

## Shoalhaven Traffic Committee

**Meeting Date:** Tuesday, 10 June, 2025  
**Location:** Manyana Meeting Room, City Administrative Centre, Bridge Road, Nowra  
**Time:** 9.30am

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

### Agenda

1. **Apologies**
2. **Confirmation of Minutes**
  - Shoalhaven Traffic Committee - 13 May 2025 ..... 1
  - Special Shoalhaven Traffic Committee - 27 May 2025..... 4
3. **Business Arising from Previous Minutes**
4. **Reports of the Convenor**
  - TC25.21 Pedestrian Crossing, Signs & Lines - Lot 1 DP 1276029 - 1 Narang Road - Bomaderry -DA23/1454 (PN 3835) ..... 6
  - TC25.22 Illaroo - Summit Shoalhaven 2025 - (PN 3847) ..... 14
  - TC25.23 Bus Zone & No Stopping Signage - Nooramunga Avenue - Kalinga Street - Cambewarra Village (PN 3848) ..... 44
  - TC25.24 Christmas in July Event 2025 - Jacobs Drive - Sussex Inlet - (PN 3849)..... 47
  - TC25.25 Regulatory ATLM Linemarking & Curve Signage - Woodstock Road - Woodburn Road - Woodburn (PN 3850) ..... 58

**Note:** The next meeting will be held on Tuesday 8 July 2025.

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**Membership**

Mr David Pieresko – Convenor  
Clr Peter Wilkins  
Clr Patricia White  
Mr Justin Miles – TfNSW  
Mr Brad Ross - TfNSW  
Ms Donna Bins - TfNSW  
Insp. Nathan Atfield – NSW Police  
Insp. David Cockram – NSW Police  
Sgt Simon Pugh – NSW Police  
Ms Liza Butler MP for South Coast (or representative)  
Mr Jake Khourey – MP for South Coast Representative  
Mr Gareth Ward – MP for Kiama (or representative)  
Mr Stuart Coughlan - MP for Kiama Representative

The Shoalhaven Traffic Committee is a technical review committee, not a committee of Council under the Local Government Act 1993. Transport for NSW (TfNSW) has delegated certain powers to Council under the Transport Administration Act 1988 (Section 50). A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four formal members of the Traffic Committee, *each of whom has a single vote only*. The members are representatives from:

- NSW Police Force
- TfNSW
- Shoalhaven City Council
- Local State Member of Parliament (for the location of the issue to be voted upon)

If TfNSW or NSW Police Force disagrees with any Traffic Committee recommendation, or Council's resolution (on any Traffic Committee recommendation), they may lodge an appeal with the Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of the date of notification in writing. Any action relative to any issue under appeal must cease until the matter is determined. The Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Council cannot amend a Traffic Committee recommendation. The Council can only: adopt the Traffic Committee recommendation; not adopt the Traffic Committee recommendation, or request the Traffic Committee reconsider the issue.

**The full guide to the delegation to Council's for the regulation of traffic can be viewed at [TfNSW Website](#)**

## MINUTES OF THE SHOALHAVEN TRAFFIC COMMITTEE

**Meeting Date:** Tuesday, 13 May 2025  
**Location:** Manyana Meeting Room, City Administrative Centre, Bridge Road, Nowra  
**Time:** 9.36am

The following members were present:

Convenor Mr David Pieresko - Coordinator Engineering Design  
Mr Justin Miles – TfNSW (Remote)  
Ms Vanessa Ly - TfNSW (Remotely)  
Mr Jack Khourey - MP South Coast Representative (Remote)

Others Present:

Ms Simone King – Premier Buses (Remote)  
Lisa Brown – Business & Events Coordinator  
Melinda Grobbe – Road Safety Officer  
Adrian Vaquera – Civil Engineer

Note: The following members submitted an email vote confirming support in favour of the agenda items:

- Mr Stuart Coughlan – MP for Kiama Representative
- Chief Inspector David Cockram - NSW Police

### Apologies / Leave of Absence

Apologies were received from Mayor White and Stuart Coughlan.

### Confirmation of the Minutes

**RESOLVED** (By consent)

That the Minutes of the Shoalhaven Traffic Committee held on Tuesday 08 April 2025 be confirmed.

CARRIED

### Business Arising from Previous Minutes

Nil

## REPORTS OF THE CONVENOR

### **TC25.16 Road Rehabilitation: Signage & Linemarking - Illaroo Road - North Nowra (PN 3843)**

**HPERM Ref:  
D25/190484**

#### **Recommendation**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed signage and linemarking restrictions associated with the road rehabilitation along Illaroo Road, North Nowra as per Plan No. D25/190486.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

#### **RECOMMENDATION (By consent)**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed signage and linemarking restrictions associated with the road rehabilitation along Illaroo Road, North Nowra as per Plan No. D25/190486.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

Note: This Recommendation was approved by the Acting Director City Services 19 May 2025.

CARRIED

### **TC25.17 Callala Bay - TriCallala Triathlon Festival 2025 - (PN 3844)**

**HPERM Ref:  
D25/192819**

Mr Justin Miles - TfNSW recommended that the Event Organisers liaise with bus companies to mitigate impacts on their services.

Ms Simone King – Premier – requested that adequate notification be provided advising customers of the impacts to their bus services.

#### **Recommendation**

That

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Traffic Management Plan (TMP) and Traffic Guidance Scheme (TGS) as per plan No. D25/192738 and D25/192740; subject to the following:
  - a. All dimensions for travel/lane widths meeting the minimum requirements as per *TS 05492*.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

#### **RECOMMENDATION (By consent)**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Traffic Management Plan (TMP) and Traffic Guidance Scheme (TGS) as per plan No. D25/192738 and D25/192740; subject to the following:
  - a. All dimensions for travel/lane widths meeting the minimum requirements as per *TS 05492*.
  - b. Notification of the impacts to bus services being provided to customers in accordance with



bus company requirements.

2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

Note: This Recommendation was approved by the Acting Director City Services 19 May 2025.

CARRIED

**TC25.18 Signage Plan - Lot 763 DP 1224932 - Hitchcocks Lane - Berry - SF10965 (PN 3845)**

**HPERM Ref:  
D25/195026**

### **Recommendation**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed regulatory signage associated with the development (SF10965) at Lot 763 DP 1224932, Hitchcocks Lane, Berry (Stage 1) per development consent condition(s) 19, and per Plan No. D25/191591.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

### **RECOMMENDATION (By consent)**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed regulatory signage associated with the development (SF10965) at Lot 763 DP 1224932, Hitchcocks Lane, Berry (Stage 1) per development consent condition(s) 19, and per Plan No. D25/191591.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

Note: This Recommendation was approved by the Acting Director City Services 19 May 2025.

CARRIED

There being no further business, the meeting concluded, the time being 9.51am.

Mr David Pieresko  
CONVENOR

# MINUTES OF THE SPECIAL SHOALHAVEN TRAFFIC COMMITTEE

**Meeting Date:** Tuesday, 27 May 2025

**Location:** Email meeting

The following members participated:

Convenor David Pieresko - Coordinator Engineering Design

Ms Liza Butler MP

Mr Justin Miles (TfNSW)

Insp. David Cockram

## REPORTS OF THE CONVENOR

**TC25.19 Sussex Inlet - Viking Festival (2025) - Jacobs Drive (PN 3846)**

**HPERM Ref:  
D25/217017**

Mr Miles (TfNSW) requested that the organiser of the event consider hostile vehicle mitigation measures over barrier boards where there are people congregating.

### Recommendation

That

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Viking Festival (7 June 2025) at Sussex Inlet as per Traffic Management Plan (TMP) and Traffic Guidance Scheme (TGS) No. D25/217057 and D25/214229.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

### RECOMMENDATION (By consent)

That

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Viking Festival (7 June 2025) at Sussex Inlet as per Traffic Management Plan (TMP) and Traffic Guidance Scheme (TGS) No. D25/217057 and D25/214229, subject to:
  - a. The organiser of the event considering hostile vehicle mitigation measures over barrier boards where there are people congregating
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

Note: This Recommendation was approved by the Director City Services 30 May 2025.

CARRIED

## GENERAL BUSINESS

### **TC25.20 Additional Item - TfNSW update - Hampton Bridge**

Transport for NSW has delayed the implementation of the reduced load limit on Hampden Bridge to give road users more time to plan their transition.

The new load limit will now take effect from Friday 27 June 2025, at which time the bridge's load limit will be reduced from 42.5 tonnes to 23 tonnes.

To support the transition, from Friday 30 May, a 10 km/h speed limit will be in place on the bridge, along with traffic control during busy periods. There will also be increased police presence and monitoring of heavy vehicle weights in the area to help ensure safety and compliance.

You do not need any special approvals or permits to use the bridge during this time, provided your vehicle meets the existing load limit.

We understand this change may cause disruption, and we sincerely apologise for the inconvenience. We've explored a number of options and are continuing to work on solutions to ensure the bridge is operational long term.

Mr David Pieresko  
CHAIRPERSON

## **TC25.21 Pedestrian Crossing, Signs & Lines - Lot 1 DP 1276029 - 1 Narang Road - Bomaderry - DA23/1454 (PN 3835)**

**HPERM Ref:** D25/89751

**Convenor:** David Pieresko

**Attachments:** 1. D25/89759 - Signage & Linemarking Plan [↓](#)  
2. D25/223968 - Swept Paths [↓](#)

### **Reason for Report:**

The reason for this report is to seek Shoalhaven Traffic Committee approval for the proposed Pedestrian Crossing, Signage and Linemarking associated with the development application (DA23/1454) at 1 Narang Road, Bomaderry as per Plan No. D25/89759 and D25/223968.

### **Recommendation**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Pedestrian Crossing, Signage and Linemarking associated with the development application (DA23/1454) at 1 Narang Road, Bomaderry as per Plan No. D25/89759 and D25/223968.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

### **Background:**

**APPLICANT:** Ratio Consultants Pty Ltd

**OWNER:** Cyclo Construction and Fitout Pty Ltd

#### **1 Narang Road, Bomaderry - Lot 1 DP 1276029 – Medical Centre / Child Care Facility**

Traffic Committee's approval is being sought for the proposed pedestrian crossing, regulatory signage, and linemarking associated with development application (DA23/1454) the medical centre and childcare facility at 1 Narang Road, Bomaderry.

As per Condition(s) (23, 25) of the related conditions of consent, the following is required:

### **23. Car Parking Design Standards**

1. Prior to the issue of a Construction Certificate, certified engineering design plans and specifications must be prepared by a professional engineer, (as defined in the National Construction Code) or surveyor and approved by the Certifier.

The car parking and access design must comply with the following:

- a) Generally, in accordance with the layout shown on the approved plans.
- b) Additional signage is to be provided per Traffic Engineer Response from Ratio, dated 28/08/2024, Figure 2, which includes 2 x 'No Exit to Princes Highway signs, 1 x No Exit sign and 1 x No Through Road Sign.

TC25.21

- c) A minimum number of 59 spaces must be provided on site (including accessible parking spaces, drop-off zone, motorcycle spaces and dedicated ambulance space).
- d) AS2890.1, AS2890.2 and AS2890.6 where relevant.
- e) The linemarking for the delineation of the pedestrian access is to continue through the to the pedestrian and cycling ramp within the south-west corner of the site and through to the pedestrian linemarking within the Aldi carpark (Lot 1 DP1276029). NOTE: This may also require the pavement arrows within the Aldi carpark to be relocated.
- f) Wayfinding signage for the access ramp is to be provided within the carpark for the northbound and southbound direction to direct pedestrians and cyclists towards the access ramp and away from the vehicular ramp.
- g) Constructed in accordance with the following:
- h) for light vehicular loading with:
  - i) a flexible pavement designed and constructed for a minimum traffic loading of  $1 \times 10^5$  ESA, surfaced with 30mm of AC10 asphaltic concrete, or
  - ii) a concrete pavement designed and constructed for a minimum traffic loading of  $1 \times 10^5$  ESA.
- i) Bordered in accordance with Council's Standard Drawings by:
  - i) concrete kerbing, except where surface runoff is concentrated, in which case concrete integral kerb and gutter must be constructed.

## **25. Pedestrian and Cyclist Access Ramp – Design Standards**

Before the issue of a Construction Certificate, certified engineering design plans must be prepared by a professional engineer, (as defined in the National Construction Code) or surveyor and approved by the Certifier. The pedestrian and cyclist access ramp design must comply with the following:

- a) The National Construction Code and relevant Australian Standards for access ramps. NOTE: Due to the accessible spaces within the carpark meeting the servicing requirements for the development, the access ramps is not strictly required to be accessibility compliant.
- b) The concept access sketch by Cyclo, Dwg. No: A-012, Rev. 2.
- c) Wayfinding signage for the access ramp is to be provided within the carpark for the northbound and southbound direction to direct pedestrians and cyclists towards the access ramp and away from the vehicular ramp.

