

Shoalhaven Local Transport Forum

Meeting Date: Tuesday, 12 May, 2026
Location: Manyana Meeting Room, City Administrative Centre, Bridge Road, Nowra
Time: 9:30 AM

Agenda

1. **Apologies**
2. **Confirmation of Minutes**
 - Shoalhaven Local Transport Forum - 14 April 2026 1
3. **Business Arising from Previous Minutes**
4. **Reports of the Convenor**
 - TF26.16 Mobility Parking Space Renewal - Wason Street - Ulladulla - (PN 3896)..... 6
 - TF26.17 Berry - Celtic Festival Street Parade (2026) - (PN 3897)..... 9

Note: The next meeting will be held on Tuesday 9 June 2026.

Membership

Mr David Pieresko – Convenor
Clr Patricia White
Clr Matthew Norris
Transport for NSW Representative
NSW Police Representative
MP for South Coast (or Representative)
MP for Kiama (or Representative)

The Shoalhaven Local Transport Forum is a technical review forum, not a committee of Council under the Local Government Act 1993. The Forum provides advice, technical review, and coordination of works and events. It does not vote, issue approvals, or make decisions.

The Local Transport Forum is convened by Council. Council's role is that of both proponent and decision-maker. Council is the representative for all community interests (residents, businesses, etc.) and responsible for all road users – including public transport – and road safety. There are three further mandatory invitees to every meeting of the Local Transport Forum:

- Transport for NSW
- NSW Police Force
- Local State Members of Parliament

It is also mandatory to invite the operator of any public passenger service likely to be affected by a proposal to carry out traffic control work to any meeting where that proposal is being reviewed.

The full guide to the delegation to Council's for the regulation of traffic can be viewed at the [TfNSW Website](#)

MINUTES OF THE SHOALHAVEN LOCAL TRANSPORT FORUM

Meeting Date: Tuesday, 14 April 2026
Location: Manyana Meeting Room, City Administrative Centre, Bridge Road, Nowra
Time: 9:31 AM

The following members were present:

Convenor – Ms Bianca van der Merwe
Ms Liza Butler – MP for South Coast (Remotely)
Mr Justin Miles – TfNSW (Remotely)
Ms Tracey Coleman – MP for Kiama Representative (Remotely)

Others present:

Ms Simone King – Premier Buses (Remotely)
Mr Kevin Norwood – Director – City Services
Mr Craig Exton – Manager - Technical Services
Ms Lauren Buckingham – Manager - Customer & Community Services
Ms Zeah McMillan – Lead - Events & Bookings
Mr Adrian Vaquera – Civil Engineer (Remotely)
Ms Kat Fischer – Governance Officer (Minute taker)

Apologies / Leave of Absence

Apologies were received from Mayor Patricia White, Cllr Debbie Killian, Cllr Brett Steele, Mr Andrew Constance, Sgt Simon Pugh and Mr David Pieresko.

Confirmation of the Minutes

RESOLVED

That the Minutes of the Shoalhaven Local Transport Forum held on Wednesday 11 March 2026 be confirmed.

CARRIED

Business Arising from Previous Minutes

Nil

REPORTS OF THE CONVENOR

TF26.9 Proposed Raised Pedestrian Crossings - Owen Street - Hawke Street - Currambene Street - Huskisson (PN 3879)

**HPERM Ref:
D25/561430**

Council staff noted that feedback opposing the proposal primarily related to concerns about traffic flow. The raised crossings are intended to provide safer pedestrian crossing points and are expected to reduce vehicle speeds along Owen Street. Upgrades to Sydney Street and Bowen Street, which serve as an alternative route, are included on Council's forward planning program for future works to support this function. Staff also advised that landscaping will be amended to improve sightlines, ensuring pedestrians are clearly visible to approaching motorists at the crossing locations.

Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has reviewed the proposed four raised pedestrian crossings along Owen Street, Hawke Street and Currambene Street, Huskisson as per Plan No. D25/561453.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

RECOMMENDATION

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has reviewed the proposed four raised pedestrian crossings along Owen Street, Hawke Street and Currambene Street, Huskisson as per Plan No. D25/561453.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

This recommendation was approved by the Director City Services 16 April 2026.

CARRIED

TF26.10 LGA Wide - Road Closures for ANZAC Day 2026 Services and Marches (PN 3890)

**HPERM Ref:
D26/130134**

In regard to the Road Closures for ANZAC Day 2026 Services and Marches in Bomaderry, Ms Simone King – Premier Buses asked if there would be access to the Rail Station on Meroo Street during the road closures. Council staff confirmed that access for public transport commuters will be maintained, including for taxis and buses.

Mr Justin Miles – TfNSW advised that the Road Occupancy Licences for the Princess Highway road closures in Milton have been assessed and processed.

Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Local Transport Forum has reviewed the proposed temporary road closures associated with LGA wide Anzac Day Services and Marches for April 2026 as per the above Traffic Guidance Schemes (TGS).
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

RECOMMENDATION

That:

1. The Chief Executive Officer (Director City Services) be advised that the Local Transport Forum has reviewed the proposed temporary road closures associated with LGA wide Anzac Day Services and Marches for April 2026 as per the above Traffic Guidance Schemes (TGS).
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

This recommendation was approved by the Director City Services 16 April 2026.

CARRIED

TF26.11 2026 Milton Folk Jazz and Blues Festival - Milton - (PN 3891)

**HPERM Ref:
D26/136339**

Council staff highlighted that the Milton Folk Jazz and Blues Festival are planning a sold three day road closure on Wason Street from 1 to 3 May 2026, the Road Occupancy Licence (ROL) is in place, and that a small stage will be set-up on the grassed area.

