

Ordinary Meeting

Meeting Date: Monday, 24 June, 2024

Location: Council Chambers, City Administrative Building, Bridge Road, Nowra

Attachments (Under Separate Cover)

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**Local Government
Remuneration Tribunal**

Annual Determination

Report and determination under sections
239 and 241 of the Local Government Act
1993

29 April 2024



CL24.177 - Attachment 1

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Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

Two (2) councils have been recategorised from Rural Large to Regional Rural as a result of meeting the criteria at Appendix 1.

Fees

The Tribunal has determined a 3.75 per cent per annum increase in the minimum and maximum fees applicable to each category from 1 July 2024.

Section 1 – Introduction

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2023.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act requires:

“In making a determination, the Remuneration Tribunal is to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the [Industrial Relations Act 1996](#) when making or varying awards or orders relating to the conditions of employment of public sector employees.”
4. The Industrial Relations Amendment Act 2023, assented on 5 December 2023, repealed section 146C of the *Industrial Relations Act 1996*, resulting in changes to wages policy and removal of the cap on remuneration increases.
5. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees.
6. The Tribunal’s determination takes effect from 1 July each year.

Section 2 – 2023 Determination

7. In 2023, the Tribunal received 18 written submissions.
8. An extensive review of the categories, criteria, and allocation of councils into each of the categories was undertaken by the Tribunal as required by Section 239 of the LG Act.
9. The review resulted in the Tribunal determining the creation of two new categories, being Metropolitan Major and Rural Large.
10. The categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

11. The Tribunal was of the view that improving consistency of criteria in categories was paramount. The Tribunal therefore determined to include the non-resident population criteria in Major Strategic, Regional Strategic, Regional Centre, and Regional Rural categories.
12. A total of 26 councils were recategorised as a result of changes in the 2023 Determination.
13. The Tribunal determined that fees would increase by 3 per cent in the minimum and maximum fees applicable to each category from 1 July 2023.

Section 3 – 2024 Review

2024 Process

14. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees. The Tribunal outlined that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 review. The invitation noted that it is expected that submissions are endorsed by respective councils.
15. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
16. The Tribunal received 19 written submissions, of which 18 were from individual councils and 1 submission from LGNSW.
17. The Tribunal notes that 17 of the 18 council submissions were endorsed by their representative councils.
18. The Tribunal acknowledges and thanks all parties for their submissions.

Submissions Received – Request for recategorisation

19. Two council submissions received requested recategorisation, with Paramatta City Council and Lake Macquarie putting forward individual cases for the Tribunal's consideration.



20. Paramatta City Council requested recategorisation from its current classification of Major CBD to Principal CBD. Paramatta City Council's case to be included in Principal CBD category is based on the following:
- Paramatta being critical to the success of the Greater Sydney Region Plan
 - The LGA expecting an estimated 186,000 new residents between 2022 and 2041
 - An increase in the number of government services, corporations, and private enterprises relocating into Paramatta CBD
 - A local economy that generates approximately \$32.88 billion in gross regional product and 33,000 businesses that generated over 202,000 jobs
 - The Council's Local Strategic Planning Statement covers seven priority growth areas and precincts identified by the NSW Government in order to give effect to their Housing strategy
 - Paramatta City Council has a 2023/24 capital works budget of \$613m and it provides a number of significant services within the local government area, including two aquatic centres, redevelopment to key community centres, and funding for local parks, roads, cycleways, and footpaths.
21. The Tribunal last considered the criteria for Principal CBD in the 2023 Annual Determination process. The Tribunal's view at the time was that



the criteria characteristics for Principal CBD category was appropriate, therefore no changes were required.

22. Paramatta City Council does not meet the criteria for Principal CBD. Accordingly, the Tribunal is not persuaded to include Paramatta Council in Principal CBD category.

23. Lake Macquarie City Council requested that it be recategorised from a Regional Strategic Area to a Major Strategic Area. Reasons include:

- The LGA having a resident population of 216,603, and a non-resident working population of 24,769 (for a total of 241,372)
- Connection to Greater Sydney via the M1, rail and a regional airport that supports the community
- 99 towns, villages and nine economic centres across an area of 757 square kilometres
- An annual economic output of \$26.1 billion (which is approximately 20 per cent of the Hunter economy)
- 1.3 million tourists per year
- 14,081 active businesses, 73,233 jobs and a total workforce across the LGA of 102,029
- Community facilities that include a Regional Gallery – Museum of Art and Culture, one University, two TAFE campuses and a regional centre for health care
- Operating revenue exceeding \$290 million.



24. As stated in Council's own submission, currently it does not meet the population threshold criteria for Major Strategic Area. Accordingly, the Tribunal is not persuaded to include Lake Macquarie Council in Major Strategic Area category.
25. The council also advocated for the population threshold for Major Strategic Area to be reviewed from its current threshold of 300,000 to 200,000 to restore incremental balance between Major Strategic Area and Regional Strategic Area categories.
26. Lake Macquarie Council provided late supplementary information to support their argument for the population threshold of Regional Strategic Area being adjusted. Council submitted that five precincts in the Lake Macquarie LGA have been identified for inclusion in the New South Wales Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs.
27. The Council argues this increase in housing will lead to population growth in the selected centres, especially those with a large number of identified precincts.
28. Consistent with section 239 and 240 of the LG Act, the Tribunal carefully considered the population threshold for all categories, as part of the 2023 Annual Determination. It was determined at that time, on extensive evidence examined and considered by the Tribunal, that the population threshold for Major Strategic Area was appropriate.
29. The Tribunal is not persuaded at this time to change the population threshold for Major Strategic Area. Should further evidence become available to support a change in the population threshold for this category,




it can be considered by the Tribunal as part of the three yearly review of categories in 2026.

30. The Tribunal will monitor, as data becomes available, the impact of the New South Wales Government Transport Oriented Development Program on population thresholds.
31. One submission received from Wollondilly Shire Council advised that Council resolved to write to the Premier and appropriate Ministers, requesting Wollondilly Shire Council be considered as a regional Council.
32. The Tribunal has previously determined that Wollondilly Shire Council, for the purpose of setting the minimum and maximum fees payable to Councillors and Mayors, be classified as Regional Centre.
33. The Tribunal notes Wollondilly's submission and proposed course of action.

Categories – movement of Councils within the framework

34. The Tribunal reviewed population and data relating to Council operations to determine if the categorisations of Councils was consistent with the current criteria.
35. Population data was sourced from the Australian Bureau of Statistics (ABS), released 26 March 2024 for the period 2022 – 2023 financial year, the most recent data available at the time of writing this determination.

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36. Data relating to Council operations was sourced from the Office of Local Government (OLG).
 37. These sources provide a consistent, and complete overview of all councils in NSW. These data sources are consistent with those used in previous LGRT determinations.
 38. Each Council was also assessed against the relevant criteria at Appendix 1.
 39. As a result, it was identified that two Rural Large councils, Hilltops Council and Muswellbrook Shire Council, each had a combined resident and non-residential working population above 20,000 each. This population figure exceeds the population threshold for a Regional Rural council classification.
 40. For this reason, the Tribunal has reclassified both Hilltops Council and Muswellbrook Shire Council as Regional Rural councils.

Submissions Received – Remuneration Structure

41. A significant number of submissions commented on the remuneration structure, advocating for major changes to be made, including the need for a full comprehensive review. These issues are addressed below.
42. One submission advocated for a new remuneration structure to be established that:
 - Is benchmarked in a more transparent way



- Recognises workload
 - Encourages participation by a cohort that is more representative of the community
 - Recognises skills and experience that is relevant to the roles.
43. Several submissions argued that the current remuneration structure does not adequately compensate elected Councillors and Mayors for the complex requirements of the role, significant workload, time requirements, responsibilities, and changes in the role over recent years.
 44. A number of submissions provided comparison data that included remuneration paid to: Queensland and Victorian local government Councillors and Mayors, Federal, State, and Territory Parliamentary Members, Audit Risk and Improvement Committee members, and average remuneration for chairs/directors of not-for-profit organisations.
 45. The basis of providing this data was to support arguments that NSW Councillors and Mayors are paid below these organisations and the work of Councillors and Mayors is being undervalued.
 46. Some submissions outlined that low levels of remuneration can have a detrimental impact on the quality and diversity of candidates standing for election.
 47. The LG Act is clear that Councillors and Mayors receive an annual fee, not a wage, with section 251 clearly stating that fees paid do not constitute a salary.



48. Whilst the Tribunal acknowledges these issues, as previously explained in the 2023 Annual Determination at paragraph 97 they are not currently within the Tribunal's remit.
49. One submission advocated for fees of rural councils to be commensurate with those of regional and metropolitan councils, arguing that the skills and knowledge required for the role is the same regardless of the council location.
50. Others advocated for significant increases to rural and regional fees in order to address low candidate numbers while others asserted that the current remuneration fails to take into account significant stressors facing regional and rural councils.
51. The Act requires that the Tribunal must determine categories at least once every three years and places each council into a category. The determination of categories by the Tribunal is for the purpose of determining the minimum and maximum fees to be paid for councillors and Mayors in each category. When determining categories, the Tribunal is required to take into account matters prescribed in Section 240 of the LG Act:
 - *the size of areas;*
 - *the physical terrain of areas;*
 - *the population of areas and the distribution of the population;*
 - *the nature and volume of business dealt with by each council;*
 - *the nature and extent of the development of areas;*



- *the diversity of communities served;*
- *the regional, national and international significance of the council;*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
- *such other matters as may be prescribed by the regulations.*

52. The Determination of minimum and maximum fees for 2024 is dealt with below at section 4.

53. Two submissions asserted that the current remuneration structure fails to recognise the role, responsibilities, and contribution of the Deputy Mayor position. It was suggested that a distinct independent fee be included for the position of Deputy Mayor.

54. Section 249 (5) of the LG act states:

“A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor’s annual fee.”

55. Accordingly, the Tribunal lacks the power to implement changes to the fee structure that would include a distinct independent fee for the position of Deputy Mayor.

56. One argument put forward is that the impact of the current superannuation arrangements has a negative impact on female participation.



57. Section 254B of the Act sets out the circumstances with respect to the payment of superannuation for Mayors and Councillors. The payment of superannuation is not automatic or mandatory, pursuant to 254B (4)(a) of the Act a council must pass a resolution prior to making superannuation contribution payments.
58. Any changes to superannuation contribution payments for Councillors and Mayors to assist in eliminating barriers to participation would require changes to the legislation.

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Section 4 – 2024 Fees

Submissions - 2024 Fees

59. The LGNSW submission requested the Tribunal increase fees by at least 10% in order to:
- Reverse the fee erosion which occurred under the NSW Public Sector Wages Policy
 - Mitigate economic pressures and the rising cost of living
 - Ensure that Councillors and Mayors receive fair and reasonable remuneration for the work they perform
 - Address the historic undervaluation of the work performed by elected representatives in local government in New South Wales.
60. LGNSW used economic and wage data to support their argument that included:
- Consumer Price Index
 - Wage Price Index
 - National and State Wage cases
 - Market comparability
61. LGNSW in its meeting with the Tribunal and Assessors asserted that fees paid to Councillors and Mayors have reduced in real terms over recent years, further advocating for an increase of 10% being fair and reasonable.



62. In meeting with LGNSW, the question of Government policies (State and Federal) on housing reform was discussed. The Tribunal is mindful of the additional workload associated with policies such as the NSW Government's Transport Oriented Development Program place on affected Councils. Similar considerations arise from the infrastructure requirements related to Renewable Energy Zones.
63. The role of a Councillor as a member of the governing body of the council is outlined under s232 of the LG Act and the Tribunal has addressed this matter generally in the 2023 Determination at paragraph 97.
64. Four submissions received from individual councils addressed the issue of fees quantum increase. These submissions sought an increase ranging from 3% to 5.57%.
65. Other submissions advocated for remuneration to be set at a level to:
 - Reflect the role, commitment required, complexity of the role, workload, and responsibilities required to perform the role successfully
 - Ensure no one is out of pocket for the work they do for council
 - Attract a diverse range of potential candidates.
66. Five submissions advocated for the Tribunal to change the determination in regard to the remuneration structure. Some submissions suggested setting a fixed mandatory fee for Councillors and Mayors, whilst others argued that individual councils should not determine their own



remuneration, due to potential conflict of interest, instead the decision should be left to State Government or an independent decision maker.

67. It has been suggested that such an approach could:

- Remove potential conflict of interest
- Facilitate good governance
- Create equity amongst councils in the same category
- Assist in fostering good relationships with the community
- Alleviate public perception that increases are unjust.

68. Currently the Tribunal, consistent with its obligations set out in the LG Act, section 248 and section 249, determines a minimum and maximum remuneration range for Councillors and Mayors. It is then up to individual councils, to fix the annual fee for councillors and Mayors.

69. Furthermore, the tribunal does not have the authority to determine a fixed mandatory fee, section 241 of the LG Act states:

“The Remuneration Tribunal must, not later than 1 May in each year, determine, in each of the categories determined under section 239, the maximum and minimum amounts of fees to be paid during the following year to councillors (other than mayors) and mayors.”

**Fee Increase.**

70. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to Councillors and Mayors. This included economic data, including the Consumer Price Index, Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024-25.
71. On this occasion the Tribunal has determined that a 3.75% per cent increase will apply to the minimum and maximum fees applicable to existing categories.

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Conclusion

72. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates, Mr Brett Whitworth and Mr Douglas Walther.
73. Determination 1 sets out the allocation of councils into each of the categories as per section 239 of the LG Act.
74. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county councils as per section 241 of the LG Act.
75. The Tribunal acknowledges and thanks the secretariat for their excellent research and support in completing the 2024 determination.

Viv May PSM

Local Government Remuneration Tribunal

Dated 29 April 2024

CL24.177 - Attachment 1

Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2024

General Purpose Councils – Metropolitan

Principal CBD (1)

- Sydney

Major CBD (1)

- Parramatta

Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra



General Purpose Councils - Non-Metropolitan

Major Regional City (2)

- Newcastle
- Wollongong

Major Strategic Area (1)

- Central Coast

Regional Centre (23)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

Regional Strategic Area(4)

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed

- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

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Regional Rural (14)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

Rural Large (16)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra



- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

County Councils

Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2024

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	30,720	45,070
Major CBD	20,500	37,960
Metropolitan Major	20,500	35,890
Metropolitan Large	20,500	33,810
Metropolitan Medium	15,370	28,690
Metropolitan Small	10,220	22,540

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	188,010	247,390
Major CBD	43,530	122,640
Metropolitan Major	43,530	110,970
Metropolitan Large	43,530	98,510
Metropolitan Medium	32,650	76,190
Metropolitan Small	21,770	49,170



General Purpose Councils - Non-Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	20,500	35,620
Major Strategic Area	20,500	35,620
Regional Strategic Area	20,500	33,810
Regional Centre	15,370	27,050
Regional Rural	10,220	22,540
Rural Large	10,220	18,340
Rural	10,220	13,520

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	43,530	110,970
Major Strategic Area	43,530	110,970
Regional Strategic Area	43,530	98,510
Regional Centre	31,980	66,800
Regional Rural	21,770	49,200
Rural Large	16,330	39,350
Rural	10,880	29,500



County Councils

Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	2,030	11,280
Other	2,030	6,730

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	4,360	18,520
Other	4,360	12,300

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Viv May PSM

Local Government Remuneration Tribunal

Dated 29 April 2024

CL24.177 - Attachment 1

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.



Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

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Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.



Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.



Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

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Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region



- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.



Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

CL24.177 - Attachment 1



Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.



Monthly Investment Review



May 2024

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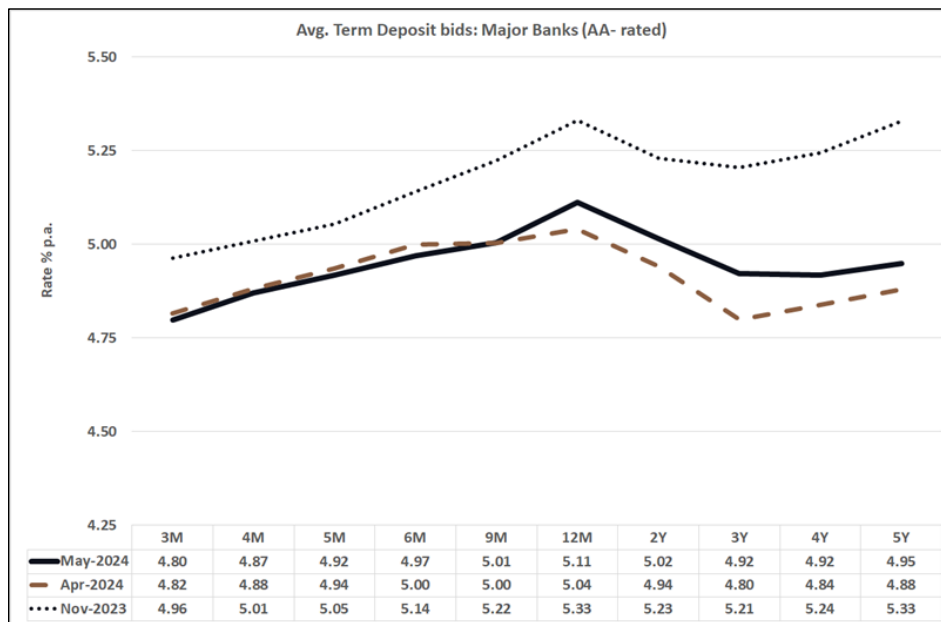
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Market Update Summary

In May, risk assets rebounded despite inflation data continuing to challenge expectations for when central banks will begin easing monetary policy. In response, global bond yields remain elevated and have been volatile in recent months.

Over May, the average deposit rates offered by the major banks at the short-end (up to 9 months) remained relatively flat. In the medium-term (1-3 years), the average bids from the major banks rose between 7-12bp, reflective of the market positioning a 'higher-for-longer' period where official interest rates may remain stagnant for the foreseeable future. The deposit curve still remains inverse with markets still factoring in rate cuts in future years.



Source: Imperium Markets

With a global economic downturn and interest rate cuts being priced over the next 12 months, investors should consider diversifying and taking an 'insurance policy' against a potentially lower rate environment by investing across 2-5 year fixed deposits, targeting rates above 5% p.a. (small allocation only).



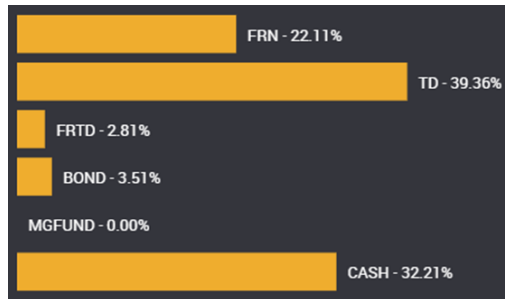
Shoalhaven City Council 's Portfolio & Compliance

Asset Allocation

The majority of the portfolio is directed to cash or cash notice accounts followed by fixed and floating rate term deposits. The remainder of the portfolio is directed to liquid senior FRNs and fixed bonds.

Senior FRNs remain relatively attractive as spreads have generally widened over the past 2 years. New issuances may be considered again on a case by case scenario. In the interim, staggering a mix of fixed deposits between 9-12 months to 3 years remains a more optimal strategy to maximise returns over a longer-term cycle.

With interest rate cuts and a global economic downturn being priced in coming years, investors can choose to allocate a small proportion of longer-term funds and undertake an insurance policy against any potential future rate cuts by investing across 2-5 year fixed deposits, locking in and targeting yields above 5% p.a.





Term to Maturity

All maturity limits (minimum and maximum) comply with the Investment Policy. Short-Medium Term (1-2 years) assets account for around 12% of the total investment portfolio, with capacity of ~\$82m remaining.

Once the immediate capital projects are completed, we recommend a proportion of longer-dated funds be allocated to 1-3 year fixed term deposits in combination with any attractive new FRNs (3-5 years) as they come to market (refer to respective sections below).

Compliant	Horizon	Invested (\$)	Invested (%)	Min. Limit (%)	Max. Limit (%)	Available (\$)
✓	0 - 90 days	\$73,832,232	51.89%	0%	100%	\$68,456,315
✓	91 - 365 days	\$25,101,693	17.64%	0%	100%	\$117,186,854
✓	1 - 2 years	\$17,086,543	12.01%	0%	70%	\$82,515,440
✓	2 - 5 years	\$26,268,080	18.46%	0%	50%	\$44,876,194
✓	5 - 10 years	\$0	0.00%	0%	25%	\$35,572,137
		\$142,288,547	100.00%			

CL24.178 - Attachment 1



Counterparty

As at the end of May 2024, all counterparty exposures comply within the Policy limits. Capacity limits are also dependent on the movement in the cash balances. Overall, the portfolio is well diversified across the entire credit spectrum, including some exposure to the regional bank (lower rated) ADIs.

Compliant	Issuer	Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	DBS Cov	AAA	\$1,002,212	0.70%	100.00%	\$141,286,335
✓	Suncorp Cov	AAA	\$2,014,940	1.42%	100.00%	\$140,273,607
✓	ANZ	AA-	\$2,513,083	1.77%	100.00%	\$139,775,464
✓	CBA	AA-	\$42,563,432	29.91%	100.00%	\$99,725,115
✓	HSBC Bank	AA-	\$2,013,388	1.42%	100.00%	\$140,275,159
✓	NAB	AA-	\$33,005,096	23.20%	100.00%	\$109,283,451
✓	Northern Terr.	AA-	\$5,000,000	3.51%	100.00%	\$137,288,547
✓	NSW (SIRA)	AA+	\$6,675,000	4.69%	100.00%	\$135,613,547
✓	Westpac	AA-	\$4,000,000	2.81%	100.00%	\$138,288,547
✓	Macquarie	A+	\$3,992,832	2.81%	100.00%	\$138,295,715
✓	Rabobank	A+	\$4,007,318	2.82%	100.00%	\$138,281,229
✓	Suncorp	A+	\$16,047,150	11.28%	100.00%	\$126,241,397
✓	ING Bank	A	\$15,000,000	10.54%	100.00%	\$127,288,547
✓	AMP Bank	BBB+	\$2,352,404	1.65%	5.00%	\$4,762,023
✓	Newcastle PBS	BBB+	\$2,101,693	1.48%	5.00%	\$5,012,735
			\$142,288,547	100.00%		

In February 2024, ANZ's takeover of Suncorp was given the green light by the Australian Competition Tribunal (ACT), six months after the Australian Competition and Consumer Commission (ACCC) blocked the deal on the grounds that it could lessen competition in the mortgage market. As such, Suncorp's assets are likely to be upgraded to AA- in the near future by S&P (but also, they may be flagged as an ADI lending to the fossil fuel industry in future).

In early April 2024, BoQ and Bendigo-Adelaide were upgraded by S&P from BBB+ to A-. Separately, several other regional banks were upgraded from BBB to BBB+, as well as BBB- to BBB. This has resulted in increased capacity to invest in some of these individual institutions from a counterparty perspective, as well as the aggregate "BBB" rated category (see Credit Quality section).



Credit Quality

The portfolio is well diversified from a credit ratings perspective. The portfolio is predominately invested amongst the investment grade ADIs (BBB- or higher). There is no exposure to Unrated assets now following the disposal of the TCorp Long-Term Growth Fund.

All ratings categories are within the Policy limits:

Compliant	Credit Rating	Invested (\$)	Invested (%)	Max. Limit (%)	Available (\$)
✓	AAA Category	\$3,017,152	2%	100%	\$139,271,395
✓	AA Category	\$95,769,998	67%	100%	\$46,518,549
✓	A+ to A Category	\$39,047,300	27%	100%	\$103,241,247
✓	A- Category	\$0	0%	40%	\$56,915,419
✓	BBB+ to BBB Category	\$4,454,097	3%	30%	\$38,232,467
✓	BBB- & NR Category	\$0	0%	5%	\$7,114,427
✓	NSW TCorp LTGF	\$0	0%	100%	\$142,288,547
		\$142,288,547	100.00%		

CL24.178 - Attachment 1



Performance

Council's performance for the month ending May 2024 (excluding cash) is summarised as follows:

Performance (Actual)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	0.36%	1.08%	2.16%	3.91%	4.26%
AusBond Bank Bill Index	0.37%	1.10%	2.20%	4.01%	4.32%
T/D Portfolio	0.43%	1.27%	2.46%	4.26%	4.53%
FRT/D Portfolio	0.45%	1.32%	2.64%	4.88%	5.31%
FRN Portfolio	0.44%	1.29%	2.56%	4.72%	5.13%
Bond Portfolio	0.09%	0.27%	0.54%	1.00%	1.08%
Council's Fixed Interest [^]	0.42%	1.23%	2.40%	4.23%	4.54%
Council's Total Portfolio ^{^^}	0.42%	1.24%	3.73%	5.65%	6.22%
Relative (to Bank Bills)	0.05%	0.14%	1.53%	1.64%	1.90%

[^]Council's Fixed Interest portfolio returns excludes Council's cash account holdings.

^{^^} Total portfolio returns includes historical holdings in the TCorp LTGF.

Performance (Annualised)	1 month	3 months	6 months	FYTD	1 year
Official Cash Rate	4.35%	4.35%	4.35%	4.26%	4.26%
AusBond Bank Bill Index	4.50%	4.43%	4.43%	4.36%	4.32%
T/D Portfolio	5.23%	5.12%	4.97%	4.63%	4.53%
FRT/D Portfolio	5.47%	5.36%	5.33%	5.31%	5.31%
FRN Portfolio	5.34%	5.21%	5.16%	5.13%	5.13%
Bond Portfolio	1.11%	1.09%	1.09%	1.08%	1.08%
Council's Fixed Interest [^]	5.06%	4.97%	4.84%	4.61%	4.53%
Council's Total Portfolio	5.06%	5.01%	7.57%	6.15%	6.22%
Relative (to Bank Bills)	0.56%	0.59%	3.14%	1.79%	1.90%

[^]Council's Fixed Interest portfolio returns excludes Council's cash account holdings.

^{^^} Total portfolio returns includes historical holdings in the TCorp LTGF.

For the month of May, the total portfolio (excluding cash) provided a return of +0.42% (actual) or +5.06% p.a. (annualised), outperforming the benchmark AusBond Bank Bill Index return of +0.37% (actual) or +4.50% p.a. (annualised). The longer-term positive performance continues to be anchored by the handful of deposits that were originally placed for terms greater than 12 months.



Recommendations for Council

AMP Business Saver & Notice Account

We note the AMP Business Saver and AMP 31 Day Notice Account are now sub optimal investments given the rise in deposit yields in recent months. We recommend switching into short-dated fixed deposits with the major banks yielding a considerably higher rate of return, or simply just redeem to replenish capital reserves.

Term Deposits

As at the end of May 2024, Council's deposit portfolio was yielding 5.08% p.a. (up 1bp from the previous month), with a weighted average duration of ~254 days (~8½ months).

Going forward, once immediate capital projects are completed, a more optimal strategy would be staggering deposits across 9-24 months terms – this is likely to earn up to ¼-½% p.a. higher compared to shorter tenors in a normal market environment. There is growing belief that interest rate cuts and a global economic downturn is forthcoming and so locking in rates above 5% p.a. across 1-5 year tenors may provide some income protection against a lower rate environment.

Please refer to the section below for further details on the Term Deposit market.

Securities

Primary (new) Senior FRNs (with maturities between 3-5 years) continue to be appealing (particularly for those investors with portfolios skewed towards fixed assets) and should be considered on a case by case scenario. Please refer to the section below for further details on the FRN market.

Council's FRN Portfolio

We recommend that Council retains all its FRNs at this stage (most are marked at a slight discount to par at month-end). We will continue to monitor them individually and will advise when it is appropriate to sell to boost the overall returns of the portfolio in future.

Should there be a compelling new issue available (or in the case of an emergency), the following two FRNs are up for consideration to be sold:

Issuer	Rating	Maturity Date	ISIN	Face Value	Trading Margin	~Capital Price (\$)	~Unrealised Gain (\$)
CBA	AA-	14/01/2027	AU3FN0065579	\$2,750,000	+64.5bp	\$100.092	\$2,525
NAB	AA-	25/02/2027	AU3FN0066528	\$4,000,000	+65.0bp	\$100.127	\$5,096



Council's Senior Fixed Bonds

In September 2020, Council invested into the following NTTC (AA-) fixed bonds:

Investment Date	Maturity Date	Principal	Rate % p.a.	Interest Paid
15/09/2021	15/12/2024	\$3,000,000	1.00%	Annually
15/09/2021	15/12/2025	\$2,000,000	1.10%	Annually
Totals / Wgt. Avg.		\$5,000,000	1.04%	

We believe this was prudent at the time of investment given the low rate environment and particularly after the RBA's easing decision in early November 2020 to 0.10% and their forward guidance towards official interest rates (no rate rises "until at least 2024").

The NTTC bonds are a 'retail' offering and not 'wholesale' issuances. Given the lack of liquidity and high penalty costs if they were to be sold/redeemed prior to the maturity date, they are considered to be a hold-to-maturity investment and will be marked at par value (\$100.00) throughout the term of investment.



Term Deposit Market Review

Current Term Deposits Rates

As at the end of May, we see value in the following:

ADI	LT Credit Rating	Term	Rate % p.a.
ING	A	5 years	5.35%
ING	A	4 years	5.26%
ING	A	2 years	5.25%
ING	A	3 years	5.20%
Westpac	AA-	2 years	5.13%
Bank of Us	BBB+	2 years	5.12%
Suncorp	A+	2 years	5.11%
Australian Military	BBB+	2 years	5.11%
NAB	AA-	2 years	5.05%
Suncorp	A+	3 years	5.03%

The above deposits are suitable for investors looking to maintain diversification and lock-in a slight premium compared to purely investing short-term.

For terms under 12 months, we believe the strongest value is currently being offered by the following ADIs (*we stress that rates are indicative, dependent on daily funding requirements and different for industry segments*):



ADI	LT Credit Rating	Term	Rate % p.a.
P&N Bank	BBB+	12 months	5.40%
Rabobank	A	12 months	5.37%
ING	A	12 months	5.31%
Bank of Us	BBB+	12 months	5.25%
NAB	AA-	12 months	5.25%
BankVIC	BBB+	12 months	5.25%
Westpac	AA-	12 months	5.24%
Suncorp	A+	12 months	5.23%
Suncorp	A+	9 months	5.21%
NAB	AA-	10-11 months	5.20%
NAB	AA-	6-9 months	5.15%
BoQ	A-	6-12 months	5.10%
NAB	AA-	3-4 months	5.00%

If Council does not require high levels of liquidity and can stagger a proportion of its investments across the longer term horizons (1–5 years), it will be rewarded over a longer-term cycle. Investing a spread of 12 months to 3 year horizons is likely to yield, on average, up to ¼–½% p.a. higher compared to those investors that entirely invest in short-dated deposits (under 6–9 months).

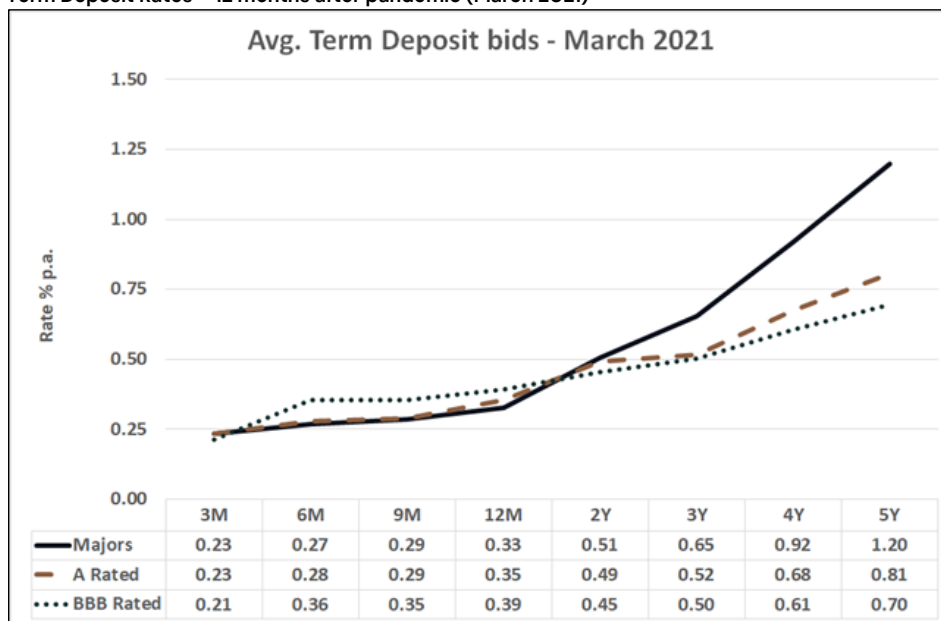
With a global economic slowdown and interest rate cuts being priced over the next few years, investors should strongly consider diversifying by allocating some longer term surplus funds and undertake an insurance policy by investing across 2–5 year fixed deposits and locking in rates above 5% p.a. This will provide some income protection with central banks now potentially looking to cut rates in 2025.



Term Deposits Analysis

Pre-pandemic (March 2020), a 'normal' marketplace meant the lower rated ADIs (i.e. BBB category) were offering higher rates on term deposits compared to the higher rated ADIs (i.e. A or AA rated). But due to the cheap funding available provided by the RBA via their Term Funding Facility (TFF) during mid-2020, allowing the ADIs to borrow as low as 0.10% p.a. fixed for 3 years, those lower rated ADIs (BBB rated) did not require deposit funding from the wholesale deposit. Given the higher rated banks had more capacity to lend (as they have a greater pool of mortgage borrowers), they subsequently were offering higher deposit rates. In fact, some of the lower rated banks were not even offering deposit rates at all. As a result, most investors placed a higher proportion of their deposit investments with the higher rated (A or AA) ADIs over the past three years.

Term Deposit Rates – 12 months after pandemic (March 2021)



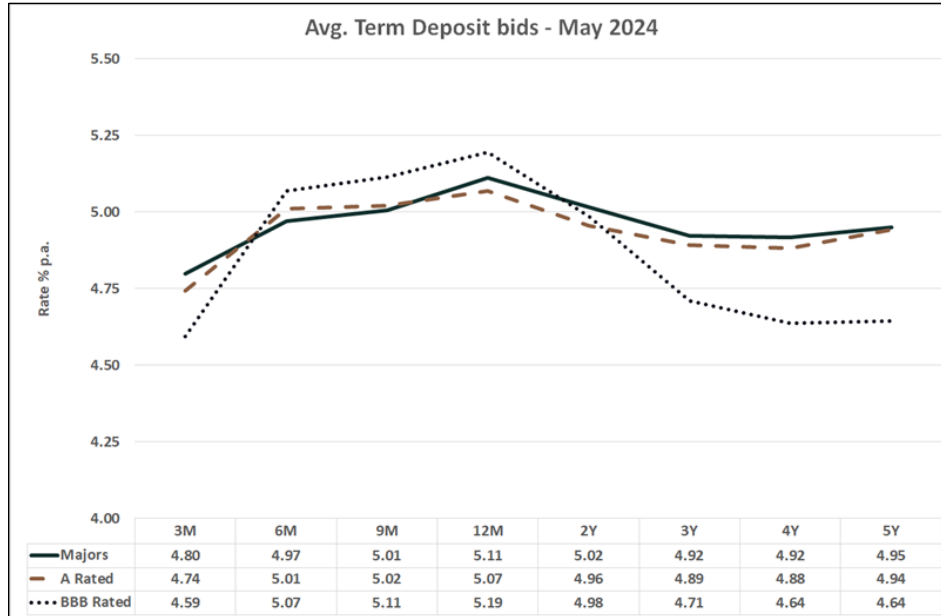
Source: Imperium Markets

The abnormal marketplace experienced during the pandemic is starting to reverse as the competition for deposits slowly increases, partially driven by the RBA's term funding facility coming to an end. In recent months, we have started to periodically see some of the lower rated ADIs ("A" and "BBB" rated) offering slightly higher rates compared to the domestic major banks ("AA" rated) on different parts of the curve (i.e. pre-pandemic environment). Some of this has been attributed to lags in adjusting their deposit rates as some banks (mainly the lower rated ADIs) simply set their rates for the week.



Going forward, Council should have a larger opportunity to invest a higher proportion of its funds with the lower rated institutions (up to Policy limits), from which the majority are not lending to the Fossil Fuel industry or considered 'ethical'. We are slowly seeing this trend emerge, although the major banks always seem to react to volatility more quickly than the rest of the market, as was the case again this month:

Term Deposit Rates – Currently (May 2024)



Source: Imperium Markets

Regional & Unrated ADI Sector

Ratings agency S&P has commented that "*mergers remain compelling for mutuals lenders*" in providing smaller lenders greater economies of scale and assisting them in being able to price competitively and will see "*the banking landscape will settle with a small number of larger mutual players*". S&P expects that consolidation to continue over the next two years.

We remain supportive of the regional and unrated ADI sector (and have been even throughout the post-GFC period). They continue to remain solid, incorporate strong balance sheets, while exhibiting high levels of capital – typically, much higher compared to the higher rated ADIs. Some unrated ADIs have up to 25-40% more capital than the domestic major banks, and well above the Basel III requirements.

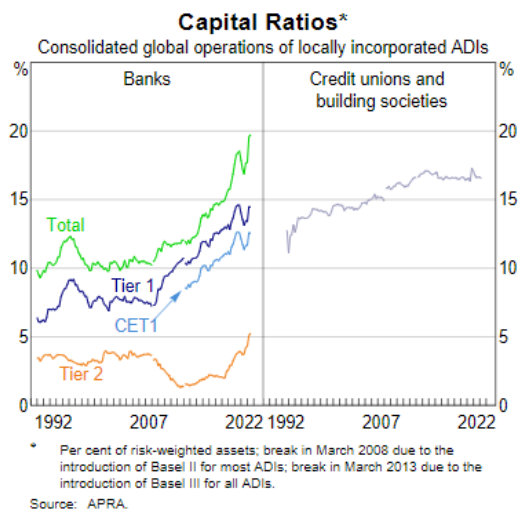
Overall, the lower rated ADIs (BBB and unrated) are generally now in a better financial position than they have been historically (see the Capital Ratio figure below). The financial regulator, APRA has noted that



the Common Equity Tier 1 capital of Australian banks now exceeds a quarter of a trillion dollars. It has increased by \$110 billion, or more than 70%, over the past decade. Over the same time, banks' assets have grown by 44%. Some of the extra capital is supporting growth in the banking system itself but clearly, there has been a strengthening in overall resilience and leverage in the system is lower.

We believe that deposit investments with the lower rated ADIs should be considered going forward, particularly when they offer 'above market' specials. Not only would it diversify the investment portfolio and reduce credit risk, it would also improve the portfolio's overall returns. The lower rated entities are generally deemed to be the more 'ethical' ADIs compared to the higher rated ADIs.

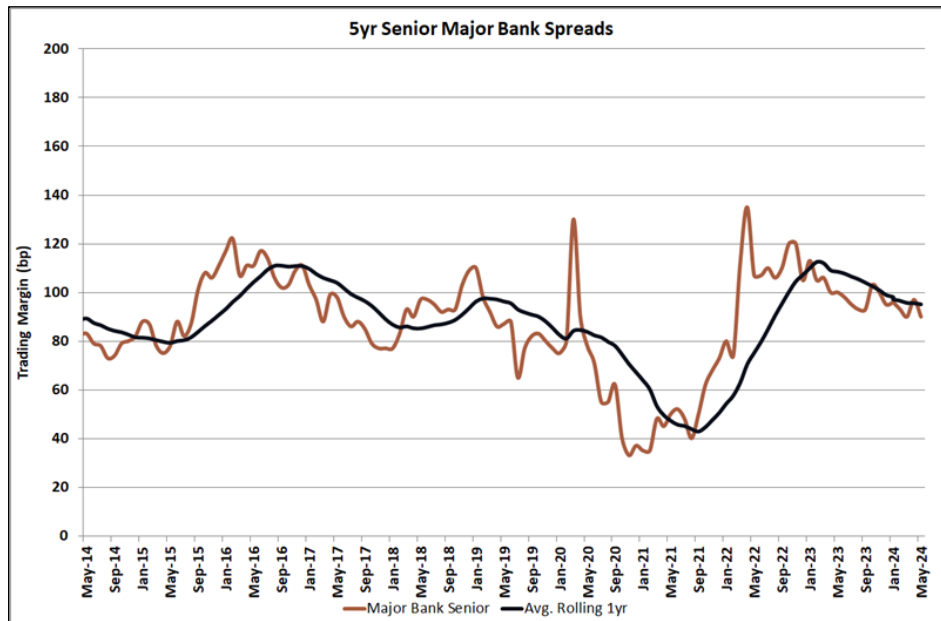
In the current environment of high regulation and scrutiny, all domestic (and international) ADIs continue to carry high levels of capital. There is minimal (if any) probability of any ADI defaulting on their deposits going forward – this was stress tested during the GFC and the pandemic period. APRA's mandate is to "protect depositors" and provide "financial stability".





Senior FRNs Market Review

Over May, amongst the senior major bank FRNs, physical credit securities tightened by around 7bp at the 5 year part of the curve. During the month, NAB (AA-) issued a 3 year senior deal at +70bp, whilst WBC (AA-) issued a 5 year senior issue at +88bp. Major bank senior securities remain at fair value on a historical basis (5yr margins around +90bp level).



Source: IBS Capital

There was very little notable issuances during the month apart from Bendigo & Adelaide's (A-) 3 year senior security at +100bp and a small private placement from Bank of Us (BBB+) for 1 year at +95bp. Amongst the "A" rated sector, the securities tightened by around 3-10bp at the longer-end of the curve, whilst the "BBB" rated sector remained flat at the 3 year part of the curve. Overall, credit securities are looking much more attractive given the widening of spreads over the past 2 years and as more primary issuances become available. FRNs will continue to play a role in investors' portfolios mainly on the basis of their liquidity and the ability to roll down the curve and gross up returns over ensuing years (in a relatively stable credit environment).



Senior FRNs (ADIs)	31/05/2024	30/04/2024
"AA" rated – 5yrs	+90bp	+97bp
"AA" rated – 3yrs	+68bp	+66bp
"A" rated – 5yrs	+105bp	+115bp
"A" rated – 3yrs	+85bp	+88bp
"BBB" rated – 3yrs	+160bp	+160bp

Source: IBS Capital

We now generally recommend switches ('benchmark' issues only) into new primary issues, out of the following senior FRNs that are maturing:

- On or before mid-2026 for the "AA" rated ADIs (domestic major banks);
- On or before mid-2025 for the "A" rated ADIs; and
- Within 6-9 months for the "BBB" rated ADIs (consider case by case).

Investors holding onto the above senior FRNs ('benchmark' issues only) in their last few years are now generally holding sub optimal investments and are not maximising returns by foregoing realised capital gains. In the current challenging economic environment, any boost in overall returns should be locked in when it is advantageous to do so, particularly as switch opportunities become available.



Senior Fixed Bonds – ADIs (Secondary Market)

With global inflation still high by historical standards, this has seen a significant lift in longer-term bond yields over the past 2 years (valuations have fallen) as markets have reacted sharply.

This has resulted in some opportunities in the secondary market. We currently see value in the following fixed bond lines, with the majority now being marked at a significant discount to par (please note supply in the secondary market may be limited on any day):

ISIN	Issuer	Rating	Capital Structure	Maturity Date	~Remain. Term (yrs)	Fixed Coupon	Indicative Yield
AU3CB0278174	UBS	A+	Senior	26/02/2026	1.74	1.1000%	5.22%
AU3CB0280030	BoQ	A-	Senior	06/05/2026	1.93	1.4000%	5.35%
AU3CB0299337	Bendigo	A-	Senior	15/05/2026	1.95	4.7000%	5.27%
AU3CB0296168	BoQ	A-	Senior	27/01/2027	2.66	4.7000%	5.34%
AU3CB0308955	BoQ	A-	Senior	30/04/2029	4.92	5.3580%	5.45%

CL24.178 - Attachment 1



Economic Commentary

In May, risk assets rebounded despite markets pushing back their expectations with regards to the timing of the easing cycle by central banks.

Across equity markets, the S&P 500 Index rose +4.80% over the month, whilst the NASDAQ surged +6.88%. Europe's main indices also experienced gains, led by Germany's DAX (+3.16%), UK's FTSE (+1.61%) and France's CAC (+0.10%).

The US Fed kept rates on hold for the sixth meeting in a row, warning that there had been a lack of further progress towards their 2% inflation target. Fed Chair Powell also commented however *"it's unlikely that the next policy rate move will be a hike"*. US Fed Chair Powell repeated his view that he and most Fed officials do not anticipate having to resume interest rate rises but that patience is required before they can be cut, saying *"we're just going to have to see where the inflation data fall out"*.

US core CPI for April came in at +0.3% m/m as expected, with headline a touch lower at +0.3% vs +0.4% expected. On an annual basis, core CPI ticked down to +3.6% y/y, down from +3.8% y/y in March. The annual headline rate also fell to +3.4% y/y in April, from +3.5% y/y in March.

Canada CPI came in at +2.7% y/y in April (which was lower than market expectations) and was down from +2.9% y/y in March.

UK headline CPI was +2.3% y/y in April, decreasing from +3.3% y/y in March. Core inflation also slowed to +3.9% y/y in April from +4.2% y/y in March.

European Q1 GDP surprised a little stronger, while April inflation was broadly in line. Q1 GDP growth rose +0.3% q/q (+0.1% expected) for annual growth of +0.4% y/y.

As expected, the RBNZ left the Official Cash Rate unchanged at 5.50% at its May meeting. The central bank flagged it now expects to keep rates high for longer amid some signs of sticky inflation.

Sweden's Riksbank cut rates by 25bp as expected as markets going into the meeting were 64% priced for a cut.

The MSCI World ex-Aus Index rose +4.26% for the month of May:

Index	1m	3m	1yr	3yr	5yr	10yr
S&P 500 Index	+4.80%	+3.56%	+26.26%	+7.87%	+13.91%	+10.62%
MSCI World ex-AUS	+4.26%	+3.27%	+23.23%	+5.16%	+11.16%	+7.42%
S&P ASX 200 Accum. Index	+0.92%	+1.16%	+12.93%	+6.80%	+7.83%	+7.78%

Source: S&P, MSCI



Domestic Market

The RBA kept rates on hold at 4.35% in its meeting in May, as universally expected. They still see trimmed mean inflation at +2.6% y/y by mid-2026. Staff still assess policy as being “restrictive” based on financial indicators and ongoing easing in growth of aggregate demand.

The monthly CPI Indicator for April printed higher than expected at +3.6% y/y (consensus +3.4%) and +3.5% in March. Importantly, core measures also printed higher than expected. The CPI excluding volatile items and holiday travel was +4.1% y/y.

The Q1 wage price index (WPI) growth was 0.1% below expectations at +0.8% q/q and +4.1% y/y (consensus +0.9%/+4.2%). By sector, private sector wages growth was +0.8% q/q, and public sector wages growth was just +0.5% after +1.4% q/q in Q4.

The seasonally adjusted unemployment rate rose by 0.2% to 4.1% in April, up from a revised 3.9% in March. Employment rose by around 38,000 people and the number of unemployed grew by 30,000 people, leading to an uplift in the participation rate, increasing to 66.7% (by 0.1%).

April retail sales rose +0.1% m/m (consensus +0.2% m/m).

The February trade balance narrowed to \$5.0bn, its lowest since November 2020. The February surplus was revised down to \$6.6bn from \$7.3bn. In the month, exports were little changed (+0.1%) while imports rose +4.2%.

Dwelling approvals were +1.9% higher in March, but private house and apartment approvals were a bit stronger, up +3.8% and +3.6%.

The Australian dollar rose +1.72%, finishing the month at US66.37 cents (from US65.25 cents the previous month).

Credit Market

The global credit indices marginally tightened across the board in May. They are now back to their levels in early 2022 (prior to the rate hike cycle from most central banks):

Index	May 2024	April 2024
CDX North American 5yr CDS	51bp	52bp
iTraxx Europe 5yr CDS	52bp	55bp
iTraxx Australia 5yr CDS	65bp	73bp

Source: Markit



Fixed Interest Review

Benchmark Index Returns

Index	May 2024	April 2024
Bloomberg AusBond Bank Bill Index (0+YR)	+0.37%	+0.35%
Bloomberg AusBond Composite Bond Index (0+YR)	+0.39%	-1.98%
Bloomberg AusBond Credit FRN Index (0+YR)	+0.50%	+0.48%
Bloomberg AusBond Credit Index (0+YR)	+0.70%	-0.91%
Bloomberg AusBond Treasury Index (0+YR)	+0.35%	-2.03%
Bloomberg AusBond Inflation Gov't Index (0+YR)	-0.30%	-1.82%

Source: Bloomberg

Other Key Rates

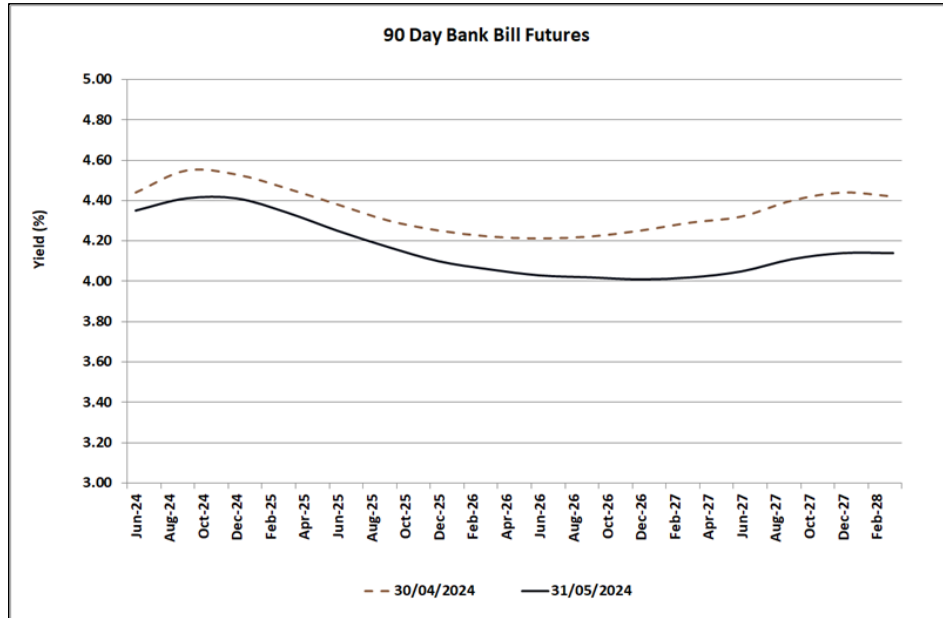
Index	May 2024	April 2024
RBA Official Cash Rate	4.35%	4.35%
90 Day (3 month) BBSW Rate	4.35%	4.41%
3yr Australian Government Bonds	4.05%	4.03%
10yr Australian Government Bonds	4.41%	4.42%
US Fed Funds Rate	5.25%-5.50%	5.25%-5.50%
2yr US Treasury Bonds	4.89%	5.04%
10yr US Treasury Bonds	4.51%	4.69%

Source: RBA, ASX, US Department of Treasury



90 Day Bill Futures

Bill futures fell across the board this month, following the movement in bond markets. Markets continue to push back their expectations of when the first rate cut will be delivered, resulting in a flattening of the curve.



Source: ASX

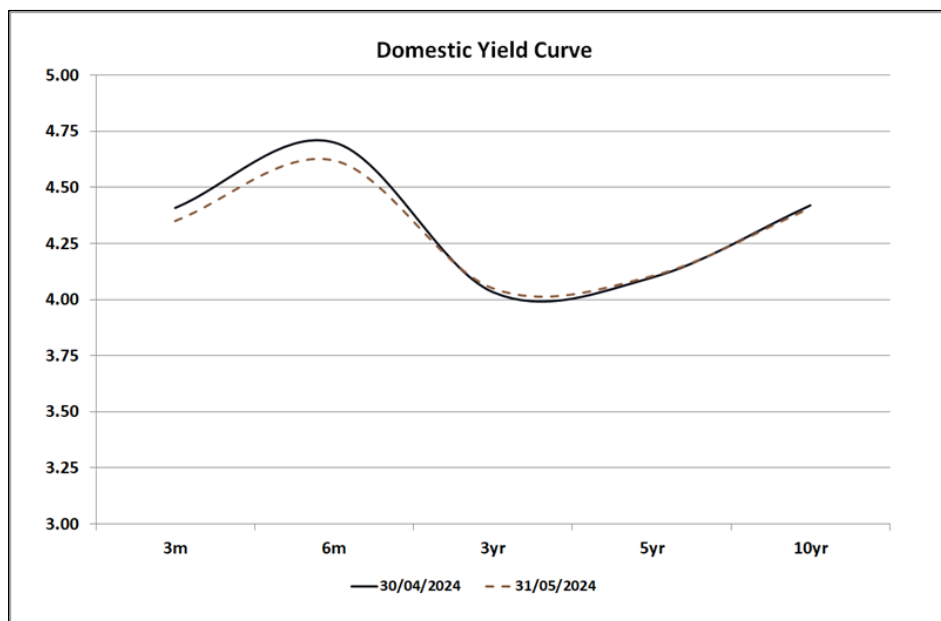


Fixed Interest Outlook

As per the minutes of the US Fed May meeting, policymakers concluded recent data had not increased their confidence that inflation was moving sustainably toward the 2% target to begin cutting rates. Monetary policy is currently considered “well-positioned” and further tightening is only required if inflation surprises to the upside.

Domestically, the RBA May meeting minutes stated inflation had eased more slowly than anticipated and that “risks around inflation had risen somewhat...Given this, members agreed that it was difficult either to rule in or rule out future changes in the cash rate target.” As is the case with most central banks at the moment, the RBA is waiting for current economic data to show a clear trend before taking any decisive action.

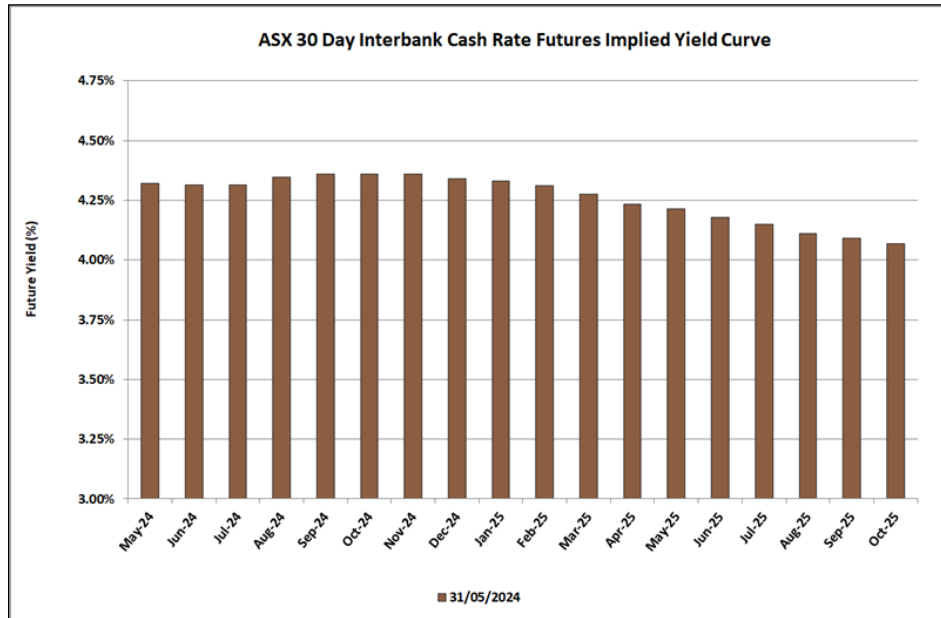
Over the month, longer-term yields remained relatively flat at the very long end of the curve (remains an inverse yield curve):



Source: ASX, RBA



For the time being, the consensus from the broader market is that we have reached the peak of the interest rate cycle. With inflation remaining sticky, financial markets have pushed back their expectations of rate cuts, with the first cut pencilled in for early-mid 2025.



Source: ASX

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Shoalhaven
City Council

Delivery Program Operational Plan and Budget

2024-2025

Draft - Post Exhibition



Burrill Lake Entrance

CL24.179 - Attachment 1



Acknowledgement of Country

We would like to acknowledge the Traditional Custodians of the land on which we gather upon today. We acknowledge their continuing connections to the land, culture and community. We pay respect to Elders past, present and emerging.

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Resilient, safe, accessible & inclusive communities
Sustainable, liveable environments
Thriving local economies that meet community needs
Effective, responsible and authentic leadership

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“

We will work together in Shoalhaven to foster a safe & attractive community for people to live, work, stay & play; where sustainable growth, development & environmental protection are managed to provide a unique & relaxed lifestyle

”

4

 Depot Beach

CL24.179 - Attachment 1



Message from the Mayor

This year's Delivery Program Operational Plan reflects the current budget constraints while continuing to support the needs of the community as outlined in our Community Strategic Plan 2032.

The activities planned for the 2024-25 financial year respond to the call to action outlined in the Financial Sustainability Review report in November 2023 to increase revenue and decrease expenditure.

While an increase to income from any proposed Special Rate Variation will be the decision of the Council in 2025, the program of works and services planned for this financial year are a true commitment of what can be achieved.

A conservative capital works program has been developed, which includes the improvement and replacement works for roads and bridges in places across our city.

Packages of work will roll out progressively on major roads in the Bay and Basin area, including Forest Road, Callala Beach Road, Callala Bay Road, Culburra Road and at intersection points of Worrigee Road/Greenwell Point and Coonemia/Currarong/Callala Bay. This \$40 million program is funded by the Federal Government.

Planning for the East Nowra Sub-Arterial Road is progressing with \$12 million funding provided by the NSW Government for planning and early works for this strategic road project. This is an exciting long-term project that will one day relieve the volume of traffic travelling along the Princes Highway in Nowra by providing an alternative route to our coastal villages.

Improving pedestrian access will continue, with shared user path projects planned for Matron

Porter Drive, Murramurang Road in Shelley Beach and Kioloa, and Old Southern Road, South Nowra with \$5M in grant funding from the NSW Government.

During the last few years, the impacts of extreme weather events have exposed the vulnerability of the Shoalhaven to fire and flood. While we continue to rebuild from the fires of summer 2019-20, the 12 subsequent natural disasters have been the result of significant rainfall that have damaged lives and property across the region. This year, we will continue to map, study and develop a raft of risk management plans for flood prone areas across the city in consultation with residents.

It is exciting to see the work continue on the Reconciliation Action Plan (RAP), with community consultation being held this year to develop the initial phase of a 'reflect' level plan. It is so important to genuinely listen to our Aboriginal communities and respond to their needs for better health, employment and overall life outcomes. We all have a role to play as allies and we need to listen and learn to take the next steps.

While this year's budget is conservative, it is one that allows for concentrated planning and focus on the what's needed to address the community's vision of living in a safe and attractive place with a relaxed and unique lifestyle.

Amanda Findley

Mayor, Shoalhaven



1

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Welcome from the CEO

This year's program of works and services includes initiatives, innovation and actions that we will be taking as an organisation to find efficiencies and enhance our operations wherever possible.

With the growing gap between operating revenue and expenditure that's been reflected in a forecast annual structural deficit of \$25 million to \$35 million, this budget model for 2024-25 is an opportunity to reset and establish a realistic financial platform upon which we can build.

In response to an independent report of Council's financial position in November 2023, we are working through a list of measures to increase revenue and decrease costs to continue to provide works and services across the city and try to rebuild our cash reserves to respond to unforeseen events.

While our financial position requires that we maintain a modest list of capital works and construction projects, we will turn our focus to the comprehensive planning work necessary to improve our asset maintenance and development in the long term. We recognise that the ongoing investment in repairing and rebuilding many of our road network needs to be planned and prioritised accordingly to achieve a better standard of asset maintenance. To realise this, we are improving

processes for asset data collection and robust asset management planning.

Embedding consistency in our approach to project planning and delivery will form the basis for process improvement initiatives in the organisation that will ultimately increase our efficiencies into the future. Project management practices are being built-in that incorporate the associated costs across the lifecycle of new assets for inclusion in our long-term financial planning.

We will continue to review our levels of service to ensure we can sustain our budgetary obligations and balance the need of the community as expressed in the Community Strategic Plan 2032.

While this will be a challenging time, I look forward to working with the Council and staff to reposition ourselves to make the most of the opportunities we have before us here in the Shoalhaven, in my first year here as Chief Executive Officer.

Robyn Stevens

Chief Executive Officer

2



“

Our values guide our behaviour and help us live in balance with our unique environment and each other to fulfill our goals. We are committed to behaving and acting in ways that reflect our values.

”



3

Our values

Respect

We are mindful of and care about the feelings, wishes and rights of others

Integrity

We are committed to maintain high ethics and standards

Adaptability

We are ready for change and willing to embrace a new situation

Collaboration

We enjoy working together to deliver for our community



Our community

Shoalhaven is unique with its spectacular natural environment, growing population and robust economy. It is a wonderful place to live, work, stay and play. From Berry to Durras, the coastal strip sustains diversity of places, people and environments.

Shoalhaven is located on the south coast of New South Wales, with the regional centre of Nowra-Bomaderry located about 160 kilometres south of Sydney.

Most of the population is concentrated along the coastal fringe, which is traversed by the Princes Highway. The major centres include Nowra-Bomaderry, Milton-Ulladulla, Huskisson-Vincentia, St Georges Basin District, Culburra Beach and Sussex Inlet. The area encompasses a total land area of about 4,531 square kilometres,

including substantial areas of national park, state forest, bushland, beaches and lakes. The natural amenity of the area is a strong attractor, for both new residents, holiday makers and day trippers.

Aboriginal peoples were the original inhabitants of the Shoalhaven and have lived here for many generations. European settlement dates from 1822 when land was taken up near the mouth of the Shoalhaven River.

The Shoalhaven is blessed with perhaps the most scenically beautiful landscapes on the east coast of Australia, ranging from the lush rainforests, woodlands, rocky terrain, coastal plains, farmland and floodplains. The area also has more than 165 kilometres of coastline, the longest of any local government area in NSW.

The coast is very diverse in its character, with major estuaries, many coastal lakes, long wild beaches and small pocket beaches, extensive coastal dune systems, towering sandstone headlands and rugged bluffs.

The Shoalhaven population has a strong sense of community, a desire to help one another, friendly, welcoming and caring. Community involvement in Council and community activities is reflective of the large numbers attending key events being held throughout the year.

Council's integrated planning documents aim to complement the wonderful place that is the Shoalhaven and to deliver on the community's priorities for the future.

4

Milkhaus – Milton



Our people

Population
(ABS ERP 2022)

109,611

13.5% born overseas
8.1% need disability
assistance

Average age

48 yrs

19.2% aged 0-17

Projected increase

+14,083

by 2031



36.1%

Population
of avg. age 60+



6.5%

of the Shoalhaven's
population identify as
Aboriginal and Torres
Strait Islander



39.5%

Completed year 12
26.6% vocational education
15.8% university education



Jobs

42,301

48.8% in workforce
4.9% unemployed

Households

21%

made up of couples
with children

18%

Older couples
without children

28%

Single
person

10.3%

Single
parent

Total households

45,894

25.8%

Mortgage

23.1%

Renting

3.4%

Social
housing

5



Depot Beach



Our councillors

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Amanda Findley
Mayor

0434 151 730

amanda.findley@shoalhaven.nsw.gov.au

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Serena Copley
Councillor

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Tonia Gray
Councillor

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Matthew Norris
Deputy Mayor

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John Wells
Councillor

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Ward 2



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Greg Watson
Councillor

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Ward 3



Moo D'Ath
Councillor

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Mark Kitchener
Councillor

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Patricia White
Councillor

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Gillian Boyd
Councillor

0439 907 507

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Executive and organisational structure

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Robyn Stevens
CEO



Robert Horner
Executive Manager



Media/Comms
Internal Audit
Councillor Support



Jane Lewis
Director - City Lifestyles

- Library Services
- Arts and Culture
- Community Development
- Social Planning
- Community Capacity Building
- Community Resilience Planning
- Social & Community Infrastructure Planning
- Shoalhaven Swim Sport & Fitness
- Community Wellbeing & Lifestyle Strategies
- Shoalhaven Entertainment Centre
- Family Day Care



Kerrie Hamilton
Director - City Performance

- Corporate Finance
- Long-term Financial Planning
- Procurement and Stores
- IT and Smart Cities Innovation
- Customer Service Strategy & Contact Centre
- Risk & Insurance
- People & Culture (HR, Recruitment, Training & Development, Industrial Relations, Volunteering)
- Governance & Legal
- Work Health & Safety



Carey McIntyre
Director - City Services

- Asset Strategy
- Maintenance & Construction
- Technical Services
- Council Buildings & Property Services
- Commercial Services
- Natural Areas (Infrastructure, APZs, REFs)
- Project Delivery
- Parks & Open Space
- Energy Management & Sustainability
- Emergency Management
- Waste Services



Coralie McCarthy
Director - City Futures (Acting)

- Strategic Land Use Town Planning
- Development Contributions
- Urban Release Areas
- Transformational City Projects
- City Growth, Advocacy & Tourism
- Economic Development
- Urban Renewal Strategy
- Affordable Housing Strategies
- Strategic Traffic Planning
- Strategic Property Asset Growth and Ventures
- Integrated Planning & Reporting, Business Improvement and Change Management
- Corporate Performance Measurement & Grant Monitoring



James Ruprai
Director - City Development

- Development Assessment
- Certification
- Building Assessment
- Compliance
- Ranger Services
- Animal Management
- Environmental Services (Policy, Regulation, Compliance, Weeds)
- Natural Areas (Waterways, Beaches, Bushland)
- Ulladulla Service Centre



Our core services

We provide a vast range of services and facilities to our community from the footpaths you walk on, the water that comes out of the tap, the roads that you drive on and the recreational activities that you enjoy.

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Wood Hill Mountain Road

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CL24.179 - Attachment 1



Our core services

Some of the services that we provide everyday include:

Footpaths, Roads and Traffic and Stormwater

- Service over 1,822 km of Council maintained roads
- Manage 246 road and pedestrian bridges, culverts and causeways
- Maintain 109 roundabouts
- Maintain 275km of cycleways and footpaths

Community Services, Events and Culture

- Support, facilitate and evaluate a program of events with and for community
- Support the tourism industry resulting in the delivery of high quality products and events
- Facilitate, coordinate and support community grants programs
- Plan for and provide family day care services for children aged 0-6 years
- Provide 5 libraries including 2 mobile libraries
- Provide a range of entertainment opportunities at the Entertainment Centre
- Provide the Regional Gallery to showcase diverse range of art to residents and visitors
- Provide sporting, leisure and aquatic facilities to foster community wellbeing

Environment and Sustainability

- Manage 40 of the 109 beaches in Shoalhaven and including over 220 beach access ways
- Help protect 156 threatened species

Regulatory Services

- Process approximately 100 development applications, certificates and approvals per week
- Investigate over 700 incidents each year

Water, Wastewater and Waste Services

- Manage 10 recycling and waste depots
- Manage 4 water treatment plants and 1,587m of water mains
- Supply an average of 425 litres of water to each property every day
- Manage 13 Wastewater treatment plants and 1251km wastewater mains
- Collect over 11,902 mega litres of wastewater each year

Community Safety and Community Groups

- Deliver, monitor and maintain over 40 CCTV cameras in the Nowra, Sanctuary point, Bomaderry Areas
- Support 56 parkcare groups and 60 bushcare groups

Visitor Services

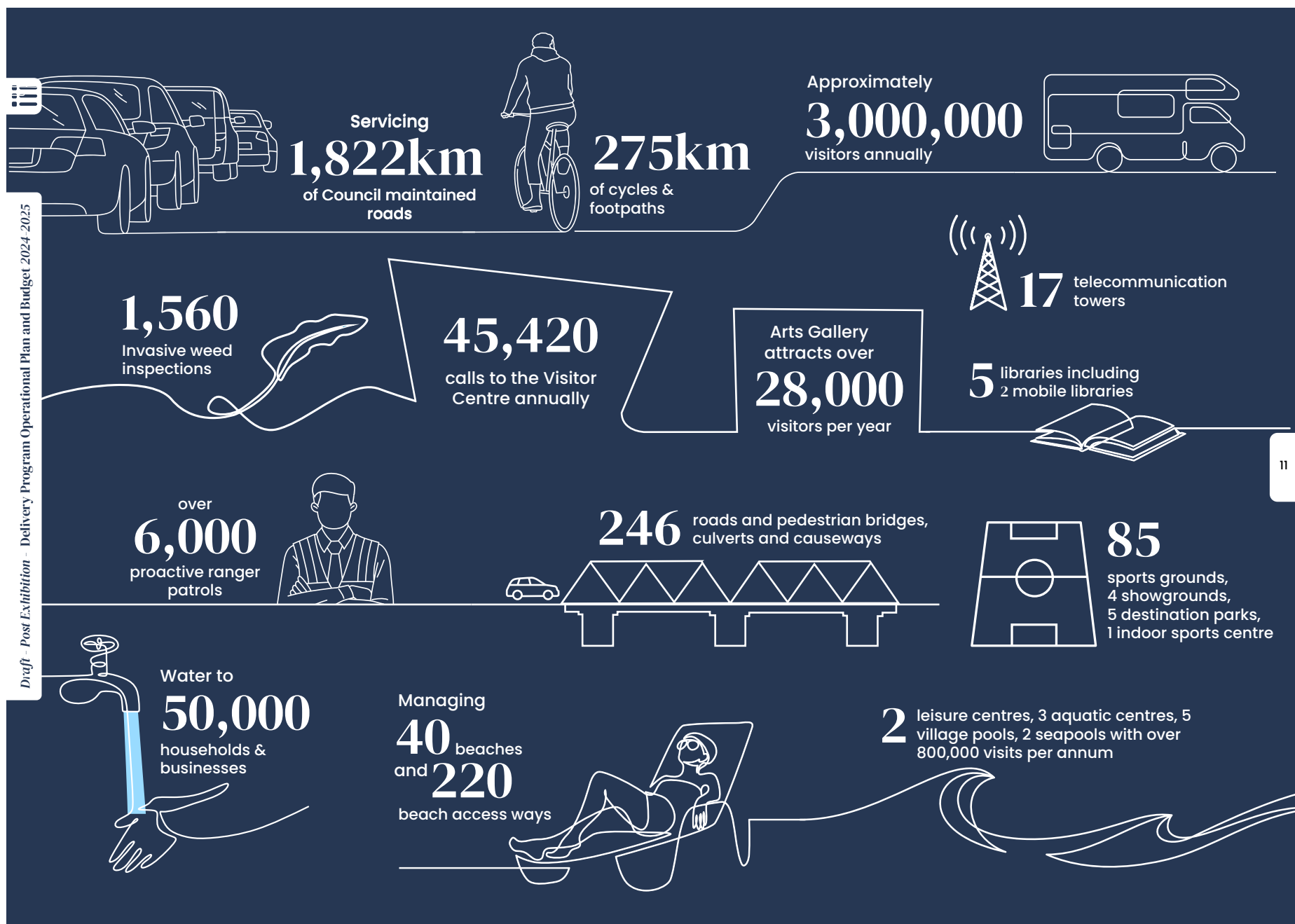
- Manage 12 holiday parks
- Drive \$1 billion in visitor spend, resulting in an estimated 7,000 tourism related jobs
- Manage 2 visitor information centres and associated mobile services

Bereavement Services

- Manage 20 cemeteries, 7 active and 13 historic including the Shoalhaven crematorium, Chapel and Function Centre.