### **Details of Submission:**

This proposal involves traffic facilities, signage and linemarking onsite as per Condition(s) (23, 25) of the development consent:

- A raised pedestrian crossing in proximity to the building frontage, with associated signage and linemarking
- Delineating a minimum number of 59 spaces on site (including accessible parking spaces, drop-off zone, motorcycle spaces and dedicated ambulance space).
- Providing a dedicated pedestrian link from the southern car park to access the site.

- Additional guide signage restricting access to the Princes Highway from the development, requiring vehicles to access via the roundabout intersection with Narang Road.

**Consultation:**

This Development Application (DA23/1454) was on public exhibition between 12 July 2023 and 26 July 2023. Three submissions were received. The responses related to safe access, traffic conflicts between neighbouring businesses and increased traffic movements onto the Princes Highway. These comments were considered in the assessment of the proposal and eventual determination. To address these concerns the below was proposed:

- Increased traffic onto the Princes Highway – The installation of signage restricting access to the Princes Highway from the eastern side of the property, requiring all vehicles to exit via the roundabout intersection with Narang Road and the Princes Highway
- Internal Parking and Pedestrian Management – The installation of pedestrian crossing signage and linemarking to assist with providing safe access for pedestrians within the site.

Council approved this application on 18 December 2024.

**Risk Implications:**

The works are proposed to improve pedestrian (by providing a safe, raised crossing point) and parking management for the development site.

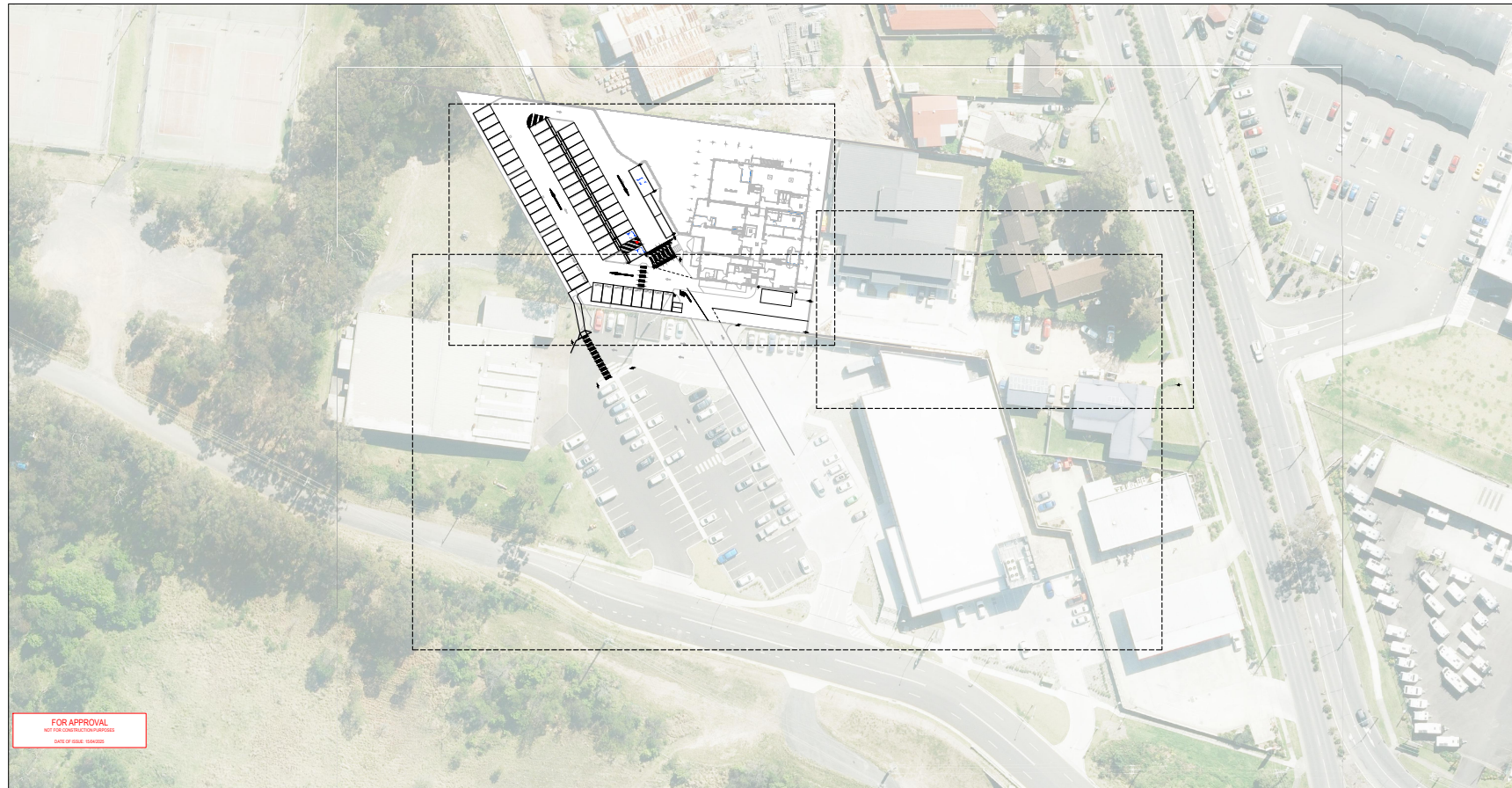
Furthermore, the works are stipulated in a valid development consent. Undue prevention of, delay to, or alteration to the completion of requirements of the consent may expose Council to legal action.

**Financial Implications:**

The implementation of this proposal will be funded by the private developer and there will be no financial implications to Council. Private owners will be responsible for the ongoing maintenance of these assets.



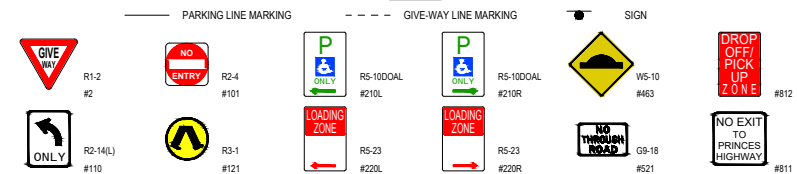
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#### LINEMARKING NOTES

1. ALL LINEMARKING TO BE IN ACCORDANCE WITH AS1742 (Including amendments) AND AS2890.6:2009.
2. ALL PAINT USED FOR ROAD/LINEMARKING PURPOSES SHALL CONFORM WITH AS4049 (Including all amendments).
3. ALL SIGNS TO BE IN ACCORDANCE WITH AS1743 AND TO BE INSTALLED WITH A MINIMUM HEIGHT CLEARANCE OF 2.2M MAINTAINED (UNLESS OTHERWISE SPECIFIED).
4. PRIOR TO COMMENCEMENT OF WORKS ALL EXISTING SERVICES AND CONDITIONS ARE TO BE VERIFIED.
5. ALL DIMENSIONS ARE TO THE FACE OF KERB UNLESS OTHERWISE SPECIFIED.
6. FINAL DETAILS MUST MEET SITE CONDITIONS, RELEVANT AUTHORITIES AND APPLICABLE AUSTRALIAN AND LOCAL BUILDING CODES

#### LEGEND



ISSUE	APPD	DATE	COMMENTS
C	P.M.	15/04/2025	Minor Updates
B	P.M.	12/02/2025	Minor Updates
A	P.M.	7/02/2025	Initial Issue

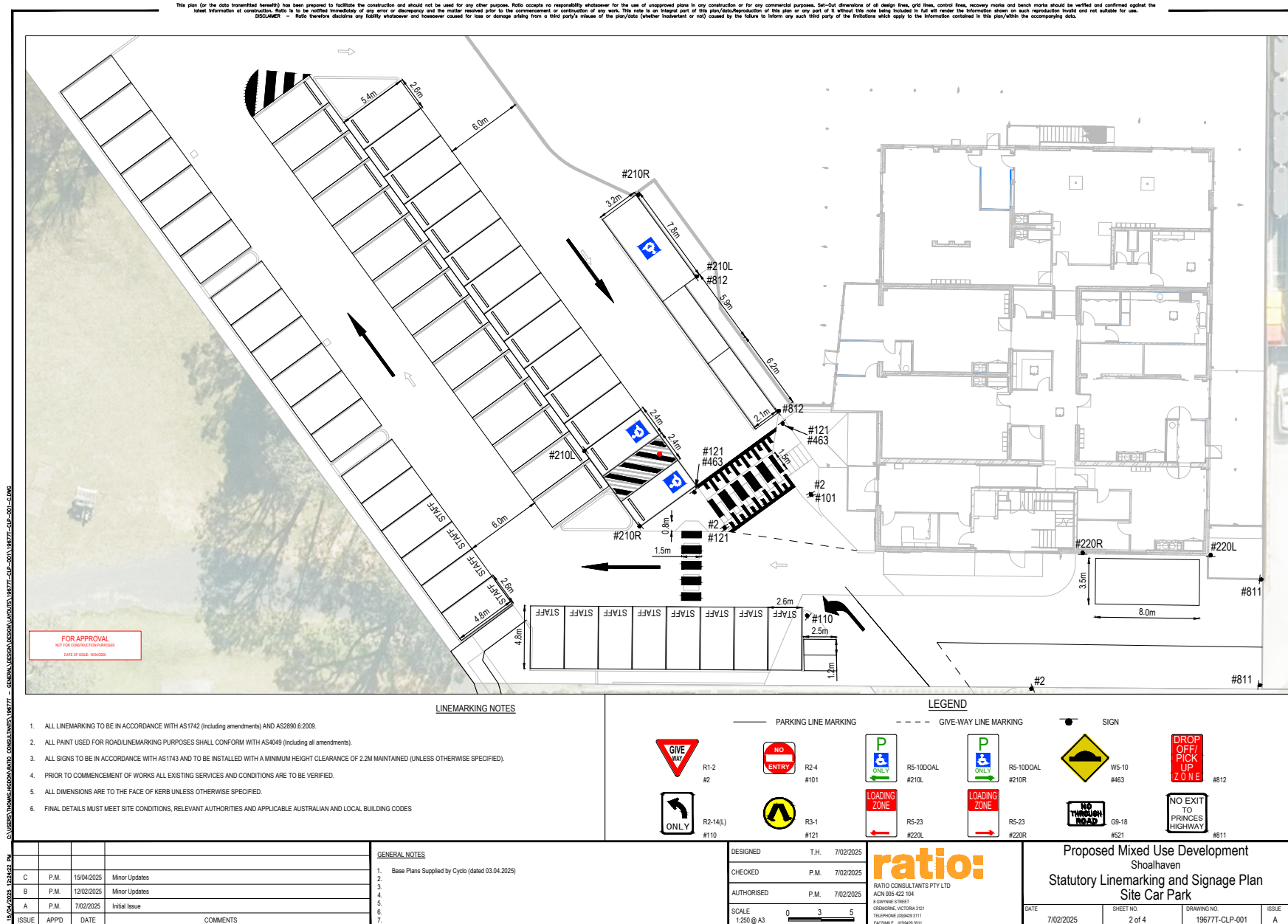
#### GENERAL NOTES

1. Base Plans Supplied by Cyclo (Dated 03.04.2025)
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

DESIGNED	T.H.	7/02/2025
CHECKED	P.M.	7/02/2025
AUTHORISED	P.M.	7/02/2025
SCALE	1:1000 @ A3	

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Proposed Mixed Use Development Shoalhaven Statutory Linemarking and Signage Plan Site Plan			
DATE	7/02/2025	SHEET NO.	1 of 4
DRAWING NO.	196771-CLP-001	ISSUE	A





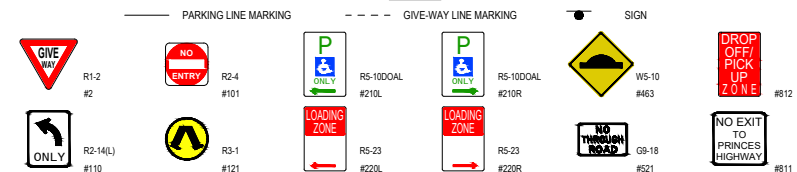
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### LEGEND



15/04/2025 12:24:26 PM			
C	P.M.	15/04/2025	Minor Updates
B	P.M.	12/02/2025	Minor Updates
A	P.M.	7/02/2025	Initial Issue
ISSUE	APPD	DATE	COMMENTS