Mr Justin Miles – TfNSW noted that their events team are intending to work with the traffic signals team to monitor the Road Closure and ensure that there is the right balance of traffic flow on the Princess Highway and traffic flow for pedestrians crossing the road.

Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has no objection to the proposed 2026 Milton Folk Jazz and Blues Festival, in Milton, as per the Traffic Management Plan and Traffic Guidance Scheme No. **D26/137780** and **D26/137787**; subject to the following
 - i. The Traffic Management Plan and Traffic Guidance Scheme are to be implemented in accordance with 'TS05492 – Traffic Control at Work Sites 20.346'.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

RECOMMENDATION

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has no objection to the proposed 2026 Milton Folk Jazz and Blues Festival, in Milton, as per the Traffic Management Plan and Traffic Guidance Scheme No. **D26/137780** and **D26/137787**; subject to the following
 - i. The Traffic Management Plan and Traffic Guidance Scheme are to be implemented in accordance with 'TS05492 – Traffic Control at Work Sites 20.346'.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

This recommendation was approved by the Director City Services 16 April 2026.

CARRIED

TF26.12 Signage Plan - Bunberra Street, Bomaderry (PN 3892)**HPERM Ref:
D26/138911****Recommendation**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has reviewed the proposed signage on Bunberra Street, Bomaderry as per the attachment D26/138961;
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

RECOMMENDATION

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has reviewed the proposed signage on Bunberra Street, Bomaderry as per the attachment D26/138961;
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

This recommendation was approved by the Director City Services 16 April 2026.

CARRIED

**TF26.13 2026 Nowra Waterdragons Dragon Boat Regatta - North
Nowra - (PN 3893)****HPERM Ref:
D26/147783**

Mr Justin Miles – TfNSW enquired if the Nowra Waterdragons Dragon Boat Regatta was a reoccurring event. Council staff advised that it is not a reoccurring event and was last held in 2019. It was further noted that the concern with this proposal was the changes with Illaroo Road.

Ms Liza Butler – MP for South Coast asked if the public will still be able to access the Nowra Golf Club to play golf or to watch the Regatta. Council staff advised that the public will still be able to access the golf club. While that car park will be closed, there is a car park further along in front of the golf course that will remain open. Council staff also clarified that the No Stopping Signs are temporary and are for the purpose of the event to prevent drivers from parking along the edge of the road on Fairway Drive

Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has no objection to the proposed 2026 Nowra Waterdragons Dragon Boat Regatta at North Nowra as per Traffic Management Plan and Traffic Guidance Schemes No. **D26/68026**, **D26/68024** and **D26/68019**; subject to the following
 - i. The TMP/TGS being implemented in accordance with 'TS05492 – Traffic Control at Work Sites 20.346'.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

RECOMMENDATION

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has no objection to the proposed 2026 Nowra Waterdragons Dragon Boat Regatta at North Nowra as per Traffic Management Plan and Traffic Guidance Schemes No.

D26/68026, D26/68024 and D26/68019; subject to the following

- i. The TMP/TGS being implemented in accordance with 'TS05492 – Traffic Control at Work Sites 20.346'.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

This recommendation was approved by the Director City Services 16 April 2026.

CARRIED

**TF26.14 Give Way Restrictions - 189 Prince Edward Avenue -
Culburra Beach - DA22/1784 - (PN 3894)**

**HPERM Ref:
D26/151074**

Mr Justin Miles – TfNSW queried why the centre line is not extended to the Give Way hold line to ensure continuity from within the development. Council staff agreed and confirmed that the centre line is to be extended to the Give Way hold line.

Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport has no objection to the proposed Give Way restrictions associated with the development application (DA22/1784) at 189 Prince Edward Avenue, Culburra Beach, as per signage plan No. D26/151553 and D26/151559.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

RECOMMENDATION

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport has no objection to the proposed Give Way restrictions associated with the development application (DA22/1784) at 189 Prince Edward Avenue, Culburra Beach, as per signage plan No. D26/151553 and D26/151559.
 - a. The centre linemarking be extended from within the development to the Give Way hold line.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

This recommendation was approved by the Director City Services 16 April 2026.

CARRIED

There being no further business, the meeting concluded, the time being 9:51am.

Ms Bianca van der Merwe
CONVENOR

TF26.16 Mobility Parking Space Renewal - Wason Street - Ulladulla - (PN 3896)

HPERM Ref: D26/191321

Convenor: Bianca van der Merwe

Attachments: 1. D26/149025 – Signage & Linemarking Plan [↓](#)

Reason for Report:

This report is submitted to the Shoalhaven Local Transport Forum for consideration of the proposed regulatory signage and linemarking associated with a Mobility Parking Space within in Wason Street Car Park, as per Plan No. D26/149025.

Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has reviewed the proposed regulatory signage and linemarking associated with a Mobility Parking Space within in Wason Street Car Park, as per Plan No. D26/149025.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

Background:

Council has been successful in securing a grant from TfNSW under the Boating Infrastructure for Communities grant program to fund the detailed design and construction of the Ulladulla Harbour Southern Boat Ramp Replacement. As part of this project the accessible parking space at the northern end of the carpark will be formalized. Other upgrades to the carpark are not planned as part of this project. The accessible carpark changes are intended as a temporary arrangement until broader carpark upgrade is undertaken.

