

MINUTES OF THE ORDINARY MEETING

Meeting Date: Tuesday, 16 December 2025
Location: Council Chambers, City Administrative Building, Bridge Road, Nowra
Time: 5.30pm

The following members were present:

Mayor Patricia White - Chairperson
Clr Selena Clancy
Clr Denise Kemp (Remotely)
Clr Luciano Casmiri
Clr Brett Steele
Clr Peter Wilkins
Clr Bob Proudfoot
Clr Jemma Tribe
Clr Matthew Norris
Clr Gillian Boyd
Clr Debbie Killian

A statement was played advising those present that the proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice.

The meeting was opened by an Acknowledgement of Country by the Chairperson, followed by a two minute Moment of Silence & Reflection, incorporating one minute silence to pay respect to those affected by the events that took place at Bondi Beach on Sunday, 14 December 2025. The Australian National Anthem was played following the Moment of Silence & Reflection.

Apologies / Leave of Absence

An apology was received from Clr Dunn.

At the Ordinary meeting of 11 November 2025 Clr Krikstolaitis was granted a leave of absence from 4 December 2025 to 16 December 2025.

Confirmation of the Audio-Visual Attendance

The following Councillors were confirmed to be attending by Audio-Visual Link:

- Clr Kemp

Confirmation of the Minutes**RESOLVED** (Clr Casmiri / Clr Wilkins) MIN25.631

That the Minutes of the Ordinary Meeting held on Tuesday 09 December 2025 be confirmed.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot,
Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

Declaration of Interests

Nil

Introduction of Items as Matters of Urgency

The Chairperson ruled the matter as one of urgency as it relates to urgent business of Council and allowed its introduction.

RESOLVED (Clr Norris / Clr Boyd) MIN25.632

That the following addendum report be introduced as a matter of urgency:

1. MM25.35 Mayoral Minute - Condolence Motion - Uncle Colin "Tom" Moore

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot,
Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

MAYORAL MINUTE**MM25.35 Mayoral Minute - Condolence Motion - Uncle Colin
"Tom" Moore****HPERM Ref:
D25/587008****Recommendation**

That Council notes the passing of Uncle Colin "Tom" Moore, acknowledging his significant contribution to the community and extend our condolences to his family.

RESOLVED (Mayor White / Clr Tribe) MIN25.633

That Council notes the passing of Uncle Colin "Tom" Moore, acknowledging his significant contribution to the community and extend our condolences to his family.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot,
Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

DEPUTATIONS AND PRESENTATIONS

Procedural Motion – Additional Deputations

RESOLVED (Clr Tribe / Clr Clancy) MIN25.634

That an additional deputation be heard from Ms Jane Mussett on behalf of the Currarong Community Association AGAINST item *CL25.418 - Proposal to Reform Community Consultative Bodies (CCB) Model of Engagement*.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.413 - Development Application DA2024/1589 - 737 Woollamia Road WOOLLAMIA - Lot 12 DP 9289

Mr Anthony Barthelmess addressed the Council on behalf of the Landowner to speak AGAINST the recommendation.

CL25.418 - Proposal to Reform Community Consultative Bodies (CCB) Model of Engagement

Ms Jane Mussett addressed the Council on behalf of the Currarong Community Association to speak AGAINST the recommendation.

Introduction of Items as Matters of Urgency

The Chairperson ruled the matter as one of urgency as it relates to urgent business of Council and allowed its introduction.