GENERAL NOTES

1. Base Plans Supplied by Cyclo (dated 03.04.2025)

DESIGNED	T.H.	7/02/2025
CHECKED	P.M.	7/02/2025
AUTHORISED	P.M.	7/02/2025
SCALE	0	3 5
1:250 @ A3		

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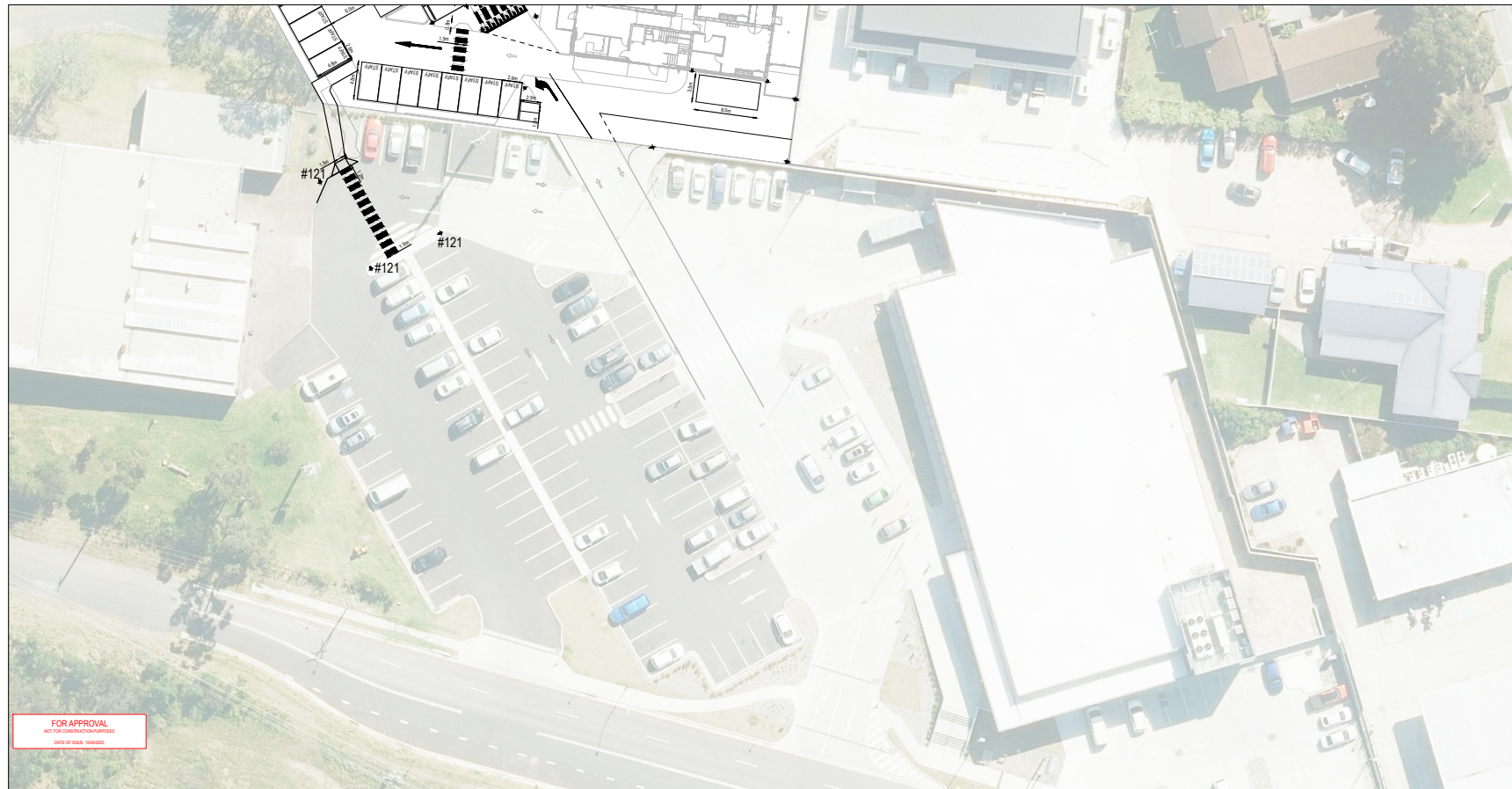
Proposed Mixed Use Development  
Shoalhaven  
Statutory Linemarking and Signage Plan  
Bomaderry Veterinary Hospital Access

DATE	SHEET NO.	DRAWING NO.	ISSUE
7/02/2025	3 of 4	19677T-CLP-001	A

## TC25.21 - Attachment 1

This plan (or the data transmitted herein) has been prepared to facilitate the construction and should not be used for any other purpose. Rallo accepts no responsibility whatsoever for use of unapproved plans in any construction or for any commercial purposes. Set-out dimensions of all design lines, grid lines, control lines, recovery marks and bench marks should be verified and confirmed against the latest information at construction. Rallo is not held responsible for any error or discrepancy and the matter resolved prior to the commencement or continuation of any work. This note is an integral part of this plan/data. Reproduction of this plan or any part of it without this note being included is full and entire information shown on such reproduction invalid and not suitable for use.

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### LEGEND



15/04/2025 12:45 PM				
C	P.M.	15/04/2025	Minor Updates	
B	P.M.	12/02/2025	Minor Updates	
A	P.M.	7/02/2025	Initial Issue	
ISSUE	APPD	DATE	COMMENTS	

GENERAL NOTES

1. Base Plans Supplied by Cyclo (dated 03.04.2025)

DESIGNED	T.H.	7/02/2025
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AUTHORISED	P.M.	7/02/2025
SCALE		
1:500 @ A3		

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Proposed Mixed Use Development  
Shoalhaven  
Statutory Linemarking and Signage Plan  
Aldi Car Park Access

DATE	SHEET NO.	DRAWING NO.	ISSUE
7/02/2025	4 of 4	19677T-CLP-001	A

## TC25.21 - Attachment 1





## TC25.22 Illaroo - Summit Shoalhaven 2025 - (PN 3847)

**HPERM Ref:** D25/223141

**Convenor:** David Pieresko

**Attachments:** 1. D25/230115 - Traffic Guidance Scheme (TGS) [↓](#)  
2. D25/230117 - Traffic Management Plan (TMP) [↓](#)

### Reason for Report:

The reason for this report is to seek Shoalhaven Traffic Committee approval for the proposed Summit Shoalhaven 2025 event at 1390 Illaroo Road, Illaroo as per Traffic Guidance Scheme **D25/230115** and Traffic Management Plan No. **D25/230117**.

### Recommendation

That

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed traffic guidance schemes (TGS) and associated traffic management plan (TMP) for the Summit Shoalhaven Event (2025) as per Plan No. **D25/230115**, and **D25/230117**, subject to the following
  - i. The TGS being updated to include dimensions showing sign positions in accordance with TS05492 – Traffic Control at Work Sites.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

### Background:

The Summit Shoalhaven Event 2025 is proposed to be held on Sunday 27 July 2025 at 1390 Illaroo Road, Illaroo and surrounding streets. The run will start and finish at the event site located at 1390 Illaroo Road, Illaroo. Runners will follow Hughes Road and continue onto the Illaroo Firetrail, turning onto Bugong Road, Abernethys Road and Bugong Firetrail. Longer distances will continue along Duffys Lane onto Tallowa Dam Road and Mt Scanzi Road.

According to the Guide to Traffic and Transport Management for Special Events, this event is classified as a 'Class 2' event that will require altered traffic arrangements throughout the duration of its activities with multiple local road traffic restrictions and closures, which will require Local Traffic committee endorsement. As such, the proposed Traffic Management Plan (TMP) and Traffic Guidance Schemes (TGS) are attached for the committees' consideration.

### Details of Submission

#### 1. Road Closures

The following road closures and restrictions (emergency, official and resident vehicles exempt) are requested for Sunday 27 July 2025 for the event:

Road Closed, Resident Access Only:

- **Bugong Road** – Between Mount Scanzi Road and Emerys Road - **7:00am – 5pm**
- **Illaroo Road** – Between 1390 Illaroo Road and Bundanon Road - **7:00am – 5pm**

Controlled Access:

- **Hughes Road** – Between Bundanon Road and Illaroo Fire Trail - **7:00am – 5pm**

TC25.22

## 2. Event Infrastructure

**NSW Ambulance, Police and Fire Brigade:** Emergency access lanes have been provided to allow emergency access to road closure areas. NSW Ambulance, Police and Fire Brigade will be informed of changed conditions by Elite Energy.

**Medical:** There will be roaming medical personnel and static medics on-site for the duration of the event.

**Cleaning/Disposal:** There will be wheelie bins and skip bins positioned at various locations at event central. During the event there will be staff servicing the area.

**Barricades:** Road closure barriers will be installed by accredited traffic controllers.

## 3. Transportation, Awareness of Event and Access

**Public Transport:** The event will not impact on public transport routes.

**Parking:** Dedicated on-site parking is available for this event.

**Access/Awareness:** Advanced notification and event signage shall be provided at key entry points as per legislative requirements. A letterbox drop at all affected residents and businesses will be carried out a minimum of 14 days before the event. Resident access will be maintained throughout the day.

### Risk Implications:

#### 1. Parking Limitations and Potential Congestion:

Parking for the event is proposed to be entirely contained on private property at 1390 Illaroo Road, Illaroo. As per prior years, the parking arrangement is informal with cars set to park on the vacant cleared land around the property. Last year's post event report estimated that 1831 people attended the event with no issues reported to Council. However, should overflow parking be required, drivers may choose park on adjacent narrow rural roads with minimal shoulders.

#### 2. Local Business and Resident Impact:

Access for local residents will be maintained for the duration of the event as per the Traffic Guidance Scheme (TGS) attached.

#### 3. Lane Widths:

To reduce safety concerns regarding unsafe lane widths, the TGS is to be implemented in accordance with *TS 05492 - Traffic control at work sites* 20.346 | Issue No.6.1 28 February 2022 Transport for NSW with and the subsequently listed considerations:

- *Clause 4.3.2* on Lane Widths: The minimum width for lanes carrying traffic around, past or through a work site must be in accordance with Table 4-2.
- Lane widths should also consider accommodating the turn paths of large vehicles expected to negotiate the work site as per *Clause 4.4.5* for Heavy Vehicles.
- Where existing lane widths are narrower than those specified in the table above, the lane widths may be maintained. However, the TMP must document provisions for turning paths, sight distances and vulnerable road users.
- Where fixed vertical obstructions such as fences or safety barriers are restricting the available shoulder width, consideration should be given to increasing lane widths to accommodate larger vehicles.

**Financial Implications** This event is funded by the event organiser (Elite Energy Pty Ltd) and there will be no financial implications to Council.

