

MINUTES OF THE EXTRA ORDINARY MEETING

Meeting Date: Tuesday, 25 June 2019
Location: Council Chambers, City Administrative Building, Bridge Road, Nowra
Time: 4.45pm

The following members were present:

Clr Amanda Findley - Chairperson
Clr Joanna Gash
Clr John Wells
Clr Patricia White
Clr Kaye Gartner
Clr Nina Digiglio
Clr Annette Alldrick
Clr John Levett
Clr Andrew Guile
Clr Mitchell Pakes
Clr Greg Watson
Clr Bob Proudfoot

Others present:

Stephen Blackadder

The Chairperson read a statement advising those present that the proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice.

Apologies / Leave of Absence

An apology was received from Clr Kitchener.

Declarations of Interest

Nil

MAYORAL MINUTE

MM19.13 Mayoral Minute - Chief Executive Officer Recruitment Process and Outcome

**HPERM Ref:
D19/208936**

Recommendation

That in accordance with Section 10A(2) (a) and 10A(2)(d)(i) of the Local Government Act 1993 the Council resolve to consider a separate confidential Mayoral Minute on the appointment of a Chief Executive Officer by reason of the:

- (a) *personnel matters concerning particular individuals (other than Councillors), and*
- (d) *commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it.*

RESOLVED (Clr Findley / Clr Pakes)

MIN19.400

That in accordance with Section 10A(2)(a) and 10A(2)(d)(i) of the Local Government Act 1993 the Council resolve to consider a separate confidential Mayoral Minute on the appointment of a Chief Executive Officer.

CARRIED

DEPUTATIONS AND PRESENTATIONS

Nil

CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

RESOLVED (Clr Findley / Clr Pakes)

MIN19.401

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CMM19.1 Mayoral Minute - CEO Recruitment Process & Outcome

Personnel matters concerning particular individuals (other than Councillors). 10(A)(2)(a)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to be contrary to the guidelines for the appointment of Senior Staff and may give rise to contractual issues.

CARRIED

The meeting moved into confidential the time being 4.49 pm.

The meeting moved into open session, the time being 4.59 pm.

REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

CMM19.1 Mayoral Minute - CEO Recruitment Process & Outcome

**HPERM Ref:
D19/209086**

RESOLVED

MIN19.402C

That

1. The preferred candidate selected by the Sub-Committee at interview for the position of Chief Executive Officer of Shoalhaven City Council, and as outlined in the Process and Outcome report circulated to Councillors separately be offered the position and the Mayor and Deputy Mayor, with advice from the Recruitment Consultant, be authorised to finalise negotiations based on the following:
 - a. A five (5) year performance-based Contract in accordance with the Standard Contract of Employment applying to all general manager and senior staff positions in NSW.
 - b. A total remuneration package up to the amount specified in the report on processes and outcomes.
 - c. Provision of a motor vehicle for full private use based on a contribution of \$15,000 by the CEO to private use costs from the total remuneration package and subject to the conditions outlined in the contract.
 - d. The preparation of a Professional and Leadership Development Programme for the Chief Executive Officer to be agreed with the Mayor, including membership of the Local Government Chief Officers Group.
2. The Employment Contract between the appointee and the Council be executed under the Common Seal of the Council.
3. The Council thank the members of the Recruitment Sub-Committee for their diligence and commitment in overseeing the recruitment process.
4. In accordance with Section 334 of the Local Government Act 1993 the preferred candidate (Stephen Dunshea) be appointed to the position of General Manager with the position styled as the Chief Executive Officer (CEO).

FOR: Clr Findley, Clr Gash, Clr Wells, Clr White, Clr Gartner, Clr Digiglio, Clr Alldrick, Clr Levett, Clr Guile, Clr Pakes, Clr Watson, and Clr Proudfoot

AGAINST: Nil

CARRIED

There being no further business, the meeting concluded, the time being 5.01pm.

Clr Findley
CHAIRPERSON