on guidelines from the NSW State Library.

A copy of the recommended changes to the policy are detailed in Attachment 1 'POL16/214 – Collection Development Policy – South Coast Cooperative Libraries – Draft Changes' and summarised below:

- Removal of the:
 - Population Analysis of the LGA;
 - Collection Profiles; and
 - Removal of the De-Selection Guidelines
- Creation of working documents (Guidelines and Procedures) for these above areas which will allow staff greater flexibility to adapt to changing community needs. These new documents will provide the ability to review and update these important areas in a timelier fashion, which will be more responsive. This is not possible in the current format.

Community Engagement

The review of the South Coast Cooperative Libraries Collection Development Policy are considered minor policy changes that do not warrant community engagement

Policy Implications

Reaffirmation of the above policy will make them relevant and up to date.

Financial Implications

There are no financial implications resulting from reaffirming the above policy.

AB22.37 Shoalhaven Arts Board Grants Program 2022/23

HPERM Ref: D22/320228

Department: Shoalhaven Entertainment Centre

Approver: Michael Paine, Manager - Community Connections

Reason for Report

To advise the Arts Board of the recommended structure for the 2022/2023 Arts Board Grants Program.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board Grants Program in 2022/23 be offered with two separate streams for applications.

1. Applicants under the 'Sense of Place' stream will be able to apply for amounts up to \$10,000. Successful applicants must commit to a public outcome as part of their project plan.
2. Applications under the 'Professional Development' stream will be able to apply for amounts up to \$3,000.
3. One 'Sense of Place' grant must be awarded with the funding; any remaining funding can be allocated to Professional Development grants or Sense of Place grants based on the applicants' capacity to meet the criteria.
4. The cost for developing and delivering a marketing and communications strategy to promote and announce the grant program will be taken from the Arts Board Grants budget. The associated expense will be up to \$1,000.

Options

1. Accept the Recommendation as printed

Implications: The Shoalhaven Arts Board Grants Program will be promoted and assessed in a timely manner, as recommended by the members of the Grants Working Party.

2. Reject the Recommendation

Implications: The Shoalhaven Arts Board Grants Program will be delayed and the monies available may not be allocated within the financial year.

Background

Shoalhaven Arts Board implemented the 'Sense of Place' grants program in 2015. Since then more than \$130,000 has been invested in the arts, providing community groups and artists opportunities to produce work across a broad church of disciplines including visual arts, public art, performance, music, literature and film.

Programs and works delivered over the past two years remain successful and it is recommended that the grant streams are retained in their existing form for 2022/23.

Community Engagement

A 'Get Involved' page on Council's website will be created to support the distribution of information and manage grant guidelines and application forms. Staff from the City Lifestyles team will work with the corporate communications team to develop a communication plan that promotes the grants through a variety of media platforms.

Proposed timelines

The grants will be publicised for six weeks from September with the Arts Board Working Group assessing applications in time for the November Arts Board Meeting on November 3, 2022.

Financial Implications

The Arts Board Grants Program is fully funded through an allocation to the Shoalhaven Arts Board each year. In 2022/23 the amount allocated for the grant program is \$42,997.

A total of \$28,000 from the 2021/22 budget allocation has been committed, but not expended, awaiting project milestone claims from successful applicants.

The \$28,000 has been listed for a revote of funds which had not been finalised at the time of writing this report.

Should the revote not be granted, the 2022/23 Shoalhaven Arts Board grants allocation will be reduced to \$14,997.

AB22.38 The Anti-Nuclear Family Creative Development

HPERM Ref: D22/321233

Department: Shoalhaven Entertainment Centre

Approver: Michael Paine, Manager - Community Connections

Reason for Report

To update the Shoalhaven Arts Board on the creative development of Shoalhaven playwright Alana Valentine's play The Anti-Nuclear Family.

Recommendation

That Shoalhaven Arts Board receives the report for information.

Options

1. Receive the report for information.

Implications: The Shoalhaven Arts Board members are kept updated on the development of The Anti-Nuclear Family, a play commissioned by the Shoalhaven Entertainment Centre with the financial support of the Board's one-off COVID Response Performing Arts Grant.

2. Request for more information.

Implications: Unknown

Background

Ms Valentine's play, is a family drama, which candidly explores and celebrates the success of Shoalhaven based activists who campaigned to stop the building of a nuclear power station on the end of the Booderee Peninsula in 1971. The play is based on Ms Valentine's research and interviews with activists.