RESOLVED (Clr Norris / Clr Boyd) MIN25.635

That the following addendum report be introduced as a matter of urgency:

1. CL25.431 Additional Submission information - Public Exhibition - Draft Code of Meeting Practice and Draft Public Forum Policy

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CALL OVER OF THE BUSINESS PAPER

Call Over of Business Paper – Without Debate

RESOLVED (Clr Proudfoot / Clr Casmiri) MIN25.636

That the following item from the City Performance Directorate be resolved without debate:

- CL25.421 - Ongoing Register for Pecuniary Interest Returns - November 2025

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot,

Minutes Confirmed Tuesday 27 January 2025 – Chairperson

Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper - Without Debate

RESOLVED (Clr Casmiri / Clr Boyd)

MIN25.637

That the following item from the City Performance Directorate be resolved without debate:

- CL25.424 - Tender Exemption - Proposed Investment in Payment Platform – Paybles

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper – Without Debate

RESOLVED (Clr Clancy / Clr Killian)

MIN25.638

That the following items from the City Services Directorate be resolved without debate:

- CL25.426 - Policy Review - Occupation of Council Owned or Managed Land (POL25/49)
- CL25.427 - Shoalhaven Coastal Management Programs Implementation and Resourcing

Note – the items will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper – Without Debate

RESOLVED (Clr Clancy / Clr Norris)

MIN25.639

That the following item from the Shoalhaven Water Directorate be resolved without debate:

- CL25.428 - Tenders - Culburra STP Upgrades

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper – Without Debate

RESOLVED (Clr Killian / Clr Tribe)

MIN25.640

That the following item from the Shoalhaven Water Directorate be resolved without debate:

- CL25.429 - Connection to Town Sewerage System - 99B Garrads Lane Milton

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

REPORTS

CL25.418 Proposal to Reform Community Consultative Bodies (CCB) Model of Engagement

**HPERM Ref:
D25/569158**

Note: A deputation was received on this item.

Recommendation

That Council:

1. Formally discontinue the Community Consultative Bodies model of engagement in its current form, from 1 July 2026.
2. Thank all current Community Consultative Bodies for their contributions to community dialogue and undertake community consultation in February-March 2026 to discuss options to become independently incorporated bodies.
3. Provide administrative and financial support to assist any Community Consultative Bodies to become an incorporated community group before 1 July 2026, and enable them as independent bodies, be it Ratepayers Associations, Community Forums, Progress Associations, to:
 - a. consult properly with all tiers of government,
 - b. apply for grants for potentially up to 100%,
 - c. no longer be beholden to Council rules.

RESOLVED (Mayor White / Clr Casmiri)

MIN25.641

That Council:

1. Transition from the current Community Consultative Bodies model of engagement and formally conclude its operation in its present form, effective 1 July 2026.
2. Conduct community consultation from February/March 2026 to determine the most appropriate alternative engagement model that should be for the long term.
3. Report back to Council on the outcome of this engagement and any recommendations as a result.
4. Thank all the community groups that are currently endorsed as Community Consultative Bodies for their contributions to Council.
5. Provide administrative and financial support to assist any Community Consultative Bodies to become an incorporated community group before 1 July 2026, and enable them as independent bodies, be it Ratepayers Associations, Community Forums, Progress Associations, to:
 - a. consult properly with all tiers of government
 - b. apply for grants for potentially up to 100%, for Community-Led Projects
 - c. no longer be beholden to Council rules.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele and Clr Proudfoot

AGAINST: Cllr Wilkins, Cllr Tribe, Cllr Norris, Cllr Boyd and Cllr Killian

CARRIED

CL25.419 Outcomes of Public Exhibition - Draft Code of Meeting Practice and Draft Public Forum Policy

**HPERM Ref:
D25/569630**

Recommendation

That Council:

1. Adopt the Draft Code of Meeting Practice (**Attachment 1**) as exhibited, noting that no changes are recommended following public exhibition.
2. Adopt the Draft Public Forum Policy (**Attachment 2**) subject to the following amendments proposed following consideration of public submissions outlined in this report:
 - a. Amend clause 4.2(g) to provide as follows:
"Applications to speak at the Public forum must be received by 9.30am on the day of the Public Forum."
 - b. Insert additional sentence in clause 4.2(h):
"Applicants requesting to make an oral submission must provide a written summary (max. one page) of their intended address when lodging their application. This summary will be distributed to all Councillors prior to the related Council meeting."
 - c. Insert additional sentence in clause 4.2(j)
"The Chief Executive Officer or their delegate must give reasons in writing for a decision to refuse an application."
 - d. Include an additional clause under section 4.2 – Implementation
"Approved speakers who require assistance due to disability or additional needs may nominate a support person to assist or continue their presentation if necessary. The total speaking time must not exceed the five (5) minutes allocated for submission."
3. That the Council's newly adopted Code of Meeting Practice and Public Forum Policy become effective on 1 January 2026 to align with the requirements of the Model Code.
4. Publish the adopted Code of Meeting Practice and Public Forum Policy on Council's website, together with information explaining the new processes and application forms relating to Public Forums.