Details of Submission:

Proposed change to parking conditions:

- Removal of one parking space (for the shared zone) adjacent to proposed accessible carspace.
- Proposed accessible car space signage and linemarking marking in accordance with Australian Standards

Consultation:

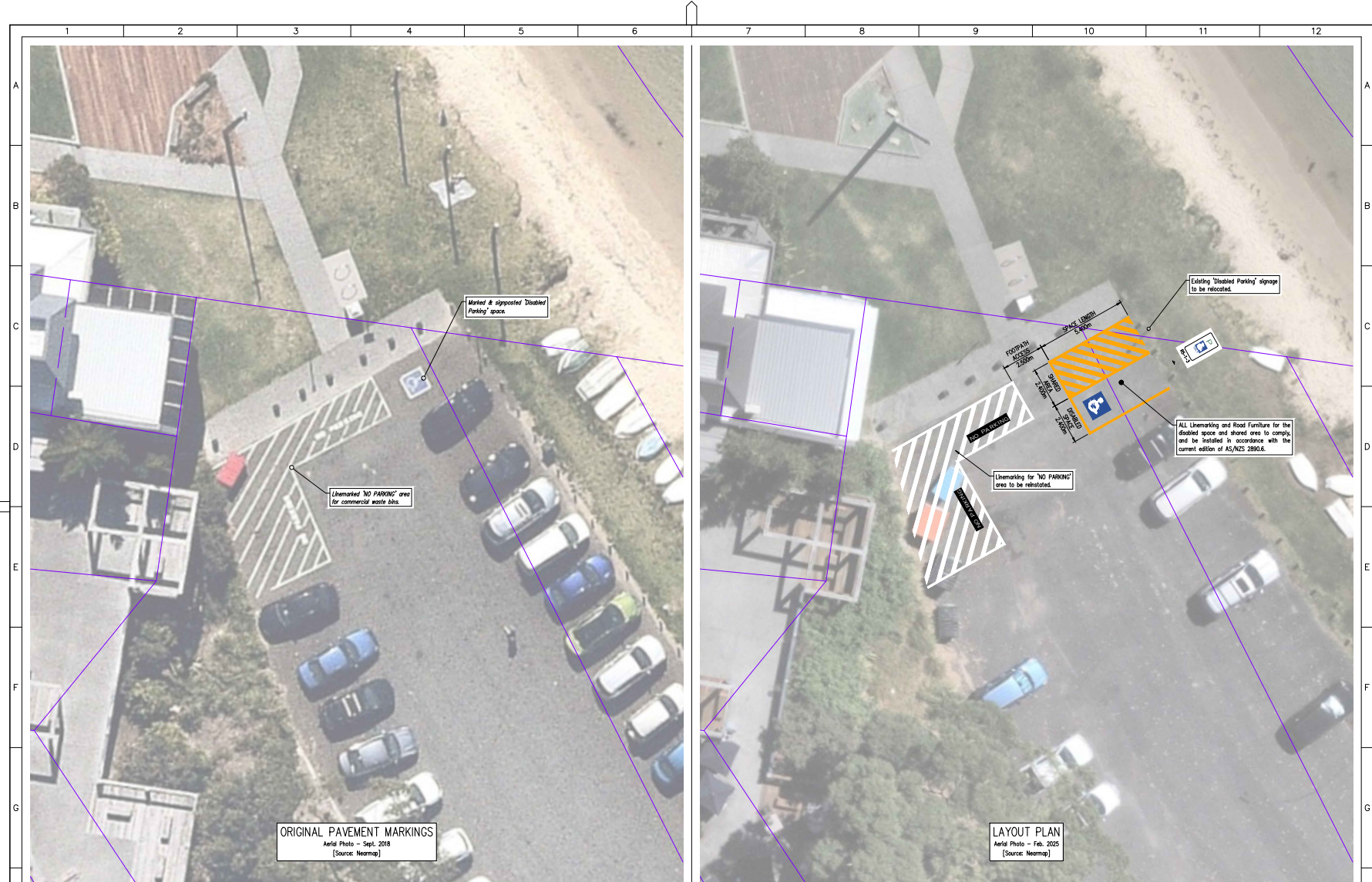
Consultation was undertaken with adjacent residents, businesses, Ulladulla Slipway Committee, Ulladulla Game Fishing Club, as well as the Ulladulla and Districts Community Forum. Consultation closed on 24 April 2026 and no submissions were received.

Risk Implications:

By installing the recommended signage and linemarking, Council aims to delineate parking restrictions, reduce the likelihood of parking confusion, and bring the existing accessible carspace to current standards.

Financial Implications:

The linemarking and signage for this proposal would be funded a grant from TfNSW under the Boating Infrastructure for Communities grant program.



Drawing Status: CONCEPT		AMENDMENT	DATE		ORIGIN: CADASTRE	SCALES	WASON STREET, ULLADULLA ULLADULLA HARBOUR – CARPARK ADJACENT TO BOAT RAMP LAYOUT PLAN	TC<YEAR><NUMBER>	
					PH: (02) 4429 3111 FAX: (02) 4429 1016 DON'T DOUBLE YOUR REQUIRE # IN QUOTE AND DO NOT SCALE	DATUM: AHD – MGA (GDAX2020) SURVEY: DATE DESIGN: M. HARRIS JUN 2025 DATE DRAWN: DATE		PLAN: 1 : 100 HOR: VERT: SECTIONS: DRAWNBY: COORDINATOR CIVIL INFRASTRUCTURE PLANNING MANAGER	TRIM: xxxxE CENTRICITY: Dns/xxxx FILE: ULLADULLA, Wason Street – Harbour

TF26.16 - Attachment 1

TF26.17 Berry - Celtic Festival Street Parade (2026) - (PN 3897)

HPERM Ref: D26/191568

Convenor: Bianca van der Merwe

Attachments: 1. D26/192959 - TMP 2026 Rev 1 - Berry Celtic Festival - Berry Showground - 23 May 2026 - Redacted [↓](#)
2. D26/193035 - Traffic Guidance Scheme (TGS) [↓](#)

Reasons for Report:

This report is submitted to the Shoalhaven Local Transport Forum for consideration of the proposed Berry Celtic Festival Street Parade (23 May 2026) at Berry as per Traffic Management Plan and Traffic Guidance Scheme No. D25/555279 and D26/191628.