Creative Development and Community Engagement

The creative development, funded in part by the Shoalhaven Arts Board and with additional funds provided by Council's General Fund, was produced at the Entertainment Centre's Studio Theatre from July 11-16.

Producer Christine Dunstan contracted five professional actors and nationally renowned director Julian Louis to creatively explore and test the play over five days. Ms Valentine attended each day and reworked elements of the script in response to insights from the development.

On Saturday, July 16, people interviewed by the playwright, theatre industry professionals, philanthropists, subject matter experts, and activists attended a presentation of the work.

They then joined the production team and Ms Valentine for a lively Q&A session.

Future of the work

The creative production team and community members who attended the development held a strong belief that the play is an important story that deserves to be fully developed for a full production, with potential for a national tour.

Although written about a Jervis Bay modern historical event, the subject matter is dealt with in a contemporary family setting which provides a relatable context for modern audiences.

The nuclear family relationships are tested by their beliefs and loyalties with different generations both pro and anti-nuclear power.

The themes of nuclear debate, climate change, activism and people power ensures that this important Shoalhaven story is contemporaneous, compelling and relatable for many Australians.

At the time of writing this report the Entertainment Centre's team had yet to meet with Ms Valentine. Director Julian Louis has expressed an interest in continuing to work on a full development of the play.

Significant investment via philanthropy, partnerships, and grants would be required to fully develop the work. This will be explored.

Shoalhaven Entertainment Centre is awaiting advice on a Building Better Regions Fund grant seeking to leverage the Arts Board and Council's investment to date.

AB22.39 Subcommittee Membership, Working Groups, Portfolios and Panel of Peers - vacancies

HPERM Ref: D22/323132

Department: Arts & Culture

Approver: Michael Paine, Manager - Community Connections

Reason for Report

To fill vacancies on the subcommittees and working groups as per the Shoalhaven Arts Board Terms of Reference.

Recommendation (Item to be determined under delegated authority)

That the following subcommittees and working groups be established with the membership as detailed [names to be filled in at meeting]

1. Art Acquisition and Collection Subcommittee
 - a. Chair of the Shoalhaven Arts Board
 - b. Manager – Arts and Culture or nominated representative
 - c. Shoalhaven Arts Board member - Stephen Buzacott
 - d. Shoalhaven Arts Board member [name to be filled in at meeting]
 - e. Shoalhaven Arts Board member – Cllr Moo D'Ath
 - f. Invited Arts Professional – Boe-Lin Bastian
 - a. Invited Arts Professional
2. Arts Board Grants Working Group
 - a. Shoalhaven Arts Board member - Christine Dunstan
 - b. Shoalhaven Arts Board member - Jenny Thompson
 - c. Shoalhaven Arts Board member [name to be filled in at meeting]
 - d. Appropriate Council officer from the Cultural sector
 - e. Invited Art Professional
3. Art Collection Strategic Planning Working Group
 - a. Chair of the Shoalhaven Arts Board
 - b. Manager – Arts and Culture or nominated representative
 - c. Shoalhaven Arts Board member [name to be filled in at meeting]
 - d. Shoalhaven Arts Board member – Stephen Buzacott
 - d. Shoalhaven Arts Board member Cllr Moo D'Ath
 - e. Invited Arts Professional – Boe-Lin Bastian
 - f. Invited Arts Professional - Aboriginal

Options

1. Adopt the Recommendation as printed.

Implications: The Shoalhaven Arts Board will operate as per the Terms of Reference, providing strategic and policy advice to Council and achieving the aims of their strategic plan.

2. Amend the Recommendation.

Implications: unknown at this time.

3. Reject the Recommendation.

Implications: The Shoalhaven Arts Board will not be able to operate within the Terms of Reference and will be limited in their ability to provide direction and advice to Shoalhaven City Council.

Background

In accordance with clause 3.7 of the Terms of Reference, the Shoalhaven Arts Board has the authority to establish sub committees and working groups as deemed appropriate to assist in fulfilling their role and purpose. The Terms of Reference also recommend members of the Board maintain and report on a specific portfolio (clause 1).

