

Special Shoalhaven Local Transport Forum

Meeting Date: Tuesday, 07 October, 2025
Location: Email Meeting

Agenda

1. Apologies
2. Reports of the Convenor
 - TF25.36 Wandandian - Community Expo 2025 - (PN 3863).....2

Note: The next meeting will be held on Tuesday 14 October 2025.

TF25.36 Wandandian - Community Expo 2025 - (PN 3863)

HPERM Ref: D25/423794

Convenor: David Pieresko

Attachments: 1. Traffic Management Plan (TMP) [↓](#)
2. Traffic Guidance Scheme (TGS) [↓](#)

Reason for Report:

The reason for this report is to seek Shoalhaven Transport Forum approval for the Traffic Guidance Scheme proposed for the Community Expo at Wandandian.

Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Transport Forum has reviewed the proposed Traffic Management Plan (TMP) for the Community Expo at Wandandian as per Plan No. D25/406510; and recommends the following amendments:
 - a. Align the dates of the Traffic Management Plan (TMP) and the Traffic Guidance Scheme (TGS).
 - b. Prioritise vehicle flow while ensuring pedestrian safety by grouping crossings to reduce stoppage frequency and increase crossing efficiency.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

Background:

The Wandandian Expo 2025 is a free-entry all-age community event, taking place on 19 October 2025. Starting at the Wandandian Progress Hall, the expo features a woodchop competition, a classic car show, community-run stalls, family-friendly activities like face painting, and food and coffee vans.

Details of Submission:

1. Road Closures

There are no road closures for the event. However, part of the Princes Highway (80 km/h) and Wandean Road will be slowed to 40 km/h for the duration of the event.

2. Transportation, Awareness of Event and Access

PUBLIC TRANSPORT: No significant impacts are expected to bus services.

PARKING: There is dedicated parking available for this event at nearby parcels of private land, the applicant has provided owner's consents for all lots to be used for parking.

ACCESS/AWARENESS: Pre-warning with Variable Message Boards (VMS) shall be installed approximately one kilometre either side of the Expo, two weeks prior to the commencement date of the event. There is no signage proposed on the TGS to indicate the

TF25.36

locations of parking areas. However, based on prior years, this arrangement has proven adequate. This arrangement will continue to be monitored from year to year as to its effectiveness.

Risk Implications:

1. Parking Limitations and Potential Congestion: The event is proposed to take place on 19 October 2025, when there is typically a high volume of day trippers and visitors to the region. With the higher vehicle and pedestrian demand and combination of event patrons, there is the potential for traffic flow issues, parking constraints and delays throughout Wandandian.

2. Local Business and Resident Impact: Events can impact local businesses and residents both positively and negatively. Speed limit reductions and increased traffic may make it challenging for customers to reach businesses, and residents may experience noise disturbances, or inconvenience due to traffic restrictions.

3. Pedestrian Safety: Based on the applicant's TGS, pedestrians will be crossing at the refuge island along Princes Highway to access the event, as well as one crossing of Wandean Road. There is no infrastructure on Wandean Road to assist with the crossing point, however, based on previous years, the existing arrangement has proven adequate for operational needs given the low speed and traffic volumes.

Consultation:

The event organiser has proposed traffic management for the event hours 6:30am to 5:00pm and the document has been prepared following consultation and assessments from the respective stakeholders.

Financial Implications:

This event is funded by the event organiser (Wandandian Progress Association) and there will be no financial implications to Council.



TRAFFIC MANAGEMENT PLAN

TEMPORARY STOPS, PARKING & PEDESTRIAN MANAGEMENT

LOCATION:

Wandandian Rec Reserve
2685 Princes Highway
WANDANDIAN, NSW, 2540

DATE: Sunday 19th October
6:30am – 5:00pm



Wanandian Community Expo – TMP

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Wanandian Community Expo – TMP

1. Summary

This document is to support the TGS's for use at Wandandian Rec Reserve, Princes Highway, Wandandian. It is designed to cover the following scenarios: Temporary stops, Parking and vehicle movements in proposed exhibition area as approved by the local authority. Within the document the Traffic control measures are unique for the scope of the works and should not be directly applied to any other works within the precinct whether they appear rationally suitable or not. The overall aim is to ensure safety to patrons, pedestrians and any drivers, we have proposed multiple traffic scenarios ensure continual flow of traffic throughout the project.

