

Shoalhaven City Mayor's Relief Fund

Meeting Date: Thursday, 21 August, 2025
Location: Jervis Bay Room, City Administrative Centre, Bridge Road, Nowra
Time: 4.00pm

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. **Apologies**
2. **Confirmation of Minutes**
 - Shoalhaven City Mayor's Relief Fund - 15 August 2024 1
3. **Declaration of Interests**
4. **Reports**
 - MR25.1 2024/25 Mayor's Relief Fund Financial Reports3
5. **General Business**

Membership

Clr Patricia White – Chairperson
All Councillors
Chief Executive Officer or nominee
Director City Performance
Mr Matthew Reeves - Shoalhaven RFS
Mr Peter Dover - SALT Ministries
Mr Adam Carney - NSW SES

Quorum – Three (3)

Purpose

The fund has been established and maintained as a public fund for the relief of persons in Australia who are in necessitous circumstances and it is intended that the public be invited to contribute to the fund.

A person will be in necessitous circumstances where his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest standard of living in the Australian community.

Necessitous circumstances may result from a disaster caused by flood, fire, drought, tempest or other calamity.

Delegated Authority

The management of the fund is vested in the Shoalhaven City Mayor's Relief Fund Committee. Rules have been adopted by Council.

MINUTES OF THE SHOALHAVEN CITY MAYOR' S RELIEF FUND

Meeting Date: Thursday, 15 August 2024
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 4.03pm

The following members were present:

Mayor Amanda Findley - Chairperson
Clr John Kotlash
Clr Matthew Norris
Clr Evan Christen
Clr Patricia White
Clr Greg Watson
Clr Tonia Gray – Joined 4:08pm (Remotely)
Mr Peter Dover - SALT
Ms Kerrie Hamilton - Director City Performance (Remotely)
Ms Robyn Stevens – Chief Executive Officer – Joined 4:06pm

Others Present:

Mr Michael Paine - Manager - Community Connections
Ms Katie Buckman - Chief Financial Officer

The meeting was opened by the Mayor with an Acknowledgement of Country

Apologies / Leave of Absence

Apologies were received from Matthew Reeves and Clr Boyd.

Confirmation of the Minutes

RESOLVED (By consent)

That the Minutes of the Shoalhaven City Mayor's Relief Fund held on Thursday 24 August 2023 be confirmed.

CARRIED

Declaration of Interests

Nil

REPORTS

MR24.1 Mayor's Relief Fund Financial Statements to 30 June 2024

**HPERM Ref:
D24/324169**

The Committee discussed whether the Giving Box is still a contemporary method of receiving Donations towards the Fund, and the Mayor acknowledged that the Giving Box and Mayoral Relief Fund program may change with the new Mayor and incoming Council.

Recommendation (Item to be determined under delegated authority)

That the Financial Statements to 30 June 2024 for the Mayor's Relief Fund be received for information.

RESOLVED (By consent)

That the Financial Statements to 30 June 2024 for the Mayor's Relief Fund be received for information.

CARRIED

GENERAL BUSINESS

MR24.2 Additional Item - Mayors Giving Box & Incoming Council

Ms Robyn Stevens asked the Committee whether there was anything they wished to be referred to the new incoming Mayor and Council regarding the Fund, or any expectations the current Council had for the Fund.

The Mayor noted that the key item for consideration by the incoming Mayor and Council will be the status of the Mayors Giving Box and whether they will continue supporting the 4 – 5 pre-schools in the North, or opt for a wider and more targeted impact by providing funds to organisations such as SALT, SAHSSI, Care South and Safe Waters.

There being no further business, the meeting concluded, the time being 4:17pm.

Mayor Amanda Findley
CHAIRPERSON

MR25.1 2024/25 Mayor's Relief Fund Financial Reports

HPERM Ref: D25/312727

Department: Finance

Approver: Mathew Badcock, Acting Chief Financial Officer

Attachments: 1. 2024/25 Mayor's Relief Fund Financial Report [↓](#)

Purpose:

To provide the Committee with the 2024/25 Mayor's Relief Fund Financial Reports.

Recommendation (Item to be determined under delegated authority)

That the 2024/25 Mayor's Relief Fund Financial Reports be received.

Options

1. Accept the recommendation

Implications: Nil

2. Request additional information relating to the report presented

Implications: Additional report required

Background and Supplementary information

The 2024/25 Mayor's Relief Fund Financial Reports are included at **Attachment 1**.

A summary of the donations received, and funds expended in 2024/25 is in the table below:

	\$
Income	
Donations	100
Interest	5,124
Total income	5,223
Expenses	
Thrive together	780
Christmas gifts	6,937
Salt Ministries safe shelter emergency funding	500
Total expenses	8,217
Net result	-2,994

MR25.1



Shoalhaven City Council
Mayor's Relief Fund

Financial Report for the Year Ended 30 June 2025



**Shoalhaven City Council
Mayor's Relief Fund**



Table of contents	Page
Income Statement	1
Balance Sheet	2
Notes to the Financial Reports	3

**Shoalhaven City Council
Mayor's Relief Fund**



**Income Statement
for the year ended 30 June 2025**

	2025	2024
	\$	\$
Income		
Donations	100	12,312
Interest	5,124	4,865
Total income	5,223	17,177
Expenses		
Thrive together	780	-
Christmas gifts	6,937	3,736
Salt Ministries safe shelter emergency funding	500	-
Total expenses	8,217	3,736
Net result	- 2,994	13,441

**Shoalhaven City Council
Mayor's Relief Fund**



**Balance Sheet
as at 30 June 2025**

	Note	2025 \$	2024 \$
Assets			
Cash	1	500	500
Investments		78,419	81,413
Total Assets		78,919	81,913
Liabilities			
Other		-	-
Total Liabilities		-	-
Net Assets		78,919	81,913
Equity			
Accumulated surplus		78,919	81,913
Total Equity		78,919	81,913

**Notes to and forming part of the financial reports
for the year ended 30 June 2025**



Note 1 Statement of Cash and investments

Cash and investments of the Mayor's Relief Fund is broken down as follows:

	2025	2024
	\$	\$
Funds from previous campaigns	70,064	65,200
Mayor's giving tree	500	500
Mayor's giving box	3,231	11,349
Interest earned	5,124	4,864
Total	<u>78,919</u>	<u>81,913</u>