

MINUTES OF THE ORDINARY MEETING

Meeting Date: Tuesday, 23 September 2025
Location: Council Chambers, City Administrative Building, Bridge Road, Nowra
Time: 5.30pm

The following members were present:

Mayor Patricia White - Chairperson
Clr Selena Clancy
Clr Denise Kemp
Clr Luciano Casmiri
Clr Karlee Dunn
Clr Jason Cox
Clr Peter Wilkins
Clr Bob Proudfoot
Clr Jemma Tribe – Left at 8:03pm
Clr Matthew Norris
Clr Gillian Boyd

Others Present:

Mr Brian Barrett – Acting CEO
Ms Katie Buckman – Director City Performance
Mr Gordon Clark – Acting Director City Development
Mr Kevin Norwood – Acting Director City Services
Mr Andrew McVey – Director Shoalhaven Water
Mr Mathew Badcock – Chief Financial Officer
Mr Matthew Rose – Acting Section Manager – Strategic Planning
Mr David Lindsay – Manager – Waste Services
Mr Michael Berzins – Manager – Works & Services
Mr Gary George – Manager Building & Property Services
Mr Joe O'Connor – Strategic Property Manager
Ms Caitlin Lewis – Manager – Media & Communications
Ms Sara McMahon – Manager – Business Assurance & Risk
Ms Peta Fuller – Governance Officer
Mr Benjamin Fischer – Governance Officer (Minute Taker)

A statement was played advising those present that the proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice.

The meeting was opened by an Acknowledgement of Country by the Chairperson, followed with a Moment of Silence & Reflection and the playing of the Australian National Anthem.

Apologies / Leave of Absence

An apology was received from Clr Krikstolaitis for this meeting.

RESOLVED (Clr Norris / Clr Casmiri) MIN25.473

That the request from Clr Killian for a leave of absence from 19 September 2025 to 19 October 2025, be granted.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

Confirmation of the Minutes

RESOLVED (Clr Cox / Clr Kemp) MIN25.474

That the Minutes of the Ordinary Meeting held on Tuesday 09 September 2025 be confirmed.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

Declaration of Interests

Mayor White made a Significant Pecuniary Interest declaration on Item CL25.318 - Clyde River Flood Study and Floodplain Risk Management Study and Plan for the reason that a family member resides and works on a property on the Clyde River. Mayor White will leave the room and will not take part in discussion and vote.

Clr Casmiri made a Less than Significant Non-Pecuniary Interest declaration on Item CL25.308 - Proposed Road Closure - Illfracombe Avenue (Banksia Street), Vincentia for the reason that the Clr lives on Elizabeth Drive, Vincentia. Clr Casmiri will remain in the room and take part in discussion and voting on the matter.

Presentation of Petitions

Clr Tribe presented a petitions containing 238 in relation to item CL25.308 - Proposed Road Closure - Illfracombe Avenue (Banksia Street), Vincentia, which states:

Council resolved in 2024, that the Banksia St public reserve should be closed and sold for residential development without any community input—failing to ask if the road should be closed, if the land should be rezoned for sale, or if it should remain in public hands, as it has for over 70 years. The decision wrongly assumed this land no longer serves a community purpose. Losing this reserve would strip our neighbourhood fan irreplaceable public open space and erase an integral part of what makes Vincentia special.

We, the undersigned, are calling on the Shoalhaven City Council Mayor and Councillors to:

- 1. Reverse the decision to close and sell the Banksia Street Reserve.*
- 2. Keep the land as public road reserve – so it remains available for current and future community use.*

Clr Tribe presented an electronic petition containing 138 in relation to item CL25.308 - Proposed Road Closure - Illfracombe Avenue (Banksia Street), Vincentia, which states:

Council resolved in 2024, that the Banksia Street Reserve should be closed and sold for residential

development without any community input—failing to ask if the road should be closed, if the land should be rezoned for sale, or if it should remain in public hands, as it has for over 70 years. The decision wrongly assumed this land no longer serves a community purpose.

Despite vocal opposition from locals who want the Bar preserved for public use, Council appears to be dismissing community concerns as irrelevant under the narrow legal framework of a public road closure. Locals see the move as a pre-determined, profit-driven decision that undermines community interests, and we are calling for the decision to be reversed.

Our petition calls on the Shoalhaven City Council Mayor and Councillors to:

1. Reverse the decision to close and sell the Banksia Street Reserve.
2. Keep the land as public road reserve – so it remains available for current and future community use.

Clr Boyd presented a petition containing 671 signatures which states:

We, the undersigned, hereby respectfully request Shoalhaven City Council to URGENT REVIEW its DECISION to take the management of the Ulladulla Civic Centre off-site.

MAYORAL MINUTE

MM25.21 Mayoral Minute - Establishment of Cruise Terminal at Port Kembla

**HPERM Ref:
D25/404853**

Recommendation

That Council

1. Support Wollongong City Council’s proposal for a Cruise Terminal at Port Kembla.
2. Confirm Shoalhaven Council is a key stakeholder on the Cruise Wollongong Taskforce.
3. Provide a submission to the Cruising Industry Advisory Panel to highlight Port Kembla as the most suitable location for a new cruise terminal in NSW, and outline the significant regional economic benefits of establishing a cruise terminal.

RESOLVED (Mayor White / Clr Proudfoot)

MIN25.475

That Council

1. Support Wollongong City Council’s proposal for a Cruise Terminal at Port Kembla.
2. Confirm Shoalhaven Council is a key stakeholder on the Cruise Wollongong Taskforce.
3. Provide a submission to the Cruising Industry Advisory Panel to highlight Port Kembla as the most suitable location for a new cruise terminal in NSW, and outline the significant regional economic benefits of establishing a cruise terminal.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

DEPUTATIONS AND PRESENTATIONS

CL25.296 - Notice of Motion - Call in DA2024/1589 - 737 Woollamia Road, Woollamia - Lot 12 DP 9289

Mr Lee Carmichael addressed the Council on behalf of the owner of the land to speak FOR the recommendation

CL25.308 - Proposed Road Closure - Illfracombe Avenue (Banksia Street), Vincentia

Mr Stan Bevanda addressed the Council on behalf of Save Banksia Street Reserve Community Group to speak AGAINST the recommendation

CL25.313 - Financial & Practical Feasibility of increasing internal delivery of Traffic Control Services

Mr Travis Harpley addressed the Council to speak AGAINST the recommendation

CL25.319 - Development Control Plan Finalisation - Moss Vale Road North Urban Release Area

Mr Ed Karim addressed the Council on behalf of the Moss Vale Road North Landowners Group to speak FOR the recommendation

NOTICES OF MOTION / QUESTIONS ON NOTICE

CL25.296 Notice of Motion - Call in DA2024/1589 - 737 Woollamia Road, Woollamia - Lot 12 DP 9289

**HPERM Ref:
D25/408701**

Note: A deputation was received on this item.

Recommendation

That

1. Council call in the Development Application DA2024/1589 - 737 Woollamia Road, Woollamia (Lot 12 DP 9289) due to public interest.
2. Any further additional information the applicant provides to Council staff prior to the matter being reported back to Council be taken into consideration.

RESOLVED (Clr Casmiri / Clr Proudfoot)

MIN25.476

That

1. Council call in the Development Application DA2024/1589 - 737 Woollamia Road, Woollamia (Lot 12 DP 9289) due to public interest.
2. Any further additional information the applicant provides to Council staff prior to the matter being reported back to Council be taken into consideration.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.297 Notice of Motion - St Georges Basin Rugby League Football Club - Francis Ryan Reserve - Sanctuary Point - Drainage Works

**HPERM Ref:
D25/408603**

Recommendation

That Council staff proactively work with St Georges Basin Rugby League Football Club to enable much needed stormwater drainage work to be installed on the main playing field at Francis Ryan Reserve, Sanctuary Point. In particular, an acknowledgement of the sincere and considered approach of the highly qualified personnel of the local football club be recognised. Further, the timeframe for the execution of the works as per the community led application portal be an approval in no more than fourteen days.

RESOLVED (Clr Proudfoot / Clr Casmiri)

MIN25.477

That Council staff proactively work with St Georges Basin Rugby League Football Club to enable much needed stormwater drainage work to be installed on the main playing field at Francis Ryan Reserve, Sanctuary Point. In particular, an acknowledgement of the sincere and considered approach of the highly qualified personnel of the local football club be recognised. Further, the timeframe for the execution of the works as per the community led application portal be an approval in no more than fourteen days.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot and Clr Tribe

AGAINST: Clr Norris and Clr Boyd

CARRIED

CL25.298 Notice of Motion - 1 Wharf Road Shoalhaven Heads

**HPERM Ref:
D25/410059**

Recommendation

That Council provide a full detailed report and cost analysis outcome over the Land and Environment court hearing into Lot 2, DP701597 - 1 Wharf Road, Shoalhaven Heads. The cost analysis should include an audit of council staff hours over the more than 2 and half years of this disputed DA, alongside court costs.