At the meeting on 3 March 2022, the Arts Board adopted recommendation AB22.5 which noted:

That the following subcommittees and working groups be established with the membership as detailed

1. *Art Acquisition and Collection Subcommittee*
 - a. *Chair of the Shoalhaven Arts Board*
 - b. *Manager – Arts and Culture or nominated representative*
 - c. *Shoalhaven Arts Board member - Stephen Buzacott*
 - d. *Shoalhaven Arts Board member - Alison Chiam*
 - e. *Shoalhaven Arts Board member – Cllr Moo D'Ath*
 - f. *Invited Arts Professional – Boe-Lin Bastian*
2. *Arts Board Grants Working Group*
 - a. *Shoalhaven Arts Board member - Christine Dunstan*
 - b. *Shoalhaven Arts Board member - Jenny Thompson*
 - c. *Shoalhaven Arts Board member - Peter Lavelle*
 - d. *Appropriate Council officer from the Cultural sector*
 - e. *Invited Art Professional*
3. *Art Collection Strategic Planning Working Group*
 - a. *Chair of the Shoalhaven Arts Board*
 - b. *Manager – Arts and Culture or nominated representative*
 - c. *Shoalhaven Arts Board member Alison Chiam*
 - d. *Shoalhaven Arts Board member Cllr Moo D'Ath*
 - e. *Invited Arts Professional – Boe-Lin Bastian*

f. Invited Arts Professional - Aboriginal

CARRIED

Since that resolution the terms of two members have finished, and vacancies now exist on the subcommittees and working parties. For the continuity of business and to support the work of the groups it is beneficial to fill the vacancies.

The groups are:

1. Art Acquisition and Collection Subcommittee

This subcommittee is responsible for making recommendation on acquisitions and deaccessions as per the Shoalhaven City Art Collection – Acquisition and Collection Management Policy (POL18/23). Members should have a good knowledge of contemporary art and artists and understand the collecting themes and strengths of the current Shoalhaven City Art Collection.

The invited Arts Professional to this committee has been Deb Ely OAM for many years. Following her retirement as CEO of Bundanon Trust, it is important that the Arts Board seek a suitable Arts Professional to be part of this Subcommittee and provide independent expert advice on acquisitions. The Arts and Culture Manager has approached the new Curatorial team at Bundanon Trust and Boe-Lin Bastian has been recommended to fill the vacancy. Boe-Lin has considerable experience in the visual arts and working with Local Government.

2. Arts Board Grants Working Group

This working group is responsible for making recommendations to the Board on the structure of the grants program, and then, on the grants to be awarded following the applications being received. The budget allocated to the Grants Program and the administration of the program is managed operationally and is not within the remit of the Working Group.

3. Art Collection Strategic Planning Working Group

As per AB21.28, this Working Group will develop a strategic plan for the continued improvement and growth of the Shoalhaven City Art Collection in response to the Significance Assessment of the Shoalhaven City Art Collection.

In developing the collection strategic plan, the Group may make recommendations for changes to the Shoalhaven City Art Collection – Acquisitions and Collection Management Policy (POL18/23) which is due to be reviewed by September 2022.

Any changes recommended will be for the purpose of ensuring the Policy and the Strategic Plan work together in clear alignment to provide clarity in direction for the collection to allow for continued growth in its significance, value and reputation.

At its meeting on 21 October 2021, the Arts Board agreed that this Group should be comprised of members of the Acquisition Subcommittee and invited representatives who have a good knowledge of collections, either by being an artist represented in the collection, or having professional experience of collections in the cultural sector.

Community Engagement

The Shoalhaven Arts Board can call on a panel of peers to support their work and provide specific industry knowledge and experience. In forming subcommittees and working groups, it is recommended that the Arts Board utilise community members to increase the knowledge and skill sets of specific groups and consequently provide a greater opportunity for community representation and engagement.

Policy Implications

The establishment and purpose of Subcommittees and working groups by the Shoalhaven Arts Board are managed within the Terms of Reference.

Financial Implications

All Subcommittees, working groups and portfolios operate within the budgets allocated for activities undertaken by the Shoalhaven Arts Board.

AB22.40 Management of the Dingle Hughes Bequest - Acquisitions and Archives

HPERM Ref: D22/325409

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Dingle Hughes Bequest - Tables A, B and C (under separate cover) [⇒](#)

Reason for Report

To inform the Arts Board of the recommendations from the Art Acquisition Subcommittee as to which items currently in the Dingle Hughes Collection should be accepted into the City Art Collection on enactment of the Deed of Gift

Recommendation

That Council advises Max Dingle OAM:

1. Of the intention to accept the works listed in Table A (Attachment 1) into the City Art Collection on enactment of the Deed of Gift
2. That they are not intending to acquire the works listed in Table B (Attachment 1)
3. Of the intention to accept the entirety of the archival collection, including the artworks listed in Table C (Attachment 1) as part of the Deed of Gift.