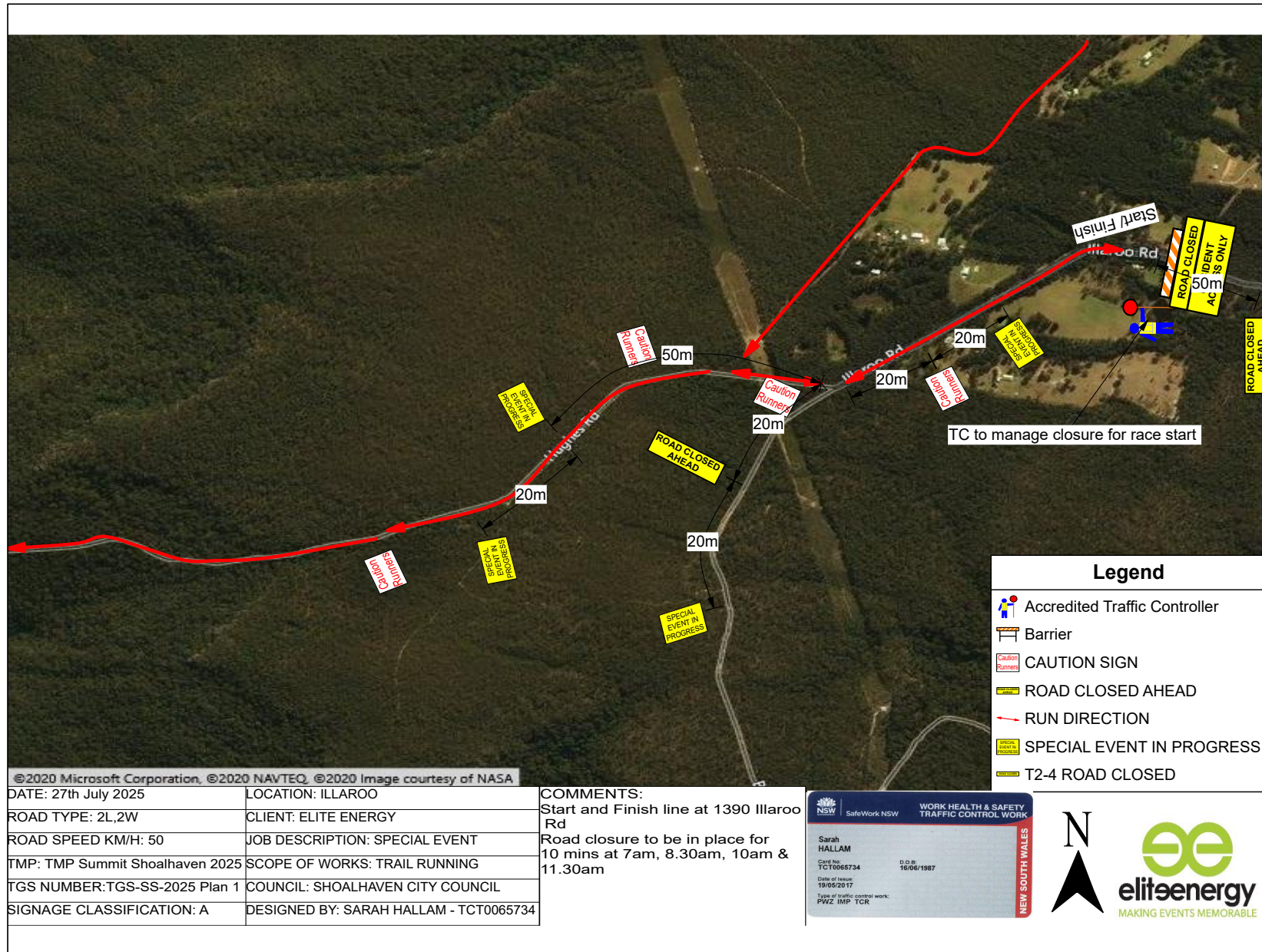
# **SUMMIT SHOALHAVEN**

Sunday 27th July 2025

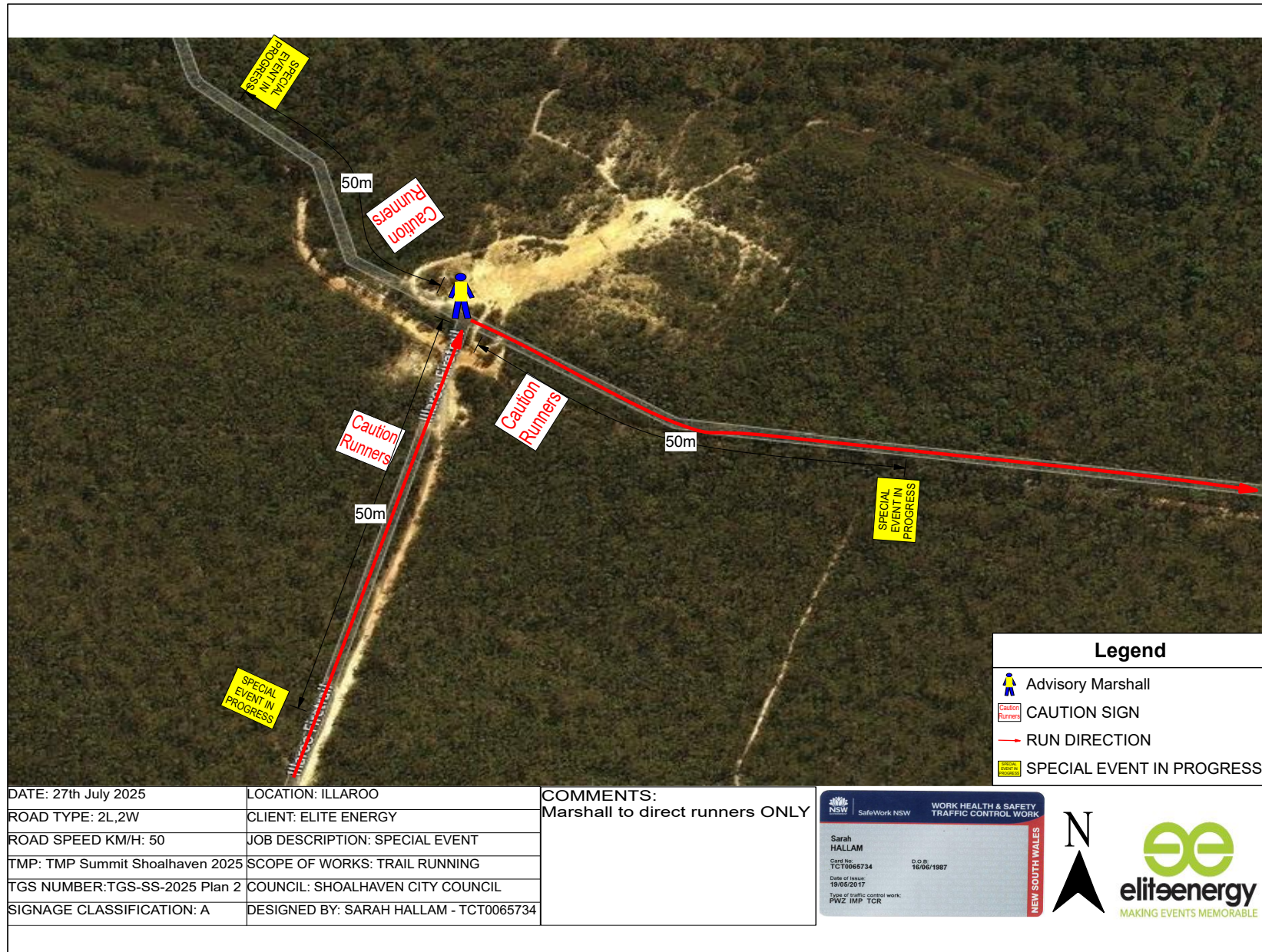
## **Traffic Guidance Scheme**

TGS-SS-2025 (Plans 1 - 8)

