

MINUTES OF THE ORDINARY MEETING

Meeting Date: Tuesday, 28 October 2025

Location: Council Chambers, City Administrative Building, Bridge Road, Nowra

Time: 5.30pm

The following members were present:

Mayor Patricia White - Chairperson

Clr Selena Clancy

Clr Denise Kemp (Remotely)

Clr Luciano Casmiri (Remotely)

Clr Karlee Dunn (Remotely)

Clr Jason Cox

Clr Peter Wilkins (Remotely)

Clr Bob Proudfoot

Clr Jemma Tribe

Clr Matthew Norris

Clr Gillian Boyd

Clr Ben Krikstolaitis (Remotely)

Clr Debbie Killian

A statement was played advising those present that the proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice.

The meeting was opened by an Acknowledgement of Country by the Chairperson, followed with a Moment of Silence & Reflection and the playing of the Australian National Anthem.

Apologies / Leave of Absence

Nil

Confirmation of the Audio-Visual Attendance

The following Councillors were confirmed to be attending by Audio-Visual Link:

- Clr Wilkins
- Clr Krikstolaitis
- Clr Casmiri
- Clr Dunn
- Clr Kemp

Confirmation of the Minutes

RESOLVED (Clr Cox / Clr Boyd)

MIN25.544

That the Minutes of the Ordinary Meeting held on Tuesday 14 October 2025 be confirmed.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Declaration of Interests

Clr Proudfoot declared a Less than Significant Non-Pecuniary Interest in Item CL25.371 - Sanctuary Point Library - Site Investigations for the reason that some of the members of the St Georges Basin Country Club, of which Clr Proudfoot is the President, use the Council carpark adjacent to Paradise Beach Road, and Sanctuary Point Community Pride use the St Georges Basin Country Club premises for their meetings. Clr Proudfoot will remain in the room and will take part in discussion and vote.

Mr Andrew Constance - CEO declared a Significant Pecuniary Interest in item CL25.369 - Notice of Motion - Release Advice for Councillors. Mr Constance will leave the room during debate and the vote on the matter.

Presentation of Petitions

Clr Tribe presented a petition containing 1,228 signatures in relation to CL25.371 - Sanctuary Point Library - Site Investigations which states:

“To the Speaker and Members of the Legislative Assembly of New South Wales:

The petition of residents and ratepayers of the Jervis Bay and St Georges Basin community in the state electorate of South Coast, brings to the attention of the House the delay and prevarication of the Shoalhaven City Council in replacing the small library at Sanctuary Point with a more suitable building.

Both State and Commonwealth grants were made available to Shoalhaven City Council more than 3 years ago. At the meeting of Councillors on 15 April 2025 they moved to abandon the project to build on the corner of Paradise Beach Road and Kerry Street, Sanctuary Point and seek alternative sites. This project is the second set of feasibility and architectural plans commissioned by Council.

Councillors did not consult with the community—a prevailing pattern of behaviour by this Council—despite having previously supported and endorsed the proposed location. The site is ideally situated, it is close to the primary school, centrally located for the ageing population, and positioned in a prominent part of Sanctuary Point. It is well-served by public transport, adjacent to shops and essential services, and would create a natural connection between two shopping strips. The proposed revised design, released in April 2025, reflects community feedback from earlier consultations, is in keeping with the character of the area, and includes a forecourt that would serve as a welcoming meeting place and a valuable community asset.

Libraries are safe and welcoming spaces providing access to lending services, programs, and information technology and much more. Libraries are an inherent part of place making in any community. Sanctuary Point and the Greater Jervis Bay Precinct is home to a diverse socioeconomic demographic. The new building is now 3 years overdue; the community is angry and fears the loss of grant funding if council is not directed to undertake this very important piece of community infrastructure.

The undersigned petitioners therefore ask the Legislative Assembly to intervene and direct the Minister for Local Government to investigate and compel the Shoalhaven City Council to utilise the funds provided by the Federal Government to build a suitable library on the corner of Paradise Beach Road and Kerry Street, Sanctuary Point."

