

Homelessness Taskforce Shoalhaven

Meeting Date: Monday, 04 March, 2019

Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra

Time: 4.00pm

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. Apologies

2. Confirmation of Minutes

- Homelessness Taskforce Shoalhaven - 24 September 2018 1

3. Declarations of Interest

4. Reports

- HT19.1 Communications Plan 7
- HT19.2 Ongoing Actions..... 20

5. General Business

Membership

Clr Findley - Chairperson

All Councillors

General Manager or Nominee

Tamie Harvie - Community / volunteer – interested in mental health and D&A

Penni Wildi – Community Member / Waminda

Wendy Woodward - Nowra Show Society / community volunteer

Deborah Ferrier – Community volunteer

Lesley Labka - SAHSSI – Shoalhaven Women's Homeless and DV Service

Wendi Hobbs - Shoalhaven Suicide Prevention and Awareness Network (SSPAN)

Rev Matthew Wilson – Nowra Uniting Church

Patricia David – Unions Shoalhaven

Peter Dover – Salt Ministries

Roslyn Poole - ISLHD – Homelessness Mental Health Program

Ashleigh Hudson - Mobile Response Vehicle coordinator (services for homeless)

Max Zalakos – Nowra Baptist Church

Julie Bugden - Shoalhaven Homelessness Hub

Bernard Gleeson - St Vincent De Paul Nowra

Sharlene Naismith – Legal Aid

Natalie Beckett - HARP Unit – Sexual Health & Blood Borne Infections; and Aboriginal community member

Eric Coulter - Southern Cross Community Housing

Nicky Sloan – Community Industry Group

Quorum - 8

Purpose

To provide appropriate and considered strategic advice on homelessness and related issues that can be dealt with at Council level. The Taskforce will work with Council to address issues, develop options and assist with the identification of preferred solutions as part of Council's decision making process.

Role of the Taskforce

The role of the Homelessness Taskforce is:-

- Provide Council with strategic advice on homelessness and related issues that can be dealt with at a Local Government level.
- Work with Council to address issues, develop options and assist with the identification of preferred solutions as part of Council's decision making process
- Advise on the development and application of a Homelessness Strategic Plan
- Provide comment on relevant Council policies and strategies
- Advocate community views on homelessness issues

Homelessness Taskforce Shoalhaven - The Wish List:

- Plan and Strategy for dealing with homelessness and any 'incidents' that arise
- Adopting the Affordable Housing Strategy to Shoalhaven
- Permanent Shelter for the Shoalhaven
- Education of the community (possibly a forum)
- Building connections between homeless persons and wrap around services

- Permanent but temporary accommodation
- Future of Public Housing – mapping the way forward and advocating for tenants
- Business Involvement
- Plan and Policy for Emergency nights (crisis accommodation)
- Creating policy that works on the ground (Homeless protocol for the showground as an example)
- Improving life outcomes for those who have experienced/are experiencing homelessness
- What Next? – who can help after the Safe Shelter closes?
- Continue to lobbying for the State Government to get on board with the demonstration affordable housing site at Bomaderry
- Knowing who the homeless are (anywhere between 100 – 375 homeless on any given night in the Shoalhaven)

MINUTES OF THE HOMELESSNESS TASKFORCE SHOALHAVEN

Meeting Date: Monday, 24 September 2018
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 4.03pm

The following members were present:

Clr Amanda Findley - Chairperson
Clr Joanna Gash
Clr Patricia White
Clr Annette Alldrick
Clr Nina Cheyne
Clr Mark Kitchener
Penni Wildi - Waminda
Wendy Woodward – Nowra Show Society
Lesley Labka - SAHSSI
Rev Matthew Wilson – Uniting Church Nowra
Patricia David – Unions Shoalhaven
Peter Dover - SALT
Ashleigh Hudson – SALT
Grant Johnson – Southern Cross Community Housing
Nicky Sloan – Community Industry Group

Also present:

Gordon Clark – Manager, Strategic Planning
Colin Wood – Manager, Building & Compliance
Stephen Dunshea – Director, Finance Corporate & Community Services
Cathy Campbell – Senior Community Development Officer
Melissa Andrews – Community Development Officer
Kylie Rayner – University of Wollongong on placement

Apologies / Leave of Absence

Apologies were received from Clr Levett and Wendi Hobbs.