MOTION (Cllr Boyd / Cllr Tribe)

That Council:

1. Adopt the Draft Code of Meeting Practice (**Attachment 1**) as exhibited, noting that no changes are recommended following public exhibition.
2. Adopt the Draft Public Forum Policy (**Attachment 2**) subject to the following amendments proposed following consideration of public submissions outlined in this report:
 - a. Amend clause 4.2(g) to provide as follows:
"Applications to speak at the Public forum must be received by 9.30am on the day of the Public Forum."
 - b. Insert additional sentence in clause 4.2(h):
"Applicants requesting to make an oral submission must provide a written summary (max. one page) of their intended address when lodging their application. This summary will be distributed to all Councillors prior to the related Council meeting."

- c. Include an additional clause under section 4.2 – Implementation
“Approved speakers who require assistance due to disability or additional needs may nominate a support person to assist or continue their presentation if necessary. The total speaking time must not exceed the five (5) minutes allocated for submission.”
- d. Amend clause 4.2(z) to read as follows:
“Council may accept written submissions on agenda items via the Councils’ website up until 9.30am on the day of the Ordinary meeting. These written submissions are to be provided electronically to Councillors prior to 12pm on the day of the meeting. Applicants not approved for oral submissions to the Public Forum may be invited to make a written submission.”
- e. Amend clause 4.2(j) to read as follows:
“The Chief Executive Officer (or their delegate) may refuse an application to make an address at the Public Forum and must give reasons in writing for a decision to refuse an application. A full list of those who applied to speak and were not given approval must be published on Council’s website stating the reason for refusal.”
- f. Add the following clause to the list at 4.2(y):
“Speakers must address a specific item listed on the business Agenda for the meeting.”
3. That the Council’s newly adopted Code of Meeting Practice and Public Forum Policy become effective on 1 January 2026 to align with the requirements of the Model Code.
4. Publish the adopted Code of Meeting Practice and Public Forum Policy on Council’s website, together with information explaining the new processes and application forms relating to Public Forums.

AMENDMENT (Clr Killian / Clr Tribe)

That Council:

1. Adopt the Draft Code of Meeting Practice (**Attachment 1**) as exhibited, noting that no changes are recommended following public exhibition.
2. Adopt the Draft Public Forum Policy (**Attachment 2**) subject to the following amendments proposed following consideration of public submissions outlined in this report:
 - a. Amend the quorum under section 3 – Definitions to read as follows:
“Quorum – The Mayor and four Councillors must be present in person or online.”
 - b. Amend clause 4.2(g) to provide as follows:
“Applications to speak at the Public forum must be received by 9.30am on the day of the Public Forum.”
 - c. Insert additional sentence in clause 4.2(h):
“Applicants requesting to make an oral submission must provide a written summary (max. one page) of their intended address when lodging their application. This summary will be distributed to all Councillors prior to the related Council meeting.”
 - d. Include an additional clause under section 4.2 – Implementation
“Approved speakers who require assistance due to disability or additional needs may nominate a support person to assist or continue their presentation if necessary. The total speaking time must not exceed the five (5) minutes allocated for submission.”
 - e. Amend clause 4.2(z) to read as follows:
“Council may accept written submissions on agenda items via the Councils’ website up until 9.30am on the day of the Ordinary meeting. These written submissions are to be

provided electronically to Councillors prior to 12pm on the day of the meeting. Applicants not approved for oral submissions to the Public Forum may be invited to make a written submission."