Corporate Support

- Supporting the delivery of a range of services for our community is our efficient and effective Corporate support teams including:
 - Finance and Procurement
 - Human Resources, Work Health and Safety
 - Business Assurance, Governance and Legal Services
 - Information and Communications Technology
 - Corporate Performance and Reporting
 - Customer Experience
 - Communication and Engagement, Internal Audit





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Our Capital projects



Shared User Paths Connectivity

- Matron Porter Drive
- Murramarang Road – Shelly Beach / Kioloa
- Old Southern Road (all grant funded)



Improving our Roads & Bridges

- Boxsells Bridge – Merroo Meadow, Murrays Bridge – Conjola, Smarts Bridge – Croobyar (all grant funded)
- Local Roads Upgrade Program (Stage 1 Federal Government \$40M funding)
- George Evans Road – Yalwal Interchange
- East Nowra Sub-Arterial- Detailed Design and Early Works (grant dependent)



Waste Facilities West Nowra

- Materials Recovery Facility
- Waste Education Centre



Water & Wastewater Services – Shoalhaven Water

- Water and Sewer capital works totalling \$34.6M
- Moss Vale Road Urban Release Area water and sewer development

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Our finances

The 2024/25 budget is in accordance with Council's adopted budget principles for no cash deficit budgeting and provides funding for strategic priorities identified in the operational plan totalling \$490.7 million comprising of an operating budget of \$363.8 million and a capital works program of \$126.9 million.

Not dissimilar to many other NSW councils, Council has experienced a growing gap between operating revenue and operating expenditure. The growth in the cost base of current services provided has exceeded the growth in revenue. This has placed Council in a difficult financial position.

A bottom-up budget process was adopted in building the FY2024/25 operational and capital budgets. This approach provides a realistic budget that is reflective of the cost incurred to deliver our current services at an agreed service level. It also ensures all costs required to meet legislative requirements are adequately budgeted for.

Whilst the severity of Council's current financial position is well documented, the FY2024/25 budget further reinforces the need for financial intervention.

The current lack of available cash will continue to be a major concern throughout FY2024/25 and Council will continue to struggle with its aged infrastructure. This lack of investment in asset renewal has led to a significant deterioration in the condition of Council's assets and has created infrastructure backlog issues. Council's current financial position does not allow for Council to actively deal with its backlog of infrastructure, nor the adequate funding of asset renewals moving forward.

In the 2008 audited financial statements, all of council infrastructure assets were rated as either category 1 or 2, category 1 being assets of excellent condition requiring normal maintenance and

category 2 being assets in good condition requiring only minor maintenance work. As reported in the 30 June 2023 financial statements, Council assets now hold 51.3% in category 1 and 2, with 48.7% of assets now reported in categories 3 (satisfactory) to 5 (very poor).

Management of Council's cash position will continue to require considerable effort from Finance staff, diverting these resources from other financial responsibilities. Further, as the conditions of assets continues to deteriorate and funding needs to be diverted to increased reactive maintenance, the community will have a worse experience from

poorer quality infrastructure and reduced service over time.

Council's dedicated Financial Sustainability project team will continue to coordinate Financial Sustainability actions and initiatives in response to previous Council resolutions and those noted in the AEC Financial Sustainability review, with the aim of returning Council into a financially sustainable position.

The 2024/25 balanced budget is outlined below (\$'000)

	(\$'000)			
	General Fund	Water Fund	Sewer Fund	Consol.
Income from Continuing Operations	338,246	46,516	64,866	374,586
Expenses from Continuing Operations	338,166	44,398	54,356	363,794
Net Operating Result	80	2,118	10,510	10,792
Net Operating Results Before Capital	-28,078	478	8,485	-21,031
Net Cash Movement	-34,974	3,008	-618	-32,584
Net Reserve Movement	-34,975	3,008	-618	-32,585
Net Unrestricted Cash Movement	1	0	0	1



Financial Sustainability

Council faced some harsh realities this year with a complex and independent review of its finances revealing an annual revenue shortfall of \$25 to \$35 million.

Many factors contributed to making Council's financial position unsustainable, most notably the impacts of the COVID pandemic and 13 consecutive natural disasters during the past five years. These events significantly depleted revenue and increased operational costs.

To address the current financial position, Council's focus has shifted to actions to increase revenue and cut costs. In January 2024, Councillors resolved not to proceed with a special rate variation application and in March, committed to sell underperforming assets, increase fees and charges, and put around 80 projects on hold.

In conjunction with the development of the draft 2024-25 budget, initiatives have been regularly

workshopped with Councillors and reported to the Council on a monthly basis for urgent decisions to be made by Council.

Council is taking a number of actions to improve our financial position.

- Paused the construction of new buildings and facilities
- Strategically managing recruitment to determine the urgency and necessity of filling vacant positions and extend vacancies wherever possible to reduce wages costs.
- Applications for grants are being considered against the resourcing capacity of the organisation including the number of staff, program management and order of priority against other current projects and tasks as well as long term financial implications to maintain and operate any new facilities.

- Sale of underperforming or excess assets and land.
- Strategic service planning to review the levels of discretionary service against community need and costs.
- Establishing a Project Management Office to set strict budget controls and parameters for projects to ensure they are efficient and enduring.

Despite these challenges, our commitment to the visitors and people of the Shoalhaven remains uncompromised and we continue to strive to deliver services that improve the lives of our residents.



Planning and reporting framework

Shoalhaven's plans are developed in conjunction with State and Regional Plans, the Resourcing Strategy, other supporting plans, Councillors, staff and the community.

The community plan for the Shoalhaven over the next ten years is captured in the Community Strategic Plan 2032 (CSP). While Council will use the plan to develop its objectives and actions, other government and non-government organisations can and will use the CSP to align their activities to meet Shoalhaven's needs.

Our future planning documents are made up of four key components (Figure 1):

1. Shoalhaven 2032 Community Strategic Plan (10 years)
2. Delivery Program Objectives (4 years)
3. Operational Plan & Budget (annual)
4. Council's Resourcing Strategy (4 years)

Community Strategic Plan

The community plan for the Shoalhaven over the next ten years is captured in the Community Strategic Plan (CSP). The purpose of the plan is to identify the community's main aspirations and priorities for the future. The CSP is organised under four themes and eleven key priorities.

While Council will use the plan to develop its objectives and actions, not everything in the plan is Council's responsibility. Other government and non-government organisations can and will use the CSP to align their activities to meet Shoalhaven's needs.

Delivery Program Operational Plan

The Delivery Program Objectives are Council's response to the Community Strategic Plan and what Council can do within each term of the elected Council. The one-year Operational Plan Actions detail what will be completed over the next 12 months to address the Delivery Program Objectives. Budget, staff resources and assets are allocated to ensure the Actions are undertaken.

Resourcing Strategy

While the Community Strategic Plan describes the long-term goals of our community, the Resourcing Strategy outlines how we will help achieve these in terms of time, money, assets and people. It is used to address the budget needs through the Long Term Financial Plan, assets required through the Asset Management Framework, technology needs through the ICT Strategy and Council's workforce through the Workforce Strategy.

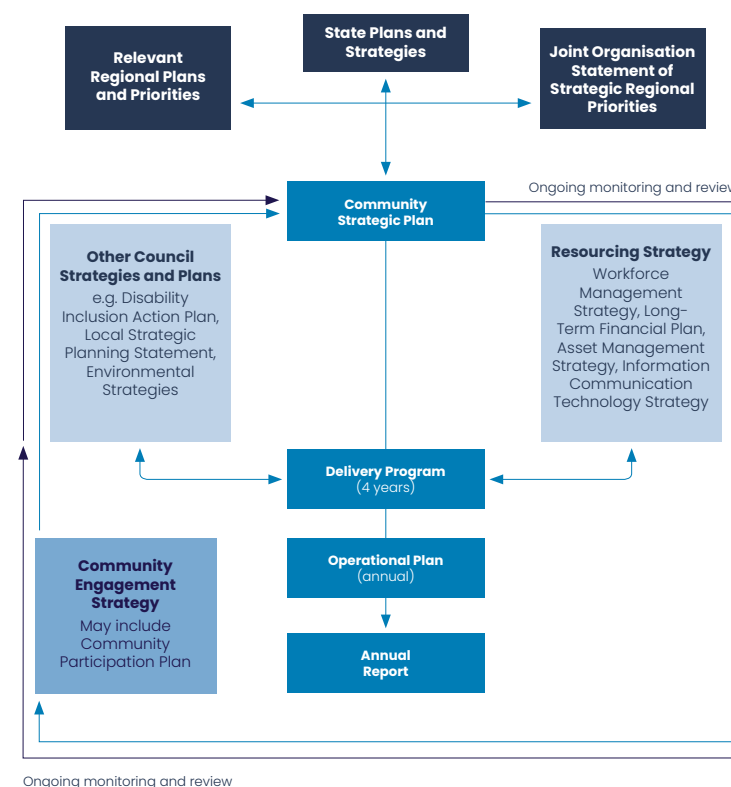


Figure 1: Integrated Planning and Reporting Framework

≡ Themes and key priorities

Each of the themes and key priorities that have been identified by the community have been allocated long term objectives and one-year actions. These are outlined in the following sections.

Each section explains why the priority is important, what objective has been set and actions that will be taken to meet each objective. Measurements are also outlined to ensure that Council continues to be accountable for the actions that have been set to meet community priorities.

Resilient, Safe, Accessible & Inclusive Communities

- 1.1** Support inclusive, safe and connected communities
- 1.2** Preserve, support and develop cultural and creative vitality across our communities
- 1.3** Support community wellbeing through fostering active and healthy communities

Sustainable, Liveable Environments

- 2.1** Manage our infrastructure for long term sustainability to meet community need
- 2.2** Manage growth and development with respect for environmental and community values
- 2.3** Protect the natural environment and enhance sustainability

Thriving Local Economies that meet Community Needs

- 3.1** Strengthen and diversify the economy
- 3.2** Deliver safe, vibrant and attractive public spaces

Effective, Responsible and Authentic Leadership

- 4.1** Deliver reliable, high quality services
- 4.2** Provide transparent leadership through effective government and administration
- 4.3** Inform and engage with the community about the decisions that affect their lives

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How to read *this plan*

Draft - Post Exhibition - Delivery Program Operational Plan and Budget 2024-2025

Community Strategic
Plan Code

Community Strategic
Plan Goal

Delivery Program
Objective

Priority 1.1 *Support inclusive, safe and connected communities*

What will Council focus on between 2022-2026?

Delivery Program Objective
1.1.01 - Support communities to prepare for, respond to and recover from natural disasters, extreme weather and other emergencies
1.1.02 - Support communities to become safer and more resilient through positive and effective planning, partnerships and programs
1.1.03 - Develop plans and strategies which help to create an inclusive community and improve equitable access to opportunities
1.1.04 - Advocate for improvements to public transport services and provide support for community-led initiatives that improve transport options
1.1.05 - Develop plans which will enable a variety of affordable and appropriately serviced housing options
1.1.06 - Use Council's regulatory powers and government legislation to enhance community safety and deliver community safety programs and projects

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How to read this plan

Draft - Post Exhibition - Delivery Program Operational Plan and Budget 2024-2025

Delivery program code and action	Council department responsible for action	Reporting measure	Target
Delivery Program Objective			
1.1.01 - Support communities to prepare for, respond to and recover from natural disasters, extreme weather and other emergencies			
1.1.01.01 Coordinate Local Emergency Management Committee (LEMC) meetings and collaborate with combat agencies and functional areas to educate and prepare communities	Technical Services	Maintain the Emergency Management Plan (EMPLAN) via a review either annually or after a major event	1
	Technical Services	Number of promotional activities to inform the community of the presence and functionality of the Community Information Hubs	6
1.1.01.02 Develop community profiles in consultation with each town and village within the Shoalhaven identifying hazards, critical infrastructure and vulnerable facilities/groups	Technical Services	Number of community profiles developed which identify hazards, critical infrastructure and vulnerable facilities/groups	8
1.1.01.03 Liaise with the Rural Fire Service Strategic Planning Committee to deliver assigned and future projects for emergency service facilities as per allocated funding	Building Services	Number of RFS Strategic Planning Committee meetings held	2
1.1.01.04 Inspect Asset Protection Zones and fire trails for compliance against bushfire mitigation guidelines	Works & Services	Percentage of Asset Protection Zones inspected	70%
	Works & Services	Percentage of Asset Protection Zones funded for maintenance	100%
1.1.01.05 Annual audit of Council's responsibilities within the Shoalhaven District Bushfire Plan	Works & Services	Audit completed, certified bushfire mitigation works assessed and asset custodians notified of rectification works by June 2025	100%

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Resilient, Safe, Accessible & Inclusive Communities

Council supporting strategies and plans that will guide us

- Community Infrastructure Strategic Plan
- Crime Prevention Plan
- Disability Inclusion Action Plan
- Shoalhaven Libraries Strategic Plan
- Shoalhaven Entertainment Centre Business and Marketing Plan
- Shoalhaven Affordable Housing Strategy
- Wellbeing Strategy

What's important to the community

- Homelessness and the need for affordable housing
- Enhanced community preparedness and response to natural disasters and the effects of climate change
- Tackling social isolation and mental health
- Improved access to health care services
- An inclusive and accessible community
- Increased number of cultural events and improvements to Shoalhaven's arts
- Community safety improvements
- Improvements to our parks and reserves and sporting facilities
- Improved public transport services

☰ **Priority 1.1**

Support inclusive, safe and connected communities

Why is this priority important?

The health of our community members is reliant on and affected by how safe, included and connected they feel within their community. Being connected and feeling included in the lives of others has been proven to increase overall happiness and wellbeing.

How will we know we are making a difference?

- When Council has improved resilience and readiness capability in emergency management
- When people feel more connected to their community
- When there is an improvement in socio-economic indicators for our area
- When there is a decrease in households in housing stress
- When there is an increase in public or active transport
- When people feel safer in their neighbourhood with reduced crime

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What will Council focus on between 2022–2026?

Delivery Program Objective

1.1.01 – Support communities to prepare for, respond to and recover from natural disasters, extreme weather and other emergencies

1.1.02 – Support communities to become safer and more resilient through positive and effective planning, partnerships and programs

1.1.03 – Develop plans and strategies which help to create an inclusive community and improve equitable access to opportunities

1.1.04 – Advocate for improvements to public transport services and provide support for community-led initiatives that improve transport options

1.1.05 – Develop plans which will enable a variety of affordable and appropriately serviced housing options

1.1.06 – Use Council's regulatory powers and government legislation to enhance community safety and deliver community safety programs and projects



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
1.1.01 – Support communities to prepare for, respond to and recover from natural disasters, extreme weather and other emergencies				
1.1.01.01	Coordinate Local Emergency Management Committee (LEMC) meetings and collaborate with combat agencies and functional areas to educate and prepare communities	Technical Services	Maintain the Emergency Management Plan (EMPLAN) via a review either annually or after a major event	1
		Technical Services	Number of promotional activities to inform the community of the presence and functionality of the Community Information Hubs	6
1.1.01.02	Develop community profiles in consultation with each town and village within the Shoalhaven identifying hazards, critical infrastructure and vulnerable facilities/groups	Technical Services	Number of community profiles developed which identify hazards, critical infrastructure and vulnerable facilities/groups	8
1.1.01.03	Liaise with the Rural Fire Service Strategic Planning Committee to deliver assigned and future projects for emergency service facilities as per allocated funding	Building Services	Number of RFS Strategic Planning Committee meetings held	2
1.1.01.04	Inspect Asset Protection Zones and fire trails for compliance against bushfire mitigation guidelines	Works & Services	Percentage of Asset Protection Zones inspected	70%
		Works & Services	Percentage of Asset Protection Zones funded for maintainence	100%
1.1.01.05	Annual audit of Council's responsibilities within the Shoalhaven District Bushfire Plan	Works & Services	Audit completed, certified bushfire mitigation works assessed and asset custodians notified of rectification works by June 2025	100%
1.1.02 – Support communities to become safer and more resilient through positive and effective planning, partnerships and programs				
1.1.02.01	Work with the NSW Government to progress the Crown Lands Plans of Management for City Lifestyles	Recreation Projects – Planning & Delivery	All City Lifestyles Crown Lands Plans of Management submitted to the Ministers Office	100%



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
1.1.02.02	Work with community to improve sense of identity and belonging through the support of relationship building, inclusion and community pride	Community Connections	Number of initiatives supporting community programs and actions	Count
		Community Connections	Number of community relationships established and maintained (networks, organisations and individuals)	Count
		Community Connections	Number of initiatives which support and foster connections in the community	Count
1.1.03 – Develop plans and strategies which help to create an inclusive community and improve equitable access to opportunities				
1.1.03.01	Collaborate across City Lifestyles departments to provide a range of programs to activate Destination Parks and showgrounds	Swim Sport Fitness	Number of programs implemented at Destination parks across the Shoalhaven	4
1.1.03.02	Conduct accessibility audits of public and community buildings	Building Services	Number of accessibility audits of public and community buildings undertaken	2
1.1.03.03	Work with community to foster an inclusive Shoalhaven where everyone has equitable access to opportunities and continue to deliver priorities from the Disability Inclusion Action Plan	Community Connections	Number of initiatives which raise awareness of community access and inclusion needs, and demonstrate best practice in inclusion and accessibility	Count
		Community Connections	Number of initiatives which advocate for and empower community to support equitable access to opportunities	Count
1.1.03.04	Provide social planning advice to improve understanding of social needs and inform decision-making	Community Connections	Advice provided on social planning, including through co-ordination of social planning projects	Count
		Community Connections	Reconciliation Action Plan endorsed by Reconciliation Australia, adopted by Council and launched by June 2025	100%



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
1.1.04 – Advocate for improvements to public transport services and provide support for community-led initiatives that improve transport options				
1.1.04.01	Provide feedback and input into cross government strategy development and implementation that aligns with key regional priorities related to public transport and improved transport connectivity	Strategic Planning	Number of advocacy efforts made with government agencies which actively contribute to transport strategy development (submissions and meetings)	3
1.1.05 – Develop plans which will enable a variety of affordable and appropriately serviced housing options				
1.1.05.01	Update the Affordable Housing Strategy and commence the preparation of a City-wide Housing Strategy	Strategic Planning	Publication of the Affordable Housing Strategy and City-wide Housing Strategy by June 2025	100%
1.1.06 – Use Council's regulatory powers and government legislation to enhance community safety and deliver community safety programs and projects				
1.1.06.01	Implement an inspection regime required to ensure the satisfactory operation of on-site sewage management systems for the maintenance of public and environmental health	Environmental Services	Number of on-site sewage management systems inspections completed	≥ 1200
		Environmental Services	Number of failed on-site sewage requiring regulatory action	Count
1.1.06.02	Undertake environmental health regulatory inspections to ensure compliance with legislative standards	Environmental Services	Number of planned environmental health inspections completed	≥ 206
		Environmental Services	Number of failed environmental health inspections requiring regulatory action	Count
1.1.06.03	Undertake swimming pool inspections in accordance with the adopted program	Building & Compliance	Percentage of planned swimming pool inspections completed	95%
1.1.06.04	Ranger Services undertake proactive patrols in order to meet the needs of the community and Council	Building & Compliance	Number of proactive ranger patrols	≥ 3000
1.1.06.05	Undertake retail food premises regulatory inspections to ensure compliance with legislative standards	Environmental Services	Percentage of food businesses achieving 'good', 'very good' or 'excellent' food safety star rating	95%
		Environmental Services	Number of failed food hygiene inspections requiring regulatory action	Count



Priority 1.2

Preserve, support and develop cultural and creative vitality across our communities

Why is this priority important?

Culture binds a community to past, present and future collective experiences of the physical surroundings and interactions with others. Creative pursuits play a major role in creating those experiences and events enable communities to interact and have fun.

How will we know we are making a difference?

- When the number and / or variety of cultural activities/events is increasing
- Community satisfaction with Shoalhaven arts and culture is improving
- When attendances at Council cultural venues is increasing
- When engagement with the Aboriginal community on Council's projects and programs is increasing

What will Council focus on between 2022–2026?

Delivery Program Objective

1.2.01 – Develop partnerships and services to support active participation in a vibrant and inclusive arts community

1.2.02 – Provide and maintain cultural facilities to meet community needs

1.2.03 – Recognise, protect and celebrate our local history, cultural heritage and diversity



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
1.2.01 – Develop partnerships and services to support active participation in a vibrant and inclusive arts community				
1.2.01.01	Increase visitation to the Shoalhaven Regional Gallery	Arts, Culture & Entertainment	Number of visitors to Shoalhaven Regional Gallery	≥ 40,000
		Arts, Culture & Entertainment	Number of exhibitions which improve community access to works from the Shoalhaven City Arts Collection	≥ 3
		Arts, Culture & Entertainment	Number of people paying to attend Shoalhaven Regional Gallery public programs	≥ 1,000
		Arts, Culture & Entertainment	Percentage of visitors 'likely or very likely' to recommend Shoalhaven Regional Gallery	70%
1.2.01.02	Shoalhaven Entertainment Centre will curate and deliver inclusive annual seasons of performing arts, events and public programs reflective of our diverse community	Arts, Culture & Entertainment	Grow ticketed attendance at Shoalhaven Entertainment Centre	≥ 57,000
		Arts, Culture & Entertainment	Shoalhaven Entertainment Centre's Season shows make a positive contribution to cultural life in the Shoalhaven	86%
1.2.01.03	Shoalhaven Regional Gallery will diversify and increase income generated by profitable programming initiatives	Arts, Culture & Entertainment	Shoalhaven Regional Gallery to submit a minimum of two grant applications per year to support programming.	≥ 2
		Arts, Culture & Entertainment	Number of local visual artists contracted to deliver exhibition related programs	≥ 5
1.2.02 – Provide and maintain cultural facilities to meet community needs				
1.2.02.01	Progress development of a new Library at Sanctuary Point in line with adopted position of Council	Library Services	Complete operational plan and budget for new Sanctuary Point Library	100%
1.2.02.02	Staged implementation of Shoalhaven Entertainment Centre's Strategic Business and Marketing Plan	Arts, Culture & Entertainment	Percentage increase of food and beverage sales at Encore Cafe and Dining	5%
		Arts, Culture & Entertainment	Increase the number of Season Memberships to build audience engagement and revenue	≥ 570

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Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
1.2.03 – Recognise, protect and celebrate our local history, cultural heritage and diversity				
1.2.03.01	Work with community to improve the recognition, protection and celebration of the diverse community, history and cultural heritage of the Shoalhaven	Community Connections	Number of activities that recognise, protect or celebrate the diverse make up and cultural heritage of the Shoalhaven	Count

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CL24.179 - Attachment 1



Priority 1.3

Support community wellbeing through fostering active and healthy communities

Why is this priority important?

Health is a key component to life expectancy and quality of life for our community. A community that is built to allow for activity to occur daily as part of everyday life, increases health outcomes. A more liveable city attracts populations, tourists, businesses and improves economic outcomes.

How will we know we are making a difference?

- When the number of volunteers is increasing
- Community satisfaction with parks, playgrounds, sporting venues, aquatic centres, and public halls is improving
- When the personal wellbeing index is improving
- Community satisfaction of facilities and services for people living with a disability is improving

What will Council focus on between 2022–2026?

Delivery Program Objective
1.3.01 – Support communities to access opportunities for lifelong learning and help others
1.3.02 – Provide and maintain recreation and leisure facilities to meet community needs
1.3.03 – Provide opportunities for our community to be healthy and active
1.3.04 – Work with the community to build safe, resilient and connected neighbourhoods



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
1.3.01 – Support communities to access opportunities for lifelong learning and help others				
1.3.01.01	Shoalhaven Libraries will create opportunities for diverse communities to be welcomed and celebrated in appropriate ways through a range of events	Library Services	Number of Library events delivered	≥ 500
		Library Services	Number Library visits	≥ 420,000
		Library Services	Number of Virtual Visits at Council's Libraries	≥ 800,000
		Library Services	Number of actions implemented from the Shoalhaven Libraries Strategic Plan 2024 – 2027	≥ 12
		Library Services	Percentage increase in library memberships	≥ 5%
1.3.02 – Provide and maintain recreation and leisure facilities to meet community needs				
1.3.02.01	Deliver improved playing surfaces at Precincts and Destination Parks in the Shoalhaven	Swim Sport Fitness	Undertake annual Sportsfield Improvement Program	100%
1.3.02.02	Continue to progress delivery of a new Community Infrastructure Strategic Plan by December 2025, in accordance with agreed methodology	Recreation Projects – Planning & Delivery	Updated draft Community Infrastructure Strategic Plan finalised for distribution to key stakeholders for feedback by June 2025	100%
1.3.02.03	Support Parkcare Group Volunteers to improve local parks and reserves	Works & Services	Maintain Annual Parkcare volunteer hours	≥ 3,500
1.3.02.04	Implement the Shoalhaven Swim Sport Fitness Business Plan	Swim Sport Fitness	Identified strategies from Shoalhaven Swim Sport Fitness Business Plan implemented	100%
1.3.02.05	Progress the delivery of agreed City Lifestyles open space and recreation projects	Recreation Projects – Planning & Delivery	Open space and recreation projects delivered to agreed timelines	
1.3.03 – Provide opportunities for our community to be healthy and active				
1.3.03.01	Provide a range of programs and services to cater for community demand for aquatics, health and fitness programs	Swim Sport Fitness	Maintain the number of attendances at Council's aquatic and leisure centres	≥ 800,000
1.3.04 – Work with the community to build safe, resilient and connected neighbourhoods				
1.3.04.01	Support local networks and encourage knowledge sharing to improve equitable access to information and opportunities	Community Connections	Information and opportunities shared with community and ongoing support and guidance for the Community Consultative Body network	Count



Sustainable, liveable *environments*

Council supporting strategies and plans that will guide us

- Asset Management Plans
- Bushcare Action Plans
- Coastal Zone Management Plan
- Coastal Management Programs
- Estuary Management Plans
- Flood Studies and Risk Management Plans
- Heritage Conservation Plans
- Local Environmental Plan & Development Control Plans
- Local Strategic Planning Statement
- Pedestrian Access and Mobility Plan
- Public Domain and Open Space Plans
- Public Reserves Plans
- Shoalhaven Growth Management Strategy
- Structure plans and settlement strategies
- Sustainable Energy Strategy
- Shoalhaven Adaptation Plan

What's important to the community

- Road improvement, including maintenance, renewal and resealing programs
- Improved paths and cycleways for better connectivity
- Mitigate and adapt to climate change
- Transition to sustainable/renewable energy
- Protection and restoration of our unique natural environments
- Bypasses for Nowra and Milton/Ulladulla
- Maintain our infrastructure
- Appropriate, sustainable development
- Better use of the Shoalhaven river and foreshore
- Continue to revitalise Shoalhaven's CBDs
- Retain amenity of the area, keep the village feel
- Restrict over-development in the coastal villages
- Development that is in keeping with our unique natural environment



Priority 2.1

*Manage our infrastructure for long term sustainability
to meet community need*

Why is this priority important?

Delivering essential public infrastructure and assets is important to the liveability of our communities. Improving connectivity between our settlements allows for safe and efficient travel within and beyond our region.

How will we know we are making a difference?

- Community satisfaction with roads is increasing
- When the total length of pathways is increasing
- Community satisfaction with provision of cycleways is increasing
- When our backlog of repair and renewal of community assets is falling

What will Council focus on between 2022–2026?

Delivery Program Objective
2.1.01 – Solve road and drainage problem areas and partner with the State Government to improve road conditions across the region
2.1.02 – Provide flood and stormwater management to prevent or minimise the impacts of flooding
2.1.03 – Plan, design and deliver cycleways, pathways, walking trails and other pedestrian movement infrastructure to maximise access, inclusion and mobility for the whole community
2.1.04 – Ensure sufficient projects are planned and ‘shovel ready’ to maintain a workflow across the financial year and meet capital expenditure targets
2.1.05 – Infrastructure assets, with a focus on transport and stormwater assets, are accurately captured and condition assessed to facilitate strategic asset renewal planning
2.1.06 – Plan for sustainable and resilient water and wastewater infrastructure and resources for the Shoalhaven
2.1.07 – Operate and maintain infrastructure to meet agreed levels of service while complying with regulatory requirements



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
2.1.01 – Solve road and drainage problem areas and partner with the State Government to improve road conditions across the region				
2.1.01.01	Complete the Local Road Repair Program as listed in the 2024-25 adopted capital works program	Works & Services	Percentage of planned road rehabilitation projects completed	80%
		Works & Services	Percentage of reportable road defects addressed within corporate timeframes in the procedure	60%
2.1.02 – Provide flood and stormwater management to prevent or minimise the impacts of flooding				
2.1.02.01	Undertake Flood Studies and develop Floodplain Risk Management Studies and Plans	Environmental Services	St Georges Basin Floodplain Risk Management Study and Plan adopted by Council by December 2025	75%
		Environmental Services	Lower Shoalhaven River Floodplain Risk Management Study and Plan adopted by Council by December 2025	75%
		Environmental Services	Updated Broughton Creek Flood Study adopted by Council by June 2025	100%
		Environmental Services	Clyde River and the Willinga Lake Flood Studies and Floodplain Risk Management Studies and Plans adopted by Council by June 2025	100%
		Environmental Services	Complete the Intermittently Closing and Opening Lakes and Lagoons (ICOLL) Catchments Flash Flood Warning System Scoping Study, and Flood Evacuation Capability Assessment investigations by June 2025	100%
2.1.02.02	Complete the Stormwater Drainage Program as listed in the 2024-25 adopted capital works program	Works & Services	Percentage of planned stormwater drainage projects completed	85%
2.1.02.03	Review the flood mitigation asset database and ensure it is up to date	Works & Services	Length of flood mitigation assets inspected (KM)	≥ 30
		Works & Services	Percentage of reported critical / urgent flood mitigation assets repaired as funded for maintenance	85%



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
2.1.02.04	Manage Council's Flood Alert Network	Environmental Services	Percentage of network operational	100%
2.1.03 – Plan, design and deliver cycleways, pathways, walking trails and other pedestrian movement infrastructure to maximise access, inclusion and mobility for the whole community				
2.1.03.01	Complete the Pathways Program as listed in the 2024-25 adopted capital works program	Works & Services	Percentage of planned pathways projects completed	85%
2.1.04 – Ensure sufficient projects are planned and 'shovel ready' to maintain a workflow across the financial year and meet capital expenditure targets				
2.1.04.01	Stage works greater than \$250,000 with a Design/Approval stage and Construction/Commissioning Stage in separate financial years	Works & Services	Percentage of works greater than \$250,000 staged in separate financial years (excluding newly identified Council priority projects)	85%
2.1.05 – Infrastructure assets, with a focus on transport and stormwater assets, are accurately captured and condition assessed to facilitate strategic asset renewal planning				
2.1.05.01	Analyse roads condition inspection data to inform asset renewal planning	Technical Services	Road condition data processed and published for use for Asset Custodians	100%
2.1.05.02	Support the organisation to review and update Asset Management Plans	Technical Services	Establish a heirarchy / priority list for the update of Asset Management Plans	≥ 1
2.1.05.03	Establish the Maritime Commercial Services Unit, identify key assets and determine future actions and performance measures	Commercial Services	Prepare Maritime Asset Management Plans for adoption by Council by June 2025	100%



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
2.1.06 – Plan for sustainable and resilient water and wastewater infrastructure and resources for the Shoalhaven				
2.1.06.01	Investigate asset resilience and security of water supply opportunities	Water Asset Planning & Development	Develop Northern to Southern Water Supply Project to Construction Phase	100%
2.1.06.02	Identify and mitigate risk to critical water supply and wastewater assets	Water Asset Planning & Development	Develop asset risk assessment and mitigation contingencies for critical water and wastewater assets	≥ 20
		Water Asset Planning & Development	Review and assess redundancy in water supply schemes	100%
2.1.06.03	Plan for Sewer and Water infrastructure to support West Culburra and Mundamia Urban Release Areas	Water Asset Planning & Development	Deliver Sewer and Water infrastructure concept design to support West Culburra Urban Release Areas	100%
		Water Asset Planning & Development	Deliver Sewer and Water infrastructure concept design to support Mundamia Urban Release Areas	100%
2.1.06.04	Implement new regulatory and assurance framework for local water utilities	Water Asset Planning & Development	Achieve regulatory compliance for local water utilities	100%
2.1.07 – Operate and maintain infrastructure to meet agreed levels of service while complying with regulatory requirements				
2.1.07.01	Implement the funded Building Fire Compliance Action Plan	Building Services	Number of Building Fire Audits Reviewed	≥ 2
		Building Services	Maintain existing Fire Safety measures for Council buildings as funded	100%
2.1.07.02	Ensure serviceability of public amenity buildings to budget and or community expectations	Building Services	Complete public amenity refurbishment or renewals as funded	100%
2.1.07.03	Implement initiatives to reduce the number of dry weather sewage overflow events	Water Operations & Maintenance	Number of monitoring sensors installed and monitored using "Internet of Things" technology	≥ 100



Priority 2.2

Manage growth and development with respect for environmental & community values

Why is this priority important?

As the Shoalhaven grows it is important that any development that occurs is sustainable for the future. We need to all work together to plan for a future that will meet the needs of generations to come.

How will we know we are making a difference?

- When community satisfaction with the strategic planning process is improving

What will Council focus on between 2022–2026?

Delivery Program Objective
2.2.01 – Develop land use plans which reflect current and future community needs and ongoing population change
2.2.02 – Facilitate the provision of environmentally sound and climate resilient development that meets the changing needs and expectations of the community
2.2.03 – Manage development to ensure compliance with approvals and environmental protection
2.2.04 – Advocate and influence on behalf of our community on the strategic land use vision for the Shoalhaven



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
2.2.01 – Develop land use plans which reflect current and future community needs and ongoing population change				
2.2.01.01	Finalise the local planning documents to guide the development of the Moss Vale Road North Urban Release Area	Strategic Planning	Publication Moss Vale Road North URA local planning documents	100%
2.2.01.02	Develop planning controls and character statements to manage the contribution new development makes to neighbourhood or local character, including contemporary development and heritage controls for Berry	Strategic Planning	Amendment of City-wide Local Environmental Plan to include new aims, objectives and heritage conservation areas; publication of development controls for Berry; and publication of character statements	100%
2.2.01.03	Preparation of a new local infrastructure contributions scheme and governance framework	Strategic Planning	Annual report on progress of preparing the new contributions scheme and governance framework	100%
2.2.02 – Facilitate the provision of environmentally sound and climate resilient development that meets the changing needs and expectations of the community				
2.2.02.01	Assess and determine development applications within legislative timeframes and community expectations	Development Services	Percentage of Development Applications processed within 40 days (DAs & S4.55s)	65%
2.2.02.02	Resolve Subdivision and Subdivision Works Certificates to meet applicant and community expectations	Development Services	Percentage of Subdivision Certificates resolved within 14 days	75%
		Development Services	Percentage of Subdivision Works Certificates completed in 28 days	65%
2.2.03 – Manage development to ensure compliance with approvals and environmental protection				
2.2.03.01	Provide development compliance services to the community	Building & Compliance	Number of development non-compliance actions completed	Count
2.2.04 – Advocate and influence on behalf of our community on the strategic land use vision for the Shoalhaven				
2.2.04.01	Provide strategic feedback to Government and others on policies and strategies impacting on strategic land use in Shoalhaven	Strategic Planning	Number of submissions regarding strategic land use made to Federal and State Government	Count

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Priority 2.3

Protect the natural environment and enhance sustainability

Why is this priority important?

Shoalhaven is blessed with a beautiful natural environment, distinct and unique ecosystems, 165km of coastline, forests, woodlands and mountains. The environment attracts visitors to our City and is one of the key attractors for residents. The environment aids our economy, provides opportunities for the community to enjoy a wide range of recreational activities and helps to improve the wellbeing of the community.

How will we know we are making a difference?

- When urban canopy cover on public land is increasing
- Community satisfaction with management of natural environment is improving
- Community satisfaction with environmental protection and enforcement is improving
- When there is increasing participation in environmental programs
- When our waterway environments are improving
- When Council's and the community's greenhouse gas emissions are decreasing towards net-zero
- When diversion of waste from landfill is increasing

What will Council focus on between 2022-2026?

Delivery Program Objective
2.3.01 – Prepare for and respond to a changing climate by reducing Council's carbon footprint and implement strategies to address climate impacts and ensure a sustainable future
2.3.02 – Develop strategies to reduce energy and resource use and improve sustainability across Council operations
2.3.03 – Protect the natural environment by developing strategies to enhance and maintain biodiversity, urban green cover and ensure coastal protection
2.3.04 – Support our community to adopt sustainable living practices and deliver programs to increase understanding of our natural environment
2.3.05 – Increase diversion of waste from landfill into reuse opportunities which support the circular economy



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
2.3.01 – Prepare for and respond to a changing climate by reducing Council’s carbon footprint and implement strategies to address climate impacts and ensure a sustainable future				
2.3.01.01	Deliver the Shoalhaven Adaptation Plan	Environmental Services	Number of actions delivered from the approved Shoalhaven Adaptation Plan	≥ 20
2.3.01.02	Continue implementation of Council’s Sustainable Energy Strategy 2020–25 to reduce carbon emissions and increase the uptake of renewable energy to achieve Sustainability and Climate Policy targets	Environmental Services	Number of Sustainable Energy Strategy initiatives implemented	Count
		Environmental Services	Estimated emissions reduced through Revolving Energy Fund projects (tonnes CO2e-)	Count
		Environmental Services	Emissions saved through Sustainable Energy Strategy projects (tonnes CO2e-)	≥ 1,000 tonnes CO2e-
2.3.02 – Develop strategies to reduce energy and resource use and improve sustainability across Council operations				
2.3.02.01	Deliver the Sustainability and Climate Action Plan	Environmental Services	Number of resourced actions implemented from the approved Sustainability and Climate Action Plan	≥ 30
2.3.03 – Protect the natural environment by developing strategies to enhance and maintain biodiversity, urban green cover and ensure coastal protection				
2.3.03.01	Undertake works within natural area reserves to improve biodiversity	Environmental Services	Number of natural area reserves with works completed towards maintaining or improving biodiversity	Count
2.3.03.02	Support organisational environmental due diligence	Environmental Services	Number of development application referrals for which required assessment of potential biodiversity impacts have been completed	Count
2.3.03.03	Implement water quality monitoring program of Shoalhaven’s estuaries, lakes, rivers and beaches to ensure the cleanliness of waterways for public and environmental health	Environmental Services	Percentage of planned water quality monitoring program completed	100%
		Environmental Services	Percentage of irregular water quality results whereby follow-up has occurred	100%

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Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
2.3.03.04	Develop Coastal Management Programs as per the requirements of the NSW Coastal Management Act 2016 and the Coastal Manual	Environmental Services	Commence implementation of the Open Coast and Jervis Bay Coastal Management Program	90%
		Environmental Services	Lower Shoalhaven River Coastal Management Program presented to Council for adoption by June 2025	100%
		Environmental Services	Lake Conjola Coastal Management Program presented to Council for adoption by June 2025	100%
		Environmental Services	Sussex Inlet, St Georges Basin, Swan Lake and Berrara Creek Coastal Management Program presented to Council for adoption by June 2025	100%
		Environmental Services	Secure external funding to implement the South Mollymook Coastal Protection Works	100%
2.3.03.05	Prepare new, or review existing Bushcare Group Action Plans in consultation with community	Environmental Services	Number of Bushcare Group Action Plans reviewed	≥ 8
2.3.03.06	Undertake all actions required under Council's responsibility as Local Control Authority for weeds under the Biosecurity Act 2015 (NSW)	Environmental Services	Number of priority weed inspections	≥ 1,560
		Environmental Services	Percentage of failed priority weed inspections whereby corrective actions have been implemented	100%
		Environmental Services	Number of prioritised natural areas undergoing vertebrate pest control eradication activities such as red fox baiting	≥ 5
2.3.03.07	Progress finalisation of Council's Urban Greening Strategy	Environmental Services	Urban Greening Strategy finalised by June 2025	100%



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
2.3.04 – Support our community to adopt sustainable living practices and deliver programs to increase understanding of our natural environment				
2.3.04.01	Deliver the Sustainable Living Program for community members	Environmental Services	Number of funded workshops or events delivered under the Sustainable Living Program	≥ 10
		Environmental Services	Number of environmental awareness programs disseminated to the community	≥ 4
2.3.05 – Increase diversion of waste from landfill into reuse opportunities which support the circular economy				
2.3.05.01	Maximise recycling opportunities at Council’s waste facilities	Waste Services	Increase the number of material types recycled year on year	≥ 2

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Cave Beach

Draft – Post Exhibition – Delivery Program Operational Plan and Budget 2024-2025

CL24.179 - Attachment 1



Thriving local economies that meet *community needs*

Council supporting strategies and plans that will guide us

- Economic Development Strategy
- Nowra CBD Revitalisation Strategy
- Property Strategy
- Tourism Destination Management Plan
- Local Strategic Planning Statement

What's important to the community

- Employment, more jobs are needed
- Help create growth through business investment and new businesses
- Invest in tourism but manage the impact on our infrastructure
- Education and training options especially for Shoalhaven's youth
- Build vibrant public spaces and places
- Greater shopping variety in the local area
- Continue to improve Nowra CBD
- Development and release of new employment lands



Priority 3.1

Strengthen and diversify the economy

Why is this priority important?

An important economic opportunity is to continue to attract employers to set up in the Shoalhaven. By growing new and emerging industries we can provide diverse employment options for our residents. Realising these opportunities will improve our city's prosperity and provide jobs close to home.

How will we know we are making a difference?

- When the Shoalhaven economy is growing
- When number of new employing businesses is increasing
- When the diversity of the top employing industries is maintained

What will Council focus on between 2022–2026?

Delivery Program Objective

3.1.01 – Work with business, government and other partners to build a diverse local economy which provides employment opportunities for all

3.1.02 – Advocate and promote the Shoalhaven to attract increased investment and new businesses

3.1.03 – Promote and service the Shoalhaven as a diverse year-round tourist destination



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
3.1.01 – Work with business, government and other partners to build a diverse local economy which provides employment opportunities for all				
3.1.01.01	Actively participate in events and networking opportunities with industry groups and businesses that support growth of the Shoalhaven economy	Tourism and Economic Development	Number of external meetings, events and networking opportunities attended or facilitated to support businesses and industry groups	≥ 300
3.1.01.02	Develop and implement a combined Tourism and Economic Development strategy	Tourism and Economic Development	Deliver a combined Tourism and Economic Development Strategy and Action Plan by June 2025	100%
3.1.01.03	Support business networks and industry groups to allow businesses and employees to establish, develop and thrive in the Shoalhaven	Tourism and Economic Development	Number of networks, groups or individuals supported by the Economic Development Team	Count
3.1.01.04	Progress work to unlock the economic growth and employment generating opportunities of zoned but undeveloped land in the South Nowra Industrial Area	Strategic Planning	Amount of employment land delivered	Count
3.1.01.05	Actively engage with industry groups: Defence, Manufacturing, Farming, Construction, Administration, Tourism	Tourism and Economic Development	Facilitate and participate in industry networking groups by attending, presenting and advocating for needs	≥ 8
		Tourism and Economic Development	Develop “Business Champions” content series to celebrate business success stories in the region	≥ 1
3.1.01.06	Develop and create InvestShoalhaven.com website as a hub for resources, news and connection for Shoalhaven businesses	Tourism and Economic Development	Publish regular news items on investShoalhaven.com and send monthly targeted emails to businesses	≥ 12
		Tourism and Economic Development	Grow engagement and page views of investShoalhaven.com	≥ 10



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
3.1.02 – Advocate and promote the Shoalhaven to attract increased investment and new businesses				
3.1.02.01	Provide advice and support to Council on external funding opportunities that are aligned to strategic objectives	Tourism and Economic Development	Number of Council applications to external grant funding programs	≥ 100
		Tourism and Economic Development	Number of successful grant applications bringing additional investment into projects/programs within the Shoalhaven	≥ 60
		Tourism and Economic Development	Number of grant programs promoted externally to Industry via groups such as chambers of commerce and local community groups	≥ 60
3.1.02.02	Advocate for key initiatives and strategic projects that will assist in attracting investment and boosting the Shoalhaven economy	Tourism and Economic Development	Number of active contributions to regional, state or federal governments (meetings, phone conversations or written advice)	≥ 150
3.1.02.03	Maintain Council's Key Projects Advocacy Document as a living prospectus to drive government investment	Tourism and Economic Development	Update content of Key Projects Guide, print and distribute to align with Local Government and Federal Election campaigns	2
3.1.02.04	Advocate on behalf of businesses and community for connectivity upgrades and expansion of mobile and internet networks	Tourism and Economic Development	Number of actions addressed in Council's Connectivity Plans	≥ 4
3.1.03 – Promote and service the Shoalhaven as a diverse year-round tourist destination				
3.1.03.01	Promote the Shoalhaven as a diverse region with a focus on off-season visitation	Tourism and Economic Development	Grow unique users to Shoalhaven.com website to in turn drive leads to business listings	≥ 5
3.1.03.02	Advocate for and support events coming to Shoalhaven in the off-season to increase visitation, provide employment and boost the visitor economy	Tourism and Economic Development	Number of meetings, discussions and networking with event holders / businesses to encourage and support off-season events in Shoalhaven	25
3.1.03.03	Deliver Visitor Servicing Strategy including operational centres, mobile tourism services, industry support and merchandise sales	Tourism and Economic Development	Maintain a high quality of service and achieve Google business reviews above 4 stars for the Shoalhaven Visitor Centre	4*
		Tourism and Economic Development	Increase total merchandise sales across all Shoalhaven Visitor Service sales channels	≥ \$60,000
3.1.03.04	Deliver support to aboriginal tourism operators in developing tourism businesses	Tourism and Economic Development	Number of additional Australian Tourism Data Warehouse listings for Aboriginal Tourism Operators	≥ 12

☰ **Priority 3.2**

Deliver safe, vibrant and attractive public spaces

Why is this priority important?

Busy and vibrant towns and villages encourages businesses to invest, job opportunities to be created, new activities and interests for residents and visitors to be enjoyed. It is important that we enhance our community spaces with public art, place-making and place activation - places people come together and celebrate.

How will we know we are making a difference?

- When people's perception of the Shoalhaven as a liveable city is increasing
- When the community's satisfaction with Shoalhaven's CBDs is improving
- When the community feels the Shoalhaven is a vibrant place to live and work

What will Council focus on between 2022-2026?

Delivery Program Objective

3.2.01 – Undertake strategic infrastructure planning and support transformational City projects

3.2.02 – Strengthen our commercial centres and support strong and active CBDs

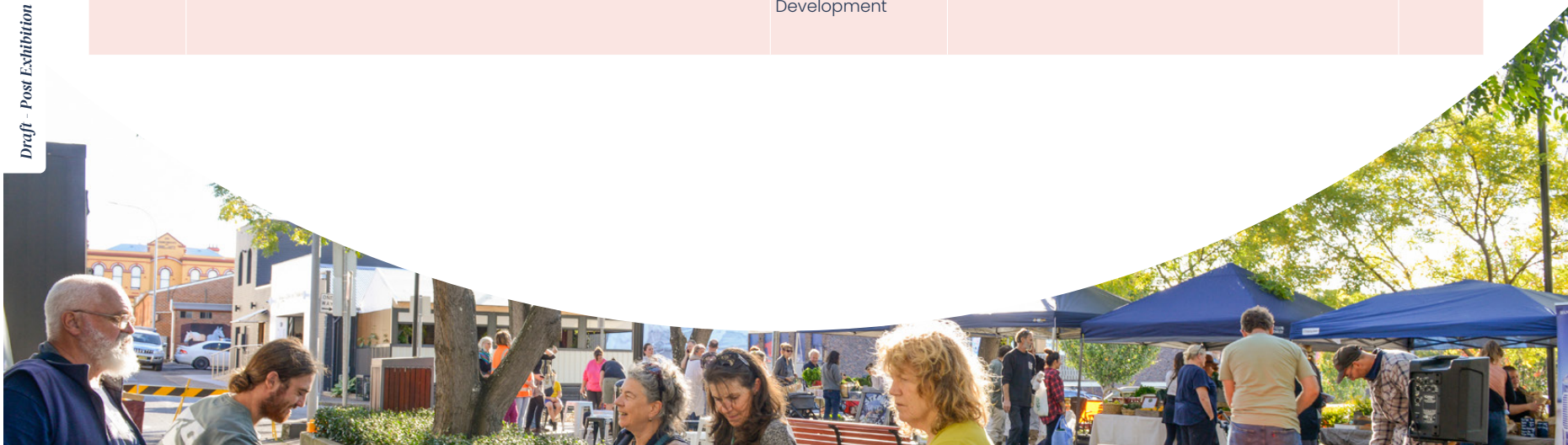
3.2.03 – Provide opportunities for our community to participate, celebrate and commemorate in the civic and cultural life of the City



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
3.2.01 – Undertake strategic infrastructure planning and support transformational City projects				
3.2.01.01	Investigate opportunities for strategic development of key projects in our City	Tourism and Economic Development	Actively promote investment opportunities such as hotels and other commercial ventures to potential markets, with a focus on CBD projects such as Nowra and the Shoalhaven Riverfront	≥ 200
3.2.01.02	Support collaboration through Illawarra Shoalhaven Joint Organisation (ISJO) to advance Council and regional strategic objectives	Corporate Performance and Reporting	Number of partnership initiatives for mutual benefit of ISJO stakeholders	≥ 4
3.2.02 – Strengthen our commercial centres and support strong and active CBDs				
3.2.02.01	Progress masterplanning for the Nowra Riverfront Precinct and planning reviews to assist the revitalisation of the Nowra City Centre	Strategic Planning	Quarterly/Annual Progress reports issued to Council	100%
3.2.03 – Provide opportunities for our community to participate, celebrate and commemorate in the civic and cultural life of the City				
3.2.03.01	Facilitate and support the delivery of community and tourism events striving to achieve engaged, activated and liveable communities	Tourism and Economic Development	Number of approved events on Council owned or managed land	≥ 120

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Effective, responsible and authentic *leadership*

Council supporting strategies and plans that will guide us

- Community Engagement Strategy
- Community Participation Plan
- Resourcing Strategy
 - Long Term Financial Plan
 - Asset Management Policy, Strategy and Plans
 - Workforce Planning
 - Information Communications Technology Strategy

What's important to the community

- Effective leadership by a cohesive Council
- Ensure funding equity across the Shoalhaven
- Ability to participate in decision making
- Ability to have "their say" in Councils projects, policies and plans
- Responsible administration of Council services
- Better ways to recycle and reuse waste



Priority 4.1

Deliver reliable, high quality services

Why is this priority important?

Council supports the community in many ways such as the provision of sportfields, swimming pools, libraries, waste services, roads, water services, development assessment, ranger services and much more. Our community expects that these services will meet their daily needs provided by Council and other government agencies into the future.

How will we know we are making a difference?

- When the community's satisfaction with basic council services is improving
- When community expectations about customer service are being met
- When Development Applications assessment times are below the required times

What will Council focus on between 2022–2026?

Delivery Program Objective
4.1.01 – Provide an excellent customer experience through responsive and inclusive communication channels and processes
4.1.02 – Provide an accessible quality Family Day Care service
4.1.03 – Provide quality Bereavement Services at Council's General Cemeteries and at Shoalhaven Memorial Gardens and Lawn Cemetery Worrigee
4.1.04 – Provide care for abandoned and neglected animals
4.1.05 – Deliver an efficient waste and recycling collection service to the community
4.1.06 – Provide reliable and safe water supply and wastewater services



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
4.1.01 – Provide an excellent customer experience through responsive and inclusive communication channels and processes				
4.1.01.01	Provide an excellent customer experience by meeting Council's customer service standards for Contact Centre Operations	Customer Experience	Calls to Contact Centre answered within 30 seconds	≤ 30 seconds
		Customer Experience	Average wait time at the Customer Service Counter	≤ 5 minutes
		Customer Experience	Percentage of customer enquiries resolved at first point of contact	80%
		Customer Experience	Percentage of customer contacts that abandoned before being answered by the Contact Centre	≤ 7%
		Customer Experience	Percentage of customer requests conducted online	25%
4.1.01.02	Run 'Voice of the Customer' programme by responding to feedback and identifying process improvements to close the feedback loop	Customer Experience	Measure quality of customer service provided through customer satisfaction (CSAT)	85%
4.1.01.03	Provide graphics and cartography support to the organisation and issue 10.7 planning certificates and dwelling entitlement certificates	Strategic Planning	Number of 10.7 planning certificates and dwelling entitlement certificates issued	Count
4.1.02 – Provide an accessible quality Family Day Care service				
4.1.02.01	Coordinate the delivery of a high quality Family Day Care service	Community Connections	Maintain and increase the number of Family Day Care Educators	≥ 32
		Community Connections	Percentage of scheduled Family Day Care inspections undertaken	100%
		Community Connections	Number of engagement activities, programs and initiatives delivered with and for Aboriginal communities to create change to service or facilities at Shoalhaven Family Day Care	Count
4.1.03 – Provide quality Bereavement Services at Council's General Cemeteries and at Shoalhaven Memorial Gardens and Lawn Cemetery Worrigee				
4.1.03.01	Review and update the Bereavement Services Business Plan to reflect updated licencing requirements and legislation	Commercial Services	Bereavement Services Business Plan considered by Council before 31 December 2024	100%
4.1.04 – Provide care for abandoned and neglected animals				
4.1.04.01	Ensure minimal returns of adopted animals to the Shoalhaven Animal Shelter	Building & Compliance	Percentage of adopted animal return rate	≤ 10%

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Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
4.1.05 – Deliver an efficient waste and recycling collection service to the community				
4.1.05.01	Provide excellent customer service for waste and recycling collection services	Waste Services	Number of justified waste and recycling collection service complaints from customers	≤ 365
		Waste Services	Number of waste and recycling collection service compliments from customers	≥ 20
4.1.06 – Provide reliable and safe water supply and wastewater services				
4.1.06.01	Provide potable water supply in accordance with Australian Drinking Water Guidelines.	Water Operations & Maintenance	Number of E-Coli incidents encountered through testing program	0
4.1.06.02	Ensure effective and efficient recording of water consumption through continuation of water meter replacement program	Water Business Services	Deliver the annual water meter replacement program	100%
4.1.06.03	Increase the community awareness of the Shoalhaven Water financial support program and provide additional support and training to all key agencies that administer the Payment Assistance Scheme on behalf of Shoalhaven Water	Water Business Services	Deliver targeted communications and engagement activities to increase awareness of the Payment Assistance Scheme across the community	100%

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Priority 4.2

Provide transparent leadership through effective government and administration

Why is this priority important?

All levels of government must provide strong leadership and advocacy for and on behalf of their communities. The community expects government to provide the direction for the future, to act with integrity, manage budgets appropriately, be ethical and responsible within requirements of legislation. Government is expected to employ sound decision-making processes and continue to seek ways to support the community's needs.

How will we know we are making a difference?

- When Council provides equity of access to employment opportunities to improve the workforce diversity
- When Council's financial benchmarks are improving
- Community satisfaction with Council's leadership is improving

What will Council focus on between 2022–2026?

Delivery Program Objective
4.2.01 – Strengthen Council's governance, audit and planning frameworks to ensure high levels of decision making, integrity and accountability
4.2.02 – Promote Enterprise Risk Management to protect Council services, assets, business functions and reputation
4.2.03 – Support the needs of the community through a skilled, motivated, productive and safe Council workforce
4.2.04 – Enable Council's workforce and community through the delivery of secure, efficient and innovative information systems and technology
4.2.05 – Promote informed decision making through clear and timely communication of the financial implications of decisions with a focus on long-term financial sustainability
4.2.06 – Develop and implement a service review program to support Council's continuous business improvement
4.2.07 – Reduce the age of Council's plant/vehicle fleet to ensure efficient, safe and compliant operations across council
4.2.08 – Identify opportunities for investment in property and proactively manage Council's property portfolio
4.2.09 – Adopt and implement the Holiday Haven Business Plan to ensure sustainability of the business to contribute towards Council's Crown Land operations and provide value-add to the community
4.2.10 – Support the organisation to achieve their goals by managing budgeting and procurement process efficiently and effectively within acceptable levels of risk



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
4.2.01 – Strengthen Council’s governance, audit and planning frameworks to ensure high levels of decision making, integrity and accountability				
4.2.01.01	Manage the organisational corporate planning and reporting needs and continue to provide improvements in business planning and reporting	Corporate Performance & Reporting	Produce the Annual Report by November 2024	100%
		Corporate Performance & Reporting	Adopt the new suite of Integrated Planning & Reporting documents including the Community Strategic Plan and Delivery Program Operational Plan 2025–29 by June 2025	100%
4.2.01.02	Coordinate Audit, Risk and Improvement Committee functions and responsibilities and deliver the planned internal audits	Internal Audit	Audit, Risk and Improvement Committee meetings delivered as per the Charter requirements	≥ 5
		Internal Audit	ARIC annual report on its key activities and functions presented to Council	1
		Internal Audit	Conduct audits as per approved internal audit plan	100%
4.2.01.03	Process application requests for access to public information	Business Assurance & Risk	Percentage of formal GIPA requests met within statutory requirements	100%
4.2.01.04	Review and update Council’s Business Continuity Planning documents	Business Assurance & Risk	Staff provided training on revised Business Continuity Plans	100%
4.2.01.05	Complete review and update of the key strategic business documents and plans of Shoalhaven Water as required under the Regulatory and Assurance framework for local water utilities	Water Business Services	Completion of long term financial model for both Water and Sewer funds	100%
		Water Business Services	Gain Council approval of Shoalhaven Water Strategic Business Plan	100%
4.2.02 – Promote Enterprise Risk Management to protect Council services, assets, business functions and reputation				
4.2.02.01	Ensure currency of Council’s Risk Management Framework	Business Assurance & Risk	Operational Risk Register, Risk Appetite Statement and Strategic Risk Register reviewed annually by Executive Management Team and Audit, Risk & Improvement Committee and operational risk register reviewed by relevant management teams annually	1
		Business Assurance & Risk	High level risks reviewed regularly by relevant Managers, Directors and the Audit, Risk & Improvement Committee	2
4.2.02.02	Manage Workers Compensation Self –Insurers Licence	Business Assurance & Risk	Achieve SIRA Auditing requirements for Workers Compensation Insurers Licensees	96%

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Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
4.2.03 – Support the needs of the community through a skilled, motivated, productive and safe Council workforce				
4.2.03.01	Annual review and update of Council's Workforce Plan to ensure strategies are updated and implemented	People & Culture	Number of Equal Employment Opportunity Plan initiatives implemented	Count
		People & Culture	Percentage of staff with updated Performance Development Plan	90%
4.2.03.02	Implement initiatives identified in the Work Health Safety & Injury Management Strategic Business Plan	People & Culture	Number of Strategic WHS Plan initiatives implemented	≥ 8
		People & Culture	Reduction in Lost time Injury Frequency Rate compared to previous 3 year period	5%
4.2.03.03	Provide effective, proactive and strategic support to the organisation for Human Resources	People & Culture	Number of workplace change initiatives implemented	Count
4.2.03.04	Continue to improve operating efficiencies in Payroll Unit	People & Culture	Complete transition to new electronic time and attendance system	100%
4.2.04 – Enable Council's workforce and community through the delivery of secure, efficient and innovative information systems and technology				
4.2.04.01	Implement an effective business partnership structure in supporting corporate information systems	Information Services	Number of Corporate Information Systems business partnership meetings facilitated	≥ 10
4.2.04.02	Provide spatial services including Council's cadastre and land information maintenance, online GIS, mapping systems integration, road and place naming and property addressing	Information Services	Percentage of Addressing and Road Naming applications processed within 7 days	100%
		Information Services	Percentage of registered plans processed within 2 days of Land Registry Services notification	100%
4.2.04.03	Maintain and improve Council's corporate business systems to ensure legislative compliance, effective operation and security	Information Services	Progress two of the following OneCouncil Regulatory processes by June 2025: Certificates, Enforcements, BAGs/Section 68 or Health/Licensing applications	≥ 2
		Information Services	Council software licences renewed within budget in a timely manner and compliance maintained	100%
		Information Services	Ensure core information systems are regularly upgraded to ensure currency and effective operation (i.e OneCouncil and Content Manager)	≥ 2
4.2.04.04	Provide effective, secure and efficient record keeping frameworks and services to meet strategic, legislative and operational requirements of the organisation	Information Services	Carry out a records management maturity self assessment and submit it to State Records NSW.	≥ 1



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
4.2.04.05	Provide efficient and secure Information Technology Support Services and Systems	Information Services	Percentage of service desk requests completed within service level agreements	80%
		Information Services	Critical systems Up Time	99.90%
		Information Services	Maintain satisfaction score for completed service desk requests	95%
4.2.05 – Promote informed decision making through clear and timely communication of the financial implications of decisions with a focus on long-term financial sustainability				
4.2.05.01	Council's principles of Financial Sustainability are considered in financial decision making	Finance	Improvement in Operating Performance Ratio (OLG Measure)	> 0%
4.2.05.02	Meet legislative and statutory requirements for financial reporting	Finance	Annual audited statement adopted without qualified comments by October 2024	100%
4.2.05.03	Coordinate delivery of the Financial Sustainability Project to address the recommendations outlined in the 2023 financial review across key pillars of Asset and Project Management, Financial Management and Service Planning.	City Performance	Quarterly Productivity and Efficiency report on Financial Sustainability project outcomes provided to Council	100%
4.2.06 – Develop and implement a service review program to support Council's continuous business improvement				
4.2.06.01	Deliver Council's Business Improvement and Service Review Program	Corporate Performance & Reporting	Endorsed Business Improvement and Service Review Program implemented by June 2025	100%
4.2.06.02	Continue the identification and delivery of Business Improvements initiatives to support the efficient operation for Shoalhaven Water	Water Business Services	Delivery of the program of business improvement activities planned for 2024-25	100%
4.2.07 – Reduce the age of Council's plant/vehicle fleet to ensure efficient, safe and compliant operations across council				
4.2.07.01	Analyse fleet replacement schedule, ensure appropriate budget planning and order completion	Commercial Services	Order plant and vehicles in accordance with the approved Replacement Program	95%
4.2.08 – Identify opportunities for investment in property and proactively manage Council's property portfolio				
4.2.08.01	Actively monitor and maximise tenancy rates to ensure Council's property are let	Building Services	Vacancy rate (across all categories) of Council tenanted buildings	≤ 5%



Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
4.2.09 – Adopt and implement the Holiday Haven Business Plan to ensure sustainability of the business to contribute towards Council's Crown Land operations and provide value-add to the community				
4.2.09.01	Review and update the Holiday Haven Business Plan to reflect the current operating environment	Commercial Services	Deliver capital works program per adopted 2024-25 Holiday Haven capital plan	100%
		Commercial Services	Deliver Holiday Haven occupancy growth	100%
4.2.09.02	Finalise Holiday Parks Plans of Management ready for Crown Lands approval	Commercial Services	Crown Lands plans of management finalised by June 2025	100%
4.2.10 – Support the organisation to achieve their goals by managing budgeting and procurement process efficiently and effectively within acceptable levels of risk				
4.2.10.01	Establish an Enterprise Project Management Office to oversee and support project governance through management of the corporate Project Management Framework and assess project readiness for inclusion in capital budgets	Technical Services	Project Initiatives assessed in accordance with capital budget cycle	≤ 40%
4.2.10.02	Provide accurate information to Council and the community on Council's financial activities	Finance	Quarterly Budget Review Report submitted to Council	100%
4.2.10.03	Develop a fair and equitable rating system that also improves Council's financial sustainability	Finance	Percentage of Overdue Rates and Annual Charges (OLG Measure)	≤ 10%
4.2.10.04	Ensure best practice procurement and contract management that is focused on value for money outcomes, compliance and sustainability	Finance	Purchase Orders raised after invoice	≤ 5%



Priority 4.3

Inform and engage with the community about the decisions that affect their lives

Why is this priority important?

All levels of government must engage with and inform community about the decisions that are being made. It is an essential component of most Council projects and enables our community to provide us with their needs and wants, so that Council can better meet community expectations. Clear communication to the community is essential, especially in times of emergency response.

How will we know we are making a difference?

- When community satisfaction with Council's engagement is improving
- When community awareness and participation in engagement initiatives is improving

What will Council focus on between 2022-2026?

Delivery Program Objective

4.3.01 – Provide opportunities for the community to have genuine engagement on Council planning and decision making

4.3.02 – Provide clear, consistent, relevant and accessible information to the community

4.3.03 – Enhance Council's reputation within the community and throughout the region



What will Council do in 2024/25?