Carried by consent

Confirmation of the Minutes

RESOLVED (By Consent)

That the Minutes of the Homelessness Taskforce Shoalhaven held on Monday 30 July 2018 be confirmed.

CARRIED

Declarations of Interest

Nil

The Chair gave an Acknowledgement of Country.

Updates

Clr White had undertaken a volunteer shift at Safe Shelter. She found it a well organised and run facility.

Grant Johnson is the new General Manager, Housing Services at Southern Cross Community Housing. They have been very busy, working on the management transfer of social housing buildings as well as their private rentals.

Nicky Sloane, CEO of Community Industry Group, explained that former Taskforce member Donna Brotherson had left when the housing service went to tender; unfortunately CI Group will probably not be delivering that program any more. Nonetheless housing issues remain important in their advocacy, especially following the Communities Plus development in Wollongong.

Clr Alldrick had attended the opening of Safe Shelter, and also commended running of the facility.

Lesley Labka reported that SAHSSI is at capacity.

CrI Cheyne is continuing with her Safe Shelter link work, offering mentoring and support.

Pat David of Unions Shoalhaven also acknowledged the opening of Safe Shelter.

Clr Findley is continuing advocacy with Pru Goward MP. She also met with the Premier, Deputy Premier, Minister for Planning & Housing, and the Minister for Transport and Infrastructure at an ISJO meeting last week, where she gave briefings on affordable housing, in particular proposals for Bomaderry, and work with Southern Cross Community Housing.

Ashleigh Hudson reported that SALT has been busy. They have been providing 130 meals per week (lunches) through the SALTbox program.

Penni Wildi reported that Waminda is also very busy.

Peter Dover reported that Safe Shelter has been open nearly three months, providing just under 700 bed nights to 56 people. It has been running at capacity for the last two months. Those clients who have left (apart from a very small number who had to be evicted) have been given referrals elsewhere. Support for the project from the community remains strong, with numerous people coming each week to offer and give support.

Matt Wilson agreed the work of Shelter is excellent but more volunteers and funding are still needed.

Colin Wood reported that development certificates for Safe Shelter are in process. He has been investigating options for converting buses and reusing shipping containers, and has determined that the latter may be the better option as they can be better insulated and converted to a higher standard.

Gordon Clark's area has finalised the zoning for the homeless shelter, and has prepared briefing papers on affordable housing, the Bomaderry site and Southern Cross. He has been in contact with offers for Social and Affordable Housing (SAHF) phase 2. Southern Cross has not been shortlisted to develop a proposal under the program.

Cathy Campbell has been working with Jessica Rippon and Melissa Andrews on the communications strategy, and with Kylie Rayner (UoW student on placement) on the launch of an Anti-Poverty research project.

Stephen Dunshea has been catching up on the Community Development team's work.

Melissa Andrews has been updating the Taskforce's Actions list, working on the communications plan, the Prosperity in the Park annual event on 9 October, the Children's Week calendar, and the Homelessness Interagency group to improve systems/processes.

Clr Findley acknowledged the work of Colin Wood, Gordon Clark and their teams, adding they have done a remarkable job. Gordon recently won a Local Government NSW Planning Award, Excellence in Leadership, for outstanding personal contribution to issues of affordable housing.

She tabled a letter from Pru Goward MP, State Minister for Social Housing among other portfolios, responding to Council's correspondence about affordable housing opportunities in the Shoalhaven. A response will be drafted. The Taskforce later confirmed its endorsement of making contact with the Director of Community Housing and Pathways, as suggested at the end of the letter.

