

Youth Advisory Committee

Meeting Date: Wednesday, 07 August, 2024
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 10.00am

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. **Election of Chairperson (every meeting)**
2. **Meeting Conduct Statement**
3. **Acknowledgement / Welcome to Country**
4. **Apologies**
5. **Confirmation of Minutes**
 - Youth Advisory Committee - 15 May 2024 1
6. **Declaration of Interests**
7. **Presentations**
 - YA24.5 Update - Shoalhaven Affordable Housing Strategy - Strategy Planning Team
At the Youth Advisory Committee meeting held on 15 May 2024, the Strategy Planning Team advised an update would be provided to the Committee on the updated Shoalhaven Affordable Housing Strategy.
 - YA24.6 Shoalhaven Education Fund
Representatives from the Shoalhaven Education Fund will present to the Youth Advisory Committee (YAC) on the Fund's support for Shoalhaven young people in the Shoalhaven. They will also discuss their progress since 2012 and hear from the YAC members on lessons learned about the challenges facing young people in the Shoalhaven in accessing educational opportunities.
 - YA24.7 Open Discussion - Employment, Education and Homelessness Support
In the first meeting of 2024 the Youth Advisory Committee identified both:
 - *Employment and Education Support*

- *Homelessness and Social Services Support*

as priority areas for change that young people want to see action on in the Shoalhaven.

In today's meeting, YAC members will be receiving presentations from Council and community organisations on these topics.

To begin today's meeting let's delve deeper into what these priority areas mean to you.

Please introduce yourself and respond to the following discussion questions:

- 1. Your name*
- 2. Organisation, School or area of community that you are representing*
- 3. What challenges do you, or young people you know, face in accessing educational opportunities or finding employment in the Shoalhaven, and what changes would you like to see to improve support for young people?*
- 4. How do you think our community could better support young people facing homelessness, and do you have ideas for practical steps we can all take to make a positive impact?*

8. Reports

YA24.8	Membership Resignation - Nathaniel Woodcock	5
YA24.9	Update on Actions Report - August 2024	7

9. General Business

Membership

Chairperson – Appointed by Committee at each meeting

All Councillors

Chief Executive Officer or nominee or Nominee (Manager - Community Connections)

Nelani Botha - Community Youth Representative

Bradley Martin - Community Youth Representative

Brianna Moroney - Community Youth Representative

Kasey Henshaw - Community Youth Representative

Member for Gilmore – Fiona Phillips MP or nominee Sophie Phillips

Member for Kiama – Gareth Ward MP or nominee Sebastien Riou

Member for South Coast – Liza Butler MP or nominee

Representative - Shoalhaven Local Area Command NSW Police

Representative - Sanctuary Point Youth & Community Centre

Representative - Bay and Basin Community Resources

Representative - Nowra Youth Centre

Representative - Police Citizens Youth Club

Representative - Regional Development Australia

Representative - Shoalhaven Business Chamber

Representative - 330 Squadron Australian Air Force Cadets

Representative – Headspace

Representative - University of Wollongong – Shoalhaven

Representative – Country Universities Centre – Shoalhaven

Representative – CareSouth

Representative – Youth Insearch

2 voting representatives from each local High School

Quorum – 6 members**Purpose**

The purpose of the committee is to represent the interests and views of young people to Council and the Community.

The Committee will also seek to influence Council's support and intent in achieving their objectives for the current Shoalhaven City Council Community Strategic Plan 2027 (SCC CSP).

Delegations

Advisory Committees may make recommendations to Council on all matters within the role outlined above.

MINUTES OF THE YOUTH ADVISORY COMMITTEE

Meeting Date: Wednesday, 15 May 2024
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 10.00am

The following members were present:

Clr Matthew Norris
Clr Tonia Gray
Bradley Martin (Remotely)
Nelani Botha (Remotely)
Lachlyn Bisat - St Johns the Evangelist High
Georgia Szymoniczek - St Johns the Evangelist High
Ashlee Allen - Vincentia High School (Remotely)
Axl Reeves - Vincentia High School (Remotely)
Tary Dyer - Vincentia High School (Remotely)
Zoe Nathan - Vincentia High School (Remotely)
Chloe Jeffers - Ulladulla High School (Remotely)
Eden Sakora - Ulladulla High School (Remotely)
Tristan Hoy - NSW Tafe Ulladulla (Remotely)
Ava Hunter - NSW Tafe Ulladulla (Remotely)
Corey Moore - NSW Tafe Ulladulla (Remotely)
Isaac Windell - NSW Tafe Ulladulla (Remotely)
Carolyn Piccones – Youth Insearch (Remotely)
Brianna Moroney - Youth Insearch (Remotely) – Joined at 10.08am
Kasey Henshaw – Firefly Bay and Basin (Remotely)