Ref.	Delivery Program Objective / Operational Plan Action	Department	Reporting Measure	Target
4.3.01 – Provide opportunities for the community to have genuine engagement on Council planning and decision making				
4.3.01.01	Facilitate staff education and awareness of the International Association for Public Participation (IAP2) Framework	Communications & Engagement	Update the Community Engagement Strategy 2022-26 to include the Community Engagement Framework ready for adoption by Council by December 2024	100%
4.3.01.02	Explain to our local community the impacts of strategic planning and ensure appropriate consultation is undertaken and information is available	Strategic Planning	Number of formal strategic planning exhibitions or consultations	Count
		Strategic Planning	Number of submissions received on strategic planning consultations	Count
4.3.01.03	Support staff to develop community engagement programs that provide authentic consultation activities	Communications & Engagement	Community engagement programs developed for all consultation activities that include evaluation and reporting back to the community	100%
4.3.01.04	Support the conduct of the 2024 Local Government elections	Business Assurance & Risk	Effective support of the local government election and onboarding of New Council	100%
4.3.02 – Provide clear, consistent, relevant and accessible information to the community				
4.3.02.01	Produce written and visual content that is informative and readily available to its target audience	Communications & Engagement	Strategic communication and marketing plans developed for all campaigns	100%
4.3.02.02	Optimise communication channels to directly reach target audiences	Communications & Engagement	Maintain Council websites and regularly review content to enhance user experience and accessibility	100%
4.3.03 – Enhance Council's reputation within the community and throughout the region				
4.3.03.01	Provide accurate and timely information to promote activities, programs and policies of Council	Communications & Engagement	Number of media releases issued	≥ 120
		Communications & Engagement	Number of social media posts	≥ 960
4.3.03.02	Proactively respond to misinformation and provide factual information on all media platforms	Communications & Engagement	Responses to information requests from journalists	100%
4.3.03.03	Create engaging and interesting media opportunities and events that appeal to the community and is promoted more broadly	Communications & Engagement	Media events are held for completion of major projects	100%

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Shoalhaven
City Council

Budget

2024-2025

Draft - Post Exhibition



CL24.179 - Attachment 1

☰ Statement of revenue policy

Shoalhaven City Council's Revenue Policy is developed in response to its legislative reporting requirements under the Local Government Act 1993. The Policy provides the community with an indication of the type and breakdown of revenue sources available to Council to support its Operational Plan. Council's Revenue Policy comprises the following elements:

1. Estimated income and expenditure
2. Ordinary rates and special rates
3. Annual charges and special charges (refer Part 1 and Part 2 Fees & Charges)
4. Pricing methodology
5. Proposed borrowings

Permissible increases in rates revenue are determined by the Independent Pricing & Regulatory Tribunal (IPART) through two distinct processes; the industry standard rate peg and/or a council Special Variation. Following recent review of the rate peg methodology, IPART now considers changes to base costs for council groups, Emergency Services Levy (ESL) contributions, and population growth, in determining the annual rate peg for each council. IPART has determined a rate peg of 4.5% for Shoalhaven for 2024/25.

Council proposes to increase rates by the IPART approved rate peg of 4.5% for 2024/25. The major assumptions included in the 2024/25 estimates are:

Population Growth	0.9%
Number of Assessable Properties	0.9% increase
Rate Increases	4.5% increase
Financial Assistance Grant	4.5% increase
Other Recurrent Government Grants	4.5% increase
Interest on Investments	4.68% (estimate of weighted average return)
Employee Costs	3.5% increase plus bonus of \$1,000 per employee as per the award
On-Costs	29%
Materials and Contracts	5%
Electricity Costs	6%
Borrowings Repayment Schedule	10 years
Interest Expense For New Loans	5.5%
Other Expenses	5%

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≡ Rating Structure – *ordinary rates and special rates*

The Local Government Act 1993, makes provision for rates to comprise:

- An ad valorem amount (which may be subject to a minimum rate amount) or
- A base amount to which an ad valorem amount is added.

The base charge amount is a fixed amount which is applied to all properties (except for those properties categorised as Business ordinary). While the ad valorem charge is a distribution of the residual rating income, calculated using the property's land valuation. The land valuation calculated for each property is determined by the NSW Valuer General and is reviewed every three years. In November 2022 the NSW Valuer General supplied land owners and Council with new land valuations, which Council will use to levy rates for three rating years; 2023/24, 2024/25 and 2025/26. The base charge amount is a standard amount which is applied to all properties (except for those properties categorised as Business ordinary).

Ordinary rates

Council has resolved to maintain the previous year 2023/24 rating structure, comprising both base and ad valorem amounts. This is a common rating structure that is used to provide the fairest and most equitable distribution of the rate levy across the LGA.

The rating structure has a flat base amount of \$760, with the exception of the Residential – Non-Urban category which has a base of \$50, the Farmland category which has a base of \$1,012, the Farmland – Dairy category which has a base amount of \$1,144 and Business – Ordinary category which does not have a base amount and is subject to an ad valorem rate in the dollar levied on the value of the property supplied by the NSW Valuer General. Business – Ordinary rates are levied on parcels of land held by the Crown and categorised as Business Ordinary (i.e., Crown leases such as permissive occupancies, jetties, slipways, moorings, pastoral leases, etc.).

The following rates will apply in 2024/25 in respect of each category of ordinary rate levied by Council:

- Residential: Will be levied a base amount of \$760 and an ad valorem rate of 0.09923 cents in the \$ for Residential Rates and a base amount of \$50 and an ad valorem of 0.09923 cents in the \$ for Residential Non Urban Rates.
- Farmland:
 - The rates for Farmland will be levied a base amount of \$1,012 and an ad valorem rate of 0.07520 cents in the \$.
 - The rates for Farmland – Dairy will be levied a base amount of \$1,144 and an ad valorem rate of 0.03970 cents in the \$.
- Business: All sub-categories will utilise the same base amount of \$760, excluding Business Ordinary, where no base amount is applied given the type of properties within this category. However, different ad valorems have been applied, depending upon the level of service provided in each area. An ad valorem rate for:
 - Business Nowra Business rates (CBD) is 0.51600 cents in the \$.
 - Business Ordinary 0.19932 cents in the \$.
 - Business Commercial / Industrial 0.17380 cents in the \$.
 - Business – Major Retail Centre – Nowra 0.72930 cents in the \$.
 - Business – Major Retail Centre – Vincentia 0.35130 cents in the \$.



Council's 2024/25 ordinary Rating Structure

Sub-Category	No. of Rateable Properties	Land Value (\$)	Average Land Value (\$)	Ad Valorem (c in \$)	Base Rate Amount (\$)	Base Rate %age	Ad Valorem Yield (\$)	Base RateYield (\$)	Total Rate Yield (\$)
Residential									
Ordinary Residential Rates	56,427	\$43,315,562,986	\$767,633.02	0.09923	\$760.00	49.94%	\$42,982,364	\$42,884,520	\$85,866,884
Residential Non Urban Rates	937	\$77,278,850	\$82,474.76	0.09923	\$50.00	37.92%	\$76,684	\$46,850	\$123,534
Farmland									
Ordinary Farmland Rates	627	\$1,714,065,000	\$2,733,755.98	0.07520	\$1,012.00	32.99%	\$1,288,977	\$634,524	\$1,923,501
Farmland Rates - Dairy Farmers	142	\$409,815,000	\$2,886,021.13	0.03970	\$1,144.00	49.96%	\$162,697	\$162,448	\$325,145
Business									
Ordinary Business Rates	147	\$3,225,070	\$21,939.25	0.19932			\$6,428		\$6,428
Business Nowra Rates	378	\$276,769,980	\$732,195.71	0.51600	\$760.00	16.75%	\$1,428,133	\$287,280	\$1,715,413
Business Commercial / Industrial Rates	1,881	\$1,802,814,108	\$958,433.87	0.17380	\$760.00	31.33%	\$3,133,291	\$1,429,560	\$4,562,851
Business - Major Retail Centre - Nowra	1	\$10,700,000	\$10,700,000.00	0.72930	\$760.00	0.96%	\$78,035	\$760	\$78,795
Business - Major Retail Centre - Vincentia	1	\$11,500,000	\$11,500,000.00	0.35130	\$760.00	1.85%	\$40,400	\$760	\$41,160
Total	60,541	\$47,621,730,994					\$49,196,009	\$45,446,702	\$94,643,711

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Special Rate Variation

The allocation of the Special Rates Variation income (as approved by IPART in May 2018) varies to the IPART determination for 2024/25 for the following reasons.

1. The total is higher due to the rates growth not included in the original SRV application
2. Funds have been diverted from capital to fund necessary road maintenance and operational costs

	IPART determination for 2024/25	2024/25 Special Variation Levied
Borrowing cost – Verons Estate infrastructure	56,522	56,522
Allow Council to cover the cost of existing service levels	567,079	4,680,077
Fund new/enhanced service levels (i.e. sustainability program)		
Additional Maintenance – Roads	695,816	2,804,774
Additional Maintenance – Buildings	231,939	238,259
Additional Maintenance – Parks and Reserves	231,939	238,259
Additional Operations	2,319,387	2,382,577
Capital Expenses		
Roads and Transport Renewals	6,969,215	3,816,300
Sports Grounds Upgrades	579,848	0
Buildings Renewals	3,121,200	882,807
Bridges	0	503,435
Loan Repayments		
Principal Repayments – Verons Estate infrastructure	92,459	92,459
Total:	\$14,865,404	\$15,695,469



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Special rates

Sussex Inlet CBD Promotion

Council levies a special rate for the promotion of Sussex Inlet, pursuant to Section 495 of the Local Government Act 1993. The structure of this special rate is an ad valorem rate only, levied on the land value of each rateable property, as supplied by the NSW Valuer General. The Sussex Inlet special rate applies to all properties within the Sussex Inlet area categorised as Business for rating purposes.

Resolving Small Lot Rural Subdivisions (Paper Subdivisions)

Council also levies a number of special rates, pursuant to Section 495 of the Local Government Act 1993, on all small lot rural subdivisions (Residential Non Urban rating category), which in Council's opinion benefit from rezoning investigations, road design and construction works.

In respect of each special rate levied by Council, the following are the special rates for 2024/25:

Sub-Category	No. of Rateable Properties	Land Value (\$)	Average Land Value (\$)	Ad Valorem (c in \$)	Base Rate Amount (\$)	Base Rate %age	Ad Valorem Yield (\$)	Base Rate Yield (\$)	Total Rate Yield (\$)
Residential									
Verons Road Upgrade Special Rate - Dwelling Potential (commenced 1 July 2017)	22	\$15,386,000	\$699,363.64	0.38260	\$2,674.00	49.98%	\$58,867	\$58,828	\$117,695
Verons Road Upgrade Special Rate - No Dwelling Potential (commenced 1 July 2017)	10	\$4,215,000	\$421,500.00	0.07093	\$297.00	49.83%	\$2,990	\$2,970	\$5,960
Nebraska Road Construction Special Rate	24	\$4,300,400	\$179,183.33	0.06743	\$119.00	49.62%	\$2,900	\$2,856	\$5,756
Jerberra Rd Infrastructure	102	\$57,225,000	\$561,029.41	0.20371	\$1,142.00	49.98%	\$116,573	\$116,484	\$233,057
Jerberra Electricity Infrastructure	102	\$57,225,000	\$561,029.41	0.06870	\$385.00	49.97%	\$39,314	\$39,270	\$78,584
Jerberra Road - E2	16	\$1,128,500	\$70,531.25	0.36653	\$257.00	49.85%	\$4,136	\$4,112	\$8,248
Business									
Sussex Area Special Rates	97	\$85,244,270	\$878,806.91	0.02175			\$18,541		\$18,541
Total	373	\$224,724,170					\$243,321	\$224,520	\$467,841



Variations to rate revenue

The budget estimates of rate revenue for 2024/25 comply with the relevant provisions of the Local Government (General) Regulation 2021, NSW Local Government Act 1993, IPART Instruments and the Office of Local Government Council Rating and Revenue Raising Manual. Variations will occur throughout the budget year between the estimated rate revenue and the actual income received. Reasons for these variations include:

- Properties being withheld from rating, pending revised valuation particulars from the NSW Valuer General (VG). This occurs when properties are subdivided and new valuation particulars are provided for the newly created lots. This usually results in an increase in the valuation base for the following year.
- Adjustments to rates following altered valuations supplied by the VG, on the basis of successful objection or VG reascertainment of land value.
- Part year (pro-rata) adjustments to rating of newly created lots throughout the year.
- Properties being rated for previous years upon receipt of new valuation particulars. Council's ability to rate is contingent upon the VG's supply of respective land valuations. This may result in some properties not being rated for a particular year until subsequent rating periods. This artificially inflates the rating revenue received for the year in which the rates are actually levied.
- Previously non-rateable properties becoming rateable during the year.

Annual charges

In addition to rates, Council also charges various charges via the annual Rate Notice.

Domestic Waste Management

Council levies annual Domestic Waste Management Charges as per Sections 496 and 501 of the Local Government Act 1993. These charges appear as a separate charge on rates notices for applicable properties. Refer to Fees & Charges Part 1 for further details of 2024/25 proposed charges.

Onsite Sewer Management

Council levies annual charges for Onsite Sewer Management as per Section 501 of the Local Government Act 1993. These charges appear as a separate charge on rates notices for applicable properties. Refer to Fees & Charges Part 2 for further details of 2024/25 proposed charges.

Effluent Removal

Council levies annual charges for Effluent Removal as per Section 501 of the Local Government Act 1993. These charges appear as a separate charge on rates notices for applicable properties. Refer to Fees & Charges Part 2 for further details of 2024/25 proposed charges.

Water and Sewer

Shoalhaven Water levies special charges associated with the supply of Water & Sewer as per Sections 501 and 502 of the Local Government Act 1993. These charges appear separately on quarterly Water Accounts for applicable properties. Refer to Fees & Charges Part 1 for further details of 2024/25 proposed charges.



Stormwater Management Charge

Council levies a Stormwater Management Service charge as per Section 496A of the Local Government Act 1993, to establish a sustainable funding source for providing improved stormwater management across the Shoalhaven. These charges appear as a separate charge on rates notices for applicable properties, charged at \$25 per eligible property, and \$12.50 for strata properties. These charges have remained unchanged for many years.

The Stormwater Management Services Charge will be spent on the following projects	Funding Sources			
	Proposed Budget	General Fund	Other	Storm Water Levy
	\$'000	\$'000	\$'000	\$'000
Basin - Pipe Inspection / Renewal / Refurbishment	113			113
Northern - Pipe Inspection / Renewal / Refurbishment	113			113
Central - Pipe Inspection / Renewal / Refurbishment	113			113
Open Coast and Jervis Bay CMP Implementation	480	120		360
Southern - Pipe Inspection / Renewal / Refurbishment	113			113
Shoalhaven Heads - Pipe Lining Inv and Strategy	260		260	
	1,192	120	260	812

Pensioner rebates

Eligible pensioners who hold a Pensioner Concession Card (PCC) and own and occupy a rateable property may be granted a pensioner concession on their Rates and Water accounts. The Local Government Act 1993, provides for a pensioner rebate of up to 50 per cent of the annual aggregated ordinary rates and domestic waste management service charges, to a maximum of \$250, with an additional \$87.50 allowed for Water and Sewer charges, bringing the total mandatory pensioner rebate to a maximum of \$425.00 across both Rates and Water/Sewer accounts.

Under the State's existing mandatory Pensioner Concession Scheme, the State Government reimburses the Council 55 per cent (up to \$233.75 per property) of the pensioner concession, while the Council funds the remaining 45 per cent (up to \$191.25 per property).

Shoalhaven City Council has approximately 10,577 properties receiving a pensioner concession, equating to approximately 19% per cent of rateable Residential properties.

Council continues to fund an additional annual rebate maximum of \$30 across Rates (\$10), Water (\$10) and Sewer (\$10) in 2024/25. This voluntary rebate is entirely funded by Council with no contribution from other levels of government.



Interest on Overdue Rates & Charges and Sundry Debtors

Interest, in accordance with Section 566(3) of the Local Government Act 1993, is charged on overdue Rates and Charges. The Minister for Local Government determines the maximum amount of interest on an annual basis. The interest basis is simple interest, charged at a percentage per annum, calculated on a daily basis. Council has the ability to waive or reduce interest for the ratepayers who make application for assistance under Council's hardship provisions and/or in extenuating circumstances.

As per Council Policy POL22/88 Revenue – Overdue Interest Rate, Council proposes to adopt the maximum of 10.5% per annum, as determined by the Minister for 2024/25.

Sundry debts greater than 90 days may incur interest charges at the same rate which is applicable to overdue rates and charges.

Pricing Methodology

Under the principle of “user pays”, fees are introduced to offset the cost-of-service provision or, in the case of commercial activities, to realise a reasonable rate of return on assets employed by Council to support the provision of services and to alleviate the burden that would otherwise be unfairly placed upon ratepayers.

Council has given due consideration to the following factors in determining the appropriate price for each fee:

- Cost of providing the service
- Whether the goods or services are supplied on a commercial basis
- Importance of the service to the community
- Capacity of the user to pay
- Impact of the activity on public amenity
- Competitive market prices
- Prices dictated by legislation

In accordance with Section 608 of the Local Government Act 1993, Shoalhaven City Council determines fees and charges based on the following pricing methodologies:

- Full cost recovery – Recovery of all direct and overhead costs associated with providing a service. This includes employee benefits, other direct expenses and overheads.
- Subsidised / Partial cost recovery – Council recovers less than full cost for reasons of community obligation, legislated limits on charging, etc.
- Rate of return – Council recovers the full cost of providing the service/activity plus a profit margin.
- Market – Price of the service determined by investigating alternative prices of surrounding service providers.
- Statutory – Price of the service is determined by legislation and may or may not recover full cost.

Proposed Borrowings

Council's borrowings are governed by the provisions of the Local Government Act 1993 and the Local Government (General) Regulation 2021. These borrowings will be secured by the usual method of a mortgage over Council's income. Competitive quotations are obtained from major banks and financial institutions with the aim of securing a low interest rate.

The proposed loan program for 2024/25 is:

Purpose of the Loan	2024/25	Funding Source
Waste and Recycling Program	\$3,750,800	
Materials Recovery Facility	\$1,831,600	Waste Fund
Waste Education Centre	\$1,919,200	Waste Fund
Total	\$3,750,800	



	Estimated Result For the Year Ending 30 June 2024/25
Income Statement - Consolidated	
Income from Continuing Operations	
Revenue:	
Rates and Annual Charges	193,478
User Charges and Fees	107,117
Interest and Investment Revenue	8,477
Other Revenues	5,231
Grants and Contributions provided for Operating Purposes	22,361
Grants and Contributions provided for Capital Purposes	31,823
Other Income:	
Net Gains from the disposal of assets	6,099
Total Income from Continuing Operations	374,586
Expenses from Continuing Operations	
Employee Benefits and On-Costs	127,716
Borrowing Costs	7,674
Materials and Contracts	110,837
Depreciation and Amortisation	97,220
Other Expenses	20,347
Net Losses from the disposal of assets	0
Fair value decrement on investment property	0
Total Expenses from Continuing Operations	363,794
Net Operating Result	10,792
Net Operating Result before grants and contributions provided for capital purposes	(21,031)



	Estimated Result as at 30 June 2024/25
Statement of Financial Position - Consolidated	
ASSETS	
Current Assets	
Cash and Cash Equivalents	67,314
Investments	70,927
Receivables	56,191
Inventories	2,285
Other	1,017
Non-current Assets Classified as 'Held for Sale'	0
Total Current Assets	197,734
Non-Current Assets	
Investments	0
Receivables	7,956
Inventories	2,829
Infrastructure, Property, Plant & Equipment	4,892,824
Investment Property	3,497
Intangible Assets	501
Right of use assets	225
Other	2,717
Total Non-Current Assets	4,910,549
TOTAL ASSETS	5,108,283
LIABILITIES	
Current Liabilities	
Payables	43,658
Income received in advance	0
Contract liabilities	32,326
Lease liabilities	186
Borrowings	21,395
Employee benefit provision	34,929
Provisions	974
Total Current Liabilities	133,468
Non-Current Liabilities	
Payables	0
Lease liabilities	55
Borrowings	147,987
Employee benefit provision	1,217
Provisions	11,599
Total Non-Current Liabilities	160,858
TOTAL LIABILITIES	294,326
NET ASSETS	4,813,956
EQUITY	
Retained Earnings	1,931,056
Revaluation Reserves	2,882,900
TOTAL EQUITY	4,813,956

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	Estimated Result For the Year Ending 30 June 2024/25
Statement of Cash Flows - Consolidated	
Cash Flows from Operating Activities	
Receipts:	
Rates and Annual Charges	193,478
User Charges and Fees	107,117
Interest and Investment Revenue	8,477
Grants and Contributions	54,184
Other Revenues	5,231
Internal Revenue	0
Payments:	
Employee Benefits and On-Costs	(127,716)
Borrowing Costs	(7,674)
Materials and Contracts	(110,837)
Waste Levy	(15,000)
Other Expenses	(5,347)
Internal Expenses	0
Net Cash Provided from Operating Activities	101,913
Cash Flows from Investing Activities	
Receipts:	
Sale of Investment Securities	45,000
Sale of Investment Property	0
Sale of Real Estate	17,000
Sale of Infrastructure, Property, Plant & Equipment	2,185
Sale of Interest in Joint Venture & Associates	0
Other	0
Payments:	
Purchase of Investment Securities	(5,000)
Purchase of Investment Property	0
Purchase of Infrastructure, Property, Plant & Equipment	(124,614)
Purchase of Real Estate Assets	(2,285)
Purchase of Interest in Joint Ventures & Associates	0
Deferred Debtors & Advances Made	0
Net Cash Provided from Investing Activities	(67,714)
Cash Flows from Financing Activities	
Receipts:	
Proceeds from Borrowings & Advances	3,751
Other Financing Activity Receipts	0
Payments:	
Repayment of borrowings & Advances	(30,534)
Repayment of Finance Lease Liabilities	0
Other Financing Activity Payments	0
Net Cash Provided from Financing Activities	(26,783)
Net Increase/(Decrease) in Cash & Cash Equivalents	7,416
Plus: Cash & Equivalents - beginning of year	59,898
Cash & Equivalents - end of year	67,314



	Estimated Result For the Year Ending 30 June 2024/25
Income Statement - General Fund	
Income from Continuing Operations	
Revenue:	
Rates and Annual Charges	129,666
User Charges and Fees	71,552
Interest and Investment Revenue	5,904
Other Revenues	4,957
Internal Revenue	69,549
Grants and Contributions provided for Operating Purposes	22,361
Grants and Contributions provided for Capital Purposes	28,158
Other Income:	
Net Gains from the disposal of assets	6,099
Total Income from Continuing Operations	338,246
Expenses from Continuing Operations	
Employee Benefits and On-Costs	103,771
Borrowing Costs	4,767
Materials and Contracts	87,419
Depreciation and Amortisation	64,553
Other Expenses	20,249
Internal Expenses	57,407
Net Losses from the disposal of assets	0
Fair value decrement on investment property	0
Total Expenses from Continuing Operations	338,166
Net Operating Result	80
Net Operating Result before grants and contributions provided for capital purposes	(28,078)



	Estimated Result as at 30 June 2024/25
Statement of Financial Position - General Fund	
ASSETS	
Current Assets	
Cash and Cash Equivalents	49,267
Investments	38,829
Receivables	45,695
Inventories	985
Other	1,017
Non-current Assets Classified as 'Held for Sale'	0
Total Current Assets	135,793
Non-Current Assets	
Investments	0
Receivables	3,689
Inventories	2,829
Infrastructure, Property, Plant & Equipment	3,509,549
Investment Property	3,497
Intangible Assets	372
Right of use assets	225
Other	2,717
Total Non-Current Assets	3,522,878
TOTAL ASSETS	3,658,671
LIABILITIES	
Current Liabilities	
Payables	38,402
Income received in advance	0
Contract liabilities	29,050
Lease liabilities	186
Borrowings	16,128
Employee benefit provision	34,929
Provisions	974
Total Current Liabilities	119,669
Non-Current Liabilities	
Payables	0
Lease liabilities	55
Borrowings	84,093
Employee benefit provision	1,217
Provisions	11,599
Total Non-Current Liabilities	96,964
TOTAL LIABILITIES	216,633
NET ASSETS	3,442,038
EQUITY	
Retained Earnings	1,232,658
Revaluation Reserves	2,209,380
TOTAL EQUITY	3,442,038



	Estimated Result For the Year Ending 30 June 2024/25
Statement of Cash Flows - General Fund	
Cash Flows from Operating Activities	
Receipts:	
Rates and Annual Charges	129,666
User Charges and Fees	71,552
Interest and Investment Revenue	5,904
Grants and Contributions	50,519
Other Revenues	4,957
Internal Revenues	69,549
Payments:	
Employee Benefits and On-Costs	(103,771)
Borrowing Costs	(4,767)
Materials and Contracts	(87,419)
Waste Levy	(15,000)
Other Expenses	(5,249)
Internal Expenses	(57,407)
Net Cash Provided from Operating Activities	58,534
Cash Flows from Investing Activities	
Receipts:	
Sale of Investment Securities	40,000
Sale of Investment Property	0
Sale of Real Estate	17,000
Sale of Infrastructure, Property, Plant & Equipment	1,965
Sale of Interest in Joint Venture & Associates	0
Other	
Payments:	
Purchase of Investment Securities	(5,000)
Purchase of Investment Property	0
Purchase of Infrastructure, Property, Plant & Equipment	(88,022)
Purchase of Real Estate Assets	(2,285)
Purchase of Interest in Joint Ventures & Associates	0
Deferred Debtors & Advances Made	0
Net Cash Provided from Investing Activities	(36,342)
Cash Flows from Financing Activities	
Receipts:	
Proceeds from Borrowings & Advances	3,751
Other Financing Activity Receipts	0
Payments:	
Repayment of borrowings & Advances	(25,917)
Repayment of Finance Lease Liabilities	0
Other Financing Activity Payments	0
Net Cash Provided from Financing Activities	(22,166)
Net Increase/(Decrease) in Cash & Cash Equivalents	26
Plus: Cash & Equivalents - beginning of year	49,241
Cash & Equivalents - end of year	49,267



	Estimated Balance as at 30 June 2025
	2024/25
	\$'000
General Fund Restricted	
Estimated Reserve Balances	
Externally Restricted	
Developer Contributions	20,187
Grants	4,192
Loans	18,576
Self Insurance	6,694
Special Rates Variation	1
Stormwater Levy	368
Waste Disposal	2,647
	52,665
Internally Restricted	
Arts Collection	45
Cemeteries	127
Coastal Management & Infrastructure	309
Committed Capital Works	0
Communication Towers	12
Critical Asset Compliance	0
Dog Off Leash Area Reserve	86
Economic Development Projects	105
Employee Leave Entitlement	5,880
Financial Assistance Grant	14,882
General Insurance	691
Industrial Land Development	2,768
Investment Writedowns	0
Jetty Licensing	19
Land Decontamination	0
Plant Replacement	0
Developer Contributions Matching Funds	0
Developer Contributions Recoupment	1,415
Sporting Facilities	301
Strategic Projects	198
Property	422
Revolving Energy	234
River Foreshore Development	916
Deposits, retentions and bonds	4,761
	33,171
	85,835
Net Cash Movement From/(To) Reserves	(34,975)



	Estimated Result For the Year Ending 30 June 2024/25
Income Statement - Water Fund	
Income from Continuing Operations	
Revenue:	
Rates and Annual Charges	8,669
User Charges and Fees	30,726
Interest and Investment Revenue	1,851
Other Revenues	255
Internal Revenue	3,375
Grants and Contributions provided for Operating Purposes	0
Grants and Contributions provided for Capital Purposes	1,640
Other Income:	
Net Gains from the disposal of assets	
Total Income from Continuing Operations	46,516
Expenses from Continuing Operations	
Employee Benefits and On-Costs	12,239
Borrowing Costs	0
Materials and Contracts	10,060
Depreciation and Amortisation	15,144
Other Expenses	59
Internal Expenses	6,896
Net Losses from the disposal of assets	0
Total Expenses from Continuing Operations	44,398
Net Operating Result	2,118
Net Operating Result before grants and contributions provided for capital purposes	478



	Estimated Result as at 30 June 2024/25
Statement of Financial Position - Water Fund	
ASSETS	
Current Assets	
Cash and Cash Equivalents	14,741
Investments	24,621
Receivables	5,733
Inventories	1,300
Other	0
Non-current Assets Classified as 'Held for Sale'	0
Total Current Assets	46,395
Non-Current Assets	
Investments	0
Receivables	3,042
Inventories	0
Infrastructure, Property, Plant & Equipment	551,744
Investment Property	0
Intangible Assets	120
Right of use assets	0
Total Non-Current Assets	554,906
TOTAL ASSETS	601,301
LIABILITIES	
Current Liabilities	
Payables	3,614
Income received in advance	0
Contract liabilities	1,228
Lease liabilities	0
Borrowings	0
Employee benefit provision	0
Provisions	0
Total Current Liabilities	4,842
Non-Current Liabilities	
Payables	0
Lease liabilities	0
Borrowings	0
Employee benefit provision	0
Provisions	0
Total Non-Current Liabilities	0
TOTAL LIABILITIES	4,842
NET ASSETS	596,459
EQUITY	
Retained Earnings	227,392
Revaluation Reserves	369,066
TOTAL EQUITY	596,459

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	Estimated Result For the Year Ending 30 June 2024/25
Statement of Cash Flows - Water Fund	
Cash Flows from Operating Activities	
Receipts:	
Rates and Annual Charges	8,669
User Charges and Fees	30,726
Interest and Investment Revenue	1,851
Grants and Contributions	1,640
Other Revenues	255
Internal Revenues	3,375
Payments:	
Employee Benefits and On-Costs	(12,239)
Borrowing Costs	0
Materials and Contracts	(10,060)
Other Expenses	(59)
Internal Expenses	(6,896)
Net Cash Provided from Operating Activities	17,262
Cash Flows from Investing Activities	
Receipts:	
Sale of Investment Securities	5,000
Sale of Investment Property	0
Sale of Real Estate	0
Sale of Infrastructure, Property, Plant & Equipment	120
Sale of Interest in Joint Venture & Associates	0
Other	428
Payments:	
Purchase of Investment Securities	0
Purchase of Investment Property	0
Purchase of Infrastructure, Property, Plant & Equipment	(14,635)
Purchase of Real Estate Assets	0
Purchase of Interest in Joint Ventures & Associates	0
Deferred Debtors & Advances Made	0
Net Cash Provided from Investing Activities	(9,087)
Cash Flows from Financing Activities	
Receipts:	
Proceeds from Borrowings & Advances	0
Other Financing Activity Receipts	0
Payments:	
Repayment of borrowings & Advances	0
Repayment of Finance Lease Liabilities	0
Other Financing Activity Payments	(167)
Net Cash Provided from Financing Activities	(167)
Net Increase/(Decrease) in Cash & Cash Equivalents	8,008
Plus: Cash & Equivalents - beginning of year	6,733
Cash & Equivalents - end of year	14,741



	Estimated Result For the Year Ending 30 June 2024/25
Income Statement - Sewer Fund	
Income from Continuing Operations	
Revenue:	
Rates and Annual Charges	55,143
User Charges and Fees	4,839
Interest and Investment Revenue	722
Other Revenues	19
Internal Revenue	2,118
Grants and Contributions provided for Operating Purposes	0
Grants and Contributions provided for Capital Purposes	2,025
	64,866
Other Income:	
Net Gains from the disposal of assets	0
Total Income from Continuing Operations	64,866
Expenses from Continuing Operations	
Employee Benefits and On-Costs	12,222
Borrowing Costs	2,907
Materials and Contracts	14,439
Depreciation and Amortisation	17,523
Other Expenses	39
Internal Expenses	7,226
Net Losses from the disposal of assets	0
Total Expenses from Continuing Operations	54,356
Net Operating Result	10,510
Net Operating Result before grants and contributions provided for capital purposes	8,485



	Estimated Result as at 30 June 2024/25
Statement of Financial Position - Sewer Fund	
ASSETS	
Current Assets	
Cash and Cash Equivalents	3,306
Investments	7,477
Receivables	4,763
Inventories	0
Other	0
Non-current Assets Classified as 'Held for Sale'	0
Total Current Assets	15,546
Non-Current Assets	
Investments	0
Receivables	1,225
Inventories	0
Infrastructure, Property, Plant & Equipment	831,531
Investment Property	0
Intangible Assets	9
Right of use assets	0
Total Non-Current Assets	832,765
TOTAL ASSETS	848,311
LIABILITIES	
Current Liabilities	
Payables	1,642
Income received in advance	0
Contract liabilities	2,048
Lease liabilities	0
Borrowings	5,267
Employee benefit provision	0
Provisions	0
Total Current Liabilities	8,957
Non-Current Liabilities	
Payables	0
Lease liabilities	0
Borrowings	63,894
Employee benefit provision	0
Provisions	0
Total Non-Current Liabilities	63,894
TOTAL LIABILITIES	72,851
NET ASSETS	775,460
EQUITY	
Retained Earnings	471,006
Revaluation Reserves	304,454
TOTAL EQUITY	775,460

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	Estimated Result For the Year Ending 30 June 2024/25
Statement of Cash Flows - Sewer Fund	
Cash Flows from Operating Activities	
<i>Receipts:</i>	
Rates and Annual Charges	55,143
User Charges and Fees	4,839
Interest and Investment Revenue	722
Grants and Contributions	2,025
Other Revenues	19
Internal Revenues	2,118
<i>Payments:</i>	
Employee Benefits and On-Costs	(12,222)
Borrowing Costs	(2,907)
Materials and Contracts	(14,439)
Other Expenses	(39)
Internal Expenses	(7,226)
Net Cash Provided from Operating Activities	28,033
Cash Flows from Investing Activities	
<i>Receipts:</i>	
Sale of Investment Securities	0
Sale of Investment Property	0
Sale of Real Estate	0
Sale of Infrastructure, Property, Plant & Equipment	100
Sale of Interest in Joint Venture & Associates	0
Other	0
<i>Payments:</i>	
Purchase of Investment Securities	0
Purchase of Investment Property	0
Purchase of Infrastructure, Property, Plant & Equipment	(21,957)
Purchase of Real Estate Assets	0
Purchase of Interest in Joint Ventures & Associates	0
Deferred Debtors & Advances Made	0
Net Cash Provided from Investing Activities	(21,857)
Cash Flows from Financing Activities	
<i>Receipts:</i>	
Proceeds from Borrowings & Advances	0
Other Financing Activity Receipts	0
<i>Payments:</i>	
Repayment of borrowings & Advances	(5,045)
Repayment of Finance Lease Liabilities	0
Other Financing Activity Payments	(1,749)
Net Cash Provided from Financing Activities	(6,794)
Net Increase/(Decrease) in Cash & Cash Equivalents	(618)
Plus: Cash & Equivalents - beginning of year	3,924
Cash & Equivalents - end of year	3,306



Key Performance Indicators Statement

Indicator	Target	Fund	2024/25
Local Government Industry Indicators			
Operating Performance Ratio	Greater than 0%	Consolidated	-7.4%
		General	-10.3%
		Water	0.8%
		Sewer	13.1%
Own Source Operating Revenue Ratio	Greater than 60%	Consolidated	85.5%
		General	85.0%
		Water	96.4%
		Sewer	96.9%
Unrestricted Current Ratio	Greater than 1.5	Consolidated	1.21
		General	1.21
		Water	5.14
		Sewer	1.82
Debt Service Cover Ratio	Greater than 2.0	Consolidated	2.68
		General	1.94
		Water	No Debt
		Sewer	3.49
Debt Service Ratio	Less than 15%	Consolidated	12.3%
		General	10.2%
		Water	No Debt
		Sewer	12.7%
Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage	Less than 10%	Consolidated	6.2%
		General	4.9%
		Water	9.6%
		Sewer	8.5%
Cash Expense Cover Ratio	Greater than 3 months	Consolidated	4.99
		General	2.94
		Water	15.73
		Sewer	3.15
Infrastructure Asset Performance Indicators			
Infrastructure Renewals Ratio	Greater than 100%	Consolidated	55.9%
		General	48.0%
		Water	76.7%
		Sewer	64.1%

Shoalhaven
City Council

Capital Works

2024-2025

Draft



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☰ Council program

Capital Listing

Project contingent on grant funding

Capital Listing	Capital Works Program	2024-25 \$'000
1	Bridges	8,561
2	Bridges	
3	Bolong Rd - Abernathys Crk / Manildra - Culvert	
4	FCB-2A - Boondabah Bridge-Brooman, The River Rd	
5	FCB-2B - Boxsells Bridge, Meroo Meadow	
6	FCB-2B - Murrays Bridge, Conjola	
7	FCB-2B - Smarts Bridge, Croobyar Rd, Croobyar	
8	Gerringong Ck Rd - Bridge Redeck Rural Upgrade/New	
9	Springs Rd Bridge - Swan Lake - Cudmirrah	
11	Buildings and Property	10,265
12	Community, Residential and Commercial Buildings	
13	16 Berry Street - Betta Electrical Building - Demolition	
14	Berry School of Arts - Roof, Chimney & Floor Repairs	
15	Berry Showground Resilience BLERF-0111	
16	BLD - Civic Buildings Reactive Cap	
17	BLD - Commercial Buildings Reactive Cap	
18	BLD - Community Buildings Reactive Cap	
19	BLD - Operational Buildings Reactive Cap	
20	BLD Berry School of Arts Fire Compliance	
21	BLD Bomaderry 4 McIntyre Way Fit Out	
22	BLD Bomaderry Depot Emergency Alarm System	
23	BLD Bomaderry Depot New Amenities	
24	BLD Height Safety System Remediation	

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Capital Listing	Capital Works Program	2024-25 \$'000
25	BLD Huskisson JBMM Fire Detect Upgrade	
26	BLD Nowra 3 Schofields Lane Nowra - Roof Repairs	
27	BLD Nowra Lamonds Lane Roof	
28	BLD Nowra Library - Awning Roof Replace	
29	BLD Nowra School of Arts Floor Repairs	
30	BLD Nowra School of Arts Roof	
31	BLD Nowra Shoalhaven Gallery Lift	
32	BLD Nowra Stewart Place Terminal Roof	
33	BLD Public Amenities Lighting Improvemnt	
34	BLD St Georges Basin CC Elect Upgrades	
35	BLD Ulladula Civic Centre Lift Replace	
36	BLD Ulladulla 100 St Vincent Street	
37	BLD Ulladulla Civic Centre Roof Repair	
38	Depot safety improvement works	
39	Emergency Services Building Renewal Works	
40	EOI 100 St Vincent St Ulladulla-Stage 2 Fire Compliance Work	
41	Huskisson Theatre - Upgrade Pathway to Comply - Access Req	
42	Install of UV Filtration Sys - Cambewarra/Beaumont RFS66542E	
43	K'Valley Showground Resilience BLERF-0111	
44	Milton Showground Resilience BLERF-0111	
45	Nowra Admin Building - Fire Compliance, BCA NCC	
46	Nowra Showground Resilience BLERF-0111	
47	Preschools-Fire Detect, Control Indicator Equip & Elect Upgr	
48	Public Amenities - Toilet Roll Upgrades (anti-vandal)	
49	Public Amenity - Convert 2 Existing Publ	
50	Sanctuary Point Preschool Kerry St - Roof Repairs	
51	Shoalhaven Turf Club - Replacment of Hospitality Floor-Grant	



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Capital Listing	Capital Works Program	2024-25 \$'000
52	SSF Central – Recreation Buildings Programmed Works – Var	
53	SSF North – Recreation Buildings Programmed Works – Various	
54	SSF South – Precinct Building Programmed Works – Various	
55	Ulladulla Civic Centre Improvements	
56	Woollamia Depot – Administration Office Building Upgrade	
57	Corporate Buildings	
58	BLD Nowra Admin Electrical Work	
59	BLD Nowra Admin Lift Replacement	
60	BLD Purchase of 3 Operational Vehicles	
61	BLD Ulladulla Admin Electrical Upgrades	
62	Nowra Admin Building – Renew Western Foyer Glasswork Seals	
63	Property Management	
64	Moss Vale Rd Open Space Acquisitions Funding	
65	Commercial Undertakings	5,849
66	Cemeteries	
67	BER – SMGLC – Carpark Retaining wall	
68	BER – SMGLC – Chapel paving replacement	
69	BER – SMGLC – Fencing for non-used areas	
70	BER – SMGLC – Shoring Equipment	
71	SA – Lawn Beams Construction and Landscaping	
72	SMGLC – Cremator Charger	
73	SMGLC – Lawn Beams S7 and Monument Construct and Land	
74	SMGLC – Lighting Upgrade	
75	Entertainment Centre	
76	SEC General Capital	
77	SEC Upgrade & Cladding	
78	Mechanical Services	

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Capital Listing	Capital Works Program	2024-25 \$'000
79	Comerong Ferry Flood Pier Construction	
80	Fleet Office & Facility	
81	Fleet Plant Purchases	
82	Mechanical Workshop Capital	
83	Swim and Fitness	
84	Bay and Basin Leisure Centre Capital Program	
85	Bomaderry Aquatic Centre Capital Program	
86	Nowra Aquatic Park Capital Program	
87	Shoalhaven Indoor Sports Centre Capital Program	
88	Shoalhaven Swim Sport Fitness Building Fire Compliance	
89	SSF - Village Pools Reactive	
90	Sussex Inlet Leisure Centre Capital Program	
91	Ulladulla Leisure Centre	
92	Tourist Parks	
93	HH - Bendalong - Current Infrastructure	
94	HH - Burrill Lake - Current Infrastructure	
95	HH - Corporate - Capital Infrastructure	
96	HH - Culburra - Current Infrastructure	
97	HH - Currarong - Current Infrastructure	
98	HH - Huskisson Beach - Current Infrastructure	
99	HH - Kangaroo Valley - Current Infrastructure	
100	HH - Lake Conjola - Current Infrastructure	
101	HH - Lake Tabourie - Current Infrastructure	
102	HH - Shoalhaven Heads - Current Infrastructure	
103	HH - Swan Lake - Current Infrastructure	
104	HH - Ulladulla - Current Infrastructure	
105	HH - White Sands - Current Infrastructure	

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Capital Listing	Capital Works Program	2024-25 \$'000
106	Community and Culture	1,423
107	Library	
108	Books & Audio Visual	
109	Library Furniture & Equip	
110	Shoalhaven Regional Gallery	
111	Regional Gallery Capital	
112	Tourism and Events	
113	Project Management / Design (Sus Tour Infr Grant)	
114	Economic Development	2,285
115	Economic Development	
116	AATP Fire Reticulation	
117	AATP Fire Water Storage	
118	AATP Stage 5 - Subdivision	
119	Flinders Industrial - Stage 11 - Land Development and Sales	
120	Environmental Management	993
121	Coastal and Estuary Management	
122	CAPITAL Two Figs - Bushfire Affected Coastal Waterways Grant	
123	Open Coast and Jervis Bay CMP Implementation	
126	Floodplain Management	
127	Flood Alert Network Upgrade	
129	Lwr Shoalhaven River Floodplain Risk Mgmt Study Plan Review	
130	St Georges Basin Floodplain Risk Mgmt Study Plan Review	
133	Fire Protection and Emergency Services	1,590
134	Fire Protection and Emergency Services	
135	BLD Lake Conjola RFS Upgrade Existing Station	
136	BLD Manyana Bendalong new RFS station	

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Capital Listing	Capital Works Program	2024-25 \$'000
137	Internal Corporate Services	4,134
138	Fleet and Plant	
139	Fleet Vehicle Purchases	
140	Information Technology	
141	ICT – Councillor ICT Devices	
142	Open Space, Sport and Recreation	2,527
143	Parks, Reserves, Sport and Recreation Areas	
144	Active Recreation Minor Improvement	
145	Boongaree – Stage 2 to 7	
146	Conjola Park Hoylake Grove Reserve – Memo of Agreement – imp	
147	Elliott Reserve, Currarong – Playground replacement SCCF5	
148	Frogs Holla Reserve Drainage SCCF5	
149	Insurance – Property – Fire – Francis Ryan Amenities	
150	Play Equipment / Softfall (Replacement)	
151	Playground Replacement	
152	Sanctuary Point Library – Design & Invest	
153	Southern SCARP – Artie Smith	
154	Roads and Transport	23,406
155	Rural Roads	
156	1034-BM00465-Jervis Bay Rd Renewal	
157	Callala Bch Rd – LRRP CH0.54 – CH1.82 Rd&Culv – LRCI-4B	
158	Guardrail Upgrade Program Unalloc Renewal	
159	Lake Conjola Ent Rd – CH6.0-CH6.14 (R2R)	
160	Local Road Upgrades Program – \$40M Federal Grant	
161	Meroo Rd – LRRP CH0.3 CH1.5 Cons Urban Renewal (R2R)	
163	Resheet – LRRP Various across the Region	
164	Road Stabilisation (co contribution Natural Disasters)	



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Capital Listing	Capital Works Program	2024-25 \$'000
165	Roads to Recovery Program (R2R)	
166	Terara Rd - Various Constr Renewal - LRCI-4A	
167	The Wool Rd/Mernie - CHRs - Blackspot Program	
168	Urban Roads	
169	Nowra Bridges SUP Tie Ins, North and South: Design Funding	
170	Basin - Reseal - RURAL	
171	Basin (RERRF)	
172	Boree St, Ulladulla - Asset Renewal	
173	Central - Reseal - RURAL	
174	Central (RERRF)	
175	Coomea St - Pavement Rehab CH0.660 to 0.860 - LRCI-4B	
176	Cul-de-sac Land Acquisition - Kingsley Ave Ulladulla	
177	Dolphin Point Rd-Ped Footpath Cnstrct-South Coast Footpaths	
178	George Evans Rd - Traffic Fac Yalwal Int Urban Upgrade/New	
179	G'well Pt Rd BSP 1.25km E of JindyAndy	
181	Matron Porter Dr - SUP - South Coast Footpaths	
182	Murramarang Rd SUP-Kioloa-Shlly Bch - South Coast Footpaths	
183	Murramarang Rd SUP-ShllyBch-Trnsfr Stn-South Coast Footpaths	
184	Myola Active Transport - South Coast Footpaths	
185	North - Reseal - RURAL	
186	Nowra Bridges SUP Underpass South Side: Design Funding	
187	Old Southern Rd - Various Local Invest Urban Renewal-LRCI-4A	
188	Old Southern Road - SUP - South Coast Footpaths	
189	Owen St, Huskisson - Construct Pedestrian Crossings	
190	Placemaking for Vincentia Village BBRF	
191	Rayleigh Dr - K&G No 29 Urban Renewal	
192	Sheaffe St-Ped & Drng Lakerstn>End SUP-South Coast Footpaths	

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Draft - Post Exhibition - Delivery Program Operational Plan and Budget 2024-2025

Capital Listing	Capital Works Program	2024-25 \$'000
193	South – Reseal – RURAL	
194	Traffic Facilities – Street Lighting Program	
195	Various Locations – Bus Shelter Renewals	
196	Stormwater	1,896
197	Stormwater	
198	Basin – Pipe Inspection / Renewal / Refurbishment	
199	Central – Pipe Inspection / Renewal / Refurbishment	
200	Moss Vale Road South URA Drainage	
201	Northern – Pipe Inspection / Renewal / Refurbishment	
203	Southern – Pipe Inspection / Renewal / Refurbishment	
204	Strategic Roads and Bridges	9,998
205	Strategic Roads and Bridges	
206	ENSA – Detailed Design and Early Works	
207	Far North Collector Road D & C	
210	Moss Vale Road URA Road Construction	
211	Mundamia Urban Release Area – Roads LCLI	
212	Sydney/Bowen St – Rds Strtg CP03ROAD2115 Con Urban Upgrade	
213	Waste and Recycling Program	15,019
214	Landfill and Transfer Station Operations	
215	Bins and Equipment	
216	Landfill Extension – West Nowra	
217	Materials Recovery Facility – Capital	
218	Shoalhaven MICROfactorie	
219	Waste Depot Infrastructure	
220	Waste Education Centre	
221	Waste Landfill Cell Construction – West Nowra	
222	Waste Plant and Vehicle Purchases	



Draft - Post Exhibition - Delivery Program Operational Plan and Budget 2024-2025

Capital Listing	Capital Works Program	2024-25 \$'000
223	West Nowra Landfill Closure Rehabilitation	
224	West Nowra Leachate Treatment Project	
225	Water and Sewer Services	36,592
226	Sewer Services	
227	Culburra WWTP Upgrades	
228	Sewer NW AE	
229	Sewer NW Growth	
230	Sewer Office furniture & equipment	
231	Sewer Renewals	
232	Sewer Vehicle Purchases	
233	Sewer Plant Purchases	
234	West Nowra URA	
235	Water Services	
236	Water Communication Towers - Capital Works	
237	Water New services instal & relocate	
238	Water NW AE	
239	Water NW Growth	
240	Water Office furniture & equipment	
241	Water Plant Purchases	
242	Water Renewals	
243	Water Vehicle Purchases	
244	Waterways Infrastructure	2,362
245	Waterways Infrastructure	
247	Jervis Street Jetty Replacement	
248	Lake Conjola Ent Rd boat ramp carpark stge 2-Boating Now R4	
250	Lakehaven Dr - Waterways Lion Park BLR Urban Renewal	
251	Myola - Catherine St -Renewal- Boat Launching Ramp & Pontoon	

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Capital Listing	Capital Works Program	2024-25 \$'000
252	Short St - Waterways Paddlecraft Access Urban Upgrade/New	
253	St George Basin – Fishing Access Improvements	
254	Waterways – Fishing Facilities Upgrade 22-23 Upgrade/New	
255	West St - Waterways Slipway Urban Renewal	
256	Woollamia Industrial - Stage 5 - APZ Trail	
	Grand Total	126,899



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Shoalhaven
City Council

Fees and Charges Part 1

Delivery program operational
plan and budget
2024-25

Draft - Post Exhibition

 Kangaroo Valley

CL24.179 - Attachment 2

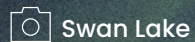


Acknowledgement of Country

We would like to acknowledge the Traditional Custodians of the land on which we gather upon today. We acknowledge their continuing connections to the land, culture and community. We pay respect to Elders past, present and emerging.

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Domestic garden organics and bulky waste on-call clean up collection service	14
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Shoalhaven City Council

All Council's Corporate Planning documents can be sourced from shoalhaven.nsw.gov.au Published by Shoalhaven City Council 2024



Fees and charges

Shoalhaven City Council's Fees and Charges Schedule sets the maximum price payable for any particular activity or service, determined on the basis of the pricing methodologies described below.

The complete schedule of Fees, Charges & Rentals adopted by Council is provided as Part 2.

The legislative basis for these fees can be found in Section 608 of the Local Government Act 1993 which provides that Council may charge and recover an approved fee for any service it provides, including the following:

- Supplying a service, product or commodity
- Giving information
- Providing a service in connection with the exercise of the council's regulatory functions – including receiving an application for approval, granting an approval, making an inspection and issuing a certificate allowing admission to any building or enclosure

All fees are quoted in "GST Inclusive" terms, as this is the relevant price to the customer. However, within the schedule, there are many fees that do not attract GST because they have either been specifically exempted by the GST legislation or they have been covered by a determination under Division 81, whereby the Australian government has deemed that the

customer does not actually receive a taxable supply in consideration for the fee. The latter excludes many fees for regulatory services that are not provided within a competitive environment and other forms of information that are provided on a non- commercial basis.

Fees or Charges less than the maximum listed amount are approved by Council through a resolution or by designated Council Officers under delegated authority.



Waiver or reduction of fees

Section 610E of the Local Government Act 1993 allows Council to waive payment of, or reduce, a fee in a particular case if it is satisfied that the case fall within a category of hardship or other category that Council has determined a payment should be so waived or reduced.

Council has determined the following categories:

Hardship

Where there is evidence that the payment of the fee or charge will impose unreasonable financial hardship on the applicant given their particular circumstances.

Charity

Where the applicant is a registered charity and the fee is for a service that will enable to provision of charitable services to the community of the Shoalhaven local government area.

Not For Profit

Where the applicant is an organisation that holds "not for profit" status and the fee is for a service that will enable the achievement of their objectives and betterment for the community of the Shoalhaven local government area and where the payment of the standard fees or charges would cause financial hardship.

Commercial

Where the Council, or its contractor, operate a services and reduction of the fee is required to compete in the market.

Non-Provision of Service

Where the Council is unable to provide a service or venue that has been previously agreed upon and an appropriate discount, fee waiver or substitution is required as compensation.

Bushfire Relief

For eligible applicants during the 2019 to 2020 black summer fires.

COVID-19

Where the applicant has suffered hardship caused by the COVID-19 pandemic or the waiver or reduction of the fee will encourage recovery from the pandemic.

The Council will directly, or through delegated authority, assess and make determinations on requests for waiver or reduction of fees in accordance with the adopted policies. The following policies were current at the time of publishing, these may be amended during the year and new policies may be added.

- POL18/30 Fee Waivers, Subsidies and Support Policy
- POL 22/182 Revenue – Debt Recovery and Hardship Policy
- POL 22/18 Waiving of Development Application Fees and Other Fees for Charitable Organisations and Community Groups

- POL 22/126 Community Service Obligations – Water Supply, Wastewater, Effluent, Trade Waste Services and Section 64 Contributions
- POL 22/130 Payment Assistant Scheme – Water Accounts
- POL 22/16 Fee Waivers – Ranger Services Unit

The applicable fee classifications where waivers or reductions may be applied are identified within the following document. Other fees may also be waived or reduced as new or amended policies and Council Resolutions are adopted during the year.



Draft - Post Exhibition - Fees and Charges - Part 1 2024/25

Waste management charges 2024-25

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CL24.179 - Attachment 2

Domestic waste management *waste strategy principles*

Council is committed to promoting waste avoidance, minimisation, reuse and resource recovery, and the reduction of waste disposed of to landfill. In accordance with this commitment, Council has instigated a number of responses involving a combination of collection and disposal options and corresponding pricing structures.

The responses include:

- A weekly kerbside *domestic* waste collection service with a choice of three domestic red lidded landfill bin sizes (240 litre, 120 litre or 80 litre) to encourage waste avoidance and separation of recyclable materials. A differential domestic waste charging policy applies and is dependent on size of landfill bin.
- A fortnightly kerbside *domestic* recycling collection service in a 240 litre yellow lidded bin accepting commingled (mixed) recyclable materials for sorting at a materials recovery facility. This service is included in the charge for the weekly landfill bin.
- The recycling collection service frequency increases to weekly for a six-week period during the school holidays, between the Monday before Christmas and the Friday that is on or follows Australia Day, in response to the additional recyclable materials generated in the community during this time.
- An optional *rural* collection service for domestic waste and commingled recycling.
- A fortnightly *commercial* recycling collection service subject to approval by Council in a 240 litre yellow lidded bin for accepting commingled recyclable materials for sorting at a materials recovery facility.
- A service for additional recycling bins to complement the standard service of one landfill bin together with one recycling bin.
- Access to all recycling and waste transfer depots for the disposal of specific separated recyclable materials (e.g., bottles, paper, cardboard, plastics, most scrap metals and whitegoods, textiles, cans, electronic waste, expanded polystyrene, fluorescent light globes, gas cylinders and domestic quantities of motor oils, and car and cell batteries) at *no charge*.
- Reduced disposal fees for some specific clean and separated materials suitable for beneficial re-use or recycling; e.g., bricks and concrete or clean fill (only at specified depots).
- Access to all depots for disposal of separated green waste at a nominal charge.
- Charges at all waste depots to divert specific priority waste materials from landfill and/or to cover their costs of recovery; e.g., mattresses, tyres, and refrigerants from fridges, freezers and air conditioning units.
- Access to buy-back centres at some recycling and waste transfer depots to purchase reusable items for a low price.
- Access to all recycling and waste transfer depots for processed pasteurised garden waste organics provided at no-charge if self-loaded. A small charge is applicable as a loading fee if mechanically loaded at West Nowra, Huskisson or Ulladulla.
- Two no-charge Domestic Waste Vouchers per year and two no-charge Green Waste Vouchers per year to each property.
- Each voucher entitles the holder to utilise an on-call pickup service or to dispose of the relevant waste at no charge.
- The maximum amount of waste disposed of per voucher is limited to the equivalent of one standard 6ft x 4ft x 1.5ft trailer load (approximately 1m³) at non-weighbridge waste depots, or 300kg at waste depots that have a weighbridge.
- An on-call kerbside pickup service for bulky and/or green waste at a low charge payable to Council (or by redemption of a Domestic Waste Voucher or Green Waste Voucher for up to 1m³ each) to part recover cost of collection and disposal.
- Free access to processed garden waste according to Council's Garden Waste Mulch – Community Assistance Policy
- Access to all waste depots for disposal of bulky domestic waste that cannot fit in the kerbside domestic waste bin. A charge is applicable for non-reusable items.



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- Access to a variety of Home Sustainability Workshops, with a booking fee of \$5.
- A no-charge compost bin together with training as part of the enhanced home composting program.
- Annual household chemical clean-out drop off events held in collaboration with NSW EPA, provided at no charge to householders.
- Community Recycling Centres (CRCs), also provided in collaboration with NSW EPA, for the no-charge disposal of problem household wastes, such as paints, oils, batteries, smoke

detectors and fluorescent globes, are located at each of the ten recycling and waste depots.

- Active involvement in campaigns to reduce illegally dumped waste and roadside litter
- Community education programs through the newspaper, radio, television and on-line media, special events and shows, workshops, school or interest group visits and presentations, and recycling and waste depot tours.

The overall strategy combines diverse activities taking place within the community, at the kerbside and at the waste disposal facilities.

The charging structure aims to support the strategy. The charging structure for 2024/25 is based on reasonable cost recovery, with the aim to avoid, minimise, reduce, recycle and reuse waste and embodies financial incentives to encourage sorting and separating materials, with disincentives for mixed, inseparable or problem loads of waste.



Domestic waste management service

All rateable properties categorised as residential for rating purposes, and comprising of a building which is deemed to be a dwelling and located within the defined (urban) waste collection area are required to pay an annual charge of \$505 for the availability of a standard Domestic Waste Management Service (Section 496(1) of the Local Government Act). GST is not applicable to the domestic waste management service.

Domestic Waste Management Service means services comprising the periodic collection of domestic waste from individual parcels of rateable land and services that are associated with those services.

- The standard domestic waste collection service comprises of one 120 litre mobile

garbage bin (MGB) for landfill waste and one 240 litre MGB for recycling. The landfill bin is collected weekly and recycling bin is collected fortnightly.

- For a higher annual charge of \$871, the 120 litre landfill bin may be substituted for a large 240 litre landfill bin.
- For a lower annual charge of \$383, the 120 litre landfill bin may be substituted for a small 80 litre landfill bin.

Properties commencing a service part way through the year (e.g., new houses) and services commencing part way through the year will be charged on a pro rata basis.

The service also includes a subsidised on-call “user pays” collection service for garden organics waste and bulky waste. The service is subsidised by the Domestic Waste Management Service with user charges payable directly to Council.

The service allows free access to the annual household chemical drop off service, the provision of two “no charge” Domestic Waste Vouchers per year and the provision of two “no charge” Green Waste Vouchers per year. The recycling and waste depots are also provided as a service to cater for those domestic wastes that cannot be handled by the collection service.





Rural domestic waste collection service

Properties outside the urban collection area may opt to use the rural collection service. Rateable properties comprising of a building which is deemed to be a dwelling and located outside of the defined (urban) waste collection area, and opting for the rural domestic waste collection service, will be required to pay an annual charge of \$505 for the provision of a standard Rural Domestic Waste Management Service (Section 501 of the Local Government Act 1993).

The service will be made available to householders outside of the defined (urban) waste collection service area, where the average bin spacing over the return distance along a proposed service road is less than 500m and there are no obvious road safety hazards. Council will determine the availability of the service based on results from surveys of properties adjacent to a proposed route that show compliance with the bin spacing and safety requirements.

The standard rural domestic waste collection service comprises of one 120 litre mobile garbage bin (MGB) for landfill waste and one 240 litre MGB for recycling. The landfill bin is collected weekly and the recycling is collected fortnightly.

For a higher annual charge of \$871, the 120 litre landfill bin may be substituted for a large 240 litre landfill bin.

For a lower annual charge of \$383, the 120 litre landfill bin may be substituted for a small 80 litre landfill bin.

Properties outside a nearby rural domestic waste collection service area may opt to use the service. If this option is selected, the property owner will arrange for the collection container(s) to be placed at an agreed point within the collection area for servicing, and they will be charged the rural domestic waste management charge for the type of service selected.

Properties commencing a service part way through the year (e.g., new houses) and services commencing part way through the year will be charged on a pro rata basis.

The service also includes a subsidised on-call "user pays" collection service for garden organics waste and bulky waste. The service is subsidised by the Rural Domestic Waste Management service with user charges payable directly to Council.

The service allows free access to the annual household chemical drop off service, the provision of two "no charge" Domestic Waste Vouchers per year and the provision of two "no charge" Green Waste Vouchers per year. The recycling and waste depots are also provided as a service to cater for those domestic wastes that cannot be handled by the collection service.

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Non-Rateable Properties Charge

Non rateable properties within the collection area, with the approval of Council may elect to use the domestic waste management service.

The service conditions are the same as the domestic service, however, charges are levied pursuant to Section 496(2) of the Local Government Act 1993.

Properties commencing a service part way through the year (e.g., new houses) and services commencing part way through the year will be charged on a pro rata basis.

Domestic Waste Management Service (Multiple services)

Individual rateable property IDs (e.g., company title) wanting more than one landfill bin (80, 120 or 240 litre) will be charged upon multiples of the applicable Domestic Waste Management Charge in accordance with the number of landfill bins and the bin sizes. Properties may choose to have a combination of bin sizes.

Properties with multiple lots (e.g., bodies corporate and retirement villages) may elect to use a bulk waste bin provided by the private sector in lieu of having individual waste bins for each occupancy. Properties in this category may enter into arrangements with the private sector (to the satisfaction of Council) for the provision of bulk waste and shared recycling bins and shall not be charged the standard domestic waste management charge but will be charged the applicable new works waste management availability charge.

Properties with more than one service and properties with multiple lots may elect not to receive all their entitled number of landfill waste and/or recycling bins, however no credit will be given for receiving less than the entitlement.

Commercial and Business Use of the Domestic Waste Management Service

Council does not provide a commercial waste and recycling collection service.

However, with the LGA being largely regional, Council may consider approving a domestic waste collection service or properties of a commercial nature or properties categorised as business for rating purposes, which are located within the collection area. Council reserves the right to withdraw that approval with three months' notice, if necessary.

The service conditions are the same as the domestic service. However, multiple 240 litre garbage collection services to a single commercial property will have a tiered charge applied for more than one bin service.

The owner of the property is liable for all charges which are levied against the property and billed via the annual Rate Notice through the rates system. Landlords who prefer their tenants to be responsible for waste management should seek alternative private waste service providers.

A tiered charging system is in place to encourage Commercial premises to utilise alternative collections where possible:

- Properties electing to use this service are required to pay an annual charge of \$871 for the first 240 litre service (including recycling bin)
- Second 240 litre service (including a second recycling bin) and additional annual charge of \$891
- Third and any additional 240 litre services (including the recycling bins), further additional annual charges of \$1,124 per service.

The services are offered on an annual basis. Properties commencing a service or services part way through the year will be charged on a pro rata basis.

Charges are levied pursuant to Section 501 of the Local Government Act 1993.

Commercial and Business Use of the Recycling Only Service

Properties of a commercial nature or properties categorised as business for rating purposes, which are located within the collection area may elect to use a fortnightly recycling only collection service. This service excludes the use of a standard landfill waste bin.

The service conditions are the same as the domestic service although they only apply to the recycling bin. The cost of the recycling service is \$155 per annum for the first bin.

Commercial or business recycling services are offered on an annual basis. Properties commencing a service part way through the year (e.g., new houses) and services commencing part way through the year will be charged on a pro rata basis to the nearest week.

Charges are levied pursuant to Section 501 of the Local Government Act 1993.

Additional Recycling Service

To encourage the use of recycling by residents and commercial and business operators, an additional recycling bin may be provided, if requested by the ratepayer, in addition to the standard 240 litre yellow lidded recycling bin.

The cost of each additional domestic recycling service is \$103 per annum. Charges are levied pursuant to Section 501 of the Local Government Act 1993.



Special On-Property Collection

A “wheel out – wheel in” special On-Property Collection service is available to support elderly and sick residents who require assistance to present their bins to the kerbside on collection day.

The subsidised cost of the service for those who are infirm and are able to provide a medical certificate to confirm this, is \$16 per bin service per annum. The cost of the service for those who cannot provide a medical certificate is \$270 per bin service per annum.

Services commencing part way through the year will be charged on a pro rata basis. Charges are levied pursuant to Section 501 of the Local Government Act 1993.

Bin Change Over Process (All collection services)

An administration fee of \$44 (incl GST) per bin will apply to all assessments that require an increase in the landfill waste bin size throughout the year.

This charge will not apply where the bin size is being reduced. This fee shall be payable in advance.

Schools

Schools are included as commercial or business properties and the services are available to schools on the same basis. Schools may elect to use the full domestic service (landfill waste and recycling) or the recycling only service.

Service Conditions (All collection services)

Conditions apply to all collection services for the purposes of:

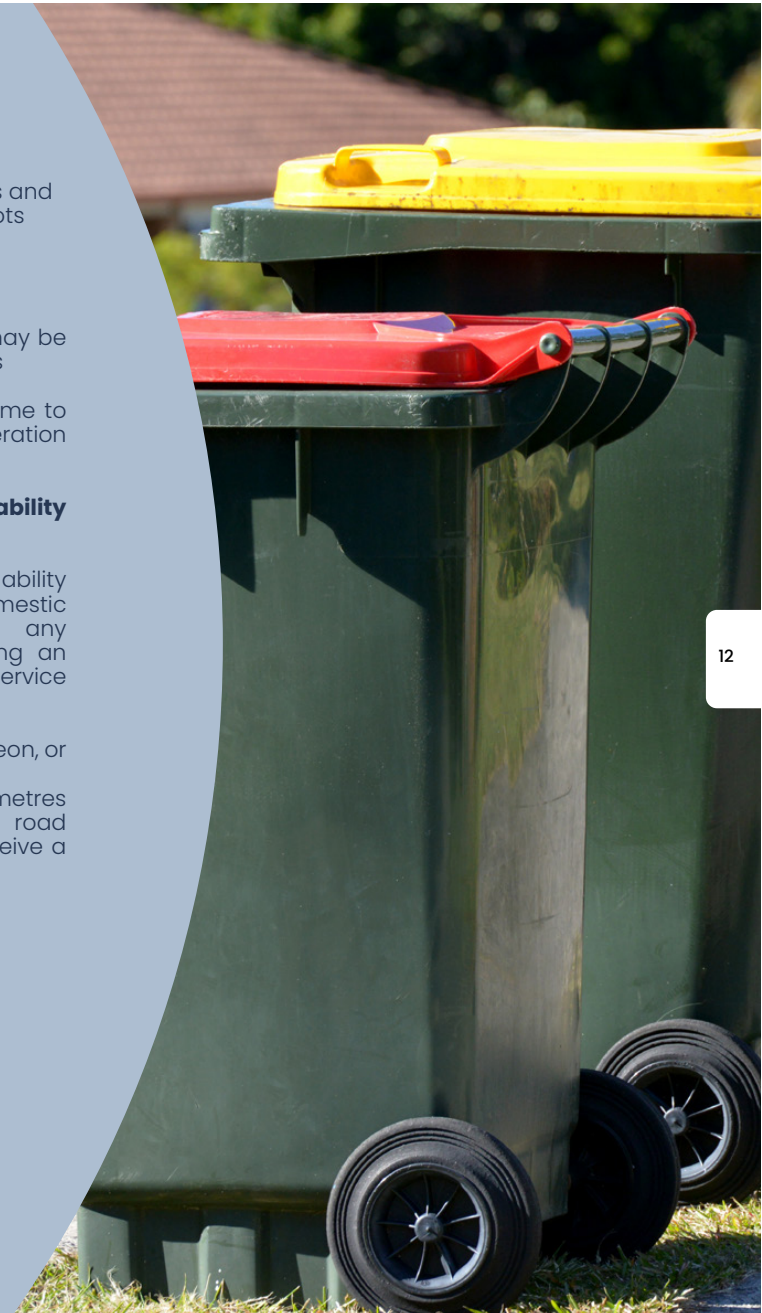
- Protecting the environment
- Maintaining health and safety for the collection and processing contractors and staff at the Recycling and Waste Depots
- Promoting waste minimisation and maximising recycling
- Minimising servicing problems that may be experienced by the collection vehicles

Specific conditions may change from time to time in accordance with the detailed operation plan approved by Council.

New Works Waste Management Availability Charge (Vacant Land)

A new works waste management availability charge of \$109 applies to any domestic assessments properties which have any boundary adjacent to a road receiving an urban domestic waste management service and:

- Does not have a dwelling situated thereon, or
- The closest point of the dwelling is 100 metres or more from the boundary of the road and the ratepayer chooses not to receive a domestic waste management service.



≡ No Charge Domestic Waste Vouchers and No Charge Green Waste Vouchers

Two Domestic Waste Vouchers and two Green Waste Vouchers are issued per year to owners for each property owned on a domestic waste management charge and for each rural property owned that is not on a domestic service.

Each voucher entitles the property owner to dispose of waste at Council's Recycling and Waste Depots, or to redeem the equivalent Domestic Garden Organics or Bulky Waste on-call clean up collection service (see next section), subject to the following conditions:

- The waste must be generated from domestic sources and, where possible, should be separated into reusable, recyclable and recoverable components;

- If the voucher is redeemed for an on-call clean up collection service, the approximate waste volume applicable to each voucher is 1m³ (or the equivalent of a 6ft (1.8m) x 4ft (1.2m) x 1.5ft (0.5m) trailer load);

- The approximate waste volume applicable to each voucher at depots that do not have a weighbridge is 1m³ (or the equivalent of a 6ft (1.8m) x 4ft (1.2m) x 1.5ft (0.5m) trailer load);

- The load does not exceed 300kg at depots that are equipped with a weighbridge.

