

MINUTES OF THE EXTRA ORDINARY MEETING

Meeting Date: Tuesday, 16 June 2026
Location: The Studio, Shoalhaven Entertainment Centre, Bridge Road, Nowra
Time: 5.30pm

The following members were present:

Mayor Patricia White - Chairperson
Clr Peter Wilkins
Clr Debbie Killian (Remotely)
Clr Gillian Boyd
Clr Jemma Tribe
Clr Ben Krikstolaitis
Clr Matthew Norris
Clr Karlee Dunn (Remotely)
Clr Bob Proudfoot
Clr Luciano Casmiri
Clr Selena Clancy
Clr Brett Steele
Clr Denise Kemp (Remotely)

The Chairperson read a statement advising those present that the proceedings of this meeting (including presentations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice.

Apologies / Leave of Absence

Nil

Confirmation of the Audio-Visual Attendance

A request to attend this meeting via audio-visual link was received from Clr Killian, Clr Kemp and Clr Dunn. The acting Chief Executive Officer advised that the request is in line with the provision outlined at Part 5 of the Code of Meeting Practice.

RESOLVED (Clr Tribe / Clr Steele) MIN26.176

That Clr Killian, Clr Kemp and Clr Dunn be granted to attend this meeting via audio-visual link.

FOR: Mayor White, Clr Wilkins, Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris, Clr Dunn, Clr Proudfoot, Clr Casmiri, Clr Clancy, Clr Steele and Clr Kemp

AGAINST: Nil

CARRIED

Declaration of Interests

Nil

REPORTS

Procedural Motion

RESOLVED (Mayor White / Clr Wilkins) MIN26.177

That each part of the recommendation for Item CL26.119 Code of Meeting Practice - Rescission of December 2025 Code - Re-instatement of June 2025 Code - Proposed 2026 Draft be dealt with separately.

FOR: Mayor White, Clr Wilkins, Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris, Clr Dunn, Clr Proudfoot, Clr Casmiri, Clr Clancy, Clr Steele and Clr Kemp

AGAINST: Nil

CARRIED

CL26.119 Code of Meeting Practice - Rescission of December 2025 Code - Re-instatement of June 2025 Code - Proposed 2026 Draft	HPERM Ref: D26/237462
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Note: New items were created for Parts 2,3 and 4 of the Recommendation. See items CL26.120, CL26.121 and CL26.122.

Recommendation

That Council,

1. In accordance with advice from the Office of Local Government, rescind the Council’s Code of Meeting Practice (POL25/120) and Public Forum Policy (POL25/106) which were adopted on 16 December 2025 (MIN25.642) which will thereby reinstate the previous Code of Meeting Practice (POL24/97) provided as **Attachment 1** to this report.
2. The adoption of the following Ordinary Meeting schedule up to and including August 2026 with meetings commencing at 5.30pm:
 - i. Monday, 29 June 2026 – The Studio, Shoalhaven Entertainment Centre
 - ii. Tuesday 28 July 2026 – Council Chambers, Nowra Administrative Centre
 - iii. Tuesday 25 August 2026 – Council Chambers, Nowra Administrative Centre
3. For the period until such time the Council has adopted a new 2026 Code of Meeting Practice or September 2026 (whichever is first), put in place the following Ordinary Meeting Order of Business:
 1. Acknowledgement of Country
 2. Moment of Silence and Reflection
 3. Australian National Anthem
 4. Apologies/Leave of Absence
 5. Confirmation of Minutes
 6. Declarations of Interest
 7. Deputations
 8. Presentation of Petitions

9. Mayoral Minutes
10. Call Over of the Business Paper
11. Report of Committees
12. Officers Reports
13. Addendum Reports
14. Confidential Reports
15. Notices of Motion and Questions on Notice

4. Place the Draft 2026 Code of Meeting Practice (**Attachment 2**) on public exhibition in accordance with section 361 of the *Local Government Act 1993* and receive a report back at the conclusion of the 42-day submission period.