RESOLVED (Clr Wilkins / Clr Clancy)

MIN25.478

That Council provide a full detailed report and cost analysis outcome over the Land and Environment court hearing into Lot 2, DP701597 - 1 Wharf Road, Shoalhaven Heads. The cost analysis should include an audit of council staff hours over the more than 2 and half years of this disputed DA, alongside court costs.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

Note: The Mayor asked Clr Wilkins to assume the Chair for the call over of the business paper. The Mayor left the chambers, the time being 6:39pm, and Clr Wilkins assumed the Chair.

CALL OVER OF THE BUSINESS PAPER

Call Over of Business Paper - En block

RESOLVED (Clr Dunn / Clr Norris)

MIN25.479

That the following items from the reports be resolved en block:

- CL25.299 - Declaration of Countback Election - Ward 3 - Councillor Debbie Killian
- CL25.307 - Ongoing Register of Pecuniary Interest Returns - August 2025
- CL25.318 - Clyde River Flood Study and Floodplain Risk Management Study and Plan
- CL25.320 - Refund Application - Development Application Fees Paid - 170 Riversdale Road, Illaroo (Bundanon Trust)
- CL25.322 - Easement Acquisition - Part Lot 7 DP 1158088, 31 John Purcell Way, Nowra
- CL25.324 - Tenders - Sewer Construction Packages – South Nowra, Nowra and Worrigee

Note – the items will be marked with an asterisk (*) in these Minutes.

FOR: Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

Note: The Mayor returned to the chambers, the time being 6:43pm, and assumed the Chair.

REPORTS

Items marked with an * were resolved 'en block'.

CL25.299 Declaration of Countback Election - Ward 3 - Councillor Debbie Killian

HPERM Ref:
D25/394508

RESOLVED* (Clr Dunn / Clr Norris)

MIN25.480

That the report of the Chief Executive Officer regarding the Declaration of the Election, on 15 September 2025 and the election of Councillor Debbie Killian be received for information.

FOR: Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.300 Election of Deputy Mayor and Assistant Deputy Mayor

HPERM Ref:
D25/394546

Recommendation

That Council:

1. Elect a Deputy Mayor for a period of office of twelve (12) months (to 30 September 2026).
2. Consider the election of an Assistant Deputy Mayor for a period of office of twelve (12) months (to 30 September 2026).
3. Conduct elections for these roles (by show of hands) for the resolved period.

4. Allocate an amount of \$10,000 from the annual Mayoral Additional Fee to be paid to the Deputy Mayor for the resolved period, in accordance with section 249(5) of the *Local Government Act 1993*.

RESOLVED (Mayor White / Clr Cox)

MIN25.481

That Council:

1. Elect a Deputy Mayor for a period of office of twelve (12) months (to 30 September 2026).
2. Consider the election of an Assistant Deputy Mayor for a period of office of twelve (12) months (to 30 September 2026).
3. Conduct elections for these roles by ordinary ballot for the resolved period.
4. Allocate an amount of \$10,000 from the annual Mayoral Additional Fee to be paid to the Deputy Mayor for the resolved period, in accordance with section 249(5) of the *Local Government Act 1993*.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

Ms Katie Buckman - Director City Performance as the Returning Officer informed the meeting that there were 2 nominations which had been received for the position of Deputy Mayor, the nominations being for Clr Norris and Clr Wilkins.

Ms Buckman called for further nominations. No further nominations were received.

Ms Buckman conducted an ordinary ballot and declared Clr Wilkins the Deputy Mayor until September 2026 on the count of 7 votes.

Ms Buckman as the Returning Officer informed the meeting that there were 2 nominations that had been received for the position of Assistant Deputy Mayor, the nominations being for Clr Norris and Clr Clancy.

Ms Buckman called for further nominations. No further nominations were received.

Ms Buckman conducted an ordinary ballot and declared Clr Clancy the Assistant Deputy Mayor until September 2026 on the count of 8 votes.

CL25.301 Determination of Date & Time of Council Meetings and Briefings

**HPERM Ref:
D25/392022**

Recommendation

That Council:

1. Commencing on 1 October 2025, adopt a schedule for one (1) Ordinary Council Meeting per month held on the fourth Tuesday subject to the following:
 - a. Meetings not being held on public holidays or during the following periods:
 - i. Christmas / New Year break – 22 December 2025 to 16 January 2026
 - ii. Easter break – 03 to 06 April 2026
 - iii. Mid-year Council Recess – July 2026 NSW school holidays – 06 to 17 July 2026.
2. Determine the start time for Council meetings to be generally at 5.30pm.
3. Commencing in October 2025, holds a live-streamed Public Forum on the day of each Meeting at which the Council will hear presentations and deputations from the community - the start time to be generally at 4.30pm. The application process for deputations will reflect the details

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outlined in the report and Council's current Code of Meeting Practice administrative arrangements including application and approval processes.

4. Reaffirm the authorisations to the Chief Executive Officer as set out in the report.
5. Receive a further report with respect to the 2025 Model Code of Meeting Practice and the required and optional changes to meeting practice which it outlines.

RESOLVED (Clr Norris / Clr Proudfoot)

MIN25.482

That Council:

1. Continue with its current arrangements regarding Ordinary Council Meetings and Councillor Briefings until the adoption of a new Code of Meeting Practice in December 2025, as follows:
 - a. Two (2) Ordinary Council Meetings per month held on a Tuesday, on the following dates:
 - i. 14 October 2025
 - ii. 28 October 2025
 - iii. 11 November 2025
 - iv. 25 November 2025
 - v. 9 December 2025
 - vi. 16 December 2025
 - b. Determine the start time for Council meetings to be generally at 5.30pm.
 - c. Determine the start time for Councillor Briefings to be generally at 5.00pm.
 - d. Reaffirm its current practice to hold deputations as part of the proceedings of the Ordinary Meetings.
 - e. Reaffirm the authorisations to the Chief Executive Officer as set out in the report.
2. Receive a further report with respect to the 2025 Model Code of Meeting Practice and the required and optional changes to meeting practice which it outlines.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Clr Dunn and Clr Cox

CARRIED

CL25.302 Ordinary Meeting - Order of Business

HPERM Ref:
D25/396711

Recommendation

That Council:

1. Adopt the Order of Business for the Ordinary Meetings as follows:
 - a. Acknowledgement of Country
 - b. Moment of Silence and Reflection
 - c. Australian National Anthem
 - d. Apologies/Leave of Absence
 - e. Confirmation of Audio-Visual Attendance
 - f. Confirmation of Minutes
 - g. Declarations of Interest

- h. Presentation of Petitions
- i. Mayoral Minutes
- j. Notices of Motion and Questions on Notice
- k. Call Over of the Business Paper
- l. A Committee of the Whole (if necessary)
- m. Report of Committees
- n. Report of the Shoalhaven Local Transport Forum (if required)
- o. Officers Reports
- p. Addendum Reports
- q. Confidential Reports

*If any items of business require attendance of specialist staff (e.g., Legal, Insurance, Property) then Council will generally consider those items following the Notices of Motion and Questions on Notice.

RESOLVED (Clr Tribe / Clr Norris)

MIN25.483

That Council:

1. Adopt the Order of Business for the Ordinary Meetings as follows:
 - a. Acknowledgement of Country
 - b. Moment of Silence and Reflection
 - c. Australian National Anthem
 - d. Apologies/Leave of Absence
 - e. Confirmation of Audio-Visual Attendance
 - f. Confirmation of Minutes
 - g. Declarations of Interest
 - h. Presentation of Petitions
 - i. Mayoral Minutes
 - j. Deputations and Presentations
 - k. Notices of Motion and Questions on Notice
 - l. Call Over of the Business Paper
 - m. A Committee of the Whole (if necessary)
 - n. Report of Committees
 - o. Report of the Shoalhaven Local Transport Forum (if required)
 - p. Officers Reports
 - q. Addendum Reports
 - r. Confidential Reports

*If any items of business require attendance of specialist staff (e.g., Legal, Insurance, Property) then Council will generally consider those items following the Notices of Motion and Questions on Notice.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.303 Community Consultation and Committee System 2025 - 2026

**HPERM Ref:
D25/399118**

Recommendation

That Council:

1. Continue the operation of the following Committees, Boards & Reference Groups pursuant to Section 355 – Local Government Act and pursuant to Section 377 with purpose, delegation and sitting fee (if applicable), membership and quorum as outlined in Attachment 1 to the report:
 - a. Audit, Risk and Improvement Committee (39763E)
 - b. Aboriginal Advisory Committee (1209E)
 - c. Affordable Housing Advisory Taskforce (77566E)
 - d. Financial Review Panel (74866E)
 - e. Inclusion and Access Advisory Committee (1228E)
 - f. Natural Area Volunteers Group (42643E)
 - g. Rural Fire Service Strategic Planning Committee (1227E)
 - h. Shoalhaven City Mayor’s Relief Fund (3926E)
 - i. Shoalhaven Heads Estuary Taskforce (45866E)
 - j. Shoalhaven Motor Sports Working Group (69319E)
 - k. Youth Advisory Committee (1506E)
2. Appoint Councillor and staff membership of each Committee (in part 1 above) as highlighted in the report and outlined in Attachment 1.
3. Consider a separate report provided in this agenda with respect to:
 - a. Land Use Planning and Development Committee
 - b. Strategic Planning Working Party
 - c. Northern Coastal Management Program Advisory Committee (64354E)
 - d. Northern Floodplain Risk Management Committee (59950E)
 - e. Central Coastal Management Program Advisory Committee (64355E)
 - f. Central Floodplain Risk Management Committee (59951E)
 - g. Southern Coastal Management Program Advisory Committee (64356E)
 - h. Southern Floodplain Risk Management Committee (59950E)
4. Not proceed with the following committees and thank any remaining members for their service:
 - a. The Conjola Memorial Working Group - (64310E)
 - b. Arts Advisory Committee (Previously Shoalhaven Arts Board) (2123E)
 - c. Homelessness Advisory Committee (55584E)
 - d. Nowra CBD Revitalisation Strategy Committee (50242E)
 - e. Shoalhaven Economic Growth Advocacy Group (SEGA) (70630E)
 - f. Shoalhaven Sports Board (1223E)