REPORTS

HT18.14 Australia Day - Nominations

HPERM Ref:
D18/323161

Taskforce members were asked to distribute information about the Australia Day Awards nominations around their networks. This is an opportunity to recognise people who do great work but without recognition.

As potential nominees, Clr Cheyne noted that Grand Pacific Health have been very helpful in supporting many of the Safe Shelter clients; also Homeless Hub.

Melissa Andrews announced that the Children's Week Awards are also open at www.nswchildrensweek.org.au/awards

Recommendation (Item to be determined under delegated authority)

That the Homelessness Taskforce Shoalhaven:

1. Receive the Australia Day Nominations report for information; and
2. Actively promote the Australia Day Nominations.

RESOLVED (By Consent)

That the Homelessness Taskforce Shoalhaven:

1. Receive the Australia Day Nominations report for information; and
2. Actively promote the Australia Day and Children's Week Nominations.

CARRIED

HT18.15 Ongoing Actions**HPERM Ref:
D18/290841****4. Transport for NSW Second Life Project**

Peter Dover has been looking at Transport for NSW's offer of buses for conversion, with Gordon Clark, and a proposal has been submitted. The difficulty remains whether suitable land can be found. None had been found that was completely suitable until recently, when a six-acre plot in Hillcrest Avenue became available, owned by the Church of Christ. Peter had referred the land to Gordon and Colin to assess its suitability, and they confirmed it could be zoned appropriately. Peter met with representatives of the Church, who confirmed they do not need it for an additional aged care facility. A proposal is being made for three to five years' usage to set up the infrastructure. However, converted buses could look unsightly and require expensive insulation and refurbishment, and are not ideal. The housing needs to be more robust. They are therefore now looking at shipping container and demountable options that can be connected to services but are still removable at low cost.

There should be more information from the Church within the next four weeks. If the project works well it may be possible to purchase the land or engage an ongoing lease. The plan is to set up a community centre to facilitate bringing services. The existing Safe Shelter is great for crisis accommodation, but transitional accommodation offering private zones and independence is needed.

Council approval has been secured to extend the fenceline at 134 Kinghorne Street (Safe Shelter) to allow the establishment of community gardens for people using the service to work in, to give them something to do and help them gain skills.

Clr Findley has spoken with Anthony Body from the NSW Department of Premier and Cabinet office, who is still working with Transport for NSW to try to obtain some land. This has not advanced further and he will keep us apprised of any developments. Clr Findley asked the Taskforce for a consensus on whether the bus proposal should not be pursued at this time, and instead concentrate on some other more manageable solution.

Wendy Woodward felt that converted buses could still be useful for the future, for example to accommodate young people at the beaches during the summer. She preferred not to close the door on the bus idea. Peter Dover reiterated that bus conversion is onerous and not cheap.

Gordon Clark said that the previous Taskforce meeting had endorsed a Memorandum of Understanding with Amoveo, a manufacturer of modular buildings, and Southern Cross Community Housing (Action Table item 5). Many different housing models are available. He is not against the use of buses in principle but the problems remain of finding appropriate land where buses will fit into the landscape, and the fact that buses are better suited to a metropolitan context. Asked about the timeframes for container/tiny homes, Gordon clarified that Amoveo are offering off-the-shelf products. This option is potentially quicker than a bus retrofit. Melissa Andrews added that containers can also be made more accessible, and are in this respect a better option than buses.

It was agreed to leave item 4 in the Action Table.

It was agreed to remove item 5 as this has been completed. It was proposed that Amoveo be invited to attend the next meeting of the Taskforce and give a presentation on their model.

2. Health Representatives

Clr Cheyne said that current practice of volunteers providing health assistance and piecemeal case management is not a sustainable model, and suggested approaching the State Member about funding for a dedicated role. These health needs can be very complex and require the intervention of a case worker / manager. Melissa confirmed she has received no response from either of the contacts for this action. Roslyn Poole is back with the Homelessness Mental Health program now.