Action / Outcome requested or required from Petition:

"Proceed Forthwith to build our community library at the corner of Paradise Beach Road and Kerry Street, Sanctuary Point."

DEPUTATIONS AND PRESENTATIONS

CL25.371 – Sanctuary Point Library – Site Investigations

Ms Gwen Price addressed the Council to speak FOR the recommendation

NOTICES OF MOTION / QUESTIONS ON NOTICE

CL25.369 Notice of Motion - Release Advice for Councillors

**HPERM Ref:
D25/462153**

Mr Andrew Constance - CEO declared a Significant Pecuniary Interest in this item. Mr Constance left the room during debate and voting on the matter.

Note: Mr Andrew Constance - CEO Left the chambers, the time being 5:49pm, and the Director Shoalhaven Water assumed the seat of the CEO.

Recommendation

That Council requests the CEO to release the advice the Mayor has obtained in regard to what Councillors can and cannot say about the OLG's investigation into the CEO recruitment process at Shoalhaven City Council.

RESOLVED (Clr Tribe / Clr Proudfoot)

MIN25.545

That Council

1. Requests the CEO to release the advice the Mayor has obtained in regard to what Councillors can and cannot say about the Office of Local Government's (OLG's) investigation into the CEO recruitment process at Shoalhaven City Council.
2. Seek advice from the OLG, and receive a report back, on the prescribed role of the independent member on the CEO recruitment process, including the length of that role and its responsibilities.

FOR: Clr Dunn, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri and Clr Cox

CARRIED

Note: The Mayor requested that the minutes note that the Office of Local Government are conducting a preliminary enquiry into the CEO recruitment process, not an investigation.

CL25.370 Notice of Motion – Ulladulla Christmas Wonderland Spectacular**HPERM Ref:
D25/462469**

Note: Mr Andrew Constance - CEO returned to the chambers, the time being 6:01pm.

Recommendation

That Council resolves to commit the residual funds from the Community Wellbeing Grant Program to offset the costs of hiring the Civic Centre for the Ulladulla Christmas Wonderland Spectacular, enabling it to go ahead in a larger space, and, to thank the volunteers involved for spreading hope and joy in our community at Christmas time.

RESOLVED (Clr Tribe / Clr Boyd)

MIN25.546

That Council resolves to commit the residual funds from the 2025/2026 Community Wellbeing Grant Program to offset the costs of hiring the Civic Centre for the Ulladulla Christmas Wonderland Spectacular, enabling it to go ahead in a larger space, and, to thank the volunteers involved for spreading hope and joy in our community at Christmas time.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

Against: Nil

CARRIED

CALL OVER OF THE BUSINESS PAPER**Introduction of Items as Matters of Urgency****RESOLVED** (Clr Norris / Clr Boyd)

MIN25.547

That the following addendum report be introduced as a matter of urgency:

1. CL25.384 LGNSW Annual Conference November 2025 – Replacement of Voting Delegates

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

The Chairperson ruled the matter as urgent as it relates to urgent business of Council and allowed its introduction.

Call Over of Business Paper**RESOLVED** (Clr Boyd / Clr Norris)

MIN25.548

That the following item from City Service Directorate be resolved without debate:

- CL25.374 – Low Cost Loan Initiative – Round 3 – Proposed Variation Request – Boongaree

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper**RESOLVED** (Clr Killian / Mayor White)

MIN25.549

That the following item from City Service Directorate be resolved without debate:

- CL25.375 – Appointment of Crown Land Manager – Arthur Jones Reserve – Part Lot 7025 DP 1069174, Lake Conjola

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper**RESOLVED** (Clr Norris / Clr Cox)

MIN25.550

That the following item from City Service Directorate be resolved without debate:

- CL25.376 – Tenders – Waste Transportation Services – Hook Lift Bins

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper**RESOLVED** (Clr Cox / Clr Norris)

MIN25.551

That the following item from City Service Directorate be resolved without debate:

- CL25.377 – Tenders – Landfill Cell Liner and Leachate Collection System Construction – Cell 3H – West Nowra Recycling and Waste Facility, Mundamia