Vouchers within the validity period are redeemable at any of Council's Recycling and Waste Depots, at any time of the year within normal depot operating times, or as payment for the

equivalent domestic garden organics or bulky waste pick clean up service;

The voucher is valid only during the year of issue (commencing on 1 August and expiring on 31 July in the following year);

No charge will be applied to that load of waste.

Vouchers are issued together with the rates notice.

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Domestic Garden Organics and Bulky Waste On-Call Clean-up Collection Service

An on-call clean up collection service is provided at a nominal fee (or by redeeming a Voucher) for domestically sourced garden organics or bulky waste.

1. Bulky waste at \$102 per pick-up – equivalent to 1m³ or a 6ft x 4ft x 1.5ft (1.8m x 1.2m x 0.5m) box trailer.
2. Garden Organics waste at \$39 per pick-up – equivalent to 1m³ or a 6ft x 4ft x 1.5ft (1.8m x 1.2m x 0.5m) box trailer.

The service will be provided within 10 working days subject to payment in advance to the contractor. Note that one Voucher is redeemable for each (1m³) to be collected during an on-call clean up collection service.

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≡ Waste disposal charges

Waste disposal charges have been calculated to encourage separation and minimisation of waste going to landfill and to minimise dumped waste. Some recyclable materials are accepted without charge even though there is an overhead cost to accept these wastes. Charges are levied pursuant to Section 502 of the Local Government Act 1993.

Charges include the applicable waste levy of \$170.10/tonne, payable to the NSW Government (Section 88 of the Protection of the Environment Operations Act 1997), as well as GST.

Recycling and Waste Depot Charging Protocols

The following charging requirements apply at the West Nowra Landfill Weighbridge Site:

- Dead animals shall be included as commercial waste.
- Clean fill or VENM (Virgin Excavated Natural Material) is accepted at a charge equivalent to the applicable state government waste levy amount (Section 88 of the Protection of the Environment Operations Act 1997) including GST.
- Bonded asbestos or suspected bonded asbestos waste sealed in plastic bags will be accepted at the same charge as mixed commercial waste, in accordance with WHS legislation and SafeWork NSW codes of practice and guidelines. A 24-hour notice period is required to ensure sound burial of the asbestos containing waste. Unfavourable weather conditions and site operational needs may preclude tipping of asbestos materials for short periods.

The following charging requirements apply at the Ulladulla and Huskisson Weighbridge Transfer Sites:

- Large quantities of clean fill and topsoil may only be accepted by prior arrangement and subject to depot rehabilitation requirements. Charges apply.

- Semi tipper loads and loads unable to be handled by the hook-lift or other transfer systems in place, will not be accepted.
- Only small quantities of asbestos able to be manually handled will be accepted for placement in the designated asbestos transfer bin. (Ulladulla only).

The following charging requirements apply at the Non-Weighbridge Transfer Sites (Bendalong, Berry, Callala, Kangaroo Valley, Kioloa, Lake Conjola and Sussex Inlet):

- A tonnage rate cannot apply. The size of the load is related to the vehicle or trailer type and size.
- A fraction of a trailer load is as determined by the gate operator. Three quarter, half and one quarter loads will be charged the applicable portion of the full charge.
- A single axle trailer with sides greater than 500mm high will be charged at the <4 tonne truck/trailer rate.
- Large loads unable to be handled by the operating equipment at the transfer depot (for example an item that cannot fit into the transfer bin) will not be accepted.

- Waste conversion factors are applied as follows:

All waste in a car boot = 60kg

All waste in a 6ft x 4ft trailer or ute = 300kg

The following charging requirements apply at All Depots:

- Green waste that is defined as "requiring additional reprocessing" includes stumps and large diameter logs of greater than 150mm and timber with nails or other foreign objects. Note that manufactured timber products and treated and painted timber is classified as general waste.
- Self-loaded processed and pasteurised garden waste, if available, is provided to residents and community groups (subject to conditions) at no charge, and to commercial operators at a low charge. A mechanical loading fee will be applied at West Nowra, Huskisson and Ulladulla, if required.
- Waste containing more than 15% by volume of recyclables may not be accepted.
- Recyclables contaminated with waste may be rejected or charged at the applicable waste rate.



- Recyclables mixed with polystyrene will not be weighed at the weighbridge depots but will be charged on a mixed waste load basis. Note that clean separated polystyrene is accepted at no charge.
- A maximum of 5 car or light truck tyres will be accepted in each trailer load. Loads greater than 5 tyres will be charged at the bulk tyre rate. Truck and tractor tyres are charged at the individual rate.
- Separated green waste and grass clippings disposed of in small vehicles shall be accepted at a nominal charge of \$9 (Other charges apply for utilities, trailers and large vehicles).
- Less than 1m3 of separated recyclables from small business or domestic sources, such as paper, cardboard, glass, cans, PET plastic, HDPE plastic, clean polystyrene, scrap metal and anything that is reusable shall be accepted without charge, subject to the discretion of the depot attendant.
- Commercial quantities of recyclables (greater than 1m3) will be charged a fee.
- Refrigerators and air-conditioning units require degassing in accordance with the Ozone Protection and Synthetic Greenhouse Gas Management Regulations 1995. A degassing fee will be applied to each of these units to recover the cost of degassing.
- Untreated and unpainted construction timber will be accepted at the same rate as recyclable green waste.

Asbestos Contaminated Loads:

If a load of waste or recyclable material delivered to any site is found to be contaminated with asbestos, Council will:

- If it is bonded and less than 10m2, arrange to clean up the material;
- If it is greater than 10m2, the customer will be given the option to arrange for a licensed asbestos removalist to clean up or allow Council to arrange for a licensed asbestos removalist to clean up.

In all cases, the customer is responsible for the full cost of clean-up (including testing, monitoring, safety equipment, plant hire, disposal fees or any other direct costs). If Council arranges for the clean-up, a 20% administration fee will be applied to the full cost.

Waste Exempt from Section 88 Waste Contributions

Waste that is exempt from the payment of contributions to the Environment Protection Authority (for example, waste from Clean Up Australia Day, op shops and charities registered with the EPA) shall not be charged the applicable section 88 levy (Section 88 of the Protection of the Environment Operations Act 1997).

Depot Account Cards

Regular users of the waste depots may apply for a waste depot account card. The card will be issued, following a credit check, with the following conditions:

- Tax invoices will be issued on a monthly basis requiring payment within 30 days
- Accounts that fall in arrears of more than 60 days will be suspended
- An account keeping fee of \$24 including GST will apply to any account that does not accumulate a minimum charge of \$20 per financial year

- A replacement charge of \$18 including GST will apply to each lost or stolen card that needs to be replaced.

Waste Fee Relief (Environmental Enhancement Projects)

Council has established a protocol to allow community groups undertaking voluntary environmental enhancement work to dispose of waste for nil charge at Council's waste facilities, without applying for a Council donation in each case.

Disposal of waste for nil charge will apply provided the following criteria are satisfied on all points:

- The waste is directly generated by work undertaken as part of an environment improvement project to land or facilities under the control of Council.
- The work is undertaken by a non - profit community organisation or group working on a voluntary basis.
- The total waste disposal fee does not exceed an amount of \$500 for any one event or program.
- The total fee relief approved in any one financial year does not exceed \$1,500 unless Council has resolved an additional amount.

Groups wishing to take advantage of this protocol should notify and gain approval from Council for the activity to be undertaken, well in advance of the proposed activity date.



Opportunity Shops

Registered charitable organisations shall be charged the nominal scale of rates for waste disposal charges arising from opportunity shops with a reduction to their annual waste disposal account of an amount equivalent to 50% of the total charge up to a maximum of \$3,000 unless Council has resolved to reduce the charge by an additional amount.

Opportunity shops are encouraged to approach the NSW EPA to request an exemption from paying the Section 88 waste levy.

Community use of Waste/Recyclable Materials

Community and volunteer groups may, from time to time, request that Council either provide them with waste or recyclable materials for their use or to loan materials which will be returned to the Council waste facility after use. Council's Waste Services Manager will consider these applications on a case-by-case basis, subject to the following conditions:

- The group is a non-profit community organisation or group working on a voluntary basis.
- The group must provide details of how the activity will benefit the community.
- The financial impact on Council does not exceed \$500 for each application.

Other Special Circumstances

There are special circumstances where a person or community group has a valid reason for requesting fee relief. Council's Waste Services Manager will consider these applications on a case-by-case basis, subject to the following conditions:

- Either the group is a non-profit community organisation or group working on a voluntary basis and has provided details of how the activity will benefit the community, or
- The person has a specific medical need that produces significant additional domestic waste disposal needs and the need is supported by valid medical certification; and
- The financial impact on Council does not exceed \$500 for each application.





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Shoalhaven Water charges 2024-25

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CL24.179 - Attachment 2



Shoalhaven City Council has responsibility for water and sewerage services for the Shoalhaven Local Government area. Shoalhaven Water is Council's Local Water Utility that delivers water and sewerage services.

Shoalhaven Water develops long term capital works and financial plans to ensure the continued viability of the business and provision of essential services to the community. Asset management of water and sewer systems, together with major capital works, are the key elements of the 20-year financial plans.

The 2024/25 water and sewer (wastewater) pricing is derived in accordance with the Local Government Act 1993; in compliance with the NSW Government Water Supply, Sewerage and Trade Waste Pricing Guidelines and Council Policy 22/129. These documents are publicly available.

For new developments, access to water supply or sewerage services is provided following the payment Section 64 Contributions and (where applicable) a separate system connection fee. An explanation of Section 64 charges with equivalent tenement classifications is provided later in this section.

Impact of price increase

Charge	Usage P.A kL	2023/24	2024/25	\$ Increase p.a
Water Access Charge		\$88	\$145	\$57
Water Usage Charge		\$2	\$2.50	
	155	\$310.00	\$387.50	\$77.50
Sewerage Access Charged		\$956.00	\$1,028.00	\$72
Total	155	\$1,354.00	\$1,560.50	\$206.50

The water and sewer availability charges are levied in accordance with Sections 501 and 552 of the Local Government Act, to provide access to facilities for the supply of water and sewerage services. In 2024/25, the water availability charge for a residential connection (20mm) has increased to \$145 (\$57 increase) per annum, the sewer availability charge will increase to \$1,028 (\$72 increase) per annum.

The two-part tariff for water charges will continue (usage and availability). In 2024/25, the treated water usage charge will increase from \$2.00 to \$2.50/kL.

The impact of these price increases on customers have been modelled using a residential customer's average water consumption is 155kL per year. Based on the average water consumption the total increase in this customers annual water and sewer account would be \$206.50 for the full year.

Water Account charges continue to be discounted on application for eligible pensioners, in accordance with Section 575 of the Act. The water and sewer funds also apply an additional concession of up to \$10 each, based upon a 100% pension entitlement. This additional \$20 (maximum) annual concession is a voluntary commitment by Council, which is applied quarterly against the Water Account.

Shoalhaven Water continues to provide a range of assistance measures including financial assistance through the Payment Assistance Scheme (PAS), to assist those eligible customers experiencing financial hardship. A budget is provided for the operation of the PAS, which is managed through a number of independent Support Agencies located across the Shoalhaven.

Further targeted relief is available to customers, subject to qualifying conditions, as follows:

- Assistance through the undetected leak policy where a significant water leak is discovered within the property,
- A rainwater tank rebate of \$500,
- A range of Community Service Obligation (CSO) measures, and
- A tap re-washer program to eligible customers.

In accordance with Section 566 of the Local Government Act 1993, interest accrues on overdue Water Account charges including:

- Water availability
- Water usage
- Sewer availability
- Sewer usage and trade waste



The policy concerning the interest rate on overdue rates and charges is contained within the Revenue Policy component of the Delivery Program Operational Plan.

A process of managing unpaid Water Accounts is adopted, consistent with Office of Local Government direction. Shoalhaven Water uses a mercantile recovery agent (different to that used by Council for general rates), to ensure essential services are clearly identified for debt recovery proceedings. Debt management and recovery is undertaken in accordance with Shoalhaven Water Debt Management Policy (POL22/138), which is publicly available.

To ensure the continuation of essential services, the use of water flow restriction devices is not undertaken on vulnerable sections of the community in respect of unpaid water charges. The restriction or disconnection of water to tenanted properties is only an option of last resort.

Shoalhaven Water manages customer information in accordance with the Council's Privacy Management Plan. Council does not act as a credit provider. Should a customer engage a credit or any other agency to manage their account with Shoalhaven Water, information about the customer will not be provided to the third party without their express written consent.

Shoalhaven Water has provided for customers at no cost, access to the Energy and Water Ombudsman NSW (EWON). EWON is an independent body established to investigate a wide range of water related issues. Decisions made by EWON are binding upon Council.

The level of CSO is outlined in the relevant water and sewer charge sections below and a city-wide audit is intended to ensure compliance with Council Policy.

Dividend Payment from Water & Sewer Funds

Pursuant to section 409 (5) of the Local Government Act (1993), a dividend may be paid after the end of each financial year from the Water and Sewer Funds operating surplus. As a pre-requisite to the payment of a dividend, Shoalhaven Water is required to meet the requirements of the NSW Regulatory and Assurance Framework for Local Water Utilities July 2022, demonstrating that the business meets the expectations set out in Section 3 – Strategic Planning Assurance and Section 4– Guidelines for council dividend payments for water supply or sewerage services.

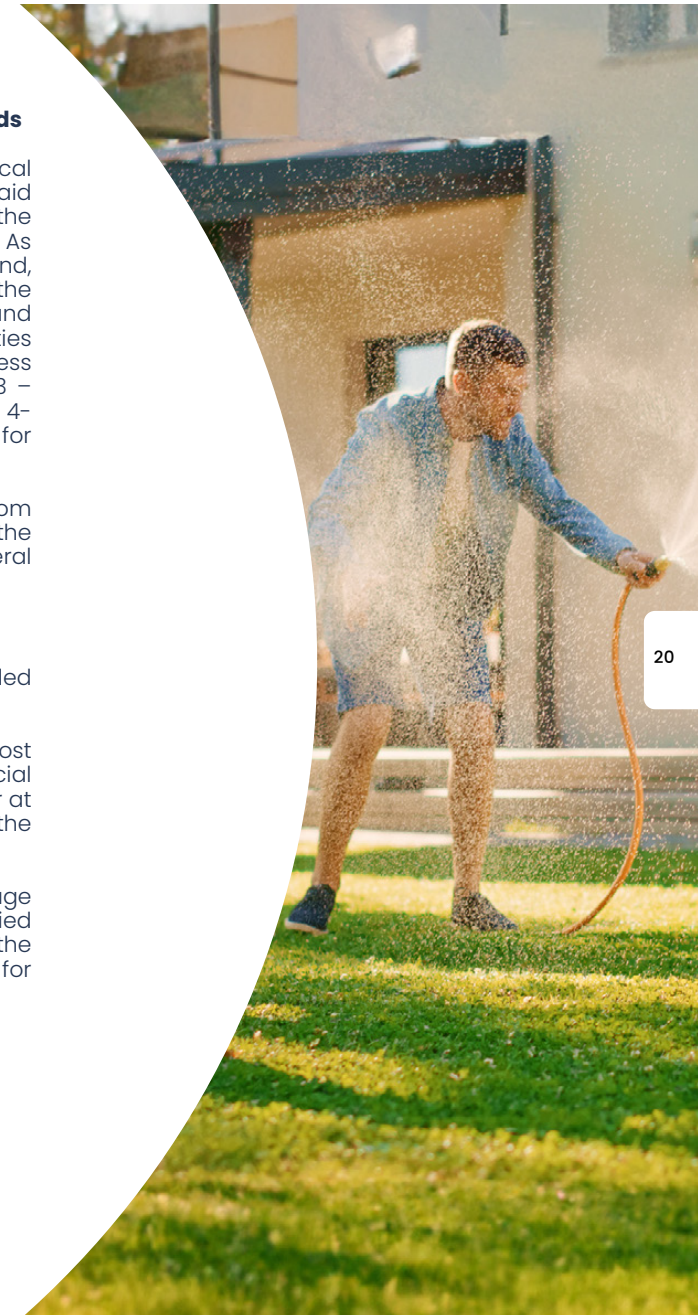
For 2024/25 a dividend will be declared from the surplus (if achieved) for payment from the Water and Sewer Funds to Council's General Fund in the following financial year.

Water Charges

Pricing strategies and water tariffs are modelled to:

- Generate sufficient income to ensure full cost recovery and maintain the long-term financial viability of the business, and aim to recover at least 75% of revenue from customers from the water usage charge.

A two-part tariff which encompasses a usage charge, and a fixed availability charge is applied as applicable. This pricing tariff accords with the NSW Regulatory and Assurance Framework for Local Water Utilities.





Water availability charge

The water availability charge is based on the proportional size of the water meter service connection. The forecast charges over the next three years are as follows:

Water Availability	Charge 2024/25	Charge 2025/26	Charge 2026/27
Water Availability Charge (non-residential) – 20mm	\$145.00	\$152.00	\$160.00
Water Availability Charge (non-residential) – 25mm	\$243.00	\$255.00	\$268.00
Water Availability Charge (non-residential) – 32mm	\$391.00	\$411.00	\$432.00
Water Availability Charge (non-residential) – 40mm	\$614.00	\$645.00	\$677.00
Water Availability Charge (non-residential) – 50mm	\$964.00	\$1,012.00	\$1,063.00
Water Availability Charge (non-residential) – 80mm	\$2,455.00	\$2,578.00	\$2,707.00
Water Availability Charge (non-residential) – 100mm	\$3,840.00	\$4,032.00	\$4,234.00
Water Availability Charge (non-residential) – 150mm	\$8,630.00	\$9,062.00	\$9,515.00
Water Availability Charge (non-residential) – 200mm	\$15,347.00	\$16,114.00	\$16,920.00

Properties with multiple water meter service connections will be levied an availability charge for each connection.

Vacant land where the service is available (in accordance with Section 552 of the Act) will be levied an availability charge.

The availability charges for residential properties (including strata-title and vacant land) will be assumed to be a 20mm water meter service connection. The responsibility for replacement of residential water meters by Council is limited to 20mm sized service unless lower pressures determine that larger connection sizes should apply.



Water usage charge

Water Availability	Charge 2024/25	Charge 2025/26	Charge 2026/27
Residential, commercial & CSO categorised properties per kilolitre	\$2.50	\$2.63	\$2.76

Water meters will continue to be read on a quarterly basis with more frequent readings undertaken for high usage properties.

It is proposed to continue the levying of a lower charge for those accounts with untreated water (raw) for usage and availability charges, as recognition of no treatment and reticulation.

A bulk supply tariff for treated and untreated water is applied to Manildra through formal agreement, in respect of water usage charges. Assistance to dialysis patients will continue with water usage charges levied at 50% of the applicable charge.

Water standpipe charges are levied quarterly. Standpipes not surrendered within the billing cycle are levied consumption based on the current financial year charges. Formal hire agreements for standpipes are in place, failure to comply with the requirements of the hire agreement will result in termination of the hire agreement.

Water usage charges for volumes extracted from the Shoalhaven Water fixed bulk water stations are charged at a reduced rate to encourage use of those facilities.

The annual charge (invoiced quarterly) for the registration of backflow devices is included on Water Accounts, to those properties with devices installed.

Properties with water available will be classified according to (for water/sewer):

- Residential Commercial (includes bulk supply and non-strata)
- Community Service Obligation (CSO) Level 1
- Community Service Obligation (CSO) Level 2
- Community Service Obligation (CSO) Level 3 (sporting fields, excluding facilities)

A table listing all the classifications and usage allowances, as applicable, is shown within the wastewater charges section below.

The NSW Government Water Supply, Sewerage and Trade Waste Pricing Guidelines specify the decision to provide a Community Service Obligation, which is a matter for determination by each Local Government Water Utility.

Consistent with IPART rationales and Section 610e of the Local Government Act, CSOs should be reported publicly. Policy guidelines (POL 16/83) determine the criteria for recognition of a CSO, the charging policy in respect of Water Supply, Wastewater, Effluent, Trade Waste services and Section 64 Contributions.

The amount of CSO and other assistance measures from the water fund is estimated as follows:

Availability Charges Foregone (CSO);	\$102,000
Pensioner Water Availability Charges Foregone; (forecast estimate and includes additional concession)	\$315,000
Water Usage Charges Foregone (CSO)	\$145,000
Events Sponsorship Funding	\$25,000
Pensioner Water Usage Charges Foregone	\$235,000
Payment Assistance Scheme	\$30,000
Undetected water leak reduction and Tank rebates	\$25,000
Adjustments, e.g. incorrect metering transactions, operational use of services, and payment transaction delays	\$30,000
Development Contribution Concessions	\$550,000



Sewer charge

The base charge for a sewer connection will continue to increase as required to support ongoing capital works programs.

The Sewer availability charge for a residential premise is based on a common service connection and discharge to the system, regardless of the size of the connection.

The Sewer availability charge for commercial and non-strata properties is based on the proportional size of the water meter service connection and discharge to the system.

Sewer charges include a two-part tariff structure (availability and usage) for commercial customers together with trade waste charges, if applicable.

Sewer Availability Charge

Availability charge based on the proportional size of the water meter service connection:

Sewer Availability	Charge 2024/25	Charge 2025/26	Charge 2026/27
Sewer Availability Charge (non-residential) – 20mm	\$1,028.00	\$1,079.00	\$1,133.00
Sewer Availability Charge (non-residential) – 25mm	\$1,432.00	\$1,504.00	\$1,579.00
Sewer Availability Charge (non-residential) – 32mm	\$2,188.00	\$2,297.00	\$2,412.00
Sewer Availability Charge (non-residential) – 40mm	\$2,901.00	\$3,046.00	\$3,198.00
Sewer Availability Charge (non-residential) – 50mm	\$4,103.00	\$4,308.00	\$4,523.00
Sewer Availability Charge (non-residential) – 80mm	\$8,465.00	\$8,888.00	\$9,332.00
Sewer Availability Charge (non-residential) – 100mm	\$12,136.00	\$12,743.00	\$13,380.00
Sewer Availability Charge (non-residential) – 150mm	\$20,912.00	\$21,958.00	\$23,056.00
Sewer Availability Charge (non-residential) – 200mm	\$32,445.00	\$34,067.00	\$35,770.00

- Properties with multiple water meter service connections will be levied a Sewer availability charge for each connection. This reflects the load that a discharger may place on the sewerage system and accords with best practice guidelines (adopted by Council resolution 1196 of 1 September 2003).
- Vacant land where the service is available (in accordance with Section 552 of the Act) will be levied availability charge.



Sewer usage *charge*

The sewer usage charge will be levied on all premises classified as commercial or CSO (connected to sewer), based upon a percentage of water usage. The per kilolitre charge will continue to increase at a level greater than inflation in future years until the charge reflects the long run marginal cost and any cross subsidy across customer categories is removed.

Charge 2024/25	Charge 2025/26	Charge 2026/27
\$2.26 per kl	\$2.37 per kl	\$2.49 per kl

A discharge percentage factor based on the classification of the property will apply to convert metered water to sewage. The charge is apportioned on a daily basis with the non-rounded metered volume applied against the per kl rate as shown above.

Where individual customers can demonstrate the actual discharge to sewer, the actual discharge will apply. Where sewer flow monitoring is installed by Shoalhaven Water or calibrated meters accepted by Shoalhaven Water, the actual discharge will be used. The formula for determining the sewer usage charges is:

$$D = A \times B \times C$$

Where:

A = Metered water usage

B = The sewer usage charge

C = Sewer discharge factor

D = The sewer usage charge levied on the Water Account

The land use classification as they apply to the Water and Sewer Availability, usage allowances if applicable and discharge factors for all classifications shown as a percentage are within the table on the next page:



Applies

Land use	Classification	Water and sewer availability charge	Water usage charge allowances		Sewer usage charges discharge factor %
			Water		Sewer
			Level 1 300kl Allowance	Level 3 300kl Allowance Plus special rate \$1.25c per KL thereafter	% ./ to all unless specified
Charity	CSO Level 1		✓		90
Church	CSO Level 1		✓		90
Public Amenities	CSO Level 1		✓		90
Public Reserve	CSO Level 1		✓		N/A
Public Reserve with Amenities	CSO Level 1		✓		90
Other	CSO Level 1		✓		90
Bushfire Station	CSO Level 2a				90
Church Hall	CSO Level 2a				90
Community Centre	CSO Level 2a				90
Halls/Library	CSO Level 2a				90
Public Museum	CSO Level 2a				90
Swimming Pools	CSO Level 2b				80
Sporting Oval	CSO Level 3			✓	N/A
Ambulance Station	Commercial	✓			90
Car Sales & Service	Commercial	✓			60
Caravan parks	Commercial	✓			60
Child Care Centre	Commercial	✓			90
Church School	Commercial	✓			90
Commercial (gardens)	Commercial	✓			70
Commercial (without gardens)	Commercial	✓			90



☑ Applies

Land use	Classification	Water and sewer availability charge	Water usage charge allowances		Sewer usage charges discharge factor %
Concrete batching plant	Commercial	☑			10
Fire Station	Commercial	☑			80
Food preparation	Commercial	☑			90
Government Department	Commercial	☑			90
Guest House	Commercial	☑			70
Hospital	Commercial	☑			90
Hotel with accommodation	Commercial	☑			70
Hotel without accommodation	Commercial	☑			85
B & B (more than 2 rooms)	Commercial	☑			70
Industry (Dry)	Commercial	☑			70
Laundry	Commercial	☑			90
Motel/Resort	Commercial	☑			70
Non Strata Residential Flat	Commercial	☑			90
Nursing Home	Commercial	☑			90
Other	Commercial	☑			90
Police Station	Commercial	☑			90
Railway Station	Commercial	☑			80
Registered Club	Commercial	☑			90
Registered Club (sporting facilities)	Commercial	☑			50
Restaurant	Commercial	☑			90
School	Commercial	☑			90
Shopping Centre	Commercial	☑			90



Applies

Land use	Classification	Water and sewer availability charge	Water usage charge allowances		Sewer usage charges discharge factor %
Office	Commercial	☑			90
Factory	Commercial	☑			70
Multi-Premise (Strata Plan) Parent Commercial	Commercial				90
Nursery	Commercial	☑			70
Animal Boarding	Commercial	☑			90
Multi-Premise (Non Strata) Dual Occ.					
>25mm	Commercial	☑			90
Commercial/Farm Raw Water	Commercial	☑			N/A
Strata Assessment					
(Unit) Commercial – Child within Strata	Commercial	☑			90
Commercial Community Association – Common Property – Parent	Commercial				N/A
Commercial Community Association					
– Individual Unit –					
Child	Commercial	☑			90
Standpipe	Commercial				N/A
Standpipe – Rural Fire Service	Commercial				N/A
Standpipe – Raw Water	Commercial				N/A
Farm	Rural/Agricultural	☑			N/A
Market Garden	Rural/Agricultural	☑			N/A
Sewerage Treatment Works/Pump Station	Commercial	Water Availability Only			No Sewer Usage Charges apply
Water Pump Station/Treatment Works	Commercial	Sewer Availability Only	No Water/Sewer Usage Charges apply		



Council will continue to classify sewerage accounts with sewer available according to:

- Residential
- Commercial (includes non-strata)
- Community Service Obligation (CSO) Level 1
- Community Service Obligation (CSO) Level 2
- Community Service Obligation (CSO) Level 3

The amount of Community Service Obligations and other assistance measures from the sewer fund is anticipated to be:

Availability Charges Foregone (CSO)	\$477,360
Pensioner Availability Charges Foregone; (forecast estimate and includes additional concession)	\$537,200
Adjustments e.g. payment transaction delays	\$15,000
Development Contribution Concessions	\$690,000

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Liquid Trade Waste Charges

The discharge of liquid trade waste to Council sewerage systems will incur fees and charges which are applied according to the category into which the liquid trade waste discharger is classified. Council's Local Approvals Policy for Liquid Trade Waste Discharge to the Sewerage System provides information on the approval process, classification of liquid trade waste dischargers and the relevant formula to be used in calculating liquid trade waste usage and liquid trade waste "non-compliance usage" charges.

Council will invoice the owner of the land from which liquid trade waste is discharged in respect of fees and charges.

The annual fee to recover the costs associated with the administration and monitoring of liquid waste dischargers are invoiced as a quarterly component upon Water Accounts.

Effluent and Septic Removal Charges

Council provides a human waste removal services for properties not connected to sewerage through a contracted arrangement. Consequent to the reduction in demand for the effluent and associated services, a review of this arrangement was conducted and this included community consultation. Council resolved to continue providing a contracted service but on the basis of full cost recovery to eliminate any cross-subsidy to the sewer fund.

Council provides this service to support the community, but this is not an exclusive service. Customers can request this service or alternatively can engage any contractor that is approved to collect, transport and discharge at our designated sewer treatment plants to provide the services they need.

Septic tank and aerated system cleanouts are conducted on a "pay for service" basis.

The allowance of effluent removed per service will remain at 2,500 litres before an additional charge per 100 litres is incurred.

Development Contributions (Section 64 Charges)

Section 64 Contributions (also known as Headworks Contributions or Developer Charges) are up-front charges levied to recover part of the infrastructure costs incurred in servicing new developments. Developments are assessed on their relative load on water and/or sewerage systems, compared to a single residential dwelling, and an "equivalent tenement" (ET) is calculated.

The cost per ET has been set through a Developer Servicing Plan (DSP) which has been developed in accordance with State Government 2016 Developer Charges Guidelines for Water Supply, Sewerage and Stormwater.

The current developer charges are calculated for new, additional or "change of use" developments, based on the following equivalent tenement classifications.

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Equivalent Tenement (ET) Classifications

Developer charges are calculated for new, additional or “change of use” developments based on the following criteria:

Item	Description	Note	Unit	Ets
Subdivided Lots	Each subdivided lot with separate connection	V	per Lot	1.00
	Residential Development Only –Community Title/Neighbourhood Title/Strata Title (where development approval for the dwellings granted)	V	1 Bedroom	0.40
			2 Bedroom	0.60
			3 Bedroom	0.80
			4 Bedroom	1.00
	Residential Development Only –Community Title/Neighbourhood Title/Strata Title (where development approval for the dwellings NOT approved) – LAND SIZE	V	≤200m2	0.40
			>200m2 & ≤300m2	0.60
			>300m2 & ≤450m2	0.80
			>450m2	1.00
Residential	Single House on single lot	V	per house	1.00
Residential Development	Flats & Medium Density Development, Dual Occupancy & “Granny Flat”	V, VI	1 Bedroom	0.40
			2 Bedroom	0.60
			3 Bedroom	0.80
			4 Bedroom	1.00
Caravan Parks	per licensed site – tent sites & mobile caravan sites (excluding Manager’s Residence)	I, III, V	Short Term Site	0.15
			Long Term Site	0.30
	per licensed site – Cabin/mobile home (short or long term sites) (excluding Manager’s Residence)	I, III, V	1 Bedroom	0.25
			2 Bedroom	0.40
			3 Bedroom	0.60



Item	Description	Note	Unit	Ets
Retirement Villages	<ul style="list-style-type: none"> - Nursing Homes and Hostel Single occupant - No separate kitchen facilities - Occupants require support includes other supporting facilities - Excludes Manager's residence 	I, V	per single bed	0.25
	Self-Care	V	1 Bedroom	0.40
			2 Bedroom	0.60
			3 Bedroom	0.60
			4 Bedroom	0.80
Motels/Hotels/ Resorts	<ul style="list-style-type: none"> - Excludes Manager's residence - Excludes restaurants, clubs, reception centres, etc (see commercial wet trade or licensed premises or other commercial activities (refer to appropriate item/description)) 	I, V	1 Bedroom	0.20
			2 Bedroom	0.40
			3 Bedroom or greater	0.60
Backpacker Accommodation/ Hostel	<ul style="list-style-type: none"> - Communal cooking facilities - Small communal laundry 	V	per bed	0.125
Bedsitter / Guest House	No cooking	V	per Bedroom	0.20
	- ensuite facilities available			
	House based with communal kitchen/laundry	V	1 Bedroom	0.25
			2 Bedroom	0.40
			3 Bedroom	0.60
Bed & Breakfast	Accommodation (New)	V	per bedroom	0.25
	Accommodation (Amendment to existing building with no building additions)	V	per bedroom in excess of 4 bedrooms (or possible bedrooms)	0.25
Industrial	Large open building which may/are further developed (divided) and where future use is unknown.	II, V	per 1,000m ² gross floor area	1.00



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Item	Description	Note	Unit	Ets
Offices	Commercial Activity	V	per 250m ² gross floor area	1.00
Commercial Development	General Merchandise Type Shops (excludes Commercial Dry Trade & Commercial Wet Trade)	V	per 250m ² gross floor area	1.00
Commercial: Multi-Premise Development	Multi-premise commercial development (allowance made for small commercial wet trade)	V, IX	Per 210m ² gross floor area	1.00
Commercial Dry Trade	Bulky Goods Type Shops (excluding food and wet trade), Museum, Showroom, Galleries, etc – water used only for domestic purposes (other than in or part of shopping complexes)	V	per 500m ² gross floor area	1.00
Commercial Wet Trade	Shops – Food preparation and sales and where water is used for business activity other than domestic purposes (unless otherwise stated), e.g., café, butcher, milk bar, bakery, fish shop, restaurant	V	per 100m ² gross floor area	1.00
Shopping Complex/ Retail Super Store	Food Preparation (e.g., café, butcher), Shops and Offices (for Supermarket refer below)	V	per 210m ² gross floor area	1.00
Supermarket	Food Preparation	V	per 100m ² gross floor area	1.00
	Offices	V	per 250m ² gross floor area	1.00
	Supermarket (customer area)	V	per 1,000m ² gross floor area	1.00
Licensed Premises	Clubs, Restaurants, Reception Centres, etc.	V	per 100m ² gross floor area	1.00
Hospital		V	per bed	1.00
School	Day	V	per 25 pupils	1.00
	Boarding	V	per 6 pupils	1.00
Child Minding	Day Care (short and long)	V, VIII, XII	Water (per person)	0.06
Facilities		V, VIII, XII	Sewer (per person)	0.10



Item	Description	Note	Unit	Ets
Theatres, Churches		V	per 100 occupants	1.00
Sporting Complex	Potential maximum number of persons (for seating 1 person per 500 mm wide)	V	per 100 persons	1.00
Animal Boarding	Dogs, Cats, etc	V	Per 500m ² floor area (including the play area)	1.00
Green Trade,	Nursery, Sporting Fields (eg. Oval/fields/bowling greens for irrigation purposes with no stand or amenities block/s), Parks, Gardens, Market gardens (excluding primary residence)/Garden Centres/ Nurseries. Meter sizes larger than 50mm subject to written application.	V, X	To be individually assessed or in accordance with Water Directorate "Section 64 Determinations of Equivalent Tenements Guidelines", or specific Council resolution.	To be determined on application
Public Amenity Blocks	Public facilities	V, XI	Per fixture (eg WC, shower)	0.50
Commercial Laundry	Laundrette, etc	V	To be individually assessed or in accordance with Water Directorate "Section 64 Determinations of Equivalent Tenements Guidelines", or specific Council resolution.	To be determined on application
Other developments not specified:		V	To be individually assessed or in accordance with specific Council resolution or Water Directorate "Section 64 Determinations of Equivalent Tenements Guidelines or specific Council resolution. ".	To be determined on application

Notes

ET – Equivalent Tenement

III. Manager's residence to be based on number of bedrooms (see Residential Development)

IV. Area of Portal frame (Industrial) building to be determined by measuring to external cladding.

V. Caravan Parks: Short Term Site- includes camping site, caravan sites – as per licence approval Long Term Site- includes caravan sites, mobile home sites, and cabins – as per licence approval

VI. Deleted as a result of MIN13.864.

VII. Council resolution MIN13.864 applies.

VIII. Medium Density and Residential Flat Developments – ETs are set by Council Resolution 93/2899 – resolved at Council meeting on 16 Nov 1993 as follows:

93/2899 Developer Charges for Water Supply and Sewerage – Medium Density and Residential Flat Development Files 90/2499, 90/2500

+ RECOMMENDED that, for the proposal of calculating developer contributions for water supply and sewerage, the following

+ 'equivalent tenement' (ET) factors be used in respect of medium density and residential flat development:-

+ Small residential flat or unit –
1 bedroom = 0.4 ET
Medium residential flat or unit –
2 bedrooms = 0.6 ET
Large residential flat or unit –
3 bedrooms = 0.8 ET

+ and that rooms capable of being used as separate bedrooms be included in the number of bedrooms.

IX. As per NSW Water Directorate "Section 64 Determinations of Equivalent Tenements Guidelines". Persons include children and staff.

X. As per Council report and resolution (Minute No. 06/184), February 2006.

184. Section 64 Contributions – 'First Occupancy' or 'Change of Use' of Commercial Buildings File 15513

RECOMMENDED that Council levy a Section 64 contribution charge for commercial small shopping complexes at the initial DA stage to cover 'first occupancy' or 'change of use' where impact is minor on the water and/or sewerage systems, as follows:

a. The rate of one (1) equivalent tenement (ET) for a proposed or existing multi premise commercial development on commercial zoned land shall be per 210m2 of gross floor area; and

b. A business which occupies one of the premises (as a first occupancy or a change of use) may be granted a concession towards payment of water and sewer developer charges if:

i. it is less than 100m2;

ii. its calculated loading on a system is less than or equal to 1.0 ET;

iii. it is not a large water user or sewer discharger (eg. commercial laundries, or licensed premises, etc.);

c. A development/business which occupies one of the premises (as a first occupancy or a change of use) and is determined as having a loading on a system that is greater than 1.0 ET, then the development/business shall pay water and sewer developer charges as follows: Net ET's = development /business loading in ET's – credit for area occupied at rate of 1ET/210m2.

d. The above rate and calculations be included in the Annual Management Plan.

X. Fairways on golf courses are not provided with town water supply for irrigation purposes.

XI. Minute 2008.663 refers to specific public amenity buildings

663.Disposal of Assets – Public Amenities File 35799, 30449, 9738, 36685, 36684 RECOMMENDED that

a. the report on the disposal of assets – public amenities buildings at Pillipai Ring Reserve – Erowal Bay, Bens Walk Reserve – Depot Farm – West Nowra and Falls Creek Picnic Area be received for information.

b. Council adopt the 3 Year (2008/11) Public Amenities Capital Program as attached to this report.

c. Council determine to demolish the public amenities at Falls Creek and Depot Farm.

d. Council waiver the water and sewer headworks charges as a Community Service Obligation – Level 4, 100% reduction.

e. Council undertake works to remove underscrub around the amenity building at Pillipai Ring Reserve, Erowal Bay to improve security and visibility.

XII. NSW Government – Education Department

<https://education.nsw.gov.au/early-childhood-education/regulation-and-compliance/regulation-assessment-and-rating/regulatory-framework/staff-ratios-and-adequate-supervision>

Educator to child ratios

Under the National Regulations, the following educator to child ratios will apply in NSW

Centre Based Services

Age of children	Educator to child ratio
Birth to 24 months	1:4
Over 24 months and less than 36 months	1:5
36 months or over (not including children over preschool age)	1:10
Over preschool age	1:15

Family day care services

1:7 for each family day care educator with no more than 4 children of preschool age or under.



Address all correspondence to:
The Chief Executive Officer
PO Box 42, Nowra NSW 2541
shoalhaven.nsw.gov.au/contact
1300 293 111

shoalhaven.nsw.gov.au     



Fees and Charges Part 2

Delivery program operational
plan and budget
2024-25

Draft - Post Exhibition



Warden Head - Ulladulla

CL24.179 - Attachment 3

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Pricing policy

Pricing Method

Definition

Market Rate

Price of the service determined by investigating alternative prices of surrounding service providers. Pricing may or not recover full costs.

Full Cost Recovery

Recovery of all labour, direct and overhead costs associated with providing a service. This includes labour, direct and overhead expenses.

Partial Cost Recovery

Council recovers less than the full cost (the reasons may be community obligation or legislation limits on charging). This can be any % of the Full cost recovery depending upon the subsidy required.

Fully Subsidised

Some services may be provided free of charge and the whole cost determined as a community obligation or may be classified as a public good.

Set by Act/Regulation

Price of the service is determined by legislation. Price may or may not recover full cost.

Refundable

A Fee which is refundable to the payee after the prescribed condition is met.

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Kangaroo Valley

CL24.179 - Attachment 3



Waiver or reduction of fees

Section 610E of the Local Government Act 1993 allows Council to waive payment of, or reduce, a fee in a particular case if it is satisfied that the case fall within a category of hardship or other category that Council has determined a payment should be so waived or reduced.

Council has determined the following categories:

Hardship

Where there is evidence that the payment of the fee or charge will impose unreasonable financial hardship on the applicant given their particular circumstances.

Charity

Where the applicant is a registered charity and the fee is for a service that will enable to provision of charitable services to the community of the Shoalhaven local government area.

Not For Profit

Where the applicant is an organisation that holds "not for profit" status and the fee is for a service that will enable the achievement of their objectives and betterment for the community of the Shoalhaven local government area and where the payment of the standard fees or charges would cause financial hardship.

Commercial

Where the Council, or its contractor, operate a services and reduction of the fee is required to compete in the market.

Non-Provision of Service

Where the Council is unable to provide a service or venue that has been previously agreed upon and an appropriate discount, fee waiver or substitution is required as compensation.

Bushfire Relief

For eligible applicants during the 2019 to 2020 black summer fires.

COVID-19

Where the applicant has suffered hardship caused by the COVID-19 pandemic or the waiver or reduction of the fee will encourage recovery from the pandemic.

The Council will directly, or through delegated authority, assess and make determinations on requests for waiver or reduction of fees in accordance with the adopted policies. The following policies were current at the time of publishing, these may be amended during the year and new policies may be added.

- POL18/30 Fee Waivers, Subsidies and Support Policy
- POL 22/182 Revenue – Debt Recovery and Hardship Policy
- POL 22/18 Waiving of Development Application Fees and Other Fees for Charitable Organisations and Community Groups

- POL 22/126 Community Service Obligations – Water Supply, Wastewater, Effluent, Trade Waste Services and Section 64 Contributions
- POL 22/130 Payment Assistant Scheme – Water Accounts
- POL 22/16 Fee Waivers – Ranger Services Unit

The applicable fee classifications where waivers or reductions may be applied are identified within the following document. Other fees may also be waived or reduced as new or amended policies and Council Resolutions are adopted during the year.



CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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ACTIVITIES UNDER THE EP&A ACT

COMPLYING DEVELOPMENT APPLICATIONS

Applications Involving Building Work

Modification to Complying Development Certificate		Full cost recovery	100%	Y	Minimum fee of \$262.50 or 30% of original CDC fee which ever is the greater
Contract price or Council determined value up to \$25,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$25,000 but not exceeding \$50,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$50,000 but not exceeding \$100,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$100,000 but not exceeding \$250,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$250,000 but not exceeding \$500,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$500,000 but not exceeding \$1,000,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$1,000,000.00 - plus additional fee for each \$1000 above \$1,000,000.00	As stated	Full cost recovery	100%	Y	\$2900 plus additional fee of \$4.00 per \$1000 over \$1,000,000
Additional fee per \$1000 (or part of \$1000) above \$1,000,000.00 contract price.	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.

Applications NOT Involving Building Work

Demolition (Demolition Contract price or Council determined \$25,000 to \$50,000)		Full cost recovery	100%	Y	\$1,320.00
Demolition (Demolition Contract price or Council determined \$5000 to \$25,000)		Full cost recovery	100%	Y	\$495.00
Demolition (Demolition Contract price or Council determined below \$5000)		Full cost recovery	100%	Y	\$253.00
Demolition (Demolition Contract price or Council determined exceeding \$25,000)		Full cost recovery	100%	Y	\$880.00

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CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Demolition (Demolition Contract price or Council determined exceeding \$50,000)		Full cost recovery	100%	Y	\$1,650.00
Change of Building Classification (ie. Use)	As stated	Full cost recovery	100%	Y	\$378.40

OTHER ACTIVITIES

Certificates by Private Certifiers

Part 6 - Includes cost of registration and archiving	As stated	Set by Act/Regulation	100%	N	\$36.00 per certificate
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Miscellaneous

Copy of Building Certificate	As stated	Set by Act/Regulation	N/A	N	\$13.00
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PART 6 CERTIFICATES AND APPLICATIONS

Note 1: Due to economies of scale, the following fees for Construction Certificates will be discounted by 20% where the Construction Certificate Application is in conjunction with a Development Application.

Note 2: Fees for projects valued at greater than \$1,000,000 may be estimated by Council at a lower amount based on the extent and nature of the works. Minimum fee in any case to be 50% of the base.

Note 3: Where Council is appointed as the Private Certifying Authority, the Development Advisory Unit (DAU) meeting fee will be subtracted from the Construction Certificates fees.

Appointment of Council as the Principal Certifying Authority

Transfer of PCA from Registered Certifier to Council.	Replacement of PCA	Full cost recovery	100%	Y	\$4,375.25
Principal Certifier Fees - Residential Development & Additions, Commercial & Industrial Additions less than \$50,000	As stated	Full cost recovery	100%	Y	3 inspections
Principal Certifier Fees - Residential & Additions, Commercial & Industrial additions \$50,000 - \$150,000	As stated	Full cost recovery	100%	Y	4 inspections
Principal Certifier Fees - Residential Development & Additions, Dual Occupancy (stand alone application), Commercial & Industrial Additions above \$150,000	As Stated	Full cost recovery	100%	Y	6 inspections
Principal Certifier Fees - Multi Unit housing development (including dwelling & dual occupancy application)		Full cost recovery	100%	Y	3 inspections
Principal Certifier Fees - Commercial and industrial buildings - area up to 500 sq metres		Full cost recovery	100%	Y	4 inspections

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CL24.179 - Attachment 3



CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Principal Certifier Fees - Commercial and industrial buildings - area greater than 500 sq metres & less than 1,000 sq metres		Full cost recovery	100%	Y	6 inspections
Principal Certifier Fees - Commercial and industrial buildings - area 1,000 sq metres or more	As stated	Full cost recovery	100%	Y	10 inspections
Principal Certifier Fees - Single Inspection Fee, Additional Inspection Fee or Reinspection Fee		Full cost recovery	100%	Y	1 inspection
Principal Certifier Fees - Garages, carports and other minor ancillary structures	As stated	Full cost recovery	100%	Y	2 inspections
Principal Certifier Fees - Above ground and inground Swimming Pools		Full cost recovery	100%	Y	3 inspections
Interim / Part Occupation Certificate		Full cost recovery	100%	Y	Fees can be obtained on request.
Final / Full Occupation Certificate		Full cost recovery	100%	Y	\$626.75 Per Certificate
Written confirmation of satisfactory completion for work under a DA/BA application approved prior to 1998.	Cost of administration functions for processing the final inspection letter for DA/BA prior to 1998 (typing, postage etc)	Full cost recovery	100%	Y	\$218.75 hourly rate
Compliance Certificates (Building Works)					
Additional fee for each additional dwelling in multi-residential development		Full cost recovery	100%	N	\$569.75
Fee for issue of building inspection/compliance certificate in respect of building works where Council not appointed as PCA.		Full cost recovery	100%	Y	\$567.60 This is the standard inspection fee plus the new standard hourly rate
Construction Certificate (Subdivision Work & Development Works) - Engineering Plan Checking Fee					
Note: If there are no amendments to the original plans a 10% discount or the minimum fee will apply (whichever is higher).					
Bulk Earthworks Only	Engineering Assessment - Subdivision Works Certificate	Full cost recovery	100%	Y	\$858.35
Landscaping Plans - Application Fee	Engineering Assessment - Subdivision Works Certificates	Full cost recovery	100%	Y	\$228.80 + \$3.00 per lot
Refund for withdrawal of Subdivision Works Certificate	Engineering Assessment - Subdivision Works Certificate	Full cost recovery	100%	Y	Up to 75% of original fee (at discretion of manager)
Subdivision Works Certificate - Additional per lot fee. NOTE: Total fee is application fee + fee for each newly lot created.	Engineering Assessment - Subdivision Works Certificate	Full cost recovery	100%	Y	\$228.80

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CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Subdivision Works Certificate - Application Fee	As stated	Full cost recovery	100%	Y	\$858.35
Subdivision Works Certificate - Modification	Engineering Assessment - Subdivision Works Certificate	Full cost recovery	100%	Y	10% of original fee or \$782, whichever is the greater.
Engineering Plans - Minimum Fee	As stated	Full cost recovery	100%	Y	\$227.65 minimum
Amended plans (after issue of subdivision construction certificate or engineering plan approval)	As stated	Full cost recovery	100%	Y	Current scale for works being amended or minimum fee \$195 (whichever is greater)
Landscape plans - Note: Total fee is application fee + fee for each newly lot created.	As stated	Full cost recovery	100%	Y	\$228.80 + \$3.00 per lot
Resubmitted plans (over 2 years old)	As stated	Full cost recovery	100%	Y	50% of current engineering plans checking fee or minimum fee \$195 (whichever is greater)
Construction Certificates (Building Works)					
Additional Fee for Class 2 & 3 buildings		Full cost recovery	100%	Y	\$1,253.45
Contract price or Council determined value up to \$25,000		Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$25,000 but not exceeding \$50,000		Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$50,000 but not exceeding \$100,000		Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$100,000 but not exceeding \$250,000		Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$250,000 but not exceeding \$500,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$500,000 but not exceeding \$1,000,000	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.
Contract price or Council determined value exceeding \$1,000,000.00 - plus additional fee for each \$1000 above \$1,000,000.00	As stated	Full cost recovery	100%	Y	2500 + additional fee of \$4.00 per \$1000 over \$1,000,000 Fees can be obtained on request.
Additional fee per \$1000 (or part of \$1000) above \$1,000,000.00 contract price.	As stated	Full cost recovery	100%	Y	Fees can be obtained on request.

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CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Amended Construction Certificate	As stated	Full cost recovery	100%	Y	Minimum fee of \$262.50 or 30% which ever is the greater
Construction Inspection Fee					
PC Inspection Fee - Bulk Earthworks Only (maximum 4 Inspections)	Principal Certifier Inspections - Subdivision Works	Full cost recovery	100%	Y	\$1,395.35
PC Inspection Fee - where Council has issued the SWC (per lot created)	Principal Certifier Inspections - Subdivision Works	Full cost recovery	100%	Y	\$391.15
PC Inspection Fee - where Council has not issued the SWC (per lot created)	Principal Certifier Inspections - Subdivision Works	Full cost recovery	100%	Y	\$413.90
Subdivision Certificate - Survey Plan release fee					
Subdivision Certificate (Survey Plan release fee) - subdivisions other than road widening or easement plans	As stated	Full cost recovery	100%	N	\$625.65 +\$40.00 per lot
Subdivision Certificate (Survey Plan release fee) - road widening & easement plans	As stated	Full cost recovery	100%	N	\$569.20 per plan
Inspection fee for works requiring additional inspections	As stated	Full cost recovery	100%	Y	\$348.85
Release of caveat required for deferred payment of Developer Contributions	As stated	Full cost recovery	100%	Y	\$367.50 per lot burdened
Issuing of PCA requirements where Council has not issued the subdivision works certificate	As stated	Full cost recovery	100%	Y	\$180.35 per application
Resigning of documents by Authorised Officer	Edited documents received and requiring resigning by Director	Full cost recovery	100%	N	\$141.35

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ACTIVITIES UNDER THE LOCAL GOVERNMENT ACT

SECTION 68 APPLICATIONS

Miscellaneous

Inspection / Re-Inspection Fee (Manufactured Home / Moveable Dwelling)		Full cost recovery	100%	N	\$317.10 1 inspection
Local Government Act inspections and reinspections	Reinspection or additional inspection fee.	Full cost recovery	100%	N	\$317.10 This is the standard inspection fee
Notice of Completion of a manufactured home or moveable dwelling on land other than in a manufactured home estate or a caravan park.	Notice of installation required under Local Government Regulation for a manufactured home. Includes issuing certificate of completion.	Partial cost recovery	100	N	\$317.10

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CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Application to install a manufactured home or moveable dwelling on land other than in a manufactured home estate or caravan park - (1 inspection included)	As stated	Full cost recovery	100%	N	\$516.00 This is the standard inspection fee plus the new standard hourly rate
Application to temporarily occupy a caravan whilst dwelling under construction	As stated	Full cost recovery	100%	Y	\$218.75 Standard application fee equals 1 hourly rate
Application for approval or renewal of a moveable dwelling for aged and disabled	As stated	Full cost recovery	100%	N	\$516.00 This is the standard inspection fee plus the new standard hourly rate
Plumbing and Drainage Application (OSSM)					
Approval to operate an on-site wastewater management system (includes one inspection)		Full cost recovery	100%	N	\$317.10
Unsewered areas – Application for additional Unit - Residential/Industrial/Commercial	As stated	Full cost recovery	100%	N	\$317.10
Unsewered areas - Application for approval to install a new onsite wastewater management system, Water Supply, Stormwater including modifications		Full cost recovery	100%	N	\$525.00 Note: Where an application is for multi dwelling/multi-unit development the total fee is determined by the number of dwelling/units x the fee for a single dwelling/unit.
Unsewered areas – Application for approval to modify an existing on-site wastewater management system, single dwelling / unit only	As stated	Full cost recovery	100%	N	\$317.10
Unsewered areas - Application for Modification for Minor Works		Full cost recovery	100%	N	\$90.00 i.e. swimming pool, backwash pipe, WC in a shed, minor alterations and additions
Plumbing and Drainage Application (Sewered)					
Sewered areas – Application fee – Each Additional Unit	As stated	Full cost recovery	100%	N	\$317.10 Note: This fee is to be utilised for each additional unit. i.e. multiple unit developments
Sewered areas - Application fee - Modification for Minor Works		Full cost recovery	100%	N	\$90.00 i.e. swimming pool, backwash pipe, WC in a shed, minor alterations and additions



CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Sewered areas - Application fee for Approval of Plumbing & Drainage Works, (Water Supply, Sewerage or Stormwater Including Modifications)	As stated	Full cost recovery	100%	N	\$317.10 Note: Where an application is for multi-unit development the total fee is determined by the number of units x the fee for a single unit.
Plumbing and Drainage Inspections (OSSM)					
Unsewered areas – 2 Inspections Residential Apartment Building / Commercial/Industrial – Fee for each additional unit	As stated	Full cost recovery	100%	N	\$634.20 2 inspections
Unsewered areas – 4 Inspections - Base Fee Residential Apartment Building / Commercial/Industrial - 2 units.	As stated	Full cost recovery	100%	N	\$1,268.50 4 inspections
Unsewered areas – 5 Inspections - New Single Dwelling	As stated	Full cost recovery	100%	N	\$1,585.60 5 inspections
Unsewered areas - Additional inspections	As stated	Full cost recovery	100%	N	\$317.10 1 inspection
Unsewered areas - Inspection / Re-Inspection		Full cost recovery	100%	N	\$317.10 1 inspection
Plumbing and Drainage Inspections (Sewered)					
Sewered areas – 2 Inspections - Residential Apartment Building / Commercial/Industrial – Fee for each additional unit	As stated	Full cost recovery	100%	N	\$634.20 2 inspections
Sewered areas – 4 Inspections - Base Fee Commercial/Industrial - 2 units.	As stated	Full cost recovery	100%	N	\$1,268.50 4 inspections
Sewered areas – 4 Inspections - New Single Dwelling	as stated	Full cost recovery	100%	N	\$1,268.50 4 inspections
Sewered areas - Additional inspections	As stated	Full cost recovery	100%	N	\$317.10 This is the standard inspection fee
Sewered areas - Inspection / Re-Inspection Fee	As stated	Full cost recovery	100%	N	\$317.10 1 inspection

OTHER ACTIVITIES

BUILDING RELATED MATTERS

Building Inspections

Final inspection fee for completion of work under a DA/BA application approved prior to 1 July 1998	As stated	Full cost recovery	100%	Y	\$567.60 This is the standard inspection fee plus the new standard hourly rate
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CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Other Charges					
Building Code of Australia Assessment & Report 2-9 buildings (BCA)		Full cost recovery	100%	N	\$795.60 This includes 4 x hourly professional fee
Assessment Fee - Alternative Solution Class 1 building (BCA)	Additional costs in assessing alternative solution under BCA for class 1 buildings such as dwellings, dual occupancies, villas and townhouses	Full cost recovery	100%	Y	\$437.60 Assumes up to 2 hours of standard hourly rate
Assessment Fee - Alternative solution Class 2-9 building (BCA)	Additional costs in assessing alternative solution under the BCA for class 2-9 buildings such as flats, commercial and industrial developments.	Full cost recovery	100%	Y	\$875.05 Assumes up to 4 hours of standard hourly rate
BAL Certificate Application	As stated	Full cost recovery	100%	Y	\$567.60 This is the standard inspection fee plus the new standard hourly rate
Bank guarantee for completion of works in relation to relocation of second-hand dwelling	Security against default	Full cost recovery	100%	N	\$11,610.00
Building Code of Australia - Assessment & Report Class 1 - 10 Building	Service provided to applicants on Class 2 - 9 buildings or modifications to existing buildings.	Full cost recovery	100%	N	\$198.90 Standard hourly rate
Statement of classification (BCA)		Full cost recovery	100%	N	\$198.90 Standard hourly rate

SUBDIVISION RELATED MATTERS

General

Bank Guarantee Lodgement Fee Where security provided in a form other than a cash deposit (eg bank guarantee) for subdivision roadworks, drainage works - plus all legal costs in relation to the security	As stated	Full cost recovery	100%	Y	\$499.60 minimum fee + legal costs
Deed of Agreement for deferred payment of Developer Contributions	as stated	Full cost recovery	100%	Y	\$264.55 per application
Section 88G Certificate (Conveyancing Regulation cl. 29)	As stated	Set by Act/Regulation	N/A	N	\$35.00
Variation of restriction as to user, easements and other LPI dealing forms that require signing by Council as Authorised Authority.	As stated	Full cost recovery	100%	N	\$517.00
Variation of restriction as to user requiring Council resolution and seal of Council	As stated	Full cost recovery	100%	N	\$703.60 per application



CERTIFICATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Traffic Maintenance Bond					
Traffic Maintenance Bond where road works are proposed within the CBD, Princes Highway or arterial roads - Minimum	As above	Refundable	N/A	N	\$2,232.80 A bond is to be lodged with Council to ensure through traffic can pass in all conditions. Failure to maintain an open road will allow Council's Maintenance Crew to fund sufficient works to maintain the flow of traffic.
Traffic Maintenance Bond where road works are proposed within the CBD, Princes Highway or arterial roads - maximum	As above	Refundable	N/A	N	\$4,450.50

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CHILDCARE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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COMMUNITY SERVICES

SHOALHAVEN FAMILY DAY CARE

Proposed fees subject to receipt of CCCF Funding

Administration

Educator Registration Fee	Payment of Department of Community Services Licensing Fee	Full cost recovery	100%	Y	\$100.00 per annum
Educator weekend and After Hours levy	administration levy for SFDC legislative requirements when educators are open AH (this includes during SFDC Christmas closure period) and weekends	Partial cost recovery	50%	N	\$42.00 per day
Educators Fees Schedule Variation	Fee schedule variation during the year apart from annual review	Full cost recovery	100%	Y	\$44.00 per application
Educators Late Original Timesheets	Filing fee if office has to file late original timesheets	Full cost recovery	100%	Y	\$16.95 per application
Family Enrolment Fee	To cover the cost of administration.	Partial cost recovery	N/A	N	\$50.00 per annum
Meeting Room Medium - Commercial	Hire Fee	Partial cost recovery	N/A	Y	\$310.57 per day
Meeting Room Medium - Commercial	Hire Fee	Partial cost recovery	N/A	Y	\$35.36 per hour
Meeting Room Medium - Community Casual	Hire Fee	Partial cost recovery	N/A	Y	\$26.55 per hour
Meeting Room Medium - Community Casual	Hire Fee	Partial cost recovery	N/A	Y	\$232.77 per day
Meeting Room Medium - Community Regular	Hire Fee	Partial cost recovery	N/A	Y	\$17.63 per hour
Meeting Room Medium - Community Regular	Hire Fee	Partial cost recovery	N/A	Y	\$155.29 per day
Play Room - Commercial	Hire Fee	Partial cost recovery	N/A	Y	\$53.82 per hour
Play Room - Commercial	Hire Fee	Partial cost recovery	N/A	Y	\$470.86 per day
Play Room - Community Casual	Hire Fee	Partial cost recovery	N/A	Y	\$353.14 per day
Play Room - Community Casual	Hire Fee	Partial cost recovery	N/A	Y	\$40.36 per hour
Play Room - Community Regular	Hire Fee	Partial cost recovery	N/A	Y	\$26.90 per hour
Play Room - Community Regular	Hire Fee	Partial cost recovery	N/A	Y	\$235.43 per day

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CHILDCARE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025Amount
Administration Levy for Family Day Care Users	To cover all administrative overheads associated with the Family Day Care Service	Partial cost recovery	30%	N	\$1.80 per child per hour
Administration Levy for Family Day Care Educators	To cover all administrative overheads associated with the Family Day Care Service	Partial cost recovery	30%	N	\$0.47 per child per hour
Educator Training	Training and resources for prospective educators	Market Rate	N/A	Y	\$420.00 One off - per educator per training course



COMMUNICATION CHARGES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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COMMUNICATION CHARGES

Fees and charges shown in this section are provided as a reference and indicate the maximum amount that may be levied for commercial use on Council's prime sites.

Council has a range of communication sites that provides coverage over different geographic and demographic areas of the Shoalhaven, each with its own set of site use fees. Discounted rates may apply for non-profit groups.

Due to the various types of equipment used and the range of Council's fees and charges that may be applied, potential clients are required to write to Council with details of their communication site requirements including: desired coverage area, equipment specifications, commercial or concessional application, antennae and power requirements. A quotation will then be prepared by Council's Radio Administrator.

Council reviews the Fees and Charges annually and usually obtains an independent Market Evaluation each five years.

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TOWERS AND HUTS

Administration and Site Setup

Cambewarra dish mount - 300mm	Use of existing antenna mount for 300mm diameter dish	Full cost recovery	100%	Y	\$699.75 Per installation
Cambewarra dish mount - 600mm	Use of 600mm antenna mount - Cambewarra tower	Full cost recovery	100%	Y	\$1,383.95 Per use
Cambewarra dish mounts - 3000mm	Use of antenna mount for 3000mm diameter antenna	Full cost recovery	100%	Y	\$6,935.45 Per installation
Vincentia - 1800mm dish mount	Use of existing 1800mm diameter antenna mount	Full cost recovery	100%	Y	\$3,958.35 Per use
Vincentia - 600mm dish mount	Use of existing 600mm antenna mount	Full cost recovery	100%	Y	\$1,319.45 Per use
Vincentia - headframe	Use of existing entire headframe	Full cost recovery	100%	Y	\$7,916.70 Per use
Initial Site Set-Up (tower analysis required and provided by client)	Fee for processing application, includes new equipment schedule	Full cost recovery	100%	Y	\$3,218.92 per application
Initial Site Set-Up (tower analysis not required)	Fee for processing application, includes new equipment schedule	Full cost recovery	100%	Y	\$2,145.94 per application
Amended Site Set-Up (tower analysis required and provided by client)	Fee for processing application, includes amended equipment schedule	Full cost recovery	100%	Y	\$2,145.94 per application
Amended Site Set-Up (tower analysis not required)	Fee for processing application, includes amended equipment schedule	Full cost recovery	100%	Y	\$1,104.08 per application
Standard Site Lease or License (not including legal fees)	Fee for processing Lease or License, as required	Full cost recovery	100%	Y	\$2,145.94 per application

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COMMUNICATION CHARGES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Standard Site Agreement (not including legal fees)	Fee for processing Agreement, as required	Full cost recovery	100%	Y	\$1,104.08 per application
Mains Power use per kW hour	Recoup energy costs	Full cost recovery	100%	Y	\$0.31 kWh
Generator Access - (When available) Commercial rate	Rental for access to Council's back up power unit.	Market Rate	100%	Y	\$3,296.67 per annum
Communication Site Consultancy Service	All work will be carried out on an hourly basis and estimates should first be obtained from Shoalhaven Water.	Full cost recovery	100%	Y	\$248.81 per hour

Communication Sites

Daily rental (use of existing infrastructure on tower)	To recover cost of short-term users of tower	Full cost recovery	100%	Y	\$46.65 per day
Ground rental - hut using Council infrastructure - area less than 12 sqm	To cover ground rental when user has antennas etc on Council tower, but requires area for their ground-based equipment	Price per sqm	100%	Y	\$1,299.50 per sqm
Ground rental for equipment hut inside tower compound - larger than 12 sqm	Ground rental for equipment hut inside tower compound	Market Rate	N/A	Y	\$4,028.80 per sqm
Solid antenna, price per sqm	Rental for use of Council's tower, installation of solid antenna not covered by other fees	Market rate	N/A	Y	\$6,391.20 per annum
Spread Spectrum Link(per unit, includes: rental for one antenna on tower and up to 3 rack units of hut space) Commercial rate - prime site	For use of Council's radio tower and hut space.	Market Rate - based on tower level as per policy	100%	Y	\$2,394.75 Maximum per annum
Supply site key, first key	Fee for processing application and ordering key	Full cost recovery	100%	Y	\$188.15 per key
Private Mobile Radio (one repeater base up to 50W, Tx & Rx antenna or access to multi-coupled antenna plus up to 5 rack units of Space in hut) Commercial rate - prime site.	Rental for use of Council's radio tower & hut	Market Rate - based on tower level as per policy	100%	Y	\$7,199.80 Max per annum
Private Mobile Radio - Extra antenna (per antenna) Commercial rate - prime site	Rental for use of Council's radio tower only	Market Rate - based on tower level as per policy	100%	Y	\$2,394.75 Max per annum
VHF-UHF Link System (per link, includes one yagi antenna and 3 rack units of hut space) Commercial rate - prime site.	Rental for use of Council's radio tower & hut	Market Rate - based on tower level as per policy	100%	Y	\$2,394.75 Max per annum

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COMMUNICATION CHARGES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
VHF-UHF yagi Link-Extra antenna (per antenna) Commercial rate - prime site.	Rental for use of Council's radio tower	Market Rate - based on tower level as per policy	100%	Y	\$777.50 Max per annum
Other equipment: (Paging base, Nav Beacon etc, per unit-up to 100W, includes one transmit antenna and 5 rack units of hut space.) Commercial rate - Prime site	Rental for use of Council's radio tower & hut	Market Rate - based on tower level as per policy	100%	Y	\$7,199.80 Max per annum
Mobile Phone System	Rental for use of Council's radio tower and hut space.	Market Rate	100%	Y	\$89,321.05 Negotiated fee
FM Broadcast System (Includes 1 transmit antenna, 1 input signal antenna and up to 20 rack units of space) Per Tx.	Rental for use of Council's radio tower and hut space.	Market Rate	100%	Y	\$11,662.75 Negotiated fee
TV Broadcast System (includes space for one transmitter or translator, one shared Tx antenna and one input signal antenna) Commercial rate - prime site.	For use of Council's radio tower and hut space.	Market Rate	100%	Y	\$122,878.65 Negotiated fee
Spread Spectrum Repeater (per unit, includes: rental for one antenna on tower and up to 3 rack units of hut space) Commercial rate - prime site	Rental for use of Council's radio tower & hut	Market Rate - based on tower level as per policy	100%	Y	\$4,758.40 Max per annum
Microwave dish (solid), up to a 2400mm diameter dish with cover. Commercial rate - prime site.	Rental for use of Council's tower.	Market Rate	100%	Y	\$22,687.90 per annum
Microwave Dishes (solids with Cover) greater than 2400mm	Rental for use of Council's tower	Market Rate	100%	Y	\$6,391.20 per sqm
Microwave Dish (Gridpack), up to 2410mm diameter. Full commercial rate.	Rental of Council's tower.	Market Rate	100%	Y	\$13,435.50 Max per annum
Microwave Dish (Gridpack) greater than 2400mm diameter.	Rental for use of Council's tower.	Market Rate	100%	Y	\$3,825.40 Per sqm
Rental for Clients Hut (Maximum area 3 metres by 4 metres). Commercial rate - prime site.	Rental for use of Council's communication site compound.	Market Rate	100%	Y	\$49,496.65 Negotiated fees
Additional rack space in Council's hut (per rack unit). Commercial rate - prime site.	Rental for additional rack space in Council's hut.	Market Rate	100%	Y	\$155.50 Max per annum, per rack unit.