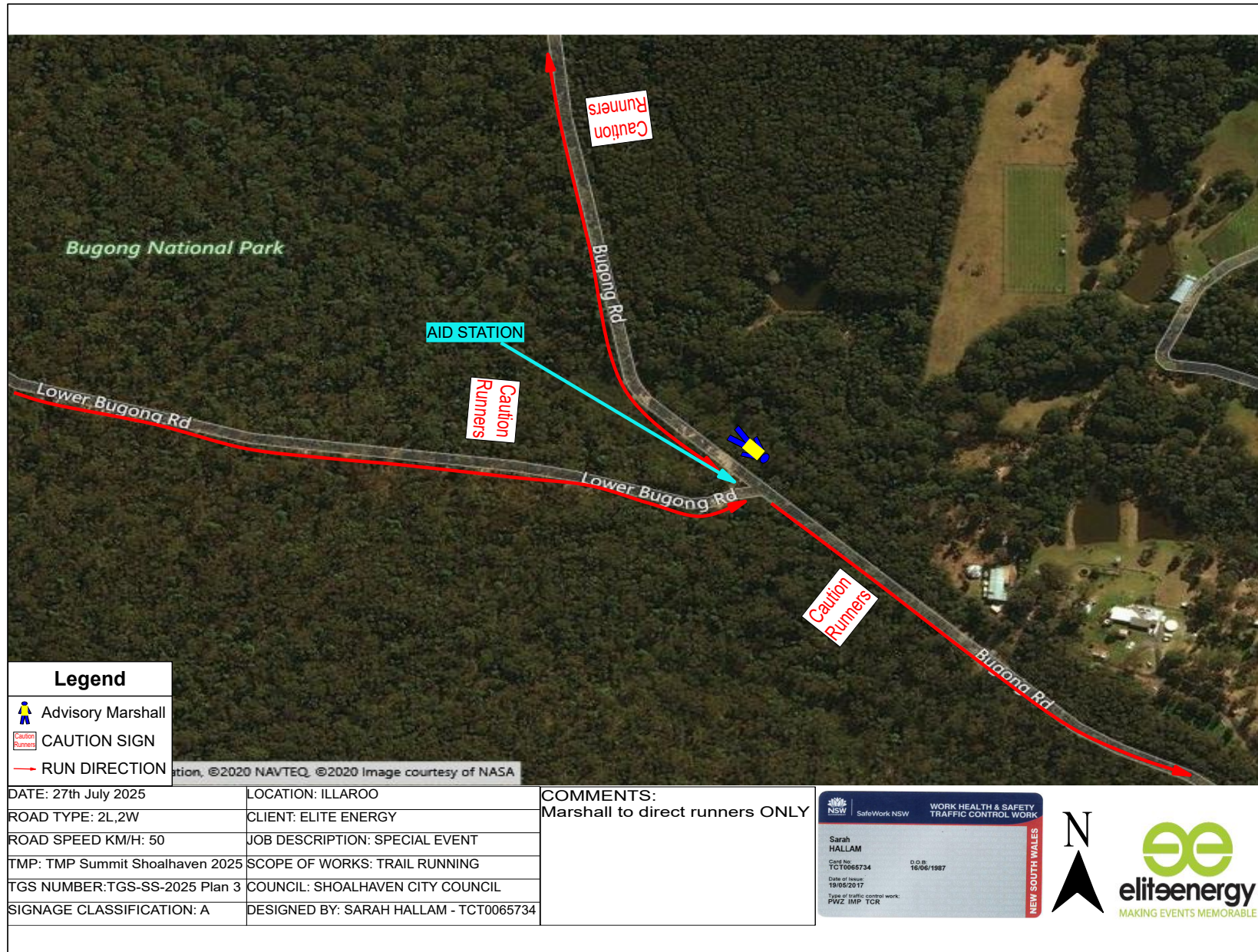




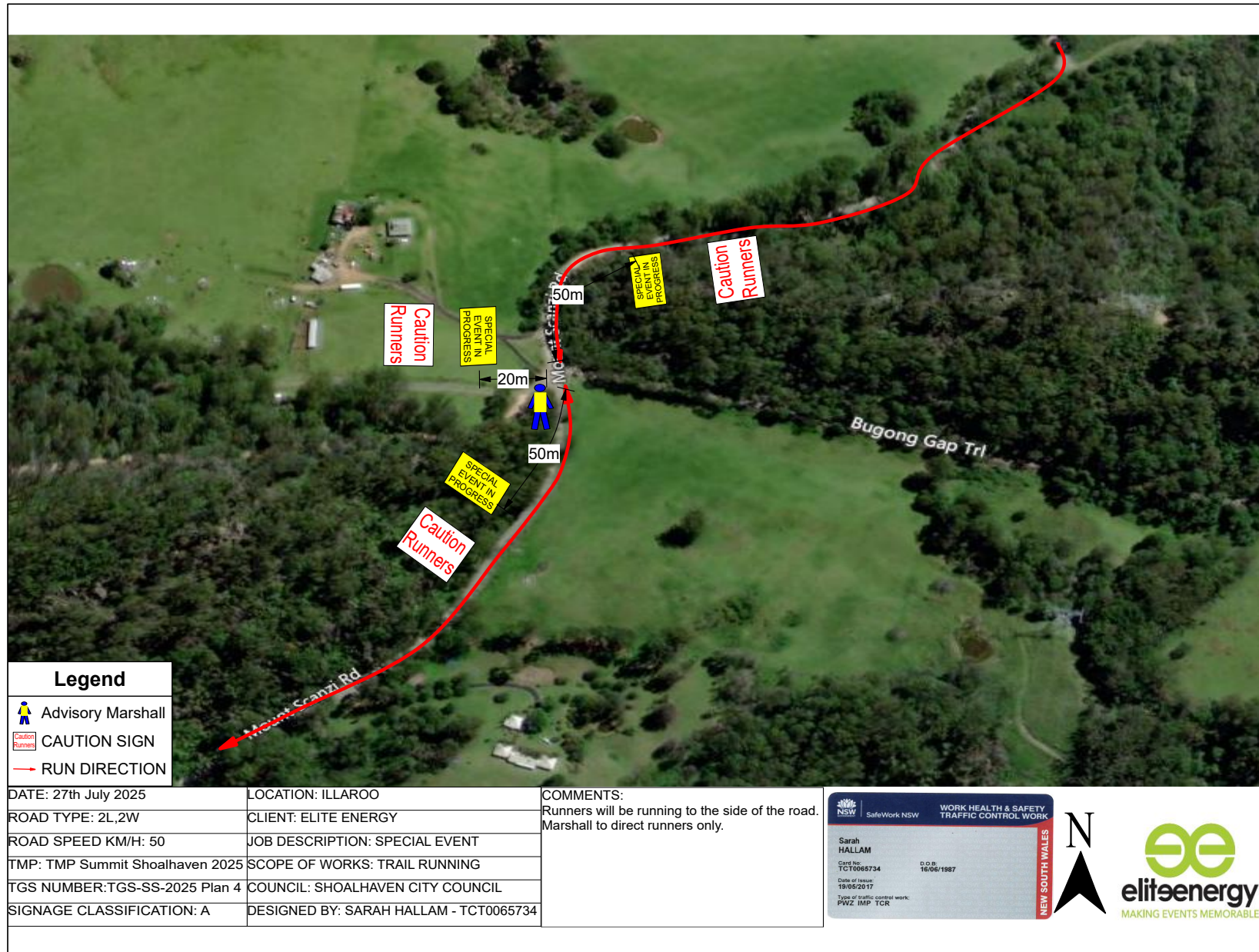


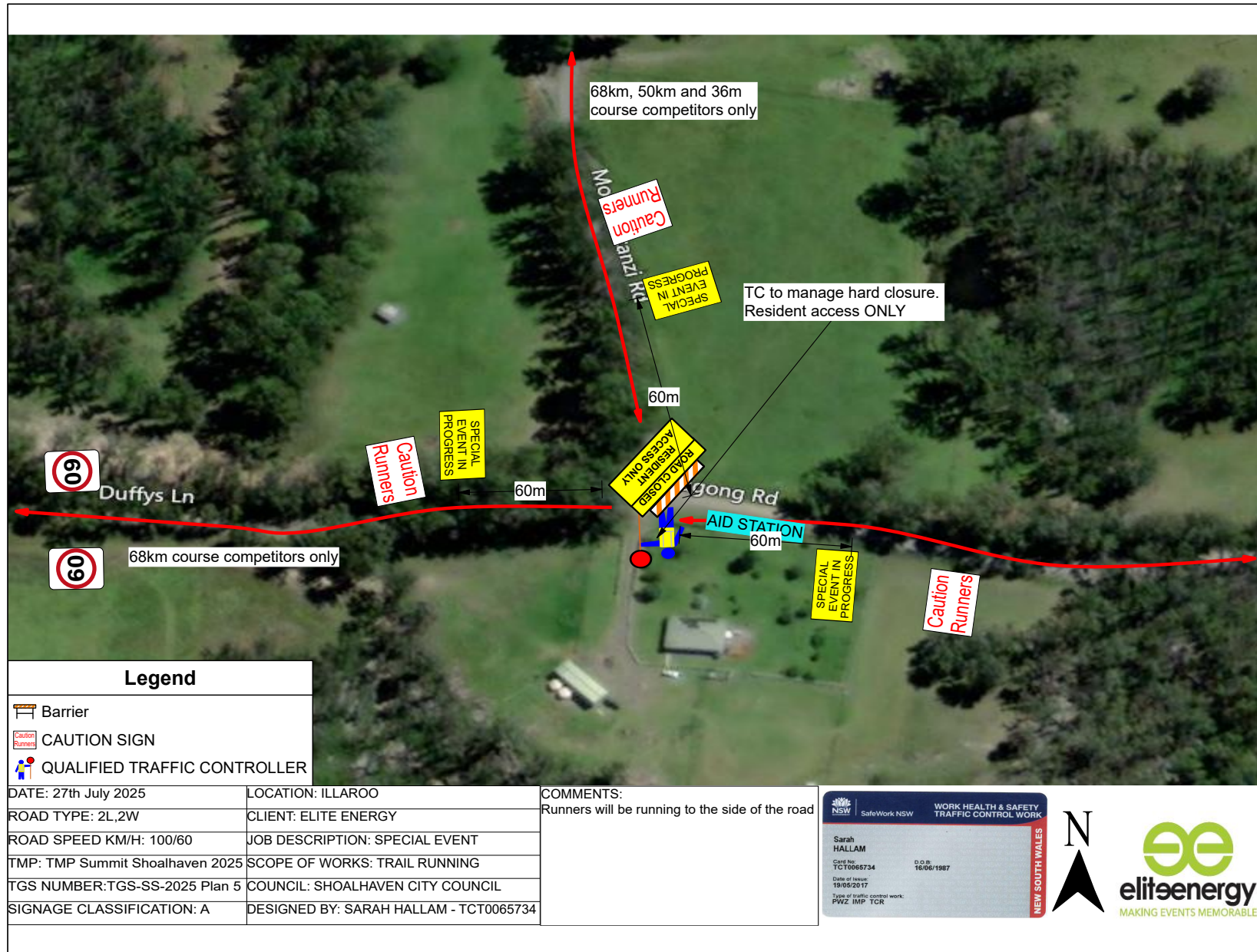











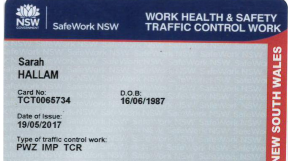




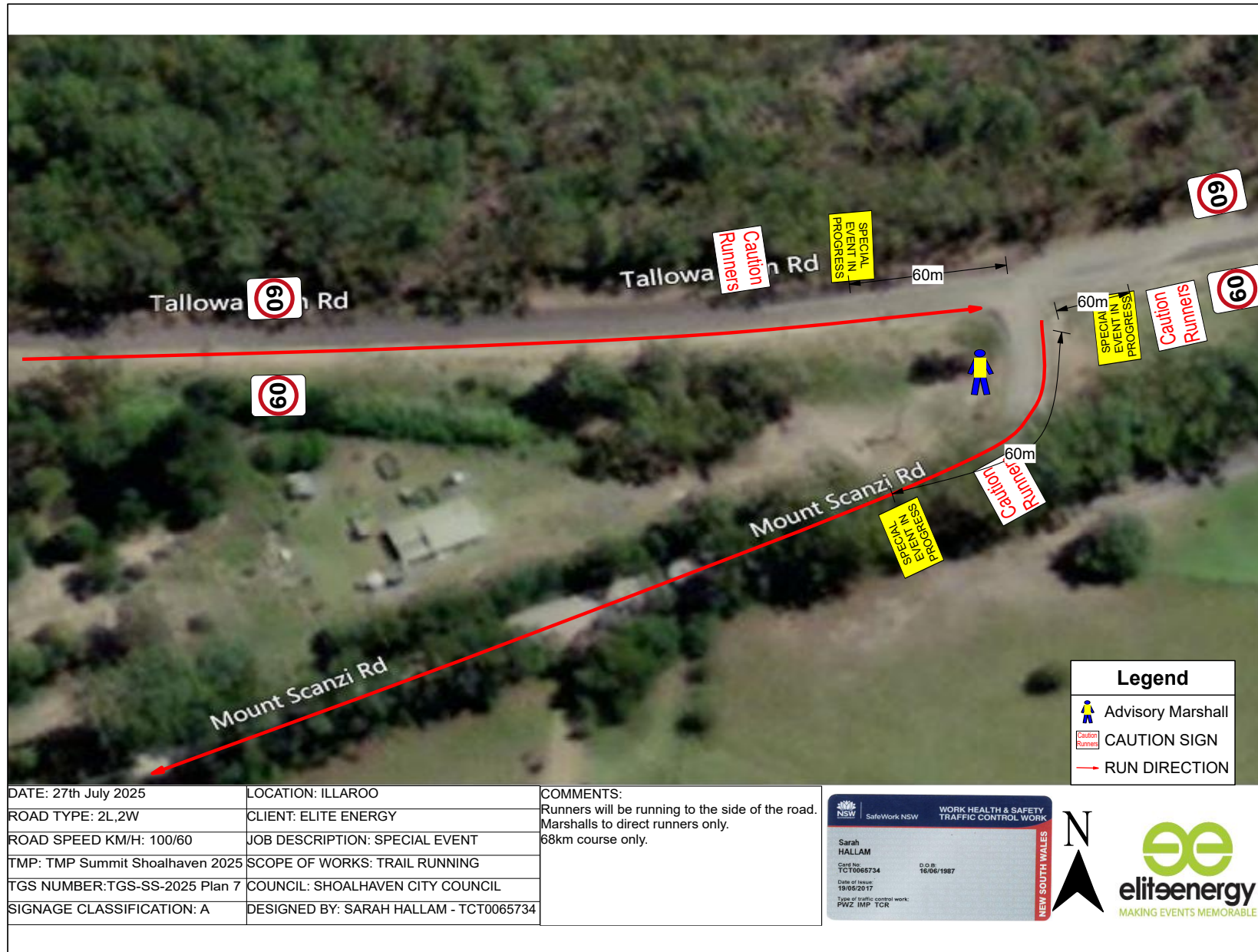




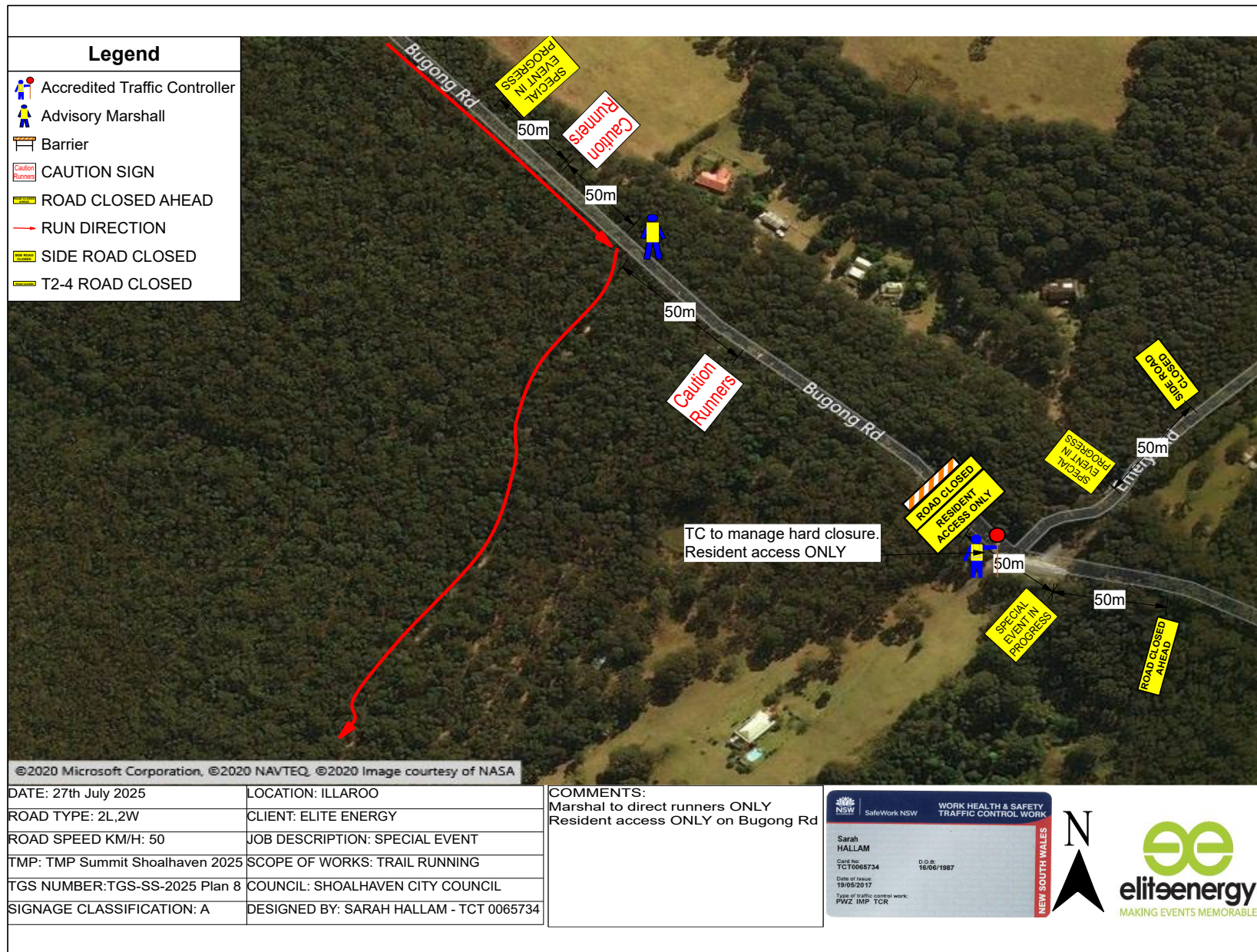
Legend	
	Advisory Marshall
	CAUTION SIGN
	RUN DIRECTION
	SPECIAL EVENT IN PROGRESS

DATE: 27th July 2025	LOCATION: ILLAROO	COMMENTS: Runners will be running to the side of the road. Marshalls to direct runners only.
ROAD TYPE: 2L,2W	CLIENT: ELITE ENERGY	
ROAD SPEED KM/H: 100	JOB DESCRIPTION: SPECIAL EVENT	
TMP: TMP Summit Shoalhaven 2025	SCOPE OF WORKS: TRAIL RUNNING	
TGS NUMBER:TGS-SS-2025 Plan 6	COUNCIL: SHOALHAVEN CITY COUNCIL	
SIGNAGE CLASSIFICATION: A	DESIGNED BY: SARAH HALLAM - TCT0065734	







# **SUMMIT SHOALHAVEN**

**2025**

**SUNDAY 27<sup>TH</sup> JULY 2025**

## **TRAFFIC MANAGEMENT PLAN**

**TC25.22 - Attachment 2**

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PART 4 VMS Strategy

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TC25.22 - Attachment 2



## PART 1 Event Overview

### TMP Event Overview

<b>Event Name:</b>	Summit Shoalhaven
<b>Event Date:</b>	27 <sup>th</sup> July 2025
<b>Time:</b>	7.00am – 5.00pm
<b>Location:</b>	1390 Illaroo Rd, Illaroo
<b>Event Organiser:</b>	Elite Energy
<b>TMP Version:</b>	Version 2
<b>Revision Date:</b>	26/05/2025
<b>Document Author:</b>	Sarah Hallam

This Traffic Management Plan reviewed by:

<b>Shoalhaven City Council:</b>	/ /	
<b>NSW Police:</b>	/ /	
<b>Transport for NSW (if required – see below):</b>	/ /	

### Authority of the TMP

This Traffic Management Plan (TMP) when reviewed by the above relevant authorities becomes the prime document detailing the traffic and transport arrangements under which the Summit Shoalhaven will proceed.