Recommendation (Item to be determined under delegated authority)

That

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Local Transport Forum has no objection to the proposed Berry Celtic Festival Street Parade (23 May 2026) at Berry as per Traffic Management Plan and Traffic Guidance Scheme No. D25/555279 and D26/191628.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

Background

The Berry Celtic Festival Street Parade is proposed to take place on the 23 May 2026. The event is a street parade held along Queen Street and Alexandra Street, Berry. According to the Guide to Traffic and Transport Management for Special Events, this event is classified as a 'Class 2' event that will require altered traffic arrangements throughout the duration of its activities with multiple local road traffic restrictions and closures.

The parade is an annual event that attracts between 500 to 1,000 onlookers, predominantly from Berry. The participants of the parade include representatives from the Celtic community groups, pipe bands, local charities, and schools. As such, the proposed Traffic Management Plan (TMP) and Traffic Guidance Schemes (TGS) are attached for the committees' consideration.

Details of Submission

1. Road Closures

Southbound traffic in **Queen Street** will be detoured at **9:30am** into **Albert Street** and then re-routed to Queen Street at Albany Street – refer TGS attached.

Northbound Traffic in **Queen Street** will be detoured at **9:30am** into **Albany Street** (both ways).

TF26.17

Motorists enroute to Sydney will continue into Albert Street and re-join Princes Highway from Albert Street. Motorists heading towards Shoalhaven Heads/Gerroa will be detoured right into Albany Street and detour signs directing them to Prince Alfred Street.

2. Event Infrastructure

NSW Ambulance, Police and Fire Brigade: The road closures allow for emergency vehicle access. NSW Ambulance, Police and Fire Brigade will be informed of changed conditions by Event organisers. A copy of the TMP will be provided for their information and they are invited to contact the event organisers at any time

Medical: There are paramedics onsite for the duration of the event and NSW ambulance is aware of the event. First Aid Station is at the Berry Showground.

Port-A-Loos: No additional conveniences will be provided as the event is of half hour duration and there are local toilet facilities in Apex Park, Alexandra Street, and Berry Showground

Cleaning/Disposal: It is not envisaged that the event will cause additional pressure on street garbage bins.

Barricades: Traffic Management to be installed by Accredited Traffic Controllers.

3. Transportation, Awareness of Event and Access

Public Transport: Not required

Parking: Parking of event participants will be made available in the showground. The loss of public parking is not a major concern as due to the timing of the event, adequate alternative parking is available on local streets and in the public carparks close by.

Access/Awareness: Access will only be restricted during the physical running of the event (estimated to be 30 minutes). Provision of emergency access will be maintained at all times, by placing marshals along detour routes who are in radio/telephone contact with escort vehicles and Traffic Supervisory staff. All local residents and businesses will be notified of the event and altered traffic conditions by a letterbox drop directly to their place of residence or business.

Risk Implications

1. Parking Limitations and Potential Congestion

The event is proposed to take place over a weekend in May, when there is typically a high volume of day trippers and visitors to the region. With the higher vehicle and pedestrian demand and combination of event patrons, there is the potential for traffic flow issues, parking constraints and delays throughout Berry.

2. Local Business and Resident Impact

Large events can impact local businesses and residents negatively. Road closures and increased traffic may make it challenging for customers to reach businesses, and residents may experience noise disturbances, limited access to their properties, or inconvenience due to traffic restrictions.

Financial Implications:

This event is funded by the event organiser (Rotary Club of Berry) and there will be no financial implications to Council.



**BERRY CELTIC FESTIVAL
STREET PARADE**

**A COMMUNITY EVENT HOSTED BY
THE ROTARY CLUB OF BERRY**

**23RD MAY 2026
9.30AM**

**STREET PARADE
TRAFFIC
MANAGEMENT PLAN**

TF26.17 - Attachment 1

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TF26.17 - Attachment 1

PART 1 Event Overview

TMP Event Overview

Event Name:	BERRY CELTIC FESTIVAL STREET PARADE
Event Date:	23rd May 2026 (Saturday)
Time:	9.30am to 10.00 am
Location:	Queen Street and Alexandra Street, Berry
Event Organiser:	Rotary Club of Berry
TMP Version:	2
Revision Date:	21.11.25
Document Author:	Ken Hutt

Copies of this TMP are forwarded to interested parties for approval. These parties are;

Shoalhaven City Council Traffic Management Section
NSW Police Force – Nowra Local Area Command

Copies of this TMP is also forwarded for information, to;

NSW Ambulance Service – Nowra
NSW Rural Fire Service – Broughton Vale (Berry)
NSW Fire & Rescue – Berry
NSW Police - Berry

Authority of the TMP

This Traffic Management Plan (TMP) when approved by the relevant authorities becomes the prime document detailing the traffic and transport arrangements under which the 2026 Celtic Festival Street Parade will proceed.

Changes to the TMP require the approval of the NSW Police Force, the NSW Roads & Maritime Services (RMS), Shoalhaven Council and where necessary other appropriate local government organizations. All functional or single agency supporting plans are to recognise the primacy of this TMP and nothing contained in those plans may contravene any aspect of the TMP.

Signatories to this TMP include;

The President of the Rotary Club of Berry
The Event Chief Co-ordinator
The Traffic Management Co-ordinator

In case of emergencies, or for the management of incidents, the NSW Police Force are not subject to the conditions of the TMP but will make every effort to inform the other agencies of the nature of the incident and the Police response.