5. Reaffirm that any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.

RESOLVED (Mayor White / Clr Dunn)

MIN25.484

That Council:

1. Continue the operation of the following Committees, Boards & Reference Groups pursuant to Section 355 – Local Government Act and pursuant to Section 377 with purpose, delegation and sitting fee (if applicable), membership and quorum as outlined in Attachment 1 to the report:
 - a. Audit, Risk and Improvement Committee (39763E)
 - b. Aboriginal Advisory Committee (1209E)
 - c. Affordable Housing Advisory Taskforce (77566E)
 - d. Financial Review Panel (74866E)
 - e. Inclusion and Access Advisory Committee (1228E)
 - f. Natural Area Volunteers Group (42643E)
 - g. Rural Fire Service Strategic Planning Committee (1227E)
 - h. Shoalhaven City Mayor's Relief Fund (3926E)
 - i. Shoalhaven Heads Estuary Taskforce (45866E)
 - j. Shoalhaven Motor Sports Working Group (69319E)
 - k. Youth Advisory Committee (1506E)
2. Appoint Councillor and staff membership of each Committee (in part 1 above) as highlighted in the report and outlined in Attachment 1.
3. Consider a separate report provided in this agenda with respect to:
 - a. Land Use Planning and Development Committee
 - b. Strategic Planning Working Party
 - c. Northern Coastal Management Program Advisory Committee (64354E)
 - d. Northern Floodplain Risk Management Committee (59950E)
 - e. Central Coastal Management Program Advisory Committee (64355E)
 - f. Central Floodplain Risk Management Committee (59951E)
 - g. Southern Coastal Management Program Advisory Committee (64356E)
 - h. Southern Floodplain Risk Management Committee (59950E)
4. Not proceed with the following committees and thank any remaining members for their service:
 - a. The Conjola Memorial Working Group - (64310E)
 - b. Arts Advisory Committee (Previously Shoalhaven Arts Board) (2123E)
 - c. Homelessness Advisory Committee (55584E)
 - d. Nowra CBD Revitalisation Strategy Committee (50242E)
 - e. Shoalhaven Economic Growth Advocacy Group (SEGA) (70630E)
 - f. Shoalhaven Sports Board (1223E)

5. In consultation with Committee members, develop options and recommendations for consideration of Council, that enable the following committees to effectively fulfill their purpose as outlined in Attachment 1:
 - a. Aboriginal Advisory Committee
 - b. Inclusion and Access Advisory Committee
 - c. Youth Advisory Committee
6. Reaffirm that any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.325 Audit, Risk and Improvement Committee

RESOLVED (Mayor White / Clr Dunn)

MIN25.485

That Council continue the operation of the Audit, Risk and Improvement Committee for the period to September 2026 as outlined below.

Meetings per year – Minimum of 4 & others as required.	Quorum: Majority of independent voting members.
Commencement time – 4pm	Terms of Reference: D25/280752 (39763E) Amended 17 June 2025
Objective	
The objective of Council's ARIC is to provide independent advice to Council by monitoring, reviewing and providing feedback about the Council's governance processes, compliance, risk management and control frameworks, external accountability obligations and overall performance.	
Authority	
Council authorises the committee, for the purposes of exercising its responsibilities, to:	
<ol style="list-style-type: none"> 1. access any information it needs from the Council 2. use any Council resources it needs 3. have direct and unrestricted access to the Chief Executive Officer and senior management of the Council 4. seek the Chief Executive Officer's permission to meet with any other Council staff member or contractor 5. discuss any matters with the external auditor or other external parties 6. request the attendance of any employee at committee meetings 7. receive information from Councillors in accordance with clause 7.3 of Council's Code of Conduct and 8. with the approval of the Chief Executive Officer and/or the Mayor, obtain external legal or other professional advice in line with councils' procurement policies. Details of any costs incurred shall be included in the ARIC annual report to Council. 	

Chairperson - Independent Member appointed by Committee
2025-2026 Councillor / Staff Membership (one Councillor & one alternate) Clr Boyd – non voting Clr Clancy (Alternate) – non voting Mayor Clr White (observer)
Independent Community Representatives 3 Independent community representatives
Sitting Fee for Community Members \$16,213 per annum for the chairperson and \$1,621 per meeting for other independent members. A travel per kilometre allowance based on the Councillor rates is also paid.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.326 Aboriginal Advisory Committee

RESOLVED (Mayor White / Clr Dunn)

MIN25.486

That Council continue the operation of the Aboriginal Advisory Committee for the period to September 2026 as outlined below.

<u>Meetings per year</u> – Four (4) & others as required Commencement time – 4pm	Quorum – Five (5) local Aboriginal community members Terms of Reference: POL23/35 (1209E) Amended: 17 July 2023
<p>Purpose</p> <p>The purpose of the Aboriginal Advisory Committee, hereby known as the Committee, is to provide cultural advice to Council on its Strategies and Plans.</p> <p>The Committee will also seek to gain Council’s support in achieving the objectives for the current Statement of Commitment 2010 (SoC), the Shoalhaven City Council (SCC) Community Strategic Plan 2027 (SCCSP) and endorsement of the Uluru Statement of the Heart June 2020.</p>	
<p>Role of the Committee</p> <p>The role of the Committee is to:</p> <ul style="list-style-type: none"> • Advise SCC on matters relating to Aboriginal communities in the LGA. • Promote and increase knowledge and understanding of Aboriginal society, history and culture throughout SCC and in the Community. • Advocate and support Council’s plan to promote inclusive and accessible services and facilities for Aboriginal people. • Provide advice towards and monitor the implementation of relevant Council plans and strategies with respect to the needs, issues and interests of Aboriginal people and communities. • To support and work with Aboriginal and other organisations committed to increasing respect for Aboriginal culture and history, past and present. • Foster and safeguard a spirit of mutual trust and respect which allows the Aboriginal Advisory Committee (AAC) and SCC to work together in their commitment towards well-informed decision-making processes that are culturally respectful. • Support the recognition and preservation of past and present local cultural heritage and its place in future Council planning and strategies. 	

- Offers a reciprocal platform for the communication of information from Aboriginal community voices and others that identify local needs for services, facilities and activities.
- Work together with Council to develop and promote appropriate commemorations and celebrations of Aboriginal culture including, but not limited to Sorry Day and NAIDOC Week.
- Provide relevant information to other Committees of Council when needed or requested.

Delegation – NIL

Chairperson & Co-Chairperson – Appointed by Committee

2025-2026 Councillor / Staff Membership

All Councillors
CEO or Nominee

Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.

Community / Organisational Representatives

Up to thirteen (13) local Aboriginal community representatives including Elders, Youth (including 2 Youth, aged 18 – 25 years, members).
Nowra LALC
Jerrinja LALC
Ulladulla LALC

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.327 Affordable Housing Action Taskforce

RESOLVED (Mayor White / Clr Dunn)

MIN25.487

That Council continue the operation of the Affordable Housing Action Taskforce for the period to September 2026 as outlined below.

<p><u>Meetings per year</u> – Four (4) & others as required Commencement time – 4pm</p>	<p>Quorum – Seven (7) provided that a minimum of one (1) Councillor, two (2) community representatives, and two (2) voting agency representatives are in attendance</p>
	<p>Terms of Reference: POL25/83 (77566E) Amended: 29 July 2025</p>

Purpose

The purpose of the Affordable Housing Action Taskforce (the Taskforce) is to support Shoalhaven City Council's implementation of its Affordable Housing Strategy 2024. Council recognises the benefits of working with others to implement its Strategy. The Taskforce will lead work to execute the actions set in the Strategy by leveraging the knowledge, skills, and connections of its members in the planning and delivery of affordable housing (for rent or purchase) and related industries.

The purpose of the Taskforce aligns with Council's:

- Community Strategic Plan, supporting Key Priority 1.1 Support inclusive, safe, and

connected communities.

- Local Strategic Planning Statement, supporting Planning Priority 1 Providing homes to meet all needs and lifestyles.

Role of the Committee

The role of the Committee is to:

- Provide Council with advice on the implementation of the Strategy, guided by its members skills, expertise, and experience.
- Use network, government, and industry connections to inform and drive the implementation of actions set in the Strategy.
- Utilise networks and connections to promote the Taskforces awareness raising, education, and advocacy campaigns.
- Advise on the development, review and implementation of the Strategy.
- Monitoring and evaluation of the effectiveness of the Strategy.