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper**RESOLVED** (Clr Clancy / Clr Cox)

MIN25.552

That the following item from City Development Directorate be resolved without debate:

- CL25.378 – Adoption – Shoalhaven River Entrance Management Policy

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Call Over of Business Paper**RESOLVED** (Clr Killian / Clr Clancy)

MIN25.553

That the following item from City Development Directorate be resolved without debate:

- CL25.380 – Review of Policy – Food Premises

Note – the item will be marked with an asterisk (*) in these Minutes.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

REPORTS**CL25.371 Sanctuary Point Library – Site Investigations****HPERM Ref:
D25/380825**

Clr Proudfoot declared a Less than Significant Non-Pecuniary Interest declaration in this Item for the reason that some of the members of the St Georges Basin Country Club, of which Clr Proudfoot is the President, use the Council carpark adjacent to Paradise Beach Road, and Sanctuary Point Community Pride use the St Georges Basin Country Club premises for their meetings. Clr Proudfoot remained in the room and took part in discussion and vote.

Note: A deputation was received on this item.

Note: A rescission motion was received on this item.

Recommendation

That Council:

1. Receive the *Sanctuary Point Library – Site Investigations* report, noting the assessment methodology, findings presented, and subject matter expert review undertaken by the State Library of New South Wales.
2. Endorse 34 Paradise Beach Road (Lot 2 DP 805351) as the preferred location for delivery of a new library in Sanctuary Point (subject to further investigation and stakeholder consultation).
3. Direct the CEO (Director – City Services or delegate) to:
 - a. Commence negotiations with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts to revise the scope of the Priority Community Infrastructure Program (PCIP) grant to include all planning and design costs for a new capital works project;
 - b. Engage with the State Library of New South Wales to return funding earmarked for internal fit out costs under the Public Library Infrastructure Grant and express Council's in-principle interest in reapplying for funding under this program in future.
 - c. Investigate delivery model options, should funding be identified, to progress the project through its development and delivery phases including delivery by Public Works.

MOTION (Clr Proudfoot / Clr Casmiri)

That Council:

1. Receive the *Sanctuary Point Library – Site Investigations* report, noting the assessment methodology, findings presented, and subject matter expert review undertaken by the State

Library of New South Wales.

2. Endorse 34 Paradise Beach Road (Lot 2 DP 805351) the preferred location for delivery of a new library in Sanctuary Point (subject to further investigation and stakeholder consultation).
3. Direct the CEO (Director – City Services or delegate) to:
 - a. Commence negotiations with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts to revise the scope of the Priority Community Infrastructure Program (PCIP) grant to include all planning and design costs for a new capital works project;
 - b. Engage with the State Library of New South Wales to return funding earmarked for internal fit out costs under the Public Library Infrastructure Grant and express Council's in-principle interest in reapplying for funding under this program in future.
 - c. Investigate delivery model options, should funding be identified, to progress the project through its development and delivery phases including delivery by Public Works.

AMENDMENT (RESOLVED) (Clr Boyd / Clr Tribe)

MIN25.554

That Council, having considered all available contemporary information in relation to suitable subject sites for a new library in Sanctuary Point:

1. Endorse the corner of Kerry Street and Paradise Beach Road (Lot 944 DP 27857, Lot 945 DP 27857, Lot 946 DP 27857, Lot 947 DP 27857, and part Lot 4 DP 806393) as the preferred location for a new library in Sanctuary Point.
2. Commence negotiations with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts to revise the scope of the Priority Community Infrastructure Program (PCIP) grant to include all planning and design costs;
3. Direct the CEO (Director – City Services or delegate) to progress the project to detailed design, generally in accordance with the feasibility study undertaken previously (as documented in [CL25.114](#)), and prepare a Capital Expenditure Review, in accordance with the Office of Local Government's *Capital Expenditure Guidelines*, for Council's consideration at a future Ordinary Council Meeting.