- f. Amend clause 4.2(j) to read as follows:

"The Chief Executive Officer (or their delegate) may refuse an application to make an address at the Public Forum and must give reasons in writing for a decision to refuse an application. A full list of those who applied to speak and were not given approval must be published on Council's website stating the reason for refusal."

- g. Add the following clause to the list at 4.2(y):

"Speakers must address a specific item listed on the business Agenda for the meeting."

3. That the Council's newly adopted Code of Meeting Practice and Public Forum Policy become effective on 1 January 2026 to align with the requirements of the Model Code.
4. Publish the adopted Code of Meeting Practice and Public Forum Policy on Council's website, together with information explaining the new processes and application forms relating to Public Forums.

FOR: Clr Tribe and Clr Killian

AGAINST: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

LOST

FURTHER AMENDMENT (Clr Kemp / Clr Casmiri)

That Council:

1. Adopt the Draft Code of Meeting Practice (**Attachment 1**) as exhibited, noting that no changes are recommended following public exhibition.
2. Adopt the Draft Public Forum Policy (**Attachment 2**) subject to the following amendments proposed following consideration of public submissions outlined in this report:
 - a. Amend clause 4.2(g) to provide as follows:

"Applications to speak at the Public forum must be received by 9.30am on the day of the Public Forum."
 - b. Insert additional sentence in clause 4.2(h):

"Applicants requesting to make an oral submission must provide a written summary (max. one page) of their intended address when lodging their application. This summary will be distributed to all Councillors prior to the related Council meeting."
 - c. Include an additional clause under section 4.2 – Implementation

"Approved speakers who require assistance due to disability or additional needs may nominate a support person to assist or continue their presentation if necessary. The total speaking time must not exceed the five (5) minutes allocated for submission."
 - d. Amend clause 4.2(z) to read as follows:

"Council may accept written submissions on agenda items via the Councils' website up until 9.30am on the day of the Ordinary meeting. These written submissions are to be provided electronically to Councillors prior to 12pm on the day of the meeting. Applicants not approved for oral submissions to the Public Forum may be invited to make a written submission."
 - e. Amend clause 4.2(j) to read as follows:

"The Chief Executive Officer (or their delegate) may refuse an application to make an address at the Public Forum and must give reasons in writing for a decision to refuse an

application. A full list of those who applied to speak and were not given approval are published with the prior permission of the applicant on Council's website."

- f. Add the following clause to the list at 4.2(y):

"Speakers must address a specific item listed on the business Agenda for the meeting."

3. That the Council's newly adopted Code of Meeting Practice and Public Forum Policy become effective on 1 January 2026 to align with the requirements of the Model Code.
4. Publish the adopted Code of Meeting Practice and Public Forum Policy on Council's website, together with information explaining the new processes and application forms relating to Public Forums.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri and Clr Steele

AGAINST: Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

LOST

RESOLVED (Clr Boyd / Clr Tribe)

MIN25.642

That Council:

1. Adopt the Draft Code of Meeting Practice (**Attachment 1**) as exhibited, noting that no changes are recommended following public exhibition.
2. Adopt the Draft Public Forum Policy (**Attachment 2**) subject to the following amendments proposed following consideration of public submissions outlined in this report:
 - a. Amend clause 4.2(g) to provide as follows:
"Applications to speak at the Public forum must be received by 9.30am on the day of the Public Forum."
 - b. Insert additional sentence in clause 4.2(h):
"Applicants requesting to make an oral submission must provide a written summary (max. one page) of their intended address when lodging their application. This summary will be distributed to all Councillors prior to the related Council meeting."
 - c. Include an additional clause under section 4.2 – Implementation
"Approved speakers who require assistance due to disability or additional needs may nominate a support person to assist or continue their presentation if necessary. The total speaking time must not exceed the five (5) minutes allocated for submission."
 - d. Amend clause 4.2(z) to read as follows:
"Council may accept written submissions on agenda items via the Councils' website up until 9.30am on the day of the Ordinary meeting. These written submissions are to be provided electronically to Councillors prior to 12pm on the day of the meeting. Applicants not approved for oral submissions to the Public Forum may be invited to make a written submission."
 - e. Amend clause 4.2(j) to read as follows:
"The Chief Executive Officer (or their delegate) may refuse an application to make an address at the Public Forum and must give reasons in writing for a decision to refuse an application. A full list of those who applied to speak and were not given approval are to be published, with the permission of the applicant, on Council's website stating the reason for refusal."
 - f. Add the following clause to the list at 4.2(y):
"Speakers must address a specific item listed on the business Agenda for the meeting."
3. That the Council's newly adopted Code of Meeting Practice and Public Forum Policy become effective on 1 January 2026 to align with the requirements of the Model Code.