Options

1. Accept the Recommendation.

Implications: The owner of the Dingle Hughes Collection will be provided with certainty about works that will be acquired by Council and can progress discussions with the Manager – Arts and Culture about loan arrangements and the safe keeping of works.

2. Amend the Recommendation.

Implications: unknown at this time

3. Reject the Recommendation.

Implications: Council may not meet its legal obligations under the signed Deed of Gift

Background

In 2008, Shoalhaven City Council signed a Deed of Gift with Max Dingle and Gavin Hughes for the acquisition of their personal collection post their deaths. The gift requires Council to accept all works in the collection by Margaret Dredge, at least 50% of the remaining works and 'any documentation, photographs, books and other items deemed necessary to enable the Collection to be put into context or interpreted'.

The Dingle Hughes Collection has been made available to Shoalhaven Regional Gallery for exhibition purposes since 2008, and Max Dingle OAM has regularly been a guest curator for the Gallery.

In the Black Summer fires of 2019/2020, and subsequent flooding events have highlighted the challenges of keeping a collection of such significance in a bush property and the need for careful planning by Council to accept the Gift at short notice.

In response to these issues Council allocated funding to enable a member of the Gallery team to work offline for six months as the Curator and Collections Officer.

This enabled the staff member to work with Max and the Art Gallery of NSW to understand management of large gifts and associated archives, to document the collection and work with the Manager – Arts and Culture and the Art Acquisition Subcommittee to identify the works that are recommended to be accepted within the City Art Collection on enactment of the Deed of Gift (MIN21.140).

This report provides a summary of the collection as documented to date, the recommendations of the Art Acquisition Subcommittee and the ongoing storage needs for this collection.

The Collection

The Dingle Hughes Collection has been acquired over a period of more than 50 years, with Max Dingle and Gavin Hughes individually and together acquiring works that spoke to their passions for contemporary art, design and abstraction. The collection has particular strength in its representation of female Australian artists working in the area of abstraction from the 1960s onwards.

Many works of art were acquired at graduating shows or early in the artist's career. Many artists who were acquired early went on to strong careers, and in many cases a strong relationship was formed between the artist and the collectors.

The collection consists of 417 works. Under the Deed of Gift, Council has agreed to accept all works by Margaret Dredge and at least 50% of the remaining works. As per table C below we have agreed with Max that 41 works from the collection are moved to the Archives, and there are 19 works by Margaret Dredge. Of the remaining collection we must accept at least 179 works. As per table A below, we have met that requirement.

Recommendations of the Art Acquisition Sub Committee

Please see attached tables for the recommendations of the Sub Committee.

Ongoing storage needs of the Collection

Based on the information received to date and noting that not all works were accessible for the Curator and Collections Officer to view in person, we anticipate that the enactment of the Deed of Gift will require additional storage space for the long-term housing of the collection.

The works recommended for acquisition in Table A require a minimum of an additional 120sqm of hanging space, and an additional 20 cubic meters for 3d objects. Not all of the sculptural (3D) objects require climate-controlled storage, but if they are left exposed to the elements, they will require regular maintenance and conservation.

The archives consist of approx. 35 A4 folders requiring 2.8 lineal meters of storage and over 200 art books which form part of a reference library.

In the DPOP item 1.2.01.06 notes that by June 2023 we will 'Undertake investigations to articulate a vision for a new Shoalhaven Regional Gallery'. This vision will need to include storage requirements for the current and future collection, noting the need to store and display large sculptural works from the Dingle Hughes Collection, and the capacity for a reference library open to members of the public.

Council has recently contracted Hawkridge Entertainment Services to undertake consultation and research to develop a business case / feasibility study for the development of a

Multipurpose Arts Facility. This facility is proposed to have options for climate controlled and secure art storage as well as capacity to act as a storage and rehearsal venue for a number of other arts groups. The business case will be presented to Council at a briefing in September / October.

Max Dingle is keen for as many works as possible from Table A to be moved into the City Art Collection on long term loan as he has faced several threats to his property in the past few years and is concerned for the ongoing safety of the works. The Manager – Arts and Culture will work with him to identify critical works and understand what the collection storage can take while still leaving capacity for future acquisitions.