Lesley Labka spoke about the creation of a new funded specialist homeless service to look after chronic homelessness. She recommended the tiny homes model be tied in with the Housing First model: from crisis to permanent/stable accommodation with case management. Adequate housing should be coupled with adequate support services. Nicky Sloan added the Housing First model

resembles more a house than a series of bedrooms, and this needs to be taken into account when designing the layout.

Gordon Clark described a presentation from the 2018 Affordable Housing Conference which he will circulate with the minutes of this meeting.

It was agreed to retain item 2 in the Action Table, and to establish a working party to progress the Health issue.

3. Statistics

Clr Findley clarified the original intention had been to receive statistics quarterly so they can be forwarded to the State Member as part of our advocacy. The statistics can be gathered annually and an annual report produced. This can be aligned with the Anti-Poverty report / statistics. A letter from Shoalhaven every three months to the State continues to build the story.

Recommendation (Item to be determined under delegated authority)

That the Homelessness Taskforce receive this report for information.

RESOLVED (By Consent)

That

1. The Homelessness Taskforce receive this report for information.
2. A Health Access Working Group be formed to consider how to connect people to health services and consider a model for case management.
3. Amoveo be invited to attend the next Taskforce meeting to give a presentation on their model.

CARRIED

HT18.17 Communications Strategy

Melissa Andrews tabled the draft Communications Plan, just completed. She drew attention to the Communication Action Plan at the end of the document, which sets out a large number of strategies. At this stage it is not clear who will action them. The Community Development team have limited capacity/budget but are happy to assist. It will be advisable to determine costings, to help Council apply for funding.

It was agreed that Taskforce members send comments by email to Melissa by 15 October. The Working Party will go through the responses and prioritise the actions.

Action: Melissa to email Taskforce instructions.

Recommended (Item to be determined under delegated authority)

That Taskforce members email comments on the Communications Plan to Melissa Andrews by 15 October.

RESOLVED (By Consent)

That Taskforce members email comments on the Communications Plan to Melissa Andrews by 15 October.

CARRIED

HT18.16 Homelessness Taskforce Shoalhaven - Alternate Representation**HPERM Ref:
D18/308247**

Patricia David explained that she had sought clarification on role of alternate. She is satisfied that Council staff have answered her question via this report. The Taskforce agreed to the procedures.

Recommendation (Item to be determined under delegated authority)

That the request from the Homelessness Taskforce Shoalhaven with respect to appointing a delegate member for representatives who are absent be noted.

RESOLVED (By Consent)

That the request from the Homelessness Taskforce Shoalhaven with respect to appointing a delegate member for representatives who are absent be noted.

CARRIED

There being no further business, the meeting concluded, the time being 5.04pm.

Clr Amanda Findley
CHAIRPERSON

HT19.1 Communications Plan

HPERM Ref: D18/397629

Group: Finance Corporate & Community Services Group
Section: Recreation Community & Culture

Attachments: 1. Homelessness Taskforce Communications Plan [↓](#)

Purpose / Summary

Seeking members' endorsement of and prioritisation of actions that are contained in the Homelessness Taskforce Communications Plan. Seeking nominations from Taskforce members to participate in a working group to action the two (2) initiatives that are in the Communications Plan.

Recommendation (Item to be determined under delegated authority)

That:

1. Taskforce members endorse the Homelessness Taskforce Communication Plan
2. The following actions be undertaken during the period January 2019 – June 2019:
 - a. Develop a series of case studies to explain homelessness and its impact
 - b. Compile and distribute monthly media releases to highlight the Taskforce in the media and engage the public
3. Nominations be provided from members to form a working group to support Council's Community Development Team to develop case studies and regular monthly media releases.

Options

1. Adopt the Recommendation - The Taskforce approves the recommendation to adopt the Taskforce Communications Plan and to develop then two (2) actions and a series of case studies to explain Homelessness and its impact, and compile and distribute monthly media releases to highlight the Taskforce in the media and engage the public. Nominations are provided to form a working group

Implications: Strategic direction is provided to guide Council's communication in relation to Homelessness and Council will create and distribute media releases that align with members' priorities.