CONSULTING

Communications and Electrical

Building Security Monitoring Service as quoted	To recover costs of service plus overheads as quoted	Full cost recovery	100%	Y	per service
Electrical / Mechanical Services as quoted	To recover costs of service plus overheads as quoted	Full cost recovery	100%	Y	per service

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COMMUNICATION CHARGES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Electronic and Communications Services as quoted	To recover costs of service plus overheads as quoted	Full cost recovery	100%	Y	per service
Security System Auditing Service as quoted	To recover costs of service plus overheads as quoted	Full cost recovery	100%	Y	per service
Shoalcom After hours call out fee Monday 12am to Saturday 12pm (4 Hour minimum)	Attendance of Shoalcom technician at site	Full cost recovery	100%	Y	\$844.90 per service
Shoalcom After hours call out fee Saturday 12pm to Sunday midnight (4 Hour minimum)	Attendance of Shoalcom technician at site	Full cost recovery	100%	Y	\$965.60 per service
Shoalcom Afterhours subsequent hours after first 4 hours	Attendance of Shoalcom technician at site	Full cost recovery	100%	Y	\$241.40 per service
Shoalcom overtime continuation of duties Monday to Friday 4pm onwards (First 2 Hours)	Attendance of Shoalcom technician on site	Full cost recovery	100%	Y	\$181.05 per service
Shoalcom Overtime subsequent hours after first 2 hours	Attendance of Shoalcom technician at site	Full cost recovery	100%	Y	\$241.40 per service
Shoalcom Standard rate Monday to Friday 7am to 4pm (minimum 2 hours)	Attendance of Shoalcom technician at site	Full cost recovery	100%	Y	\$120.70 per service

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COMMUNITY FACILITIES – WHARVES, JETTIES & SLIPWAYS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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PUBLIC BUILDINGS AND FACILITIES

GREENWELL POINT SLIPWAY

Managed by Contractor

General use

Inspection of Site		Full cost recovery	100%	Y	\$120.90 per hour
Winch up	7 days a week	Full cost recovery	100%	Y	\$329.50 per winch up
Winch down	7 days a week	Full cost recovery	100%	Y	\$329.45 per winch down
Occupation of slipway by boat		Full cost recovery	100%	Y	\$11.55 per lineal metre per day

ULLADULLA SLIPWAY

Managed by Management Committee

General use

Clean up fee - if required		Full cost recovery	100%	Y	\$83.75
Refundable Environmental / Pollution Bond	To ensure that boat owners comply with Slipway procedures.	Refundable	N/A	N	\$1,191.45 per application
Set up fee		Full cost recovery	100%	Y	\$60.10
Winch up fee		Partial cost recovery	N/A	Y	\$119.00 per winch up
Winch down fee		Partial cost recovery	N/A	Y	\$119.65 per winch down
Occupation of Slipway		Partial cost recovery	N/A	Y	\$3.90 per lineal foot per day Minimum \$52.13
Pressure washer		Partial cost recovery	N/A	Y	\$47.50 per day

GREENWELL POINT WHARF

Permanent Vessels

Berthing fees (exclusive of electricity) vessel length not specified.	For the purpose of vessels berthed at the wharf permanently	Full cost recovery	100%	Y	\$4,361.20 per annum
Berthing fees (inclusive of electricity and water. Vessel length not specified.	For the purpose of vessels berthed at the wharf permanently.	Full cost recovery	100%	Y	\$5,344.20 per annum

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COMMUNITY FACILITIES – WHARVES, JETTIES & SLIPWAYS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Non-permanent Vessels					
Berthing fees (inclusive of electricity and water) 8 metre maximum vessel length	For the purpose of vessels no bigger than 8 metres berthing at the wharf per day	Full cost recovery	100%	Y	\$37.75 per day
Berthing fees (inclusive of electricity and water) with vessel length not specified	For the purpose of vessels berthing at the wharf per day	Full cost recovery	100%	Y	\$37.75 per day
Berthing fees (inclusive of electricity and water) with vessel length not specified.	For the purpose of vessels berthing at the wharf per week.	Full cost recovery	100%	Y	\$187.65 per week
Berthing fees (inclusive of electricity and water) with vessel length not specified.	For the purpose of vessels berthed at the wharf per month.	Full cost recovery	100%	Y	\$440.90 per month
Berthing fees (inclusive of electricity and water) with vessel length not specified.	For the purpose of vessels berthing at the wharf per quarter.	Full cost recovery	100%	Y	\$1,370.05 per quarter

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COMMUNITY FACILITIES – BUILDINGS, PARKS, SPORTSGROUNDS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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All prices listed are the maximum rate that can be levied.

TERMS & CONDITIONS OF HIRE/USE

Please view Council's Terms and Conditions of Hire/Use at <https://doc.shoalhaven.nsw.gov.au/displaydoc.aspx?record=D21/330433>

GENERAL SECURITY BONDS

A bond is required for all bookings other than low-risk meetings and is determined by the type of booking. A refund of the bond will not be forwarded until the Booking Officer has attended the facility and carried out a site inspection (as appropriate). Where the facility has been left untidy or damaged, the hirer will be responsible for any costs incurred, including but not limited to: additional cleaning costs necessary to reinstate the facility to its condition prior to the hiring; repair or replacement of Council-managed property, furniture, fittings and equipment; lost income or opportunity cost. Charges will be deducted from the bond monies in the first instance, or invoiced to the hirer (GST will apply).

Any bond monies refunded will be paid by cheque, by post, within fifteen (15) working days from the inspection date, or by direct credit to credit/debit cards for online bookings.

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PAYMENT & CANCELLATIONS

All fees, charges and bonds for the hire of public facilities are payable in advance, a minimum of 7 days prior to the booking date. If your event is within 7 days, full fees and bond are payable at the time of booking, and no refunds of fees, charges or bonds will be given for cancellations (exceptions may be made upon written application, and at the discretion of Director).

Bump in/bump out fees are charged at the applicable Community Casual hire rate for the Fee Category.

Upon implementation of an online booking system:

- A deposit will be payable at the time of booking (10% of hire fee).
- All remaining fees and bond will be due 7 days prior to booking date.
- No refunds will be given for cancellations after 7 days prior to booking date (exceptions may be made upon written application, and at the discretion of Group Director).
- Full fee + bond will be payable for bookings made within 7 days of booking date.
- A credit card cost recovery charge applies to all online bookings to recover charges raised by financial institutions on credit cards. This fee may differ depending on the service/fee being paid by credit card and the credit card type.
- Fees are charged pro-rata: bookable and payable in 30 minute increments after minimum hire period.

DEFINITIONS – HIRER TYPES:

These definitions also apply to public hire of meeting rooms at staffed facilities, including Swim Sport Fitness, Shoalhaven Family Day Care and Shoalhaven Regional Gallery. Staffed facilities do not offer a Commercial Regular hire rate.

Commercial

Commercial Hirers are entities registered with the Australian Tax Office, and hold an ABN (e.g. sole-traders, organisations or businesses) that make profit or exist for the purpose of making profit.

Community

Community Hirers are members or groups of the public who are not Commercial Hirers.

Non-profit organisations applying for Community Casual/Regular hire rates are required to provide evidence as following:

- registration with Australian Charities and Not-for-Profits Commission (ACNC), or
- incorporated as Association with Department of Fair Trading, or
- endorsed by the ATO as Charity or Deductible Gift Recipient on Australian Business Register.

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DEFINITIONS - FREQUENCY TYPES:

Casual

Casual Hirers are hirers of any community facilities managed by Shoalhaven City Council and its Management Committees, who hire the facility on less than ten (10) days in any twelve (12) month period.

Regular

Regular Hirers are hirers of any community facilities managed by Shoalhaven City Council and its Management Committees, who hire the facility, on more than (10) days in any twelve (12) month period, by either of the following methods:

10 booked at once – all bookings charged at regular hire rate; 10 bookings not booked at once – regular hire rate applied from the 10th booking onwards (up to 9 bookings – charged at casual hire rate).

All affiliated Tennis Club members will pay the Regular Hire rate for their local tennis court hire at community facilities, regardless how many games are booked.

DEFINITIONS - HIRE CATEGORIES:

Commercial or Private Function

Commercial or Community hirer, event that includes over 50 people, and is not open to the public.

This fee usually applies to weddings, wakes, private parties, conferences and commercial ticketed events.

Commercial

Commercial hirer, event under 50 people, or open to the public.

Community

Under 50 people, or open to the public.

FEE WAIVERS

Fees may be waived or reduced in accordance with the Fee Waivers, Subsidies and Support Policy.

EVENTS

Power consumption at medium and large events is charged on a cost recovery basis.

Ovals, arenas, play areas, livestock yards and like areas are charged as reserve hire.

Cleaning costs will be recovered from hirers as per contractor's invoicing, or by application of the hourly Cleaning Fee, depending on contractor/staffing/volunteer availability.

Kitchen-only bookings are charged as per hall/facility hire rates unless specified in fee categories.

NO CHARGE EVENTS

Australia Day, NAIDOC Week, Anzac Day, Remembrance Day, Freedom of Entry marches, Vietnam Veteran's Memorial Day, Christmas and Carols in the Park events are supported by Council with no charge for use of facilities.

No charge is levied on show societies for the use of their local showground for the annual show.

Bona fide charities may be exempt from charges for use of Council's open space venues at the discretion of Director on application. Exercise of discretion may be reported to Council for consideration and/or endorsement.

No charge is levied on Shoalhaven incorporated sporting bodies or schools when using any sportsgrounds managed by Shoalhaven City Council and its Management Committees for sport related activities, except where specific charges have been identified. Security bonds may apply.

Non-profit organisations will not be charged for power usage, up to 5 points, 2-phase power.

CAMPING SEASONS

Seasonal periods for camping fees are:

Peak Season (Summer) 1 December - end February

Standard (Autumn) 1 March - 31 May

Winter 1 June - 31 August

Standard (Spring) 1 September - 30 November

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BONDS & KEY FEES

REFUNDABLE BONDS

Bond - Facility Hire/Use - Refundable	Refundable - per booking - To cover costs associated with cleaning & any damage that may occur	Refundable	N/A	N	POA
Bond - Keys for Casual Hirers - Refundable	Refundable - Maximum Per Booking	Refundable	N/A	N	\$56.00 per key

REPLACEMENT KEY FEES

Key Replacement / Additional Key	Fixed Charge per key	Partial cost recovery	100%	Y	\$56.00 per key
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BUILDINGS HIRE

LARGE HERITAGE HALL, DESTINATION FACILITY FUNCTION

Berry School of Arts, Nowra School of Arts, Kangaroo Valley School of Arts. Callala Beach Community Centre and Nowra Showground Pavilion for Commercial or Private Functions only.

Commercial or Private Functions

Large Heritage Hall, Destination Facility Function	Hire Fee	Partial cost recovery	N/A	Y	\$123.30 per hour, minimum 2 hour hire
Large Heritage Hall, Destination Facility Function	Hire Fee	Partial cost recovery	100%	Y	\$862.75 per day

Commercial Casual

Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$383.45 per day
Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$54.80 per hour, minimum 2 hour hire

Commercial Regular

Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$41.10 per hour, minimum 2 hour hire
Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$287.60 per day

Community Casual

Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$41.10 per hour, minimum 2 hour hire
Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$287.60 per day

Community Regular

Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$27.55 per hour, minimum 2 hour hire
Large Heritage Hall	Hire Fee	Partial cost recovery	100%	Y	\$192.70 per day

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LARGE HALL

Nowra Showground Pavilion (excluding Commercial or Private Functions) & Communal Youth Hall, Waratah Function Hall - Culburra Beach Community Centre, St Georges Basin

Commercial or Private Functions

Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$430.60 per day
Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$61.55 per hour, minimum 2 hour hire

Commercial Casual

Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$41.00 per hour, minimum 2 hour hire
Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$287.05 per day

Commercial Regular

Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$30.75 per hour, minimum 2 hour hire
Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$215.30 per day

Community Casual

Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$30.75 per hour, minimum 2 hour hire
Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$215.30 per day

Community Regular

Large Hall	Hire Fee	Partial cost recovery	N/A	Y	\$20.60 per hour, 2 hour minimum hire
Large Hall	Hire fee	Partial cost recovery	N/A	Y	\$144.25 per day

VILLAGE HALL, LARGE MEETING ROOM

Nowra School of Arts Annex - Nowra Showground Committee Room - Berry Showground Rural Youth Hall & Pavilion Wing - Kangaroo Valley Showground Supper Room or Hall no Kitchen - Culburra Beach Community Centre Banksia Hall - Thomson Street Sporting Complex Upper Hall - Greenwell Point Community Memorial Hall - Public Halls / Community Centres at : Bomaderry - Burrill Lake - Callala Bay Progress - Callala Beach (excluding Commercial or Private Functions) - Callala - Huskisson - Kioloa/Bawley Point - Lake Conjola - North Nowra - Shoalhaven Heads - Yulunga Reserve Manyana - Worrigeer Equestrian Common - Vincetia Public Hall - Erowal Bay Public Hall - Cudmirrah Berrara Community Hall - Milton Showground Kitchen & Outdoor Dining Area / Kitchen-only

Commercial or Private Functions

Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$37.40 per hour, minimum 2 hour hire
Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$261.75 per day

Commercial Casual

Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$24.95 per hour, minimum 2 hour hire
Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$174.55 per day

Commercial Regular

Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$18.70 per hour, minimum 2 hour hire
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Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$130.95 per day
Community Casual					
Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$130.95 per day
Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$18.70 per hour, minimum 2 hour hire
Community Regular					
Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$87.70 per day
Village Hall or Large Meeting Room	Hire Fee	Partial cost recovery	N/A	Y	\$12.90 per hour, minimum 2 hour hire

MEDIUM MEETING ROOM, SPORTSGROUND CLUBHOUSE, LARGE SHED

Berry School of Arts; Berry Showground Old Council Chambers, Grandstand Kitchen/Dining, stock sheds; Kangaroo Valley Showground Kiosk & BBQ Shed, Bar, Pony Club Shed; Nowra Showground Poultry Pavilion; Milton Showground Horse Secretary's Office, Bar & BBQ Shed, Foyer, Outdoor Dining Area, Poultry Pavilion; Culburra Beach Community Centre Banksia Office, Craft Room; Callala Bay Progress Hall; Huskisson Community Centre Annex; Kioloa Bawley Point Community Centre Indoor Sports Area; Shoalhaven Heads Community Centre Banksia & Burrawang Rooms; Yulunga Reserve Meeting Room

Commercial or Private Functions

Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$187.20 per day
Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$26.75 per hour, minimum 2 hour hire

Commercial Casual

Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$17.80 per hour, minimum 2 hour hire
Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$124.75 per day

Commercial Regular

Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$13.35 per hour, minimum 2 hour hire
Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$93.55 per day

Community Casual

Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$13.35 per hour, minimum 2 hour hire
Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$93.55 per day

Community Regular

Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$8.95 per hour, minimum 2 hour hire
Medium Meeting Room / Sportsground Clubhouse / Large Shed	Hire Fee	Partial cost recovery	N/A	Y	\$62.70 per day



SMALL MEETING ROOM, SMALL CLUBHOUSE, LIBRARY MEETING ROOM, INTERNAL AMENITIES

Nowra Showground & Nowra Library, Thomson Street Multi-purpose Room, Shoalhaven Heads Baby Room

Commercial Casual

Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$79.00 per day
Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$11.30 per hour, minimum 2 hour hire

Commercial Regular

Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$59.25 per day
Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$8.60 per hour, minimum 2 hour hire

Community Casual

Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$59.25 per day
Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$8.60 per hour, minimum 2 hour hire

Community Regular

Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$6.45 per hour, minimum 2 hour hire
Small Meeting Room, Small Clubhouse, Library Meeting Room, Internal Amenities	Hire Fee	Partial cost recovery	N/A	Y	\$39.70 per day

LARGE EVENT OR MARKET HIRE AT DESTINATION PARK

Boongaree, Titania & Whitesands/Voyager Desination Parks; Marriot Park; Mollymook Beach Reserve; Ulladulla Foreshore

Commercial Casual

Over 1000 ppl per day and/or more than 40 Stalls	Hire fee	Partial cost recovery	N/A	Y	\$1,085.00 per day
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Commercial or Private Function

Over 1000 ppl per day and/or more than 40 Stalls	Hire fee	Partial cost recovery	N/A	Y	\$1,628.00 per day
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Community Casual / Commercial Regular

Over 1000 ppl per day and/or more than 40 Stalls	Hire fee	Partial cost recovery	N/A	Y	\$814.00 per day
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Community Regular

Over 1000 ppl per day and/or more than 40 Stalls	Hire fee	Partial cost recovery	N/A	Y	\$546.00 per day
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MEDIUM EVENT OR MARKET HIRE AT DESTINATION PARK

Boongaree, Titania & Whitesands/Voyager Destination Parks; Marriot Park; Mollymook Beach Reserve; Ulladulla Foreshore

Commercial Casual

50 to 1000 ppl per day and/or more than 10 but less than 40 stalls	Hire fee	Partial cost recovery	N/A	Y	\$488.99 per day
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Commercial or Private Function

50 to 1000 ppl per day and/or more than 10 but less than 40 stalls	Hire fee	Partial cost recovery	N/A	Y	\$733.00 per day
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Community Casual / Commercial Regular

50 to 1000 ppl per day and/or more than 10 but less than 40 stalls	Hire fee	Partial cost recovery	N/A	Y	\$367.00 per day
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Community Regular

50 to 1000 ppl per day and/or more than 10 but less than 40 stalls	Hire fee	Partial cost recovery	N/A	Y	\$246.00 per day
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SMALL EVENT OR MARKET HIRE (BOOKINGS ONLY)

Commercial Casual

Under 50 ppl per day and/or up to 10 stalls	Hire fee	Partial cost recovery	N/A	Y	\$163.00 per day
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Community Casual / Commercial Regular

Under 50 ppl per day and/or up to 10 stalls	Hire fee	Partial cost recovery	N/A	Y	\$123.00 per day
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SMALL EVENT OR MARKET HIRE (BOOKINGS ONLY) AT DESTINATION PARK

Boongaree, Titania & Whitesands/Voyager Destination Parks; Marriot Park; Mollymook Beach Reserve; Ulladulla Foreshore

Commercial Casual

Under 50 ppl per day and/or up to 10 stalls	Hire fee	Partial cost recovery	N/A	Y	\$245.00 per day
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Community Casual / Commercial Regular

Under 50 ppl per day and/or up to 10 stalls	Hire fee	Partial cost recovery	N/A	Y	\$184.00 per day
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Community Regular

Under 50 ppl per day and/or up to 10 stalls	Hire fee	Partial cost recovery	N/A	Y	\$123.00 per day
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ELECTIONS

Polling Booth - includes material storage & set-up prior to day, polling day & material storage till pick-up.	Hire Fee	Partial cost recovery	N/A	Y	\$790.10 per day
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INDOOR COURTS

Commercial Casual

Indoor Full Court	Hire Fee	Partial cost recovery	N/A	Y	\$58.99 per hour
Indoor Half Court	Hire Fee	Partial cost recovery	N/A	Y	\$42.00 per hour
Indoor Quarter Court	Hire fee	Partial cost recovery	N/A	Y	\$23.99 per hour

Commercial or Private Function

Indoor Full Court	Hire Fee	Partial cost recovery	N/A	Y	\$88.99 per hour
Indoor Half Court	Hire fee	Partial cost recovery	N/A	Y	\$62.00 per hour
Indoor Quarter Court	Hire fee	Partial cost recovery	N/A	Y	\$35.99 per hour

Commercial Regular

Indoor Full Court	Hire Fee	Partial cost recovery	N/A	Y	\$45.00 per hour
Indoor Half Court	Hire fee	Partial cost recovery	N/A	Y	\$31.00 per hour
Indoor Quarter Court	Hire fee	Partial cost recovery	N/A	Y	\$18.00 per hour

Community Casual

Indoor Full Court	Hire Fee	Partial cost recovery	N/A	Y	\$44.99 per hour
Indoor Half Court	Hire fee	Partial cost recovery	N/A	Y	\$31.00 per hour

Community Regular

Indoor Full Court	Hire Fee	Partial cost recovery	N/A	Y	\$30.00 per hour
Indoor Half Court	Hire fee	Partial cost recovery	N/A	Y	\$21.00 per hour
Indoor Quarter Court	Hire fee	Partial cost recovery	N/A	Y	\$13.99 per hour

MISCELLANEOUS & EQUIPMENT FEES

Berry Showground - Partial Use of Rooms for Market Stalls	Hire fee	Partial cost recovery	N/A	Y	POA
Cleaning Fee	Cleaning costs	Full cost recovery	100%	Y	\$79.99 per hour
Interim Fee - Former Pyree School - Contribution to Reserve Maintenance	Hire Fee	Partial cost recovery	N/A	Y	\$31.60 per market event
Interim Fee - Former Pyree School - Permanent Occupant	Hire Fee	Partial cost recovery	N/A	Y	\$1,995.35 per building, per annum, pro-rata
Milton Showground - Carpet to Protect Basketball Courts	Hire Fee	Partial cost recovery	N/A	Y	per event POA
Multi-area Events	Hire Fee	Partial cost recovery	N/A	Y	POA

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North Nowra Community Centre - Use of Projector - Casual Users	Hire Fee	Partial cost recovery	N/A	Y	\$59.80 per day
Storage	Hire Fee	Partial cost recovery	N/A	Y	POA \$5.25 per 4m3 per week
Yulunga Reserve - Bench Hire	Hire Fee	Partial cost recovery	100	Y	\$2.05 per bench
Yulunga Reserve - Table Hire	Hire Fee	Partial cost recovery	100	Y	\$5.25 per table

RESERVES, SPORTSGROUNDS, OPEN SPACE

LARGE EVENT OR MARKET HIRE

Commercial or Private Functions

Over 1000 ppl per day and/or More than 40 Stalls	Hire Fee	Partial cost recovery	N/A	Y	\$1,110.70 per day
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Commercial Casual

Over 1000 ppl per day and/or More than 40 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$740.45 per day
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Community Casual / Commercial Regular

Over 1000ppl per day and/or More than 40 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$555.35 per day
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Community Regular

Over 1000 ppl per day and/or More than 40 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$372.05 per day
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MEDIUM EVENT OR MARKET HIRE

Commercial or Private Functions

50 to 1000 ppl per day and/or More than 10 but less than 40 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$500.05 per day
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Commercial Casual

50 to 1000 ppl per day and/or More than 10 but less than 40 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$333.40 per day
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Community Casual / Commercial Regular

50 to 1000 ppl per day and/or More than 10 but less than 40 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$250.05 per day
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Community Regular

50 to 1000 ppl per day and/or More than 10 but less than 40 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$167.50 per day
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SMALL EVENT OR MARKET HIRE (BOOKINGS ONLY)

Community Regular

Under 50 ppl per day and/or up to 10 stalls	Hire Fee	Partial cost recovery	N/A	Y	\$85.80 per day
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WHOLE SHOWGROUND FEES

Whole Showground - Berry	Hire Fee	Partial cost recovery	N/A	Y	\$3,781.10 Per Day. Other charges may apply. Bump in/out charged at 50%
Whole Showground - Kangaroo Valley	Hire Fee	Partial cost recovery	N/A	Y	\$2,751.60 Per Day. Other charges may apply. Bump in/out charged at 50%
Whole Showground - Milton	Hire Fee	Partial cost recovery	N/A	Y	\$3,451.70 Per Day. Other charges may apply. Bump in/out charged at 50%
Whole Showground - Nowra	Hire Fee	Partial cost recovery	N/A	Y	\$3,495.00 Per Day. Other charges may apply. Bump in/out charged at 50%

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MULTI-AREA EVENTS FEES

Multi-area Events	Hire Fee	Partial cost recovery	N/A	Y	POA
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MISCELLANEOUS FEES

Plaque and Placement Fee – Existing Infrastructure. Includes installation of new memorial plaque 110 x 75mm up to 7 lines of text	Cost of placement of a memorial plaque on to existing park infrastructure.	Full cost recovery	100%	Y	\$1,100.00
Plaque and Placement Fee – Installation onto new bench seat and plaque Includes installation of new memorial plaque 110 x 75mm up to 7 lines of text. With painted timber seat on concrete pad	Memorial seat and plaque to be placed on Council owned or managed land.	Full cost recovery	100%	Y	\$6,600.00
Power Points in Reserves	Hire Fee	Partial cost recovery	N/A	Y	\$6.45 Per Power Point Per Day
Pre & Post Inspections	Inspection Fee	Partial cost recovery	N/A	Y	\$241.55 Per Inspection

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OUTDOOR COURTS

COURT HIRE

Commercial or Private Functions

Court Hire - Day	Hire Fee	Partial cost recovery	N/A	Y	\$26.10 Per Hour. Affiliated Tennis Clubs charged Regular Booking Fee
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Court Hire - Night	Hire Fee	Partial cost recovery	N/A	Y	\$39.65 Per Hour Affiliated Tennis Clubs charged Regular Booking Fee
Commercial Casual					
Court Hire - Day	Hire Fee	Partial cost recovery	N/A	Y	\$17.40 Per Hour. Affiliated Tennis Clubs charged Regular Booking Fee
Court Hire - Night	Hire fee	Partial cost recovery	N/A	Y	\$26.45 Per Hour Affiliated Tennis Clubs charged Regular Booking Fee
Community Casual / Commercial Regular					
Court Hire - Day	Hire Fee	Partial cost recovery	N/A	Y	\$13.05 Per Hour Affiliated Tennis Clubs charged Regular Booking Fee
Court Hire - Night	Hire Fee	Partial cost recovery	N/A	Y	\$19.85 Per Hour Affiliated Tennis Clubs charged Regular Booking Fee
Community Regular					
Court Hire - Day	Hire fee	Partial cost recovery	N/A	Y	\$8.75 Per Hour Affiliated Tennis Clubs charged Regular Booking Fee
Court Hire - Night	Hire Fee	Partial cost recovery	N/A	Y	\$13.30 Per Hour Affiliated Tennis Clubs charged Regular Booking Fee

CAMPING FEES

POWERED SITES

Power Site - Winter	Hire Fee	Partial cost recovery	N/A	Y	\$21.45 Per site per night, up to 2 persons or 6 at primitive campgrounds
Powered Site - Peak Season	Hire Fee	Partial cost recovery	N/A	Y	\$35.00 Per site per night, up to 2 persons or 6 at primitive campgrounds
Powered Site - Standard	Hire fee	Partial cost recovery	N/A	Y	\$27.90 Per site per night, up to 2 persons or 6 at primitive campgrounds

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UNPOWERED SITES

Unpowered Site - Peak Season	Hire Fee	Partial cost recovery	N/A	Y	\$27.90 Per site per night, up to 2 persons or 6 at primitive campgrounds
Unpowered Site - Standard	Hire Fee	Partial cost recovery	N/A	Y	\$22.55 Per site per night, up to 2 persons or 6 at primitive campgrounds
Unpowered Site - Winter	Hire Fee	Partial cost recovery	N/A	Y	\$16.95 Per site per night, up to 2 persons or 6 at primitive campgrounds

MISCELLANEOUS

Additional Persons - 16 years & over (year round)	Hire Fee	Partial cost recovery	N/A	Y	\$11.00 Per person per night
Event Camping - Worrigee Equestrian Common (Standard Unpowered Site Year Round)	Hire Fee	Partial cost recovery	N/A	Y	\$22.55 Per site per night, up to 2 persons
Event Stabling - Affiliated Equestrian Clubs - Worrigee Equestrian Common	Hire Fee	Partial cost recovery	N/A	Y	\$5.40 Per Animal Per Night
Livestock stabling - Casual Users	Hire fee	Partial cost recovery	N/A	Y	\$10.75 Per Animal Per Night

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CULTURAL SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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SHOALHAVEN REGIONAL GALLERY

HIRE OF GALLERIES AND MEETING ROOM

East Gallery

East Gallery per week	To cover hirer's costs - staff & materials	Full cost recovery	100%	Y	POA
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Access Gallery

Access Gallery per week	Cover staff and material costs	Full cost recovery	100%	Y	POA
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Foyer Gallery

Foyer Gallery per week	Cover costs for staffing & materials	Full cost recovery	100%	Y	POA
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North Gallery

North Gallery per week	Cover staff costs	Full cost recovery	100%	Y	POA
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Workshop/Meeting Room Hire

Category 1 - (Non profit organisation or Community Arts practitioners)

Category 2 - Commercial / Business Entities

Meeting Room Hire - small (Shoalhub) - Community - Regular - max 8 hours	As stated	Partial cost recovery	N/A	Y	\$11.85 per hour
Meeting Room Hire - Small (Shoalhub) - Community - Regular	As stated	Partial cost recovery	N/A	Y	\$103.40 per day
Meeting Room Hire - Small (Shoalhub) - Commercial	As stated	Partial cost recovery	N/A	Y	\$206.70 per day
Meeting Room Hire - Small (Shoalhub) - Commercial - max 8 hours	As stated	Partial cost recovery	N/A	Y	\$23.55 per hour
Meeting Room Hire - Small (Shoalhub) - Community Casual	As stated	Partial cost recovery	N/A	Y	\$155.10 per day
Meeting Room Hire - Small (Shoalhub) - Community - Casual - max 8 hours	As Stated	Partial cost recovery	N/A	Y	\$17.65 per hour
Meeting Room Hire - Medium (MR1 & MR2) - Community - Casual - max 8 hours	As stated	Partial cost recovery	N/A	Y	\$26.55 per hour
Meeting Room Hire - Medium (MR1 & MR2) - Community - Regular - max 8 hours	As stated	Partial cost recovery	N/A	Y	\$17.65 per hour
Meeting Room Hire - Medium (MR1 & MR2) - Community - Regular	As stated	Partial cost recovery	N/A	Y	\$155.30 per day
Meeting Room Hire - Medium (MR1 & MR2) - Community - Casual	As stated	Partial cost recovery	N/A	Y	\$232.75 per day

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CULTURAL SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Meeting Room Hire - Medium (MR1 & MR2) - Commercial - 8 max hours	As stated	Partial cost recovery	N/A	Y	\$35.35 per hour
Meeting Room Hire - Medium (MR1 & MR2) - Commercial	As stated	Partial cost recovery	N/A	Y	\$310.55 per day
Entire Gallery Space					
Category 1 - After Hours Event - Per hour	Recovery staffing, materials & catering costs	Full cost recovery	100%	Y	POA
Category 1 - Private function after hours 5.00pm to 11.00pm. Event by negotiation.	Cover staffing, material and catering costs	Full cost recovery	100%	Y	POA
Category 2 - After Hours Event - per hour	Cover staffing & catering costs	Full cost recovery	100%	Y	POA
Category 2 - Private function after hours - 5.00pm to 11.00pm	Cover staff and catering costs	Full cost recovery	100%	Y	POA

SALES

Needs to be added to General body text:

Fees and Charges

Artwork sales - When purchasing artwork sold through an exhibition, the purchaser is required to pay a 20% deposit to secure the artwork purchase. The artwork cannot be removed from the gallery until the exhibition closes. Shoalhaven Regional Gallery will contact all buyers within 7 working days of the exhibition close to inform them of the balance owed. The balance must be paid within 28 days of the exhibition close. Should the sale not be finalised, the art work will be returned to the artist and SRG will retain 25% of the deposit paid to cover administration fees and loss of income.

General

25% commission on merchandise sales	Fee for sale and administration	Market Rate	N/A	Y	Industry standard commission
Catering - beverages and food	Recoup cost of items and staff time	Market Rate	N/A	Y	Market rate
Exhibition Launch Catering - per gallery	To cover cost & beverages for launch of community exhibitions	Partial cost recovery	N/A	Y	\$92.40 Fee applied per gallery space exhibition is shown in
For Images out of copyright that are not available online and must be scanned on request as a high resolution image for commercial / public use as outlined in the Copyright Act 1968	Cover all expenses including staff costs	Full cost recovery	100%	Y	POA
For Images out of copyright that are not available online and must be scanned on request as a High resolution image for personal / non-commercial use as defined by the Copyright Act of 1968	Cover all expenses including staff time.	Full cost recovery	100%	Y	POA
For images still in copyright, where permission for use has been granted by the copyright owner and a digital copy of the work is provided by the Gallery.	To offset staff time in processing the request	Market Rate	N/A	Y	POA

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CULTURAL SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Non-refundable Deposit on Art Purchases	Secure an exhibition-based art purchase. Non-refundable.	Market Rate	N/A	N	25% of artwork price
Other Shop Merchandise	To recoup 25% commission on merchandise sold in the Gallery Shop	Market Rate	N/A	Y	25% commission

MISCELLANEOUS

Hire of Courtyard (includes use of kitchen space)- per hour	To cover venue hire, staffing, cleaning & catering costs	Full cost recovery	100%	Y	POA
Public Programs - to include all costs of delivery	To enable Public Programs to be costed on an individual basis	Full cost recovery	100%	Y	POA
Shoalhaven Regional Gallery Touring Exhibition Fee	To recover costs associated with providing exhibitions to other galleries and cultural centres	Full cost recovery	100%	Y	Full cost recovery
Site Fee - Markets & Fairs	To cover venue hire, staffing & all other costs including cleaning	Full cost recovery	100%	Y	POA
Sponsorship of Gallery Projects	To partner with businesses and organisations to develop specific projects at Shoalhaven Regional Gallery	Price set based on cost of projects and benefits offered	N/A	Y	POA
Venue tour	Recoup staff, educator, materials and catering costs	Market Rate	100%	Y	POA
Security bond for hire of facility for function and events	Cover costs of damage/additional cleaning	Refundable	N/A	N	\$5,375.00 maximum bond - determined by type of booking
Key Bond - Additional or replacement key	Issue of additional or replacement key to regular hirer	Refundable	N/A	N	\$56.00 per key
Occasional Exhibition Entry Fee	To cover costs associated with incoming touring exhibitions	Partial cost recovery	N/A	Y	POA
Additional Cleaning Fee	To cover any extra cleaning required. (Minimum 2 hours at \$50 per hour pro-rata thereafter)	Full cost recovery	POA	Y	\$115.50 per booking
Additional staff hire - minimum 2 hours	To cover costs associated with additional staff	Full cost recovery	100%	Y	POA

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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When applications are lodged via the NSW Department of Planning, Industry and Environment digital portal, applicants may be charged additional fees directly.

Non Profit Organisations

Policy Note: EXEMPTION FROM PAYMENT OF FEES

Council's policy exempts certain organisations from the payment of fees associated with Development Applications and Sewage Management Facilities subject to the following exemption criteria –

(a) The applicant is a non-profit organisation which is either -

- Registered charity and evidence of registration as a charity has been provided to Council;
- A local community or sporting group which is recorded in Council's Community Services Directory; or
- Schools and Council projects of a "Community" nature.

(b) The Development proposal does not involve an ongoing commercial or business type venture such as a nursing home or childcare centre.

© The sum of all of the fees associated with either a development application or construction certificate application does not exceed \$1,500 or, in the case of a proposal requiring both development consent and construction certificate, the total of all fees does not exceed \$2,000.

Organisations who meet the exemption criteria are required to pay upfront any amount above the fee waiver thresholds above. The organisation can apply for reimbursement of the amount paid. The application should include a written request outlining the grounds for waiving the fees and will be referred to Council's Works & Finance Committee for consideration on merit.

Organisations which do NOT meet the exemption criteria must pay the scheduled fees upon lodgement of an application. If a refund of the fees is sought, a written request outlining the grounds for waiving the fees must be referred to Council's Works & Finance Committee for consideration on merit. Any donations determined by the Committee will be paid out of the 'unallocated donations' budget.

ACTIVITIES UNDER THE EP&A ACT

DEVELOPMENT APPLICATIONS

Advertising - Notification of Application required by EP&A Act

Advertised development (includes nominated integrated development)	Cost recovery - unspent portion to be refunded to applicant (this includes Nominated Integrated Development)	Set by Act/Regulation	100%	N	\$1,438.00
Designated development	Cost recovery - unspent portion to be refunded to applicant	Set by Act/Regulation	100%	N	\$2,890.00

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Advertising - Notification of Development Application (Includes Reviews)					
Advertised by letter in accordance with Council's Community Consultation Policy	As stated	Full cost recovery	100%	N	\$400.00 per application
Additional fee where advertised in press	As stated	Partial cost recovery	75%	N	\$422.48 per application
Approvals Under Roads Act					
Engineering Plan Assessment - Works within the road reserve - Greater than \$100,000 of work.	Engineering Assessment - Works within Road Reserve Only.	Full cost recovery	100%	N	\$1,266.90
Engineering Plan Assessment - Works within the Road Reserve - Less than \$100,000 of work but not just a driveway	Engineering Assessment - Works within road reserve only.	Full cost recovery	100%	N	\$633.70
S138 Approval under Roads Act 1993 where required by a DA or SF consent	Administration and inspection costs associated with the approval under S138 of the Roads Act 1993	Partial cost recovery	50%	N	\$303.69
S138 Approval under Roads Act 1993 where required by a DA or SF consent - URGENT APPLICATION	S138 Approval under Roads Act 1993 where required by a DA or SF consent.	Partial cost recovery	75	N	\$165.00 per application - in addition to the S138 Application Fee for works in the road reserve
Inspection Fee and re-inspection fee associated with S138 applications	To re-coup cost of inspection	Full cost recovery	100%	N	\$176.30
Concurrence					
Additional 'one-off' fee payment to the consent authority for development that requires concurrence (other than assumed concurrence and SEPP 1)	Help consent authorities meet the costs of referring and liaising on concurrence DAs	Set by Act/Regulation	100%	N	\$183.00
Applications requiring concurrence - where applicant seeks concurrence under the EP&A Act or an environmental planning instrument.	As stated	Set by Act/Regulation	100%	N	\$416.00 for each concurrence.
Designated Development					
Designated Development	Additional fee payable for designated development (Clause 251 of EP&A Regulation 2000)	Set by Act/Regulation	100%	N	\$1,198.00 + advertising
Dwelling - Residential & Other Zones					
Single Dwelling Valued to \$100,000	As stated	Set by Act/Regulation	100%	N	\$592.00 per application
Single Dwelling Valued over \$100,000	As stated	Set by Act/Regulation	100%	N	refer to General Development Fee Schedule
General					

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Assessment of amended plans for an undetermined Development Application or Modification Development Application and Review of Development Application Determination. In accordance with assessment taken.	To capture the reassessment of revised documents.	Partial cost recovery	40%	N	15% of DA fee prior to referrals sent 25% of DA fee post referrals being sent. 50% of DA fee commencement of assessment report 70% of DA fee finalisation of draft report. Note: An additional re-notification/exhibition fee may also be applied.
Review of Vegetation Management Plan (VMP)	Review of Technical Report	Full cost recovery	100%	N	\$282.70 + \$52 for each subsequent review.
Pre Development Application Lodgement Advice (Major Development including Regional Development)	Capture a portion of Council's provision of advice to prospective developers in a professional manner which includes the preparation of comprehensive notes - intended to capture more significant proposals such as Regionally significant development.	Partial cost recovery	50%	Y	\$368.95 per meeting Plus \$52 per professional officer over 3 officers (Maximum charge \$500)
Pre Development Application Lodgement Advice for minor development (All other development including Residential)	Capture a portion of Council's provision of advice to prospective developers in a professional manner which includes the preparation of comprehensive notes	Partial cost recovery	70%	Y	\$368.95
Ancillary Rural Building	As stated	Set by Act/Regulation	100%	N	\$145.00 per application
General Development					
Development up to \$5,000	As stated	Set by Act/Regulation	N/A	N	\$144.00
Estimated Cost of Development \$5001-\$50,000 - Base Cost	As stated	Set by Act/Regulation	100%	N	\$220.00 + additional fee per \$1,000 of estimated cost
Estimated Cost of Development \$5001-\$50,000 - Additional fee per \$1,000 (or part of \$1000) above \$5,000	As stated	Set by Act/Regulation	100%	N	\$3.00 per \$1,000 of estimated cost
Estimated Cost of Development - \$50,001 - \$250,000 - Base Fee	As stated	Set by Act/Regulation	N/A	N	\$459.00 + additional fee per \$1000
Estimated Cost of Development - \$50,001 - \$250,000 - Additional fee per \$1000 (or part of \$1000) above \$50,000	As stated	Set by Act/Regulation	N/A	N	\$3.64 per \$1,000

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Estimated Cost of Development Exceeding \$250,001 - \$500,000 - Base Fee	As stated	Set by Act/Regulation	100%	N	\$1,509.00 + additional fee per \$1,000 above \$250,001
Estimated Cost of Development \$250,001 - \$500,000 - Additional fee per \$1000 (or part of \$1000) above \$250,000	As stated	Set by Act/Regulation	100%	N	\$2.34 per \$1,000
Estimated Cost of Development \$500,001 - \$1,000,000 - Base Fee	As stated	Set by Act/Regulation	100%	N	\$2,272.00 + additional fee per \$1,000 above \$500,001
Estimated Cost of Development \$500,001 - \$1,000,000 - Additional fee per \$1,000 above \$500,000	As stated	Set by Act/Regulation	100%	N	\$1.64 per \$1,000
Estimated Cost of Development \$1,000,001 - \$10,000,000 - Base Fee	As stated	Set by Act/Regulation	100%	N	\$3,404.00 + additional fee per \$1000 above \$1,000,001
Estimated Cost of Development \$1,000,001 - \$10,000,000 - Additional fee per \$1,000 above \$1,000,000	As stated	Set by Act/Regulation	100%	N	\$1.44 per \$1,000
Estimated Cost of Development More than \$10,000,000 - Base Fee	As stated	Set by Act/Regulation	100%	N	\$20,667.00 + additional fee per \$1,000 above \$10,000,001
Estimated Cost of Development More than \$10,000,000 - Additional fee per \$1000 (or part of \$1,000) value above \$10,000,000	As stated	Set by Act/Regulation	100%	N	\$1.19 per \$1,000
Council assessment of DA's for SEPP (Sydney Drinking Water Catchment) on behalf of Sydney Catchment Authority (Kangaroo Valley and Sassafras areas only). Module 4 (Multi-unit residential and subdivision – unsewered site)		Full cost recovery	100%	N	\$189.75 per application
Council assessment of DA's for SEPP (Sydney Drinking Water Catchment) on behalf of Sydney Catchment Authority (Kangaroo Valley and Sassafras areas only). Module 3 (Multi-unit residential – sewerage site)		Full cost recovery	100%	N	\$189.75 per application
Council assessment of DA's for SEPP (Sydney Drinking Water Catchment) on behalf of Sydney Catchment Authority (Kangaroo Valley and Sassafras areas only). Module 2 (Single dwelling and ancillary structures – unsewered site)		Full cost recovery	100%	N	\$349.40 per application

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Council assessment of DA's for SEPP (Sydney Drinking Water Catchment) on behalf of Sydney Catchment Authority (Kangaroo Valley and Sassafras areas only). Module 5 (Complex development)		Full Cost Recovery	100%	N	\$189.75 per application
Council assessment of DA's for SEPP (Sydney Drinking Water Catchment) on behalf of Sydney Catchment Authority (Kangaroo Valley and Sassafras areas only). Module 1 (Single dwelling and ancillary structures – sewerer site)		Full cost recovery	100%	N	\$189.75 per application
Additional fee if referred to a Design Review Panel	Maximum set by EP&A Regulations	Set by Act/Regulation	100%	N	\$3,905.00
Development that does not include building work or subdivision	As stated	Set by Act/Regulation	100%	N	\$371.00
Hospitals, Schools and Police Stations					
Hospital, School or Police Station		Set by Act/Regulation	100%	N	refer to General Development Fee Schedule
Integrated Development					
Additional 'one-off' fee payable to Consent Authority for Integrated Development.	To meet costs of referring and liaising on integrated DAs	Set by Act/Regulation	100%	N	\$183.00
Fee additional to general development fee where applicant seeks Integrated Development Approval		Set by Act/Regulation	100%	N	\$416.00 per each approval body application referred to
Modification of Development Consent under Section 4.55 (1)					
NOTE: Where it is proposed to substantially amend a development consent then this should be submitted as a new development application with appropriate fees. Council may waive the fee in certain circumstances.					
Amend a condition of consent or approved plan - where a modification of consent is requested to correct a minor error, misdescription or miscalculation	As stated	Set by Act/Regulation	100%	N	\$92.00 nil - where a council administrative error has occurred.
Modification of Development Consent under Section 4.55 (1A) or 4.56 (1)					
NOTE: Where it is proposed to substantially amend a development consent then this should be submitted as a new development application with appropriate fees. Council may waive the fee in certain circumstances.					
Note: Fees for section 4.55 modifications are based on the original application for which consent was given.					
Amend a condition of consent or approved plan where modification involves minimum environmental impact (residential, multi residential, commercial, industrial, other)	Maximum set by EP&A Regulations but discounted depending on complexity of assessment	Set by Act/Regulation	100%	N	50% of original DA or \$839, whichever is the lesser

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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Modification of Development Consent under Section 4.55 (2) or 4.56 (1)

NOTE: Where it is proposed to substantially amend a development consent then this should be submitted as a new development application with appropriate fees. Council may waive the fee in certain circumstances.

Note: Fees for section 4.55 modifications are based on the original application for which consent was given.

In the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	As stated	Set by Act/Regulation	N/A	N	50% of the fee for the original development application
In the case of an application with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less	As stated	Set by Act/Regulation	N/A	N	\$247.00
In the case of an application with respect to any other development application, as set out below.		Set by Act/Regulation	N/A	N	
Estimated cost of Development - up to \$5000	As stated	Set by Act/Regulation	N/A	N	\$71.00
\$4.55(2) - Estimated cost of Development \$5,001 to \$250,000 - Base fee	As stated	Set by Act/Regulation	N/A	N	\$110.00 + additional fee per \$1,000 (or part of \$1,000) of estimated cost
\$4.55(2) - Estimated cost of Development \$5,001 to \$250,000 - Additional Fee	As stated	Set by Act/Regulation	N/A	N	\$1.50 per \$1,000 (or part of \$1,000) of estimated cost
Estimated Cost of Development \$250,001 to \$500,000 - Base Fee	As stated	Set by Act/Regulation	N/A	N	\$651.00 + additional fee per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000.
Estimated cost of Development \$250,001 to \$500,000 - Additional Fee	As stated	Set by Act/Regulation	N/A	N	\$0.85 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
Estimated cost of Development \$500,001 to \$1,000,000 - Base Fee	As stated	Set by Act/Regulation	N/A	N	\$927.00 + additional fee for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
Estimated cost of development \$500,001 to \$1,000,000 - Additional Fee	As stated	Set by Act/Regulation	N/A	N	\$0.50 per \$1,000 (or part of \$1,000) by which estimated cost exceeds \$500,000
Estimated cost of Development \$1,000,001 to \$10,000,000 - Base Fee	As stated	Set by Act/Regulation	N/A	N	\$1,285.00 + additional fee for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Estimated cost of Development \$1,000,001 to \$10,000,000 - Additional Fee	As stated	Set by Act/Regulation	N/A	N	\$0.40 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
Estimated cost of Development more than \$10,000,000 - Base Fee	As stated	Set by Act/Regulation	N/A	N	\$6,167.00 + additional fee per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
Estimated cost of Development more than \$10,000,000 - Additional Fee	As stated	Set by Act/Regulation	N/A	N	\$0.27 per \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
Modification of Development Consent under Section 4.55 additional fee					
Additional fee for modification application that is accompanied by a statement of qualified designer.	To recoup	Set by Act/Regulation	100%	N	\$990.00
Moveable Dwellings for Aged or Disabled					
Consent is required in all zones. No DA fee is payable but approval is also required under s.68 of the LG Act. See Section 68 Applications - Miscellaneous - for Fees.	Set by resolution of Council	Fully Subsidised	0%	N	
Review of Decision to reject and not determine an application under Section 8.2 (1)(c)					
Estimated cost of development less than \$100,000	As stated	Set by Act/Regulation	N/A	N	\$71.00
Estimated cost of development \$100,000 - \$1,000,000	As stated	Set by Act/Regulation	N/A	N	\$195.00
Estimated cost of development more than \$1,000,000	As stated	Set by Act/Regulation	N/A	N	\$325.00
Review of Decision under Section 8.2 (1)(a)					
In respect of a development application that does not involve the erection of a building, the carrying out of a work or the demolition of work or building	Recover costs to consider and determine request for review	Set by Act/Regulation	100%	N	50% of original DA fee
With respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of \$100,000 or less.	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$247.00
Estimated cost of development up to \$5,000	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$71.00
Estimated cost of development \$5001-\$250,000 plus additional fee for each \$1000 (or part of \$1000)	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$111.00 + additional Fee per \$1000 of estimated cost

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Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Estimated cost of development \$5001-\$250,000 - additional fee per \$1000 (or part of \$1000)	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$1.50 + base fee
Estimated cost of development \$250,001 - \$500,000 plus additional fee for each \$1000 (or part of \$1000) by which the estimated cost exceeds \$250,000	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$651.00 + additional fee for each \$1000 (or part of \$1000) above \$250,000
Estimated cost of development \$250,001 - \$500,000 additional fee for each \$1000 (or part of \$1000) by which the estimated cost exceeds \$250,000	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$0.85 + base fee
Estimated cost of development \$500,001 - \$1,000,000 plus additional fee for each \$1000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$927.00 + additional fee for each \$1000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
Estimated cost of development \$500,001 - \$1,000,000 additional fee for each \$1000 (or part of \$1,000) by which the estimated cost exceeds \$500,000.	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$0.50 + base fee
Estimated cost of development \$1,000,001 - \$10,000,000 + additional fee for each \$1000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000.	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$1,285.00 + additional fee for each \$1000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
Estimated cost of development \$1,000,001 - \$10,000,000 additional fee for each \$1000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000.	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$0.40 + base fee
Estimated cost of development more than \$10,000,000	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$6,167.00 + additional fee for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
Estimated cost of development more than \$10,000,000 additional fee for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	Recover costs to consider and determine request for review	Set by Act/Regulation	N/A	N	\$0.27 + base fee

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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Review of Modification of Development Consent under Section 8.2 (1)(b)

NOTE: Where it is proposed to substantially amend a development consent then this should be submitted as a new development application with appropriate fees. Council may waive the fee in certain circumstances.

With respect to an application for a review of a modification application	As stated	Set by Act/Regulation	100%	N	50% of the fee that was payable in respect of the application that is the subject of the review
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Subdivisions

Subdivision Application involving the opening of a public road	As stated	Set by Act/Regulation	N/A	N	\$865.00 + \$65 for each additional lot created by the subdivision. + Subdivision work is estimated in the same manner as for other development involving carrying out a work.
Subdivision Application - fee per lot (involving the opening of a public road)	As stated	Set by Act/Regulation	100%	N	\$65.00 per lot. + Subdivision work is estimated in the same manner as for other development involving carrying out a work.
Subdivision Application - not involving the opening of a public road - Note : no refund will be granted after the application has been determined - base fee	As stated	Set by Act/Regulation	100%	N	\$430.00 + \$53 for each additional lot created by the subdivision. + Subdivision work is estimated in the same manner as for other development involving carrying out a work.
Subdivision Application - fee per lot (including neighbourhood and community subdivisions)	As stated	Set by Act/Regulation	100%	N	\$53.00 per lot. + Subdivision work is estimated in the same manner as for other development involving carrying out a work.
Strata Subdivisions	As stated	Set by Act/Regulation	100%	N	\$430.00 + \$65 for each additional lot created by the subdivision
Consolidation of lots	As stated	Full cost recovery	100%	N	\$362.81 per application
Boundary Adjustments	As stated	Full cost recovery	100%	N	\$362.81 per application

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DEVELOPMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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OTHER ACTIVITIES

BUILDING RELATED MATTERS

Other Charges

Outstanding Conditions of Development Consent	As stated	Partial cost recovery	100	N	\$198.90 Standard hourly rate
Printing Fee - Minor Development (electronic submission of development & building related applications)	Cost to print a hard copy of plans and associated documentation for minor DAs (dwellings, outbuildings etc) submitted to Council in electronic format	Full cost recovery	100%	N	\$35.50 per application
Printing Fee - Major Development if hard copies are required	Cost to print a hard copy of plans and associated documentation for major DAs (multi unit residential, commercial, industrial etc) submitted to Council in electronic format	Full cost recovery	100%	N	\$59.90 per application

Records Search

Supply of plans and/or particulars of internal drainage		Full cost recovery	100%	N	\$198.90 Standard hourly rate
Urgency fee - supply of plans and/or particulars of internal drainage	To cover costs of diverting resources at short notice	Market Rate	N/A	N	\$129.00

OTHER ACTIVITIES

Miscellaneous

Application to extend period of approval under Section 4.54 of the EP&A Act		Full cost recovery	100%	N	\$165.00 per application
Archive Fee	Physical & digital storage of DA, Building Certificate, CDC, DR & Subdivision files.	Full cost recovery	100%	N	\$52.55
Electronic Settlements using PEXA including withdrawal of caveats in 'real time'	To cover costs in transactions(s).	Full cost recovery	100%	Y	\$196.30
Land Registry Services (LRS) Fee for extinguishment of restrictions on title via PEXA	To cover costs in transactions(s). Fee indexed by the Land Registry Service (LRS)	Full cost recovery	100%	Y	\$220.00

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ENVIRONMENTAL AND HEALTH REGULATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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ACTIVITIES UNDER PROTECTION OF ENVIRONMENT

PROTECTION OF ENVIRONMENT OPERATIONS ACT (POEO)

General

Environmental Health Officer - Hourly Charge Out Rate	Hours spent assessing consultant report > 2 hours	Partial cost recovery	50%	N	\$198.90
Application to burn under POEO (Clean Air) Regulation - assessment and inspection - Schedule 3 (other than vegetation)	Administration, assessment and inspection.	Partial cost recovery	N/A	N	\$317.10
Compliance Inspection Fee	per inspection	Partial cost recovery	70%	N	\$317.10
Protection of Environment Operations Act Clean Up Notice Administration fee	Notice issued under the POEO Act for non compliance	Set by Act/Regulation	100%	N	\$803.00 section 151(b) POEO (General) reg 2022
Protection of Environment Operations Act Pollution Prevention Notice Administration fee	Notice issued under the POEO Act to prevent pollution	Set by Act/Regulation	100%	N	\$803.00 section 151(b) POEO (General) reg 2022
Fee for inspection of service stations / fuel depots	Inspection for compliance with Underground Petroleum Storage Systems Act	Full cost recovery	100%	N	\$317.10

ACTIVITIES UNDER PUBLIC HEALTH ACT

GENERAL

Other inspections

Fee for inspection of cooling towers	Inspection under the Public Health Act	Full cost recovery	100%	N	\$317.10
Legionella (water cooling and warm water systems)	Public health inspection for legionella control and associated administration.	Partial cost recovery	N/A	N	\$317.10 plus lab costs
Public Health Act Improvement Notice Administration fee – for Regulated Systems (Cooling Towers)	As stated	Set by Act/Regulation	N/A	N	\$635.00 Schedule 5 Public Health Regulation 2022
Public Health Act - Prohibition Order - Reinspection Fee	as stated	Set by Act/Regulation	N/A	N	\$255.00 (min 0.5 hour - max 2 hours) (Cl 97 of the Public Health Regulation 2012)
Public Health Act Improvement Notice Administration fee – for Non- Regulated Systems (Skin Penetration Business)	As stated	Set by Act/Regulation	N/A	N	\$295.00 Schedule 5 Public Health Regulation 2022

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ENVIRONMENTAL AND HEALTH REGULATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Public Health Act Prohibition Order Administration fee - Regulated system	as stated	Set by Act/Regulation	N/A	N	\$635.00 Schedule 5 Public Health Regulation 2022
Notification Fee – Skin Penetration Business	As stated	Set by Act/Regulation	N/A	N	\$105.00 section 42(b) Public Health Regulation 2022
Notification Fee – Warm water system or Cooling tower	As stated	Set by Act/Regulation	N/A	N	\$120.00 Section 20(b) Public Health Regulation 2022
Skin Penetration Premises Inspection fee (High priority up to 2 inspections per year)	Public health inspection and associated administration for skin penetration control procedures and of smaller operators without sterilisation requirements	Partial cost recovery	N/A	N	\$317.10 per inspection
Public Health Act inspections and reinspections	Reinspection or additional inspection fee.	Full cost recovery	100%	N	\$317.10 per inspection
Swimming Pools					
Public Health Act Improvement Notice Administration fee – for Non- Regulated Systems (Public Pool)	As stated	Set by Act/Regulation	N/A	N	\$295.00 Schedule 5 Public Health Regulation 2022
Public and semi-public swimming pools and spa pools inspection (high priority up to 2 inspections per year e.g. swim schools)	Public health inspection and administration.	Partial cost recovery	N/A	N	\$317.10
Notification Fee – Public and semi-public pools	As stated	Set by Act/Regulation	N/A	N	\$105.00 section 30(b) Public Health Regulation 2022

ACTIVITIES UNDER THE BOARDING HOUSES ACT

GENERAL

General

Boarding House Inspection Fee	as stated	Full cost recovery	100%	N	\$516.00 This is the standard inspection fee plus the new standard hourly rate
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ACTIVITIES UNDER THE EP&A ACT

TREE PRESERVATION ORDERS (TPO)

General

Tree Removal/Pruning Application (Up to two (2) trees or pruning only)	Assessment and inspection of application to remove or prune trees (up to 2 trees)	Partial cost recovery	60%	N	\$182.75 per application
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ENVIRONMENTAL AND HEALTH REGULATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Tree Removal / Pruning Complex Application (up to 10 trees)	Administration, assessment and inspection of application to remove or prune trees (up to 10 trees)	Partial cost recovery	N/A	N	\$301.00 per annum
Tree removal/pruning application for more than ten (10) trees: Requires detailed assessment	As stated	Partial cost recovery	N/A	N	\$369.80 Minimum DA fee that does not include building work or subdivision
Review of TPO	Recover costs to consider and determine request for review	Partial cost recovery	50%	N	50% of original application
Tree removal/pruning additional inspection and/or reinspection	Tree removal/pruning additional inspection and/or reinspection	Full cost recovery	100%	N	\$317.10 per inspection

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ACTIVITIES UNDER THE FOOD ACT

FOOD INSPECTION

Food Premises Inspection

Food Premises Inspection Fee (All Low/Medium/High) per inspection	Food Premises Inspection Fee	Full cost recovery	100%	N	\$317.10 per inspection
School Canteens, Community Based Pre-schools and Long Day Care Centres		Set by Act/Regulation	N/A	N	

General

Improvement Notices	As stated	Set by Act/Regulation	100%	N	\$330.00 CI 11 Food Reg 2015
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ACTIVITIES UNDER THE LOCAL GOVERNMENT ACT

CARAVAN PARK APPROVAL

Approval to Install in Flood Liable Parks

Associated Structure & Rigid Annexes	As stated	Partial cost recovery	60%	N	\$198.90 per application
Manufactured Home (Manufactured Home Estate)	As stated	Partial cost recovery	60%	N	\$198.90 per application
Relocatable Home (Caravan Park) application in flood liable parks	Administration, assessment & inspection for application to install relocatable homes (cabins) in a flood liable caravan park	Partial cost recovery	60%	N	\$198.90 per application
Tropical Roof	As stated	Full cost recovery	100%	N	\$198.90 per application

General

Approval to Install a Two Storey Relocatable Home	Administration fee	Partial cost recovery	60	N	\$317.10
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ENVIRONMENTAL AND HEALTH REGULATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Initial application, Renew or amend approval to operate	Administration, assessment and inspection for an initial application or application to renew or amend approval to operate a caravan park, manufactured home estate or camping ground.	Partial cost recovery	60%	N	\$198.90 per application
Renew approval to operate for 5 years	Existing caravan parks, manufactured home estates & camping grounds, that do not have public health or safety non-compliances, may apply to renew approval to operate for 5 years.	Full cost recovery	100%	N	\$1,376.00 per application
Caravan Park & Camping Ground - approval per site	As stated	Set by Act/Regulation	100%	N	\$7.00
Caravan park, manufactured home estate & camping ground reinspection fee	As stated	Partial cost recovery	N/A	N	\$317.10 per inspection
Transfer of approval (change in ownership)	As stated	Partial cost recovery	70%	N	\$123.60
Notification of Completion					
Notice of Completion	Notice of installation required under Local Government Regulation for a manufactured home. Includes issuing certificate of completion.	Partial cost recovery	70%	N	\$317.10 per application
Notification of Completion	Notice of installation required under Local Government Regulation for relocatable home, associated structure or rigid annexe.	Partial cost recovery	310	N	\$317.10
Section 82 Objection (Council)					
Simple Objection (one site/clause)	As stated	Full cost recovery	100%	N	\$317.10 per inspection plus \$185.00 per hour
OTHER ACTIVITIES					
Temporary food stalls					
Mobile Food Vehicle approval, Temporary Food Stall approval or Blanket approval for Commercial Events (Shows, Festivals, Markets)	Administration & Assessment	Partial cost recovery	N/A	N	\$198.90
Charities	As stated	Fully Subsidised	0%	N	

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ENVIRONMENTAL AND HEALTH REGULATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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SECTION 68 APPLICATIONS

Additional On-site Sewage Management Inspections

High risk systems have been determined in relation to their proximity to environmentally sensitive areas, a permanent water body, intensity of management required, likely hood of the public coming into contact with effluent, the commercial nature of the property and/or the requirement for an annual report to be submitted to Council

Amended Section 68 Application (e.g. change system type)	As stated	Full cost recovery	100%	N	\$198.90 per application plus \$185.00 per hour
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Domestic Type & Solid Fuel Heater Applications

Solid Fuel Heater application fee	Solid Fuel Heater application fee includes administration, assessment & inspection.	Full cost recovery	100%	N	\$198.90 per application
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On-Site Sewage Management - Commercial

(Any property where there is an OSSM servicing a premises other than a residential dwelling or Bed & Breakfast)

OSSM Single Pump-Out or Private Pump Station Inspection	As stated	Full cost recovery	100%	N	\$202.10 per inspection
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On-Site Sewage Management - Commercial Charges

Any property where there is an OSSM servicing a premises other than a residential dwelling or Bed & Breakfast

On-site Sewage Management - High Risk Large Commercial System with Annual Report – S.501 Local Government Act 1993	As Stated	Partial cost recovery	70	N	\$478.38
On-site Sewage Management (1-3 Systems) - S.501 Local Government Act 1993	As Stated	Partial cost recovery	70	N	\$125.24
On-site Sewage Management (More Than 3 Systems) - S.501 Local Government Act 1993	As Stated	Partial cost recovery	70	N	\$166.62
On-site Sewage Management Single Pump-Out or Private Pump Station Inspection - S.501 Local Government Act 1993	As Stated	Partial cost recovery	70	N	\$85.46

On-Site Sewage Management - Fees

On-site Sewage Management - High Risk System Inspection	As Stated	Partial cost recovery	70	N	\$202.10
OSSM Application Fee	As stated	Partial cost recovery	70%	N	\$202.10 per application
OSSM Inspection Charge	As stated	Partial cost recovery	70%	N	\$202.10 per inspection
OSSM Application - New Owner	Admin Fee - Residential systems	Partial cost recovery	70%	N	\$198.00 per application
OSSM Reinspection Fee	As stated	Partial cost recovery	70%	N	\$202.10 per inspection



ENVIRONMENTAL AND HEALTH REGULATION

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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On-Site Sewage Management - Residential Charges - S.501 Local Government Act 1993

The on-site sewage management (OSSM) charge contributes to the costs relating to the ongoing Approval to Operate an OSSM. The charge also contributes to the management of OSSM systems in the Shoalhaven. This includes system inspections, requiring property owners to meet environmental and health performance standards, providing education to property owners and the community, facilitating the upgrade of systems and enabling a more proactive approach to nullify environmental harm and risk to public health. The discounted charges for Pensioner Concession Card holders will only apply to a non-commercial premise. The ownership of the property is to be in the name of at least one person who is a pensioner and the property is their primary place of residence.

On-site Sewage Management (1-2 systems) - Charge	As stated	Partial cost recovery	70	N	\$69.88
On-site Sewage Management (1-2 Systems) - Discounted for Pensioner Concession Card Holders	As Stated	Partial cost recovery	70	N	\$54.82
On-site Sewage Management (3-5 Systems)	As Stated	Partial cost recovery	70	N	\$116.10
On-site Sewage Management (3-5 Systems) - Discounted for Pensioner Concession Card Holders	As Stated	Partial cost recovery	70	N	\$100.51
On-site Sewage Management (More Than 5 Systems)	As Stated	Partial cost recovery	70	N	\$140.29
On-site Sewage Management (More than 5 Systems) - Discounted for Pensioner Concession Card Holders	As Stated	Partial cost recovery	70	N	\$124.70

OTHER ACTIVITIES

ENVIRONMENTAL / HEALTH RELATED MATTERS

Other Inspections

Beauty salon inspection fee	Inspection and administration fee	Partial cost recovery	100%	N	\$317.10 per application
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Water Carters Vehicle

Water Carter Inspection	Administration, assessment & inspection for water carter application	Partial cost recovery	N/A	N	\$317.10 per inspection
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FLOODPLAIN MANAGEMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025Amount
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NATURAL RESOURCES AND FLOOD PLAIN

FLOOD CERTIFICATES

Urban Residential Property

Detailed Flood Certificate		Full cost recovery	100%	N	\$198.90 per application
Floodplain Engineer - Hourly Charge Out Rate	Hours spent assessing consultant reports	Partial cost recovery	50	N	\$198.90
Standard Flood Certificate		Full cost recovery	100%	N	\$198.90 per application

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INFORMATION AND CUSTOMER SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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INFORMATION TECHNOLOGY SERVICES

DIGITAL DATA (COUNCIL IS UNABLE TO SUPPLY FULL COPIES OR MAJOR PARTS OF ITS SHOALHAVEN LGA DIGITAL CADASTRAL DATA DUE TO LICENSING AGREEMENTS)

Digital Data Process Fee	To cover Council's costs of producing one-off data	Partial cost recovery	25%	N	\$183.80 per application
Minor cut of Council's digital cadastral base (subject to license agreement)		Full cost recovery	100%	N	to be negotiated upon size and number of lots, layers, with a minimum charge of \$178.50 for urban areas and a minimum charge of \$261.45 for rural areas.
Non cadastral digital data (subject to license agreement and Council's ownership of data)(Council is unable to supply full copies or major parts of its Shoalhaven LGA layers)	To make information readily available	Partial cost recovery	100%	N	to be negotiated upon size and number of lots, layers with a minimum charge of \$174.30 for urban areas and a minimum charge of \$255.15 for rural areas.

DATA ACCESS/SUPPLY

Due to need for Council to adhere to the Privacy & Personal Information Protection Act 1998, Council is limited in what data it can supply. Council offers an online service for access to our Geographic Information System. It allows Registered Valuers and other authorised users to see ownership information. For access/supply of any data the potential user must contact Council's Information Services Manager for details.

General

Property data - first 1 to 300 lots (attribute data only - mapping layers available through other fees)	To cover costs of preparing, updating and producing information	Partial cost recovery	20%	N	\$752.50 minimum
Property data - next 301 lots and every lot thereafter (attribute data only - mapping layers available through other fees)	To cover costs of preparation, updating and producing information	Partial cost recovery	20%	N	\$2.85 per lot



INFORMATION AND CUSTOMER SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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CONSULTING

Applications Development

Information extraction from Councils Information Systems where Council is able to supply information under Privacy Legislation.

All work will be carried out on an hourly basis and quotes should first be obtained from the Information Services Section.

Market Rate

100%

N

\$274.10 per hour

Technical Support

Information Technology Technical Support Services

All work will be carried out on an hourly basis and quotes should first be obtained from the Information Services Section.

Market Rate

100%

Y

\$294.55 per hour

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GENERAL

House Numbering

Replacement and/or additional plate (rural house numbers only)

To cover costs in allocation and producing plates

Full cost recovery

100%

Y

\$41.30 per plate

Property Address Alteration

Market Rate

100%

N

\$389.15 per affected property

Road Naming

Road Naming Advertising - includes advertising at proposal stage + advertising at adoption stage

Recover costs associated with advertising

Full cost recovery

100%

N

\$1,397.50

LEGAL AND INFORMATION SERVICES

GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

All fees and charges are GST free.

Set by Government Information (Public Access) Act, 2009.