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Planning Contacts

Organiser	Shona Gibson	Position:	Event Co-ordinator	
Phone:		Fax:		Mobile: [REDACTED]
Address :	The Rotary Club of Berry			
E-mail:				

TMC	Ken Hutt	Position:	Traffic Manager/Co-ordinator	
Phone:		Fax:		Mobile: [REDACTED]
Address :	Albany Lane Berry			
E-mail:	[REDACTED]			

Transport for NSW	South Region	Position:		
Phone:	4221 2509	Fax:		Mobile:
Address :				
E-mail:	regional.special.events@rms.nsw.gov.au			

NSW Police	Nowra Traffic	Position:		
Phone:	4421 9699	Fax:		Mobile:
Address :	Cnr Kinghorne & Plunkett St, Nowra (88 Plunkett St, Nowra)			
E-mail:				

Council Area	Shoalhaven	Position:	Transport Project Officer	
Phone:	44293111	Fax:		Mobile:
Address :	Shoalhaven City Council – Bridge Rd, Nowra			
E-mail:	council@shoalhaven.nsw.gov.au			

Additional contacts		Position:		
Phone:		Fax:		Mobile:
Address :				
E-mail:				

Mission

This document – Traffic Management Plan (TMP) aims to provide a plan for vehicular traffic and pedestrian control measures to assist in delivering safe logistical support of Berry Celtic Festival Street Parade event planned to take place at Berry on 23rd May 2026. The underlining objective is to minimise safety conflicts between vehicles and pedestrians and disruption to normal vehicular and pedestrian traffic on all approaches to the parade route and affected streets and thoroughfares.

The objectives of this TMP are:

- To provide a high level description of the various traffic management elements needed to make the event a success
- Ensure effective separation between event patrons and participants from regular vehicular traffic activity
- To serve as the key document that is agreed to by all parties and is the final approval to conduct the event.
- Minimise impact on non-event community and emergency services

Situation Analysis

On the 23rd May 2026, there will be a street parade event held in Queen and Alexandra Streets, Berry that will require altered traffic arrangements. The parade is an annual event and attracts between 500 to 1000 onlookers, predominantly from the Berry community. The participants of the parade include representatives from the Celtic community groups, Pipe Bands, local charities, and schools. This TMP deals with the Street Parade component of the event.

The mustering area for the parade will be in Prince Alfred Street, and proceed west on Queen St, make a left turn and head south in Alexandra Street and thence right into the Berry Showground where it concludes. The duration of the parade will be approximately half an hour, excluding traffic control establishment and disestablishment, marshal and official briefings, and mustering of participants.

The parade will march through four intersections, two of which will require Traffic Controllers, and will use detours around the parade route.

The closures will take one half and an hour from commencement to conclusion

Traffic Control measures included in this document is a result of consultation undertaken by Berry Rotary Club, RMS, NSW Police, and Shoalhaven Council.

TRAFFIC ARRANGEMENTS

Traffic control measures include detours around the parade route using other road options, use of traffic control devices (traffic signs) to warn motorists of the changes in traffic conditions, use of Authorised Traffic Controllers at soft closure intersections and advanced warning signs. The requirements of the RMS publication “Traffic Control at Worksites Manual” forms the basis of the TCP which has been developed for the event and forms part of this TMP.

It is noted that per NSW Workplace Health & Safety (WHS) law the Event Organiser – The Rotary Club of Berry Inc. is identified as responsible for event related safety risks which are associated with non-transferable WHS statute-posed obligations and Common Law Duty of Care provisions.

These traffic arrangements are detailed in Part 2.

Execution

General Outline

The event requires coordinated efforts from a number of agencies:

Berry Rotary Club

- Co-ordinates the logistics for holding the event, including preparation of Management Plans
- Providing authorised and trained personnel to conduct the event
- Providing all signage and warning devices to safely manage the event
- Provide all notifications and advertising of the event in a timely manner
- To meet all statutory regulations in the management of the event
- To comply with any requirements as set down by government authorities
- To report incidents to authorities
 - To respond to emergencies that relate to the running of the event

Transport Management Centre & NSW Roads and Maritime Services

- Provision of Road Occupancy Licensing as required
- Provides traffic information on planned road closure on its website for general information of the public

- Monitor traffic on all roads approaching Berry (Queen Street) through TMC and on the ground to minimise traffic congestion on the day.

NSW Police

- Provide resources to manage road closures and point duty in the case of an emergency if deemed necessary by Police
- Monitor the running of the event and respond to any antisocial behaviour, obstructions to the free flow of traffic in the context of the planned road closures
 - Provide feedback as to the pedestrian and traffic impacts likely to occur as a result of the street parade
 - Assess the TMP and offer advice, place conditions of operation, and liaise with event organizers on the safe running of the event.

Shoalhaven City Council

- Liaise with the event organizers in regards to statutory approvals and safe running of the event.
Liaise with RMS and Police as to any conditions relating to its interests in the staging of the event.