2. Scope

This plan addresses traffic management for the proposed works only and the document has been prepared following consultation and assessments from the respective stakeholders listed in section 13 of this document. The document includes the provision for the safe movement of vehicles around the work site, the protection of patrons from passing traffic, the design, the installation of temporary signs and safety barriers. Various traffic control devices/measures have been used whilst creating the relevant Traffic Guidance Scheme, this document should be read in conjunction with the following: Transport for NSW Traffic Control at Worksites Manual v6.1

3. Project Details

Location: Wandandian Rec Reserve, Princes Highway, Wandandian, NSW, 2540

Hours of operation:

Further information:

Should any further information be required, please contact:

Kate Stein

Phone: 0437148292

Email: president@wandandian.org.au

4. Distribution

Relevant section of the TMP will be distributed to various agencies throughout the consultation period in the form of PDF to assist with both version & document control. The final version of the document will be distributed in Full and Part to the relevant agencies in electronic format once the relevant approvals have been obtained from the required authorities.



Wanandian Community Expo – TMP

5. Objectives

The core objectives of this Traffic Management Plan are to:

- Ensure the safety of Patrons, contractors, the public, pedestrians, cyclists and traffic
- Keep traffic delays to a minimum
- Maintain satisfactory property access where required
- When required, obtain approvals and licenses such as Road Occupancy, Direction to Restrict (DTR for Speed Limit Sign Authorisation) and Traffic Signals
- Minimise disturbance to the environment
- Meet the requirements of the Transport for NSW Traffic Control at Worksites Manual 6.1.

6. Management of the TMP

Site Specific has warranted that it will provide the Traffic Guidance Scheme and Traffic Control at this time.

As per Council and Transport for NSW guidelines, all workers must be competent, experienced, and qualified to carry out the Services.

7. Implementation

Traffic Management implementation for site will be in accordance with the Transport for NSW Traffic Control at Work Sites Manual 6.1 and adjusted to suit site conditions. The implementation of these plans at this present time will be the responsibility of Site Specific and shall be carried out by duly accredited persons who holds a current Safe Work NSW Traffic Management Implement Card. Site Specific shall provide the equipment required for implementation of these TGS's.

8. Planning Strategies

Following preparation of the final draft plans, assessment and approval is required by the following:

1. Shoalhaven Council
2. NSW Police - LAC

9. Works Details

The event is planned to take place as per council approval, these dates will be as per the relevant Council Application lodged with this document. Control of access will be done by signage and traffic bollards/cones & temporary stops of traffic as needed.

10. Variable Message Boards (VMS)

Pre Warning with Variable Message Boards (VMS) shall be installed approximately 1klm either side of the Expo 2 weeks prior to the commencement date.

11. Site Image



12. Existing Bus Stop

No Existing Bus stop will be affected by the project.

13. Pedestrian Management

Pedestrian access will be always maintained where possible, Patrons on site will be monitoring and managing pedestrian movements as required.

The placement of warning signs to advise pedestrians and manage their safety when walking will be in place and managed by workers who hold a SafeWork Implementation Ticket.

Note Temporary Traffic Stops to allow pedestrians to cross the road.



Wanandian Community Expo – TMP

14. Traffic Guidance Scheme (TGS)

During the works Traffic safety will be managed by the implementation of a specifically tailored TGS that has been designed to meet with site-specific operations. This plan has been prepared to safely manage traffic around the works area.

