

# Special Shoalhaven Traffic Committee

**Meeting Date:** Tuesday, 27 May, 2025  
**Time:** E-mail meeting

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## Agenda

1. Apologies
2. Business Arising from Previous Minutes
3. Reports of the Convenor
  - TC25.19 Sussex Inlet - Viking Festival (2025) - Jacobs Drive (PN 3846).....2
4. General Business

**Note:** The next meeting will be held on Tuesday 10 June 2025.

## TC25.19     **Sussex Inlet - Viking Festival (2025) - Jacobs Drive (PN 3846)**

**HPERM Ref:**     D25/217017

**Convenor:**     David Pieresko

**Attachments:**    1. Traffic Management Plan (TMP) [↓](#)  
                         2. Traffic Guidance Scheme (TGS) [↓](#)  
                         3. Parking Strategy [↓](#)

### **Reasons for Report:**

The reason for this report is to seek Shoalhaven Traffic Committee approval for the proposed Viking Festival (7 June 2025) at Sussex Inlet as per Traffic Management Plan (TMP) and Traffic Guidance Scheme (TGS) No. D25/217057 and D25/214229.

### **Recommendation**

That

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed Viking Festival (7 June 2025) at Sussex Inlet as per Traffic Management Plan (TMP) and Traffic Guidance Scheme (TGS) No. D25/217057 and D25/214229.
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411.

### **Background**

The Viking Festival 2025 is proposed to take place on **7 June 2025**. The event is a festival held on Ellmoos Reserve, Sussex Inlet. According to the Guide to Traffic and Transport Management for Special Events, this event is classified as a '**Class 2**' event that will require altered traffic arrangements throughout the duration of its activities with multiple local road traffic restrictions and closures.

This festival has been running for the last 5 years and is expected to attract over **3000** entrants, predominantly from the Shoalhaven and Illawarra community. As such, the proposed Traffic Management Plan (TMP) and Traffic Guidance Schemes (TGS) are attached for the committees' consideration.

### **Details of Submission**

#### **1. Road Closure**

**Jacobs Drive** (cul-de-sac) will be detoured at **8:30am** until **5:00pm** into the entry of the **Sussex Inlet RSL Car Park** and then re-routed back to Jacobs Drive at the exit of the car park – refer TGS attached

#### **2. Event Infrastructure**

**NSW Ambulance, Police and Fire Brigade:** The road closure will allow for emergency vehicle access. NSW Ambulance, Police and Fire Brigade will be informed of changed conditions by Event organisers. A copy of the TMP will be provided for their information and they are invited to contact the event organisers at any time.

**Medical:** A first aid marquee for the festival will be set up directly in front of the RSL on the grass area with easy access for any emergency service vehicles.

**Cleaning/Disposal:** It is not envisaged that the event will cause additional pressure on street garbage bins.

**Barricades:** Traffic Management to be installed by Accredited Traffic Controllers.

### **3. Transportation, Awareness of Event and Access**

**Public Transport:** The impacts to public transport are expected to be minimal during the festival.

**Parking:** Adequate parking is available on local streets and in nearby the public car parks, refer to **Attachment 3: Parking Strategy** for more information.

**Access/Awareness:** Access to the cul-de-sac will only be restricted during the physical running of the event. All local residents and businesses will be notified of the event and altered traffic conditions by a letterbox drop directly to their place of residence or business.

## **Risk Implications**

### **1. Parking Limitations and Potential Congestion**

The event is proposed to take place over the first weekend in June. With the higher vehicle and pedestrian demand and combination of event patrons, there is the potential for traffic flow issues, parking constraints and delays throughout Sussex Inlet.

### **2. Local Business and Resident Impact**

Large events can impact local businesses and residents in various ways. Road closures and increased traffic may make it challenging for customers to reach businesses, and residents may experience noise disturbances, limited access to their properties, or inconvenience due to traffic restrictions.

## **Financial Implications:**

This event is funded by the event organiser (Sussex Inlet Chamber of Commerce) and there will be no financial implications to Council.



## Viking Festival 2025 - Traffic Management Plan (TMP)

### Background information for Road Closure Request :

The Chamber Of Commerce are conducting the Viking Festival in Sussex for the 5<sup>th</sup> year on **Saturday 7 June 2025** from **9:30am** to **7:30pm**

For 2025 we have made a decision to request a closure of the **last 30 metres of Jacobs Drive** to increase the safety for Festival pedestrian traffic walking along the council pathway from the south to the north side of Ellmoos Reserve during the Festival. Each year over **3000** ticket holders attend the festival which is spread across the north and south sides of the Ellmoos Reserve. The road closure will ensure that ticket holders can safely walk from one side of the Festival to the other without any risk of being hit by cars driving to the end of Jacobs Drive and doing a u-turn.



**Jacobs Drive** is not a through road and we plan to implement the following strategies as part of the small road closure requested for the Viking Festival.