Community Engagement

The Dingle Hughes Collection will form part of the City Art Collection and be accessible through the online collection database, exhibitions and programs.

Policy Implications

The works in Table A have been assessed against POL18/23 Shoalhaven City Council Art Collection – Acquisition and Collection Management. The policy notes that there are six (6) primary collecting areas.

Of these, the Dingle Hughes Collection adds significantly to the areas of Australian Contemporary and Ceramics. When the Deed of Gift is enacted, the Shoalhaven City Art Collection will be a collection with significant strength in the representation of female Australian artists working in the field of abstraction. The collection will have the potential to inform research projects, survey shows and other exhibitions.

Financial Implications

Bringing the works listed in Table A into the collection will have ongoing financial implications. These include:

- valuation of the collection for insurance purposes,
- storage of the collection, and
- ongoing preservation and care for the collection.

The costs for these are not known at this stage. Further advice will be provided to Shoalhaven Arts Board and Council on the financial implications and estimate of recurrent costs. This will also consider whether there are provisions within the Deed of Gift that provide a funding source towards meeting these costs and any additional funding requirements from Council.

Should the gift come to Council prior to the construction of suitable storage space, commercial storage space will be required to be rented. International Art Services have quoted on the cost for storage of up to 70cubic meters of items in their warehouses. This allows for both 2d and 3d works to be housed in the storage. Climate controlled storage for this volume is \$11,620+GST per month (as per quote received at the time of this report). IAS have noted that there are discounts of between 10-30% for agreements that are set at 2–5-year terms.

Risk Implications

There is a significant reputational risk if the collection as recommended in Tables A and C (attached), and the archives are not accepted. The Deed of Gift was signed by Council in 2008 and is a binding contract. The City Art Collection is increasing in reputation, and now

has a number of artists and donors actively seeking to place works in our collection. The works in the Dingle Hughes Collection will further elevate the status of the collection.

Not accepting the works and meeting our requirements under the Deed of Gift will cause significant reputational damage within the community and the wider arts world.

AB22.41 Shoalhaven City Art Collection - Acquisitions

HPERM Ref: D22/331326

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Art - Shoalhaven City Council Art Collection - Acquisition & Management
[↓](#)

Reason for Report

To inform the Arts Board of the offer for works to be added to the collection made and the recommendations of the Acquisition Sub-Committee

Recommendation (Item to be determined under delegated authority)

That the three works offered to the City Art Collection by local artist Mike Gilmore are not acquired.

Options

1. Accept the Recommendation

Implications: The Shoalhaven City Art Collection will grow as per the Policy and the advice of the Art Acquisition subcommittee

2. Amend the Recommendation

Implications: unknown at this stage.


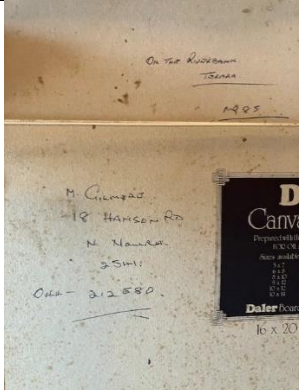




3. Reject the Recommendation

Implications: works will enter the City Art Collection.

Background

The Manager – Arts and Culture received an offer from a community member offering three works held in a private collection by the local artist Mike Gilmore. The works are offered at \$100ea (\$300 for all), but it was noted that if the purchase price was the reason not to acquire the owner would be willing to consider a straight donation.

The works are as below:

Image	Verso	Title	Size	Frame Size	Notes
		<i>On the Riverbank Terara</i>	510x410mm	640x540mm	Purchased 1986/87 for \$260
		<i>Afternoon Broughton Creek</i>	605x305mm	740x430mm	Purchased 1986/87 for \$260
		<i>Cottage Acres, The Stamp Pyree</i>	920x610mm	1080x775mm	Purchased 1986 for \$860

AB22.41

The Art Acquisition Subcommittee do not recommend acquiring these works.

While the works meet the collecting theme of 'Australian Landscapes' and under section 3.1.6 of the collection policy they met the consideration of 'Local Significance' the works are not significantly dissimilar to other works in the collection and given the limitations to space and resources to conserve and maintain the collection, these works are not deemed a priority.