Physical Survey of Route

Survey of Route

Item	Verified <input checked="" type="checkbox"/> <input type="checkbox"/>	Action Taken
All one way streets are as described	Yes	Prince Alfred Street only.
Block access to Church on Sunday	No	Event on Saturday and no known services are affected
Block access to local businesses	Yes	Event is welcomed by and supported by the Berry Chamber of Commerce. All businesses affected are individually informed as to running of the event. The event is held early on the business day and is purposely of a short duration. Will increase business opportunity

Item	Verified <input checked="" type="checkbox"/> <input type="checkbox"/>	Action Taken
Block Ambulance access	No	Marshalls and traffic controllers are briefed to allow emergency vehicles access even if this means stopping the parade. All marshals have radio contact with the parade co-ordinator who is supervising the parade and can take immediate action to allow access at all times. There is no ambulance station within the parade route
Block fire station access	No	See above
Block heavy vehicle access	No	Berry Bypass unaffected
Block hospital access	No	No Emergency Hospital within the parade precinct
Block local resident access	Yes	Residents permitted to enter closure unless the parade is on route. Very few residents are affected as the route predominantly follows commercial area of Berry. All residents are informed of parade by advertising and letter box drop
Block Police vehicle access	No	Police are generally in attendance to assist with traffic and are invited to address the pre briefing. There is no Police Station within the parade route
Block Public facility (football oval, carpark etc)	No	Showground sporting field is the main event venue
Block public transport access	No	No bus routes on the parade route. Normal train timetable is programmed and no track work is scheduled on this day

Item	Verified <input checked="" type="checkbox"/> <input type="checkbox"/>	Action Taken
Can route use alternatives such as bicycle tracks, paths, parks, bush tracks etc?	No	Not suitable for event
Construction – existing, proposed that may conflict	No	None known
Distance measured is correct	Yes	
Lane widths	Yes	
Local access	Yes	
Numbers of lanes are as described	Yes	
Restricted movements – banned turns, heavy/high vehicles	No	.
Road signage – existing/temporary	Yes	Refer to TCP – Detours around the parade route are in place. Detour reflects the requirements of the through traffic. Persons affected on the detour route will be notified of temporary increase in local road traffic
Route impeded by traffic calming devices?	No	
Signalised intersections (flashing yellow? Point duty?)	No	No Traffic Signals affected
Tidal flows	No	
Traffic generators – shopping centres, schools, churches, industrial area, hospitals	No	Event purposely held at a time so no conflicts or other events are impacted and the regular traffic flows are at a minimum
Traffic movement contrary to any Notice	No	No adjustment to normal traffic conditions other than increase in numbers. No traffic signs or devices will require amendment.
Traffic signals are as described	Nil	
Turning lanes are as described	Nil	

Road Closures

Traffic Guidance Plan highlights the road closures during the event.

Maps showing road closures are in attachment.

General Description of Traffic modifications – Detours will be in place with soft road closures on two intersections to allow free flow of traffic unless the parade is passing through the intersection.

Assembly area will be in Prince Alfred Street, Berry.

Southbound traffic in Queen Street will be detoured at 9.30am into Albert Street and then re-routed to Queen Street at Albany Street – refer TGS attached

Northbound Traffic in Queen Street will be detoured at 9.30am Albany Street (both ways). Motorists enroute to Sydney will continue into Albert St and re-join Princes Highway from Albert Street. Motorists heading towards Shoalhaven Heads/Gerroa will be detoured right into Albany Street and detour signs directing them to Prince Alfred Street.

All intersections will be manned with Marshalls and a copy of the detour routes so motorists can be advised of the most direct route for their journey.

Both Princess Street and Victoria Street intersections with Alexandra Street will have soft road closures and Authorised Traffic Controllers to allow any vehicles to pass without risk to parade participants. There will be a detour of approximately 30 minutes to motorists, whilst the parade passes.

All signage to be as per the Traffic Control at Worksites Manual.

Contingency Plans

This section of the Traffic Management Plan describes the contingency plans for the event. The contingency plan checklist identifies all possible issues/risks that may interfere with the event and the action to be taken to minimise the disturbance of the event.

Contingency Plan checklist

A Risk Management approach shall be an integral part of the planning for the Street Parade event. The risk, identification, assessment and control process is a legal obligation (as per the NSW Workplace Health and Safety Act and Regulation) and should be compliant with AS/NZS ISO 31000:2018.

Event Organiser – The Rotary Club of Berry Inc. is identified as responsible for the management of risks arising from the Street Parade and Road Closures’

It shall be noted that Traffic Management Plan (TMP) and particularly Traffic Guidance System (TGS) are seen as risk control measures, but alone they cannot substitute and AS/NZS ISO 31000:2018 – compliant and detailed event Risk Assessment.

Identified Risk	Applicable	Control Measures
Inclement Weather	Yes	<p>The event is conducted in reasonable weather only and the following needs to be assessed prior to approval of the event commencing;</p> <ul style="list-style-type: none"> Heavy Rain Strong Winds Fog Extreme Heat Extreme Cold Lightening/Thunder Storms Hail Poor Light Flooding <p>Cancellation of the event is considered by the following persons, either in collaboration or as individuals. The</p>

		<p>acceptance of this TMP gives the authority to these persons to cancel the event, or delay the event within the times stated on the Road Occupancy Licence/Approval documents</p> <p>;</p> <p>NSW Police Event Traffic Co-ordinator Event Co-ordinator</p>
Fire (bush-grass fire or house fire)	Yes	<p>Consideration to cancelling event in the case that by running the parade it may restrict access to emergency vehicles and smoke from a fire may cause health risks and sight risks.</p>
Accident on the route	Yes	<p>Monitoring the movement of traffic and increased volumes of pedestrians is paramount to safe running of the event. The following actions will be undertaken.</p> <ul style="list-style-type: none"> • All traffic management devices and marshals will be in place and the road closed prior to the commencement of the parade. The Traffic Co-ordinator will tour the parade route to ensure all detours and traffic diversions are in place and the route clear. • The parade will only commence when the traffic co-ordinator returns to the start point or notifies

