

## Special Shoalhaven Traffic Committee

**Meeting Date:** Tuesday, 28 January, 2025  
**Location:** Manyana Meeting Room, City Administrative Centre, Bridge Road, Nowra  
**Time:** 9.30am

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

### Agenda

1. **Apologies**
2. **Business Arising from Previous Minutes**
3. **Reports of the Convenor**  
TC25.1 Berry - Red Hot Summer Concert 2025 - (PN 3827) .....2
4. **General Business**

**Note:** The next meeting will be held on Tuesday 11 February 2025.

## TC25.1 Berry - Red Hot Summer Concert 2025 - (PN 3827)

**HPERM Ref:** D25/24808

**Convenor:** Micaiah Tipton

**Attachments:** 1. D24/551588 – Traffic Management Plan (TMP) [↓](#)  
2. D25/14140 – Traffic Guidance Scheme (TGS) [↓](#)

### Reason for Report:

The reason for this report is to seek Shoalhaven Traffic Committee approval for the proposed event Red Hot Summer Concert (2025) at Berry as per Traffic Management Plan No. **D24/551588**.

### Recommendation

That:

1. The Chief Executive Officer (Director City Services) be advised that the Shoalhaven Traffic Committee has no objection to the proposed traffic management plan (TMP) and associated traffic guidance schemes (TGS) for the Red Hot Summer Concert (2025) in Berry as per Plan No. **D24/551588**, and **D25/14140**; subject to the following
  - a. Accurate dates provided within the TMP (i.e. Removal of references to the month of March).
2. The recommendation be approved by the Director City Services under delegated authority from Shoalhaven City Council - refer MIN21.411

### Background:

The Red Hot Summer Concert (2025) at Berry Showground is proposed to be held on the 22 February 2025. As the first of the Red Hot series for 2025, the Berry event will kick off NSW with some crowd favourite artists. According to the Guide to Traffic and Transport Management for Special Events, this event is classified as a 'Class 2' event that will require altered traffic arrangements throughout the duration of its activities with local road traffic restrictions and closures. The proposed Traffic Management Plan (TMP) and Traffic Guidance Schemes (TGS) are attached for the committees' consideration.

This event has run previously with minimal feedback from businesses, residents and the community over the last five years.

### Details of Submission:

#### 1. Road Closures

#### 22 February 2024

Required road closures and restrictions for Saturday 22 February 2025:

- **Alexandra Street** from Victoria Street to Station Road: **6:00am – 11:00pm**

## 2. Event Infrastructure

**Location:** The concert is a non-moving event to be held within the grounds of the Berry Showgrounds.

**Toilet Facilities:** There will be 85 general toilets, urinals and two accessible toilets within the showground.

**Waste Management:** Facilities will be provided throughout the site and the exterior areas for the collection of general waste. Collection of waste will primarily be wheeled bins. These will allow movement to collection points and mechanised emptying.

**Traffic Management:** Traffic Marshalls will be positioned along closed road Alexandra Street and adjacent to the Berry Train Station monitoring pedestrians crossing Station Road. Drop off/pick up in Victoria Street will be monitored by traffic marshals.

**NSW Ambulance, Police and Fire Brigade:** Notification and copy of event plan including TGS has been supplied to the Police, whilst Fire brigade and NSW Ambulance have been notified.

## 3. Transportation, Awareness of Event and Access

**Public Transport:** The event organisers will advise public transport companies about the event, and they will make necessary adjustments to their regular routes, ensuring safety and minimal delays.

**Additional Transport Service:** Buses will be organised to and from various locations across the region to reduce traffic and ensure patrons leave the area promptly.

**Parking:** There is no dedicated on-site parking available for this event.

**Access/Awareness:** Event organiser to deliver letterbox notices to the residents and businesses in and around Berry. The notice will contain information regarding road restrictions and alternative contingency routes. Resident access will be ensured throughout the day, if it is safe to do so. All traffic is to yield to cyclists, pedestrians and adhere to designated speed limits.

### Risk Implications:

#### 1. Parking Limitations and Potential Congestion:

- The event is proposed to take place over the last weekend of February and is in Summer when there is typically a high volume of day trippers and visitors to the region. With the higher vehicle and pedestrian demand and combination of event patrons, there is the potential for traffic flow issues, parking constraints and delays throughout Berry.

#### 2. Local Business, Resident and Public Impact:

- Large events can impact local businesses and residents negatively. Road closure and increased traffic may make it challenging for customers to reach businesses, and residents may experience noise disturbances, limited access to their properties, or inconvenience due to traffic restrictions.

- The festival will be conducted by Face to Face Touring Pty Ltd, Public Liability insurance has been arranged. 2025 Certificate from Evolution Traffic and Face to Face Touring Pty Ltd has been supplied.

### Financial Implications:

The event is funded by the event organiser (Face to Face Touring Pty Ltd) and there will be no financial implications to Council.

Red Hot Summer Concert – Berry Showgrounds

## Traffic Management Plan

### 1. Event Details

**1.1 Event Name** Red Hot Summer Concert – Berry Showgrounds

**1.2 Event is** (check all that apply)

- offstreet       on street moving       on street non-moving  
 held regularly throughout the year (calendar attached)

**1.3 Brief description of the route** the event will be taking including where it impacts on roads or road-related areas such as footpaths, shared paths or public carparks.