Delegation

The Taskforce may make recommendations to Council on all matters within the role outlined above. These recommendations may be submitted via the minutes of each meeting to Council for consideration. This does not include substantial issues and recommendations (possibly including expenditure) which will be reported to Council by a separate report prepared by Manager – Strategic Planning. The Committee does not have the power to incur expenditure (directly or indirectly), or the power to bind Council.

Chairperson– Councillor Appointed by Council

2025-2026 Councillor / Staff Membership

Mayor Clr White - Chairperson

Clr Casmiri

Clr Tribe

Clr Dunn

All other Councillors (non voting)

CEO or nominee (non voting)

Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.

Community / Organisational Representatives

Voting members

Indigenous representative

Youth representative (18-25 years)

Five (5) Community representatives with an interest in supporting Council's implementation of the Strategy, with desired representation from North, Central, and South of Shoalhaven Local Government Area.

Five (5) representatives of relevant Government Agencies, Community Housing Providers, Service Providers, and the Development Industry.

One (1) representative from a community organisation in the crisis and emergency accommodation sector to be selected at each meeting.

Non-Voting Members

Additional representatives of relevant Government Agencies, Community Organisations, Community Housing Providers, Service Providers, and the development industry.

State and Federal Members

Relevant Shoalhaven City Council staff required to support or inform the Taskforce's

considerations, for example representatives of Strategic Planning, Development Assessment, Strategic Property, and Community Connections.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.328 Financial Review Panel

RESOLVED (Mayor White / Clr Dunn) MIN25.488

That Council continue the operation of the Financial Review Panel for the period to September 2026 as outlined below.

<p><u>Meetings per year</u> – Four (4) & others as required Commence time – usually 3.00pm</p>	<p>Quorum – Seven (7) provided that a minimum of one (1) Councillor with voting rights and three (3) community representatives are present</p> <p>Terms of Reference: POL24/145 (74866E) Amended: 28 October 2024</p>
<p>Purpose:</p> <p>The Committee provides advice to Council on financial matters regarding the following aspects of Council's operations:</p> <ul style="list-style-type: none"> a) financial management and reporting to facilitate sound decision making b) the financial sustainability of Council c) efficacy of long-term financial plans and strategies d) adequate financial information for Council to decide on service delivery to the community. e) collection of performance measurement data by the Council f) identification of specific financial concerns and matters g) consideration of advice and direction from the Audit Risk and Improvement Committee 	
<p>Objectives:</p> <p>The Committee has the following objectives:</p> <ul style="list-style-type: none"> a) Identify issues and drivers impacting Council's financial sustainability and stability b) Recommend financial performance measures and targets to improve long term financial sustainability c) Explore opportunities for cost savings, efficiencies and synergies d) Review the processes for annual budget preparation, quarterly reporting and development of the resourcing strategy e) Review the efficacy of Council's long term financial plans and strategies f) Review the business cases associated with major projects 	
<p>Delegation</p> <p>The Committee does not have delegations or the power to incur expenditure (directly or indirectly). The Committee may form working parties.</p> <p>For exercising its role, Council authorises the Committee to:</p> <ul style="list-style-type: none"> • Request any information it needs from Council via the finance portal • Have direct access to the Executive Management Team of the Council • Where authorised by the CEO, to meet with Council staff members or contractors • Discuss any financial matters with the ARIC or external oversight agencies • Request that the CEO engage external legal or other professional advice in line with Council's procurement policies 	

<p>Chairperson – Appointed by the Council</p> <p>2025-2026 Councillor / Staff Membership Mayor White - Chairperson Deputy Mayor Clr Cox Clr Tribe Clr Dunn CEO (or nominee) (non voting) Director City Performance (non voting) Chief Financial Officer (non voting)</p> <p>Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.</p> <p>Community/ Organisational Representatives Five (5) community members with demonstrated financial experience and acumen (each with voting rights).</p>

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.329 Inclusion and Access Advisory Committee

RESOLVED (Mayor White / Clr Dunn) MIN25.489

That Council continue the operation of the Inclusion and Access Advisory Committee for the period to September 2026 as outlined below.

<p><u>Meetings per year</u> – Four (4) <u>Commencement time</u> – 11.00 am</p>	<p>Quorum – Seven (one (1) Councillor with voting rights and six (6) community representatives are present. Terms of Reference: POL23/42 (1228E) Amended: 14 August 2023</p>
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Purpose:
 Guided by lived experience and expertise, provide advice and guidance to Shoalhaven City Council to promote an accessible, inclusive and welcoming community that respects independence and human dignity by:

- Ensuring that all residents can participate actively in all aspects of community and civic life and ensure that Council recognises and values the diversity of its community.
- Identifying and addressing barriers preventing people from participating in programs, services and facilities across the City.

And advocate for:

- Adherence to the principles of the Disability Discrimination Act 1992 and the NSW Disability Inclusion Act 2014 which will benefit the community.
- Inclusion in our community through recommendations to improve the built environment, changes in community attitudes and behaviours, and creating better systems and processes for meaningful participation of people of all abilities.

Strategic Plan Alignment
Disability Inclusion Action Plan (2022-26)
 Create positive attitudes and behaviours within community

<p>Create accessible and liveable communities Improve access to our systems and processes Support access to meaningful employment <u>Community Strategic Plan 2032</u> Resilient, Safe, Accessible and Inclusive Communities 1.1 - Support inclusive, safe and connected communities 1.2 - Preserve, support and develop cultural and creative vitality across our communities 1.3 - Support community wellbeing through fostering active and healthy communities</p> <p>Role To receive and disseminate information and updates to and from the community about regarding issues of accessibility and inclusion in the Shoalhaven. To provide and receive information to Council staff and Councillors regarding the reports and presentations made to the Committee.</p>
<p>Delegation – NIL</p>
<p>Chairperson – Appointed by Committee for each meeting</p>
<p>2025-2026 Councillor / Staff Membership 1 Nominated Councillor Clr Boyd Mayor White (Alternate) All other Councillors may attend as observers CEO or Nominee</p>
<p>Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.</p>
<p>Community / Organisational Representatives <u>A maximum of twelve (12) community members which includes:</u></p> <ul style="list-style-type: none"> • Five (5) community members who live with disability (with representation from across the Shoalhaven) • A maximum of five (5) family, friends and/or carers of people living with disability who have an interest in advocating for improved access and inclusion for all • An Aboriginal representative living with disability or their family, friends and/or carer of a person living with disability • A Youth representative (18 – 25 years) living with disability <p><u>A maximum of thirteen (13) non-voting Government and Non-Government Organisations which includes:</u></p> <ul style="list-style-type: none"> • Relevant Government Agencies ((e.g., DCJ, NSW Health, NDIA, Service NSW) • Service providers/community organisations that support a broad range of people with disabilities (e.g., Flagstaff, Autism NSW, First Peoples Disability Network Australia and Multicultural Disability Advocacy Association) • One representative for each of the Federal Member for Gilmore and the State Members for South Coast and Kiama

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

Minutes Confirmed Tuesday 14 October 2025 – Chairperson

CARRIED

CL25.330 Natural Area Volunteers Group

RESOLVED (Mayor White / Clr Dunn)

MIN25.490

That Council continue the operation of the Natural Area Volunteers Group for the period to September 2026 as outlined below.

<p><u>Meetings per year</u> – As required Commence time – 4.00pm</p>	<p>Quorum – Five (5) – One (1) Councillor acting as chair and four (4) community representatives Terms of Reference: POL23/67 (42643E) Amended: 27 November 2023</p>
<p>Purpose: The purpose of the Natural Area Volunteers Group is to act as an advisory and representative group on all matters relating to the future directions of the Bushcare Policy and program (refer MIN10.1461).</p>	
<p>Role: To meet the ‘Purpose’ above, the Group will advise Council on strategic matters pertaining to the Bushcare Program. This will include policies, procedures, resourcing, natural resources management, environmental restoration and preservation techniques and plans, and community and volunteer stakeholder engagement. Natural Area volunteer groups include those managed under Council’s Bushcare program that predominantly work on Community Land categorised as ‘Natural Area’ (<i>Local Government Act 1993</i>). These include Bushcare, Dunecare and similar groups.</p>	
<p>Delegation – Nil</p>	
<p>Chairperson – Appointed by the Council</p>	
<p>2025-2026 Councillor / Staff Membership Clr Killian – Chairperson (Subject to Acceptance) All available Councillors (observers) CEO (or nominee) (non voting)</p>	
<p>Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn’t apply when quorum specifies the quorum to require community member attendance.</p>	
<p>Community/ Organisational Representatives Up to ten (10) Natural Area volunteer representatives (e.g., Bushcare, Dunecare volunteers) South-east Local Land Services representative (optional) NSW Department of Planning and Environment representative (optional) Other relevant government agency representatives</p>	

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.331 Rural Fire Service Strategic Planning Committee

RESOLVED (Mayor White / Clr Dunn)

MIN25.491

That Council continue the operation of the Rural Fire Service Strategic Planning Committee for the period to September 2026 as outlined below.