		<p>assembly officials that the parade can start.</p> <ul style="list-style-type: none"> • The Traffic co-ordinator will escort the parade from the front (with Police assistance if available) and monitor all traffic movements that may impact on the safe running of the parade. • Once the parade leaves Queen Street, traffic will be slow escorted in one direction at a time, back to normal flows. • Traffic management devices will be removed without delay and marshals will remain at their post until traffic co-ordinator specifically instructs otherwise • Should an accident occur en-route, Police will be notified regardless of seriousness. The Traffic co-ordinator will be informed if additional assistance is needed. Due regard shall be had to rendering assistance and First Aid is to be given and Ambulance notified if persons are injured.
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Breakdown	Yes	<p>Any breakdowns to be reported to Traffic Co-ordinator.</p> <p>If a member of the public breaks down on the parade route the vehicle will be removed to the side of the road.</p> <p>If a parade vehicle breaks down the parade will pass around the vehicle and continue. Assistance will be given prior to opening the road to remove the vehicle and any other assistance organised as required to have the vehicle removed.</p> <p>If a vehicle breaks down and impacts upon the detour route, additional signs will be available to redirect the detour to a more suitable detour around the breakdown. RMS emergency attendance will be sought to assist with re-routing. An additional number of signs and traffic control devices will be made available in an emergency. Should the degree of impact on local streets be excessive, the parade will be held up or even cancelled as a result. In this instance the TMC and Police will be notified.</p>
Absence of Marshals and volunteers	Yes	<p>There is a minimum requirement for 9 marshals to safely run the event. The event will not proceed unless these are on site and in attendance at the briefing. This briefing will be held at the Parade assembly point at 8.30am (1 hour prior to start).</p>
Absence of Traffic Devices. Signs and barricades	Yes	<p>Signs will be placed by persons holding relevant training. Two persons holding this qualification will be in attendance together with other volunteers.</p>

Block Public Transport Access	NO	
Slow Participants	No	
Event Delayed	Yes	Traffic Co-ordinator will; Cancel Event, or Seek instruction from Traffic Control Centre and liaise with attending Police
Security of participants	Yes	Traffic co-ordinator will ensure all traffic arrangements are in place and working prior to giving approval for event to commence. Police and or Traffic Co-ordinator will escort the Parade with a view to monitoring any imminent danger or irregular vehicle movements. <u>Vehicle/trucks to be used as barriers at intersections and at key entry points to prevent unauthorised vehicles entering parade route and impacting upon the parade. Marshalls vehicles will block lateral street accesses whilst the parade is enroute. Strategic removal of these vehicles will be undertaken at the conclusion of the parade to allow for controlled opening of the roadways.</u>
Traffic holdups to public thoroughfare	Yes	<ul style="list-style-type: none"> Where possible, monitor traffic on all roads approaching Berry (Queen Street) through TMC and on the ground to minimise traffic congestion on the day.
Injury to parade participant or visitor/onlooker	Yes	Local Ambulance (Berry) advised of event. Mobile First Aider will be in attendance with appropriate

		equipment. First Aid available at the Berry Pharmacy including DeFib. Equipment. Details of First Aid arrangements advised to all participants during Parade briefing.
Animals	Yes	Horses, Large animals and their Drivers/riders must have parade experience and entry be approved by Traffic Controller prior to parade. All small animals must be on a leash and in control of a competent person. Any animal not under proper and effective control will be excluded from taking part. Domestic animals only will be allowed to be involved. Appropriate measures by person in control of the animal to ensure street cleanliness. Compliance with the Companion Animals Act is a condition of entry.

Barricade Locations and Road Closure Times

See Separate Traffic Control Plan Document

Road Closure will occur from 9.30am on the 23rd May 2026

Special Event Clearways

There are no special event Clearways on the parade route.

Media

The event will be advertised in local printed media, radio and TV advertising. The event and road closures are to be included on the RMS website

The following media will be informed re the traffic arrangements;

2ST
ABC Radio
Berry Town Crier
South Coast Register
WIN TV
Prime TV

On-road Event Infrastructure

Ambulances

Emergency access arrangements have been provided to allow emergency access to road closures areas. All marshals will be made aware of their responsibilities at the briefing and written instructions will be provided.

Medical

There are paramedics onsite for the duration of the event, however NSW ambulance are aware of the event. First Aid Station is at the Berry Showground.

Port-A-Loos

No additional conveniences will be provided as the event is of half hour duration and there are local toilet facilities in Apex Park, Alexandra St, and Berry Showground

Cleaning/removal/disposal

It is not envisaged that the event will cause additional pressure on street garbage bins.

Water drink station

Given the time and nature of the event, water is not required however there is a water station in the Broughton Mall and numerous commercial outlets make free water available.

Water is available at the Berry Showground and can be purchased at the many shops in Berry.

Barricades

Road closure barriers will be installed by appropriate and certified persons by Transport for NSW. A list of requirements will be provided to Shoalhaven City Council Stores and collected on Friday 22nd May 2026 . Additional signage will be available during the parade should a issue arise that will require additional traffic measures installed. The rerouting will be overseen by an authorised, trained person and the alteration recorded on the TMP and TGS and signed off.

Public Transport Management

Not required

Volunteers and Event Marshals

Marshalls will be located around the routes as information officers to offer advice and other directions when requested. Authorised Traffic Controllers are used at required points to stop and direct traffic as necessary for the safe running of the event

Event Signage

The event organisers will install advance notification and event signage per legislative requirements and in accordance with RMS instruction.

Variable Message Signs

VMS are not used for this event as the event will be broadly publicised, letter box drops to the affected public, and not be held on a main highway or thoroughfare.

Access – Local Residents, Business, Emergency vehicles

Local Resident and Business Access

Access will only be restricted during the physical running of the event (estimated to be 30 minutes). Provision of emergency access will be maintained at all times by placing marshals along detour routes who are in radio/telephone contact with escort vehicles and Traffic Supervisory staff. All local residents & businesses will be notified of the event and altered traffic conditions by a letterbox drop directly to their place of residence or business.