FOR: Clr Dunn, Clr Cox, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Wilkins and Clr Proudfoot

CARRIED

The AMENDMENT became the MOTION

FOR: Clr Dunn, Clr Cox, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Wilkins and Clr Proudfoot

CARRIED

**CL25.372 Draft Code of Meeting Practice 2025 - Public Exhibition
& Draft Public Forum Policy**

**HPERM Ref:
D25/439694**

Recommendation

That:

1. In accordance with Section 361 of the *Local Government Act*, the Draft Code of Meeting Practice be placed on public exhibition in order to facilitate community consultation and invite feedback on the proposed changes.
2. The Draft Public Forum Policy, which supports the implementation of the Draft Code of Meeting Practice, be placed on public exhibition concurrently.

3. A further report be submitted to Council following the conclusion of the public exhibition period, summarising any submissions received, and any further advice received from the Office of Local Government, presenting a final Draft Code of Meeting Practice and Draft Public Forum Policy for consideration and adoption.

RESOLVED (Clr Norris / Mayor White)

MIN25.555

That:

1. In accordance with Section 361 of the *Local Government Act*, the Draft Code of Meeting Practice be placed on public exhibition in order to facilitate community consultation and invite feedback on the proposed changes.
2. The Draft Public Forum Policy, which supports the implementation of the Draft Code of Meeting Practice, be placed on public exhibition concurrently.
3. A further report be submitted to Council following the conclusion of the public exhibition period, summarising any submissions received, and any further advice received from the Office of Local Government, presenting a final Draft Code of Meeting Practice and Draft Public Forum Policy for consideration and adoption.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.373 Investment Report - September 2025

HPERM Ref:
D25/441346

Recommendation

That Council receive the Record of Investments for the period to 30 September 2025.

RESOLVED (Clr Proudfoot / Clr Norris)

MIN25.556

That Council receive the Record of Investments for the period to 30 September 2025.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Items marked with an * were resolved without debate.

CL25.374 Low Cost Loan Initiative - Round 3 - Proposed Variation Request - Boongaree

HPERM Ref:
D25/385868

RESOLVED* (Clr Boyd / Clr Norris)

MIN25.557

That Council authorise the CEO (Director – City Services or delegate) to:

1. Prepare and submit a Variation Request to the Low Cost Loan Initiative (LCLI) Scheme to remove all future expenditure related to stages of work not yet delivered at Boongaree from the Agreement related to LCLI – Round 3 – Loan 1 (ref. LCLI3000014), and;
2. Process and finalise acquittal of the revised (descoped) Agreement, including the return of unspent loan funds and/or repayment of any interest subsidies as required by the LCLI Administrator.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.375 Appointment of Crown Land Manager - Arthur Jones Reserve - Part Lot 7025 DP 1069174, Lake Conjola

HPERM Ref: D25/386975

RESOLVED* (Clr Killian / Patricia White)

MIN25.558

That Council:

1. Accept the appointment as Crown Land Manager for Part Lot 7025 DP 1069174 (R87396) known as Arthur Jones Reserve, Lake Conjola, in accordance with Section 3.3 of the *Crown Land Management Act 2016*.
2. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer or Delegate to sign any documentation necessary to give effect to this resolution.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.376 Tenders - Waste Transportation Services - Hook Lift Bins

HPERM Ref: D25/427781

RESOLVED* (Clr Norris / Clr Cox)

MIN25.559

That Council, in closed session, consider a separate confidential report (in accordance with Section 10A(2)(d)(i) of the *Local Government Act, 1993*) to consider acceptance of the Tender - Waste Transportation Services – Hook Lift Bins under Section 178 of the *Local Government (General) Regulation 2021*.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.377 Tenders - Landfill Cell Liner and Leachate Collection System Construction - Cell 3H - West Nowra Recycling and Waste Facility, Mundamia.