The concert is a non-moving event to be held within the grounds of the Berry Showgrounds.

We will request that the NSW Police assist with crowd dispersal at the conclusion of the event which will be assisted by security on site from 9:45 pm.

Traffic Marshalls will be positioned along closed road Alexandra Street and adjacent to the Berry Railway Station on Station Road monitoring crossover. Drop off/pick up in Victoria Street monitored by traffic marshall.

Buses will be organised to and from various locations across the region to reduce traffic and ensure patrons leave the area promptly.

Date of Event	<u>22/03/2025</u>	time	<u>12:00pm</u>	Event finish date	<u>22/03/2025</u>	time	<u>9:45pm</u>
Estimated number of participants	<u>200</u>	Estimated number of spectators	<u>6000</u>				

### 2. Traffic Risk Management

**2.1 Workplace Health and Safety – Event Control**

- Risk Assessment/Management Plan  
A Risk Assessment of the event including hazards associated with traffic, roads, pedestrians and cyclists must be undertaken. These control measures have been documented detailing how they will be managed.
- Traffic Guidance Scheme (TGS) is attached as supplied by Evolution Traffic.

Red Hot Summer Concert – Berry Showgrounds

- Traffic Guidance Scheme (TGS) attached further in this application. These have been designed and signed off by a suitably qualified person at Evolution Traffic (please refer to Event Guidelines).

**2.2 Public Liability Insurance**

- Public Liability insurance arranged and attached. 2025 Certificate from Evolution Traffic and Face to Face Touring Pty Ltd has been supplied.

**2.3 Police**

- Notification and copy of event plan including TGS has been supplied to the Police.
- Fire Brigades notified
- Ambulance notified

**3. Traffic and Transport Management**

**3.1 The route or location**

- Map attached.

**3.2 Parking**

- Parking not required

**3.3 Closing and Reopening of roads for the events**

- Temporary road closures required
- This is a non-moving event i.e. festival

Exact times are required – Alexandra Street only:

Start time of road closure	6.00am	Event start time	11.00 pm	Road reopening time	
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**3.4 Impact on/of Public Transport**

- Public transport not impacted or will not impact event.

Local buses will be provided access if required however for the past 5 years no local Buses on the day or issues pertaining to the closure.

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Red Hot Summer Concert – Berry Showgrounds

**4. Minimising Impact on Non-Event community and Emergency Services**

**4.1 Access for local residents, businesses, hospitals and emergency vehicles.**

- This event does not impact the non-event community either on the main route (or location) or detour routes.
- Plans to minimise the impact on non-event community detailed below.

Letter drop to local residents along closed roads and surrounding areas advising of road closures and event operations will be conducted prior to the event.

Parking Marshalls will be positioned within the road closures along Alexandra Street and positioned in front of the Railway Station to provide assistance to patrons access and egress from railway station to event.

Buses will be organised to and from various locations across the region to reduce traffic and ensure patrons leave the area promptly.

**4.2 Advertise traffic management arrangements**

- No advertising proposed.
- Advertising described in detail below:

Event notification will be placed in local community newsletter.

**4.3 Special event warning signs**

- This event does not require special event warning signs.
- Special event warning signs are described in the Traffic Guidance Scheme.

**4.4 Advertise road closure arrangements**

- Not applicable.
- Advertising (additional to Council advertising) is detailed below.

Note: Council is obliged to advertise the temporary road closures in electronic and print media.

Event notification in community newsletter will be conducted.

Red Hot Summer Concert – Berry Showgrounds

**Key Contacts:**

**Event Manager**

Deb Alexander

Face to Face Touring

0414857738

[deb@facetofacetouring.com.au](mailto:deb@facetofacetouring.com.au)

**Shoalhaven City Council**

Lisa Brown

Business and Events Co-ordinator

[Lisa.brown@shoalhaven.nsw.gov.au](mailto:Lisa.brown@shoalhaven.nsw.gov.au)

0499 723 480

**Evolution Traffic**

Lara Trangmar

02 8785 7654

[sydney@evolutiontraffic.com.au](mailto:sydney@evolutiontraffic.com.au)

**Police**

Sgt Angus McMillan | South Coast Police District

0487 306 529 | [mcmi1ang@police.nsw.gov.au](mailto:mcmi1ang@police.nsw.gov.au)

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Red Hot Summer Concert – Berry Showgrounds

## Privacy Notice

The "Personal Information" contained in the completed Traffic Management Plan (TMP) may be collected and held by the NSW Police, the NSW Roads and Maritime Services (RMS), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Traffic Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999 and the Roads Act 1993).
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event, any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.



Red Hot Summer Concert – Berry Showgrounds

### Authorisation

By checking the “I accept” box below, you confirm that you approve the submitted Traffic Management Plan and agree to be the main traffic contact for the event. If you are not the main traffic contact for this event, please ensure you add a main traffic contact below.

#### Event Organiser

I accept:

Name: Deb Alexander, Face to Face Touring Pty Ltd

Mobile: 0414857738

Tel:

Email: deb@facetofacetouring.com.au

#### Main Traffic Event Contact

I accept:

Name: As above

Mobile:

Tel:

Email:

TC25.1 - Attachment 1