Emergency Vehicle Access

The road closures allow for emergency vehicle access. NSW Ambulance, Police and Fire Brigade will be informed of changed conditions by Event organisers. A copy of the TMP will be provided for their information and they are invited to contact the event organisers at any time.

Parking

Parking of event participants will be made available in the showground. The loss of public parking is not a major concern as due to the timing of the event, adequate alternative parking is available on local streets and in the public carparks close by.

Other Considerations

Media

TV/Radio advertising will inform stakeholders of event.

Major Hotels and Other Businesses

Letter box drops and personal visits to all businesses to be conducted 7 days prior to event and contact numbers left to enable any special requirements to be arranged.

Attachments

Traffic Guidance Plan

Refer to attachment.

PART 2 Traffic Arrangements

Special Event Traffic Arrangements

ROAD CLOSURES

Refer to Part 3

SPECIAL EVENT CLEARWAYS

Not Applicable

PART 3 Maps

Refer to attachments.

PART 4 VMS Strategy

VMS requirement has been removed and not applicable for this event.

PART 5 Operational Manual

Not Applicable

PART 6 Contact List

EVENT Berry Celtic Festival Street Parade 2021				
NAME	AGENCY	TELEPHONE	Position	EMAIL
Shona Gibson	Berry Rotary Club	██████████	Event Organiser	████████████████████
Ken Hutt	Berry Rotary Club	██████████	Traffic Control Co-ordinator	██████████████████

PART 7 Traffic Control Plans

Refer to attachment.

Signatories to this TMP;

The President of the Rotary Club of Berry –
The Event Chief Co-ordinator –
The Traffic Management Co-ordinator –
The Community Events Director –

Berry Celtic Festival - May 23rd 2026
 9:30am - 10:30am

WORKERS ON FOOT

- NO SIG ZONE
- RESTRICTED ZONE
- SHARED ZONE
- SITE ENTRY
- EVALUATION POINT

Speed limit	80km/h	60km/h	40km/h
Work	15	15	15
Event	15	15	15
Event	30	30	30
Event	50	50	50
Event	80	80	80
Event	100	100	100
Event	120	120	120
Event	150	150	150

D = THE SPEED OF TRAFFIC MEASURED IN KM/H
 EG: 80KM = 80M
 70KM = 70M
 60KM = 60M
 50KM = 50M

SEE SECTION 4.1
 TRAFFIC CONTROL WORK SITES MANUAL

Work type	Minimum lane width	Minimum lane width
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m
Event	3.0m	3.0m

Minimum lane widths of 3 Meters must be maintained around the work area at all times.
 Provision shall be made for pedestrians, wheelchairs, prams and bicycles
 Provision shall be made for entry / exit to private driveways.

Notes:
 1. Local constraints may not allow signage and devices to be placed in accordance with this TGS
 2. Signs and devices are to be positioned in accordance with the tolerances shown in Section 7.10.3 of the TCAWS Version 6.1 2022
 3. This TGS is suitable for short term works
 4. This is a site specific designed TGS
 5. The value of speed limit signs shall match the speed zone approval
 6. Traffic Control Officer must maintain 1.5M from live traffic unless a risk assessment has been conducted
 7. Ensure all approval requirements have been met prior to setup
 8. Cover all conflicting signage where required
 9. This site MUST comply with the TCAWS Version 6.1 2022 and AS 1742.3 (MUTCD) 2009
 10. Size signage must be used for all permanent Sites

Amendments
 All amendments to this TGS must be clearly Documented on this plan. Amendments can only be made by Coordinator - Traffic Services holding a red, orange or PWTZMP card in consultation with the relevant project works supervisor.
 Name _____
 PWTZMP Number _____
 Exp Date _____
 Date _____ Sign _____
 Reason for modification _____

TRAFFIC PROFESSIONALS DOES NOT ACCEPT LIABILITY FOR IMPLEMENTATION OF THIS TGS IF NOT DIRECTLY INVOLVED IN ITS IMPLEMENTATION

MANIFEST		Traffic Controllers to go on stop as parade passes through TCs will be used from the truck formation for this role	
16 x Cone		Traffic Controllers must have a clear escape route at all times and be facing the direction of traffic LEGEND Cone E- Stop Event Marshall Traffic Controller Truck	
11 x ROAD CLOSED			
11 x Truck			
10 x Event Marshall			
8 x DETOUR LEFT			
7 x DETOUR AHEAD			
5 x Detour Right			
5 x Side Road Closed			
4 x End Roadwork			
4 x ROADWORK AHEAD			
4 x SIGNALS AHEAD			
4 x SPEED LIMIT 40 ROAD WORK			
4 x SPEED LIMIT 50			
4 x STOP HERE ON RED SIGNAL			
4 x Traffic Controller Stop			
4 x Traffic Light			
4 x WORKERS AHEAD			
2 x Detour Straight			
1 x Road Closed Ahead			

CLIENT	Berry Celtic Festival	PROJECT NAME	Berry Celtic Festival	DESIGNED BY	MARYANN SPRESSER	AUTHORISED BY	DAVID DEL TUFO
CLIENT CONTACT	Paul Gibson	WORKS ADDRESS	Queen Street, Berry	PWTZMP	TCT0047609	PWTZMP	TCT0005645
		WORKS DESCRIPTION	Event - Road Closure and Stop Slow	EXP DATE	N/A	EXP DATE	N/A
		TGS NUMBER	TGS - BCF - 2026	SIGNATURE	[Signature]	SIGNATURE	[Signature]
		TGS APPROVAL DATE	21/04/2026	TGS EXPIRY DATE	21/04/2027	POSITION	SCHEDULING MANAGER
		POSITION	SCHEDULING MANAGER	POSITION	MANAGING DIRECTOR		