Meetings per year – Two (2) – others as required Commencement time – 5.30 pm	Quorum – Five (5) Terms of Reference: Nil (1227E)
Objectives: To advise Council on issues of a strategic and policy nature relating to the operation of the Rural Fire Services having regard to the following: <ul style="list-style-type: none"> • That the core communication between brigades and Fire Control Officer on operational issues be raised through the Group Officers utilising the committee structure • All issues be raised through Fire Control so that statutory matters can be resolved immediately • Policy matters raised can be referred to the Ordinary Council Meeting through the CEO so that statutory matters can be resolved • That the Strategic Planning Committee be developed as the body advising Council on Rural Fire Service policy issues 	
Delegation – NIL	
Chairperson – Appointed by the Council	
2025-2026 Councillor / Staff Membership Clr Clancy - Chairperson Mayor White (Alternate) CEO or Nominee	
Community / Organisational Representatives RFS Executive Representative RFS Staff Representative Primary Representative RFSA (and alternate) Group 1 Area Representative (and alternate) Group 2 Area Representative (and alternate) Group 3 Area Representative (and alternate) Group 4 Area Representative (and alternate) Group 5 Area Representative (and alternate) Group 6 Support Brigades Representative (and alternate)) Operations Manager – Jervis Bay Territory Administration or nominee	

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.332 Shoalhaven City Mayor's Relief Fund

RESOLVED (Mayor White / Clr Dunn)

MIN25.492

That Council continue the operation of the Shoalhaven City Mayor's Relief Fund for the period to September 2026 as outlined below.

Meetings per year – One (1) & others as required No determined commencement time	Quorum – Three (3) Rules: POL16/190 (3296E)
Purpose: The fund has been established and maintained as a public fund for the relief of persons in Australia who are in necessitous circumstances and it is intended that the public be invited to contribute to the fund. A person will be in necessitous circumstances where his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest	

standard of living in the Australian community. Necessitous circumstances may result from a disaster caused by flood, fire, drought, tempest or other calamity.
Delegations: The management of the fund is vested in the Shoalhaven City Mayor's Relief Fund Committee. Rules have been adopted by Council.
Chairperson – Appointed by Council
2025-2026 Councillor/ Staff Membership Mayor White - Chairperson All Councillors CEO or nominee Director City Performance
Organisational Representatives Representative of Salt Care Shoalhaven Shoalhaven City Council Fire Control Officer or nominee Shoalhaven City Council State Emergency Services Coordinator or nominee

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.333 Shoalhaven Heads Estuary Taskforce

RESOLVED (Mayor White / Clr Dunn)

MIN25.493

That Council continue the operation of the Shoalhaven Heads Estuary Taskforce for the period to September 2026 as outlined below.

<u>Meetings per year</u> – Quarterly Commencement time – 4.00pm	Quorum – Five (5) – One (1) Councillor as Chair or acting Chair and Four (4) Community Members
	Terms of Reference: POL22/173 (45866E) Amended: 5 December 2022
Purpose The purpose of the Shoalhaven Heads Estuary Taskforce (SHET) is to act as an advisory and representative group on matters relating to the Shoalhaven River, it's estuary and entrance at Shoalhaven Heads.	
Role <ul style="list-style-type: none"> To receive and disseminate information and updates to and from the Shoalhaven Heads community about the management of the Shoalhaven Heads estuary. To provide and receive information to the Northern CMP Advisory Committee in the preparation of the Lower Shoalhaven River CMP. To provide and receive information to the Northern Floodplain Risk Management Committee in the development and preparation of the Lower Shoalhaven Flood Risk Management Study/Plan. When the Lower Shoalhaven River CMP is adopted by Council on behalf of the community, the SHET will be disestablished. 	
Delegation – NIL	
Chairperson – Councillor Appointed by the Council	
2025-2026 Councillor / Staff Membership	

<p>Clr Clancy - Chairperson All Councillors (observers)</p>
<p>Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.</p>
<p>Community / Organisational Representatives Member for Kiama or nominee Indigenous representative Youth representative Five (5) Community representatives Shoalhaven Heads Community Forum representative Greenwell Point Community representative Department of Planning and Environment (DPE) representatives Transport for NSW (TfNSW) representatives New South Wales State Emergency Services (NSW SES) representative Local Aboriginal Land Council representative Other relevant government agency representatives Other such persons as the Chairperson of SHET may deem necessary from time to time.</p>

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.334 Shoalhaven Motor Sports Working Group

RESOLVED (Mayor White / Clr Dunn) MIN25.494

That Council continue the operation of the Shoalhaven Motor Sports Working Group for the period to September 2026 as outlined below.

<p><u>Meetings per year</u> – Quarterly Commencement time – 5.00pm</p>	<p>Quorum – Four (4) – consisting of at least one Councillor and one Community Member Terms of Reference: POL25/59 (69319E) Amended: 10 June 2025</p>
<p>Role and Purpose</p> <ul style="list-style-type: none"> • Advocate for the development of a Motor Sports Complex (MSC) in the Shoalhaven • Seek to identify current and future potential sites for the establishment of a MSC in the Shoalhaven. • Upon identification of a potentially suitable site, advocate for funding for the establishment phase of this project from Federal and State Governments as part of their programs for rural and regional economic development. 	
<p>Delegation –</p> <ul style="list-style-type: none"> • Make recommendations to Council that facilitate the development of a MSC in Shoalhaven regarding <ul style="list-style-type: none"> ○ Ongoing project advocacy opportunities ○ Requests for any joint facilitation opportunities identified for the development of a MSC in Shoalhaven ○ Seeking approval to actively seek funding for the establishment phase of the project. • Provide feedback to staff and Council on matters regarding the development of a MSC in Shoalhaven. 	
<p>Chairperson – Councillor Appointed by the Council</p>	

<p>2025-2026 Councillor / Staff Membership Clr Casmiri - Chairperson All Councillors CEO or Nominee Director – City Development and/or Nominee</p>
<p>Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required, noting that this doesn't apply when quorum specifies the quorum to require community member attendance.</p>
<p>Community / Organisational Representatives Eight (8) Community representatives (including two (2) representatives Nowra & District Motorcycle Club) Member for South Coast or nominee Member for Kiama or nominee Member for Gilmore or nominee</p>

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.335 Youth Advisory Committee

RESOLVED (Mayor White / Clr Dunn)

MIN25.495

That Council continue the operation of the Youth Advisory Committee for the period to September 2026 as outlined below.

<p><u>Meetings per year</u> – Four (4) and others as required Commencement time – 10am or 2pm</p>	<p>Quorum – Six (6) Terms of Reference: POL23/14 (1506E) Amended: 27 March 2023</p>
<p>Purpose: The purpose of the committee is to represent the interests and views of young people to Council and the Community. The Committee will also seek to influence Council's support and intent in achieving their objectives for the current Shoalhaven City Council Community Strategic Plan 2032 (SCC CSP).</p>	
<p>Role:</p> <ul style="list-style-type: none"> • To represent the interests and views of young people to Council and the Community • To provide an opportunity for young people to discuss issues of concern to young people • To provide a mechanism for young people to make representations to organisations and various spheres of Government requesting appropriate action to improve facilities and services available to young people • To give young people experience in Local Government and community affairs • To create greater awareness and appreciation within the general community of the needs and talents of young people • To provide a mechanism for young people to address youth issues themselves 	
<p>Delegation: Nil</p>	
<p>Chairperson – Appointed by Committee for each meeting</p>	

<p>2025-2026 Councillor / Staff Membership All Councillors (as observers only)</p>
<p>Community / Organisational Representatives</p> <p>Voting Members:</p> <ul style="list-style-type: none"> • A maximum of eighteen (18) Secondary School Student Representatives • A maximum of five (5) Tertiary Education Student Representatives • A maximum of six (6) community youth representatives <p>Non-Voting Members</p> <ul style="list-style-type: none"> • Representatives from other relevant Government Agencies, Community Organisations and Service Providers, with preference for youth representatives • One representative for each of the Federal Member for Gilmore and the State Members for South Coast and Kiama, with preference for youth representatives • All available Councillors • Council's Chief Executive Officer (CEO) or nominee

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.304 Council Representatives on Other Committees or Organisations Outside of Council

**HPERM Ref:
D25/397008**

Recommendation

That Council:

1. Resolve the representative membership of Councillors and other delegates on other Committees or Organisations Outside of Council (excluding Southern Water Services Pty Ltd) for the period to September 2026.
2. Resolve to cease the operation of Southern Water Services Pty Ltd and commence the process to wind up the company.