Others present:

Ms Carly McWalters – Lead – Community Capacity Building
Ms Jessica Richardson – Community Capacity Builder
Mr Matthew Rose - Coordinator - Strategy Planning Team – Left at 10.47am
Ms Kristy O'Sullivan - Strategic Planner - Left at 10.47am

Apologies / Leave of Absence

Apologies were received from Mr Michael Paine, Shoalhaven High School and Pemba Spargo.

Confirmation of the Minutes

RESOLVED (By consent)

That the Minutes of the Youth Advisory Committee held on Wednesday 28 February 2024 be confirmed.

CARRIED

Declaration of Interests

Nil

PRESENTATIONS

YA24.3 Shoalhaven Affordable Housing Strategy - Strategy Planning Team

HPERM Ref: D24/2750

Mr Matthew Rose – Coordinator – Strategy Planning Team presented to the Committee on the draft Shoalhaven Affordable Housing Strategy and requested feedback and suggestions from the Committee.

A discussion was held on engagement ideas. The Committee collaborated and shared ideas on improving Council's efforts to engage different communities including organisations Council can consult with and the ways to engage and specific social media platforms.

Examples of who to consult with included:

- CareSouth
- Nowra Youth Centre
- Dunn Lewis Centre
- Mission Australia – Southern Youth Service Ulladulla
- Nowra and Ulladulla TAFE

Examples of how to consult included:

- Engagement pop ups at shopping centres: Home Co Vincentia, Stocklands Nowra
- Online easy surveys that can be shared with schools to share with students. Contact each school directly to determine best method of engagement through schools.
- Radio interviews at PowerFM

A discussion was then held on the members concerns and ideas around affordable housing in the Shoalhaven. Feedback from the Committee for consideration by Council's Strategic Planning Team included that young people are concerned about:

- the high price of rentals and that this equates to a significant proportion of their incomes
- the number of vacant houses being used for short term rentals/ holiday rentals that are then reducing supply of long term rentals
- the increase in land value and it's impact on both buying and renting in the Shoalhaven
- the drastic increase in rent prices at the same time as young people are facing economic concerns due to the cost of living crisis
- never being able to afford to rent and live in the Shoalhaven once they leave school
- the difficulty in finding available rentals when new rentals are slow to come to market
- the need for more education for young people on renting and setting themselves up financially to be able to buy.

The Strategic Planning Team advised they would report an update to the Committee at the next meeting scheduled in August 2024 on the updated draft strategy upon further detail being finalised.

Students from Ulladulla High School queried if the recently released Federal Government draft Budget, will impact on Council's affordable housing strategy. This question was taken on notice and the Strategic Planning Team will provide a response back to the Committee at a future meeting.

The presentation is attached to the Minutes.

REPORTS

YA24.4 Membership Resignation - Adam-John Clear

HPERM Ref:
D24/139596

Recommendation (Item to be determined under delegated authority)

That the Youth Advisory Committee:

1. Accept the resignation of Mr Adam-John Clear (Youth Representative) and thank him for his contribution to the Committee;
2. Fill the Youth Representative vacancy through the current Expression of Interest.

RESOLVED (By consent)

That the Youth Advisory Committee:

1. Accept the resignation of Mr Adam-John Clear (Youth Representative) and thank him for his contribution to the Committee;
2. Fill the Youth Representative vacancy through the current Expression of Interest.

CARRIED

YA23.13 Update on Actions Report - May 2024

HPERM Ref:
D23/286568

Ms Jessica Richardson – Community Capacity Builder comment on action item YA23.6. Ms Richardson provided an update of the current membership vacancy on the Committee.

There are a maximum of 6 community member positions, with half of which is currently vacant. A resignation was received as per the previous item and through the expression of interest process, 2 applications have been received and both are under review. Upon these applications being endorsed by Council, this will leave 1 community member position remaining vacant. The EOI will remain open until all positions filled and will continue to be advertised on the Council webpage and through social media.