2. The Taskforce does not adopt the Homelessness Taskforce Communications Plan or the two actions to develop a series of case studies to explain Homelessness and its impact and compile and distribute monthly media releases to highlight the Taskforce in the media and engage the public. Nominations are not provided to form a working group.

Implications: Strategic direction will not be provided to guide Council's Communication in relation to Homelessness and Council may create and distribute media releases that may not align with members priorities.

Background

At the September 2018 meeting of the Homelessness Taskforce members were presented with a draft Communications Plan. A copy of the Plan was circulated to members for comment. Three members provided comments which did not alter the overall context of the Communications Plan. The Plan has been amended to reflect the suggested grammatical changes.

At the September 2018 meeting members resolved to meet and prioritise actions that are contained in the Communications Plan. A meeting was held on 15 November 2018; however only one member attended.

As mentioned at the September 2018 meeting, Shoalhaven City Council has limited resources to facilitate the implementation of actions that are contained in the Communications Plan and any associated work will need to be prioritised and incorporated into a Community Development Officers 2019 workplan. Sufficient time to initiate actions will also need to be factored into work teams within Council's Media and Communications Unit.

It is suggested that the following two (2) actions are undertaken during the period 1 January to 30 June 2019.

Develop a series of case studies to explain homelessness and its impact. It is suggested that two case studies be developed. Compile and distribute month Media Releases to highlight the taskforce in the media and engage the public. It is further suggested that a small working group be formed to progress the above initiatives and that the working group meets monthly commencing from March 2019.

Community Engagement

No impact at this stage; however Council's Media and Communications Team will be required to review draft Media Releases and organise distribution.

Policy Implications

Nil.

Financial Implications

Funds to deliver recommended actions are contained in the Community and Recreation 2018/19 Operational budget.

www.shoalhaven.nsw.gov.au

HOMELESSNESS TASKFORCE

COMMUNICATION PLAN



HT19.1 - Attachment 1

Homelessness Taskforce Communication Plan

1.1 Document Location

This document is only valid on the day it was printed.
The source of the document will be found on the project's PC in location

1.2 Revision History

Date of this revision:

Date of Next revision:

Revision date	Previous revision date	Summary of Changes	Changes marked
		First issue	

1.3 Approvals

This document requires the following approvals.
Signed approval forms are filed in the Management section of the project files.

Name	Signature	Title	Date of Issue	Version

1.4 Distribution

This document has been distributed to:

Name	Title	Date of Issue	Version

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2.1 Communication Plan

2.1.1 Context

Shoalhaven City Council aims to ensure that all public space can be shared by all people including those who are experiencing homelessness. To ensure that people who are homeless are treated with dignity and respect without discrimination Council has endorsed the NSW Protocol for Homeless People in Public Places. This protocol guides Council in responding to the needs of homeless people who are homeless.

To support this protocol the Homelessness Taskforce was created in response to the growing issues of homelessness in the Shoalhaven. The taskforce joined together Council, community services, churches and other organisations to seek a united voice and decision making process to improve the services and facilities to be provided to people experiencing homelessness within the Shoalhaven.

2.2 Purpose of Communications

2.2.1 Overarching Aim

- Change community members' perceptions of people experiencing homelessness
- Highlight the problem of hidden homelessness
- Dispel myths surrounding homelessness - show how people find themselves homeless for a number of reasons.
- Show that this issue is being addressed and that the Shoalhaven cares

2.2.2 Objective 1

- To clearly articulate the purpose of the Homelessness Taskforce
- Clearly outline what is occurring within the Taskforce and how these decisions are being made
- To display the projects that are being undertaken by the Taskforce

2.2.3 Objective 2

- Raise awareness among the public about what support and help is available to people who are homeless/at risk of homelessness
- Show how all the different partners are working together to tackle this issue
- Show success stories and the stories of homeless people