Community Engagement

The City Art Collection is made available to the community through the online collection catalogue, through exhibitions at Shoalhaven Regional Gallery and through placement of suitable works in the Administration building, Shoalhaven Entertainment Centre foyer and other locations as suitable.

Policy Implications

All offers of donation were reviewed against the Shoalhaven City Art Collection – Acquisition and Management policy.

Financial Implications

The Art Acquisition budget has sufficient funds to cover the cost of this acquisition, should the Board wish to go ahead with it.

The care and conservation of the works if acquired may require funding for expert conservators. There appears to be significant foxing and / or mould on the verso image for the work *On the Riverbank*. The Manager – Arts and Culture has not seen the works in person and cannot confirm the condition, but the images suggest there may be additional works required prior to bringing the works into the art store. There is some limited funding available for conservation works if required.



Shoalhaven City Council Art Collection - Acquisition and Collection Management

Policy Number: POL 18/23

Adopted: 12/05/2009

Amended: 21/05/2013, 18/02/2014, 27/06/2017, 15/05/2018

Minute Number: MIN09.612, MIN13.522, MIN14.121, MIN17.586, MIN18.351

File: 18106E

Produced By: Finance Corporate & Community Services Group

Review Date: 1/12/2020

AB22.41 - Attachment 1

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*Shoalhaven City Council Art Collection - Acquisition and Collection Management***1. PURPOSE**

The aim of this Policy is to establish administrative guidelines for a purposeful, consistent approach to acquisition of works and management of the Shoalhaven City Art Collection.

2. STATEMENT

The title shall be the “Shoalhaven City Art Collection – Acquisition and Collection Management Policy” and will be owned and managed by Shoalhaven City Council.

The Shoalhaven City Art Collection has been established to:

- Collect contemporary and historical works of visual art of demonstrable excellence by artists of significance with an emphasis on Australian artists and artists who have a connection to the Shoalhaven.
- Enrich, educate and inform the community of Shoalhaven City and its visitors in quality visual arts practice in Australia,
- Stimulate awareness and appreciation of the visual arts
- Strengthen an historical, social and locally relevant visual arts resource
- Establish a valuable collection of Regional significance and National interest

2.1. Scope

The Policy for acquiring art is to further develop the present strengths of the Collection, especially by seeking works that are of local, national and international significance. All artworks selected, acquired or commissioned by Council will contribute towards the development of a unique and distinctive collection and will give priority to acquiring works of art that satisfy one or more of the following scoping statements:

- 2.1.1. Relate to the Shoalhaven region, by Australian artists, particularly those who have a proven record of practice and development of their art form and who are represented in public collections or who have received recognition through awards and prizes
- 2.1.2. Build upon strengths and fill gaps in the current holdings of the Shoalhaven City Art Collection, as well as develop the representation of artists already held, in order to create a comprehensive, though specifically oriented, collection.
- 2.1.3. Artworks by local Indigenous artists, particularly those who have proven development and commitment to their art form or represent a significant group or time
- 2.1.4. To consider exceptions where the works are significant and relate to the current policy

2.2. Background

The Art Collection of Shoalhaven City Council has been gradually acquired over many years. The Shoalhaven Arts Board, after its inauguration in 1998, created Guidelines and a single Policy to inform acquisition. With the establishment of the Shoalhaven City Arts Centre in 2004, the Policy was amended to recognise the significant loans and donations added to the organisations collection.

Shoalhaven City Council Art Collection - Acquisition and Collection Management

In early 2008, Shoalhaven City Council's Art Collection was divided into two (2) separate Collections to distinguish between a primary Collection with works of significance titled "The Shoalhaven Regional Gallery Collection" and a secondary Collection with works of significance titled "The City Collection" which included gifts to the City of lesser artistic, historic or monetary value (as identified at the time of the audit).