Recommendation (Item to be determined under delegated authority)

That the Youth Advisory Committee:

1. Accept and receive the Update on Actions Report for information.
2. The following actions are considered complete and removed from the Action Table.
 - a. YA23.6 - Youth Advisory Committee Membership Expression of Interest

RESOLVED (By consent)

That the Youth Advisory Committee:

1. Accept and receive the Update on Actions Report for information.
2. The following actions are considered complete and removed from the Action Table.
 - a. YA23.6 - Youth Advisory Committee Membership Expression of Interest

CARRIED

GENERAL BUSINESS

YA23.17 Meeting Times and Days 2024 Discussion

HPERM Ref:
D23/426419

The Youth Advisory Committee (YAC) members discussed their preferred meeting times and days for the YAC in 2024.

Ms Richardson advised that the last 2 meetings of the Committee failed to reach quorum however, discussions have occurred on this item with members present at those meetings and it was noted that Tuesdays are the preferred meeting day for members to meet quarterly although there were 2 timeframes proposed:

- Tuesday 10.00am – 12.00pm,
- Tuesday 1.00pm – 3.00pm

Students from St Johns the Evangelist High, Vincentia High School and other participating students and youth representatives advised that Tuesday, 10.00am – 12.00pm is their preferred time.

Council's Community Connections Team and Governance Team will work together to schedule this preferred option into the calendar for 2024 and the options to move the remainder of Youth Advisory Committee meetings for the rest of the year.

Lachlyn Bisat passed position of Chairperson to Ms Jessica Richardson. Ms Richardson assumed the Chair and asked the members present if there were any nominations for the role of Chairperson for the next meeting scheduled in August 2024.

Students from Ulladulla High School advised the Committee that they would like to be in attendance in person for the next meeting in August. If this is possible, they are happy to nominate a student for the role of Chairperson.

There being no further business, the meeting concluded, the time being 10.58am.

Lachlyn Bisat
CHAIRPERSON

YA24.8 Membership Resignation - Nathaniel Woodcock

HPERM Ref: D24/206132

Department: Business Assurance & Risk
Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

The purpose of this report is to advise the Youth Advisory Committee of the Resignation received from Mr Nathaniel Woodcock and recommend filling the vacancy through the current Expression of Interest advertised.

Recommendation (Item to be determined under delegated authority)

That the Youth Advisory Committee:

1. Accept the resignation of Mr Nathaniel Woodcock (Youth Representative) and thank him for his contribution to the Committee.
2. Fill the Youth Representative vacancy through the current Expression of Interest.

Options

1. Adopt the Recommendation
Implications: Vacant position will be filled.
2. Adopt an alternate recommendation
Implications: Unknown

Background

Council received notification on Thursday, 16 May 2024 from Mr Nathaniel Woodcock that he wished to resign from the Committee. Mr Nathaniel Woodcock was appointed as a Youth Representative in June 2022.

The Youth Representative position to be filled through Council's current Expression of Interest that is advertised on the Council webpage.

<https://www.shoalhaven.nsw.gov.au/Council/Meetings/Council-Committees/Youth-Advisory-Committee>

Community Consultations

Council is taking applications for a Youth Representative via an Expression of Interest process. You can find more information on this on the Council webpage:

<https://www.shoalhaven.nsw.gov.au/Council/Meetings/Council-Committees/Youth-Advisory-Committee>

YA24.9 Update on Actions Report - August 2024

HPERM Ref: D24/269359

Department: Community Connections
Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Youth Advisory Committee - Action Table - August 2024 [↓](#)

Reason for Report

The purpose of this report is to provide the Youth Advisory Committee with a progress report on outstanding and completed actions.

Recommendation (Item to be determined under delegated authority)

That the Youth Advisory Committee:

1. Accept and receive the Update on Actions Report for information.
2. The following actions are considered complete and can be removed from the Action Table.
 - a. YA24.4 Membership Resignation - Adam-John Clear
 - b. YA23.17 Meeting Times and Days 2024 Discussion
 - c. YA23.13 Report Received - Update on Actions Report - May 2024

Options

1. Adopt the recommendation as written.

Implications: The Youth Advisory Committee is updated on progress of actions and recommendations made at previous meetings.

2. Request more information.

Implications: Members of the Youth Advisory Committee request further information.

Background

This report is to update the Youth Advisory Committee (YAC) on outstanding and completed actions from previous meetings. All actions have been completed. Attachment 1 provides information regarding the status of actions and resolutions made at previous meetings.