Application for personal information about the applicant (s41 s67)

Formal GIPA Application - Advance deposit of up to 50%

GIPA Application - Advance deposit of up to 50% of the estimated cost to process a formal GIPA Application

Set by Act/Regulation

N/A

N

per application

Formal GIPA Application fee - covers 20 hours processing (no provision for 50% reduction in the application fee however if 50% reduction approved to processing charge, the application fee will pay for 2 hours processing

As stated

Set by Act/Regulation

N/A

N

\$30.00 per application

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INFORMATION AND CUSTOMER SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
GIPA Processing charge per hour after the first 20 hours (subject to 50% reduction on financial hardship and/or special public interest grounds)	As stated	Set by Act/Regulation	N/A	N	\$30.00 per hour
All other access applications					
Informal GIPA Applications including Development Information Documents prior to 2010 and/ or archived records	An hourly processing fee for the provision of information under informal GIPA application where the information requested is Development information from 2010 and prior (Refer OLG Circular 18-30)	Full cost recovery	100%	N	\$60.00 per hour
GIPA Formal Application fee - (no provision for 50% reduction in the application fee however if 50% reduction approved to processing charge, the application fee will pay for 2 hours processing)	As stated	Set by Act/Regulation	N/A	N	\$30.00 per annum
GIPA Formal Processing charge (50% reduction may be approved on financial hardship and/or special public interest grounds)	As stated	Set by Act/Regulation	N/A	N	\$30.00 per application
Miscellaneous					
GIPA Application for Internal Review - Section 82 (processing charges do not apply to internal review applications)	As stated	Set by Act/Regulation	N/A	N	\$40.00 per application

PRIVACY AND PERSONAL INFORMATION PROTECTION ACT AND HEALTH RECORDS AND INFORMATION PRIVACY ACT

Access to records concerning the applicants own personal affairs

Formal GIPA Application fee - This fee also covers the first 20 hours processing (subject to 50% reduction for reason such as financial hardship and public interest)	As stated	Set by Act/Regulation	N/A	N	\$30.00 per application
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GOVERNANCE

MISCELLANEOUS

Photocopying of Documents (by Council Staff)

A3 per page- Colour	Photocopying of Documents (by Council Staff)	Full cost recovery	100%	N	\$3.50 per page
A4 per page- Colour	Photocopying of Documents (by Council Staff)	Full cost recovery	100%	N	\$2.15 per page

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INFORMATION AND CUSTOMER SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
A4 per page- Black and White	To recover costs of supplying photocopies	Full cost recovery	100%	N	\$0.85 per page
A3 per page- Black and White	To recover costs of supplying photocopies	Full cost recovery	100%	N	\$1.40 per page
Plan Copying					
A0 per page	To recover costs of supplying copies of documents	Full cost recovery	100%	N	\$28.50 per page
A1 per page	To recover costs of supplying copies of documents	Full cost recovery	100%	N	\$17.00 per page
A2 per page	To recover costs of supplying copies of documents	Full cost recovery	100%	N	\$11.30 per page
Provision of Information					
Administration and Processing Charges for contacting neighbouring properties on behalf of a Property Owner e.g. for matters such as dividing fences, over hanging trees etc.	Recover staff Time - Administration	Full cost recovery	100%	N	\$30.00 per application
Recall Files From Offsite or Storage	Recall Files From Offsite or Storage	Full cost recovery	100%	N	\$30.00 per service
Scanning of up to 25 pages of documents by Council staff and preparation for electronic release - A4 or A3 Format	As stated	Full cost recovery	100%	N	\$25.00 Applied where required for completion of the application
Scanning of 26 to 50 pages of documents by Council staff and preparation for electronic release - A4 or A3 Format	as stated	Full cost recovery	100%	N	\$50.00 Applied where required to complete the application
Scanning of 51- 100 pages of documents by Council staff and preparation for electronic release - A4 or A3 Format	As stated	Full cost recovery	100%	N	\$75.00 Applied where required to complete the application
Scanning of 100+ pages of documents by Council staff and preparation for electronic release - A4 or A3 Format	As stated	Full cost recovery	100%	N	\$100.00 Per Hour - scanning and preparation work
Plan copies sent electronically - scanning required (A0 to A2)	As stated	Partial cost recovery	70%	N	\$5.00 per plan
Provision of CD or USB Device to release documents - additional cost to scanning when requested to provide information instead of sending electronically.	To cover cost of CD or USB Device provided by the Council	Full cost recovery	100%	Y	\$33.00 Per device
Subpeona/ Summons Conduct Money where Council is not Party to Proceedings - where application received less than 14 calendar days from production date)	As stated	Partial cost recovery	80%	N	\$80.00 per application

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INFORMATION AND CUSTOMER SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Subpoena/ Summons Conduct Money where the Council is not Party to Proceedings (where received more than 14 Calendar days before date of production)	As stated	Partial cost recovery	70%	N	\$40.00 per application
Subpoena/ Summons - where Council is not Party to Proceedings - Production of documents - per hour or part thereof of retrieving, checking of files and scanning	As stated	Full cost recovery	100%	N	\$60.00 per hour

FINANCE

ADMINISTRATION CHARGES

Financial Transaction Fees

Credit Card Cost Recovery Charge	To recover charges raised by financial institutions on credit cards. This fee may differ depending on the service/fee being paid by credit card and the credit card type.	Partial cost recovery	N/A	Y	To recover costs associated with credit card payments on Council accounts
GST Only charge	GST Only charge		N/A	N	To recover costs associated with credit card payments on Council accounts
Maximum Administration Fee for Processing Payment Refunds, Dishonoured Cheques and Direct Debit Rejections.	Recover Costs associated with the processing of Payment Refunds, Dishonoured Cheques and Direct Debit Rejections.	Full cost recovery	100%	N	\$32.25

COUNCIL ON-COSTS RATES ON SALARIES AND WAGES

Salaries/Wages

Casual employees	To recover overheads associated with the employment of Council staff	Full cost recovery	100%	N	12% of salary or wage
Permanent employees	To recover overheads associated with the employment of Council staff	Full cost recovery	100%	N	29.5% of salary or wage

RATES DEPARTMENT

Miscellaneous

Application for Review of FESL Classification	Administrative work to assess FESL Classification	Set by Act/Regulation	100%	N	\$50.00 Per Application
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INFORMATION AND CUSTOMER SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Researching of old rating and valuation records (by Council staff on behalf of property owners) (For searches commencing prior to 2000/2001)	To recover the fixed cost to Council of storing, recovering and researching old rating and valuations records, requiring searches through paper archives	Full cost recovery	100%	N	\$211.85 per search
Researching of old rating and valuation records (by Council staff on behalf of property owners) (For searches from to 2000/2001 onwards)	To recover the fixed cost to Council of storing, recovering and researching old rating and valuation records on request	Full cost recovery	100%	N	\$83.45 per search
Section 603 Certificate (Local Govt Act) Certificate cost recommended by Department of Local Government	To issue applicants a certificate with respect to outstanding rates and charges	Set by Act/Regulation	100%	N	\$100.00 per certificate
Interest Rate on Overdue Rates and Charges	To recover interest on overdue rates and charges in line with Section 566(3) of the LG Act 1993	Set by Act/Regulation	N/A	N	10.5%

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INFRASTRUCTURE AND WORKS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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COMMERCIAL SERVICES

HOLIDAY HAVEN TOURIST PARKS

Annual Site Fees -

Aged Pensioner/Senior Card Discount	Discount charged to holiday van owners who hold a Commonwealth Age Pensioner card or Seniors Card	Market Rate	100%	Y	\$300.00 per annum
Boat Storage Fees	Charged to Holiday Van Owners who store their boat in park storage areas	Market Rate	100%	Y	\$130.00 per annum
Holiday Van Occupancy - Annual Fee All Other Parks	Cost per year to have a holiday van occupy a site in a Holiday Haven Park	Market Rate	100%	Y	\$7,907.00 per annum
Holiday Van Occupancy - Annual Fee White Sands only	Cost per year to have a holiday van occupy a site in a Holiday Haven Park	Market Rate	100%	Y	\$9,461.35 per annum
Holiday Van Agreement Fee Maximum	To cover the costs of preparing a new Occupation Agreement	Full cost recovery	100%	Y	\$87.00 per application
Holiday Van Owner Account Administration fee - maximum	To cover the cost of setting up a new account for a Holiday Van Owner after a transfer of ownership.	Market Rate	100%	Y	\$800.00 per application
Sewered site fee maximum	Charged to all Holiday Vans who occupy a site which has access to sewer	Full cost recovery	100%	Y	\$300.00 per annum
Extra persons fee, per night - minimum	Charged when Holiday Van owner has guests staying in their van when Holiday Van Owner is not occupying the van.	Market Rate	100%	Y	\$15.00 per night
Extra persons fee, per night - maximum	Charged when the Holiday Van Owner has guests staying in their van and the Holiday Van owner is not occupying the van.	Market Rate	100%	Y	\$30.00 per night
Late Payment Fee for failure to pay occupancy fees in accordance with term 11 of the occupancy agreement - maximum	To recover costs associated with a late payment	Full cost recovery	100%	Y	\$50.00 per event

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INFRASTRUCTURE AND WORKS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Holiday Cabin Accommodation					
Damages Fee - minimum	Charged to customers who damage park accommodation, fixtures, furniture or steal items during their stay	Market Rate	100%	Y	\$1,155.00 per event
Standard Rate - maximum charge per night	As stated	Market Rate	100%	Y	\$500.00 per night
Peak Rate - maximum charge per night	As stated	Market Rate	100%	Y	\$700.00 per night
All Parks - Extras - maximum	Covers a dog staying in cabin and extra persons, cars, boats and dogs when able to be accommodated.	Market Rate	100%	Y	\$30.00 per item, per night
Late Departure Fee - maximum	For guests who request a late departure	Market Rate	100%	Y	\$200.00 per day
Cleaning Fee - departing guest - minimum	Where extra cleaning above and beyond normal cleaning is required before the arrival of the next guest	Full cost recovery	100%	Y	\$300.00 per service
Miscellaneous Fees					
Bond - Equipment Hire	Bond for Hiring Equipment from Park	Market Rate	N/A	N	\$500.00 per day
Bond - Facility Hire	Bond charged to park guests booking a park facility for a function. Refundable if no damages or extra cleaning required at end of function.	Full cost recovery	100%	N	\$1,000.00 per event
Hire Fee - Park Facilities	For the hire by park guests for park facilities for a function	Market Rate	100%	Y	\$1,000.00 per day
Washing machine and dryer charge - maximum	Maximum cost for guests to use washing machines and dryers.	Market Rate	100%	Y	\$7.00 per cycle/load
All Parks Day Visitor Fee - maximum	Use of facilities by visitors	Market Rate	100%	Y	\$30.00 per night
All Parks - School Rate - maximum	Rate charged for school students	Market Rate	100%	Y	\$30.00 per person, per night
All Parks - Cancellation Fee - maximum	Cancellation administration fee	Full cost recovery	100%	Y	\$110.00 per booking
Extra Vehicle/Boat - maximum	As stated	Market Rate	100%	Y	\$30.00 per night
Permanent Residents - weekly site rental					
Permanent Residents - Weekly Site Rental - includes up to 2 persons.	As stated	Market Rate	100%	Y	\$316.50 per week

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INFRASTRUCTURE AND WORKS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Tourist Site Fees per night					
Bond - Fire Pit Hire	To cover any damage caused to or by fire pit. Refunded on departure if site and fire pit are not damaged.	Market Rate	100%	N	\$200.00 per visit
Bond for group stays	Bond taken as security for damage to park assets, refundable on departure if no damage is incurred. Applicable for sites and cabins.	Partial cost recovery	N/A	N	\$1,000.00 Per booking
Fire Pit Hire Fee	As stated	Market Rate	100%	Y	\$80.00 per visit
Powered Ensuite Sites - Maximum	Maximum which may be charged for occupancy of a Powered Site with Ensuite Facilities	Market Rate	100%	Y	\$180.00 per night
Powered Site - Maximum	The maximum site fee which can be charged to occupy a powered site.	Market Rate	100%	Y	\$150.00 per night, per site
Unpowered Site - Maximum	The maximum fee which may be charged to occupy an unpowered site.	Market Rate	100%	Y	\$130.00 per night, per site
COMERONG ISLAND FERRY					
General					
Comerong Island Ferry Toll	As stated, return trip per vehicle, including bicycles and motorbikes	Partial cost recovery	7.40%	Y	\$20.00 return trip per vehicle including bicycles

WORKS AND SERVICES

KERB & GUTTER CONSTRUCTION CONTRIBUTION

This is charged for kerb & gutter and / or footpath construction carried out under a council works program or under the Rate Payers Advance scheme

Recovery of costs in accordance with Section 217 Roads Act 1993

Kerb & Gutter

Adjacent to boundary	To recover part construction costs from adjoining owners	Full cost recovery	10%	N	\$153.10 per metre
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RATEPAYERS ADVANCE - KERB AND GUTTER CONSTRUCTION

Note: Total amount payable by ratepayer = Advance (or loan) + Contribution (Contribution rates are shown above)

Full cost advanced to Council.

Repayment by Council less normal resident contribution in accordance with Section 217 roads Act 1993, plus 5% simple interest after five years.



INFRASTRUCTURE AND WORKS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Kerb, gutter and shoulder seal					
Where less than a continuous length of 45m is to be laid	Loan to Council to allow kerb & gutter to be constructed in advance of normal works program	Full cost recovery	100%	N	\$474.35 per metre
Where more than a continuous length of 45m is to be laid	Loan to Council to allow kerb & gutter to be constructed in advance of normal works program	Full cost recovery	100%	N	\$329.25 per metre

ROAD AND FOOTPATH RESTORATION

In accordance with Section 101 Roads Act 1993.

The rates for road and footpath restoration include a minimum charge for areas up to and including 2 square metres. An additional charge applies for areas greater than 2 square metres. For areas greater than 20 square metres a quotation should be sought in accordance with the "Private Works" fee.

Road and Footpath Restoration

Concrete footpath / road	Full cost recovery	100%	N	\$1,254.95 for 2 sqm plus \$229.95 per additional sq metre
Asphaltic concrete footpath / road	Full cost recovery	100%	N	\$1,660.20 for 2 sqm plus \$247.80 per additional sq metre
Sealed gravel footpath / road	Full cost recovery	100%	N	\$1,660.20 for 2 sqm plus \$247.80 per additional sq metre
Earth gravel footpath / road	Full cost recovery	100%	N	\$1,037.35 for 2 sqm plus \$172.20 per additional sq metre
Paver footpath / road	Full cost recovery	100%	N	\$1,274.50 for 2 sqm plus \$341.25 per additional sq metre
Reinstatement of reconstituted stone and brick paving in the Nowra CBD	Full cost recovery	100%	N	\$1,364.30 for 2 sqm plus \$402.15 per additional sq metre

PRIVATE WORKS - CHARGEABLE

Miscellaneous

Graffiti Removal - For Paint and/or Chemicals Used	Full cost recovery	100%	Y	\$36.85 Per Litre
High Pressure Clean / Paint to Remove Graffiti	Full cost recovery	100%	Y	\$90.95 per hour
Open or Close Laneways for Commercial Hirers eg Egans Lane	Full cost recovery	100%	Y	\$136.80 per visit
Open or Close Laneways for Commercial Hirers outside of Business Hours eg Egans Lane	Full cost recovery	100%	Y	\$415.05 per visit
Open or Close Roadway	Full cost recovery	100%	Y	Price on Application

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INFRASTRUCTURE AND WORKS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Construction and Maintenance Works	To recover the full field costs associated with private works + 35% for corporate overheads (field costs include standard overheads charged to projects)	Full cost recovery	100%	Y	quote or estimate to fully recover costs

TREE INSPECTIONS

General

Completion of a Simple Environmental Assessment	As per Tree Management Policy. This fee is for a simple environmental assessment only NOT a full review of environmental factors report. A full review is at an additional cost	Full cost recovery	100%	Y	\$296.80 per service
Application for the reinspection, following denial within 12 months of a previous request, for the removal, or pruning of trees on Council managed and owned land (each tree)	As stated	Full cost recovery	100%	N	\$349.80 per application
Tree Replacement (each tree) in a nature strip or Road Reserve (from a 25-45 litre container)	As per Tree Policy	Full cost recovery	100%	Y	\$386.10 per tree
Tree Replacement (each tree) in Park (from a 25-45 litre container)	As per Tree Policy	Full cost recovery	100%	Y	\$363.95 per tree

HUSKISSON WHARF

General

Huskisson Public Wharf Usage Fees (Commercial Vessels only)	For the purpose of berthing more than four hours per day	Full cost recovery	N/A	Y	\$43.85 per day
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GENERAL

Issue of approval for private works in road reserves	To recover all costs associated with issuing approvals for applications, in accordance with Section 138 Roads Act 1993 for utility connections, etc. where not in relation to a DA/SF development consent.	Full cost recovery	100%	N	\$299.35
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INFRASTRUCTURE AND WORKS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Additional Site Charge - Issue of approval for private works in road reserves including utility connections etc. where not in relation to a DA/SF development consent.	Per each additional site in relation to a Section 138 application in accordance with Section 138 Roads Act 1993 for utility connections, etc. where not in relation to a DA/SF development consent.	Full cost recovery	100%	N	\$122.05 Per site
Provision of data and technical advice for drainage and roads related issues where staff time is more than 15 minutes.	For private property issues to recover costs associated with advice to the general public. Initial contact and site visit is free to determine whether issue involves private or Council property.	Full cost recovery	100%	N	\$130.10 per hour

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INFRASTRUCTURE AND ASSET MANAGEMENT

ADVERTISING STRUCTURES LOCATED WITHIN THE ROAD RESERVE

General

Directional Panel signs - for structures containing civic directional signage or five or more commercial panels	For structures that include no civic directional panels and up to four commercial panels, all costs associated with erecting the panel will be borne by the proponent	Full cost recovery	100%	Y	\$1,076.50
Manufacture and erection of a fingerboard sign on an existing sign post or new post as required and including 5 year maintenance period	To locate tourist-related businesses and community services & facilities	Full cost recovery	100%	Y	\$1,127.15

GENERAL

Application for Private Use of Public Parking	To recover all costs associated with issuing approvals for applications, in accordance with Council Policy	Full cost recovery	100%	Y	\$210.25
Parking usage fee in areas of timed parking restrictions	To maintain integrity of publicly available parking spaces in areas of high demand.	Market Rate	100%	Y	\$124.10 per parking space per week (or part thereof)

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Provision of data and technical advice on traffic volumes, traffic impact studies and designs and traffic control plans, development advice and route assessments where staff time is more than 15 minutes.	Recover costs associated with specialist traffic advice to the general public.	Full cost recovery	100%	N	\$172.70 per hour
Supply traffic count data and services	To recover all costs associated with provision of traffic count services	Full cost recovery	100%	Y	\$1,159.35 Per counter per week
Signage installation/restoration	To recover all costs associated with changing existing parking restrictions to accommodate private requests	Full cost recovery	100%	N	\$1,159.40 Per zone

MAJOR PROJECTS & CONTRACTS

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CONSULTANCY SERVICES

Consultancy services - external to Council	Recover the cost of providing survey, design, drafting, project & contract management, heritage assessment, landscape architecture and other consultancy services to organisations and individuals external to Council.	Market Rate	100%	Y	Price dependant on scope of works and materials provided
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LAND USE PLANNING

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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STRATEGIC PLANNING

CERTIFIED COPIES UNDER SECTIONS 10.8 (1)(B)(II) AND 10.8 (2)(B) OF THE EP&A ACT

Certified copy of document, plan or map under Clause 268 and Schedule 4 of the Environmental Planning and Assessment Regulation 2001		Set by Act/Regulation	100%	N	\$66.50 To cover cost of certified publication.
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GENERAL

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Environmental Studies

Environmental study document (coloured version, if in print)	To cover costs of publication	Full cost recovery	100%	N	\$97.25 To cover cost of publication.
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Research/(Black & White)

Policy advisory fee (written information in respect of planning statutes, codes and policies)		Full cost recovery	100%	N	\$166.05 per application
Strategic planning matters only (Non personal information)	To cover costs in research	Full cost recovery	100%	N	\$60.50 per hour

PLANNING PROPOSALS

Exhibition & Statutory Processing - Basic & Standard	Includes preparation of exhibition material, advertising, referrals, assessment of submissions, reporting to Council, and processing of Local Environmental Plan amendment	Full cost recovery	100%	N	\$5,643.75
Exhibition & Statutory Processing - Complex	Includes preparation of exhibition material, advertising, referrals, assessment of submissions, reporting to Council, processing Local Environmental Plan amendment	Full cost recovery	100%	N	\$22,575.00
Lodgement - Complex	To recoup cost of assessing Planning Proposal request and preparing report for Council.	Full cost recovery	100%	N	\$11,287.50 If Council does not support the concept planning proposal, up to 40% of lodgement fee may be returned to the proponent

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LAND USE PLANNING

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Planning Proposal Amendment	Where change to Planning Proposal needs to be re-reported to Council for endorsement.	Full cost recovery	100%	N	50% of applicable lodgement fee.
Pre-Gateway Review - Preparation of a Planning Panel agenda and meeting for Pre-Gateway Appeal		Full cost recovery	100%	N	\$16,931.25
Pre-lodgement - Complex	To recoup cost of a) Reviewing proponent's scoping proposal; b) Consulting with external authorities and government agencies; c) Hold a pre-lodgement meeting between the proponent; d) Provide meeting minutes and written advice to proponent.	Full cost recovery	100%	Y	\$6,670.15 per application
Pre-lodgement - Standard	To recoup cost of a) Reviewing proponent's scoping proposal; b) Consulting with external authorities and government agencies; c) Hold a pre-lodgement meeting between the proponent; d) Provide meeting minutes and written advice to proponent.	Full cost recovery	100%	Y	\$3,335.05 to cover staff time involved with reviewing documentation, consulting with government agencies & providing proponents with early feedback. These responsibilities are set out in DPE's Local Environmental Plan making guideline.
Public Hearing	To cover administration costs for hearing and engagement of independent chair.	Full cost recovery	100%	N	\$5,643.75
Re-exhibition & Statutory Processing	To cover costs of re-exhibition and Statutory Processing.	Full cost recovery	100%	N	50% of applicable exhibition/statutory processing fee
Lodgement - Basic & Standard	To recoup cost of assessing Planning Proposal request and preparing report for Council.	Full cost recovery	100%	N	\$2,821.90 If Council does not support the concept planning proposal, up to 40% of lodgement fee may be returned to the proponent.
Gateway Request - Standard	To recoup the cost of preparing planning proposals	Full cost recovery	100%	N	\$14,750.95 Additional specialist reports/consultation - recoupment of 100% of cost.

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LAND USE PLANNING

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Planning Proposal (and supporting documents) preparation - Complex	To recoup the cost of preparing planning proposals	Full cost recovery	100%	N	\$29,500.80 Major proposals include up to 80 hours of staff time. Additional specialist reports/consultation - recoupment of 100% of cost
Planning Proposal - Miscellaneous Staff time	To ensure 100% cost recovery of staff time	Full cost recovery	100%	N	\$212.25 per hour
Technical Studies and supporting documents for a Planning Proposal	As stated in Council's Planning Proposal (Rezoning) Guidelines	105% includes 5% project management fee – to be paid prior to commissioning study. 5% added to cover project management costs: procurement and consultant management	100%	N	Applicant to pay 105% of the cost of specialist/technical report preparation

PREPARATION OF DCP UNDER CLAUSE 25AA OF THE EPA REGULATIONS

Additional costs associated with Development Control Plan preparation or review.	To cover cost of preparing DCP	Full cost recovery	100%	N	Applicant to pay 100% of additional costs, plus further 5% of any consultant engagement costs for project management by Council staff.
Initial application fee for all Minor Development Control Plan amendment - to cover Request to Council and Initial Report	Administration fee for reviewing DCP proposal and preparing report to Council	Full cost recovery	100%	N	\$2,000.00 Minor DCP Amendments are consistent with local strategies and are minor 'housekeeping' amendments/ correct an administrative error/ make map-only amendments/ do not impact adjacent sites.
Major Development Control Plan amendment or Review of a Concept Plan submitted with a development application associated Development Control Plan amendment - Request to Council and Initial Report	Administration fee for reviewing proposal and preparing report to Council	Full cost recovery	100%	N	\$4,500.00 Per application

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LAND USE PLANNING

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Major Development Control Plan amendment or Review of a Concept Plan submitted with a development application associated Development Control Plan amendment following initial Council decision - Prepared by Applicant; review by Council staff	To cover cost of reviewing and preparing adjustments to submitted DCP	Major DCP Amendments are any amendments not considered as minor DCP amendments or relate to the review of a concept plan submitted with a development application seeking to satisfy requirement to prepare a DCP.	100	N	\$12,000.00 Standard fee then staff hourly rate (\$200p/h) if staff time exceeds 40 hours. Additional cost will apply for other incurred expenses.
Major Development Control Plan amendment or Review of Concept Plan submitted with a development application following initial Council decision - Prepared by Applicant; review requiring employment of consultant supervised by Council staff	To cover cost of reviewing and preparing DCP	Full cost recovery	100%	N	Applicant to pay 100% of consultant costs, plus further 5% of consultant costs for project management by Council staff.
Minor Development Control Plan amendment following initial Council decision - Prepared by Council staff.	To cover cost of preparing development control plan.	Full cost recovery	100%	N	\$4,000.00 Standard fee then staff hourly rate (\$200p/h) if staff time exceeds 20 hours. Additional cost will apply for other incurred expenses.
Major Development Control Plan amendment following initial Council decision - Prepared by Council staff	To cover cost of preparing Development Control Plan	Major DCP Amendments are any amendments that are not considered to be a minor DCP amendment. Council staff will not prepare concept plans on behalf of applicants.	100%	N	\$12,000.00 Standard fee then staff hourly rate (\$200p/h) if staff time exceeds 40 hours. Additional cost will apply for other incurred expenses.
Minor Development Control Plan amendment following initial Council decision - Prepared by Applicant; review requiring employment of consultant supervised by Council staff	To cover cost of reviewing and preparing DCP	Market Rate	100%	N	Applicant to pay 100% of consultant costs, plus further 5% of consultant costs for project management by Council staff.
Minor Development Control Plan amendment following initial Council decision - Prepared by Applicant; review by Council staff	To cover cost of reviewing and preparing adjustments to submitted DCP	Market Rate	100%	N	\$4,000.00 Standard fee then staff hourly rate for subsequent time. Additional cost will apply for other incurred expenses (eg consultant, public meetings)

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LAND USE PLANNING

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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SECTION 10.7 CERTIFICATES (ENVIRONMENTAL PLANNING & ASSESSMENT ACT) - FULL CERTIFICATE S10.7 (2) & (5)

Dwelling Entitlement Potential Search

Search Fee to provide information on Dwelling Entitlement Potential	To cover the cost to Council of undertaking research into dwelling entitlement potential including fees incurred from external sources (e.g. LPI)	Full cost recovery	100%	N	\$465.20 per application
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Separate fee for each lot

Certificate under Section 10.7 (2) & (5) - This fee is administered under Cl.290 and Schedule 4 of Environmental Planning and Assessment Regulation 2001.		Set by Act/Regulation	N/A	N	\$168.00 or as set by State Government
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Urgency Fee

Certificate Urgency Fee (after receipt of money)	To cover costs of diverting resources at short notice	Market Rate	100%	N	\$200.00 per application
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SECTION 10.7 CERTIFICATES (ENVIRONMENTAL PLANNING & ASSESSMENT ACT) - PART CERTIFICATE S10.7 (2)

Separate fee for each lot

This fee is administered under Clause 290 and Schedule 4 of the Environmental Planning and Assessment Regulation 2001.		Set by Act/Regulation	N/A	N	\$67.00 or as set by State Government
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VOLUNTARY PLANNING AND WORKS IN KIND AGREEMENTS

Detailed Design Review (major) - more than \$100,000 worth of work	To cover the cost of reviewing detailed designs.	Full cost recovery	100%	Y	\$1,296.35 A charge for each set of documents/drawings (including revisions)
Detailed Design Review (minor) - less than \$100,000 worth of work	To cover the cost of reviewing detailed designs.	Full cost recovery	100%	Y	\$648.45 Charge applies to each set of documents/drawings (including revisions)
Issue of certificate of practical completions/defects liability period sign-off	To cover the cost of issuing the certificate.	Full cost recovery	100%	Y	\$275.00 A charge for each application.
Negotiation of Amendments to executed Planning Agreements and Works In Kind Agreements	Fee for administration and staff time (remaining steps of associated Policy to execution stage)	Full cost recovery	100%	N	\$4,000.00 Standard fee then staff hourly rate (\$200p/h) if staff time exceeds 20 hours. Additional cost will apply for other incurred expenses.



LAND USE PLANNING

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Negotiation of Planning Agreement - Land Dedication Only	Fee for administration and staff time (remaining steps of associated Policy to execution stage)	Full cost recovery	100%	N	\$4,000.00 Standard fee then staff hourly rate (\$200p/h) if staff time exceeds 20 hours. Additional cost will apply for other incurred expenses.
Negotiation of Planning Agreement (excluding land only dedication) and Work in Kind Agreements	Fee for administration and staff time (remaining steps of associated Policy to execution stage)	Full cost recovery	100%	N	\$6,000.00 "Standard fee then staff hourly rate (\$200p/h) if staff time exceeds 30 hours. Additional cost will apply for other incurred expenses.
Negotiation of Planning Agreement (excluding land only dedication) and Work in Kind Agreements	Fee for administration and staff time (remaining steps of associated Policy to execution stage)	Full cost recovery	100%	N	\$6,000.00 Standard fee then staff hourly rate (\$200p/h) if staff time exceeds 30 hours. Additional cost will apply for other incurred expenses.
Post-execution Council officer inspections	Cost recovery of officer time to conduct inspections of works.	Full cost recovery	100%	Y	\$324.50 Per inspection per Council service area required to attend.
Planning Agreements and Works in Kind Agreements	Fee for staff review of initial proposal (Step 1 of associated Policy)	Full cost recovery	100%	N	\$500.00 per application
Additional costs associated with the Planning Agreement and Works In Kind Agreement	To cover cost associated with negotiating and entering into the Planning Agreement or Works In Kind Agreement	Market Rate	100%	N	Applicant to pay 100% of additional costs, plus a further 5% of any consultant engagement costs for project management by Council staff.
Planning Agreements and Works in Kind Agreements	Registration, variation and removal of Planning Agreement and associated documents from property title.	Full cost recovery	100%	N	\$750.00 per application

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LIBRARIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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LIBRARY

All prices listed are the MAXIMUM rate which can be levied.

Fees may be waived or reduced in accordance with the Fee Waivers, Subsidies and Support Policy

LIBRARY

Computer listings of subjects and authors

Family History Search	Partial cost recovery of time spent searching records	Partial cost recovery	N/A	N	\$65.00 per hour
Local Studies Search	Partial cost recovery for time spent researching	Partial cost recovery	N/A	N	\$65.00 per hour
Newspaper Search	Partial cost recovery for time spent researching	Partial cost recovery	N/A	N	\$65.00 per hour

General

Access to Digital Images - Providing of High Resolution / publication or commercial use	To cover costs associated with copying of images	Partial cost recovery	N/A	N	\$48.40 per image
Access to Digital Images - Providing of High Resolution / personal, non-commercial, not-for-profit use	To cover costs associated with copying of images	Partial cost recovery	N/A	N	\$32.25 per image
Black & White photocopy - A4	Cover running costs	Market Rate	N/A	Y	\$0.20 per sheet
Colour photocopy - A4	Cover running costs	Market Rate	N/A	Y	\$1.50 per sheet
Black & White photocopy - A3	Cover running costs	Market Rate	N/A	Y	\$0.40 per page
Colour photocopy - A3	Cover running costs	Market Rate	N/A	Y	\$3.00 per page
Public Computer Access - Non Library Members - Library Members Without Membership Card	As stated	Market Rate	100%	Y	\$2.00 per hour
Scanning	To enable public access to a scanning service	Market Rate	N/A	Y	\$0.20 per page, maximum 10 pages
Charge for reservation of an item	Cost to borrow items from other branches	Partial cost recovery	N/A	N	\$2.00 per item
Inter Library Loan request PLUS lending institution's charges	Cost to borrow items from other libraries	Full cost recovery	100%	Y	\$9.00 Per Item
Replacement of Library membership card	Fees are levied on the basis of cross subsidisation and as an incentive to retain card	Full cost recovery	100%	N	\$6.00 per card
Sale of Withdrawn Items from the Collection	To gain a small return on withdrawn items and to encourage reuse of withdrawn items to support Council's ESD Policy.	Partial cost recovery	N/A	Y	\$5.00 for 3 items

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LIBRARIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Sale of withdrawn items from the collection	To gain a small return on withdrawn items and to encourage reuse of withdrawn items to support Council's ESD Policy	Partial cost recovery	5%	Y	\$2.00 per item
Charge for lost or damaged items	Cost of the item, plus \$11 Administration fee to partially cover cost involved in the acquisition and processing of the replacement item.	Market Rate	N/A	N	cost + \$11 Administration Fee
Earbuds for purchase	To cover costs	Full cost recovery	100%	Y	\$3.50
Library Bags	Promotional sale of reusable library bags	Full cost recovery	100%	Y	\$4.00 per bag
Replacement of Item barcodes / RFID tags	Replace damaged or missing bar codes	Partial cost recovery	N/A	N	\$6.50 per item
Purchase of USB Memory Stick	Cover costs	Market Rate	N/A	Y	\$12.00 per stick
Attendance by the Public @ events organised by Council	To charge a fair and reasonable entry fee at Council run events	Full cost recovery	N/A	N	Price on Application
3D Printing					
3D Printing - Community / Private / Student use	Cover running costs	Market Rate	N/A	Y	\$2.00 per 10 minutes
3D Printing - Commercial / Business use	Cover running costs	Market Rate	N/A	Y	\$4.00 per 10 minutes
3D Printer and Design Software training	To train the public in the basic use of 3D printer functionality and associated design software	Market Rate	N/A	Y	\$30.00 per hour
Internet Training					
Introductory Internet training	Train the Public in the basic use of the Internet	Partial cost recovery	N/A	Y	\$30.00 per hour
Advanced Internet Training	Train the Public to use advanced features of the Internet	Partial cost recovery	N/A	Y	\$40.00 per hour
Technology Training - Email, Social Networking, Tablets, eReaders, smartphones	Train the Public in the use of email, social networking tools, tablets, eReaders, smartphones	Partial cost recovery	N/A	Y	\$30.00 per hour
Nowra Library Meeting room hire					
Regular Commercial / Business	To cover costs associated with hiring venue	Partial Cost Recovery	N/A	Y	\$59.25 Full day
Regular Commercial / Business	To cover costs associated with hiring venue	Partial cost recovery	N/A	Y	\$8.60 per hour, minimum 2 hours hire
Regular Non Profit Organisations / Community	To cover costs associated with hiring venue	Partial cost recovery	N/A	Y	\$6.45 per hour, minimum 2 hours hire

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LIBRARIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Regular Non Profit Organisations / Community	To cover costs associated with hiring venue	Partial cost recovery	N/A	Y	\$39.70 Full day
Casual Non Profit Organisations / Community	To cover costs associated with hiring venue	Partial cost recovery	N/A	Y	\$59.25 Full day
Casual Non Profit Organisations / Community	To cover costs associated with hiring venue	Partial cost recovery	N/A	Y	\$8.60 per hour, minimum 2 hours hire
Casual Commercial / Business	To cover costs associated with hiring venue	Partial Cost Recovery	N/A	Y	\$79.00 Full day
Casual Commercial / Business	To cover costs associated with hiring venue	Partial cost recovery	N/A	Y	\$11.30 per hour, minimum 2 hours hire
Equipment hire - DVD player	Cover running costs	Market Rate	N/A	Y	\$9.65 per meeting
Equipment hire - TV	Cover running costs	Market Rate	N/A	Y	\$9.65 per meeting
Key Bond	Issue of one key to regular hirer	Refundable	N/A	N	\$56.00
Key replacement fee	To cover costs incurred with lost / missing keys by meeting room hirer	Market Rate	N/A	Y	\$56.00 per key
Additional Cleaning Fee	To cover any extra cleaning required	Full cost recovery	100%	Y	Price on Application

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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SHOALHAVEN BEREAVEMENT SERVICES

Interment Rights are granted and managed in accordance with the Crown Lands Management Act 2016, the Cemeteries and Crematoria Act 2013 and Shoalhaven City Council's Cemeteries Crematorium and Memorial Gardens Policy. Standard burial plot sizes do not exceed 1200mm X 2400mm within which standard opening widths of (600mm – 720mm) are created. Surcharge applies when maximum opening size exceeds 720mm x 2100mm. Openings wider than 800mm require two plots side by side.

NOWRA CEMETERY

Interment Fees

Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm.	As stated	Full cost recovery	1	Y	\$5,155.00 Per interment
Burial of a child up to 12 years of age or stillborn/infant under the provisions of an existing Interment Right. Saturdays 10 am to 2 pm.	As stated	Partial cost recovery	0.25	Y	\$1,565.00 Per interment
Interment of ashes in a lawn burial site under the provisions of an existing Interment Right. Includes 380mm x 215mm plaque. No attendance.	As stated	Full cost recovery	1	Y	\$1,360.00 Per interment
Interment of ashes in an adult burial site under the provisions of an existing Interment Right. Excludes lawn section.	As stated	Full cost recovery	1	Y	\$409.00 Per interment
Shallow burial application. Requirement where the burial is to be shallower than that permitted by section 90 of the Public Health Regulation 2022.	As stated	Full cost recovery	1	Y	\$940.00 Per service
First adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,895.00 Per interment
Subsequent adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,525.00 Per interment
Burial of a child up to 12 years under the provisions of an existing Interment Right.	As stated	Fully subsidised	0.25	Y	\$1,065.00 Per interment
Burial of a stillborn or infant under the provisions of an existing adult burial Interment Right.	As stated	Fully Subsidised	0	Y	Per interment
Surcharge to prepare a site when the required opening size exceeds 720mm x 2100mm	As stated	Full cost recovery	1	Y	\$269.00 Per service
Interment Rights					
Interment Right - Burial. Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$3,255.00 Per Interment Right

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Right - Wall of Memories. Reservation of a site for a single set of ashes in the wall designated for a 135mm x 95mm stainless steel plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$530.00 Per Interment Right
Interment Right - Military Portion (special conditions). Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$4,770.00 Per Interment Right
Miscellaneous Fees					
Administration Fee - Complex transfer or surrender of an Interment Right where the right/licence holder does not hold original documentation (non refundable).	As stated	Full Cost Recovery	1	N	\$175.00 Per service
Administration Fee - Standard transfer or surrender of an Interment Right where the right/licence holder can present original documentation (non refundable).	As stated	Full cost recovery	1	N	\$135.00 Per service
Application for a copy of an entry in the cemetery register, permitted by section 63 of the Cemeteries and Crematoria Act 2013	As stated	Full cost recovery	1	N	\$40.00 per application
Application for an authorised Monument Mason to inter ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full Cost Recovery	1	N	\$193.00 Per service
Burial booked to commence later than 2pm.	As stated	Full cost recovery	1	Y	\$408.00 Per service
Cemetery maintenance - payable at time of interment for sites with a previously unexercised Interment Right that was issued prior to 1 October 1986.	As stated	Full cost recovery	1	Y	\$1,025.00 Per service
Exhumation of human remains from a grave in accordance with The Public Health Act.	As stated	Full cost recovery	1	Y	Cost + 45%
Lift ashes from place of interment and prepare for collection or relocation.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Placement attendance - Saturdays between 10am to 2pm, to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$590.00 Per service
Placement attendance - Weekdays between 10am to 2pm (excluding public holidays), to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$285.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
When a burial commences later than the scheduled time (30 minutes or more).	As stated	Full cost recovery	1	Y	\$306.00 Per service
Hire of cemetery attendant to assist with the lowering of casket	As stated	Full cost recovery	1	Y	\$183.00 Per service

Monument Permits

Application for an authorised Monument Mason to carry out maintenance work on an already established monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$225.00 per application
Application for an authorised Monument Mason to construct a monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$409.00 Per service

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Plaque Fees

Ceramic photographs for plaques	As stated	Full cost recovery	1	Y	\$350.00 Per service
Refurbish bronze or granite plaque.	As stated	Full cost recovery	1	Y	Per refurbishment Cost + 45%
Surcharge for each line or motif that exceeds the standard provision	As stated	Full cost recovery	1	Y	\$113.00 Per service
Surcharge for colour on plaque outside the standard provision.	As stated	Full cost recovery	1	Y	\$113.00 Per Plaque
Placement - Interment of a single set of ashes and/or memorial placement under the provisions of an existing Interment Right. Includes standard plaque (up to 135mm x 95mm), with up to seven lines of inscription.	As stated	Full cost recovery	1	Y	\$645.00 Per placement
Supply and fix vase to columbarium or panel wall niche	As stated	Full cost recovery	1	Y	\$230.00 Per service

Plaque Fees

Placement - Navy Memorial Wall. Interment of a single set of ashes and/or plaque placement (special conditions). Includes a 170mm x 170mm plaque with vase and up to eight lines of inscription.	As stated	Full cost recovery	1	Y	\$750.00 Per placement
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SANDRIDGE CEMETERY

Interment Fees

Burial of a child up to 12 years under the provisions of an existing Interment Right.	As stated	Partial cost recovery	0.25	Y	\$1,065.00 Per interment
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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Burial of a stillborn or infant inclusive of a Children's Lawn Cemetery Interment Right. Includes a 180mm x 150mm cast bronze plaque with up to eight lines of inscription.	As stated	Fully Subsidised	0	Y	Per interment
Interment of ashes in an adult burial site under the provisions of an existing Interment Right. Excludes lawn section.	As stated	Full cost recovery	1	Y	\$409.00 Per interment
Interment of ashes in an adult burial site under the provisions of an existing Interment Right. Includes 380mm x 215mm plaque. No attendance.	As stated	Full cost recovery	1	Y	\$1,360.00 Per interment
Shallow burial application. Requirement where the burial is to be shallower than that permitted by section 90 of the Public Health Regulation 2022.	As stated	Full cost recovery	1	Y	\$940.00 Per service
First adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,895.00 Per interment
Lawn Burial - first adult burial under the provisions of an existing Interment Right. Further plaque fee applies.	As stated	Full cost recovery	1	Y	\$1,820.00 Per interment
Lawn Burial - subsequent adult burial under the provisions of an existing Interment Right. Further plaque fee applies.	As stated	Full cost recovery	1	Y	\$1,535.00 Per interment
Subsequent adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,525.00 Per interment
Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm.	As stated	Full cost recovery	1	Y	\$5,155.00 Per interment
Interment in a vault, crypt or tomb under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$1,360.00 Per immurement
Burial of a stillborn or infant under the provisions of an existing adult burial Interment Right.	As stated	Fully Subsidised	0	Y	Per interment
Burial of a child up to 12 years of age or stillborn/infant under the provisions of an existing Interment Right. Saturdays 10 am to 2 pm.	As stated	Partial cost recovery	0.25	Y	\$1,565.00 Per interment
Surcharge to prepare a site to extra depth, when possible, so that it may accept up to three interments.	As stated	Full cost recovery	1	Y	\$250.00 Per service
Surcharge to prepare a site when the required opening size exceeds 720mm x 2100mm	As stated	Full cost recovery	1	Y	\$269.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Rights					
Interment Right - All Denominations Section. Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$3,710.00 Per Interment Right
Interment Right - Columbarium. Reservation of a site for a single set of ashes in the wall designated for a 135mm x 95mm stainless steel plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$530.00 Per Interment Right
Interment Right (Dual) - Vault Section. Reservation of an adult vault site for two people. Further construction and interment fees apply.	As stated	Full cost recovery	1	Y	\$7,215.00 Per Interment Right
Interment Right (Triple) - Bushwalk Garden. Reservation of a site for three sets of ashes. Includes one 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$5,640.00 Per Interment Right
Interment Right - Burial. Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$3,255.00 Per Interment Right
Interment Right - Lawn Burial. Reservation of an adult burial site. Further interment and plaque fees apply.	As stated	Full cost recovery	1	Y	\$4,760.00 Per Interment Right
Interment Right (Single) - Garden Memorial. Reservation of a site for a single set of ashes in gardens designated for a 180mm x 150mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,120.00 Per Interment Right
Interment Right - For the interment of ashes of children up to 12 years in the Children's Portion. Includes 180mm x 150mm cast bronze plaque.	As stated	Partial cost recovery	0.25	Y	\$1,005.00 Per Interment Right
Interment Right (Dual Niche) - Garden Wall. Reservation of a site for the ashes of two people to be commemorated on a 275mm x 295mm plaque. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$1,820.00 Per Interment Right
Interment Right (Single Niche) - Garden Wall. Reservation of a site for a single set of ashes in the wall designated for a 150mm x 295mm plaque. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$950.00 Per Interment Right

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Right (Dual) - Bushwalk Garden. Reservation of a site for two sets of ashes. Includes a 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$3,755.00 Per Interment Right
Interment Right - Rose Garden. Reservation of a site for a single set of ashes. Includes everlasting urn. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$3,960.00 Per Interment Right
Interment Right (Dual) - Garden Memorial. Reservation of a site for the ashes of two people to be commemorated on a single 180mm x 150mm cast bronze plaque. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$1,670.00 Per Interment Right
Interment Right - Garden of Peace. Reservation of a site for a single set of ashes in gardens designated for a 110mm x 75mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$625.00 Per Interment Right
Interment Right - Individual Garden. Reservation of a site for six sets of ashes. Includes a 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$7,235.00 Per Interment Right
Interment Right - Memorial Panel Walls. Reservation of a site for a single set of ashes in the wall designated for a 190mm x 190mm plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,030.00 Per Interment Right
Miscellaneous Fees					
Administration Fee - Complex transfer or surrender of an Interment Right where the right/licence holder does not hold original documentation (non refundable).	As stated	Full Cost Recovery	1	N	\$175.00 Per service
Administration Fee - Standard transfer or surrender of an Interment Right where the right/licence holder can present original documentation (non refundable).	As stated	Full cost recovery	1	N	\$135.00 Per service
Application for a copy of an entry in the cemetery register, permitted by section 63 of the Cemeteries and Crematoria Act 2013	As stated	Full cost recovery	1	N	\$40.00 per application
Application for an authorised Monument Mason to inter ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full Cost Recovery	1	N	\$193.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Burial booked to commence later than 2pm.	As stated	Full cost recovery	1	Y	\$408.00 Per service
Exhumation of human remains from a grave in accordance with The Public Health Act.	As stated	Full cost recovery	1	Y	Cost + 45%
Lift ashes from place of interment and prepare for collection or relocation.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Scattering of a single set of ashes in designated cemetery areas.	As stated	Full cost recovery	1	Y	\$90.00 Per service
When a burial commences later than the scheduled time (30 minutes or more).	As stated	Full cost recovery	1	Y	\$306.00 Per service
Cemetery maintenance - payable at time of interment for sites with a previously unexercised Interment Right that was issued prior to 1 October 1986.	As stated	Full cost recovery	1	Y	\$1,025.00 Per service
Hire of cemetery attendant to assist with the lowering of casket	As stated	Full cost recovery	1	Y	\$183.00 Per service
Placement attendance - Weekdays between 10am to 2pm (excluding public holidays), to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$285.00 Per service
Placement attendance - Saturdays between 10am to 2pm, to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$590.00 Per service
Monument Permits					
Application for an authorised Monument Mason to carry out maintenance work on an already established monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$225.00 per application
Application for an authorised Monument Mason to construct a monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$409.00 Per service
Plaque Fees					
Placement - Garden Memorial. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 180mm x 150mm cast bronze plaque, with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$755.00 Per placement

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Placement - Memorial Panel Walls. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 190mm x 190mm plaque with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$900.00 Per placement
Refurbish bronze or granite plaque.	As stated	Full cost recovery	1	Y	Per refurbishment Cost + 45%
Supply and fix vase to columbarium or panel wall niche	As stated	Full cost recovery	1	Y	\$230.00 Per service
Surcharge for each line or motif that exceeds the standard provision	As stated	Full cost recovery	1	Y	\$113.00 Per service
Ceramic photographs for plaques	As stated	Full cost recovery	1	Y	\$350.00 Per service
Surcharge for colour on plaque outside the standard provision.	As stated	Full cost recovery	1	Y	\$113.00 Per Plaque
Placement - Rose Garden. Interment of a single set of ashes and/or plaque placement under the provisions of an existing interment right. Includes a 120mm x 120mm plaque.	As stated	Full cost recovery	1	Y	\$720.00 Per placement
Plaque - Lawn Burial. Placement of 380mm x 215mm case bronze plaque.	At stated	Full cost recovery	1	Y	\$985.00 Per plaque
Placement - Scattering of a single set of ashes in designated cemetery areas. Includes 70mm x 30mm cast bronze plaque.	As stated	Full cost recovery	1	Y	\$495.00 Per placement
Placement (Dual Niche) - Garden Wall. Ash interment and/or plaque placement under the provisions of an existing Interment Right. Includes 275mm x 295mm plaque with Omega Vase. Required for each placement.	As stated	Full cost recovery	1	Y	\$1,350.00 Per placement
Placement (Single Niche) - Garden Wall. Ash interment and/or plaque placement under the provisions of an existing Interment Right. Includes 150mm x 295mm plaque with Omega Vase.	As stated	Full cost recovery	1	Y	\$1,310.00 Per placement
Placement - Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes standard plaque (up to 135mm x 95mm), with up to seven lines of inscription.	As stated	Full cost recovery	1	Y	\$645.00 Per placement

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Placement - Individual Garden. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 180mm x 150mm cast bronze plaque, with up to eight lines of inscription. Payable for each interment.	As stated	Full cost recovery	1	Y	\$755.00 Per placement

CONJOLA CEMETERY

Interment Fees

Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm.	As stated	Full cost recovery	1	Y	\$5,155.00 Per interment
Burial of a child up to 12 years of age or stillborn/infant under the provisions of an existing Interment Right. Saturdays 10 am to 2 pm.	As stated	Partial cost recovery	0.25	Y	\$1,565.00 Per interment
Burial of a child up to 12 years under the provisions of an existing Interment Right.	As stated	Full cost recovery	0.25	Y	\$1,065.00 Per service
Burial of a stillborn or infant under the provisions of an existing adult burial Interment Right.	As stated	Full cost recovery	1	Y	Per service
First adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,895.00 Per service
Interment of ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$409.00 Per interment
Shallow burial application. Requirement where the burial is to be shallower than that permitted by section 90 of the Public Health Regulation 2022.	Cost recovery	Full cost recovery	1	Y	\$940.00 Per service
Subsequent adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,525.00 Per service
Surcharge to prepare a site to extra depth, when possible, so that it may accept up to three interments.	As stated	Full cost recovery	1	Y	\$250.00 Per service
Surcharge to prepare a site when the required opening size exceeds 720mm x 2100mm	As stated	Full cost recovery	1	Y	\$269.00 Per service

Interment Rights

Interment Right - Burial. Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$3,255.00 Per Interment Right
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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Miscellaneous Fees					
Placement attendance - Weekdays between 10am to 2pm (excluding public holidays), to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$285.00 Per service
Miscellaneous Fees					
Administration Fee - Complex transfer or surrender of an Interment Right where the right/licence holder does not hold original documentation (non refundable).	As stated	Full Cost Recovery	1	N	\$175.00 Per service
Administration Fee - Standard transfer or surrender of an Interment Right where the right/licence holder can present original documentation (non refundable).	As stated	Full cost recovery	1	N	\$135.00 Per service
Application for a copy of an entry in the cemetery register, permitted by section 63 of the Cemeteries and Crematoria Act 2013	As stated	Full cost recovery	1	N	\$40.00 per application
Application for an authorised Monument Mason to inter ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full Cost Recovery	1	N	\$193.00 Per service
Burial booked to commence later than 2pm.	As stated	Full cost recovery	1	Y	\$408.00 Per service
Cemetery maintenance - payable at time of interment for sites with a previously unexercised Interment Right that was issued prior to 1 October 1986.	As stated	Full cost recovery	1	Y	\$1,025.00 Per service
Exhumation of human remains from a grave in accordance with The Public Health Act.	As stated	Full cost recovery	1	Y	Cost + 45%
Lift ashes from place of interment and prepare for collection or relocation.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Placement attendance - Saturdays between 10am to 2pm, to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$590.00 Per service
When a burial commences later than the scheduled time (30 minutes or more).	As stated	Full cost recovery	1	Y	\$306.00 Per service
Hire of cemetery attendant to assist with the lowering of casket	As stated	Full cost recovery	1	Y	\$183.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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Monument Permits

Application for an authorised Monument Mason to carry out maintenance work on an already established monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$225.00 per application
Application for an authorised Monument Mason to construct a monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$409.00 Per service

KANGAROO VALLEY CEMETERY

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Interment Fees

Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm.	As stated	Full cost recovery	1	Y	\$5,155.00 Per interment
Burial of a child up to 12 years of age or stillborn/infant under the provisions of an existing Interment Right. Saturdays 10 am to 2 pm.	As stated	Partial cost recovery	0.25	Y	\$1,565.00 Per interment
Burial of a child up to 12 years under the provisions of an existing Interment Right.	As stated	Full cost recovery	0.25	Y	\$1,065.00 Per service
Burial of a stillborn or infant under the provisions of an existing adult burial Interment Right.	As stated	Full cost recovery	1	Y	Per service
First adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,895.00 Per service
Interment of ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$409.00 Per interment
Shallow burial application. Requirement where the burial is to be shallower than that permitted by section 90 of the Public Health Regulation 2022.	As stated	Full cost recovery	1	Y	\$940.00 Per service
Subsequent adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,525.00 Per service
Surcharge to prepare a site to extra depth, when possible, so that it may accept up to three interments.	As stated	Full cost recovery	1	Y	\$250.00 Per service
Surcharge to prepare a site when the required opening size exceeds 720mm x 2100mm	As stated	Full cost recovery	1	Y	\$269.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Rights					
Interment Right - Burial. Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$3,255.00 Per Interment Right
Interment Right - Garden Memorial. Reservation of a site for a single set of ashes in gardens designated for a 180mm x 150mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,120.00 Per Interment Right
Interment Right - Wall of Memories. Reservation of a site for a single set of ashes in the wall designated for a 135mm x 95mm stainless steel plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$530.00 Per Interment Right
Interment Right (Dual Niche) - Columbarium. Reservation of a site in the wall for the ashes of two people to be commemorated on a 275mm x 295mm plaque. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$1,820.00 Per Interment Right
Interment Right (Single Niche) - Columbarium. Reservation of a site for a single set of ashes in the wall designated for a 150mm x 295mm plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$950.00 Per Interment Right
Interment Right - Garden of Peace. Reservation of a site for a single set of ashes in gardens designated for a 110mm x 75mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$625.00 Per Interment Right
Miscellaneous Fees					
Administration Fee - Complex transfer or surrender of an Interment Right where the right/licence holder does not hold original documentation (non refundable).	As stated	Full Cost Recovery	1	N	\$175.00 Per service
Administration Fee - Standard transfer or surrender of an Interment Right where the right/licence holder can present original documentation (non refundable).	As stated	Full cost recovery	1	N	\$135.00 Per service
Application for a copy of an entry in the cemetery register, permitted by section 63 of the Cemeteries and Crematoria Act 2013	As stated	Full cost recovery	1	N	\$40.00 per application
Application for an authorised Monument Mason to inter ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full Cost Recovery	1	N	\$193.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Burial booked to commence later than 2pm.	As stated	Full cost recovery	1	Y	\$408.00 Per service
Cemetery maintenance - payable at time of interment for sites with a previously unexercised Interment Right that was issued prior to 1 October 1986.	As stated	Full cost recovery	1	Y	\$1,025.00 Per service
Exhumation of human remains from a grave in accordance with The Public Health Act.	As stated	Full cost recovery	1	Y	Cost + 45%
Lift ashes from place of interment and prepare for collection or relocation.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Placement attendance - Saturdays between 10am to 2pm, to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$590.00 Per service
Placement attendance - Weekdays between 10am to 2pm (excluding public holidays), to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$285.00 Per service
When a burial commences later than the scheduled time (30 minutes or more).	As stated	Full cost recovery	1	Y	\$306.00 Per service
Hire of cemetery attendant to assist with the lowering of casket	As stated	Full cost recovery	1	Y	\$183.00 Per service
Monument Permits					
Application for an authorised Monument Mason to carry out maintenance work on an already established monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$225.00 per application
Application for an authorised Monument Mason to construct a monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$409.00 Per service
Plaque Fees					
Placement - Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes standard plaque (up to 135mm x 95mm), with up to seven lines of inscription.	As stated	Full cost recovery	1	Y	\$645.00 Per placement
Placement (Dual Niche) - Columbarium. Ash interment and/or plaque placement under the provisions of an existing Interment Right. Includes 275mm x 295mm plaque. Required for each placement.	As stated	Full cost recovery	1	Y	\$1,120.00 Per placement

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Placement (Single Niche) - Columbarium. Ash interment and/or plaque placement under the provisions of an existing Interment Right. Includes 150mm x 295mm plaque.	As stated	Full cost recovery	1	Y	\$1,080.00 Per placement
Refurbish bronze or granite plaque.	As stated	Full cost recovery	1	Y	Per refurbishment Cost + 45%
Supply and fix vase to columbarium or panel wall niche	As stated	Full cost recovery	1	Y	\$230.00 Per service
Surcharge for each line or motif that exceeds the standard provision	As stated	Full cost recovery	1	Y	\$113.00 Per service
Ceramic photographs for plaques	As stated	Full cost recovery	1	Y	\$350.00 Per service
Placement - Garden Memorial. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 180mm x 150mm cast bronze plaque, with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$755.00 Per placement
Surcharge for colour on plaque outside the standard provision.	As stated	Full cost recovery	1	Y	\$113.00 Per Plaque

WEST CAMBEWARRA CEMETERY

Interment Fees

Shallow burial application. Requirement where the burial is to be shallower than that permitted by section 90 of the Public Health Regulation 2022.	As stated	Full cost recovery	1	Y	\$940.00 Per service
First adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,895.00 Per service
Interment of ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$409.00 Per interment
Burial of a child up to 12 years of age or stillborn/infant under the provisions of an existing Interment Right. Saturdays 10 am to 2 pm.	As stated	Partial cost recovery	0.25	Y	\$1,565.00 Per interment
Burial of a child up to 12 years under the provisions of an existing Interment Right.	As stated	Full cost recovery	0.25	Y	\$1,065.00 Per service
Burial of a stillborn or infant under the provisions of an existing adult burial Interment Right. Excludes re-interments or ash-urn interments.	As stated	Full cost recovery	1	Y	Per service
Hire of cemetery attendant to assist with the lowering of casket	As stated	Full cost recovery	1	Y	\$183.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm.	As stated	Full cost recovery	1	Y	\$5,155.00 Per interment
Subsequent adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,525.00 Per service
Surcharge to prepare a site to extra depth, when possible, so that it may accept up to three interments.	As stated	Full cost recovery	1	Y	\$250.00 Per service
Surcharge to prepare a site when the required opening size exceeds 720mm x 2100mm	As stated	Full cost recovery	1	Y	\$269.00 Per service
Interment Rights					
Interment Right - Burial. Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$3,255.00 Per Interment Right
Interment Right - Garden Memorial. Reservation of a site for a single set of ashes in gardens designated for a 180mm x 150mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,120.00 Per Interment Right
Interment Right - Natural Burial Ground. Reservation of an adult burial site. Further interment and plaque fees apply.	As stated	Full cost recovery	1	Y	\$3,255.00 Per Interment Right
Miscellaneous Fees					
Administration Fee - Complex transfer or surrender of an Interment Right where the right/licence holder does not hold original documentation (non refundable).	As stated	Full Cost Recovery	1	N	\$175.00 Per service
Administration Fee - Standard transfer or surrender of an Interment Right where the right/licence holder can present original documentation (non refundable).	As stated	Full cost recovery	1	N	\$135.00 Per service
Application for a copy of an entry in the cemetery register, permitted by section 63 of the Cemeteries and Crematoria Act 2013	As stated	Full cost recovery	1	N	\$40.00 per application
Application for an authorised Monument Mason to inter ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full Cost Recovery	1	N	\$193.00 Per service
Burial booked to commence later than 2pm.	As stated	Full cost recovery	1	Y	\$408.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Cemetery maintenance - payable at time of interment for sites with a previously unexercised Interment Right that was issued prior to 1 October 1986.	As stated	Full cost recovery	1	Y	\$1,025.00 Per service
Exhumation of human remains from a grave in accordance with The Public Health Act.	As stated	Full cost recovery	1	Y	Cost + 45%
Lift ashes from place of interment and prepare for collection or relocation.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Placement attendance - Saturdays between 10am to 2pm, to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$590.00 Per service
Placement attendance - Weekdays between 10am to 2pm (excluding public holidays), to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$285.00 Per service
When a burial commences later than the scheduled time (30 minutes or more).	As stated	Full cost recovery	1	Y	\$306.00 Per service
Monument Permits					
Application for an authorised Monument Mason to carry out maintenance work on an already established monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$225.00 per application
Application for an authorised Monument Mason to construct a monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$409.00 Per service
Plaque Fees					
Refurbish bronze or granite plaque.	As stated	Full cost recovery	1	Y	Per refurbishment Cost + 45%
Ceramic photographs for plaques	As stated	Full cost recovery	1	Y	\$350.00 Per service
Placement - Garden Memorial. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 180mm x 150mm cast bronze plaque, with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$755.00 Per placement
Surcharge for colour on plaque outside the standard provision	As Stated	Full cost recovery	1	Y	\$113.00 Per Plaque
Surcharge for each line or motif that exceeds the standard provision	As stated	Full cost recovery	1	Y	\$113.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Plaque - Natural Burial Ground. Placement of 75mm x 55mm cast bronze plaque inscribed with name, lifespan and GPS coordinates of site.	As stated	Full cost recovery	1	Y	\$414.00 Per placement
BERRY CEMETERY					
Interment Fees					
Burial of a child up to 12 years under the provisions of an existing Interment Right.	As stated	Fully subsidised	0.25	Y	\$1,065.00 Per interment
Burial of a stillborn or infant under the provisions of an existing adult burial Interment Right.	As stated	Full cost recovery	1	Y	Per service
Shallow burial application. Requirement where the burial is to be shallower than that permitted by section 90 of the Public Health Regulation 2022.	As stated	Full cost recovery	1	Y	\$940.00 Per service
Surcharge to prepare a site to extra depth, when possible, so that it may accept up to three interments.	As stated	Full cost recovery	1	Y	\$250.00 Per service
Surcharge to prepare a site when the required opening size exceeds 720mm x 2100mm	As stated	Full cost recovery	1	Y	\$269.00 Per interment
First adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,895.00 Per interment
Subsequent adult burial under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$2,525.00 Per interment
Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm.	As stated	Full cost recovery	1	Y	\$5,155.00 Per interment
Burial of a child up to 12 years of age or stillborn/infant under the provisions of an existing Interment Right. Saturdays 10 am to 2 pm.	As stated	Partial cost recovery	0.25	Y	\$1,565.00 Per interment
Interment of ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$409.00 Per interment
Interment Rights					
Interment Right - Garden Memorial. Reservation of a site for a single set of ashes in gardens designated for a 180mm x 150mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,120.00 Per Interment Right

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Right - Garden of Peace. Reservation of a site for a single set of ashes in gardens designated for a 110mm x 75mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$625.00 Per Interment Right
Interment Right - Garden of Remembrance. Reservation of a site for a single set of ashes in a garden niche designated for a 190mm x 190mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,570.00 Per Interment Right
Interment Right - Burial. Reservation of an adult burial site. Further interment fee applies.	Full cost recovery under Crown Lands Management Act 2016.	Full cost recovery	1	Y	\$3,255.00 Per Interment Right
Interment Right - Wall of Memories. Reservation of a site for a single set of ashes in the wall designated for a 135mm X 95mm stainless steel plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$530.00 Per Interment Right
Miscellaneous Fees					
Administration Fee - Complex transfer or surrender of an Interment Right where the right/licence holder does not hold original documentation (non refundable).	As stated	Full Cost Recovery	1	N	\$175.00 Per service
Administration Fee - Standard transfer or surrender of an Interment Right where the right/licence holder can present original documentation (non refundable).	As stated	Full cost recovery	1	N	\$135.00 Per service
Application for a copy of an entry in the cemetery register, permitted by section 63 of the Cemeteries and Crematoria Act 2013	As stated	Full cost recovery	1	N	\$40.00 per application
Application for an authorised Monument Mason to inter ashes in an adult burial site under the provisions of an existing Interment Right.	As stated	Full Cost Recovery	1	N	\$193.00 Per service
Burial booked to commence later than 2pm.	As stated	Full cost recovery	1	Y	\$408.00 Per service
Cemetery maintenance - payable at time of interment for sites with a previously unexercised Interment Right that was issued prior to 1 October 1986.	As stated	Full cost recovery	1	Y	\$1,025.00 Per service
Exhumation of human remains from a grave in accordance with The Public Health Act.	As stated	Full cost recovery	1	Y	Cost + 45%

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Lift ashes from place of interment and prepare for collection or relocation.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Placement attendance - Saturdays between 10am to 2pm, to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$590.00 Per service
Placement attendance - Weekdays between 10am to 2pm (excluding public holidays), to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$285.00 Per service
When a burial commences later than the scheduled time (30 minutes or more).	As stated	Full cost recovery	1	Y	\$306.00 Per service
Hire of cemetery attendant to assist with the lowering of casket	As stated	Full cost recovery	1	Y	\$183.00 Per service

Monument Permits

Monument Permits

Application for an authorised Monument Mason to carry out maintenance work on an already established monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$225.00 per application
Application for an authorised Monument Mason to construct a monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$409.00 Per service

Plaque Fees

Placement - Garden of Remembrance. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 190mm x 190mm cast bronze plaque, with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$900.00 Per placement
Placement - Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes standard plaque (up to 135mm x 95mm), with up to seven lines of inscription.	As stated	Full cost recovery	1	Y	\$645.00 Per placement
Refurbish bronze or granite plaque.	As stated	Full cost recovery	1	Y	Per refurbishment Cost + 45%
Surcharge for each line or motif that exceeds the standard provision	As stated	Full cost recovery	1	Y	\$113.00 Per service
Ceramic photographs for plaques	As stated	Full cost recovery	1	Y	\$350.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Placement - Garden Memorial. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 180mm x 150mm cast bronze plaque, with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$755.00 Per placement
Surcharge for colour on plaque outside the standard provision.	As stated	Full cost recovery	1	Y	\$113.00 Per Plaque
Supply and fix vase to columbarium or panel wall niche	As stated	Full cost recovery	1	Y	\$230.00 Per service

CEMETERIES MISCELLANEOUS FEES

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Miscellaneous

Any Other Memorial Property, Cemetery Goods, Industry Products or Services, Etc. Requested but not listed.	As stated	Market Rate	100	Y	Price on application
Cemeteries & Crematoria NSW Interment Services Levy - Ash Interment Levy	Levied on Behalf of State Government Authority	Set by Act/Regulation	100	Y	\$69.30 per interment
Cemeteries & Crematoria NSW Interment Services Levy - Burial Levy	Burial Levy - Levied on Behalf of State Government Authority	Set by Act/Regulation	100	Y	\$171.60 per service
Cemeteries & Crematoria NSW Interment Services Levy - Cremation Levy	Levied on Behalf of State Government Authority	Set by Act/Regulation	100	Y	\$45.10 per service

SHOALHAVEN MEMORIAL GARDENS & LAWN CEMETERY

Chapel Fees

Chapel usage and concierge service for 60 minutes on a Saturday.	Chapel usage fee	Full cost recovery	1	Y	\$905.00 per 60 minutes
Chapel usage and concierge service for 90 minutes on a Saturday.	Chapel usage fee	Full cost recovery	1	Y	\$1,355.00 per 90 minutes
Extension of chapel service by each 15 minutes or part thereof beyond the scheduled booking time, where the commencement occurred as scheduled.	As stated	Full Cost Recovery	1	Y	\$175.00 Per 15 minutes
Chapel usage and concierge service for each 30 minute interval on a Weekday (excluding public holidays).	As stated	Full cost recovery	1	Y	\$290.00 Per 30 minutes
Chapel usage and concierge service for each 60mins on a Weekday (excluding public holidays) that does not proceed a burial or cremation service administered by Shoalhaven Bereavement Services.	As stated	Full cost recovery	1	Y	\$675.00 Per 60 minutes