4. Publish the adopted Code of Meeting Practice and Public Forum Policy on Council's website, together with information explaining the new processes and application forms relating to Public Forums.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.420 Determination of Date and Time of Ordinary Council Meetings

**HPERM Ref:
D25/569980**

Recommendation

That Council:

1. Adopt a schedule of one (1) Ordinary Council meeting per month held on the fourth Tuesday, commencing in January 2026 until the end of October 2026 as outlined in Attachment 1 to the report.
2. Determine, that Ordinary and Committee meetings are not to be held on public holidays or during the following periods, unless required for reasons of urgency or unusual circumstances requiring Council immediate deliberation:
 - a. Christmas/New Year Break - 20 December 2025 to 11 January 2026.
 - b. Easter Break – 03 April 2026 – 06 April 2026.
3. Determine that Ordinary meetings will generally commence at 5.30pm.
4. Conduct a live-streamed Public Forum, in accordance with the adopted Code of Meeting Practice and Public Forum Policy, generally on the third Tuesday of each month commencing at 5.00pm (i.e. One (1) week to the Ordinary Meeting).

RESOLVED (Clr Norris / Clr Steele)

MIN25.643

That Council:

1. Adopt a schedule of one (1) Ordinary Council meeting per month held on the fourth Tuesday, commencing in January 2026 until the end of October 2026 as outlined in Attachment 1 to the report.
2. Determine, that Ordinary and Committee meetings are not to be held on public holidays or during the following periods, unless required for reasons of urgency or unusual circumstances requiring Council immediate deliberation:
 - a. Christmas/New Year Break - 20 December 2025 to 11 January 2026.
 - b. Easter Break – 03 April 2026 – 06 April 2026.
3. Determine that Ordinary meetings will generally commence at 5.30pm.
4. Conduct a live-streamed Public Forum, in accordance with the adopted Code of Meeting Practice and Public Forum Policy, generally on the third Tuesday of each month commencing at 5.30pm (i.e. One (1) week to the Ordinary Meeting).

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

Items marked with an * were resolved 'without debate'.

CL25.421 Ongoing Register for Pecuniary Interest Returns - November 2025	HPERM Ref: D25/545491
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RESOLVED* (Clr Proudfoot / Clr Casmiri) MIN25.644

That the report of the Chief Executive Officer regarding the Ongoing Register of Pecuniary Interest Returns lodged for the period of 1 November 2025 to 30 November 2025 be received for information.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.422 Investment Report - November 2025	HPERM Ref: D25/565998
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Recommendation

That Council receive the Record of Investments for the period to 30 November 2025.

RESOLVED (Clr Proudfoot / Mayor White) MIN25.645

That Council receive the Record of Investments for the period to 30 November 2025.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.423 Investment Policy	HPERM Ref: D25/555183
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Recommendation

That Council adopt the updated Investment Policy as per Attachment 1.