2.3 Campaign Partners

- Safe Shelter
- State Government
- Federal Government
- Shoalhaven Homeless Hub
- SAHSSI

2.4 Key Audience

- People at risk of becoming homeless
- Shoalhaven residents and ratepayers
- Broader community (Illawarra region)
- Local businesses
- Local community groups and services
- Local media

2.5 Key Stakeholders

Community/Groups	Business	Internal	Individuals
CCBs Youth Aboriginal and Torres Strait Islanders Disability Service Service Providers Sporting Associations Schools Playgroups Not for profits Environmental Groups eg. Landcare Homeless Advocates Churches	Business Chambers Business Associations Business Owners Business Renters Leaders of Business Young Entrepreneurs Tourism Operators Retailers Media Educational Institutions	Front of House Staff Councillors Volunteers Business Units <ul style="list-style-type: none"> - Holiday Haven - Libraries - Swim & Fitness - Art Centre - SEC - Shoalhaven Tourism 	People who are homeless Ratepayer Renter People with Disability Youth Artists Volunteers Tourists Commuters – Bus Centre, train station Centrelink clients

2.6 Key Messages

- “It could be me.” – anyone is at risk of homelessness
- Community is taking action – affordable housing and taskforce actions
- You can help through.....
- There are lots of services available they include
- We are advocating for assistance from the government for
- There is work happening but a lot more to do.....

2.7 Message Content Examples

2.7.1 It Could Be Me

People of many ages and backgrounds experience homelessness. The risk of homelessness is increased when people experience a sudden change in their circumstances.

The primary reasons that people become homeless include:

- Lack of affordable and available rental housing
- Domestic and family violence
- Family / Relationship Breakdown
- Poverty
- Financial crisis
- Long term unemployment
- Economic and social exclusion
- Severe and persistent mental illness and psychological distress
- Exiting state care
- Exiting prison
- Severe overcrowding / housing crisis
- Gambling problems
- Drug & Alcohol abuse

2.7.2 Community Taking Action

- Include links to reports and information about the affordable housing projects
- Links and information about Safe Shelter and other services
- Links to the housing services and homelessness services
- Show media from various achievements and outcomes (eg Safe Shelter opening, Affordable Housing Strategy)

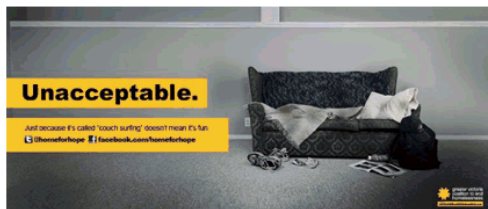
2.7.3 Volunteers Opportunities

- Highlight need for volunteers – how,when,where and why
- Donation opportunities
- Highlight events or activities already occurring / upcoming

2.7.4 Other Campaign Examples

[Homelessness week](#)
[Everybodyshome](#)
[Digital Toolkit Example](#)

2.7.5 Example Images



2.8 Tactics

- Fundraising and donations – link to Safe Shelter and other programs
- Digital - video interviews of people to illustrate our key points. Case studies of people who have been helped by the various systems
- PR/media - press releases – need to be centred around something eg opening or event or activity – need a call to action
- Printed material - A4 posters for organisations and businesses.
- Social media – Facebook and Twitter - Facts and figures, did you know?
- Website – Create a get involved page that includes information about work occurring, myth busting, stories and promotions of how people can help
- Information in newsletters and other publications going out to residents for example E-newsletter.
- Campaign package to provide to others to share and distribute (eg suicide prevention network campaign)
- Preparation and content building to focus on large “launch” event for homelessness week next year (August 2019)

2.9 Council Communication toolkit

- Advertisement
- Flyer
- Get Involved web page
- Highway Banner
- Media Interviews
- Media Releases
- Newsfeed articles
- Newsletter Article
- Postcards
- Posters
- Pull up banners
- Signage
- Social media
- Surveys/polls
- Web banner Council SCC site