At its core the prepared TGS's implements various short-term road closures to enable a safe area of works for all. Pedestrian access will not be inhibited, depending on location of works they may be directed around the works zone

15. Consultation & Contacts List

NAME	ORGANISATION
Paul Riddell	Site Specific Traffic Management & Planning

16. Traffic Guidance Scheme Number

TGS NO:	VER	DESCRIPTION
WCE-TGS001-Princes Hwy	1	Speed Reduction – Temporary Stops Pedestrian Management

17. Endorsement of TMP

Shoalhaven City Council	Date:
Sign:	Name:
TMP Consultant – Site Specific Traffic Management & Planning	Date: 26/05/25
Sign:	Name: PAUL RIDDELL

18. Project Impact

Residents/Surrounding Property Owners: Existing driveways and access points will be maintained throughout the project.

Pedestrians & Cyclists: Pedestrian and cyclists' access will be maintained and managed during the project.

Emergency Services: Access will be maintained throughout the project. Priority is given to emergency vehicles as per normal traffic management procedure.

Local Traffic: Access will be maintained along access routes. Patrons to monitor local traffic and manage as required.

Impact on Community & Businesses: Businesses have been informed of the purposed exhibition.

Parking: Vehicle parking will be on Wandean Road and Princes Highway. Overflow parking will be available on the North side of Wandean Road (behind the funeral home)

19. Traffic Guidance Scheme (TGS)

During the works Traffic safety will be managed by the implementation of a specifically tailored TGS that has been designed to meet with site-specific operations. This plan has been prepared to safely manage traffic around the works area.

At its core the prepared TGS's implements various short-term temporary stops to enable a safe area of works for all. Pedestrian access will not be inhibited, depending on location of works they may be directed around the works zone



Plan #: WCE-TGS001- Princes Hwy		Location: Princes Highway, Wandandian		Title: Stacey Wilson	
Notes: Traffic control to implement speed reduction, pedestrian management and temporary stops for pedestrian movements across highway. VMS boards to be installed prior to event date. - Wandandian, Community Expo - Wood Chop Event & Car Show - Sunday 23rd November 6:30am - 5pm				On-Site Contact: Kate Stein 0437148292	
Posted Speed: 80				Site Induction: 2025-08-13T00:00:00	
Reduced Speed: 40				Date Drawn: 2025-08-13T00:00:00	
Revisions:				License #: TCT1016138	
Signature: 				Drawn By: Stacey Wilson	
Date and Time of Project:				 SITE SPECIFIC TRAFFIC MANAGEMENT & PLANNING PROFESSIONAL CERTIFICATE NO. 100	

Site Specific
COMMERCIAL IN CONFIDENCE
VERSION: 1
LAST UPDATED: 13/08/2025

Prepared by: Paul Riddell
PWZTMP No: TCT0057378
Reviewed by: Kate Stein

19. Parking & Pedestrian Path



Plan #: WCE-TGS002- Princes Hwy		Location: Princes Highway, Wandandian		Title: Stacey Wilson									
Notes: Traffic control to implement speed reduction, pedestrian management and temporary stops for pedestrian movements across highway				On-Site Contact: <table border="1"> <tr> <td>Site Induction:</td> <td>Date Drawn:</td> </tr> <tr> <td></td> <td>2025-08-13T00:00:00</td> </tr> <tr> <td>License #:</td> <td>Drawn By:</td> </tr> <tr> <td>TCT1016138</td> <td>Stacey Wilson</td> </tr> </table>		Site Induction:	Date Drawn:		2025-08-13T00:00:00	License #:	Drawn By:	TCT1016138	Stacey Wilson
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Posted Speed: 80		Reduced Speed: 40		Date and Time of Project:	
Revision:		Signature:		Scale: 0 50 100 150 200m Scale 1:5942 SITE SPECIFIC TRAFFIC MANAGEMENT & PLANNING ABN 52 654 494 111 07220 000000 14 Douglas Park, Gungahlin ACT 2912	