RESOLVED (Mayor White / Clr Kemp)

MIN25.496

That Council:

1. Resolve the representative membership of Councillors and other delegates on other Committees or Organisations Outside of Council (excluding Southern Water Services Pty Ltd) for the period to September 2026.
2. Resolve to cease the operation of Southern Water Services Pty Ltd and commence the process to wind up the company.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.336 Australian Coastal Councils Association

RESOLVED (Mayor White / Clr Kemp)

MIN25.497

That Council appoint Clr Clancy as its representative on the Australian Coastal Councils Association for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr

Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.337 Cemeteries and Crematoria Association of NSW

RESOLVED (Mayor White / Clr Kemp)

MIN25.498

That Council appoint Manager – Bereavement Services as its representative on the Cemeteries and Crematoria Association of NSW for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.338 Food Organics and Garden Organics (FOGO) Implementation Advisory Panel

RESOLVED (Mayor White / Clr Kemp)

MIN25.499

That Council appoint Manager – Waste Services as its representative on the Food Organics and Garden Organics (FOGO) Implementation Advisory Panel for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.339 Illawarra Academy of Sports

RESOLVED (Mayor White / Clr Kemp)

MIN25.500

That Council appoint Southern Recreation Manager as its representative on the Illawarra Academy of Sports for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.340 Illawarra Shoalhaven Joint Organisation

RESOLVED (Mayor White / Clr Kemp)

MIN25.501

That Council appoint the Mayor, Deputy Mayor, Assistant Deputy Mayor and Clr Norris (alternate) as its representatives on the Illawarra Shoalhaven Joint Organisation for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.341 Illawarra Shoalhaven Regional Plan 2024 – Coordination and Monitoring Committee

RESOLVED (Mayor White / Clr Kemp) MIN25.502

That Council appoint the Manager – Strategic Planning as its representative on the Illawarra Shoalhaven Regional Plan 2024 - Coordination and Monitoring Committee for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.342 Illawarra Shoalhaven Urban Development Committee

RESOLVED (Mayor White / Clr Kemp) MIN25.503

That Council appoint the Manager – Strategic Planning as its representative on Illawarra Shoalhaven Urban Development Committee for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.343 Jervis Bay Marine Park Advisory Committee

RESOLVED (Mayor White / Clr Kemp) MIN25.504

That Council appoint Clr Krikstolaitis and Clr Norris (alternate) as its representatives on Jervis Bay Marine Park Advisory Committee for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.344 Nowra Riverfront Activation Taskforce (NRAT)

RESOLVED (Mayor White / Clr Kemp) MIN25.505

That Council appoint the Mayor, the Chief Executive Officer, Director City Development, Manager – Strategic Planning and two (2) Strategic Planners as its representatives on Nowra Riverfront Activation Taskforce (NRAT) for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.345 NSW Country Mayors Association

RESOLVED (Mayor White / Clr Kemp) MIN25.506

That Council appoint the Mayor, Deputy Mayor or Assistant Deputy Mayor (alternate) as its representatives on NSW Country Mayors Association for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.346 NSW Public Libraries Association

RESOLVED (Mayor White / Clr Kemp)

MIN25.507

That Council appoint Clr Boyd as its representative on the NSW Public Libraries Association for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.347 Rural Fire Service Shoalhaven District Liaison Committee

RESOLVED (Mayor White / Clr Kemp)

MIN25.508

That Council appoint Clr Clancy and Mayor White as its representatives on the Rural Fire Service Shoalhaven District Liaison Committee for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.348 Shoalhaven Bush Fire Management Committee

RESOLVED (Mayor White / Clr Kemp)

MIN25.509

That Council appoint Clr Clancy and Mayor White as its representatives on the Shoalhaven Bush Fire Management Committee for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.349 Shoalhaven Local Transport Forum

RESOLVED (Mayor White / Clr Kemp)

MIN25.510

That Council appoint Mayor White and Clr Norris as its representative on the Shoalhaven Local Transport Forum for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.350 South Coast Co-operative Library Services

RESOLVED (Mayor White / Clr Kemp)

MIN25.511

That Council appoint Clr Boyd as its representative on the South Coast Co-operative Library Services for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.351 South Coast Correctional Centre Community Consultative Committee

RESOLVED (Mayor White / Clr Kemp)

MIN25.512

That Council appoint Clr Clancy and Clr Boyd as its representatives on the South Coast Correctional Centre Community Consultative Committee for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.352 South Coast Arts Board of Directors

RESOLVED (Mayor White / Clr Kemp)

MIN25.513

That Council appoint Clr Wilkins and Clr Krikstolaitis (alternative) as its representatives on the South Coast Arts Board of Directors for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.353 South East Australian Transport Strategy Inc

RESOLVED (Mayor White / Clr Kemp)

MIN25.514

That Council appoint Mayor White and Clr Krikstolaitis (alternative) as its representatives on the South East Australian Transport Strategy Inc for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.354 South East Regional Weeds Committee

RESOLVED (Mayor White / Clr Kemp)

MIN25.515

That Council appoint the Biosecurity Coordinator as its representative on the South East Regional Weeds Committee for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.355 Southern Regional Planning Panel

RESOLVED (Mayor White / Clr Kemp) MIN25.516

That Council appoint Clr Casmiri, Clr Wilkins and Clr Tribe as its representatives on the Southern Regional Planning Panel for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.356 Ulladulla Harbour User Group

RESOLVED (Mayor White / Clr Kemp) MIN25.517

That Council appoint the Commercial Services Manager, Clr Kemp and Mayor White as its representatives on the Southern Regional Planning Panel for the period to September 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.305 LGNSW Annual Conference 2025 - Motions

**HPERM Ref:
D25/410027**

Recommendation

That Council endorse the motions outlined within the report for submission as the Council's contribution to the Business Paper of the LGNSW Annual Conference 2025.

RESOLVED (Clr Clancy / Clr Norris) MIN25.518

That Council endorse the motions outlined within the report for submission as the Council's contribution to the Business Paper of the LGNSW Annual Conference 2025.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.306 Investment Report - August 2025

**HPERM Ref:
D25/390250**

Recommendation

That Council receive the Record of Investments for the period to 31 August 2025.

RESOLVED (Clr Proudfoot / Mayor White) MIN25.519

That Council receive the Record of Investments for the period to 31 August 2025.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.307 Ongoing Register of Pecuniary Interest Returns - August 2025 **HPERM Ref: D25/357997**

RESOLVED* (Clr Dunn / Clr Norris) MIN25.520

That the report of the Chief Executive Officer regarding the Ongoing Register of Pecuniary Interest Returns lodged for the period of 1 August 2025 to 31 August 2025 be received for information.

FOR: Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.308 Proposed Road Closure - Illfracombe Avenue (Banksia Street), Vincentia **HPERM Ref: D25/341301**

Note: A deputation was received on this item.

Clr Casmiri made a Less than Significant Non-Pecuniary Interest declaration on this Item for the reason that the Clr lives on Elizabeth Drive, Vincentia. Clr Casmiri remained in the room and took part in the discussion and vote.

Recommendation

That Council;

1. Rescind resolution MIN24.179 - Part 7 of 8 April 2024.
2. Proceed to close part of the identified section of Banksia Street, Vincentia (approximately 1900m²) by notice in the Government Gazette, retaining an approximately 4m-wide public road reserve along the southern edge of the unformed road reserve.
3. Create a right of carriageway, subject to survey and final location, over the closed road for access to the constructed public road system benefitting Lot 15 DP 24997 and Lot 18 DP 522657.
4. Consent to the grant of easement(s) over the land as required and in accordance with Endeavour Energy requirements.
5. Classify the closed section of road as Operational land following public notice of the proposed classification under the Local Government Act 1993.
6. Fund utility infrastructure works from the Industrial Land reserve until the sale proceeds are received.
7. Sell the closed section of road at Banksia Street, Vincentia for not less than the market value as determined by an independent valuer through a competitive sales process.
8. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer (Director City Services) to sign any documentation necessary to give effect to this resolution.

RESOLVED (Clr Proudfoot / Clr Casmiri) MIN25.521

That Council;

1. Amend resolution MIN24.179 - Part 7 of 8 April 2024 by proceeding to close part of the identified section of Banksia Street, Vincentia (approximately 1900m²) by notice in the Government Gazette, retaining an approximately 4m-wide public road reserve along the

southern edge of the unformed road reserve.

2. Create a right of carriageway, subject to survey and final location, over the closed road for access to the constructed public road system benefitting Lot 15 DP 24997 and Lot 18 DP 522657.
3. Consent to the grant of easement(s) over the land as required and in accordance with Endeavour Energy requirements.
4. Classify the closed section of road as Operational land following public notice of the proposed classification under the Local Government Act 1993.
5. Fund utility infrastructure works from the Industrial Land reserve until the sale proceeds are received.
6. Sell the closed section of road at Banksia Street, Vincentia for not less than the market value as determined by an independent valuer through a competitive sales process.
7. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer (Director City Services) to sign any documentation necessary to give effect to this resolution.

FOR: Mayor White, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Clr Clancy, Clr Kemp, Clr Casmiri and Clr Tribe

CARRIED

**CL25.309 Renewed Lease to Cambewarra Pony Club - Lot 43 DP
778333, 566 Illaroo Road, Bangalee**

**HPERM Ref:
D25/348472**

Recommendation

That Council;

1. Enter a renewed five-year lease with Cambewarra Pony Club (ABN 70 806 297 818) over Council Operational land known as Lot 43 DP 778333, 566 Illaroo Road, Bangalee.
2. Establish a commencement rental of \$613 (plus GST) per annum, with annual rent increases in line with the Consumer Price Index (All Groups Sydney).
3. Lessee to be responsible for operating costs of the leased premises totalling \$1,161 (excluding GST) per annum, which includes building insurance, water and sewer services and fire compliance costs.
4. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer or Delegate to sign any documentation necessary to give effect to this resolution.