RESOLVED (Clr Proudfoot / Clr Tribe)

MIN26.178

That Council In accordance with advice from the Office of Local Government, rescind the Council's Code of Meeting Practice (POL25/120) and Public Forum Policy (POL25/106) which were adopted on 16 December 2025 (MIN25.642) which will thereby reinstate the previous Code of Meeting Practice (POL24/97) provided as **Attachment 1** to this report.

FOR: Mayor White, Clr Wilkins, Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris, Clr Dunn, Clr Proudfoot, Clr Casmiri, Clr Clancy, Clr Steele and Clr Kemp

AGAINST: Nil

CARRIED

CL26.120 Ordinary Meeting Schedule - June to August 2026

RESOLVED (Clr Proudfoot / Clr Wilkins)

MIN26.179

That Council adopt the following Ordinary Meeting schedule up to and including August 2026 with meetings commencing at 5.30pm:

- i. Monday, 29 June 2026 – The Studio, Shoalhaven Entertainment Centre
- ii. Tuesday 28 July 2026 – Council Chambers, Nowra Administrative Centre
- iii. Tuesday 25 August 2026 – Council Chambers, Nowra Administrative Centre

FOR: Mayor White, Clr Wilkins, Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris, Clr Dunn, Clr Proudfoot, Clr Casmiri, Clr Clancy, Clr Steele and Clr Kemp

AGAINST: Nil

CARRIED

CL26.121 Ordinary Meeting - Order of Business

MOTION (Clr Proudfoot / Clr Casmiri)

That Council

1. For the period until such time the Council has adopted a new 2026 Code of Meeting Practice or September 2026 (whichever is first), put in place the following Ordinary Meeting Order of Business:
 1. Acknowledgement of Country
 2. Moment of Silence and Reflection
 3. Australian National Anthem

4. Apologies/Leave of Absence
 5. Confirmation of Minutes
 6. Declarations of Interest
 7. Deputations
 8. Presentation of Petitions
 9. Mayoral Minutes
 10. Call Over of the Business Paper
 11. Report of Committees
 12. Officers Reports
 13. Addendum Reports
 14. Confidential Reports
 15. Notices of Motion and Questions on Notice
2. Seek further advice from OLG and report back whether Council can hold a meeting once a month on a Monday including deputations and Notice of Motions, and then on Tuesday the meeting be re-adjourned to deal with the remainder of the business.

AMENDMENT (Clr Wilkins / Clr Casmiri)

That Council

1. For the period until such time the Council has adopted a new 2026 Code of Meeting Practice or September 2026 (whichever is first), put in place the following Ordinary Meeting Order of Business:
 1. Acknowledgement of Country
 2. Moment of Silence and Reflection
 3. Australian National Anthem
 4. Apologies/Leave of Absence
 5. Confirmation of Minutes
 6. Declarations of Interest
 7. Deputations
 8. Presentation of Petitions
 9. Mayoral Minutes
 10. Notices of Motion and Questions on Notice
 11. Call Over of the Business Paper
 12. Report of Committees
 13. Officers Reports
 14. Addendum Reports
 15. Confidential Reports
2. Seek further advice from the OLG and report back whether Council can hold a meeting once a month on a Monday including deputations and Notice of Motions, and then on the following Tuesday a meeting to deal with the remainder of the business.

FOR: Clr Wilkins, Clr Proudfoot, Clr Casmiri, Clr Steele and Clr Kemp

AGAINST: Mayor White, Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris, Clr Dunn and

Minutes Confirmed Monday 29 June 2026 – Chairperson

Clr Clancy

LOST

RESOLVED (Clr Proudfoot / Clr Casmiri)

MIN26.180

That Council

1. For the period until such time the Council has adopted a new 2026 Code of Meeting Practice or September 2026 (whichever is first), put in place the following Ordinary Meeting Order of Business:
 1. Acknowledgement of Country
 2. Moment of Silence and Reflection
 3. Australian National Anthem
 4. Apologies/Leave of Absence
 5. Confirmation of Minutes
 6. Declarations of Interest
 7. Deputations
 8. Presentation of Petitions
 9. Mayoral Minutes
 10. Call Over of the Business Paper
 11. Report of Committees
 12. Officers Reports
 13. Addendum Reports
 14. Confidential Reports
 15. Notices of Motion and Questions on Notice
2. Seek further advice from the OLG and report back whether Council can hold a meeting once a month on a Monday including deputations and Notice of Motions, and then on the following Tuesday a meeting to deal with the remainder of the business.