To develop

- Local spokesperson list
- Campaign kit – provided to others for sharing and distribution (budget required)
- Case study video and stories (budget required)
- Provide costings for actions in this plan
- Once we have costings we can advocate for a budget from Council or grant funding

2.10 Communication Action Plan

Communication Type	Objective of Communication	Medium	Audience	Deliverable/ Format	Date /Who and Budget
Campaign Kit	Create a kit that can be distributed to partners and stakeholders to be utilised in their channels and communication platforms	Various	All	PDF or weblink , images video etc Example Digital Toolkit Example	TBD
Media Releases	To highlight the taskforce in the media and engage the public	Radio Newspapers Community Newsletters TV	General Public Seniors Youth Ratepayers Business community	Media Stories Media Interviews Letter to the Editor Photo stories	TBD
Media partnership	To investigate the opportunity for a newspaper or radio station to partner with us to promote the taskforce	Radio Newspaper	Newspaper readers Radio listeners	Sponsorship Coupon in paper Facebook post Radio feedback	TBD
Videos	To use different forms of media to highlight the taskforce and to engage people using video format	Video snippets of: <ul style="list-style-type: none"> • People who have been homeless • Service providers • Taskforce reps 	Online communities CCBs Youth Businesses	Video Blogs Social Media You Tube EDM	TBD
On the Move	Utilise ratepayers newsletter On the Move	On the Move Ratepayers Notice	Ratepayers	Paper format newsletter inserted with rates notice	TBD
Social Media Plan	Develop a social media plan	Social media platforms <ul style="list-style-type: none"> • Facebook • LinkedIn • Twitter • You Tube • Blogs/Newsfeed 	Online Community	Online messages Online banners Social media advertising	TBD
Case studies	Develop a series of case studies to explain homelessness and it's impact	Case studies can be <ul style="list-style-type: none"> • Audio taken from videos • Recorded on an ipad by a councillor/mayor • Recorded by staff in areas • Recorded by sector leaders 	General public Radio Visually impaired Seniors May be able to get played in shopping centres, Council reception	Audio version of information	TBD
Electronic Direct Mail (EDM)	Develop a number of stories in the weekly (EDM) to highlight the homelessness and the work of the taskforce		General Public Ratepayers Councillors CCBs Community Groups Sporting Groups	Direct Mail	TBD
Website Newsfeeds	Develop a series of Newsfeeds for the website as continual feeds and questions		General Public Ratepayers Councillors CCBs Community Groups	Notices	TBD

Online Forums	Develop an Online Forum through Get Involved HQ and Social Media	Online Forum on Facebook or using another online method to get the online vocal community engaged	Online communities	Facebook Skype Go To Meeting	TBD
Get Involved Page and web banner	Provide information on the homelessness taskforce and projects involved	Design a new web banner for the Council website and place information on the noticeboard on how to "Get Involved"	General Public Ratepayers Councillors CCBs Community Groups Sporting Groups	Website Banner Website copy	TBD
Launch Event	Hold a Launch and Media event to highlight activities of the taskforce		General Public Ratepayers Councillors CCBs Community Groups Sporting Groups	Event	TBD
Listening Posts Library and Shopping Centre	Have staff available through the area at Listening Posts in public places such as the library and shopping centres, fitness centres etc.	Schedule staff and organise a display to capture people at Listening posts at library, fitness, bus depot, shopping centre etc.	General Public Ratepayers Councillors CCBs Community Groups Sporting Groups	Table/Face to Face	TBD
Guest Speaking	Use Guest Speaking at groups as an opportunity for peer to peer discussion and face to face involvement in the taskforce	Source a number of guest speaking opportunities that council staff will be able to go to to discuss the taskforce and get one on one and group feedback at the group meetings	General Public Ratepayers Councillors CCBs Community Groups Sporting Groups Rotary Clubs Seniors Clubs	Face to Face	TBD

HT19.2 Ongoing Actions

HPERM Ref: D18/376227

Group: Finance Corporate & Community Services Group
Section: Recreation Community & Culture

Attachments: 1. Attachment A: Action Table February 2019 [↓](#)

Purpose / Summary

To update the Taskforce on progress made against actions raised at previous meetings.