Collecting activities are often cost prohibitive, however, the Collection does not seek to cover a complete range of art. Following an audit of both Collections conducted by external art consultants in 2012/13, the objective to define the focus of the Collection has led to the merger of both Collections and determined six (6) primary collecting areas:

1. Australian Landscape
2. War and Peacekeeping
3. Australian Contemporary
4. Indigenous
5. Secular and Religious
6. Ceramics

3. PROVISIONS

3.1. General

- 3.1.1. The Collection is managed by Council's Arts Manager.
- 3.1.2. Council will contribute an annual budget allocation for adequate maintenance and acquisition of new works in the Shoalhaven City Art Collection. Unexpended annual funding will be accumulated in a suspense reserve to form a growing resource.
- 3.1.3. All works shall be placed on a database and insured in accordance with Council's asset management plans and catalogued with details including title, image, size, and medium, artist, and provenance, date of acquisition, acquisition status, value, location and description.
- 3.1.4. The services of professionals in the field will be obtained for conservation, valuation, restoration and museum standard pest treatment.
- 3.1.5. "The Shoalhaven City Art Collection" will be stored at the Shoalhaven Regional Gallery, Nowra or as permanent exhibition throughout Council's City Administrative Centre, Nowra, or in a separate suitable location as deemed necessary.
- 3.1.6. Acquisition of artworks will be directed by this Policy and the following considerations:
 - The artwork's current and future relevance to the Collection
 - Local significance
 - Significance of the artist
 - Historical and/or cultural value
 - Cost and/or value for money
 - Available funding
 - Advantageous opportunities

*Shoalhaven City Council Art Collection - Acquisition and Collection Management***3.2. Gifts and Donations**

- 3.2.1. Artworks can be accepted into the Collection in the form of donations and bequests. The works must correspond with the details of the Collection Policy as part of acquisition procedure.
- 3.2.2. With consideration to insurance and risk requirements, artworks may be temporarily accepted by Council for the purposes of consideration of a donation or purchase, formal assessment of a work or to seek valuation of a work prior to acquisition.
- 3.2.3. The Shoalhaven Arts Board will accept donations and bequests under the Cultural Gifts Program which fulfil the requirement of the Collection Policy.
- 3.2.4. Objects outside the scope of this Policy and gifted to Council through national and international relations will be registered as Council assets in place of being accessioned.
- 3.2.5. Donors will be informed that neither conditions nor provenance will be accepted as part of the donation or bequest and that the art work/s becomes the property of Shoalhaven City Council and subject to its prevailing Policy.
- 3.2.6. On behalf of the Shoalhaven City Art Collection, Council will obtain clear and valid title to all purchases, bequests, gifts, donations or loans.
- 3.2.7. On rare occasion, when a unique bequest, which falls beyond the general guidelines is offered, the Shoalhaven Arts Board may deliberate over the acceptance of such a bequest and its capacity to honour any stated provenance. In this event, the Shoalhaven Arts Board will make a special recommendation to be ratified by Council.
- 3.2.8. Donations of money, grants or art works will be receipted within the convention and standards of the Australian Taxation Act.

3.3. Loan Items

- 3.3.1. Council's formal Artwork Loan Agreement is to clearly and contractually specify the conditions of any loan to or from the Collection and to be signed by relevant parties. The Agreement outlines detail relating to the term of loan, ownership, responsibilities, conservation, security, maintenance, insurance and date of return.
- 3.3.2. Items offered for loan are subject to the selection criteria and procedure contained in this Policy and do not warrant automatic inclusion into the Collection.
- 3.3.3. No loan of artworks will be accepted into Council's custody until such time as the matter has been formally considered and resolved by the Shoalhaven Arts Board to accept the works. Works accepted on loan will be maintained, insured and administered as collection items, however, Council does not own the items. Any valuation of the Art Collection should delineate between the value of the Collection owned as distinct from the value of the Collection administered.
- 3.3.4. Works on loan should not be lent to other institutions or individuals without the written consent of the owner of the work.

3.4. Conflict of Interest

- 3.4.1. Acquisition of works for the Shoalhaven City Art Collection will be in accordance with this Policy. At all times, Council and Shoalhaven Arts Board members are to declare any conflict of interest prior to deliberations on the acquisition of artworks.

Shoalhaven City Council Art Collection - Acquisition and Collection Management

- 3.4.2. Purchase or acceptance of donations from current full-time Council officers or Shoalhaven Arts Board members will not ensue without first obtaining an independent valuation of the work and ratification from the responsible delegated Council authority.