1. Traffic flow for **20 stall holders** will occur at the entrance to the northern side of the Ellmoos reserve in front of Sussex Marine between 6.30-8.30am on Saturday 7<sup>th</sup> June. At 8.30am all stall holder access will be restricted. See red line across Jacobs Drive
2. At **8.30 am** bollards and bunting will be moved across the road where the red line is on the diagram above and a large marque will be moved into place across Jacobs Drive to restrict traffic and removed at **5:00pm** to provide exit options for the stall holders from the northern entrance of the Ellmoos reserve. This marque will be used as the information tent for the festival. See marque marked in blue

Our partners Shoalhaven Tourism Visitors Services will set up a small marque facing the Inlet on the Footpath to the left of the Info tent providing tourism information

3. Signs will be erected on the footpath either side of the road and attached to the bollards indicating that access to the RSL driveway marked with yellow arrow is only for stall holder access ( marked in red x )

4. Further back towards the main entrance into the RSL a detour sign will be erected at 8.30am indicating that vehicle traffic is detoured through the main entrance of the RSL except for stall holders. Cars moving through the RSL can exit into Gordon Street or utilise any empty parking spaces in the RSL carpark. Pedestrian traffic will flow as per normal for ticket holders using the footpaths on either side of the road to the end of Jacobs Drive

5. On the corner of River Road and Jacobs Drive a sign will be erected to alert cars that a detour is in place except for access to shops, Swordfish Brewery, RSL and stall holder access and some disability and small amount of general parking at the RSL.

6. The Festival Logistics team will monitor the detour and the access by stallholders from the footpath and will wear high vis vests and will report any issues to the Logistics Coordinator Peter Van Ovost.

7. A first aid marque for the festival will be set up directly in front of the RSL on the grass area with easy access for any emergency service vehicles.

8. Festival Parking is managed by diverting cars to the range of parking options in Sussex Inlet through signs and the use of courtesy buses that bring ticket holders to the festival. This parking strategy ensures that festival ticket holders can easily walk to the Festival and cars are diverted to parking places through strategic signs and regular courtesy buses taking ticket holders to and from the festival.

**See Attachment 1 Festival Parking Map** which indicates the management of the parking strategies for the Viking Festival.

**Risk Management:**

**See attached our festival risk management strategy** which indicates the well thought out strategies to minimise any traffic risks