RESOLVED (Clr Proudfoot / Clr Clancy) MIN25.646

That Council adopt the updated Investment Policy as per Attachment 1.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.424 Tender Exemption - Proposed Investment in Payment Platform - Paybles	HPERM Ref: D25/566645
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RESOLVED* (Clr Casmiri / Clr Boyd) MIN25.647

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.425 Review of Comerong Island Ferry Fees and Charges

**HPERM Ref:
D25/520630**

Recommendation

That the fees for the Comerong Island Ferry revert to those adopted for the 2024/2025 financial year, due to the lack of targeted community consultation undertaken prior to the adoption of the 2025/2026 fees and charges.

RESOLVED (Clr Boyd / Clr Tribe)

MIN25.648

That the fees for the Comerong Island Ferry revert to those adopted for the 2024/2025 financial year, due to the lack of targeted community consultation undertaken prior to the adoption of the 2025/2026 fees and charges.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.426 Policy Review - Occupation of Council Owned or Managed Land (POL25/49)

**HPERM Ref:
D25/447148**

RESOLVED* (Clr Clancy / Clr Killian)

MIN25.649

That Council adopt revised POL25/49 – Occupation of Council Owned or Managed Land as shown as an attachment to this report

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.427 Shoalhaven Coastal Management Programs Implementation and Resourcing

**HPERM Ref:
D25/526536**

RESOLVED* (Clr Clancy / Clr Killian)

MIN25.650

That Council note and receive this report for information.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.413 Development Application DA2024/1589 - 737 Woollamia Road WOOLLAMIA - Lot 12 DP 9289

**HPERM Ref:
D25/441456**

Note: A Deputation was received on this item.

Recommendation

That development Application DA2024/1589 for construction of 3 new multi-dwelling housing units in addition to the approved dwelling (under DA23/1694 as modified by MA2024/1346) be **refused** subject to the recommended reasons for refusal in Attachment 2.

RESOLVED (Clr Casmiri / Clr Steele)

MIN25.651

That with respect to Development Application DA2024/1589 for the construction of 3 new multi-dwelling housing units in addition to the approved dwelling (under DA23/1694 as modified by MA2024/1346) at 737 Woollamia Road Woollamia, that Council:

1. Approves the application subject to the conditions of consent listed in the Draft Determination Notice listed at Attachment 21 (Draft Notice of Determination - Approval including draft conditions of consent).
2. Further notes that it is then a matter for the applicant to terminate proceedings in the Land & Environment Court.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins and Clr Proudfoot

AGAINST: Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

CARRIED

CL25.428 Tenders - Culburra STP Upgrades

**HPERM Ref:
D25/466774**

RESOLVED* (Clr Clancy / Clr Norris)

MIN25.652

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.429 Connection to Town Sewerage System - 99B Garrads Lane Milton

**HPERM Ref:
D25/492383**

RESOLVED* (Clr Killian / Clr Tribe)

MIN25.653

That Council approve the connection of Proposed lot 102 in SF10165, 99B Garrads lane Milton to the Milton-Ulladulla Sewerage Scheme by a pressure sewer system, subject

1. The landowner applying for a Certificate of Compliance under Section 305 of the Water Management Act.
2. The applicant complying with all conditions as specified in the Shoalhaven Water, Water Development Notice issued under Section 306 of the Water Management Act.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

CL25.430 Review of Waste Services Policies

**HPERM Ref:
D25/421090**

Recommendation

That Council:

1. Adopt the Waste Services Fees and Subsidies Policy as attached to the report.

2. Rescind the policies listed below, as the provisions of those policies have been incorporated into the Waste Services Fees and Subsidies Policy.

- a. Waste Management - Disaster Recovery Policy (POL16/128)
- b. Waste Disposal - No Charge Tipping Vouchers (POL16/169)
- c. Garden Waste Mulch - Community Assistance Policy (POL16/170)

RESOLVED (Clr Tribe / Clr Clancy)

MIN25.654

That Council:

- 1. Adopt the Waste Services Fees and Subsidies Policy as attached to the report.
- 2. Rescind the policies listed below, as the provisions of those policies have been incorporated into the Waste Services Fees and Subsidies Policy.
 - a. Waste Management - Disaster Recovery Policy (POL16/128)
 - b. Waste Disposal - No Charge Tipping Vouchers (POL16/169)
 - c. Garden Waste Mulch - Community Assistance Policy (POL16/170)