Changes to the TMP require the approval of the above relevant authorities. All functional or single agency supporting plans (if any) are to recognise the primacy of this TMP and nothing contained in those plans may contravene any aspect of the TMP.

In the case of emergencies, or for the management of incidents, the NSW Police are not subject to the conditions of the TMP but will make every effort to inform the other stake holders of the nature of the incident and the Police response.

Transport for NSW (TfNSW) approval is required if the proposed event is to be held on or will impact upon a State Highway or Classified Road (see list below) or is within 100 metres of a Classified Road or any traffic signals. The applicant must also obtain a Road Occupancy Licence (ROL) from Transport for NSW (TfNSW) and must comply with all conditions of the ROL.

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#### Planning Contacts

<b>Organiser</b>	Kyle Anderson	<b>Position:</b>	Operations Manager
<b>Phone:</b>	02 4423 7775	<b>Fax:</b>	<b>Mobile:</b> 0466 302 658
<b>Address:</b>	15 Haigh Ave Nowra NSW 2541		
<b>E-mail:</b>	<a href="mailto:Ops1@eliteenergy.com.au">Ops1@eliteenergy.com.au</a>		

<b>Shoalhaven City Council</b>	Lisa Brown	<b>Position:</b>	Business & Events Coordinator
<b>Phone:</b>	02 4429 3541	<b>Fax:</b>	<b>Mobile:</b> 0499 723 480
<b>Address:</b>	Bridge Road Nowra NSW 2541		
<b>E-mail:</b>	<a href="mailto:Lisa.Brown@shoalhaven.nsw.gov.au">Lisa.Brown@shoalhaven.nsw.gov.au</a>		

<b>NSW Police</b>	Simon Pugh	<b>Position:</b>	SGT
<b>Phone:</b>	02 4421 9690	<b>Fax:</b>	<b>Mobile:</b> 0403 682 937
<b>Address:</b>	88 Plunkett Street Nowra NSW 2541		
<b>E-mail:</b>	<a href="mailto:pugh2sim@police.nsw.gov.au">pugh2sim@police.nsw.gov.au</a>		

<b>Transport for NSW</b>	Ray Sawyer	<b>Position:</b>	Senior Transport Operations Planner
<b>Phone:</b>	02 4221 2467	<b>Fax:</b>	<b>Mobile:</b> 0447 210 083
<b>Address:</b>	Level 5, 90 Crown St, Wollongong NSW 2500		
<b>E-mail:</b>	<a href="mailto:Raymond.SAWYER@transport.nsw.gov.au">Raymond.SAWYER@transport.nsw.gov.au</a>		

<b>Other contacts</b>		<b>Position:</b>	
<b>Phone:</b>		<b>Fax:</b>	<b>Mobile:</b>
<b>Address:</b>			
<b>E-mail:</b>			

### Mission

This document – Traffic Management Plan (TMP) aims to provide a plan for vehicular traffic and pedestrian control measures to assist in delivering safe logistical support of Summit Shoalhaven event planned to take place from 1390 Illaroo Rd, Illaroo on Sunday 27<sup>th</sup> July 2025. The underlining objective is to minimise safety conflicts between vehicles and pedestrians and disruption to normal vehicular and pedestrian traffic on all approaches to Illaroo Rd.

The objectives of this TMP are:

- To provide a high-level description of the various traffic management elements needed to make the event a success.
- Ensure effective separation between event patrons and participants from vehicular traffic.
- To provide a framework for each agency to use to develop their own lower-level plans.
- To serve as the key document that is agreed to by all parties and is the final approval to conduct the event.
- Minimise impact on non-event community and emergency services.

### Situation Analysis

On Sunday 27<sup>th</sup> July 2025, the Summit Shoalhaven event will be held at 1390 Illaroo Rd, Illaroo that will require altered traffic arrangements.

The event will consist of 5 running distances: 54km, 36km, 21.1km and 11km.

All runs will start and finish 1390 Illaroo Rd, Illaroo.

Traffic Control measures included in this document are a result of consultation undertaken by Elite Energy, Shoalhaven City Council, NSW Police & TfNSW (if required).

### TRAFFIC ARRANGEMENTS

Traffic control measures include simple hard and soft road closures, use of traffic control devices (traffic signs) to warn motorists of the changes in traffic conditions. It is noted that per NSW Workplace Health & Safety (WHS) law the Event Organiser – Elite Energy and Landowners – Shoalhaven City Council, TfNSW (if required), bear individual and shared risks related to the safety of event patrons and motorists. Elite Energy is identified as being responsible for event related safety risks which are associated with non-transferable WHS statute-posed obligations and Common Law Duty of Care provisions. In this context, Elite Energy should continue to actively consult and take all reasonable measures to practically exercise their duty of care obligations.

### Risk Assessment

Part 8 of this document includes the completed risk assessment for the event.

**Execution****General Outline**

The event requires highly coordinated efforts from a number of agencies:

**Elite Energy**

- Co-ordinates the logistics for holding the event, Venue Management / Event Production / Stage Management / Marshalling / Programming
- Arranges advertising for road closure locations, times, other traffic disruptions / delays and alternative route information online, if required.
- Prepares the Traffic Management Plan
- Provides traffic information signposting as identified in the TMP and associated Traffic Guidance Scheme(s) (TGSs).
- Provides resources and traffic management infrastructure for traffic control and road closures as identified in the TMP.
- Monitors traffic on all roads approaching Illaroo Rd to minimise traffic congestion on the day.

**NSW Police**

- May provide resources in the case of emergencies, or for the management of incidents.

### Physical Survey of Route

#### Survey of Route

Item	Verified <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Action Taken
All one-way streets are as described	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Block access to Church on Sunday	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block access to local businesses	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block Ambulance access	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block fire station access	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block heavy vehicle access	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block hospital access	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block local resident access	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block Police vehicle access	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block Public facility (football oval, carpark etc)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Block public transport access	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Can route use alternatives such as bicycle tracks, paths, parks, bush tracks etc?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Construction – existing, proposed that may conflict	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Distance measured is correct	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Lane widths	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Local access	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Numbers of lanes are as described	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Restricted movements – banned turns, heavy/high vehicles	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Road signage – existing/temporary	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Route impeded by traffic calming devices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Signalised intersections (flashing yellow? Point duty?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Tidal flows	<input type="checkbox"/> Yes <input type="checkbox"/> No	N/A
Traffic generators – shopping centres, schools, churches, industrial area, hospitals	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Traffic signals are as described	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Turning lanes are as described	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

#### **Road Closures**

Part 2 (Traffic Arrangements) of this document provides details of proposed road closures during the event.

Maps showing road closures are in Part 3 (Maps) of this document.

#### **Contingency Plans**

This section of the Traffic Management Plan describes the contingency plans for the event. The contingency plan checklist identifies all possible issues/risks that may interfere with the event and the action to be taken to minimise the disturbance of the event.

**Contingency Plan checklist**

Issues/Risks	Applicable	Action Taken
Heavy Weather	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Lightening, hail, etc.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Poor Lighting	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Flood hazard on the route	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Flood hazard at the parking area	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Parking during Wet weather	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Bush fire hazard	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Accident on the route	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Breakdown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Absence of marshals and volunteers	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Absence of traffic signs crew	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Block public transport access	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Slow participants	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Delayed Event	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Cancellation of Event	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Security of participants	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Security of very important persons (VIP's)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
Dual purpose bridge	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan
COVID-19	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	See attached Contingency Plan



A Risk Management approach shall be an integral part of the planning for Summit Shoalhaven event. The risk, identification, assessment and control process is a legal obligation (as per the NSW Workplace Health and Safety Act and Regulation) and should be compliant with AS/NZS ISO 31000:2018. The event organiser is responsible for the management of risks arising from Summit Shoalhaven.

It shall be noted that Traffic Management Plan (TMP) and particularly Traffic Guidance Scheme (TGS) are seen as risk control measures, but alone they cannot substitute and AS/NZS ISO 31000:2018 – compliant and detailed event Risk Assessment.

#### **Barricade Locations and Road Closure Times**

See Separate Traffic Guidance Scheme Document

#### **Traffic Control**

- All traffic control including the replacement and removal of barricades and/or regulation of traffic is to be carried out in accordance with the requirements of the approved Traffic Control Plan and is to be undertaken by either police or Traffic Controllers appropriately trained in accordance with the requirements of AS1742.3 and giving consideration to the TfNSW's Traffic Control at Worksite Manual.
- Consistent with the requirements of the WH&S regulations; in determining the appropriate resourcing of the event including placement of traffic controllers in accordance with the approved Traffic Guidance Scheme, the event controller (or traffic control supervisor) must consider a traffic controllers age, experience and level of competence to complete any task assigned as well as ensure that the extent of information, instruction and training provided to all traffic control resources is appropriate to complete their tasks safely.

#### **Media**

14 days prior to the event, information about the events road closures will be available on all social media platforms and website relating to the event.

#### **On-road Event Infrastructure**

##### **Ambulances**

Emergency access lanes have been provided to allow emergency access to road closures areas.

##### **Medical**

There will be roaming medical personnel and static medics onsite for the duration of the event.

##### **Port-A-Loos**

There will be at least 3 port-a-loos and accessible toilets at the event site and 3 port-a-loos located on course.

#### **Cleaning/removal/disposal**

There will be wheelie bins and skips positioned at various locations at event central. During the event there will be staff servicing the area.

#### **Barricades**

Road closure barriers will be installed by Accredited Traffic Controllers.

#### **Public Transport Management**

N/A

#### **Volunteers and Event Marshals**

Volunteers and event marshals are given a verbal induction on arrival, provided with Hi-vis vests and contact of event staff and medical staff. Volunteers and event marshals are placed on the course by the staff member in charge with specific instructions on what their role involves in their position. Communications between volunteers and staff will be done throughout the day via mobile phone for breaks and any other issues.

#### **Event Signage**

Advanced notification and event signage per legislative requirements will be placed at key entry points to the affected area. A letterbox drop at all affected residents and businesses will be carried out minimum of 14 days before the event.

#### **Variable Message Signs**

N/A

#### **Access – Local Residents, Business, Emergency vehicles**

##### **Local Resident and Business Access**

All resident access will be maintained throughout the day.

##### **Emergency Vehicle Access**

The road closures allow for emergency vehicle access.  
NSW Ambulance, Police and Fire Brigade will be informed of changed conditions by Elite Energy.

#### **Parking**

Event parking will be on site at 1390 Illaroo Road, Illaroo.

#### **Other Considerations**

##### **Television**

Television crew may be present on the day but will have zero impact on the road.

**Major Hotels and Other Businesses**

N/A

**Attachments**

- EE contingency Plan
- Police Notice and Request for Services
- SWMS
- TGS
- Notice of intention to hold a Public Assembly

TC25.22 - Attachment 2

## PART 2 Traffic Arrangements

### SPECIAL EVENT TRAFFIC ARRANGEMENTS

#### ROAD CLOSURES

The following road closures and restrictions (emergency, official and resident vehicles exempt) are requested for Sunday 27<sup>th</sup> July 2025 for the run event:

Road Closed, Resident Access Only:

- **Bugong Rd** – Between Mount Scanzi Rd and Emerys Rd - 7:00am – 5pm
- **Illaroo Rd** – Between 1390 Illaroo Rd and Bundanon Rd - 7:00am – 5pm

Controlled Access

- **Hughes Road** – Between Bundanon Rd and Illaroo Fire Trail - 7:00am – 5pm

### PART 3 Maps

See links below to course maps:

54km: <https://ridewithgps.com/routes/44014037>

36km: <https://ridewithgps.com/routes/45772435>

21.1km: <https://ridewithgps.com/routes/45772508>

11km: <https://ridewithgps.com/routes/45772566>

PART 5 Schedule

			
<b>2025 SHOALHAVEN SUMMIT RUNNING FESTIVAL</b>			
<b>SUNDAY 27th July 2025</b>			
<b>Start</b>	<b>Finish</b>	<b>Event</b>	<b>Location</b>
<b>54km</b>			
6:00am	6:55am	Registration - 54km Trail Run	1390 Illaroo Rd, Illaroo
6:55am		Race Briefing - 54km Trail Run	1390 Illaroo Rd, Illaroo
7:00am	5:00pm	<b>RACE START- 54KM TRAIL RUN</b>	<b>Start Line - Illaroo Rd</b>
<b>36km</b>			
7:00am	8:25am	Registration - 36km Trail Run	1390 Illaroo Rd, Illaroo
8:25am		Race Briefing - 36km Trail Run	1390 Illaroo Rd, Illaroo
8:30am	3:00pm	<b>RACE START- 36KM TRAIL RUN</b>	<b>Start Line - Illaroo Rd</b>
<b>21.1km</b>			
8:30am	9:55am	Registration - 21.1km Trail Run	1390 Illaroo Rd, Illaroo
9:55am		Race Briefing - 21.1km Trail Run	1390 Illaroo Rd, Illaroo
10:00am	3:00pm	<b>RACE START- 21.1KM TRAIL RUN</b>	<b>Start Line - Illaroo Rd</b>
<b>11km</b>			
9:00am	10:55am	Registration - 11km Trail Run	1390 Illaroo Rd, Illaroo
10:55am		Race Briefing - 11km Trail Run	1390 Illaroo Rd, Illaroo
11:30am		<b>RACE START - 11KM TRAIL RUN</b>	<b>Start Line - Illaroo Rd</b>
<i>Age group podium medals can be collected from the <u>Registration Tent</u> within 60 minutes of your race finish - THERE WILL BE NO OFFICIAL PRESENTATION -</i>			