HPERM Ref: D25/452220

RESOLVED* (Clr Cox / Clr Norris)

MIN25.560

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the *Local Government Act 1993*.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.378 Adoption - Shoalhaven River Entrance Management Policy

**HPERM Ref:
D25/417554**

RESOLVED* (Clr Clancy / Clr Cox)

MIN25.561

That Council:

1. Adopt the Shoalhaven River Entrance Management Policy (EMP).
2. Submit the EMP and supporting Review of Environmental Factors (REF) to NSW Crown Lands to obtain the necessary NSW Crown Lands licence.
3. Prepare a Shoalhaven River Entrance Management Fact Sheet to summarise the key entrance management information for the community.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.379 Adoption of the Lower Shoalhaven River Coastal Management Program

**HPERM Ref:
D25/423909**

Recommendation

That Council

1. Adopt the Lower Shoalhaven River Coastal Management Program (CMP) and the CMP be submitted to the relevant NSW Government Minister for certification.
2. Note the resourcing requirements encompassed by the plan and its actions (Stage 5 implementation), with capital and operational allocations to be determined via budget processes, and the reliance on grant funding for delivery.
3. Note that the Northern CMP Advisory Committee have requested that Council consider, through the implementation of the Lower Shoalhaven River CMP, additional sites for water testing where available resources and funding can be identified.
4. Note that an application for a 5-year Fisheries Permit to remove mangrove seedlings at Shoalhaven Heads is currently with NSW Fisheries for determination.

RESOLVED (Clr Clancy / Clr Proudfoot)

MIN25.562

That Council

1. Adopt the Lower Shoalhaven River Coastal Management Program (CMP) with the Living Foreshore Project [Action BE_46] removed from the CMP.
2. Submit the CMP to the relevant NSW Government Minister for certification with the Living Foreshore Project [Action BE_46] removed.
3. Note the resourcing requirements encompassed by the plan and its actions (Stage 5 implementation), with capital and operational allocations to be determined via budget processes, and the reliance on grant funding for delivery.
4. Note that the Northern CMP Advisory Committee have requested that Council consider, through the implementation of the Lower Shoalhaven River CMP, additional sites for water testing where available resources and funding can be identified.
5. Note that an application for a 5-year Fisheries Permit to remove mangrove seedlings at Shoalhaven Heads is currently with NSW Fisheries for determination.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Items marked with an * were resolved without debate.

CL25.380 Review of Policy - Food Premises

HPERM Ref:
D25/373109

RESOLVED* (Clr Killian / Clr Clancy)

MIN25.563

That Council rescind and delete the Food Premises Policy which is superseded by relevant food legislation and Australian Standards.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.381 Review of Policy - Bushcare / Parkcare Policy and Terms of Reference - Natural Area Volunteers Group

HPERM Ref:
D25/398816

Recommendation

That Council:

1. Reaffirm the Bushcare/ParkCare Policy with minor changes and additions.
2. Adopt the revised Natural Area Volunteers Group - Terms of Reference

RESOLVED (Clr Proudfoot / Clr Clancy)

MIN25.564

That Council:

1. Reaffirm the Bushcare/ParkCare Policy with minor changes and additions, including the insertion of 'Dunecare' in the title of the Policy.
2. Adopt the revised Natural Area Volunteers Group - Terms of Reference, with the insertion of 'Bushcare/Parkcare/Dunecare' in the title of the Policy.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.382 Inclusion & Access Advisory Committee Terms of Reference Review Recommendations

HPERM Ref:
D25/192433

Recommendation

That Council:

1. Accept the proposed amendments for the IAAC TOR following consultation with the Committee.
2. Accept that following implementation of any organisational restructure, the Terms of Reference (TOR) will be updated to accurately reflect the revised structure and staff roles.

RESOLVED (Mayor White / Clr Tribe)

MIN25.565

That Council:

1. Accept the proposed amendments for the Inclusion & Access Advisory Committee (IAAC) Terms of Reference (TOR) following consultation with the Committee, with the following additional amendment under *Meeting Schedule*:
 - a. "There will be a minimum of two meetings per year".
2. Accept that following implementation of any organisational restructure, the Terms of Reference (TOR) will be updated to accurately reflect the revised structure and staff roles.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

CL25.383 Youth Advisory Committee Terms of Reference Review - 2025

HPERM Ref: D25/385087

Recommendation

That Council:

1. Receive the draft Youth Advisory Committee Terms of Reference and accept the proposed amendments.
2. Accept that following implementation of any organisational restructure, the Terms of Reference (TOR) will be updated to accurately reflect the revised structure and staff roles.