Subject to the Group concurring that satisfactory progress has been made to complete the item on the August 2024 Action Sheet Report, the Group is requested to adopt the Recommendation to note completion of:

- a. YA24.4 Membership Resignation - Adam-John Clear
- b. YA23.17 Meeting Times and Days 2024 Discussion
- c. YA23.13 Report Received - Update on Actions Report - May 2024

Should YAC members require further information on the status of the actions in the table attached, Council staff will provide as requested.

External Consultations

It is important that the members of the Youth Advisory Committee are kept informed on progress towards the completion of actions and projects. This report provides a structured approach to facilitate this information exchange.

Youth Advisory Committee Completed: 21 April 2024 to 5 July 2024			Action Sheets Report
Meeting Date: 15/05/2024	Item No: YA24.4	Officer: Goodman, Rylee	Completed: 27/05/2024
Title: Membership Resignation - Adam-John Clear			
<p>RESOLVED (By consent)</p> <p>That the Youth Advisory Committee:</p> <ol style="list-style-type: none"> Accept the resignation of Mr Adam-John Clear (Youth Representative) and thank him for his contribution to the Committee; Fill the Youth Representative vacancy through the current Expression of Interest. <p>CARRIED</p>		<p>Notes:</p> <p>27 May 2024 1:42pm Goodman, Rylee - Completion</p> <p>Completed by Goodman, Rylee (action officer) on 27 May 2024 at 1:42:40 PM - Removed from Folder Notes, EWOK, Infocouncil and resignation confirmation email sent. Updated meeting invites.</p>	
Meeting Date: 15/05/2024	Item No: YA23.17	Officer: Richardson, Jessica	Completed: 13/06/2024
Title: Meeting Times and Days 2024 Discussion			
<p>The Youth Advisory Committee (YAC) members discussed their preferred meeting times and days for the YAC in 2024.</p> <p>Ms Richardson advised that the last 2 meetings of the Committee failed to reach quorum however, discussions have occurred on this item with members present at those meetings and it was noted that Tuesdays are the preferred meeting day for members to meet quarterly although there were 2 timeframes proposed:</p> <ul style="list-style-type: none"> Tuesday 10.00am – 12.00pm, Tuesday 1.00pm – 3.00pm <p>Students from St Johns the Evangelist High, Vincentia High School and other participating students and youth representatives advised that Tuesday, 10.00am – 12.00pm is their preferred time.</p> <p>Council’s Community Connections Team and Governance Team will work together to schedule this preferred option into the calendar for 2024 and the options to move the remainder of Youth Advisory Committee meetings for the rest of the year.</p>		<p>Notes:</p> <p>23 May 2024 3:16pm Goodman, Rylee</p> <p>To discuss with Governance/Rylee to coordinate and schedule potential dates.</p> <p>13 Jun 2024 12:08pm Richardson, Jessica</p> <p>Given staff availability, the next YAC meeting will be held on Wednesday 7 August 10am-12pm to ensure it is able to progress prior to Council entering caretaker mode. The final meeting for 2024 will then provide an opportunity to meet on a Tuesday as requested by the Committee. A placeholder for this final meeting is being held for Tuesday 29 October 10am-12pm, depending on incoming Council approval., This action is considered complete and can be removed from the action table.</p> <p>13 Jun 2024 12:15pm Richardson, Jessica - Completion</p> <p>Completed by Richardson, Jessica (action officer) on 13 June 2024 at 12:14:59 PM - This action is considered complete and can be removed. Staff have scheduled the final two meetings of 2024 to match staff and Committee availability.</p>	

Youth Advisory Committee Completed: 21 April 2024 to 5 July 2024	Action Sheets Report
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Meeting Date: 15/05/2024	Item No: YA23.13	Officer: Goodman, Rylee	Completed: 23/05/2024
Title: Report Received - Update on Actions Report - May 2024			
<p>RESOLVED (By consent)</p> <p>That the Youth Advisory Committee:</p> <ol style="list-style-type: none"> 1. Accept and receive the Update on Actions Report for information. 2. The following actions are considered complete and removed from the Action Table. <ol style="list-style-type: none"> a. YA23.6 - Youth Advisory Committee Membership Expression of Interest <p>CARRIED</p>		<p>Notes:</p> <p>23 May 2024 4:22pm Goodman, Rylee - Completion</p> <p>Completed by Goodman, Rylee (action officer) on 23 May 2024 at 4:22:18 PM - Actions completed in Infocouncil. NFA required.</p>	