\*Subject to change

TC25.22 - Attachment 2

## PART 6 Contact List

Summit Shoalhaven				
NAME	ACTING FOR	PHONE	MOBILE	EMAIL
Kyle Anderson	Event Manger, Elite Energy	02 4423 7775	0466 302 658	<a href="mailto:ops1@eliteenergy.com.au">ops1@eliteenergy.com.au</a>
Mark Emerton	Race Director, Elite Energy	02 4423 7775	0413 765 248	<a href="mailto:emo@eliteenergy.com.au">emo@eliteenergy.com.au</a>
Sarah Hallam	Traffic Director, Elite Energy	02 4423 7775	0475 008 153	<a href="mailto:sarah@eliteenergy.com.au">sarah@eliteenergy.com.au</a>
Irene O'Brien	Community Liaison Officer, Elite Energy	02 4423 7775	0407 221 510	<a href="mailto:volunteer@eliteenergy.com.au">volunteer@eliteenergy.com.au</a>
Christie McIlvride	Marketing and Communications Manager, Elite Energy	02 4423 7775	0425 242 405	<a href="mailto:christie@eliteenergy.com.au">christie@eliteenergy.com.au</a>

## PART 7 Traffic Guidance Scheme

See attached TGS-SS-2024 v2



PART 8 Risk Assessment

See attached SWMS

TC25.22 - Attachment 2

## **TC25.23 Bus Zone & No Stopping Signage - Nooramunga Avenue - Kalinga Street - Cambewarra Village (PN 3848)**

**HPERM Ref:** D25/235244

**Convenor:** David Pieresko

**Attachments:** 1. D25/191675 – Signage Plan [↓](#)

### **Reason for Report:**

The reason for this report is to seek Shoalhaven Traffic Committee approval for the proposed Regulatory 'No Stopping' and 'Bus Zone' signage along Nooramunga Avenue and Kalinga Street, Cambewarra Village as per Plan No. D25/191675.

### **Recommendation**

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Regulatory 'No Stopping' and 'Bus Zone' signage along Nooramunga Avenue and Kalinga Street, Cambewarra Village as per Plan No. D25/191675.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

### **Background:**

Local bus companies have requested that Shoalhaven City Council investigate the safety of right turn bus movements at the intersection of Kalinga Street, Nooramunga Avenue and Goorاما Drive, Cambewarra Village. The implementation of a full time bus zone for their services is proposed, amending the existing 'Bus Zone' to full time. Additionally, the implementation of statutory parking signage is proposed to enable bus turning movements in this area.

### **Details of Submission:**

The proposed change to parking conditions include:

- Full time 'Bus Zone' - replacing the existing timed 'Bus Zone' at the intersection of Nooramunga Avenue and Kalinga Street.
- Full time statutory 'No Stopping' zone - relocating the existing timed 'No Stopping' zone at the intersection of Nooramunga Avenue and Kalinga Street.
- Full time statutory 'No Stopping' parking restrictions at the intersection Kalinga Street and Goorاما Drive

**Consultation:**

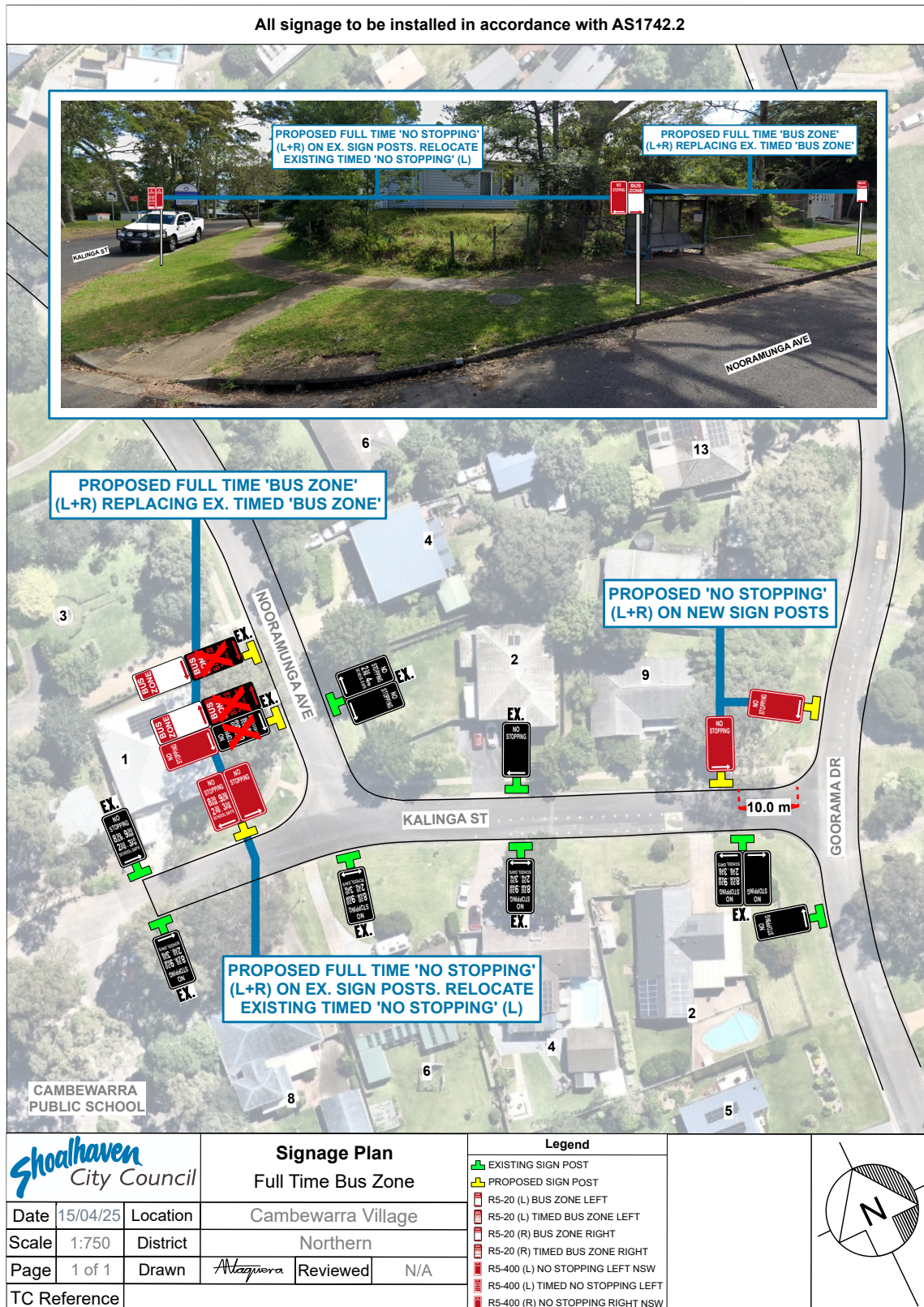
Consultation was undertaken with adjacent residents and the Cambewarra Residents Ratepayers Association and closed on 26 May 2025. Two submissions were received. The two submissions were in favour of the proposal; however, one requested an additional on-street disabled parking space be added to the proposal. Council investigated this request, and determined an on-street disabled parking space would not be warranted along this stretch of road at this time.

**Risk Implications:**

The proposal aims to improve parking conditions, clearly delineate parking restrictions, improve turning movements and create unimpeded roadways at the intersection within Cambewarra Village.

**Financial Implications:**

The linemarking and signage for this proposal would be funded by Transport for NSW's Block Grant Funding allocated to Council for new signage and linemarking.



## TC25.24 Christmas in July Event 2025 - Jacobs Drive - Sussex Inlet - (PN 3849)

**HPERM Ref:** D25/235671

**Convenor:** David Pieresko

**Attachments:** 1. D25/234467 - Traffic Management Plan (TMP) [↓](#)  
2. D25/234464 - Traffic Guidance Scheme (TGS) [↓](#)

### Reason for Report:

The reason for this report is to seek Shoalhaven Traffic Committee approval for the proposed road closure and detour for the Christmas in July (2025) event at Jacobs Drive, Sussex Inlet as per Traffic Management Plan No. **D25/234467** and Traffic Guidance Scheme **D25/234464**.

### Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed traffic management plan (TMP) and associated traffic guidance schemes (TGS) for the Christmas in July event (2025) as per Plan No. **D25/234467**, and **D25/234464**.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

### Background:

The Christmas in July Event (2025) is proposed to be held on Saturday 12 July 2025 between 4:00pm and 8:30pm at Jacobs Drive, Sussex Inlet and would require a road closure from the intersection of Nelson Road to the pedestrian crossing located approximately 100m to the east of it.

According to the Guide to Traffic and Transport Management for Special Events, this event is classified as a 'Class 2' event that will require altered traffic arrangements throughout the duration of its activities with local road traffic restrictions and closures. As such, the proposed Management Plan (TMP) and Traffic Guidance Schemes (TGS) are attached for the committees' consideration.

### Details of Submission:

#### 1. Road Closures

##### 12 July 2025

The following road closures and restrictions are requested for Saturday 12 July 2025 for the event:

- **Jacobs Drive** – Between Mount Nielsen Road and River Road - **4:00pm – 8:30pm**.

## 2. Event Infrastructure

**NSW Ambulance, Police and Fire Brigade:** Emergency vehicle entry and exit points will be provided and access will be maintained throughout the project. Priority will be given to emergency vehicles as per normal traffic management procedures.

**Barricades:** Proposed road closure barriers will be installed by accredited traffic controllers.

## 3. Transportation, Awareness of Event and Access

**Public Transport:** The event will not impact on public transport routes.

**Parking:** There is small road closure on Jacobs Drive of approximately 100 metres planned between 4:00pm-8.30pm with detour signs to the right and left directing traffic to Ellmoos Ave and River Road. Parking will be available in the Nielson Lane Carpark and Ellmoos Avenue Carpark. Additional parking will be provided at the Catholic Church, as well as behind Sussex Doctors for the evening event. A disability parking area is being provided in the area behind the Peace Park. Signage will be erected on the corner of Jacobs Drive and Nielson Avenue and Jacobs Drive and River Road indicating detours and highlighting parking options. Parking areas are set out in TMP D25/234467.

**Access/Awareness:** Businesses and nearby residents have been informed of the proposed festival. Information about parking and car and pedestrian traffic will be included in the Sussex Inletter two weeks prior to the Christmas in July event to increase awareness for the local community about the arrangements. A map designating parking areas will also be developed and will be available two weeks prior to the event. Existing driveways and access points will be maintained throughout the project. Pedestrian and cyclists' access will be maintained and managed during the project.

## Risk Implications:

1. **Parking Limitations and Potential Congestion:** The parking for the event is limited to the three designated areas and there may be overflow parking on nearby streets creating congestion and inconveniencing surrounding residents.
2. **Local Business and Resident Impact:** Access for local residents will be maintained for the duration of the event as per the Traffic Guidance Scheme (TGS) attached.
3. **Lane Widths:** To reduce safety concerns regarding unsafe lane widths, the TGS is to be implemented in accordance with *TS 05492 - Traffic control at work sites* 20.346 | *Issue No.6.1 28 February 2022 Transport for NSW* with and the subsequently listed considerations.
  - *Clause 4.3.2* on Lane Widths: The minimum width for lanes carrying traffic around, past or through a work site must be in accordance with Table 4-2.
  - Lane widths should also consider accommodating the turn paths of large vehicles expected to negotiate the work site as per *Clause 4.4.5* for Heavy Vehicles.
  - Where existing lane widths are narrower than those specified in the table above, the lane widths may be maintained. However, the TMP must document provisions for turning paths, sight distances and vulnerable road users.
  - Where fixed vertical obstructions such as fences or safety barriers are restricting the available shoulder width, consideration should be given to increasing lane widths to accommodate larger vehicles.

**Financial Implications** This event is to be funded by the event organiser (The Sussex Inlet District Chamber of Commerce) and there will be no financial implications to Council.





## TRAFFIC MANAGEMENT PLAN

### ROAD CLOSURE

&

### PARKING

#### LOCATION:

Jacobs Drive, Sussex Inlet  
NSW, 2540

DATE: Saturday 12<sup>th</sup> July

4pm – 8:30pm



## Christmas In July – TMP

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## Christmas In July – TMP

### 1. Summary

This document is to support the TGS's for use at Jacobs Drive, Sussex Inlet. It is designed to cover the following scenarios: Closure of road, Parking and vehicle movements in proposed festival area as approved by the local authority. Within the document the Traffic control measures are unique for the scope of the works and should not be directly applied to any other works within the precinct whether they appear rationally suitable or not. The overall aim is to ensure safety to patrons, pedestrians and any drivers, subsequently closing the cul-de-sac to vehicles during the festival, we have proposed multiple traffic scenarios ensure continual flow of traffic throughout the project.