Recommendation (Item to be determined under delegated authority)

That the Homelessness Taskforce receive the Ongoing Actions report for information.

Options

1. The Homelessness Taskforce receive this report for information.

Implications: The Taskforce is kept updated about progress towards the completion of identified actions.

Background

An update and progress towards the completion of actions that are contained in the Homelessness Taskforce Action list are provided in Attachment A.

A Workshop to consider how to improve connections between homeless people and key primary and secondary health agencies was held on Wednesday 28 November 2018 at 10am in the Jervis Bay Meeting Room at Council. An update regarding this workshop will be provided to the meeting in General Business.

No.	TRIM Reference Number	Included in Action Table	Issue and Allocated Person	Action Comments	Update / Outcome February 2019
1.		August 2017	<p>Tony Holmes & Gordon Clark</p> <p>Marriot Park / Douglas Street RMS Land – general agreement to pursue for a 4-6-unit Tiny House Project.</p> <p>Pursue all three land options identified in the Council report.</p> <p>Idea to develop a community host for a tiny home – this would need to be done in conjunction with a service provider i.e. Southern Cross Housing.</p>	<p>When the outcome of RMS is known, Cllr Proudfoot to lead a doorknock of residents in the area.</p>	<p>Council is currently considering an alternative project.</p> <p>See action item Proposed Memorandum of Understanding - Affordable Housing Opportunities below.</p> <p>No further action yet on this site – focus shifted to the establishment of the homeless shelter and the planning work required in that regard.</p> <p>Contact has been made with Amoveo re proposed MoU. They have also been invited to address the Taskforce February 2019 meeting.</p>
2.		August 2017	<p>Continuing Actions – Health Representatives</p>	<p>All Health representatives on the HTS Taskforce to coordinate and plan for addressing the health needs of the homeless.</p> <p>(Perhaps this could also be done in conjunction with SALT as a first responder.)</p>	<p>Council staff have contacted:</p> <ul style="list-style-type: none"> • ISLHD – Homelessness Mental Health Program • Shoalhaven Suicide Prevention and Awareness Network (SSPAN) <p>No response or update has been received from these organisations.</p> <p>Workshop to progress initiative has been scheduled for late November 2018. (D18/362683)</p> <p>Workshop held November 2018. Seeking collaboration with Grand Pacific Health to progress initiatives.</p>

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3.		August 2017	Continuing Actions – Patricia David & Julie Bugden Statistics	Patricia and Julie to form a monthly report to the Mayor in respect to statistics to digest to Politicians.	No updated statistics available at time of preparing this report.
4.	D18/138201	April 2018	Transport for NSW Second Life Project Gordon Clark & Peter Dover	Resolved that Council contact the Department and Transport NSW to: 1. Express an interest in the Second Life Project for the acquisition of transport assets for homeless initiatives. 2. Request an audit of State Govt land that may be available within the Shoalhaven.	Point 1 - No progress as the focus was on achieving the permanent shelter at 134 Kinghorn Street, Nowra. Point 2 – Letter sent requesting an audit of State Government land within Shoalhaven that might be suitable for this purpose. Noted that Council is willing to assist with or participate in the requested audit. No response yet.
5.	D18/232830	July 2018	Jessica Rippon & Melissa Andrews	1. The Homelessness Taskforce receive a presentation on a proposed Communication Strategy at the meeting on 30 July 2018. 2. The communications strategy be circulated by email for the Taskforce's endorsement, and if there is any dissent that be referred to a meeting of the small Working Party to work through the issue.	COMPLETE At the time of writing the final communication strategy has not been received from Executive Strategy team by Community Development staff for circulation to the Taskforce. Update will be provided by the Executive Strategy at this meeting.