RESOLVED (Clr Clancy / Clr Norris)

MIN25.566

That Council:

1. Receive the draft Youth Advisory Committee Terms of Reference and accept the proposed amendments, with the following additional amendment under *Meeting Schedule*:
 - a. "There will be a minimum of four meetings per year".
2. Accept that following implementation of any organisational restructure, the Terms of Reference (TOR) will be updated to accurately reflect the revised structure and staff roles.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

ADDENDUM REPORTS

CL25.384 LGNSW Annual Conference November 2025 - Replacement of Voting Delegates

HPERM Ref: D25/507981

Recommendation

That Council:

1. Note the withdrawal of Councillor Norris and Councillor Wilkins as voting delegates for the LGNSW Annual Conference 2025.
2. Nominate two Councillors as replacement voting delegates.

3. Authorise the Chief Executive Officer (or delegate) to notify LGNSW of the updated delegates by 7 November 2025.

RESOLVED (Mayor White / Clr Cox)

MIN25.567

That Council:

1. Note the withdrawal of Councillor Norris and Councillor Wilkins as voting delegates for the LGNSW Annual Conference 2025.
2. Endorses the following two Councillors as replacement voting delegates:
 - a. Clr Boyd
 - b. Clr Casmiri
3. Authorise the Chief Executive Officer (or delegate) to notify LGNSW of the updated delegates by 7 November 2025.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

Note: The CEO advised that a Rescission Motion was received in relation to CL25.371 - Sanctuary Point Library - Site Investigations signed by Clr Proudfoot, Clr Clancy & Clr Wilkins. This will be considered at the Ordinary Meeting on 11 November 2025 at 5:30pm in the Council Chambers.

CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

RESOLVED (Clr Proudfoot / Clr Cox)

MIN25.568

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CCL25.28 Tenders - Waste Transportation Services - Hook Lift Bins Negotiation Outcomes

Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.10(A)(2)(d)(i)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CCL25.29 Tenders - Landfill Cell Liner and Leachate Collection System Construction – Cell 3H – West Nowra Recycling and Waste Facility, Mundamia.

Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.10(A)(2)(d)(i)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris, Clr Boyd, Clr Krikstolaitis and Clr Killian

AGAINST: Nil

CARRIED

The meeting moved into confidential the time being 7:29pm.

The meeting moved into open session, the time being 7:36pm.

REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

CCL25.28 Tenders - Waste Transportation Services - Hook Lift Bins Negotiation Outcomes

**HPERM Ref:
D25/425702**

RESOLVED

MIN25.569C

That:

1. Council endorses the recommendation of the Negotiation Team and accepts the negotiated proposed rates from ORG ORGANIC RECYCLING GROUP PTY LTD for Waste Transportation Services – Hook Lift Bins for a total cost of up to \$1,813,861 (excluding GST), for a term of up to 21 months.
2. The contract documents and any other associated documents be executed on behalf of the Council in accordance with *Local Government (General) Regulation 2021 (section 165)* by the CEO (Director City Services).

CARRIED

CCL25.29 Tenders - Landfill Cell Liner and Leachate Collection System Construction – Cell 3H – West Nowra Recycling and Waste Facility, Mundamia.

**HPERM Ref:
D25/452235**

RESOLVED

MIN25.570C

That

1. Council endorses the recommendation of the Tender Evaluation Panel and accepts the Tender from Eco Line Solution Pty Ltd for Landfill Cell Liner and Leachate Collection System Construction - Cell 3H – West Nowra Recycling and Waste Facility for a total cost of \$900,546.43 (excluding GST).
2. The contract documents and any other associated documents be executed on behalf of the Council in accordance with *Local Government (General) Regulation 2021 (section 165)* by the CEO (Manager Technical Services).

CARRIED

There being no further business, the meeting concluded, the time being 7:38pm.

Mayor White
CHAIRPERSON