RESOLVED (Clr Cox / Clr Kemp)

MIN25.522

That Council;

1. Enter a renewed five-year lease with Cambewarra Pony Club (ABN 70 806 297 818) over Council Operational land known as Lot 43 DP 778333, 566 Illaroo Road, Bangalee.
2. Establish a commencement rental of \$613 (plus GST) per annum, with annual rent increases in line with the Consumer Price Index (All Groups Sydney).
3. Lessee to be responsible for operating costs of the leased premises totalling \$345 (excluding GST) per annum, which includes water and sewer services and fire compliance costs.
4. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer or Delegate to sign any documentation necessary to give effect to this resolution.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins and Clr Proudfoot

AGAINST: Clr Tribe, Clr Norris and Clr Boyd

CARRIED

CL25.310 Proposed Lease Renewals - Berry Community Activities Centre Inc. - 10 & 12 Prince Alfred Street, Berry

HPERM Ref: D25/364716

Note: Clr Tribe left the chambers, the time being 8:03pm, and did not return.

Recommendation

That Council:

1. Enter into two separate two-year lease agreements with Berry Community Activities Centre Inc. (ABN 62 049 658 389) for the premises located at Lot 1 DP 572830, 10 Alfred Street, Berry, and part Lot 2 DP 572830, 12 Alfred Street, Berry.
2. Establish new lease rental amounts as follows:
 - a. \$6,338 per annum (excluding GST) for No. 10 Prince Alfred Street, Berry, with annual adjustments in accordance with the Consumer Price Index (All Groups Sydney);
 - b. \$7,080 per annum (excluding GST) for part of No. 12 Prince Alfred Street, Berry, with annual adjustments in accordance with the Consumer Price Index (All Groups Sydney).
3. Establish the lessee's responsibility for all operating costs (outgoings) associated with the leased premises, including building insurance, water and sewer rates, and fire compliance. The estimated annual cost is \$1,644 (excluding GST) for No. 10 Prince Alfred Street, and \$688 (excluding GST) for No. 12 Prince Alfred Street.
4. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer or Delegate to sign any documentation necessary to give effect to this resolution.

RESOLVED (Mayor White / Clr Kemp)

MIN25.523

That Council:

1. Enter into two separate two-year lease agreements with Berry Community Activities Centre Inc. (ABN 62 049 658 389) for the premises located at Lot 1 DP 572830, 10 Alfred Street, Berry, and part Lot 2 DP 572830, 12 Alfred Street, Berry.
2. Establish new lease rental amounts as follows:
 - a. \$6,338 per annum (excluding GST) for No. 10 Prince Alfred Street, Berry, with annual adjustments in accordance with the Consumer Price Index (All Groups Sydney);
 - b. \$7,080 per annum (excluding GST) for part of No. 12 Prince Alfred Street, Berry, with annual adjustments in accordance with the Consumer Price Index (All Groups Sydney).
3. Establish the lessee's responsibility for all operating costs (outgoings) associated with the leased premises, including building insurance, water and sewer rates, and fire compliance. The estimated annual cost is \$1,644 (excluding GST) for No. 10 Prince Alfred Street, and \$688 (excluding GST) for No. 12 Prince Alfred Street.
4. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer or Delegate to sign any documentation necessary to give effect to this resolution.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.311 Proposed Lease Renewals - 210 Kerry Street, Sanctuary Point & 16 Celia Parade, Shoalhaven Heads - Illawarra Area Child Care Ltd

**HPERM Ref:
D25/354244**

Recommendation

That Council:

1. Enter five-year leases with Illawarra Area Child Care Ltd (ABN 87 002 974 076) over two Council owned properties known as Lots 952-954 DP27857, 208-212 Kerry Street, Sanctuary Point, and part Lot 42 DP14490, 16 Celia Parade, Shoalhaven Heads.
2. Establish commencement gross rental amounts of:
 - a. \$19,966 (excluding GST) per annum with annual step-up rent increases of \$12,000 (excluding GST) for the term of the lease at No. 208-212 Kerry Street, Sanctuary Point.
 - b. \$17,444 (excluding GST) per annum with annual step-up rent increases of \$7,000 (excluding GST) for the term of the lease at No.16 Celia Parade, Shoalhaven Heads.
3. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer or Delegate to sign any documentation necessary to give effect to this resolution.

RESOLVED (Clr Proudfoot / Clr Clancy)

MIN25.524

That Council:

1. Enter five-year leases with Illawarra Area Child Care Ltd (ABN 87 002 974 076) over two Council owned properties known as Lots 952-954 DP27857, 208-212 Kerry Street, Sanctuary Point, and part Lot 42 DP14490, 16 Celia Parade, Shoalhaven Heads.
2. Establish commencement gross rental amounts of:
 - a. \$19,966 (excluding GST) per annum with annual step-up rent increases of \$12,000 (excluding GST) for the term of the lease at No. 208-212 Kerry Street, Sanctuary Point.
 - b. \$17,444 (excluding GST) per annum with annual step-up rent increases of \$7,000 (excluding GST) for the term of the lease at No.16 Celia Parade, Shoalhaven Heads.
3. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate authority to the Chief Executive Officer or Delegate to sign any documentation necessary to give effect to this resolution.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.312 Materials Recovery Facility Update

**HPERM Ref:
D25/410005**

Recommendation

That Council

1. Proceed with the commissioning and operation of the Materials Recovery Facility (MRF).
2. Initiate recruitment of suitably qualified personnel to support the effective operation of the MRF.

3. Implement a robust monitoring framework, ensuring that staff closely oversee operational performance and financial viability against clearly defined Key Performance Indicators (KPIs).
4. Receive a comprehensive performance report from staff after two years of operation, detailing the outcomes, challenges, and financial sustainability of the MRF.

RESOLVED (Clr Wilkins / Mayor White)

MIN25.525

That Council

1. Proceed with the commissioning and operation of the Materials Recovery Facility (MRF).
 - a. Initiate recruitment of suitably qualified personnel to support the effective operation of the MRF.
 - b. Staff provide a quarterly update report to Council.
2. Staff prepare Key Performance Indicators (KPIs) and share with the Financial Review Panel for comment.
3. Implement a robust monitoring framework, ensuring that staff closely oversee operational performance and financial viability against the clearly defined KPIs.
4. Receive a comprehensive performance report from staff after one year of operation, detailing the outcomes, challenges, and financial sustainability of the MRF.

FOR: Mayor White, Clr Clancy, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot,
Clr Norris and Clr Boyd

AGAINST: Clr Kemp

CARRIED

CL25.313 Financial & Practical Feasibility of increasing internal delivery of Traffic Control Services

**HPERM Ref:
D25/251200**

Note: A deputation was received on this item.

Recommendation

That Council:

1. Does not establish an appropriately trained, licensed, and fully equipped traffic control business unit.
2. Utilises the existing skill sets within appropriate current job roles to minimise the engagement of traffic control organisations.

RESOLVED (Clr Boyd / Mayor White)

MIN25.526

That Council:

1. Does not establish an appropriately trained, licensed, and fully equipped traffic control business unit.
2. Utilises the existing skill sets within appropriate current job roles to minimise the engagement of traffic control organisations.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

**CL25.314 Establishment of Land Use Planning & Development
Advisory Committee**

**HPERM Ref:
D25/380810**

Recommendation

That Council:

1. Establish the Land Use Planning & Development Advisory Committee by the adoption of the Draft Terms of Reference provided as Attachment 1 to this report
2. Appoint Councillors to the fulfill the following roles on the Committee
 - a. Chairperson
 - b. Deputy Chairperson
3. Commence meetings of the Advisory Committee in November 2025
4. Disband the current Strategic Planning Working Party which is being replaced by the Land Use Planning & Development Advisory Committee.

RESOLVED (Mayor White / Clr Casmiri)

MIN25.527

That Council

1. Establish the Land Use Planning & Development Advisory Committee by the adoption of the Draft Terms of Reference provided as Attachment 1 to this report
2. Appoint Councillors to the fulfill the following roles on the Committee
 - a. Clr Casmiri - Chairperson
 - b. Mayor White - Deputy Chairperson
3. Commence meetings of the Advisory Committee in November 2025
4. Disband the current Strategic Planning Working Party which is being replaced by the Land Use Planning & Development Advisory Committee.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

**CL25.315 Establish Project-Specific Coastal Management Program
and Floodplain Risk Management Focus Groups on an
as-needs basis**

**HPERM Ref:
D25/387455**

Recommendation

That Council disestablish the Coastal Management Program Advisory and Floodplain Risk Management Committees and establish project-specific focus groups, including relevant Terms of Reference(s), on an 'as-needs' basis at the commencement of a new project starting from 1 April 2026.

