

## MINUTES OF THE SHOALHAVEN CITY MAYOR'S RELIEF FUND

**Meeting Date:** Thursday, 21 August 2025  
**Location:** Jervis Bay Room, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4.00pm

The following members were present:

The Mayor, Cllr Patricia White – Chairperson  
Cllr Luciano Casmiri  
Cllr Karlee Dunn (Remotely)  
Cllr Gillian Boyd – Joined at 4:03pm (Remotely)  
Mr Matthew Reeves – NSW RFS (Remotely)  
Mr Brian Barrett – Chief Executive Officer  
Ms Katie Buckman – Director City Performance (Remotely)

Others present:

Mr Michael Paine – Manager Community Connections – Joined at 4:02pm  
Mr Benjamin Fischer – Governance Officer (Minute Taker)

### Apologies / Leave of Absence

Apologies were received from Mr Peter Dover and Mr Adam Carney.

### Confirmation of the Minutes

**RESOLVED** (By consent)

That the Minutes of the Shoalhaven City Mayor's Relief Fund held on Thursday 15 August 2024 be confirmed.

CARRIED

### Declaration of Interests

Nil

## REPORTS

**MR25.1 2024/25 Mayor's Relief Fund Financial Reports****HPERM Ref:  
D25/312727**

Note: Cllr Boyd joined the meeting remotely, the time being 4:03pm.

The Mayor thanked staff for preparing the report and provided context around the money spent on Christmas gifts, advising that in 2024 Manildra donated \$11,000 specifically towards Christmas celebrations for the community, around half of which was spent in 2024, with the remaining amount for 2025.

Staff noted that the Mayors Giving Box is reconciled separately to the rest of the Mayors Relief Fund, which accounts for the surplus remaining in the Mayors Giving Box.

The Mayor further advised that during the month of September she will be writing to Manildra and other organisations in regard to the Mayors Giving Box for Christmas.

**Recommendation (Item to be determined under delegated authority)**

That the 2024/25 Mayor's Relief Fund Financial Reports be received.

**RESOLVED** (By consent)

That the 2024/25 Mayor's Relief Fund Financial Reports be received.

CARRIED

There being no further business, the meeting concluded, the time being 4:06pm.

Mayor Patricia White  
CHAIRPERSON