4. PROCEDURES**4.1. Selection Procedure**

- 4.1.1. All proposed acquisitions, whether by purchase, gift, exchange or loan will be appraised by an Acquisition Sub-Committee comprising:
- a Councillor member as nominated by Council
 - Manager – Arts and Culture, Shoalhaven City Council
 - Two Shoalhaven Arts Board representatives (one with visual arts background) as nominated by the Board and
 - An invited/co-opted member of the arts community who possesses knowledge of Australian Art
- 4.1.2. Acquisition appraisals will be consistent with this Policy.
- 4.1.3. Works not accepted into the Shoalhaven City Art Collection may be considered for inclusion and registration as a Council asset without being accessioned as part of the Collection.
- 4.1.4. The Sub-committee may present the opportunity for specialist outside expert comment on proposed acquisitions.
- 4.1.5. All proposals and recommendations shall be in a written report and will include details of:
- The artist's name
 - Residential status
 - The title and image of the work
 - Date of execution
 - Medium and size
 - Method of acquisition
 - The vendor or donor
 - The provenance of the work
 - Price, valuation or insurance value if a gift or a loan
 - Current condition
- as well as a statement setting out the reasons for acquisition, its place in the collection and its merit as a work of art in its own right.
- 4.1.6. The Arts Manager, on the advice of the Arts Acquisition Sub-Committee, will present a recommendation to the Shoalhaven Arts Board for its consideration and adoption
- 4.1.7. Acknowledging that some artwork is sacred and restricted, only works intended for public display or approved for display in consultation with appropriate representatives and communities will be considered for acquisition.
- 4.1.8. No acquisition will be made which compromises or jeopardises the financial viability of the Collection budget.

Shoalhaven City Council Art Collection - Acquisition and Collection Management

4.1.9. The Shoalhaven Arts Board will not accept any work which bears any unreasonable or inappropriate restrictions on its display, storage, maintenance and provenance.

4.1.10. The Board will be mindful of Australian or international laws or covenants that restrict or govern the acquisition of cultural material.

4.2. Accession

4.2.1. Newly acquired works are to be registered in the Collection Management System on receipt by the Shoalhaven Regional Gallery. Registration and catalogue data include:

- issue of a unique identifier number
- photographic image of work
- information regarding materials, technique and provenance

4.2.2. File and document numbers of related documents such as Acquisition Agreement, Loan Agreement, Maintenance Schedule and Condition Report must also be entered into the database.

4.3. Deaccessioning

4.3.1. The process of removing or disposing of works in the collection, otherwise known as deaccessioning, will not be undertaken for any reason apart from:

- lack of relevance to the Collection
- duplication of another object in the collection
- requirement of prohibitive conservation work and/or the work is beyond repair
- the work has already been destroyed, lost or stolen
- cannot be suitably stored
- should be returned as restitution of cultural property
- subject to legislation which prevents Council holding title to it

4.3.2. For deaccessioning to proceed, the Board must receive written recommendation and formally determine to deaccession the work. The report will clearly state the reason for disposal and include:

- object unique identification number;
- description;
- photograph;
- advice on legal status (if available);
- any written specialist advice;
- impact the action would have on the collection; and
- suggested method of disposal

4.3.3. Where deaccessioning is approved the order of priorities for removing the work from the collection shall be:

- Donated works returned to the original donor / artist or next of kin
- Donated works offered as a donation to another cultural institution, or works that were purchased are offered for sale to another cultural institution based on current valuation.
- Works sold at auction and the proceeds of the sale reinvested into the collection acquisition fund.

Shoalhaven City Council Art Collection - Acquisition and Collection Management

- 4.3.4. For items that have already been destroyed, lost or stolen, the deaccessioning process must also be completed. The Board will then determine whether reasonable steps, if economically viable, have been taken to locate/recover /restore the work.
- 4.3.5. After a 2 month interval (cooling off period) works which have previously been presented to the Arts Board for deaccessioning and rejected, may be re-submitted for consideration and further determination by the Arts Board. .
- 4.3.6. Where artworks have been donated to the collection, the donor, or where feasible the next of kin, should be offered the opportunity to have the work returned to them. Al reasonable effort should be made to contact the donor or next of kin to discuss the deaccessioning of the work. Works purchased via a collective (group) donation do not fit this category.
- 4.3.7. Procedural guidelines for each method of disposal and/or removal of artworks must be clearly defined, implemented and proceed in full public knowledge. Evidence of compliance should be attached to deaccessioning documentation.
- 4.3.8. Archived records documenting deaccessioned work will be permanently stored within Council.

5. IMPLEMENTATION

The Finance, Corporate & Community Services Group of Council will administer this policy.

6. REVIEW

To be reviewed within 1 year of the election of a new Council.

7. APPLICATION OF ESD PRINCIPLES

Council will maintain and store works to ensure the preservation of artworks and Council's investment.