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Cremation Fees					
Cremation of an adult following a chapel service or in attendance. Weekday (excluding public holidays) 8:30am to 4pm.	As stated	Full cost recovery	1	Y	\$1,185.00 Per cremation
Cremation of a child up to 12 years, Weekday (excluding public holidays).	As stated	Partial cost recovery	0.25	Y	\$565.00 Per cremation
Cremation of a stillborn or infant, Weekday (excluding public holidays). Includes Children's Portion Garden site with a 110mm x 75mm plaque or ashes returned in a keepsake urn.	To meet community expectations regarding compassionate provision of cremation for a stillborn or infant death.	Fully Subsidised	0	Y	Per cremation
Cremation of an adult following a chapel service on a Saturday.	As stated	Full cost recovery	1	Y	\$1,765.00 Per cremation
Direct cremation of an adult, no service/attendance. Monday to Thursday 7:15am to 12pm (excluding public holidays).	As stated	Full cost recovery	1	Y	\$715.00 Per cremation
Family Rights					
Interment Right - Family Estate. Reservation of an adult burial site allowing for up to three burials. Further interment and plaque fees apply.	As stated	Full cost recovery	1	Y	\$32,670.00 Per Interment Right
Interment Fees					
Shallow burial application. Requirement where the burial is to be shallower than that permitted by section 90 of the Public Health Regulation 2022.	As stated	Full cost recovery	1	Y	\$940.00 Per service
Burial of a child up to 12 years under the provisions of an existing Interment Right.	As stated	Partial cost recovery	0.25	Y	\$1,065.00 Per interment
Surcharge to prepare a site to extra depth, when possible, so that it may accept up to three interments.	As stated	Full cost recovery	1	Y	\$250.00 Per service
Monument Lawn Burial - first adult burial under the provisions of an existing Interment Right. Further headstone fee applies.	As stated	Full cost recovery	1	Y	\$1,820.00 Per interment
Monument Lawn Burial - subsequent adult burial under the provisions of an existing Interment Right. Further headstone fee applies.	As stated	Full cost recovery	1	Y	\$1,535.00 Per interment
Surcharge to prepare a site when the required opening size exceeds 720mm x 2100mm	As stated	Full cost recovery	1	Y	\$269.00 Per interment
Lawn/Bush Garden Burial - first adult burial under the provisions of an existing Interment Right. Further plaque fee applies.	As stated	Full cost recovery	1	Y	\$1,820.00 Per interment



MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Lawn/Bush Garden Burial - subsequent adult burial under the provisions of an existing Interment Right. Further plaque fee applies.	As stated	Full cost recovery	1	Y	\$1,535.00 Per interment
Family Estate Burial - first adult burial under the provisions of an existing Interment Right. Further plaque fee applies.	As stated	Full cost recovery	1	Y	\$2,970.00 Per interment
Family Estate Burial - subsequent adult burial under the provisions of an existing Interment Right. Further plaque fee applies.	As stated	Full cost recovery	1	Y	\$3,265.00 Per interment
Monument Lawn Burial - Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm. Further headstone fee applies.	As stated	Full cost recovery	1	Y	\$4,010.00 Per interment
Interment of ashes in a lawn/bush garden burial site under the provisions of an existing Interment Right. Includes 380mm x 215mm plaque. No attendance.	As stated	Full cost recovery	1	Y	\$1,360.00 Per interment
Interment Fees					
Interment of ashes in Monument Lawn adult burial site under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$409.00 Per interment
Interment Fees					
Lawn/Bush Garden Burial - Adult burial under the provisions of an existing Interment Right. Saturdays 10am to 2pm. Further plaque fee applies.	As stated	Full cost recovery	1	Y	\$3,995.00 Per interment
Burial of a stillborn or infant inclusive of a Children's Lawn Cemetery Interment Right. Includes a 180mm x 150mm cast bronze plaque with up to eight lines of inscription.	To meet community expectations in relation to compassionate burial provisions for a stillborn or infant death.	Fully Subsidised	0	Y	Per interment
Burial of a stillborn or infant under the provisions of an existing adult burial Interment Right.	To meet community expectations in relation to compassionate burial provisions for a stillborn or infant death.	Fully Subsidised	0	Y	Per interment
Burial of a child up to 12 years of age or stillborn/infant under the provisions of an existing Interment Right. Saturdays 10 am to 2 pm.	As stated	Partial cost recovery	0.25	Y	\$1,565.00 Per interment
Subsequent interment of ashes in a Children's Section burial site under the provisions of an existing Interment Right. Includes a 180mm x 150mm cast bronze plaque. No attendance.	As stated	Full cost recovery	1	Y	\$1,090.00 Per interment

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Rights					
Interment Right - Panel Walls. Reservation of a site for a single set of ashes in the wall designated for a 190mm x 190mm plaque. Further placement fee applies.	As stated	Full Cost Recovery	1	Y	\$1,085.00 Per Interment Right
Interment Right (Dual) - Chapel Garden Ledger. Reservation of a site for the ashes of two people. Includes a 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$3,755.00 Per Interment Right
Interment Right (Dual) - Chapel Garden. Reservation of a site for the ashes of two people to be commemorated on a single 180mm x 150mm cast bronze plaque. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$2,880.00 Per Interment Right
Interment Right (Quadruple) - Bushwalk Garden. Reservation of a site for four sets of ashes. Includes one 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$7,520.00 Per Interment Right
Interment Right (Single) - Chapel Garden. Reservation of a site for a single set of ashes. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,885.00 Per Interment Right
Interment Right (Triple) - Bushwalk Garden. Reservation of a site for three sets of ashes. Includes one 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$5,640.00 Per Interment Right
Interment Right (Triple) - Chapel Garden Ledger. Reservation of a site for the ashes of three people. Includes a 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$5,640.00 Per Interment Right
Interment Right - Lawn Burial. Reservation of an adult burial site. Further interment and plaque fees apply.	As stated	Full cost recovery	1	Y	\$4,760.00 Per Interment Right
Interment Right - Sentinel. Reservation of a site for a single set of ashes. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,490.00 Per Interment Right
Interment Right - Bush Garden Burial. Reservation of an adult burial site. Further interment fee applies.	As stated	Full cost recovery	1	Y	\$7,460.00 Per Interment Right

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Right - Monument Lawn Burial. Reservation of an adult burial site. Further interment and headstone fees apply.	As stated	Full cost recovery	1	Y	\$4,760.00 Per Interment Right
Interment Right (Single) - Garden Memorial. Reservation of a site for a single set of ashes in gardens designated for a 180mm x 150mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,120.00 Per Interment Right
Interment Right - Children's Portion. For children up to 12 years. Includes 180mm x 150mm cast bronze plaque.	As stated	Partial cost recovery	0.25	Y	\$1,005.00 Per Interment Right
Interment Right (Dual) - Garden Memorial. Reservation of a site for the ashes of two people to be commemorated on a single 180mm x 150mm cast bronze plaque. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$1,670.00 Per Interment Right
Interment Right (Dual) - Bushwalk Garden. Reservation of a site for two sets of ashes. Includes a 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$3,755.00 Per Interment Right
Interment Right - Rose Garden. Reservation of a site for a single set of ashes. Includes everlasting urn. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$3,960.00 Per Licence
Interment Right - Garden of Peace. Reservation of a site for a single set of ashes in gardens designated for a 110mm x 75mm cast bronze plaque. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$625.00 Per Interment Right
Interment Right - Individual Garden. Reservation of a site for six sets of ashes. Includes a 205mm x 75mm cast bronze surname marker. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$7,235.00 Per Interment Right
Interment Right - Earth Garden. Reservation for a single set of ashes to be interred in a green burial garden. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$575.00 Per Interment Right
Interment Right (Dual) - Tree of Life Memorial Garden. Reservation of a site for the ashes of two people to be commemorated on a 230mm x 150mm book plaque. Further placement fees apply.	As stated	Full cost recovery	1	Y	\$2,070.00 Per Interment Right

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Interment Right - Tree of Life Columbarium. Reservation of a site for a single set of ashes. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$1,030.00 Per Interment Right
Interment Right - Tree of Life Columbarium for Veterans'. Includes placement under instructions from Department of Veterans' Affairs and a 180mm x 150mm cast bronze plaque supplied by Office of Australian War Graves.	As stated	Partial cost recovery	1	Y	\$1,030.00 Per Interment Right
Interment Right - Anembo Garden Memorial. Reservation of a site for a single set of ashes in the 120mm x 120mm designated plaque area. Further placement fee applies.	As stated	Full cost recovery	1	Y	\$925.00 Per Interment Right
Miscellaneous Fees					
Administration Fee - Complex transfer or surrender of an Interment Right where the right/licence holder does not hold original documentation (non refundable).	As stated	Full Cost Recovery	1	N	\$175.00 Per service
Application for a copy of an entry in the cemetery register, permitted by section 63 of the Cemeteries and Crematoria Act 2013	Cost recovery	Full cost recovery	1	N	\$40.00 per application
Application for an authorised Monument Mason to inter ashes in a Monument Lawn adult burial site under the provisions of an existing Interment Right.	As Stated	Full Cost recovery	1	N	\$193.00 Per service
Cremation witness insertion. Up to 5 family members may attend viewing room for up to 30 minutes to witness insertion of deceased into the cremator.	As stated	Full cost recovery	1	Y	\$452.00 Per cremation
Headstone - Monument Lawn Burial (first). Includes headstone, sub-base, two vases and a 380mm x 215mm cast bronze plaque OR up to 40 letters of inscription on headstone.	The fee will be charged at the time of burial. The fee is fully refundable should applicant for the burial decide to make private arrangements for the headstone, as permitted under the Cemeteries, Crematorium and Memorial Gardens Policy.	Full cost recovery	1	Y	\$3,205.00 Per headstone
Headstone - Monument Lawn Burial (subsequent). Includes headstone inscription with up to 40 letters or a 380mm x 215mm cast bronze plaque.	As stated	Full cost recovery	1	Y	\$975.00 Per interment
When a burial commences later than the scheduled time (30 minutes or more).	As stated	Full cost recovery	1	Y	\$306.00 Per service

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Burial booked to commence later than 3pm.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Hire of cemetery attendant to assist with the lowering of casket	As stated	Full cost recovery	1	Y	\$183.00 Per service
Administration Fee - Standard transfer or surrender of an Interment Right where the right/licence holder can present original documentation (non refundable).	Note: This fee applies when the holder of an unexercised Interment Right over an unimproved interment site transfers the Right to another individual. The fee does NOT apply when the holder relinquishes the Interment Right to the Shoalhaven City Council.	Full cost recovery	1	N	\$135.00 Per service
Exhumation of human remains from a grave in accordance with The Public Health Act.	As stated	Full cost recovery	1	Y	Cost + 45%
Decanting of a single set of ashes to one or more additional containers or urns provided by the Applicant.	As stated	Full cost recovery	1	Y	\$70.00 Per service
Miscellaneous headstone items.	As stated	Full cost recovery	1	Y	Cost + 45%
Postage of cremated remains (Australia only)	As stated	Full cost recovery	1	Y	\$188.00 Per service
Scattering of a single set of ashes in designated cemetery areas.	As stated	Full cost recovery	1	Y	\$90.00 Per service
Reflections Cafe	As stated	Full cost recovery	1	Y	As Ordered
USB copy of the recording of the chapel service	As stated	Full cost recovery	1	Y	\$65.00 Per service
Lift ashes from place of interment and prepare for collection or relocation.	As stated	Full cost recovery	1	Y	\$409.00 Per service
Placement attendance - Weekdays between 10am to 2pm (excluding public holidays), to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$285.00 Per service
Placement attendance - Saturdays between 10am to 2pm, to inter ashes in the gardens or an adult burial site.	As stated	Full cost recovery	1	Y	\$590.00 Per service
Monument Permits					
Application for an authorised Monument Mason to carry out maintenance work on an already established monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$225.00 per application

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Application for an authorised Monument Mason to construct a monument or headstone on an adult burial site (non refundable).	As stated	Full cost recovery	1	N	\$409.00 Per service
Plaque Fees					
Placement - Garden Memorial/Chapel Garden/Bushwalk Garden. Interment of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes a 180mm x 150mm cast bronze plaque, with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$755.00 Per placement
Placement - Garden of Peace. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes a 110mm x 75mm plaque, with up to seven lines of inscription.	As stated	Full cost recovery	1	Y	\$645.00 Per placement
Plaque Fees					
Placement - Rose Garden/Anembo Garden Memorial. Interment of a single set of ashes and/or plaque placement under the provisions of an existing interment right. Includes a 120mm x 120mm plaque.	As stated	Full cost recovery	1	Y	\$720.00 Per placement
Plaque Fees					
Plaque - Lawn Burial. Placement of 380mm x 215mm cast bronze plaque.	As stated	Full cost recovery	1	Y	\$985.00 Per plaque
Supply and fix vase to columbarium or panel wall niche	As stated	Full cost recovery	1	Y	\$230.00 Per service
Surcharge for each line or motif that exceeds the standard provision	As stated	Full cost recovery	1	Y	\$113.00 Per service
Ceramic photographs for plaques	As stated	Full cost recovery	1	Y	\$350.00 Per service
Surcharge for colour on plaque outside the standard provision.	As stated	Full cost recovery	1	Y	\$113.00 Per Plaque
Miscellaneous items.	As stated	Full cost recovery	1	Y	Per plaque cost + 45%
Letters / characters on granite headstone over the standard provision.	As stated	Full cost recovery	1	Y	\$15.00 Per letter/character
Plaque Fees					
Plaque - Bush Garden Burial. Placement of 380mm x 215mm cast bronze plaque on a purpose cut bush rock.	As stated	Full cost recovery	1	Y	\$1,335.00 Per placement

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MEMORIAL GARDENS AND CEMETERIES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Plaque Fees					
Refurbish bronze or granite plaque.	As stated	Full cost recovery	1	Y	Per refurbishment cost + 45%
Placement - Panel Walls/Sentinel. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 190mm x 190mm plaque with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$900.00 Per placement
Placement - Earth Garden. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes 75mm x 55mm cast bronze plaque.	As stated	Full cost recovery	1	Y	\$570.00 Per placement
Placement - Family Estate. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes a 180mm x 150mm cast bronze plaque, with up to eight lines of inscription. Payable for each interment.	As stated	Full cost recovery	1	Y	\$1,330.00 Per interment
Placement - Individual Garden. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes a 180mm x 150mm cast bronze plaque, with up to eight lines of inscription. Payable for each interment.	As stated	Full cost recovery	1	Y	\$755.00 Per placement
Placement - Tree of Life Memorial Garden. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right.	As stated	Full cost recovery	1	Y	\$990.00 Per placement
Placement - Tree of Life Columbarium. Interment of a single set of ashes and/or plaque placement under the provisions of an existing Interment Right. Includes a 180mm x 150mm cast bronze plaque, with up to eight lines of inscription and one flat motif.	As stated	Full cost recovery	1	Y	\$755.00 Per placement
Tree of Life - Leaf Memorialisation (no ashes). Reservation of a site and placement of a leaf plaque.	As stated	Full cost recovery	1	Y	\$489.00 Per inscribed leaf insert
Placement - Scattering of a single set of ashes in designated cemetery areas. Includes 70mm x 30mm cast bronze plaque.	As stated	Full cost recovery	1	Y	\$495.00 Per placement

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PROPERTY SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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PROPERTY UNIT

All fees, charges and bonds are to be paid in advance prior to use of the facilities.

LAND INFORMATION/ENQUIRIES

General

Property Enquiry	Preliminary Investigation, beyond desk top assessment	Full cost recovery	100%	N	\$512.75 per application
Property Administration Fee	Fee per hour (General)	Full cost recovery	100%	N	\$60.64 per hour or part thereof
Road Closure Application	Undertake preliminary investigations up to road status determination.	Full cost recovery	100%	N	\$512.95 per application
Road Closures Stage 2 Processing - Formed Road vesting in Council	Undertake Road Closure for a public roads that will vest in Council.	Full cost recovery	100%	N	\$1,395.05 per application
Road Closure Stage 2 Processing - Unformed Council Road vesting in other	Undertake Road Closure for road that will vest in other authority	Full cost recovery	100%	N	\$4,883.40 per application
Compensation	Payment of compensation for the creation or extinguishment of an interest over private or public land	Market Rate	100%	Y	At cost as per Valuation
Cost Recovery	Survey (internal / external), valuations, legal fees, payments to other authorities and government departments	Full cost recovery	100%	N	At Cost
APZ Approval	Approval for APZ over Council owned and management land	Full cost recovery	100%	N	\$3,662.55 per application
Native Title Assessment	Assessment of Crown Land for Native Title Claims	Full cost recovery	100%	N	\$745.00 per application
Land Classification Certificate	Produce Land Classification Certificate under S54 including investigation	Full cost recovery	100%	N	\$122.60 Minimum of \$150 plus \$50.20 per hour or part thereof after first hour.

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PROPERTY SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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JETTY AND BOAT RAMP LICENCES

General

As per MIN15.231 dated 21 April 2015 licence fee increased and charged annually to bring inline with Crown Land charges

Jetty Licence Application	Licence preparation	Full cost recovery	100%	Y	\$74.00 per application
Jetty Licence Fee	Private structures erected in drainage reserve	Market Rate	100%	N	\$124.85 per annum
Huskisson Wharf - Licence Fee	Commercial use of public wharf - annual licence fee	Full cost recovery	100%	Y	\$180.35 per annum

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USE OF COUNCIL ROAD RESERVE

General

Footpath - Application for Commercial Activity	Recovery of costs - preparation of outdoor dining, A-board, merchandising display or advertising display approval	Full cost recovery	100%	N	\$317.45 per application
Footpath - A-board / Advertising Display Fee	Annual Rent - Commercial use of public footpath for A-boards and advertising displays	Market Rate	100%	N	\$198.65 per annum
Footpath - Merchandise Display Fee	Annual Rent - commercial use of public footpath	Market Rate	100%	N	\$129.00 per square metre (or part thereof) / per annum
Footpath - Outdoor dining fee (In accordance with Minute (Min18.487) adopted by Council on 28 June 2018 the Outdoor Dining annual rent fee is waived for the remainder of this council term)	Annual rent for commercial use of public footpath for outdoor dining	Market Rate	100%	N	\$82.40 Per square metre / per annum

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LEASES, LICENSES AND OTHER OCCUPATIONS

General

Lease / Licence Administration - Term under 5 years	Administration of Agreements, including Options, Assignments, Transfers or Variations - Community groups - Term under 5 years	Full cost recovery	100%	Y	\$315.30 per application
Lease / Licence Administration - Term 5 years and over	Administration of Agreements, including Options, Assignments, Transfers or Variations - Community groups - Term 5 years and over	Full cost recovery	100%	Y	\$525.25 per application

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PROPERTY SERVICES

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Lease / Licence Preparation	Preparation of documents - by external legal provider	Full cost recovery	100%	Y	At cost
Rent / Rent Review	Rent review as determined by occupancy agreement	Market Rate	100%	Y	per annum
Carpark Deed of Agreement Application	Application to regulate private carpark	Full cost recovery	100%	Y	\$1,063.40 per application
Statutory Minimum Rent	Minimum rent - Community or Crown Land. Fee determined by DPI quarterly	Full cost recovery	100%	Y	per annum
Advertising	Statutory Advertisement	Full cost recovery	100%	Y	At cost

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CATEGORY 2 MOBILE FOOD VEHICLES

General

Mobile Food Vending Vehicle (Category 2) - Application Fee	Processing of mobile food vending vehicle (Category 2) application	Full cost recovery	100%	N	\$317.45 per application
Mobile Food Vending Vehicle (Category 2) - Annual Fee	Permit to operate mobile food vending vehicle (Category 2) on Council owned or managed land - including roads	Market Rate	100%	N	\$1,373.25 per application

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REGULATION AND COMPLIANCE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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ACTIVITIES UNDER THE SWIMMING POOLS ACT

GENERAL

General

Exemptions from barrier requirements	Under Section 22 of Swimming Pool Act 1992, Exemptions may be granted from barrier requirements where deemed impracticable or unreasonable because of the design or construction.	Set by Act/Regulation	100%	N	\$250.00 Part 4, Clause 13 of the Swimming Pools Regulation 2018
Register Swimming Pool on State Register	As stated	Set by Act/Regulation	100%	N	\$10.00 per application
Swimming pool Compliance Certificate - First Inspection	As stated	Set by Act/Regulation	100%	N	\$150.00 First inspection only.
Swimming Pool Compliance Certificate - each subsequent inspection.	As stated	Set by Act/Regulation	100%	N	\$100.00 Rate for 2nd inspection

ACTIVITIES UNDER THE EP&A ACT

OTHER ACTIVITIES

Application for Building Information Certificate

Application for Building Certificate involving unauthorised works.		Set by Act/Regulation	N/A	N	\$250.00 Plus equivalent DA Fee and CC Fee
Application for Building Certificate - in the case of a Class 1 Building (together with any Class 10 buildings on the site) or a Class 10 building - Base Fee	As stated	Set by Act/Regulation	100%	N	\$250.00 minimum fee
Application for Building Certificate - in the case of a Class 1 Building (together with any Class 10 buildings on the site) or a Class 10 building - Alternate Fee	As stated	Set by Act/Regulation	100%	N	\$250.00 per dwelling contained in the building or in any other building on the allotment
Application for Building Certificate - if more than one inspection of the building is required before issuing the certificate - additional fee.	As stated	Set by Act/Regulation	100%	N	\$90.00 + base fee of \$250.00
In any case where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area	As stated	Set by Act/Regulation	100%	N	\$250.00

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REGULATION AND COMPLIANCE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Application for Building Information Certificate - in the case of any other class of building					
Not exceeding 200 square metres	As stated	Set by Act/Regulation	100%	N	\$250.00
Exceeding 200 sq metres but not exceeding 2000 sq metres - Base Fee	As stated	Set by Act/Regulation	100%	N	\$250.00 + add fee \$0.50 per sq metre > 200
Exceeding 2000 square metres - Base Fee	As stated	Set by Act/Regulation	100%	N	\$1,165.00 + add fee \$0.075 per sq metre > 2,000
Miscellaneous					
Information about outstanding orders under the EPA Act		Full cost recovery	100%	N	\$198.90 Standard hourly rate
Occupation Certificate - no building work or change of building use	as stated	Full cost recovery	100%	Y	\$567.60 This is the standard inspection fee plus the new standard hourly rate

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ACTIVITIES UNDER THE LOCAL GOVERNMENT ACT

SECTION 68 APPLICATIONS

Miscellaneous

Site Inspection for approval to operate amusement devices		Full cost recovery	100%	N	\$198.90
Application to install or operate amusement devices	As stated	Full cost recovery	100%	N	\$198.90 Standard hourly rate

SECTION 735A CERTIFICATES

General

Section 735A Certificate	To advise persons applying to Council for a S735A Certificate (LGA) as to outstanding notices issued by Council in respect of any land within the Council's area	Full cost recovery	100%	N	\$150.20 per certificate
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OTHER ACTIVITIES

BUILDING RELATED MATTERS

Fire Safety

Administration fee for Annual Fire Safety Statement resubmission or Fire Safety Schedule Amendment due to being incorrect or incomplete		Full cost recovery	100%	N	\$96.75 per application
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REGULATION AND COMPLIANCE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Fire Safety Audit (including report)	Carry out Fire Safety Audit at request of building owner/operator and prepare report	Full cost recovery	100%	N	\$1,112.60 This is the standard inspection fee plus the new standard hourly rate for 4 hours
Registration of Final Fire Safety Certificate Submitted with Occupation Certificate (New Building)		Full cost recovery	100%	N	\$129.00
Other Charges					
Compliance Cost Notice - Formal Order	A notice issued under Part 9, Schedule 5 of the EP&A Act requiring a person to pay all or any reasonable costs and expenses incurred by Council in connection with an order	Set by Act/Regulation	100%	N	charged at the hourly rate refer to Compliance Officer - Hourly Charge Out Rate Fee
Compliance Officer - Hourly Charge Out Rate	As stated	Full cost recovery	100%	N	\$198.90 Standard hourly rate
Swimming pool resuscitation charts	As stated	Full cost recovery	100%	Y	\$35.50 each

RANGER SERVICES

ANIMAL ADOPTIONS

The fee for the sale of an animal may be reduced due to the animal not being adopted within timeframes or for season issues in accordance with Animal Shelter Procedures

Cat - male and female - older than 6 months	Partial cost recovery	100%	Y	\$195.00
Cat - male and female - older than 8 years of age	Partial cost recovery	N/A	Y	\$95.00
Kitten - male and female - under 6 months	Partial cost recovery	100%	Y	\$237.00
Puppy - male and female - under 6 months	Partial cost recovery	100%	Y	\$460.00
Dog - male and female - between 6 months and 8 years of age	Partial cost recovery	100%	Y	\$416.00
Dog - male and female - older than 8 years of age	Partial cost recovery	100%	Y	\$143.00
Specialist Dog or Cat Breed	Market Rate	100	Y	Market Rate
Guinea Pig, Rabbit or Poultry - male and female	Market Rate	100	Y	Market Rate

ANIMAL RECLAIMS AND SURRENDERS

Cat surrender fee	Partial cost recovery	N/A	N	\$93.50
Dog Collar Tag partial fee recovery	Full cost recovery	100%	Y	\$6.60

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REGULATION AND COMPLIANCE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Owner request for animal euthanasia (Greater than 20kg)		Full cost recovery	100%	N	\$451.50
Owner request for animal euthanasia (Less than 20kg)		Full cost recovery	100%	N	\$282.70
Dog/cat pickup fee		Partial cost recovery	N/A	N	\$54.80 Pick up is free if animal is found, seized or trapped by a member of the public
Dog surrender fee		Partial cost recovery	N/A	N	\$117.20
Dog/cat surrender fee with litter		Partial cost recovery	100%	N	\$192.40
Dog/cat release fee		Partial cost recovery	N/A	N	\$52.00 Mother and pups or kittens suckling - one fee. Puppies and kittens in a litter under 6 weeks of age - one fee
Dog maintenance per day		Partial cost recovery	N/A	N	\$45.00 Mother and pups suckling (no limit on pups up to 6 weeks of age) - one fee
Cat maintenance per day		Partial cost recovery	N/A	N	\$26.00 Mother and kittens suckling (no limit on kittens up to 6 weeks of age) - one fee

CAT AND DOG TRAP HIRE

Trap hire deposit (refundable on return of trap)	Refundable	N/A	N	\$48.00
Trap hire - daily	Partial cost recovery	N/A	Y	\$7.70 per day
Trap hire - weekly	Partial cost recovery	N/A	Y	\$25.80 per week
Trap hire delivery fee	Partial cost recovery	N/A	Y	\$54.80
Trap hire pick up fee	Partial cost recovery	N/A	Y	\$54.80 Pick up is free if the trap contains a cat or dog

COMPANION ANIMAL STATE GOVERNMENT FEES

Late Fee - if registration fee or permit fee has not been paid 28 days after the date on which the companion animal was required to be registered or a permit was required	Set by Act/Regulation	N/A	N	\$21.00
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REGULATION AND COMPLIANCE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
CAT - Registration of desexed or non-desexed cat		Set by Act/Regulation	N/A	N	\$65.00
CAT - Registration of cat owned by an eligible pensioner		Set by Act/Regulation	N/A	N	\$32.00
CAT - Registration non-desexed cat (recognised breeder)		Set by Act/Regulation	N/A	N	\$65.00
CAT - Registration desexed cat (sold by pound/shelter)		Set by Act/Regulation	N/A	N	
CAT - Registration non-desexed (not recommended)		Set by Act/Regulation	N/A	N	\$65.00
CAT - Annual Permit for cats not desexed by four months of age in addition to their one-off lifetime pet registration fee	Annual permit required for certain companion animals. For the purposes of section 11N (d) of the Act, an annual fee will be required to be paid for the issue of a permit	Set by Act/Regulation	N/A	N	\$92.00 per annum
DOG - Registration of desexed or non-desexed dog (after 6 months of age)		Set by Act/Regulation	100%	N	\$252.00
DOG - Registration of desexed dog by 6 months of age owned by an eligible pensioner		Set by Act/Regulation	100%	N	\$32.00
DOG - Registration of desexed dog sold by an eligible pound or shelter operator (except an animal owned by an eligible pensioner)		Set by Act/Regulation	100%	N	
DOG - Registration of non-desexed dog (not recommended)		Set by Act/Regulation	N/A	N	\$75.00
DOG - Registration of non-desexed dog owned by recognised breeder for breeding purposes		Set by Act/Regulation	100%	N	\$75.00
DOG - Registration of desexed dog (by 6 months of age)		Set by Act/Regulation	100%	N	\$75.00
DOG - Registration of Dog Service of the State		Set by Act/Regulation	N/A	N	
DOG - Registration of Dog - Working		Set by Act/Regulation	N/A	N	
DOG - Annual Permit for dogs of a restricted breed or declared to be dangerous in addition to their one-off lifetime pet registration fee	Annual permit required for certain companion animals. For the purposes of section 11N (d) of the Act, an annual fee will be required to be paid for the issue of a permit	Set by Act/Regulation	N/A	N	\$221.00 per annum
Certificate of Compliance - dangerous or restricted dog enclosure (Section 58H of the Companion Animals Act)		Set by Act/Regulation	100%	N	\$150.00

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REGULATION AND COMPLIANCE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Registration Assistance Animal		Set by Act/Regulation	N/A	N	

LIVESTOCK

Livestock pickup fee - animal management vehicle used		Partial cost recovery	N/A	N	\$156.95
Livestock pickup fee - Council float used		Partial cost recovery	N/A	N	\$78.45 This fee is additional to the fee for animal management vehicle used. If a contractor is used market rates apply.
Livestock maintenance per day		Partial cost recovery	N/A	N	\$45.00
Livestock release fee		Partial cost recovery	N/A	N	\$62.35

OTHER FEES

Assessment Fee - Application to Revoke a Menacing / Dangerous Dog Declaration		Full cost recovery	100%	N	\$195.00
Assessment Fee - Application to Revoke a Menacing / Dangerous Dog Declaration		Full cost recovery	100%	N	\$194.25
Companion Animal Form - Processing Fee	For commercial clients	Full cost recovery	100%	Y	\$19.80 per form
Sale of dangerous dog sign	Assist owners of restricted breeds and dangerous dogs to comply with regulations	Full cost recovery	N/A	Y	\$40.70
Microchip fee		Partial cost recovery	N/A	Y	\$25.80
Ranger fee for services		Full cost recovery	100%	Y	\$218.75 Standard hourly rate
Sale of Merchandise	Sale of animal products	Market Rate	N/A	Y	Market Rate

VEHICLES AND ARTICLES

Unattended item release fee		Partial cost recovery	N/A	N	\$198.90
Unattended vehicle storage fee		Partial cost recovery	N/A	N	\$16.00 per day
Unattended vehicle release fee		Partial cost recovery	N/A	N	\$198.90 Standard hourly rate
Unattended vehicle removal fee		Full cost recovery	N/A	N	market rates apply for contractors

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SHOALHAVEN ENTERTAINMENT CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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SHOALHAVEN ENTERTAINMENT CENTRE

All prices listed are the maximum rate which can be levied. Staffing, equipment and additional costs will be shown in your quote.
Contact us on 4429 5757

Definition of Hirers:

Community hirer: Not-for-Profit community based groups located within the Shoalhaven. Community hirers need to be able prove their not-for-profit status.

Commercial hirer: All hirers other than not-for-profit community based groups.

Fees may be waived or reduced in accordance with the Shoalhaven Entertainment Centre Hiring Policy

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AUDITORIUM

Commercial Hire

Auditorium hire - Fridays and Saturdays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$673.00 per hour
Auditorium hire - Monday to Thursday	Event room hire - minimum 3 hours	Market rate	N/A	Y	\$612.00 per hour
Auditorium hire - Public holidays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$717.00 per hour
Auditorium hire - Sundays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$695.00 per hour

Community Hire

Auditorium hire - Fridays and Saturdays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$505.00 per hour
Auditorium hire - Monday to Thursday	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$459.00 per hour
Auditorium hire - Public holidays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$538.00 per hour
Auditorium hire - Sundays	Event room hire - minimum 3 hours	Market Rate	0	Y	\$521.00 per hour

STUDIO

Commercial Hire

Studio hire - Fridays and Saturdays	Event room Hire - minimum 3 hours	Market Rate	N/A	Y	\$314.00 per hour
Studio hire - Monday to Thursday	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$290.00 per hour
Studio hire - Public holidays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$339.00 per hour
Studio hire - Sundays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$323.00 per hour

Community Hire

Studio hire - Fridays and Saturdays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$236.00 per hour
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SHOALHAVEN ENTERTAINMENT CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Studio hire - Monday to Thursday	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$218.00 per hour
Studio hire - Public holidays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$254.00 per hour
Studio hire - Sundays	Event room hire - minimum 3 hours	Market Rate	N/A	Y	\$242.00 per hour

MEETING ROOMS

Rates for meetings. Room hire includes room set up, cleaning and standard equipment. Staffing (when required is additional)

Commercial Hire

Atrium or Mezzanine landing - Monday to Sunday	Meeting room hire	Market Rate	N/A	Y	\$58.05 per hour
Gallery - Monday to Sunday	Meeting room hire	Market Rate	N/A	Y	\$105.35 per hour
Mezzanine conference room - Monday to Sunday	Meeting room hire	Market Rate	N/A	Y	\$78.45 per hour
Studio hire - Monday to Sunday	Meeting room hire	Market Rate	N/A	Y	\$123.65 per hour

Community Hire

Atrium or Mezzanine landing - Monday to Sunday	Meeting room Hire	Market Rate	N/A	Y	\$43.00 per hour
Gallery - Monday to Sunday	Meeting room hire	Market Rate	N/A	Y	\$78.45 per hour
Mezzanine conference room - Monday to Sunday	Meeting room hire	Market Rate	N/A	Y	\$59.15 per hour
Studio - Monday to Sunday	Meeting room hire	Market Rate	N/A	Y	\$93.50 per hour

WHOLE CENTRE HIRE

Daily

Administration Fee & Office support	Administration costs	Market Rate	N/A	Y	\$180.60 per event
EFTPOS transaction fee	To recoup the costs of providing an EFTPOS service	Full cost recovery	100%	Y	To recoup 100% of bank charges
Forecourt (Grass area) - Monday to Sunday	Hire of Space	Market Rate	N/A	Y	\$62.35 per hour
Merchandise Sales Commission 10%	Rental space for selling merchandise	Market Rate	N/A	Y	10% of sales
Event Staffing	Staff costs - POA	Market Rate	N/A	Y	POA
Catering and Café	Catering - POA	Market Rate	N/A	Y	POA

BOX OFFICE FEES

As a condition of venue hire, only SEC ticketing may be used.

Counter transaction fee - in addition to booking fees	To recoupe expenses incurred providing box office sales	Market Rate	N/A	Y	\$3.40 per transaction
Express show build	Show build. To completed within 10 business days	Market Rate	N/A	Y	\$256.90 per event

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SHOALHAVEN ENTERTAINMENT CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
LPA licence fee - Auditorium	Recoup industry service fee for commercial organisations	Full cost recovery	100%	Y	POA - price on application
LPA licence fee - Studio	Recoup industry service fee for commercial organisations	Full cost recovery	100%	Y	POA - price on application
Show build edit after onsale date	Re-coupe costs for editing a show build	Market Rate	N/A	Y	\$74.20 per hour
Show build for a single event	Create show in the ticketing system	Market Rate	N/A	Y	\$120.40 per event
Ticket booking fees - Ticket price \$100.00+		Market Rate	N/A	Y	\$9.35
Ticket booking fee for tickets priced \$0.00-\$19.99	Ticket cost and processing	Market Rate	N/A	Y	\$4.00 per ticket
Ticket booking fee for tickets priced \$20.00- \$39.99	Ticket cost and processing	Market Rate	N/A	Y	\$5.00 per ticket
Ticket booking fee for tickets priced \$40.00-59.99	Ticket cost and processing	Market Rate	N/A	Y	\$6.15 per ticket
Ticket booking fee for tickets priced \$60.00- \$79.99	Ticket cost and processing	Market Rate	N/A	Y	\$7.15 pre ticket
Ticket booking fee for tickets priced \$80.00 - \$99.99	Ticket cost and processing	Market Rate	N/A	Y	\$8.30 per ticket
Mailing Fee	Postage and handling of tickets	Market Rate	N/A	Y	\$6.15 per transaction
Phone Booking - in addition to booking fees	Cover cost of wages for staff to process ticket sales over the phone	Market Rate	N/A	Y	\$6.90 per transaction
Internet Booking	Cover the cost of providing a website with this capability	Market Rate	N/A	Y	\$3.20 per transaction
Exchange or refund of tickets	Cover the cost of staff wages to provide this service	Market Rate	N/A	Y	\$5.40 per transaction

MARKETING

Marketing	To provide a range of marketing services. Either onsite, posters, digital etc. or external mail drops etc.	Market Rate	N/A	Y	POA
Billboard Banner - Printing	To re-coupe the cost of having banners printed	Market Rate	N/A	Y	\$537.50 per banner
Billboard Banner Placement - up to 3 months - ticketed events take priority	To secure space on the banner wall on Bridge road as there is limited positions available	Market Rate	N/A	Y	\$346.15 one off fee
Billboard Banner Placement - 3-6 months - ticketed events take priority	To secure space on the banner wall on Bridge road as there is limited positions available	Market Rate	N/A	Y	\$575.10 per banner

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025Amount
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SHOALHAVEN SWIM SPORT FITNESS CENTRES

All prices listed are the MAXIMUM rate which can be levied.

"Shoalhaven Swim Sport & Fitness Centres" refers to the Shoalhaven Indoor Sports Centre, Bomaderry Aquatic Centre, Nowra Aquatic Park, Bay & Basin Leisure Centre, Sussex Inlet Aquatic Centre and Ulladulla Leisure Centre.

"Village Pools" refers to Berry, Greenwell Point, Kangaroo Valley, Milton and Shoalhaven Heads Village Pools. "Sea Pools" refers to Huskisson and Ulladulla Sea Pools.

Concession - You are entitled to a concession rate if you present one of the following: Current Pensioner Concession Card, Commonwealth Seniors Health Card, Seniors Card & High School Student Card (16 years & older) on those fees listed as concession.

Fees may be waived or reduced in accordance with the Fee Waivers, Subsidies and Support Policy

SHOALHAVEN SWIM SPORT FITNESS CENTRES

Shoalhaven Indoor Sports Centre, Bomaderry Aquatic Centre, Nowra Aquatic Park, Bay & Basin Leisure Centre, Sussex Inlet Aquatic Centre and Ulladulla Leisure Centre.

Casual Swimming Fees

Swim Visit - Adult	As stated	Partial cost recovery	40%	Y	\$7.40 per visit
Swim Visit - Concession	As stated	Partial cost recovery	30%	Y	\$5.60 per visit
Swim Visit - Child	As stated	Partial cost recovery	30%	Y	\$5.60 per visit
Swim Visit - Family - 2 adults/2 children/1 "free" child	As stated	Partial cost recovery	30%	Y	\$25.80 per visit
Swim Visit - Child 2 years and Under - Free with Paying Adult	As stated	Fully Subsidised	0%	N	free service - cost absorbed
BBLC & ULC Swim and Spa Visit - Adult	As stated	Partial cost recovery	40%	Y	\$11.85 per visit
BBLC & ULC Swim and Spa Visit - Concession	As stated	Partial cost recovery	40%	Y	\$9.05 per visit
Swim Visit - Medical Referral Concession	As stated	Partial cost recovery	0%	Y	\$3.70 50% discount of adult swim visit
Swim Pass - 20 Visit for price of 18 - Adult	As stated	Partial cost recovery	30%	Y	\$133.50 per pass
Swim Pass - 20 Visit for price of 18 - Concession	As stated	Partial cost recovery	30%	Y	\$100.60 per pass
Swim Pass - 20 Visit for price of 18 - Child	As stated	Partial cost recovery	30%	Y	\$100.60 per pass
Kids Time - includes Unlimited Inflatable Play & Swim Visit - SIAC Only	As stated	Full cost recovery	100%	Y	\$13.70 per visit

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Kids Time - includes Unlimited Water Slides & Swim Visit - NAP/BBLC Only	As stated	Full cost recovery	100%	Y	\$18.25 per visit
Casual Fitness Fees					
Personal Trainer - One on Two - Per 30 Minute Session Pass - 5 Vist		Full cost recovery	100%	Y	\$390.90 per pass
Complete Fitness Day Pass - Adult	As stated	Full cost recovery	100%	Y	\$21.80 per day
Complete Fitness Day Pass - Concession	As stated	Partial cost recovery	75%	Y	\$16.45 per day
Complete Fitness Pass - 10 Visit - Adult	As stated	Full cost recovery	100%	Y	\$196.40 per pass
Complete Fitness Pass - 10 Visit - Concession	As stated	Full cost recovery	100%	Y	\$148.05 per pass
Group Fitness Program - Land/Water - Adult	As stated	Full cost recovery	100%	Y	\$17.85 per visit
Group Fitness Program - Land/Water - Concession	As stated	Full cost recovery	100%	Y	\$13.35 per visit
Group Fitness Program - Land/Water - 10 Visit - Adult	As stated	Full cost recovery	100%	Y	\$160.60 per pass
Group Fitness Program - Land/Water - 10 Visit - Concession	As stated	Full cost recovery	100%	Y	\$119.95 per pass
Gym Visit - Adult	As stated	Full cost recovery	100%	Y	\$17.85 per visit
Gym Visit - Concession	As stated	Partial cost recovery	N/A	Y	\$13.35 per visit
Gym Pass - 10 Visit - Adult	As stated	Partial cost recovery	N/A	Y	\$160.60 per pass
Gym Pass - 10 Visit - Concession	As stated	Partial cost recovery	N/A	Y	\$119.95 per pass
Teen Gym Visit	As stated	Partial cost recovery	50%	Y	\$10.10 per visit
Teen Gym Pass - 10 Visit	As stated	Partial cost recovery	50%	Y	\$90.95 per pass
Personal Trainer - One on One - Per 30 Minute Session	As stated	Full cost recovery	100%	Y	\$55.90 per visit
Personal Trainer - One on Two - Per 30 Minute Session	As Stated	Full cost recovery	100%	Y	\$82.35 per visit
Personal Trainer - One on One - Per 30 Minute Session Pass - 5 Visit	As stated	Full cost recovery	100%	Y	\$265.55 per pass
Personal Trainer - One on One - Per 30 Minute Session Pass - 10 Visit	As stated	Full cost recovery	100%	Y	\$503.10 per pass
Fitness Promotion - eg Boot Camp & Small Group Training	As stated	Market Rate	100%	Y	price on application

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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Child Minding

During normal operational hours only.

Child Minding Visit - max 2hrs	As stated	Full cost recovery	100%	Y	\$5.90 per visit
Child Minding Pass - 20 Visit	As stated	Full cost recovery	100%	Y	\$106.45 per pass

Memberships

Complete Fitness Membership Includes:

Access to all Shoalhaven Swim Sports & Fitness facilities/land & water based group fitness classes/gym, fitness consultation and program with up to 4 updates per year/pools and spa (where available)/child minding.

Fitness Membership Includes:

Access to all Shoalhaven Swim Sport & Fitness facilities/gym, fitness consultation and program with up to 4 updates per year/pools and spa (where available).

Complete Aquatic Membership Includes:

Access to all Shoalhaven Swim Sport & Fitness facilities/water based group fitness classes/pools and spa (where available).

Aquatic Membership Includes:

Access to all Shoalhaven Swim Sport & Fitness facilities/pools and spa (where available).

Please note: Standard external service provider (Debit Success) dishonour fees will apply for unsuccessful direct debit transaction of \$10.00.

Please note: Membership suspensions - minimum two (2) weeks - up to three (3) months total

Complete Fitness Membership - 1 Month - Adult	As stated	Full cost recovery	100%	Y	\$128.05 per Monthly Membership
Complete Fitness Membership - 1 Month - Concession	As stated	Full cost recovery	100%	Y	\$115.25 per Monthly Membership
Complete Fitness Membership - 12 Month - Adult	As stated	Full cost recovery	100%	Y	\$986.40
Complete Fitness Membership - 12 Month - Concession	As stated	Full cost recovery	100%	Y	\$887.75
Complete Fitness Membership - Direct Debit Fortnightly - Adult	As stated	Full cost recovery	100%	Y	\$43.55 Fortnightly
Complete Fitness Membership - Direct Debit Fortnightly - Concession	As stated	Full cost recovery	100%	Y	\$39.25 Fortnightly
Fitness Membership - 12 Month - Adult	As stated	Full cost recovery	100%	Y	\$859.70
Fitness Membership - 12 Month - Concession	As stated	Partial cost recovery	75%	Y	\$773.80
Fitness Membership - Direct Debit Fortnightly - Adult	As stated	Full cost recovery	100%	Y	\$38.15 Fortnightly
Fitness Membership - Direct Debit Fortnightly - Concession	As stated	Partial cost recovery	75%	Y	\$34.30 Fortnightly
Complete Aquatic Membership - 1 Month - Adult	As stated	Full cost recovery	100%	Y	\$96.30 Per Monthly Membership

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Complete Aquatic Membership - 1 Month - Concession	As stated	Full cost recovery	100%	Y	\$86.75 Per Monthly Membership
Complete Aquatic Membership - 12 Month - Adult	As stated	Full cost recovery	100%	Y	\$732.85
Complete Aquatic Membership - 12 Month - Concession	As stated	Partial cost recovery	75%	Y	\$659.50
Complete Aquatic Membership - Direct Debit Fortnightly - Adult	As stated	Partial cost recovery	75%	Y	\$32.90 Fortnightly
Complete Aquatic Membership - Direct Debit Fortnightly - Concession	As stated	Partial cost recovery	75%	Y	\$29.55 Fortnightly
Aquatic Membership - 12 Month - Adult	As stated	Partial cost recovery	75%	Y	\$531.90
Aquatic Membership - 12 Month - Concession/Child	As stated	Partial cost recovery	75%	Y	\$478.70
Aquatic Membership - Direct Debit - Adult	As stated	Partial cost recovery	75%	Y	\$23.55 Fortnightly
Aquatic Membership - Direct Debit - Concession/Child	As stated	Partial cost recovery	75%	Y	\$21.20 Fortnightly
Complete Fitness Corporate Membership - Minimum 5 Participants per Organisation - 12 months	As stated	Full cost recovery	100%	Y	\$671.85
Complete Fitness Corporate Membership - Minimum 5 Participants per Organisation - Direct Debit - Fortnightly	As stated	Full cost recovery	100%	Y	\$28.80 Fortnightly
NSW School Holiday Membership - Summer Season - Family - (2 adults/2 children/1 "free" child)	As Stated	Partial cost recovery	30%	Y	\$244.35

SHOALHAVEN SWIM FITNESS FACILITIES

Bomaderry Aquatic Centre, Nowra Aquatic Park, Bay & Basin Leisure Centre, Sussex Inlet Aquatic Centre, Ulladulla Leisure Centre, Berry Village Pool, Shoalhaven Heads Village Pool, Greenwell Point Village Pool, Milton Village Pool

Learn to Swim

LTS Term 3 fees may vary to those printed.

Learn to Swim & Survive Class - Parent & Baby - GST does not apply	As stated	Full cost recovery	100%	N	\$18.80 per class
Learn to Swim & Survive Class - Preschool & School Age - GST does not apply	As stated	Full cost recovery	100%	N	\$18.80 per class
Learn to Swim & Survive Class - 3rd & subsequent child enrolled per family or additional class per week - 25% discount - GST does not apply	As stated	Full cost recovery	100%	N	\$14.10 per class

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Learn to Swim & Survive Class - Direct Debit per fortnight - Parent & Baby - GST does not apply	As stated	Full cost recovery	100%	N	\$37.60 Per fortnight
Learn to Swim & Survive Class - Direct Debit per fortnight - Pre & School Age Child - GST does not apply	As stated	Full cost recovery	100%	N	\$37.60 Per fortnight
Learn to Swim & Survive Class - Direct Debit per fortnight - 3rd & subsequent child enrolled per family or additional class per week - 25% discount - GST does not apply	As stated	Full cost recovery	100%	N	\$28.20 Per fortnight
Private Lesson - One on One - 15 Minute Lesson - GST applies	As stated	Full cost recovery	100%	Y	\$33.00 per class
Private Lesson - One on One - 30 Minute Lesson - GST applies	As stated	Full cost recovery	100%	Y	\$59.65 per class

Squads

Note: Normal entry fees apply to private squad participants.

Squad - 1 session Per Week	As stated	Full cost recovery	100%	Y	\$33.65 Per fortnight
Squad - 2 Sessions Per Week	As stated	Full cost recovery	100%	Y	\$45.15 Per fortnight
Squad - 3 Sessions Per Week	As stated	Full cost recovery	100%	Y	\$66.45 Per fortnight
Squad - 4 Sessions Per Week	As Stated	Full cost recovery	100%	Y	\$85.55 Per Fortnight
Squad - 5 sessions per week	As Stated	Full cost recovery	100%	Y	\$104.25 Per fortnight
Squad - 6+ Sessions Per Week	As stated	Full cost recovery	100%	Y	\$106.45 Per fortnight
Squad - Casual - Per Session	As stated	Full cost recovery	100%	Y	\$18.25 Per Session

As part of School Group

School Swim Visit	As stated	Partial cost recovery	40%	Y	\$3.65 per visit
School Swim Class	As stated	Full cost recovery	100%	Y	\$11.50 per class (minimum 12 per class)
School Fitness Program - Land/Water OR Gym Visit	As stated	Full cost recovery	100%	Y	\$11.50 per visit (minimum 12 per class)
School Water Slide & Swim/Inflatable Visit	As stated	Partial cost recovery	47%	Y	\$11.50 per student
Staff Hire - minimum 1hr	As stated	Full cost recovery	100%	Y	\$63.20 per hour

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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Pool / Lane Hire

Pool / Lane hire fees do not include admission of participants / swimmers - bookings for School Carnivals and School Groups are exempt.

PRIVATE / COMMERCIAL COACHES LANE HIRE - Discounts are provided to Australian Swimming Coaches & Teachers Association (ASCTA) qualified private / commercial swim coaches - conditions apply. Relevant insurance and qualifications must be provided in order to obtain a 20% reduction in lane hire rates for private / commercial coaches.

Lane Hire	As stated	Partial cost recovery	40%	Y	\$46.55 per hour
Private/Commercial Pool Hire - per pool - minimum 4 hrs	As stated	Market Rate	100%	Y	\$133.10 per hour
Carnival Entry - Includes Spectators	As stated	Full cost recovery	100%	Y	\$1.70 per visit
Out of Hours Bookings - Incur Additional Staff Hire Costs - Price on Application	As stated	Full cost recovery	100%	Y	Price on Application
Local Only - Swim Club Meet Night Only - per Pool or Part thereof - applies to Shoalhaven based Clubs	As stated	Full cost recovery	100%	Y	\$92.15 per hour
Additional Cleaning Fee - may be applied	As stated	Full cost recovery	100%	Y	\$69.85 per hour

Meeting Room

During normal operational hours only

Meeting Room Hire - Small (1-20pax) - Commercial - Mon to Fri - per hour - max 8hrs	As stated	Full cost recovery	100%	Y	\$23.55 per hour
Meeting Room Hire - Small (1-20 pax) - Commercial - Mon to Fri - Per Day	As stated	Full cost recovery	100%	Y	\$206.70 per day
Meeting Room Hire - Small (1-20 pax) - Commercial - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Full cost recovery	100%	Y	\$35.25 per hour
Meeting Room Hire - Small (1-20pax) - Commercial - Sat/Sun/Public Holiday - Per Day	As stated	Full cost recovery	100%	Y	\$310.15 per day
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisations - Casual - Mon to Fri - per hour - max 8hrs	As stated	Partial cost recovery	100%	Y	\$17.65 per hour
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisations - Casual - Mon to Fri - Per Day	As stated	Partial cost recovery	75	Y	\$155.10 per day
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisations - Casual - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Partial cost recovery	75	Y	\$26.45 per hour

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisations - Casual - Sat/Sun/Public Holidays - Per Day	As stated	Partial cost recovery	75	Y	\$232.55 per day
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisation - Regular - Mon to Fri - per hour - max 8hrs	As stated	Partial cost recovery	50	Y	\$11.85 per hour
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisations - Regular - Mon to Fri - Per Day	As stated	Partial cost recovery	50	Y	\$103.40 per day
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisations - Regular - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Partial cost recovery	50	Y	\$17.65 per hour
Meeting Room Hire - Small (1-20 pax) - Community/Non-profit Organisations - Regular - Sat/Sun/Public Holidays - Per Day	As stated	Partial cost recovery	50	Y	\$155.10 per day
Meeting Room Hire - Medium (21-50 pax) - Commercial - Mon to Fri - per hour - max 8hrs	As stated	Full cost recovery	100%	Y	\$35.35 per hour
Meeting Room Hire - Medium (21-50 pax) - Commercial - Mon to Fri - Per Day	As stated	Full cost recovery	100%	Y	\$310.55 per day
Meeting Room Hire - Medium (21-50 pax) - Commercial - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Full cost recovery	100%	Y	\$52.90 per hour
Meeting Room Hire - Medium (21-50 pax) - Commercial - Sat/Sun/Public Holiday - Per Day	As stated	Full cost recovery	100%	Y	\$465.05 per day
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisations - Casual - Mon to Fri - per hour - max 8hrs	As stated	Partial cost recovery	50%	Y	\$26.55 per hour
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisations - Casual - Mon to Fri - Per Day	As stated	Partial cost recovery	50%	Y	\$232.75 per day
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisations - Casual - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Partial cost recovery	50%	Y	\$39.65 per hour
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisations - Casual - Sat/Sun/Public Holidays - Per Day	As stated	Partial cost recovery	50%	Y	\$348.85 per day

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisation - Regular - Mon to Fri - per hour - max 8hrs	As stated	Partial cost recovery	50%	Y	\$17.65 per hour
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisations - Regular - Mon to Fri - Per Day	As stated	Partial cost recovery	50%	Y	\$155.30 per day
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisations - Regular - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Partial cost recovery	50%	Y	\$26.45 per hour
Meeting Room Hire - Medium (21-50 pax) - Community/Non-profit Organisations - Regular - Sat/Sun/Public Holidays - Per Day	AS stated	Partial cost recovery	50%	Y	\$232.55 per day
Meeting Room Hire - Large (51+ pax) - Commercial - Mon to Fri - per hour - max 8hrs	As stated	Full cost recovery	100%	Y	\$47.00 per hour
Meeting Room Hire - Large (51+ pax) - Commercial - Mon to Fri - Per Day	As stated	Full cost recovery	100%	Y	\$413.45 per day
Meeting Room Hire - Large (51+ pax) - Commercial - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Full cost recovery	100%	Y	\$70.50 per hour
Meeting Room Hire - Large (51+ pax) - Commercial - Sat/Sun/Public Holiday - Per Day	As stated	Full cost recovery	100%	Y	\$620.05 per day
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisations - Casual - Mon to Fri - per hour - max 8hrs	As stated	Partial cost recovery	50%	Y	\$35.25 per hour
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisations - Casual - Mon to Fri - Per Day	As Stated	Partial cost recovery	50%	Y	\$310.15 per day
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisations - Casual - Sat/Sun/Public Holidays - per hour - max 8hrs	As Stated	Partial cost recovery	50%	Y	\$52.90 per hour
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisations - Casual - Sat/Sun/Public Holidays - Per Day	As Stated	Partial cost recovery	50%	Y	\$465.05 per day
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisation - Regular - Mon to Fri - per hour - max 8hrs	As Stated	Partial cost recovery	50%	Y	\$23.55 per hour
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisations - Regular - Mon to Fri - Per Day	As Stated	Partial cost recovery	50%	Y	\$206.70 per day

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisations - Regular - Sat/Sun/Public Holidays - per hour - max 8hrs	As stated	Partial cost recovery	50%	Y	\$35.25 per hour
Meeting Room Hire - Large (51+ pax) - Community/Non-profit Organisations - Regular - Sat/Sun/Public Holidays - Per Day	As Stated	Partial cost recovery	50%	Y	\$310.15 per day
Other Fees and Charges					
SIAC - Childrens Birthday Party - plus inflatable play		Market Rate	100%	Y	\$14.80 per child - minimum 10 children
BAC/NAP/BBLC - Childrens Birthday Party	As stated	Market Rate	100%	Y	\$18.25 per child - minimum 10 children
SIAC/ULC - Childrens Birthday Party	As stated	Market Rate	100%	Y	\$10.95 per child - minimum 10 children
Waterslide Pass - 5 Rides	As stated	Partial cost recovery	37%	Y	\$5.20 per pass
Waterslide Pass - 10 Rides	As stated	Partial cost recovery	37%	Y	\$9.05 per pass
Waterslide Pass - 1 Hour	As stated	Market Rate	37%	Y	\$9.05 per hour
Food & Beverage	As stated	Market Rate	100%	Y	Market Rate or Supplier Recommended Retail Price
Sports Retail	As stated	Market Rate	100%	Y	Market Rate or Supplier Recommended Retail Price
Promotional Offers	As stated	Market Rate	100%	Y	Price on Application

VILLAGE POOLS

Kangaroo Valley, Berry, Greenwell Point, Shoalhaven Heads and Milton Village Pools - when supervised during NSW Summer School Holidays

Casual Swimming Fees

Swim Visit - Adult	As stated	Partial cost recovery	15%	Y	\$5.50 per visit
Swim Visit - Child	As stated	Partial cost recovery	15%	Y	\$4.10 per visit
Swim Visit - Concession	As stated	Partial cost recovery	15%	Y	\$4.10 per visit
Swim Visit - Family Day Pass - 2 Adults/2 Children/1 "free" child	As stated	Partial cost recovery	15%	Y	\$19.05 per visit
Swim Visit - Child 2 years and under Free with Paying Adult	As stated	Fully Subsidised	0%	N	Free Service - Cost Absorbed
School Swim Visit	As stated	Partial cost recovery	15%	Y	\$3.65 per visit
Supervising Non-Swimming Adult Visit	As stated	Fully Subsidised	0%	N	Free Service - Cost Absorbed

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Additional Staff Hire - minimum 2 hours	As stated	Full cost recovery	100%	Y	\$63.20 per hour

Memberships

Village Pool Season Memberships allow access to all Village Pools as listed above, only. Village Pool Memberships do not include access to Shoalhaven Swim & Fitness year round facilities.

Village Pool Membership - Summer Season - Adult	As stated	Partial cost recovery	15%	Y	\$130.60 per season
Village Pool Membership - Summer Season - Child/Concession	As stated	Partial cost recovery	15%	Y	\$98.05 per season
Village Pool Membership - Summer Season - Family - 2 Adults/2 Children/1 "free" child	As stated	Partial cost recovery	15%	Y	\$229.95 per season

SHOALHAVEN INDOOR SPORTS CENTRE

Casual Fees

Casual Visit - MultiBall				Y	\$18.25 Per hour, per person (min 2 entries, max 5 entries)
Casual Visit - Tennis	Adult	Partial cost recovery	N/A	Y	\$18.25 Per court
Casual Visit - Tennis	Concession	Partial cost recovery	N/A	Y	\$13.75 Per court
Casual Visit - Tennis	Child	Partial cost recovery	N/A	Y	\$13.75 Per court
Casual Visit - Short Tennis	Adult	Partial cost recovery	N/A	Y	\$18.25 Per court
Casual Visit - Short Tennis	Concession	Partial cost recovery	N/A	Y	\$13.75 Per court
Casual Visit - Short Tennis	Child	Partial cost recovery	N/A	Y	\$13.75 Per court
Casual Visit - Table Tennis	Adult	Partial cost recovery	N/A	Y	\$18.25 Per table
Casual Visit - Table Tennis	Concession	Partial cost recovery	N/A	Y	\$13.75 Per table
Casual Visit - Table Tennis	Child	Partial cost recovery	N/A	Y	\$13.75 Per table
Casual Visit - Badminton	Adult	Partial cost recovery	N/A	Y	\$18.25 Per court
Casual Visit - Badminton	Concession	Partial cost recovery	N/A	Y	\$13.75 Per court
Casual Visit - Badminton	Child	Partial cost recovery	N/A	Y	\$13.75 Per court
Racket Pass (Tennis/Table Tennis/Badminton) - 10 visit Pass for price of 9 - Adult	As stated	Partial cost recovery	N/A	Y	\$164.45 per pass
Racket Pass (Tennis/Table Tennis/Badminton) - 10 visit Pass for price of 9 - Concession	As stated	Partial cost recovery	N/A	Y	\$123.85 per pass

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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Racket Pass (Tennis/Table Tennis/Badminton) - 10 visit Pass for price of 9 - Child	As stated	Partial cost recovery	N/A	Y	\$123.85 per pass
Casual Visit - Basketball	Adult	Partial cost recovery	N/A	Y	\$7.10 per visit
Casual Visit - Basketball	Concession	Partial cost recovery	N/A	Y	\$5.40 per visit
Casual Visit - Basketball	Child	Partial cost recovery	N/A	Y	\$5.40 per visit
Casual Visit - Netball	Adult	Partial cost recovery	N/A	Y	\$7.10 per visit
Casual Visit - Netball	Concession	Partial cost recovery	N/A	Y	\$5.40 per visit
Casual Visit - Netball	Child	Partial cost recovery	N/A	Y	\$5.40 per visit
Hoop Pass (Basketball/Netball/Futsal) - 10 visit Pass for price of 9 - Adult	As stated	Partial cost recovery	N/A	Y	\$63.95 per pass
Hoop Pass (Basketball/Netball/Futsal) - 10 visit Pass for price of 9 - Concession	As stated	Partial cost recovery	N/A	Y	\$48.40 per pass
Hoop Pass (Basketball/Netball/Futsal) - 10 visit Pass for price of 9 - Child	As stated	Partial cost recovery	N/A	Y	\$48.40 per pass
Casual Visit - Program Entry	Adult	Market rate	N/A	Y	Price on application
Casual Visit - Program Entry	Concession	Market rate	N/A	Y	Price on application
Casual Visit - Program Entry	Child	Market rate	N/A	Y	Price on application

Court Fees

Block Bookings - A minimum of 10 bookings with no longer than 2 weeks gap between bookings.

Block Booking - School - School hours only ie 07.00am to 16.00pm

Weekend Booking - All Sports		Partial cost recovery	75%	Y	\$86.00 Per hour (all sports)
Casual Booking - All Sports	As stated	Partial cost recovery	N/A	Y	\$62.50 per hour
Block Booking - All Sports	As stated	Partial cost recovery	N/A	Y	\$50.70 per hour
Block Booking - School	As stated	Partial cost recovery	N/A	Y	\$31.40 per hour
Event Booking - All Sports	As stated	Market rate	N/A	Y	Per hour - Negotiable

Casual Play

Kids Time - Inflatable Play	As stated	Full cost recovery	100%	Y	\$11.85 per visit
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School Holiday Programme

School Holiday Program - Day	As stated	Full cost recovery	100%	Y	\$70.00 per day
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SHOALHAVEN SWIM SPORT FITNESS

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025Amount
School Holiday Program - Half Day	As stated	Full cost recovery	100%	Y	\$51.90 per half day
As part of School Group					
School Sports Visit	As stated	Partial cost recovery	N/A	Y	\$3.65 per visit



SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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WATER SUPPLY

WATER AVAILABILITY

General

Annual Charge (invoiced quarterly or monthly as applicable) for the provision of water services.

Water Availability Charge - Vacant Land	Annual Charge for the provision of water supply services to land situated within 225 metres of Council Water Main	Full cost recovery	100%	N	\$145.00 per annum
Water Availability Charge - 20mm		Full cost recovery	100%	N	\$145.00 per water meter
Water Availability Charge (non-residential) - 25mm		Full cost recovery	100%	N	\$243.00 per water meter
Water Availability Charge (non-residential) - 32mm		Full cost recovery	100%	N	\$391.00 per water meter
Water Availability Charge (non-residential) - 40mm		Full cost recovery	100%	N	\$614.00 per water meter
Water Availability Charge (non-residential) - 50mm		Full cost recovery	100%	N	\$964.00 per water meter
Water Availability Charge (non-residential) - 80mm		Full cost recovery	100%	N	\$2,455.00 per water meter
Water Availability Charge (non-residential) - 100mm		Full cost recovery	100%	N	\$3,840.00 per water meter
Water Availability Charge (non-residential) - 150mm		Full cost recovery	100%	N	\$8,630.00 per water meter
Water Availability Charge (non-residential) - 200mm		Full cost recovery	100%	N	\$15,347.00 per water meter
Water Availability Charge	Annual Charge for provision of water supply services outside the rateable area by agreement	Full cost recovery	100%	N	By Agreement and as quoted
Water Availability Charge - 20mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$73.00 per water meter
Water Availability Charge (non-residential) - 25mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$122.00 per water meter
Water Availability Charge (non-residential) - 32mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$196.00 per water meter
Water Availability Charge - Non Residential - 40mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$307.00 per water meter
Water Availability Charge - Non Residential - 50mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$482.00 per water meter

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Water Availability Charge - Non Residential - 80mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$1,228.00 per water meter
Water Availability Charge - Non Residential - 100mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$1,919.00 per water meter
Water Availability Charge - Non Residential - 150mm	Annual Charge for the provision of untreated water supply services	Full cost recovery	100%	N	\$4,316.00 per water meter

WATER CHARGES

Water Usage Charges - Price per kilolitre (kl) for water usage (where applicable)

Treated Water Usage Charges - Price per kilolitre (kL) for water usage in the meter reading period for all commercial, residential or CSO categorised properties.	To recover the cost of providing water	Full cost recovery	100%	N	\$2.50 per kilolitre
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Water Usage Charges - Price per kilolitre (kl) for water usage (where applicable)

Untreated Water Usage Charges (unless subject to an agreement)- Price per kilolitre(kl) for water usage in the meter reading period for all commercial, residential or CSO categorised properties.	To recover the cost of providing water	Full cost recovery	100%	N	\$1.25 per kilolitre
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Treated and untreated water usage - Manildra bulk supply - daily consumption

Treated Water Usage Charges - Price per kilolitre (kl) for water usage in the meter reading period	Treated Water usage - Manildra - Customer Water and Sewer Charges Agreement	Partial cost recovery	N/A	N	\$1.58 per kilolitre
Untreated Water Usage Charges - Price per kilolitre (kl) for water usage in the meter reading period	Untreated Water usage - Manildra - Customer Water and Sewer Charges Agreement	Partial cost recovery	N/A	N	\$0.79 per kilolitre

Miscellaneous

Final Reading and Update.	To recover the cost of meter reading and update on request	Full cost recovery	100%	N	\$60.00 per property
Reconnection fee if breach of regulations and supply has been disconnected.	To recover the cost of disconnection and reconnection of water service	Full cost recovery	100%	N	actual cost including overheads.

Removal of Flow Restrictors

After Hours - Removal of Flow Restrictor: 4pm to 7am	To recover the cost of removing flow restrictors outside of normal working hours.	Full cost recovery	70%	N	\$757.90 per restrictor
Removal of flow restrictor - between 7am - 4pm, Monday to Friday only	To recover the cost of removing flow restrictors during standard Operational hours	Full cost recovery	91	N	\$349.40 per restrictor

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Stand pipe water sales					
To recover the cost and administration of standpipe hire and bulk water filling stations.					
Fee due to cancellation of hire agreement including failure to return hired 25mm standpipe.	Recover cost of replacing standpipe and customer water usage that has not been invoiced.	Full cost recovery	100%	N	\$1,500.00 per service
Fee due to cancellation of hire agreement including failure to return hired 65mm standpipe.	Recover cost of replacing standpipe and customer water usage that has not been invoiced	Full cost recovery	100%	N	\$2,000.00 per service
Late fee for failure to provide quarterly standpipe meter reading per device	To cover the administration costs in following up meter readings for standpipes that customers have not provided after reminder notice has been issued and no response	Full cost recovery	100%	N	\$300.00 per meter
Availability hire charges for a 25mm standpipe - quarterly	To recover the cost of purchase, maintenance and administration through the Water Account quarterly.	Full cost recovery	100%	N	\$80.00 per quarter
Availability hire charges for a 65mm standpipe - quarterly	To recover the cost of purchase, maintenance and administration through the Water Account quarterly.	Full cost recovery	100%	N	\$130.00 per quarter
Usage charge per kilolitre - for all water usage recorded through stand pipes.	To recover the cost of providing water	Full cost recovery	100%	N	\$2.50 per kilolitre
Usage charge per kilolitre - for all water usage recorded through Bulk Water Filling Stations	To recover a component of the cost of providing water whilst encouraging this use of fixed bulk water fillings stations in the mitigation of water mains disruptions.	Partial cost recovery	50%	N	\$1.25 per kilolitre
Security deposit (refundable) for 25mm standpipe hire	To ensure 25mm standpipes are returned and usage of water from standpipes is controlled and regularised	Refundable	100%	N	\$320.00 per standpipe
Security Deposit (refundable) for 65mm standpipe hire	To ensure 65mm standpipes are returned and usage of water from standpipes is controlled and regularised	Refundable	N/A	N	\$500.00 per standpipe
Failure to provide meter reading of hired standpipe for water used.	To recover the reasonable cost of providing a supply and capturing volumes of water used through a metered standpipe.	Full cost recovery	100%	N	As quoted. Fee calculated on the average standpipe water usage in that F/Y

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Purchase/replacement of access key or swipe card (access to bulk water filling stations and Wastewater Treatment Plants)	To recover the cost of purchasing keys and swipe cards and administration of the ongoing access	Full cost recovery	96%	N	\$70.00 per key

WATER METER AND WATER SERVICE INSTALLATIONS

Installation of a Single Water Meter and Service

Where water availability is an entitlement on a single unmetered lot: these charges represent the recovery of costs for installing at the property boundary the first single water meter in the size as applicable.