**Contact:**

**Sussex Inlet Chamber of Commerce (Traffic Management)**

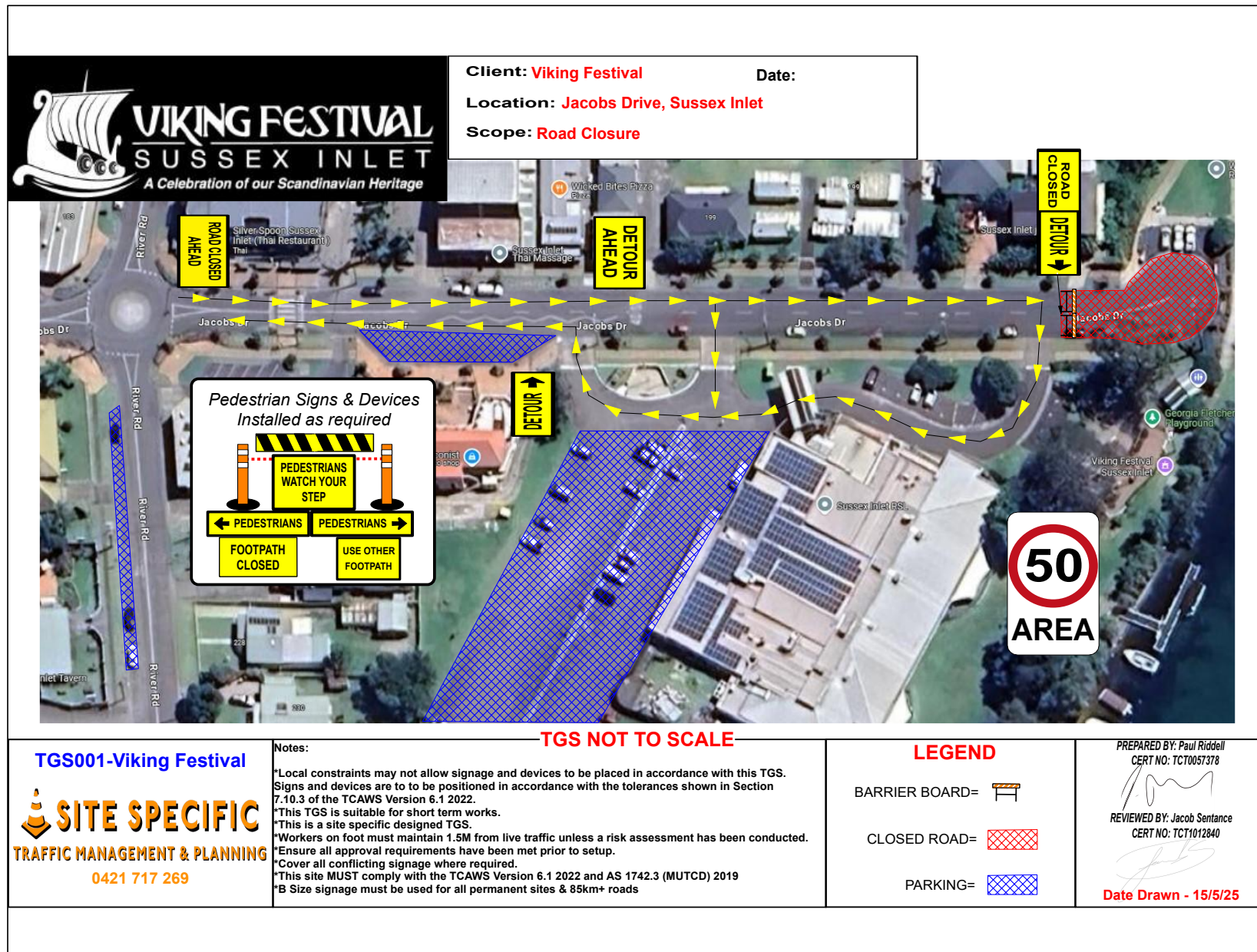
**Sandra Gray- President**

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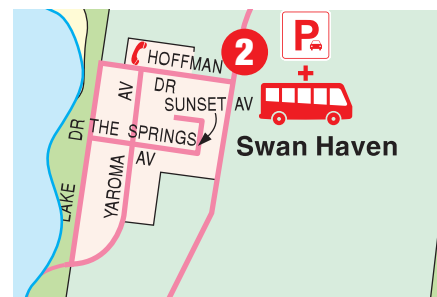
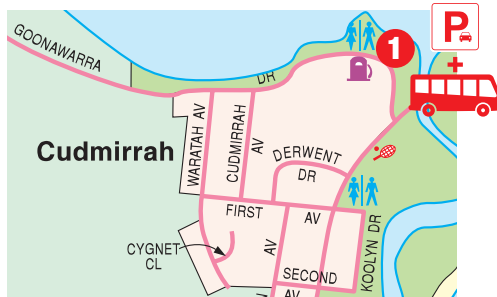
Email: [sussexinletchamberofcommerce@gmail.com](mailto:sussexinletchamberofcommerce@gmail.com)

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## Viking Festival FREE Parking Information

### Option 1: Disability Parking

There are 30 designated disability parking areas in Gordon Street next to the reserve and the Viking Festival South Entry gate. Disability drop off can also occur at the end of Jacobs Drive.

### Option 2: Park and Use Courtesy Bus

#### Bus Route 1 Cudmirrah and South Sussex

Pick up every 30mins from 9am to 1pm starting at bus pick up No. 1

Buses will then leave RSL from 3pm, last bus 7:30pm from Gordon Street festival entrance

- 1 Reserve opposite Cuddy Cafe
- 2 Swanhaven turn off - pick up at corner
- 3 Thompson Street Sporting Complex - pick up in front of hall
- 4 Bowling Club Car Park - pick up in front of Bowling Club
- 5 Lions Park Car Park - pick up near the amenities
- 6 Pelican Shores Café and Marina - pick up from car park
- 7 Chris Creek Reserve opposite Mounties
- 8 Drop off and Entry via Gordon Street festival entrance

#### Bus Route 2 Badgee and Sussex

Pick up every 30 mins from 9am to 1pm starting at Bus pick up No. 9

Buses will then leave RSL every 30 mins from 3pm, last bus from RSL at 7:30pm

- 9 Parking along Sussex Inlet Rd, opposite service station
- 10 Finkernagel and Sandpiper Way - pick up both sides of oval
- 11 Catholic Church / Banksia Street / Nielson Rd - pick up outside RSL Sub Branch
- 12 Badgee Car Park near bridge
- 13 Drop off RSL entrance and entry via Jacobs Drive entrance

### Option 3. Park and Walk to Festival

- 14 Ellmoos Ave Public Car Park behind shops
- 15 Ellmoos Ave Street Parking
- 16 Parking on Thora Street
- 17 River Rd Street Parking
- 18 Chris Creek Public Car Park
- 19 Jacobs Drive Street Parking
- 20 RSL Car Park
- 21 Nielson Rd Boat Ramp Car Park

**Enter at Closest Gate: South Entrance** - Gordon Street, **Main Entrance** - Jacobs Drive in front of RSL, **North Entrance** - Ellmoos Reserve, Nielson Rd Jetty end.

**DON'T FORGET TO BRING YOUR TICKET SO YOU CAN GET  
YOUR FESTIVAL WRIST BAND AT THE GATE**