RESOLVED (Clr Clancy / Clr Boyd)

MIN25.528

That Council disestablish the Coastal Management Program Advisory and Floodplain Risk Management Committees and establish project-specific focus groups, including relevant Terms of Reference(s), on an 'as-needs' basis at the commencement of a new project starting from 1 April 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.316 Options - Establishing a Neighbourhood Safer Place (NSP) at Callala Bay - Sealark Pty Ltd

**HPERM Ref:
D25/261617**

Recommendation

That Council

1. Receive the proponent's report on Neighbourhood Safer Place (NSP) options in Callala Bay for information.
2. Agree 'in-principle' to the inclusion of the Callala Bay Community Centre and the sailing club / boat ramp area in a future application by Sealark Pty Ltd to designate one or both of these as NSPs, subject to arrangements being put in place before the Callala Bay Urban Release Area is developed to ensure Sealark Pty Ltd meets all costs associated with establishing and maintaining the NSP(s).

RESOLVED (Clr Casmiri / Clr Dunn)

MIN25.529

That Council

1. Receive the proponent's report on Neighbourhood Safer Place (NSP) options in Callala Bay for information.
2. Agree 'in-principle' to the inclusion of the Callala Bay Community Centre and the sailing club / boat ramp area in a future application by Sealark Pty Ltd to designate one or both of these as NSPs, subject to arrangements being put in place before the Callala Bay Urban Release Area is developed to ensure Sealark Pty Ltd meets all costs associated with establishing and maintaining the NSP(s).

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.317 Willinga Lake Flood Study and Floodplain Risk Management Study and Plan

**HPERM Ref:
D25/288882**

Recommendation

That Council adopt the *Willinga Lake Flood Study (Worley, 2025)* and *Willinga Lake Floodplain Risk Management Study and Plan (Worley, 2025)* for management of flood risk into the future within the Clyde River catchment.

RESOLVED (Clr Proudfoot / Mayor White)

MIN25.530

That Council adopt the *Willinga Lake Flood Study (Worley, 2025)* and *Willinga Lake Floodplain Risk Management Study and Plan (Worley, 2025)* for management of flood risk into the future within the Clyde River catchment.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil
CARRIED

CL25.318 Clyde River Flood Study and Floodplain Risk Management Study and Plan

**HPERM Ref:
D25/288899**

Mayor White made a Significant Pecuniary Interest declaration on this Item for the reason that a family member resides and works on a property on the Clyde River. Mayor White left the room and did not take part in discussion or vote.

RESOLVED* (Clr Dunn / Clr Norris)

MIN25.531

That Council adopt the *Clyde River Flood Study (Rhelm, 2025)*, *Clyde River Floodplain Risk Management Study (Rhelm, 2025)* and *Clyde River Floodplain Risk Management Plan (Rhelm, 2025)* for management of flood risk into the future within the Clyde River catchment.

FOR: Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.319 Development Control Plan Finalisation - Moss Vale Road North Urban Release Area

**HPERM Ref:
D25/340094**

Note: A deputation was received on this item.

Recommendation

That Council:

1. Adopt 'in principle' the draft development controls provided as **Attachment 1**
2. Add them as a new chapter to the City-wide *Shoalhaven Development Control Plan 2014*, and set a commencement date of 1 April 2026.

RESOLVED (Clr Casmiri / Clr Kemp)

MIN25.532

That Council:

1. Adopt 'in principle' the draft development controls provided as **Attachment 1**, with the following three alternative development controls requested by the Moss Vale North Owners Group and provided in **Attachment 3**:
 - a. The road network (reduced number of roundabouts)
 - b. Revegetation of riparian corridors (removal of revegetation standards from the development control plan)
 - c. Bushfire asset protection zones (establishment on private and public land)
2. Add them as a new chapter to the City-wide *Shoalhaven Development Control Plan 2014*, and set a commencement date of 1 April 2026.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins and Clr Proudfoot

AGAINST: Clr Norris and Clr Boyd

CARRIED

**CL25.320 Refund Application - Development Application Fees Paid
- 170 Riversdale Road, Illaroo (Bundanon Trust)**

**HPERM Ref:
D25/346953**

RESOLVED* (Clr Dunn / Clr Norris)

MIN25.533

That:

1. Council support the refund of application fees paid in the amount of \$11,873.19 as part of Modification Application No. DS23/1250 in accordance with Council Policy POL23/6 – Refund of Development Application Fees and Other Fees for Charitable Organisations and Community Groups.
2. The sum of \$11,873.19 is unbudgeted in the current financial year and will be sourced from the General Fund.

FOR: Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

**CL25.321 Policy Reviews - Metered Standpipe and Bulk Water
Filling Station & Non-Urban Water Supply Connection
Policy**

**HPERM Ref:
D25/362773**

Recommendation

That Council reaffirm the Metered Standpipe and Bulk Water Filling Station & Non-Urban Water Supply Connection Policies with minor changes and additions.

RESOLVED (Clr Proudfoot / Clr Cox)

MIN25.534

That Council reaffirm the Metered Standpipe and Bulk Water Filling Station & Non-Urban Water Supply Connection Policies with minor changes and additions.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

**CL25.322 Easement Acquisition - Part Lot 7 DP 1158088, 31 John
Purcell Way, Nowra**

**HPERM Ref:
D25/393875**

RESOLVED* (Clr Dunn / Clr Norris)

MIN25.535

That Council

1. Under the Land Acquisition (Just Terms Compensation) Act 1991 acquire an easement for drainage of sewage approximately 281m² (subject to final survey) shown on Figure 1 over part Lot 7 DP 1158088, 31 John Purcell Way Nowra.
2. Agrees to pay compensation of \$9,000 plus GST (if applicable) and the reasonable legal and valuation costs (disturbance costs) associated with the acquisition in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.
3. Endorse funding for this acquisition from Shoalhaven Water's Sewer Fund.
4. Delegate authority to the Chief Executive Officer to adjust the compensation in accordance with the area of the easement determined by final survey plan.
5. Authorise the common seal of the Council of the City of Shoalhaven be affixed to any documentation required to be sealed and delegates authority to the Chief Executive Officer to

sign any documentation necessary to give effect to this resolution.

FOR: Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.323 Responsible Entity Risk Management Program - Annual Report - Security of Critical Infrastructure Act 2018 (SOCI Act)

HPERM Ref: D25/384052

Recommendation

That Council approve the submission of the Risk Management Program Annual Report to the Regulator, in order to ensure Council complies with the SOCI Act within the required submittal time of 90 days from end of financial year (30 September 2025).

RESOLVED (Clr Proudfoot / Mayor White)

MIN25.536

That Council approve the submission of the Risk Management Program Annual Report to the Regulator, in order to ensure Council complies with the SOCI Act within the required submittal time of 90 days from end of financial year (30 September 2025).

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CL25.324 Tenders - Sewer Construction Packages – South Nowra, Nowra and Worrige

HPERM Ref: D25/375300

RESOLVED* (Clr Dunn / Clr Norris)

MIN25.537

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

FOR: Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Tribe, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

RESOLVED (Clr Dunn / Clr Clancy)

MIN25.538

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CCL25.27 Tenders - Sewer Construction Packages - South Nowra, Nowra & Worrige

Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.10(A)(2)(d)(i)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

FOR: Mayor White, Clr Clancy, Clr Kemp, Clr Casmiri, Clr Dunn, Clr Cox, Clr Wilkins, Clr Proudfoot, Clr Norris and Clr Boyd

AGAINST: Nil

CARRIED

The meeting moved into confidential the time being 8:49pm.

The meeting moved into open session, the time being 8:52pm.

REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

**CCL25.27 Tenders - Sewer Construction Packages - South Nowra,
Nowra & Worrigea**

**HPERM Ref:
D25/375003**

RESOLVED

MIN25.539C

That

1. Council endorses the recommendation of the Tender Evaluation Panel and accepts the Tender from Hisway Pty Ltd for Separable Portions 1 and 4 for a total cost of \$1,860,234.20 (Including GST).
2. Council endorse the recommendation of the Tender Evaluation Panel for the establishment of a contingency of \$725,000.00 (including GST) for Separable Portions 1 and 4, which is to be held by the Project Board and associated with the risk of potential Unfavourable Ground Latent Conditions.
3. Council endorses the recommendation of the Tender Evaluation Panel and accepts the Tender from Ironbuilt Infrastructure Pty Ltd for Separable Portions 2 and 3 for a total cost of \$2,438,445.58 (Including GST).
4. Council endorse the recommendation of the Tender Evaluation Panel for the establishment of a contingency of \$221,953.13 (including GST) for Separable Portions 2, which is to be held by the Project and associated with Provision Sum 2 Works.
5. Council endorse the recommendation of the Tender Evaluation Panel for the establishment of a contingency of \$68,565.75 (including GST) for Separable Portions 2 and 3, which is to be held by the Project Board and associated with the risk of potential Unfavourable Ground Latent Conditions.
6. The contract documents and any other associated documents be executed on behalf of the Council in accordance with *Local Government (General) Regulation 2021 (section 165)* by the CEO (Director Shoalhaven Water).

CARRIED

There being no further business, the meeting concluded, the time being 8:55pm.

Mayor White
CHAIRPERSON

Minutes Confirmed Tuesday 14 October 2025 – Chairperson