FOR: Mayor White, Clr Wilkins, Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris, Clr Dunn, Clr Proudfoot, Clr Casmiri, Clr Clancy, Clr Steele and Clr Kemp

AGAINST: Nil

CARRIED

CL26.122 Draft 2026 Code of Meeting Practice

RESOLVED (Clr Kemp / Clr Steele)

MIN26.181

That the following amendment be included prior to exhibition in the Draft 2026 Code of Meeting Practice (**Attachment 2**):

- Include the following clause at 15.30: *Councillor's refrain from Mobile phone use in the Chamber.*

FOR: Mayor White, Clr Wilkins, Clr Proudfoot, Clr Casmiri, Clr Clancy, Clr Steele and Clr Kemp

AGAINST: Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris and Clr Dunn

CARRIED

RESOLVED (Clr Boyd / Clr Tribe)

MIN26.182

That the following amendments be included prior to exhibition in the Draft 2026 Code of Meeting Practice (**Attachment 2**):

1. Clause 3.36 to read: *A councillor must endeavour to give their full attention to the business and proceedings of the briefing when attending a briefing by audio-visual link. The councillor's camera where possible be on at all times during the briefing except as may be otherwise provided for under this code.*
2. Clause 10.3 to read: *If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it, they may request its withdrawal at any time. If the notice of motion is withdrawn after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the chairperson is to,*
 - a. *promptly after receiving a notification of the withdrawal of the motion, inform Councillors by email of the withdrawal, and*
 - b. *make a statement at the commencement of the meeting of the withdrawal. The Council may determine to consider the notice of motion at the meeting.*
3. Remove clause 5.37: *The livestream and recordings of the council are protected by copyright and owned by Shoalhaven City Council.*

FOR: Mayor White, Clr Wilkins, Clr Killian, Clr Boyd, Clr Tribe, Clr Krikstolaitis, Clr Norris, Clr Dunn, Clr Proudfoot, Clr Casmiri, Clr Clancy and Clr Steele

AGAINST: Clr Kemp

CARRIED

RESOLVED (Clr Steele / Clr Casmiri)

MIN26.183

That the following amendment to clause 8.1 Order of Business be included prior to exhibition in the Draft 2026 Code of Meeting Practice (**Attachment 2**):

1. Acknowledgement of Country
2. Prayer
3. Australian National Anthem
4. Apologies/Leave of Absence
5. Confirmation of Minutes
6. Declarations of Interest
7. Deputations

8. Presentation of Petitions
9. Mayoral Minutes
10. Call Over of the Business Paper
11. Report of Committees
12. Officers Reports
13. Addendum Reports
14. Confidential Reports
15. Notices of Motion and Questions on Notice

FOR: Mayor White, Clr Wilkins, Clr Tribe, Clr Proudfoot, Clr Casmiri, Clr Steele and Clr Kemp

AGAINST: Clr Killian, Clr Boyd, Clr Krikstolaitis, Clr Norris, Clr Dunn and Clr Clancy

CARRIED

RESOLVED (Mayor White / Clr Wilkins)

MIN26.184

That Council place the Draft 2026 Code of Meeting Practice (**Attachment 2**) on public exhibition, with the amendments above included (MIN26.181, MIN26.182 and MIN26.183), in accordance with section 361 of the *Local Government Act 1993* and receive a report back at the conclusion of the 42-day submission period.

FOR: Mayor White, Clr Wilkins, Clr Killian, Clr Boyd, Clr Tribe, Clr Dunn, Clr Proudfoot, Clr Casmiri, Clr Clancy, Clr Steele and Clr Kemp

AGAINST: Clr Krikstolaitis and Clr Norris

CARRIED

There being no further business, the meeting concluded, the time being 6:49pm.

Mayor White
CHAIRPERSON