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

ADDENDUM REPORTS

MM25.35 MAYORAL MINUTE - CONDOLENCE MOTION - UNCLE COLIN "TOM" MOORE

HPERM REF: D25/587008

Item dealt with earlier in the meeting see MIN25.633

CL25.431 ADDITIONAL SUBMISSION INFORMATION - PUBLIC EXHIBITION - DRAFT CODE OF MEETING PRACTICE AND DRAFT PUBLIC FORUM POLICY

HPERM REF: D25/584121

Item dealt with later in the meeting see MIN25.658

CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

RESOLVED (Clr Norris / Clr Casmiri)

MIN25.655

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

- CCL25.31 Tender Exemption - Proposed investment in Payment Platform - Paybles
Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.10(A)(2)(d)(i)
There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.
- CCL25.32 Tenders - Culburra STP Upgrades
Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.10(A)(2)(d)(i)
There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.
- FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian
- AGAINST: Nil
- CARRIED

The meeting moved into closed session, the time being 8:32pm.

The meeting moved into open session, the time being 8:41pm.

**CL25.431 Additional Submission information - Public Exhibition -
Draft Code of Meeting Practice and Draft Public Forum
Policy**

**HPERM Ref:
D25/584121**

Recommendation

That the additional information included in the report be considered by Council when making determination with respect to agenda item C25.419 Outcomes of Public Exhibition – Draft Code of Meeting Practice and Draft Public Forum Policy.

RESOLVED (Clr Casmiri / Clr Boyd)

MIN25.658

That the additional information included in the report be considered by Council when making determination with respect to agenda item C25.419 Outcomes of Public Exhibition – Draft Code of Meeting Practice and Draft Public Forum Policy.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Steele, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd and Clr Killian

AGAINST: Nil

CARRIED

REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

Minutes Confirmed Tuesday 27 January 2025 – Chairperson

CCL25.31 Tender Exemption - Proposed investment in Payment Platform - Paybles

**HPERM Ref:
D25/566636**

RESOLVED

MIN25.656C

That Council

1. Approves an Exemption from Tendering in accordance with Section 55 (3)(i) of the *Local Government Act 1993*, for the provision of implementing a new payment platform that allows for self-service by ratepayers and which integrates with Councils existing infrastructure, noting that a satisfactory result would not be achieved by inviting tenders due to:
 - a. The innovative and bespoke functionality of the payment platform
 - b. A review of the market has identified that this payment platform is sole identified offering that integrates with the Councils financial software, Technology One.
2. Authorises the CEO to negotiate and enter into a contract with Payble for the provision of the new payment platform.

CARRIED

CCL25.32 Tenders - Culburra STP Upgrades

**HPERM Ref:
D25/467150**

RESOLVED

MIN25.657C

That:

1. Council endorses the recommendation of the Tender Evaluation Panel and:
 - a. In accordance with Section 178(1)(b) of the *Local Government (General) Regulation*, decline to accept any Tender for the Culburra STP Upgrades project.
 - b. In accordance with Section 178(3) of the *Local Government (General) Regulation*, approves the CEO (Director Andrew McVey) to enter direct negotiations with the preferred bidder up to an upper limit amount of \$2,740,453.45 GST Inclusive.
 - c. Identifies AJM United Steels Pty Ltd as the preferred bidder.
 - d. The Project Team investigate alternate options for the procurement of the Sludge Lagoon Works separately under a new procurement approach.
2. The contract documents and any other associated documents be executed on behalf of the Council in accordance with *Local Government (General) Regulation 2021 (section 165)* by the CEO (Director Andrew McVey).

CARRIED

The Mayor thanked the Councillors and staff for their involvement and contribution this year and wished everyone a Merry Christmas and Happy New Year.

There being no further business, the meeting concluded, the time being 8:45pm.

Mayor White
CHAIRPERSON