### 2. Scope

This plan addresses traffic management for the proposed works only and the document has been prepared following consultation and assessments from the respective stakeholders listed in section 13 of this document. The document includes the provision for the safe movement of vehicles around the work site, the protection of patrons from passing traffic, the design, the installation of temporary signs and safety barriers. Various traffic control devices/measures have been used whilst creating the relevant Traffic Guidance Scheme, this document should be read in conjunction with the following: Transport for NSW Traffic Control at Worksites Manual v6.1

### 3. Project Details

**Location:** Jacobs Drive, Sussex Inlet, NSW, 2540

**Hours of operation:**

**Further information:**

Should any further information be required, please contact:

Sandra Gray

Phone: 0439395661

Email: sussexinletchamberofcommerce@gmail.com

### 4. Distribution

Relevant section of the TMP will be distributed to various agencies throughout the consultation period in the form of PDF to assist with both version & document control. The final version of the document will be distributed in Full and Part to the relevant agencies in electronic format once the relevant approvals have been obtained from the required authorities.



## Christmas In July – TMP

### 5. Objectives

The core objectives of this Traffic Management Plan are to:

- Ensure the safety of Patrons, contractors, the public, pedestrians, cyclists and traffic
- Keep traffic delays to a minimum
- Maintain satisfactory property access where required
- When required, obtain approvals and licenses such as Road Occupancy, Direction to Restrict (DTR for Speed Limit Sign Authorisation) and Traffic Signals
- Minimise disturbance to the environment
- Design temporary roadways and detours in accordance with Transport for NSW Road Design Guide
- Meet the requirements of the Transport for NSW Traffic Control at Worksites Manual 6.1.

### 6. Management of the TMP

Site Specific has warranted that it will provide the Traffic Guidance Scheme only at this time.

As per Council and Transport for NSW guidelines, all workers must be competent, experienced, and qualified to carry out the Services.

### 7. Implementation

Traffic Management implementation for site will be in accordance with the Transport for NSW Traffic Control at Work Sites Manual 6.1 and adjusted to suit site conditions. The implementation of these plans at this present time will be the responsibility of Site Specific and shall be carried out by duly accredited persons who holds a current Safe Work NSW Traffic Management Implement Card. Site Specific shall provide the equipment required for implementation of these TGS's.

### 8. Planning Strategies

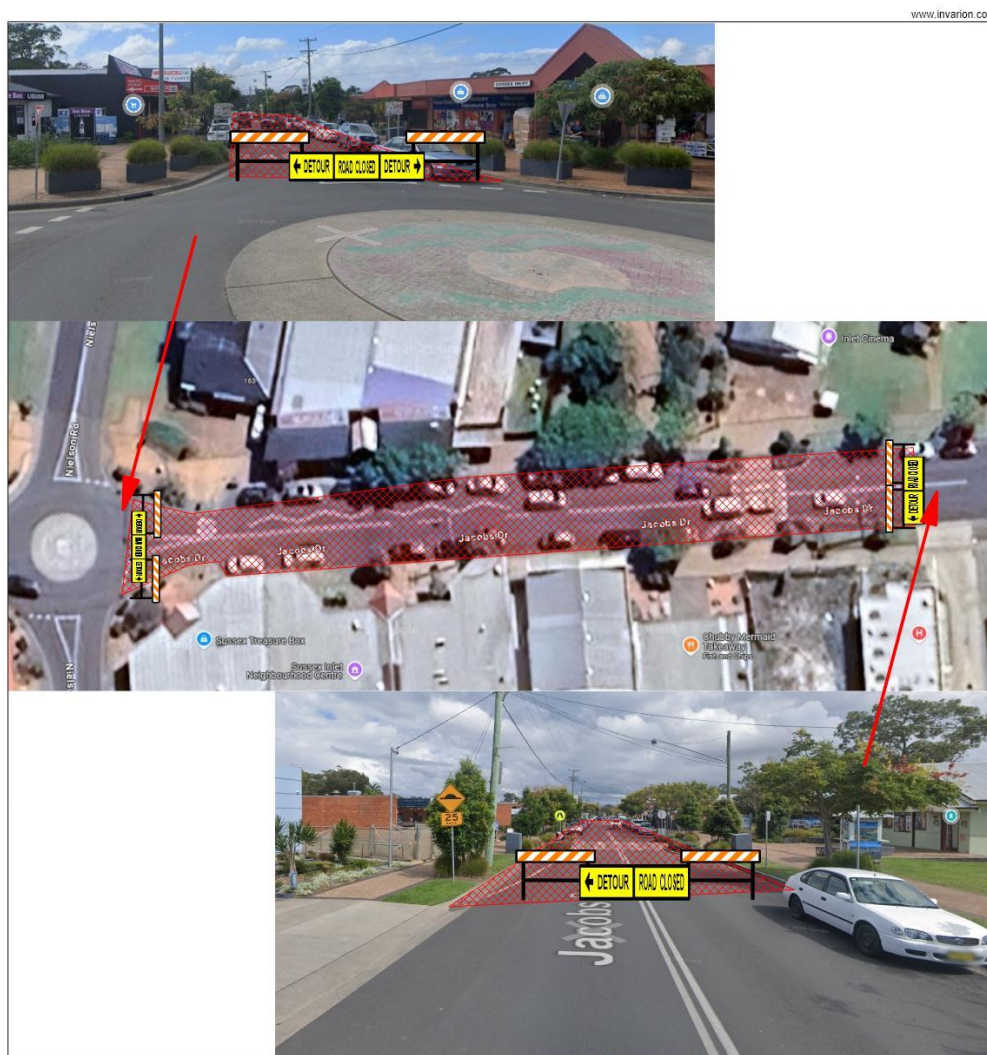
Following preparation of the final draft plans, assessment and approval is required by the following:

1. Shoalhaven Council
2. NSW Police - LAC

### 9. Works Details

The event is planned to take place as per council approval, these dates will be as per the relevant Council Application lodged with this document. Control of access will be done by signage and traffic bollards/cones.

## 10. Site Image



## 11. Existing Bus Stop

No Existing Bus stop will be affected by the project.

## 12. Pedestrian Management

Pedestrian access will be always maintained where possible, Patrons on site will be monitoring and managing pedestrian movements as required.

The placement of warning signs to advise pedestrians and manage their safety when walking will be in place and managed by workers who hold a SafeWork Implementation Ticket.

Site Specific  
COMMERCIAL IN CONFIDENCE  
VERSION: 1  
LAST UPDATED: 26/05/2025

Prepared by: Paul Riddell  
PWZTMP No: TCT0057378  
Reviewed by: Sandra Gray



## Christmas In July – TMP

### 13. Traffic Guidance Scheme (TGS)

During the works Traffic safety will be managed by the implementation of a specifically tailored TGS that has been designed to meet with site-specific operations. This plan has been prepared to safely manage traffic around the works area.

At its core the prepared TGS's implements various short-term road closures to enable a safe area of works for all. Pedestrian access will not be inhibited, depending on location of works they may be directed around the works zone

### 14. Consultation & Contacts List

NAME	ORGANISATION
Paul Riddell	Site Specific Traffic Management & Planning

### 15. Traffic Guidance Scheme Number

TGS NO:	VER	DESCRIPTION
TGS001- Christmas In July	1	Road closure / Detour

### 16. Endorsement of TMP

Shoalhaven City Council	Date:
Sign: _____ Name: _____	
TMP Consultant – Site Specific Traffic Management & Planning	Date: 26/05/25
Sign: _____ Name: PAUL RIDDELL	

### 17. Project Impact

**Residents/Surrounding Property Owners:** Existing driveways and access points will be maintained throughout the project.

**Pedestrians & Cyclists:** Pedestrian and cyclists' access will be maintained and managed during the project.

**Emergency Services:** Access will be maintained throughout the project. Priority is given to emergency vehicles as per normal traffic management procedure.

**Local Traffic:** Access will be maintained along access routes. Patrons to monitor local traffic and manage as required.

**Impact on Community & Businesses:** Businesses have been informed of the purposed festival.

**Parking:** Overflow parking with signage directing vehicles will be erected in various locations to ease congestion on Jacobs Drive.



## Christmas In July – TMP

### 18. Traffic Guidance Scheme (TGS)

During the works Traffic safety will be managed by the implementation of a specifically tailored TGS that has been designed to meet with site-specific operations. This plan has been prepared to safely manage traffic around the works area.

At its core the prepared TGS's implements various short-term road closures to enable a safe area of works for all. Pedestrian access will not be inhibited, depending on location of works they may be directed around the works zone



TC25.24 - Attachment 1








19. Parking & Detour Path



Site Specific  
COMMERCIAL IN CONFIDENCE  
VERSION: 1  
LAST UPDATED: 26/05/2025

Prepared by: Paul Riddell  
PWZTMP No: TCT0057378  
Reviewed by: Sandra Gray



<p><b>Client:</b> Christmas In July      <b>Date:</b></p> <p><b>Location:</b> Jacobs Drive, Sussex Inlet</p> <p><b>Scope:</b> Road Closure / Detour</p>			
		<p><b>Pedestrian Signs &amp; Devices Installed as required</b></p> 	
<p><b>TGS001-Christmas In July</b></p> <p><b>TRAFFIC MANAGEMENT &amp; PLANNING</b></p> <p>0421 717 269</p>		<p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>*Local constraints may not allow signage and devices to be placed in accordance with this TGS. Signs and devices are to be positioned in accordance with the tolerances shown in Section 7.10.3 of the TCAWS Version 6.1 2022.</li> <li>*This TGS is suitable for short term works.</li> <li>*This is a site specific designed TGS.</li> <li>*Workers on foot must maintain 1.5M from live traffic unless a risk assessment has been conducted.</li> <li>*Ensure all approval requirements have been met prior to setup.</li> <li>*Cover all conflicting signage where required.</li> <li>*This site MUST comply with the TCAWS Version 6.1 2022 and AS 1742.3 (MUTCD) 2019</li> <li>*B Size signage must be used for all permanent sites &amp; 85km+ roads</li> </ul>	
<p><b>LEGEND</b></p> <p>BARRIER BOARD= </p> <p>CLOSED ROAD= </p>		<p>PREPARED BY: Paul Riddell CERT NO: TCT0057378</p> <p>REVIEWED BY: Jacob Sentance CERT NO: TCT1012840</p> <p>Date Drawn - 26/5/25</p>	

## TC25.25 Regulatory ATLM Linemarking & Curve Signage - Woodstock Road - Woodburn Road - Woodburn (PN 3850)

**HPERM Ref:** D25/236468

**Convenor:** David Pieresko

**Attachments:** 1. D25/203745 – Signage & Linemarking Plan [↓](#)

### Reason for Report:

The reason for this report is to seek Shoalhaven Traffic Committee approval for the proposed Regulatory Audio Tactile Linemarking (ATLM) and curve warning and advisory speed signage along Woodstock and Woodburn Road, Woodburn as per Plan No. D25/203745.

### Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Regulatory Audio Tactile Linemarking (ATLM) and curve warning and advisory speed signage along Woodstock and Woodburn Road, Woodburn as per Plan No. D25/203745.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

### Background:

As part of the Australian Government's Black Spot Program, Shoalhaven City Council has advanced the design for the road safety improvements along Woodstock and Woodburn Road. The scope of this work includes the upgrade of regulatory and warning signage, as well as the installation of ATLM pavement linemarking to align with current Austroads and Transport for NSW standards.

### Details of Submission:

The following improvements are proposed:

- Multiple 'Curve' (L/R) signs with corresponding 'Advisory Speed' signs and Curve Alignment Marker signs
- Two-Way barrier line (BL2) white with audio tactile line marking (ATLM) – approx. 1750 metres (Centre line)
- Edge Line (EL1) white with audio tactile line marking (ATLM) – approx. 3500 metres (Both edge lines)

### Consultation:

Consultation was undertaken with adjacent residents and the Milton 2538 community consultative body and closed on 1 June 2025. Two submissions were received. The two submissions were in favour of the proposal; however, one response requested the linemarking and signage be included for the whole of Woodstock Road. As this is not part of the present scope of the funding, Council will separately consider any requests for further specific improvements along Woodstock Road.

The other response requested tree trimming along Woodstock Road, at the intersection of Mimosa Park Road to improve intersection sight distance when turning into Mimosa Park Road. This feedback has been noted and will be investigated by Council for maintenance.

**Risk Implications:**

The proposal aims to improve road conditions and increase safety for all users by implementing comprehensive safety measures (road resurfacing, signage, and linemarking).

**Financial Implications:**

The linemarking and signage for this proposal would be funded by the Australian Government's Black Spot Program.