20mm Service Installation	To recover the cost of pipework upstream of water meter	7.5% indexing	100%	N	\$145.00 per service
25mm Service Installation	To recover the cost of pipework upstream of water meter	7.5% increase	100%	N	\$237.00 per service
32mm Service Installation	To recover the cost of pipework upstream of water meter	7.5% increase	100%	N	\$655.00 per service
40mm Meter Installation	To recover the cost of pipework upstream of water meter	7.5% increase	100%	N	\$1,200.00 per service
50mm / 15mm Combination Service Installation	To recover the cost of pipework upstream of water meter	7.5% increase	100%	N	\$3,580.00 per service
Conduit Installation	To recover the cost of conduit works required to connect the property to the Water Mains	7.5% increase	100%	N	\$1,990.00 per service if required
Installation of meter to unit/community title on private mains with bridging piece in place - one meter	To recover cost of installing first meter	7.5 % indexing	100%	N	\$183.00 per meter

Installation of additional Water Meters and Services

These charges represent the recovery of costs for metered services installed upon a single lot, with a water availability entitlement over and above a single metered connection. (Note: multiple water and sewer availability charges will be applicable following the connection)

Base fee for additional metered service	To recover cost of installing additional water services (main tapping & service) to property boundary (up to 20m road reserve & 300mm main).	7.5% indexing	100%	N	\$1,028.00 per service plus the applicable single installation fee above based on the size and length of service required.
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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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Installation of Water Meters or Services on New Developments

Recovery of costs for main tapping, service to the property boundary and meter installation.

Base Fee for a water meter service at a new Development.	To recover cost of installing additional water services (main tapping & service) to property boundary (up to 20m road reserve & 300mm main).	7.5% indexing	100%	N	\$1,028.00 per service plus the applicable single installation fee above based on the size and length of service required.
Installation of meter to unit/community title on private mains - additional meters (each)	To recover cost of installing subsequent meters	7.5% indexing	96%	N	\$150.50 per meter
Contribution towards installation/connection of 20mm metered service where service line has been installed by Developer during the construction stage of the new development.	To recover cost of installing/connecting a 20mm metered service where service line installed by developer in accordance with Shoalhaven Water approval.	7.5% indexing	100%	N	\$226.00 Cost to extend service above ground and connect meter/stdpipe etc.

Install Water Meters on a Manifold

Includes all costs for standard manifold metering

25mm service with 2 x 20mm meters	To recover the cost of supplying and installing meters	7.5% indexing	100%	N	\$650.00 per service, plus base fee
32mm service with 3 x 20mm meters	To recover the cost of supplying and installing meters	7.5% indexing	100%	N	\$983.00 per service, plus base fee
40mm service with 4 x 20mm meters	To recover the cost of supplying and installing meters	7.5% indexing	100%	N	\$1,366.00 per service, plus base fee
50mm service with 5 x 20mm meters	To recover the cost of supplying and installing meters	7.5% indexing	100%	N	\$1,874.00 per service, plus base fee
50mm service with 6 x 20mm meters	To recover the cost of supplying and installing meters	7.5% indexing	100%	N	\$2,088.00 per service, plus base fee
Conduit Installation for water meters on a manifold	To recover the cost of conduit works required to connect the property to the Water Mains	7.5% indexing	100%	N	\$1,990.00 per service as required
Manifold installation non standard	To recover the cost of supplying and installing meters	Full cost recovery	100%	N	as quoted based on actual cost including overheads.

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Relocation and Adjustment of Water Meters and Services					
These charges represent the recovery of costs for the relocation of a water meter.					
20mm Relocation of Service greater than 1 meter	To recover the cost of relocating a meter	7.5% indexing	100%	N	\$145.00 per service, plus base fee
25mm Relocation of Service greater than 1 meter	To recover the cost for relocating the water meter greater than 1 meter	7.5% indexing	100%	N	\$237.00 per service, plus base fee
32mm Relocation of Service greater than 1 meter	To recover the cost for relocating the water meter greater than 1 meter	7.5% indexing	100%	N	\$655.00 per service, plus base fee
40mm Relocation of Service greater than 1 meter	To recover the cost for relocating the water meter greater than 1 meter	7.5% indexing	100%	N	\$1,200.00 per service, plus base fee
50mm / 15mm Combination Relocation of Service greater than 1 meter	To recover the cost for relocating the water meter greater than 1 meter	7.5% indexing	100%	N	\$3,580.00 per service, plus base fee
Base fee for relocating a meter	To recover cost of relocating a water services (main tapping & service) to property boundary (up to 20m road reserve & 300mm main).	7.5% indexing	100%	N	\$1,028.00 per service
Conduit Installation - Relocation of Meter	To recover the cost of conduit works required to connect the property to the Water Mains	7.5% indexing	100%	N	\$1,990.00 per service if required
Downsizing of a meter and service	To recover the cost of labour and materials	Full cost recovery	100%	N	As quoted based on actual cost including overheads
Lower a 25mm service into a pit with metal lid - at time of installation.	To recover cost of labour and materials associated with lowering meter	7.5% indexing	100%	N	\$339.00 per service
Lower a 25mm service into a pit with metal lid - not at time of installation	To recover cost of labour and materials associated with lowering meter	7.5% indexing	100%	N	\$560.00 per service
Lower a 25mm service into a pit with plastic lid - at time of installation	To recover cost of labour and materials associated with lowering meter	7.5% indexing	100%	N	\$167.00 per service

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Lower a 25mm service into a pit with plastic lid - not at time of installation	To recover the cost for relocating the water meter greater than 1 meter	7.5% indexing	100%	N	\$387.00 per service
Move horizontally or vertically a 25mm service up to 1 metre in distance - not at time of installation.	To recover cost of labour and materials associated with moving a meter.	7.5% indexing	100%	N	\$269.00 per service
Move horizontally or vertically a 32mm or larger service up to 1 metre in distance - not a time of installation	To recover cost of labour and materials associated with moving a meter	Full cost recovery	100%	N	As quoted based on actual cost including overheads
Upsizing of meter and service in a new location greater than 1 metre	To recover cost of labour and materials associated with upsizing a meter	Full cost recovery	100%	N	To be charged as an additional metered service.
Upsizing of meter and service using the current meter location.	To recover cost of labour and materials associated with upsizing a meter	Full cost recovery	100%	N	As quoted based on actual cost including overheads
Lower a 20mm service into a pit with plastic lid - at time of installation	To recover cost of labour and materials associated with lowering meter	7.5% indexing	100%	N	\$70.00 per service
Lower a 20mm service into a pit with metal lid - at time of installation	To recover cost of labour and materials associated with lowering meter	7.5% indexing	100%	N	\$145.00 per service
Lower a 20mm service into a pit with plastic lid - not at time of installation	To recover cost of labour and materials associated with lowering meter	7.5% indexing	100%	N	\$290.00 per service
Lower a 20mm service into a pit with metal lid - not at time of installation	To recover cost of labour and materials associated with lowering meter	7.5% indexing	100%	N	\$366.00 per service
Move horizontally or vertically a 20mm service up to 1 metre in distance - not at time of installation	To recover cost of labour and materials associated with moving a meter.	7.5% indexing	100%	N	\$215.00 per service
Miscellaneous					
Installation of "smart or remote" water metering to multi level or multiple properties.	To recover the cost of supplying and installing "smart or remote" water meters and associated software.	Full cost recovery	100%	N	as quoted based on actual cost including overheads.
Install non standard meters, services or connections not listed or outside of purpose and or standards.	To recover cost of installation and supply	Full cost recovery	100%	N	as quoted based on actual cost including overheads.
Install large meter & service (>50mm diameter)	To recover the cost of supplying and installing large meters	Full cost recovery	100%	N	as quoted based on actual cost including overheads.

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Supply & install meter cock and lock for a metered service - includes key for owner	To recover cost of labour and materials	Full cost recovery	100%	N	As quoted based on actual cost in the case of deliberate damage
25mm meter replacement to residential property	Purchase difference between 20mm and 25mm meter and fittings	Full cost recovery	93%	N	\$121.50 per water meter
BACKFLOW PREVENTION					
Initial Device Registration					
Initial Device Registration - Additional Device	To recover the cost of the initial device registration - for each additional device on the same property	Full cost recovery	100%	N	\$39.00 per device, per visit
Initial Device Registration - First Device	To recover the cost of the initial device assessment, inspection and registration - first device on a property	Full cost recovery	100%	N	\$182.00 per visit
Renew Device Registration					
Annual Device Registration - First Device	To cover the cost of maintaining the device registration - first device on a property	Full cost recovery	100	N	\$36.00 per annum
Annual Device Registration - Additional Device	To cover the cost of maintaining the device registration - for each additional device on the same property	Full cost recovery	100	N	\$21.00 per annum
Late Device Testing/Registration per device	To cover administration costs in following up devices which have not been tested/ registered following the overdue reminder.	Full cost recovery	100%	N	\$116.10 per month, per device
Miscellaneous					
Device Installation Re-inspection Fee	To recover the cost of compliance inspection of device installation	Full cost recovery	100%	N	\$91.40 per device, per visit
Testing of backflow device by Shoalhaven Water	To recover the costs associated with undertaking the test of backflow devices which are overdue for annual testing to ensure the safeguard and protection of public water supplies.	Full cost recovery	97	N	\$268.75 per device
Purchase of Backflow Test and Maintenance Report Books	To cover the cost of supplying a book	Full cost recovery	100%	N	\$26.90 per book

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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WATER METER TESTING

Water meter testing fee

By NATA Accredited Laboratory - Section 158 Local Government (General) Regulation 2005.

Water Meter Accuracy Testing Fee (Non-NATA Test Method undertaken by Shoalhaven Water) 20mm and 25mm meters only.	To recover the cost of water meter testing by Shoalhaven Water	Full cost recovery	100	N	as quoted per meter based on actual cost
20mm - Non Combination Meter tested by NATA accredited testing facility	To recover the cost of disconnecting meter, administration, freight, structural and performance testing by independent NATA laboratory	Full cost recovery	100	N	as quoted per meter based on actual cost
25mm - Non Combination Meter tested by NATA accredited testing facility	To recover the cost of disconnecting meter, administration, freight, structural and performance testing by independent NATA laboratory	Full cost recovery	100%	N	as quoted per meter based on actual cost
Water Meter in sizes 32mm to 200mm (combination and non combination) and Standpipes tested by NATA accredited testing facility	To recover the cost of disconnecting meter, administration, freight, structural and performance testing by independent NATA laboratory.	Full cost recovery	100%	N	as quoted per meter based on actual cost

SEWERAGE

SEWER AVAILABILITY

Annual Charge (invoiced quarterly or monthly as applicable) for the provision of sewerage services.

General

Sewer Availability Charge - Vacant Land	Annual Charge for the provision of sewerage services to land situated within 75 metres of Council Sewer Main	Full cost recovery	100%	N	\$1,028.00 per annum
Sewer Availability Charge - 20mm		Full cost recovery	100%	N	\$1,028.00 per water meter
Sewer Availability Charge (non-residential) - 25mm		Full cost recovery	100%	N	\$1,432.00 per water meter
Sewer Availability Charge (non-residential) - 32mm		Full cost recovery	100%	N	\$2,188.00 per water meter
Sewer Availability Charge (non-residential) - 40mm		Full cost recovery	100%	N	\$2,901.00 per water meter
Sewer Availability Charge (non-residential) - 50mm		Full cost recovery	100%	N	\$4,103.00 per water meter

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Sewer Availability Charge (non-residential) - 80mm		Full cost recovery	100%	N	\$8,465.00 per water meter
Sewer Availability Charge (non-residential) - 100mm		Full cost recovery	100%	N	\$12,136.00 per water meter
Sewer Availability Charge (non-residential) - 150mm		Full cost recovery	100%	N	\$20,912.00 per water meter
Sewer Availability Charge (non-residential) - 200mm		Full cost recovery	100%	N	\$32,445.00 per water meter

SEWER CHARGES

Non Residential Sewer Usage Charge

Charge per kiloliter for calculated sewer discharge from Manildra Plant - base volume per day of 45 kiloliters per day	Charge per Kiloliter based on Manildra - Customer Water and Sewer Charges Agreement	Partial cost recovery	N/A	N	\$2.26 per kilolitre
Sewer Usage Charge - Metered water usage in the meter reading period and the applicable discharge factor	To recover the cost associated with converting non residential metered water to sewerage discharge	Full cost recovery	60%	N	\$2.26 price per kilolitre(kl)
Sewer Usage Charge - Sewer flow metered volume in the reading period.	To recover the cost associated with treating non residential discharge to the sewer recorded through a sewer flow meter pursuant to Clause 143 of the Local Government (General) Regulation 2005.	Full cost recovery	60%	N	\$2.26 price per kilolitre (kl)

Sewer Diagram

Sewer Mains Diagram	Provide plan of location of Council sewer for conveyancing purposes on Council letterhead A4 in a clear and legible format in accordance with Conveyancing Act 1919 and Conveyancing (Sale of Land) Regulation 2017	Full cost recovery	100%	N	\$43.50 per diagram
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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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LIQUID TRADE WASTE DISCHARGE TO SEWER

Application fees

To recover the cost of administration and technical services in processing applications.

Council may apply an adjusted fee where there are multiple businesses or activities on the one property.

Application Fee	Base fee for all liquid trade waste applications. Total fee will also include applicable Activity Category Fee/s and Concurrence Referral Fee (as applicable)	Full cost recovery	100%	N	\$130.00 per application
Concurrence Referral Fee	Preparation of applications that are required to be submitted to the NSW Department of Climate Change, Energy, the Environment and Water for their concurrence	Full cost recovery	100%	N	\$110.00 per application
Renewal of approval - where application details are substantially unchanged.	Reviewing and processing approval.	Full cost recovery	100%	N	per application
Renewal/Update of Approval - change of tenancy in multiple occupancy premises - where activity category details are substantially unchanged	Assess change of tenancy in multiple occupancy premises for renewal or update of included businesses in an existing approval	Full cost recovery	100%	N	\$60.00 per change of tenancy
Activity Category Fee - Category 1A - Low Risk Dischargers with nil or minimal pre-treatment	Assessment and processing of each activity in an application	Full cost recovery	100%	N	per activity
Activity Category Fee - Category 1B - Low Risk Dischargers requiring pre-treatment	Assessment and processing of each activity in an application	Full cost recovery	100%	N	\$260.00 per activity
Activity Category Fee - Category 2A & 2B - Medium Risk Dischargers with prescribed pre-treatment (2A) or without prescribed pre-treatment (2B)	Assessment and processing of each activity in an application	Full cost recovery	100%	N	\$260.00 per activity
Activity Category Fee - Category 2S - Dischargers of Septic Tank and Pan Waste (Includes Chemical Toilet, Ship-to-shore Pump-out, Septic Effluent and/or Septage Wastes)	Assessment and processing of each activity in an application	Full cost recovery	100%	N	\$260.00 per activity
Activity Category Fee - Category 3A - High Risk/Industrial/ Large Dischargers (less complex pre-treatment equipment)	Assessment and processing of each activity in an application	Full cost recovery	100%	N	\$270.00 per activity
Activity Category Fee - Category 3B - High Risk/ Industrial/Large Dischargers (Complex or specialised pre-treatment equipment).	Assessment and processing of each activity in an application	Full cost recovery	100%	N	\$728.00 per activity

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Activity Category Fee - Groundwater (contaminated groundwater/stormwater where approved by Department of Climate Change, Energy, the Environment and Water, and Council)	Assessment and processing of each activity in an application	Full cost recovery	100%	N	per activity. Fee dependant on complexity of pre-treatment equipment or processes, as for Category 3A and 3B.

Annual Fees

Annual fee to recover the cost associated with administration and monitoring of liquid trade waste dischargers (fee invoiced quarterly or monthly as applicable). Council may apply an adjusted or combined annual fee where there are multiple businesses or activities on the one property.

Exempt Dischargers - Deemed to be approved activities	No ongoing charges for exempt activities as defined in Council's Policy	per Policy	N/A	N	per annum
Multi activity property containing any combination of category 1A, 1B, 2A, 2B or 2S dischargers - 10+ dischargers.	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$795.50 per annum
Multi activity property containing any combination of category 1A, 1B, 2A, 2B or 2S dischargers - 4-6 dischargers.	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$397.75 per annum
Multi activity property containing any combination of category 1A, 1B, 2A, 2B or 2S dischargers - 7-9 dischargers.	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$596.60 per annum
Category 1A - Low Risk Dischargers with nil or minimal pre-treatment.	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$66.65 per annum
Category 1B - Low Risk Dischargers requiring pre-treatment	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$163.40 per annum
Category 2A & 2B - Medium Risk Dischargers with prescribed pre-treatment (2A) or without prescribed pre-treatment (2B)	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$198.90 per annum
Category 2S - Dischargers of Septic Tank and Pan Waste (Includes Chemical Toilet, Ship-to-shore Pump-out, Septic Effluent and/or Septage Wastes)	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$198.90 per annum
Multi activity property containing any combination of category 1A, 1B, 2A, 2B or 2S dischargers - up to 3 dischargers.	To recover costs for administration/monitoring.	Full cost recovery	100%	N	\$198.90 per annum
Category 3A - High Risk/Industrial/Large Dischargers (less complex pre-treatment equipment, simple, single processes)	To recover costs for administration/monitoring.	Full cost recovery	255	N	\$235.00 per annum

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Category 3B - High Risk/ Industrial/Large Dischargers (Complex or specialised pre-treatment equipment or multiple processes).	To recover costs for administration/monitoring.	Full cost recovery	91	N	\$910.00 per annum
Groundwater (contaminated groundwater/stormwater where approved by Department of Planning & Environment and Council)	To recover costs for administration/monitoring.	Full cost recovery	100%	N	per annum. Fee dependant on complexity of pre-treatment equipment or processes, as for Category 3A and 3B.

Re-Inspection Fees

To recover the cost to verify compliance. Costs for monitoring the discharge may also be recovered from the discharger.

Exempt and Category 1A - Low Risk Dischargers with nil or minimal pre-treatment.	To recover cost of re-inspection	Full cost recovery	100%	N	\$58.05 per re-inspection
Category 1A, 1B, 2A, 2B & 2S - Low to Medium Risk Dischargers	To recover cost of re-inspection	Full cost recovery	100%	N	\$107.50 per re-inspection
Category 3A / 3B - High Risk/Industrial/Large Dischargers - no sampling	To recover cost of re-inspection	Full cost recovery	100%	N	\$135.00 per re-inspection
Category 3A / 3B - High Risk/Industrial/Large Dischargers - includes sampling and analysis	To recover cost of re-inspection	Full cost recovery	100	N	\$400.00 per re-inspection
Groundwater (contaminated groundwater/stormwater where approved by Department of Planning & Environment and Council)	To recover cost of re-inspection	Full cost recovery	100%	N	per re-inspection. Fee charge dependant on requirement for sampling, as for Category 3A and 3B.

Usage Charges

To recover the additional cost of transporting and processing liquid trade waste.

Exempt and Category 1A/1B - Low Risk Dischargers		Set by Act/Regulation	100%	N	no charge applicable
Non-compliance Category 1A/1B - Low Risk Dischargers	To recover costs associated with processing liquid trade waste through the sewerage system and treating at Sewage Treatment Plants. Discharger is not meeting requirements.	Set by Act/Regulation	N/A	N	\$2.15 per kilolitre
Category 2A discharger - Medium Risk Dischargers with prescribed pre-treatment	To recover costs associated with processing liquid trade waste through the sewerage system and treating at Sewage Treatment Plants.	Set by Act/Regulation	N/A	N	\$2.15 per kilolitre

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Category 2B - Medium Risk Dischargers without prescribed pre-treatment	To recover costs associated with processing liquid trade waste through the sewerage system and treating at Sewage Treatment Plants. Discharger has exception approval or does not have appropriate pre-treatment equipment.	Set by Act/Regulation	N/A	N	\$19.75 per kilolitre
Non-compliance Category 2A - Medium Risk Dischargers	To recover costs associated with processing liquid trade waste through the sewerage system and treating at Sewage Treatment Plants. Discharger is not meeting requirements.	Set by Act/Regulation	N/A	N	\$19.75 per kilolitre
Category 2S - Chemical Toilet Waste	To recover costs associated with processing chemical toilet waste through the sewerage system and treating at Sewage Treatment Plants.	Set by Act/Regulation	100%	N	\$21.25 per kilolitre
Ground water (contaminated groundwater/stormwater where approved by Department of Planning & Environment and Council)	To cover the costs associated with processing groundwater/ stormwater through the sewerage system and treating in Sewage Treatment Plants	Set by Act/Regulation	N/A	N	\$19.75 per kilolitre
Food Waste Disposal Unit Dischargers	To recover cost for treating additional waste introduced to the wastewater system. New installations of food waste disposal units are not permitted. This charge is for existing units that have Council approval.	Set by Act/Regulation	100%	N	\$36.40 per bed per year
Excess Mass Charge					
To recover the additional cost of transporting and processing liquid trade waste for category 3A & 3B discharges					
Category 3A & 3B Discharger - High Risk/Industrial/Large Dischargers	To recover costs associated with processing liquid trade waste through the sewerage system and treating at Sewage Treatment Plants	Set by Act/Regulation	N/A	N	Charging rate as per the list below. Refer also to Council's Liquid Trade Waste Policy for calculation of total charge.

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Non-compliance Category 3A & 3B Discharger - High Risk/Industrial/Large Dischargers	To recover costs associated with processing liquid trade waste through the sewerage system and treating at Sewage Treatment Plants. Discharger is not meeting requirements.	Set by Act/Regulation	N/A	N	Charging rate as per the list below. Refer also to Council's Liquid Trade Waste Policy for calculation of total charge.
Aluminium		Set by Act/Regulation	N/A	N	\$0.95 per kilogram
Ammonia (as Nitrogen)		Set by Act/Regulation	N/A	N	\$2.80 per kilogram
Arsenic		Set by Act/Regulation	N/A	N	\$95.00 per kilogram
Barium		Set by Act/Regulation	100%	N	\$47.50 per kilogram
Biochemical Oxygen Demand (5 day test)		Set by Act/Regulation	N/A	N	\$0.96 per kilogram
Boron		Set by Act/Regulation	N/A	N	\$0.95 per kilogram
Bromine		Set by Act/Regulation	N/A	N	\$19.05 per kilogram
Cadmium		Set by Act/Regulation	N/A	N	\$31.10 per kilogram
Chlorinated Hydrocarbons		Set by Act/Regulation	N/A	N	\$47.50 per kilogram
Chlorinated Phenolics		Set by Act/Regulation	N/A	N	\$1,900.00 per kilogram
Chlorine		Set by Act/Regulation	N/A	N	\$1.94 per kilogram
Chromium		Set by Act/Regulation	N/A	N	\$31.70 per kilogram
Cobalt		Set by Act/Regulation	N/A	N	\$19.35 per kilogram
Copper		Set by Act/Regulation	N/A	N	\$19.35 per kilogram
Cyanide		Set by Act/Regulation	N/A	N	\$95.00 per kilogram
Detergent (as Methylene Blue Active Substances, MBAS)		Set by Act/Regulation	N/A	N	\$0.96 per kilogram
Fluoride		Set by Act/Regulation	N/A	N	\$4.75 per kilogram
Formaldehyde		Set by Act/Regulation	N/A	N	\$1.94 per kilogram
Herbicides/Defoliants		Set by Act/Regulation	N/A	N	\$955.50 per kilogram
Iron		Set by Act/Regulation	N/A	N	\$1.94 per kilogram
Lead		Set by Act/Regulation	N/A	N	\$47.50 per kilogram
Lithium		Set by Act/Regulation	N/A	N	\$9.55 per kilogram

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Manganese		Set by Act/Regulation	N/A	N	\$9.55 per kilogram
Mercaptans		Set by Act/Regulation	N/A	N	\$95.00 per kilogram
Mercury		Set by Act/Regulation	N/A	N	\$3,165.00 per kilogram
Molybdenum		Set by Act/Regulation	N/A	N	\$0.96 per kilogram
Nickel		Set by Act/Regulation	N/A	N	\$31.70 per kilogram
Nitrogen (as Total Kjeldahl Nitrogen, TKN)		Set by Act/Regulation	N/A	N	\$0.95 per kilogram
Oil and Grease (Total)		Set by Act/Regulation	N/A	N	\$1.72 per kilogram
Organoarsenic Compounds		Set by Act/Regulation	N/A	N	\$955.50 per kilogram
Pesticides		Set by Act/Regulation	N/A	N	\$955.50 per kilogram
Petroleum hydrocarbons		Set by Act/Regulation	N/A	N	\$3.20 per kilogram
pH (for pH out of range)	Non-compliance pH charge	Set by Act/Regulation	N/A	N	\$0.56 Value of coefficient K
Phenolic compounds		Set by Act/Regulation	N/A	N	\$9.55 per kilogram
Phosphorus (Total P)		Set by Act/Regulation	N/A	N	\$1.94 per kilogram
Polynuclear Aromatic Hydrocarbons		Set by Act/Regulation	N/A	N	\$19.35 per kilogram
Selenium		Set by Act/Regulation	N/A	N	\$66.95 per kilogram
Silver		Set by Act/Regulation	N/A	N	\$1.75 per kilogram
Sulphate (SO ₄)		Set by Act/Regulation	N/A	N	\$0.44 per kilogram
Sulphite (SO ₃)		Set by Act/Regulation	N/A	N	\$2.12 per kilogram
Sulphide (S)		Set by Act/Regulation	N/A	N	\$1.94 per kilogram
Suspended Solids (SS)		Set by Act/Regulation	N/A	N	\$1.23 per kilogram
Thiosulphate		Set by Act/Regulation	N/A	N	\$0.35 per kilogram
Tin		Set by Act/Regulation	N/A	N	\$9.55 per kilogram
Total Dissolved Solids (TDS)		Set by Act/Regulation	N/A	N	\$0.28 per kilogram
Uranium		Set by Act/Regulation	N/A	N	\$9.55 per kilogram
Zinc		Set by Act/Regulation	N/A	N	\$19.35 per kilogram

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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SANITARY EFFLUENT REMOVAL CHARGES

Effluent Removal Charges (first 2,500 litres levied in Access Charge) - S.501 Local Government Act 1993

Properties with Bi-Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$8,606.00 per annum
Properties with a Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$4,303.00 per annum
Properties with a 2 Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$2,151.50 per annum
Properties with a 3 Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$1,406.75 per annum
Properties with a 4 Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$1,075.75 per annum
Properties with a 5 Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$827.50 per annum
Properties with a 6 Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$662.00 per annum
Properties with a 7 Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$579.25 per annum
Properties with a 8 Weekly service	Annual cost of providing service to all commercial and residential properties	Full cost recovery	100%	N	\$496.50 per annum

Charges for each additional 100 litres extracted over 2,500 litres per tank

Residential Properties	To recover and treat residential quality effluent	Full cost recovery	100%	N	\$2.63 per 100 litres
Commercial Properties	To recover and treat commercially higher standard effluent	Full cost recovery	100%	N	\$2.79 per 100 litres

Effluent Removal Charges - Extra Pumpout Service (first 2,500 litres levied in Charge)

Extra effluent pumpout service (first 2,500 litres)		Full cost recovery	100%	N	\$120.00 per service
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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Charges for each additional 100 litres extracted over 2,500 litres - Extra Pumpout Service per tank					
Residential Properties		Full cost recovery	100%	N	\$2.63 per 100 litres
Commercial Properties		Full cost recovery	100%	N	\$2.79 per 100 litres
Septic Tank and Aerated System Cleanouts					
Includes cleanout services for all on-site sewerage management systems and effluent tanks for customers not on Councils effluent pumpout program.					
Septic tank cleanout up to 6,000 litres	Cleanout of a residential standard size tank	Full cost recovery	100%	N	\$698.75 pre-paid per tank
Septic tank cleanout >6,000 litres but <8,000 litres		Full cost recovery	100%	N	\$881.50 pre paid per tank
Cleanout of Aerated System up to 8,000 litres		Full cost recovery	100%	N	\$881.50 pre paid per tank
Cleanout - Large or non-standard treatment system - capacity greater than 8,000L; Weekday rate - (minimum 2 hour charge)	Contracted cleanout of large commercial system and disposal of waste. Volumes will be charge per 100 litres see "Effluent Removal Charges – ad hoc request (non-Council customer) – volumetric charge	Full cost recovery	100%	N	\$376.25 per hour yard to yard
Cleanout - Large or non-standard treatment system - capacity greater than 8,000L; Weekend rate - (minimum 2 hour charge)	Contracted cleanout of large commercial system and disposal of waste. Volumes will be charge per 100 litres see "Effluent Removal Charges – ad hoc request (non-Council customer) – volumetric charge	Full cost recovery	100%	N	\$430.00 per hour yard to yard
Miscellaneous					
Disposal of effluent, septic sludge and chemical toilet waste by approved dischargers to Sewerage Treatment Plants according to the permissions contained within individual discharger approvals.	To recover the costs of access, administration, treatment and disposal of septic wastes.	Full cost recovery	100%	N	\$5.40 on the size of the tank per 1,000L
Effluent Removal Charges - ad hoc request (non- Council customer) - completed within 72 hours	To recover the cost of attending to an additional service for customers NOT on Council's regular pumpout service	Full cost recovery	100%	N	\$376.25 per hour yard to yard, plus applicable charge for litres extracted
Effluent Removal Charges - ad hoc request (non- Council customer) -Volumetric charge - Commercial Customer	To recover and treat commercially higher standard effluent	Full cost recovery	100%	N	\$2.80 per 100 litres
Effluent Removal Charges - ad hoc request (non- Council customer)– Volumetric charge - Residential Customer	To recover and treat residential quality effluent	Full cost recovery	100%	N	\$2.65 per 100 litres

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Effluent Removal Charges - ad hoc request weekday (non-Council customer) - completed on weekend / public holiday	To recover the cost of attending to an additional service for customers NOT on Council's regular pumpout service	Full cost recovery	100%	N	\$430.00 per hour yard to yard, plus applicable charge
Call out fee for the disposal of effluent or septic sludge waste outside of the hours 0730 to 1500 Monday to Friday and public holidays or where one day prior notice has not been provided. Plus the applicable charge per 1000 litres.	To recover the costs of access to the applicable Sewerage Treatment Plant after hours.	Full cost recovery	100%	N	\$150.00 per visit
Emergency Service Septic Cleanout, Effluent Pumpout (within 24 hours)	To recover the costs of providing a priority service to access, administer, treat and dispose of waste.	Full cost recovery	100%	N	\$430.00 per service plus the applicable litres or the cleanout charges

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WATER SUPPLY AND SEWERAGE

WATER SUPPLY AND SEWERAGE WORKS - FOR NEW DEVELOPMENT

All Chargeable Works: on costs to be calculated for:

Labour costs percentage oncost	To recover costs	Full cost recovery	100%	N	40% of total cost
Plant costs percentage oncost	To recover costs	Full cost recovery	100%	N	20% of total cost
Material costs percentage on costs	To recover costs	Full cost recovery	100%	N	20% of total cost

Certificate of compliance fees

Residential Development	To recover the cost in processing the Notice and Certificate of Compliance. Covers each dwelling of a dual occupancy and multi dwelling sites	Full cost recovery	100%	N	\$206.00 \$206.00/dwelling to a maximum of \$824.00. These fees apply per stage of the development. Payable at application stage.
Subdivisions	To recover the cost in processing the Notice and Certificate of Compliance for the subdivision (any type of subdivision)	Full cost recovery	100%	N	\$106.40 \$106.4 per additional lot for up to 10 lots. \$26 per additional lot beyond 10 lots. Payable at application stage.
Development (excluding Residential/Commercial/Industrial/Caravan Park/Tourism)	To recover the cost in processing the Notice and Certificate of Compliance for the development (eg, Pool near sewer)	Full cost recovery	100%	N	\$210.70 \$210.7/application or stage of the development. Payable at application stage.

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Exempt / Complying Development	To recover the cost in processing the Notice and Certificate of Compliance.	Full cost recovery	100%	N	\$210.70 \$210.7 per application. (Where development is other than dwelling/s or lot/s). Payable at application stage.
Industrial or Commercial Developments less than 1000m ²	To recover the cost in processing the Notice and Certificate of Compliance. Covers each type of Commercial/Industrial development	Full cost recovery	100%	N	\$210.70 \$210.7 per stage of the development (gross floor area or gross development area). Payable at application stage.
Industrial or Commercial Developments greater than 1000m ²	To recover the cost in processing the Notice and Certificate of Compliance. Covers each type of Commercial/Industrial development.	Full cost recovery	100%	N	\$423.55 \$423.55 per stage of the development (gross floor area or gross development area). Payable at application stage.
Nil Conditions Development	No fee applies to developments which do not require a Notice or Certificate of Compliance	No Fee Applies	0	N	
Amendment to Notice for Approved Development	To recover the cost in processing the amendment/s of a Notice. Covers any type of development. This fee is to apply to each amendment to a Notice of an approved development.	Full cost recovery	100%	N	26% of the fee applied for the type of development per amendment to the Water Development Notice. Payable at application stage.
Caravan Park / Tourist Developments	To recover the cost in processing the Notice and Certificate of Compliance. Covers each dwelling/cabin/caravan site/camping site/etc.	Full cost recovery	100%	N	\$106.40 \$106.4 per dwelling/cabin/caravan site/camping site/etc to a maximum of \$520.00. The fee applies to each stage of a development where staged. Payable at application stage.
Inspection of works, eg. subdivisions, developments					
For administration/processing of water and sewerage works	To recover cost of administration required by Council for works carried out by external party	Full cost recovery	100%	N	\$110.70 per hour + \$0.88/km (travel)
For inspection/processing of water and sewer infrastructure	To recover the cost of inspections required by Council for works carried out by external party	Full cost recovery	100%	N	\$110.70 per hour + \$0.88 per km (travel)



SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Investigation of water & sewerage systems,					
Water Pressure Certificates	To recover the cost of providing water pressure information	Full cost recovery	94%	N	\$250.00 minimum charge for up to 2.0 hours + \$125.00 per hour or part thereof thereafter
Maintenance Bond (Water and sewerage works)					
Bond for works > \$79,950	A bond is to be lodged with Council to cover defects in construction works which may arise within the maintenance period and/or for any other outstanding matters relating to the delivery of assets to Council per the design approval or contract.	Refundable	N/A	N	5% cost of works or per asset type
Minimum Bond - Works less than \$10,000	A bond is to be lodged with Council to cover defects in construction works which may arise within the maintenance period and/or for any other outstanding matters relating to the delivery of assets to Council per the design approval or contract.	Refundable	N/A	N	\$2,926.15 per asset type
Minimum Bond - Works greater than \$10,000 and less than \$83,950	A bond is to be lodged with Council to cover defects in construction works which may arise within the maintenance period and/or for any other outstanding matters relating to the delivery of assets to Council per the design approval or contract.	Refundable	N/A	N	\$4,512.85 per asset type
Major construction works, involving an in service water main, and which must be undertaken by Council and will result in interruptions to supply					
Works undertaken by Council.	To recover costs	Full cost recovery	100%	N	actual cost including overheads
Cut in Sewer Junction to existing sewer main to service new lot	To recover cost of works	Full cost recovery	100%	N	actual cost including overheads
Miscellaneous					
Charge for installation of pressure sewer systems to properties	To recover the cost of administration & installation of pressure sewer units and associated works on individual properties	Full cost recovery	100%	N	As quoted based on design requirements, terrain conditions or property needs.
Engineering survey for water or sewer construction	To recover full cost of survey	Full cost recovery	100%	N	\$109.65 per hour + \$78.75 per hour for survey assistant + vehicle per Council charge out rate

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Research Information for Development Application (DA and/or CDC and/or SF) release and/or progress and/or issue of Certificate of Compliance	Research information/data/receipts /etc for DA and/or CDC and/or SF release/progression/certificate of compliance where such information is not provided by applicant/developer	Full cost recovery	100%	N	\$109.65 per hour
Supervision of Water Supply and/or Sewerage Construction	To recover full cost of supervision	Full cost recovery	100%	N	\$109.65 + vehicle cost per Council charge out rate
Plan checking					
Water design checking - Water design plans	To recover the cost of checking water supply design for a development prepared by external consultants	Full cost recovery	100%	N	\$109.65 per hour
Sewer design checking - Water design plans	To recover the cost of checking sewer designs for a development prepared by external consultants	Full cost recovery	100%	N	\$109.65 per hour
Sewer pumping station design (with design calculations & report supplied)	To recover the cost of checking sewer design for a development prepared by external consultant	Full cost recovery	100%	N	\$140.80 per hour
Building Over Sewer Plan Checking	To recover the cost of checking building over sewer designs prepared by others	Full cost recovery	83.4%	N	\$230.05 minimum charge for up to 2.5 hours + \$108.00 per hour thereafter
WATER SUPPLY AND SEWERAGE WORKS - RESTORATION COST					
All Chargeable Works: on costs to be calculated for:					
Labour costs percentage oncost	To recover cost plus oncost	Full cost recovery	100%	N	40% oncost
Material costs percentage oncost	To recover costs plus oncosts	Full cost recovery	100%	N	20% oncost
Plant costs percentage oncost	To recover costs plus oncost	Full cost recovery	N/A	N	20% oncost
MISCELLANEOUS					
General					
Backlog Sewerage Schemes - Connection of Properties Offer of Assistance	Connection costs including plumbing, drainage fee, cleanout and decommission of onsite waste system	Full cost recovery	100%	N	actual cost on production of valid invoice and application

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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Installation of sewer junction to serve a property	To recover the cost of the installation of a sewer junction to serve a property (including investigation, survey, preparation of plan/s & documentation, etc)	Full cost recovery	100%	N	as quoted based on actual cost including overheads.
Standard Sewage Pumping Station (SPS) Design Drawings	Use of Standard Sewage Pumping Station Drawings as specified in agreement (These drawings are general and will require modification for the specific site. Additional drawings will need to be prepared by the applicant for the specific site.)	Full cost recovery	100%	Y	\$1,182.50 minimum per application

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SECTION 64 CONTRIBUTIONS OR SEPARATE SYSTEM CONNECTION FEE

WATER SUPPLY CONTRIBUTIONS PER EQUIVALENT TENEMENT (EXCEPT WHERE OTHERWISE INDICATED)

Project

44 WATR 0003 - Water Supply Infrastructure : Development Servicing Plan (DSP) City Wide Charge, and/or Separate System Connection Fee for Water Supply Infrastructure	To recover cost for water supply infrastructure in accordance with adopted Water Supply DSP, and/or to recover cost for water supply infrastructure where connection approved outside the DSP process	Full cost recovery	84%	N	\$7,071.35 per ET
Future Water Supply projects as Determined	Full cost recovery	Full cost recovery	100%	N	As determined by Council

SEWERAGE CONTRIBUTIONS PER EQUIVALENT TENEMENT (EXCEPT WHERE OTHERWISE INDICATED) OR SEPARATE CONNECTION

Project

80 SEWR 0003 Sewerage Infrastructure : Development Servicing Plan (DSP) City Wide Charge and/or Separate System Connection Fee for sewerage infrastructure	To recover cost for sewerage infrastructure development works in accordance with adopted DSP for sewerage services, and/or to recover cost for sewerage infrastructure where connection approved outside the DSP process	Partial cost recovery	84%	N	\$8,964.40 per ET
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SHOALHAVEN WATER

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
77 SEWR003- Nebraska Estate Stage 1 Park Rd area St Georges Basin - Sewerage Infrastructure	Full cost recovery	Full cost recovery	94%	N	\$8,339.00 plus special charge per ET paid up front or an annual charge (Section 501 LGA, 1993 for 8 yrs @ 10% pa (being \$1,157 pa)). This fee does not include the applicable sewerage headworks charge.
Future Sewerage Projects - Special augmentations and extensions and new pump stations and Reticulated Mains to serve new development	Full cost of recovery	Full cost recovery	100%	N	As determined by Council

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TOURISM

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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TOURISM

PUBLICATIONS

Advertising Costs

Production Costs	Assist community with professional graphic design	Market Rate	N/A	Y	\$71.50 per hour
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PARKS, RESERVES AND OTHER PUBLIC PLACES

Film & Still Photography

Fees are calculated as outlined in the Office of Local Government protocol which are: no fees apply for filming if the principal purpose is for promoting the area. If applicable, traffic management for the film activities within a public road reserve required a separate Section 138 Road and Footpath permit for each location.

Filming & Photography - Fast Track Fee - less than 7 days		Market Rate	100%	Y	\$121.00 Per Application
Filming & Photography - Ultra Low Impact (Non for Profit / Community Group)		Market Rate	0%	Y	Per Application
Filming & Photography - Ultra Low Impact (For Profit)	Less than 4 crew, <2 trucks no construction	Partial cost recovery	50%	N	\$99.00 per application
Filming & Photography - Low Impact	4-10 crew, <2 trucks, no construction	Partial cost recovery	50%	N	\$199.00 per application
Filming & Photography - Medium Impact	11-25 crew <4 trucks, some construction	Partial cost recovery	50%	N	\$399.00 per application
Filming & Photography - High Impact	>26 crew, > 10 trucks, significant constructions	Partial cost recovery	50%	N	\$650.00 per application

SOUVENIRS AND MAPS

Sales

Online store shipping fee	Charge customers to ship their online purchase	Full cost recovery	100%	Y	POA
Retail Items from the Visitors Centres	Souvenirs and maps for visitors	Market Rate	N/A	Y	normal retail price

ADVERTISING

Campaigns

Digital advertising - local business promotion on tourist promotion screens eg visitors centre	Local business promotion	Market Rate	N/A	Y	Price on application
Publication advertising	Promotion of Shoalhaven Region in print advertising. Opportunity for local business.	Market Rate	N/A	Y	Per publication - various

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TOURISM

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Website advertising - various (shoalhaven.com.au; weddingssouthcoast.com.au)	local business promotion on regional websites	Market Rate	N/A	Y	Per agreed time period eg monthly
CONSUMER SHOWS					
Operator Participation					
Step on guide service	To provide a step on tour guide service for coach/group buses. As per other visitor centres.	Market Rate	50%	Y	Per Session
EVENTS					
Sponsors					
Sponsorship of Events organised by Council	To recoup some of the costs in staging Events and to provide opportunities for Corporations to be associated with Council run Events	Market Rate	N/A	Y	
Exhibitors					
Trade and Professional Exhibitors at Events organised by Council	To recoup some of the costs in staging Events and to provide opportunities for Companies and Corporations to be associated with Council run Events	Market Rate	N/A	Y	
Advertising					
Advertising in conjunction with Events organised by Council	To recoup some of the costs in staging Events and to provide opportunities for Companies and Corporations to be associated with Council run Events	Market Rate	N/A	Y	
Participants					
Attendance by Delegates at Events organised by Council	Costs of Delegates attending Events run by Council	Market Rate	N/A	Y	
Event Application Additional Fee - Traffic Impacts - CLASS 1	Includes fee for issuing 144 (if required)	Partial cost recovery	50%	N	\$1,000.00 Per Application
Event Application Additional Fee - Traffic Impacts - CLASS 2	Includes fee for issuing 144 (if required)	Partial cost recovery	50%	N	\$550.00 per application
Event Application Additional Fee - Traffic Impacts - CLASS 3	Includes fee for issuing 144 (if required)	Partial cost recovery	50%	N	\$330.00 Per Application
Event Application Additional Fee - Traffic Impacts - CLASS 4		Partial cost recovery	50%	N	\$110.00 Per Application

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TOURISM

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Event Application Processing Fee - LARGE EVENTS	Admin fee to process LARGE event applications held on public land (Over 1000 ppl per day and or more than 40 stalls)	Partial cost recovery	50%	N	\$550.00 per application
Event Application Processing Fee - MEDIUM EVENTS	Admin fee to process approving MEDIUM event applications held on public land (Over 50 to ppl per day and or more than 10 stalls but less than 40 Stalls)	Partial cost recovery	50%	N	\$330.00 per application
Event Application Processing Fee - NOT FOR PROFIT / CHARITY	Admin fee for processing community not for profit event applications	Partial cost recovery	25%	N	\$50.00 per application
Event Application Processing Fee - SMALL EVENTS	Admin fee to process SMALL event applications held on public land (Under 50 to ppl per day and or less than 10 stalls)	Partial cost recovery	50%	N	\$150.00 per application
Late Event Application Fee - 60-30days	Admin fee for processing late event applications received between 60 & 30 days of proposed event date. Fee applied to commercial event operators	Partial cost recovery	50%	N	\$150.00 per application
Late Event Application fee - under 30 days	Admin fee for processing urgent event applications received within 30 days of event date. Fee applied to commercial event operators	Partial cost recovery	50%	N	\$250.00 per application
Lease of Public Road (>1km total)	Consideration fee for lease of public roads and footpaths	Partial cost recovery	50%	Y	\$605.00 Per Application
Native Title Assessment on Council Managed Crown Land		Partial cost recovery	50%	N	\$110.00 Per Application
Spectators					
Attendance by the public at Events organised by Council	To charge a fair and reasonable entry fee at Council run Events	Market Rate	N/A	Y	per event
CONFERENCES					
Sponsors					
Sponsorship of Conferences organised by Council	To recoup some of the costs in staging Conferences and to provide opportunities for Corporations to be associated with Council run Events	Market Rate	N/A	Y	

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TOURISM

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025Amount
Advertising					
Advertising in conjunction with Conferences organised by Council	To recoup some of the costs in staging Conferences and to provide opportunities for Companies and Corporations to be associated with Council run Events	Market Rate	N/A	Y	



ULLADULLA CIVIC CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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ULLADULLA CIVIC CENTRE

ULLADULLA CIVIC CENTRE

These fees will only remain applicable whilst the Ulladulla Civic Centre is under direct management of Shoalhaven City Council, if these premises are tendered out the tenderer will set their own fees and charges and these fees and charges will be no longer applicable. Fees below are for venue hire only and do not include charges for staffing or other recoverables. As most events or hires include a combination of the items listed below plus staffing and recoverable charges it is recommended that a quote for specific events be obtained from the Ulladulla Civic Centre.

Wedding/Function package are available on application.

Bond

Meeting / Exam / Display / Conference	Bond	Refundable	N/A	N	\$537.50 Maximum amount - per booking
Other (includes Habourfeast, Blessing of the Fleet Parade, Gymnastics Display, Dance Recital)	Bond	Refundable	N/A	N	\$1,075.00 Maximum amount - per booking
Function	Bond	Refundable	N/A	N	\$2,150.00 maximum amount - per booking

Community Regular Hire

Lower Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$445.05 Full day (maximum 8 hours)
Lower Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$55.90 per hour, minimum 2 hours hire
Lower Kitchenette - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$9.65 per hour, minimum 2 hours hire
Lower Kitchenette - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$31.00 per hour, minimum 2 hours
Lower Level Lounge - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$445.05 Full day (maximum 8 hours)
Lower Level Lounge - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$55.90 per hour, minimum 2 hours hire
Main Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$148.35 per hour, minimum 2 hours hire
Main Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$1,182.50 Full day (maximum 8 hours)
Meeting Room 1 & 3 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$31.00 per hour, minimum 2 hours hire
Meeting Room 1 & 3 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$247.25 Full day (maximum 8 hours)

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ULLADULLA CIVIC CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Meeting Room 2 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$37.65 per hour, minimum 2 hours hire
Meeting Room 2 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$290.25 Full day (maximum 8 hours)
The Terrace Function Hire Space	Charge for use	Partial cost recovery	N/A	Y	\$155.90 per event
Main Auditorium - Mon to Fri	Hire of main auditorium - upper level. Bump in/out (if not on day of event) charged at Community Casual Hourly Hire Rate	Partial cost recovery	N/A	Y	\$494.50 Full day (maximum 8 hours)
Main Auditorium - Mon-Fri	Charge for use	Partial cost recovery	71%	Y	\$62.35 per hour, minimum 2 hours hire
Lower Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$124.70 Full day (maximum 8 hours)
Lower Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$16.00 per hour, minimum 2 hours hire
Meeting Room 1 & 3 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$75.25 Full day (maximum 8 hours)
Meeting Room 1 & 3 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$9.65 per hour, minimum 2 hours hire
Meeting Room 2 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$98.90 Full day (maximum 8 hours)
Meeting Room 2 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$12.90 per hour, minimum 2 hours hire
Main Kitchen	Charge for use	Partial cost recovery	N/A	Y	\$215.00 Full day (maximum 8 hours)
Lower Level Lounge - Mon-Fri	Charge for use	Partial cost recovery	71%	Y	\$124.70 Full day (maximum 8 hours)
Lower Level Lounge - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$16.00 per hour, minimum 2 hours
Community Casual Hire					
Lower Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$445.05 Full day (maximum 8 hours)
Lower Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$55.90 per hour, minimum 2 hours hire
Lower Kitchenette - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$15.00 per hour, minimum 2 hours hire
Lower Kitchenette - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$31.00 per hour, minimum 2 hours hire
Lower Level Lounge - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$445.05 Full day (maximum 8 hours)
Lower Level Lounge - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$55.90 per hour, minimum 2 hours hire

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ULLADULLA CIVIC CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Main Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$1,182.50 Full day (maximum 8 hours)
Main Auditorium - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$148.35 per hour, minimum 2 hours hire
Meeting Room 1 & 3 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$31.00 per hour, minimum 2 hours hire
Meeting Room 1 & 3 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$247.25 Full day (maximum 8 hours)
Meeting Room 2 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$290.25 Full day (maximum 8 hours)
Meeting Room 2 - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$37.65 per hour, minimum 2 hours hire
The Terrace Function Hire Space	Charge for use	Partial cost recovery	N/A	Y	\$234.35 per event
Main Auditorium - Mon-Fri	Hire of main auditorium - upper level. Bump in/out (if not on day of event) charged at Community Casual Hourly Hire Rate	Partial cost recovery	71%	Y	\$741.75 Full day (maximum 8 hours)
Main Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$93.50 per hour, minimum 2 hours hire
Lower Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$187.05 Full day (maximum 8 hours)
Lower Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$23.65 per hour, minimum 2 hours hire
Meeting Room 1 & 3 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$112.85 Full day (maximum 8 hours)
Meeting Room 1 & 3 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$15.05 per hour, minimum 2 hours hire
Lower Level Lounge - Mon-Fri	Charge for use	Partial cost recovery	71%	Y	\$23.65 per hour, minimum 2 hours hire
Meeting Room 2 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$148.35 Full day (maximum 8 hours)
Meeting Room 2 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$19.35 per hour (minimum 2 hours hire)
Lower Level Lounge - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$187.05 Full day (maximum 8 hours)
Main Kitchen	Charge for use	Partial cost recovery	N/A	Y	\$322.50 Full day (maximum 8 hours)
Commercial Hire					
Lower Kitchenette - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$19.35 per hour, minimum 2 hours hire
Lower Kitchenette - Sat/Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$31.00 per hour, minimum 2 hours hire

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ULLADULLA CIVIC CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
The Terrace Function Space Hire	Charge for use	Partial cost recovery	N/A	Y	\$311.75 per event
Main Auditorium - Mon-Fri	Hire of main auditorium - upper level. Bump in/out (if not on day of event) charged at Community Casual Hourly Hire Rate	Partial cost recovery	71%	Y	\$989.00 Full day (maximum 8 hours)
Main Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$123.65 per hour, minimum 2 hours hire
Main Auditorium - Sat/Sun/Public Holidays	Hire of main auditorium - upper level. Bump in/out (if not on day of event) charged at Community Casual Hourly Hire Rate	Partial cost recovery	N/A	Y	\$1,182.50 Full day (maximum 8 hours)
Main Auditorium - Sat/Sun/Public Holidays	Charge for use	Partial cost recovery	71%	Y	\$148.35 per hour, minimum 2 hours hire
Lower Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$31.15 per hour, minimum 2 hours hire
Lower Auditorium - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$249.40 Full day (maximum 8 hours)
Lower Auditorium - Sat/Sun/Public Holiday	Charge for use	Partial cost recovery	N/A	Y	\$445.05 Full day (maximum 8 hours)
Lower Auditorium - Sat/Sun/Public Holiday	Charge for use	Partial cost recovery	N/A	Y	\$55.90 per hour, minimum 2 hours hire
Meeting Room 1 & 3 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$150.50 Full day (maximum 8 hours)
Meeting Room 1 & 3 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$19.35 per hour, minimum 2 hours hire
Meeting Room 1 & 3 - Sat/Sun/Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$247.25 Full day (maximum 8 hours)
Meeting Room 1 & 3 - Sat/Sun/Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$31.15 per hour, minimum 2 hours hire
Meeting Room 2 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$197.80 Full day (maximum 8 hours)
Meeting Room 2 - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$24.75 per hour, minimum 2 hours hire
Meeting Room 2 - Sat/Sun/Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$290.25 Full day (maximum 8 hours)
Meeting Room 2 - Sat/Sun/Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$37.65 per hour, minimum 2 hours hire
Lower Level Lounge - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$249.40 Full day (maximum 8 hours)
Lower Level Lounge - Mon-Fri	Charge for use	Partial cost recovery	N/A	Y	\$31.15 per hour, minimum 2 hours hire
Lower Level Lounge - Sat, Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$445.05 Full day (maximum 8 hours)

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ULLADULLA CIVIC CENTRE

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Lower Level Lounge - Sat, Sun & Public Holidays	Charge for use	Partial cost recovery	N/A	Y	\$55.90 per hour, minimum 2 hours hire
Main Kitchen	Charge for use	Partial cost recovery	71%	Y	\$430.00 Full day (maximum 8 hours)
All Users					
Call Out Fee	Security / Staff costs incurred out of centre hours - Sat/Sun/Public Holidays	Partial cost recovery	N/A	Y	\$383.80
Call Out Fee	Security / Staff costs incurred out of centre hours - Mon-Fri	Partial cost recovery	N/A	Y	\$219.30
Key Bond	Issue of one key to regular hirer	Refundable	N/A	N	\$56.00 Refundable on return of key
Lighting Panel	Hire of lighting panel - Technical assistance required	Partial cost recovery	N/A	Y	Price on application
Key - Replacement / Additional Key	Issue of replacement / additional key	Market Rate	N/A	Y	\$56.00 per key
Hire of portable staging	Used for events / functions	Market Rate	N/A	Y	\$26.90 per event
Banner Space Hire	Banner Space Hire	Market Rate	N/A	Y	\$5.40 per day
Waste Removal	Charge for use	Partial cost recovery	N/A	Y	\$53.75 per event
Set Up / Pack Down Charge	To cover staff costs of set up and pack down of main hall and lower level	Partial cost recovery	100%	Y	price on application
Hire of portable sound system	Used for functions and meeting	Full cost recovery	100%	Y	\$53.75 per event
Piano Hire	To cover fixed costs of maintaining and tuning piano and associated equipment	Full cost recovery	100%	Y	\$172.00 per event
Additional cleaning charges	To cover any extra Cleaning required	Partial cost recovery	100%	Y	price on application
Use of power box	Use of the Power box in the grounds of the Civic Centre	Partial cost recovery	71%	Y	\$177.40 per box per day
Use of Power Box	Use of Power Box in the Grounds of the Civic Centre	Partial cost recovery	71%	Y	\$21.50 per hour
Use of downstairs toilets	For Civic Centre grounds events	Partial cost recovery	N/A	Y	\$180.60 per day
Use of downstairs toilets	For Civic Centre grounds events	Partial cost recovery	N/A	Y	\$21.50 per hour

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WASTE MANAGEMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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DOMESTIC AND COMMERCIAL WASTE SERVICES

WASTE CHARGES

Domestic, Commercial, Rural and Non Rateable Waste Management Service (Recycling and Garbage) - 120ltr bin

Annual charge	Levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$505.00 per bin
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Commercial Waste Management Service (Recycling and Garbage) - 240ltr bin

Second service, annual charge	Levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$891.00 per bin
Three or more services, annual charge	Each service levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$1,124.00 per bin
First service, annual charge	Levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$871.00 per bin

Domestic, Rural and Non Rateable Waste Management Service (Recycling and Garbage) - 240ltr bin

Annual charge	Levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$871.00 per bin
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Domestic, Commercial, Rural and Non Rateable Waste Management Service (Recycling and Garbage) - 80ltr bin

Annual charge	Levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$383.00 per bin
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Additional Recycling Services

Annual charge	Levied on a first bin on an annual basis for a full year service provision	Full cost recovery	100%	N	\$155.00 per annum
Additional recycling collection service charge - 240ltr bin	Levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$103.00 per annum

Administration Fees

Upgrade fee for larger waste bin		Full cost recovery	100%	N	\$44.00 per bin
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Vacant Land Service Availability Charge

Annual charge	Levied on an annual basis for a full year service provision	Full cost recovery	100%	N	\$109.00 per annum
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Special On-Property Collection

Wheel out wheel in service (infirm)		Partial cost recovery	100%	N	\$16.00 per annum
Wheel out wheel in service (other)		Full cost recovery	100%	N	\$270.00 per annum

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WASTE MANAGEMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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RECYCLING / WASTE MINIMISATION

Waste Pickup Service

Bulky waste collection service		Partial cost recovery	50%	Y	\$102.00 per cubic metre
Green waste collection service		Partial cost recovery	24%	Y	\$39.00 per cubic metre

WASTE DISPOSAL

NON WEIGHBRIDGE SITE (BERRY, CALLALA, K VALLEY, SUSSEX, CONJOLA, KIOLOA, BENDALONG)

Household Mixed Waste

Wheelie Bin (240lt)		Full cost recovery	100%	Y	\$15.00 per bin
Cars and station sedans		Full cost recovery	100%	Y	\$26.00 per vehicle
Utilities, vans and single axle trailers		Full cost recovery	100%	Y	\$102.00 per vehicle

Mixed Waste

Prices apply (in the event of weighbridge breakdown).

Mixed waste - Single axle trailer		Full cost recovery	100%	Y	\$102.00 per trailer
Mixed waste - <4 tonne truck/trailer (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$313.00 per truck
Mixed building rubble - Single axle trailer		Full cost recovery	100%	Y	\$344.00 per trailer
Mixed building rubble - <4 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$1,134.00 per truck

Separated Wastes

Green Recycle (<150mm diameter) - cars and station sedans		Full cost recovery	100%	Y	\$9.00 per vehicle
Green Recycle (<150mm diameter) and untreated natural construction timber - separated - Utility, Single Axle Trailer (With side no greater than 450mm high)		Full cost recovery	100%	Y	\$39.00 per trailer
Green Recycle (<150mm diameter) and untreated natural construction timber - separated - Dual Axle Trailers - Trucks <4 tonne (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$80.00 per truck

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WASTE MANAGEMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Green Recycle and untreated natural construction timber (<150mm diameter) - separated - 4-6 tonne truck - Charge based on fraction of full load		Full cost recovery	100%	Y	\$117.00 per truck
Green Recycle and untreated natural construction timber (<150mm diameter)- separated - 6 - 8 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$180.00 per truck
Green Recycle and untreated natural construction timber (<150mm diameter)- separated - 8-10 tonne (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$200.00 per truck
Green Recycle and untreated natural construction timber (<150mm diameter) - separated - >10 tonne (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$215.00 per truck
Green Waste > 150mm diameter - Utility/Single axle trailer		Full cost recovery	100%	Y	\$96.00 per trailer
Green waste > 150mm diameter - <4 Tonne Truck/Trailer (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$311.00 per truck
Green waste > 150mm diameter - 4 to 6 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$467.00 per truck
Green waste > 150mm diameter- 6 to 8 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$653.00 per truck
Green waste > 150mm diameter - 8 to 10 tonne truck (Charge based in fraction of full load)		Full cost recovery	100%	Y	\$839.00 per truck
Green waste > 150mm diameter - >10 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$933.00 per truck
Special Waste					
Commercial quantities of recycling materials		Full cost recovery	100%	Y	\$23.00 per cubic metre
Individual mattresses (up to queen size)	Recycling	Full cost recovery	100%	Y	\$39.00 each

WEST NOWRA, HUSKISSON AND ULLADULLA (WEIGHBRIDGE SITE)

Clean Fill

VENM clean fill (Ulladulla only)	Based on Section 88 Levy & Transport	Full cost recovery	100%	Y	\$206.00 per tonne
VENM clean fill (Huskysson & Nowra)	Based on Section 88 Waste Levy	Set by Act/Regulation	100%	Y	\$194.00 per tonne

Mixed Waste

Mixed domestic, commercial or building waste		Full cost recovery	100%	Y	\$505.00 per tonne
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WASTE MANAGEMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Separated Wastes					
Glass		Full cost recovery	100%	N	per tonne
Green waste (<150mm diameter) and untreated natural construction timber- separated		Full cost recovery	100%	Y	\$145.00 per tonne
Tree trunks & roots > 150mm diameter		Full cost recovery	100%	Y	\$209.00 per tonne
Separated bricks, roof tiles, concrete	Recycling	Full cost recovery	100%	Y	\$209.00 per tonne
Special Wastes					
Commercial quantities of commingled recycling materials		Full cost recovery	100%	Y	\$226.00 per tonne
Commercial quantities of sorted recycling materials		Full cost recovery	100%	Y	\$131.00 per tonne
Individual mattresses (up to queen size)	Recycling	Full cost recovery	100%	Y	\$39.00 each
Mattresses Bulk	Recycling	Full cost recovery	100%	Y	\$610.00 per tonne
Light truck tyres		Full cost recovery	100%	Y	\$25.00 per tyre
Truck & tractor tyres		Full cost recovery	100%	Y	\$78.00 per tyre
Bulk tyres		Full cost recovery	100%	Y	\$570.00 per tonne
Contaminated Soil (West Nowra only)		Full cost recovery	100%	Y	\$505.00 per tonne
Asbestos - Small quantities (not accepted at Huskisson)		Full cost recovery	100%	Y	\$25.00 minimum Charge
Waste requiring special handling such as Asbestos or other special waste (not accepted at Huskisson)		Full cost recovery	100%	Y	\$505.00 per tonne
Minimum Charge					
All Waste Categories (except asbestos)		Full cost recovery	100%	Y	\$9.00 per vehicle

WEIGHBRIDGE SITE WHEN WEIGHBRIDGE IS NON-OPERATIONAL

Clean Fill

Only accepted at West Nowra, Ulladulla and Huskisson Depots

Utility or single axle trailer	Full cost recovery	100%	Y	\$195.00 per vehicle
< 4 tonne truck/trailer - (Charge based on fraction of full load)	Full cost recovery	100%	Y	\$774.00 per vehicle
4 to 6 tonne truck (Charge based on fraction of full load)	Full cost recovery	100%	Y	\$967.00 per truck
6 to 8 tonne truck (Charge based on fraction of full load)	Full cost recovery	100%	Y	\$1,451.00 per truck



WASTE MANAGEMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
8 to 10 tonne truck - (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$1,933.00 per truck
Over 10 tonne truck - (Charges based on fraction of full load)		Full cost recovery	100%	Y	\$2,128.00 per truck

Mixed Waste

Larger loads not applicable at non-weighbridge sites. Prices apply (in the event of weighbridge breakdown).

Mixed compacted waste > 10t truck		Full cost recovery	100%	Y	\$3,206.00 per truck
Mixed waste - 4-6 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$585.00 per truck
Mixed waste - 6-8 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$1,234.00 per truck
Mixed waste - 8-10 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$1,881.00 per truck
Mixed waste - > 10 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$2,800.00 per truck
Mixed building rubble - 4-6 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$1,636.00 per truck
Mixed building rubble - 6-8 tonne truck (Charge based on fraction full load)		Full cost recovery	100%	Y	\$2,439.00 per truck
Mixed building rubble - 8-10 tonne truck (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$3,181.00 per truck
Mixed building rubble - > 10 tonne (Charge based on fraction of full load)		Full cost recovery	100%	Y	\$3,518.00 per truck

MISCELLANEOUS

General

Acceptance & sale of selected recycled product	Commercial arrangements	Market Rate	N/A	Y	Price on Application
Degassing of fridge/air conditioning unit	recover cost	Full cost recovery	100%	Y	\$18.00 per unit
Sustainability workshop booking fee		Refundable	N/A	Y	\$10.00 per event
Weighbridge - vehicle weighment fee	To reflect cost to provide weighment of vehicles	Full cost recovery	100%	Y	\$29.00 per vehicle
Reload fee	In the event that material is delivered to the recycling area with contamination that needs to be removed.	Full cost recovery	100%	Y	\$237.00 per load
Out of hours opening fee	Special request to open depot out of normal operating hours	Full cost recovery	100%	Y	\$237.00

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WASTE MANAGEMENT

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
Waste Depot Accounts					
Issue of replacement depot account cards	For the replacement of lost or stolen cards	Full cost recovery	100%	Y	\$18.00 per event
Annual account keeping fee applications		Full cost recovery	100%	Y	\$24.00 minimum Charge
Sales					
Non resident or commercial sales of pasteurised garden organics - Car		Max Charge	100%	Y	\$12.00 Per Load
Non resident or commercial sales of pasteurised garden organics - Ute or van or trailer		Max Charge	100%	Y	\$18.00 Per Load
Non resident or commercial sales of pasteurised garden organics - (>10t)		Max Charge	100%	Y	\$38.00 per tonne
Loading Fee (if required) for Pasteurised Garden Organics - only at West Nowra, Huskisson or Ulladulla Waste Depots		Max Charge	100%	Y	\$13.00 per load

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WEED - BIOSECURITY

Fee Description	Purpose	Pricing Policy	Recovery	GST Incl.	2024/2025 Amount
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BIOSECURITY VEGETATION MANAGEMENT

VEGETATION MANAGEMENT - WEEDS

Inspection

Compliance inspection fee (Biosecurity Undertaking)	Compliance inspection after acceptance of Biosecurity Undertaking	Partial cost recovery	N/A	N	\$198.90 per hour
Compliance inspection fee (Individual Biosecurity Direction)	Compliance inspection after giving of Individual Biosecurity Direction	Partial cost recovery	N/A	N	\$198.90 per hour
Failure to comply with Biosecurity Undertaking, Entry to control weeds. s.147	Take action to remedy failure of the landholder to comply with a Biosecurity Undertaking	Full cost recovery	100%	N	\$198.90 per hour
Failure to comply with Individual Biosecurity Direction, entry to take any actions to remedy the failure to comply with the Individual Biosecurity Direction e.g. control weeds. s.133	Control of weeds after a landholder has failed to comply with an Individual Biosecurity Direction or Biosecurity Undertaking	Partial cost recovery	N/A	N	\$198.90 per hour
Fee for preparing and giving Biosecurity Undertaking s.146	Preparation and acceptance of Biosecurity Undertaking	Full cost recovery	100%	N	\$198.90 per hour
Fee for preparing and giving Individual Biosecurity Direction s.132		Partial cost recovery	N/A	N	\$198.90 per hour
Pre-purchase weeds inspection and report	Physical inspection of property and written report on weed status	Partial cost recovery	N/A	N	\$198.90 per hour
Property inspection fee (Scheduled by Shoalhaven City Council or at landholder request)	Initial property inspection	Fee waived as cost covered by grant funding of inspectorial program	N/A	N	\$317.10 per inspection

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Shoalhaven City Council Submission**Inquiry into Historical Development Consents in NSW****Introduction**

Council welcomes the inquiry and the opportunity to make a submission. Council supports the aims of the inquiry, having identified concerns with historical development consents and experienced the impacts of these consents on Shoalhaven's communities, their values, and environmental values. Council requests the opportunity for representatives of Council to meet with the Committee to allow for further discussion of Council's submission and allow staff to answer any additional questions the Committee may have.

Shoalhaven's communities are becoming increasingly aware of historical consents and potential impacts and are increasing their advocacy efforts for the management of such consents, with representations to Council peaking when consents are reactivated. Like many coastal areas within a 2–3-hour drive from metropolitan centres, Shoalhaven has experienced a demographic change in recent years. Accompanying this change is a rapid evolution of community values and expectations.

A significant number of people who have recently migrated to Shoalhaven did so because they sought a sea-change/tree-change. Demographic data demonstrates migration to Shoalhaven increased during the pandemic in response to stricter lockdowns in cities and more flexible work from home arrangements. These relatively new community members have strong values about their new homes, places, and environment. They place significant value on local or neighbourhood character, biodiversity resources, and are aware of how development on areas at risk from natural hazards may affect their homes.

Shoalhaven is a very diverse place with many different and significant environmental values associated with forest, coastal, marine, and aquatic environments and the flora and fauna they support. These values also present risks associated with natural hazards. Shoalhaven's communities, infrastructure, and natural environment has been affected by bushfires (2019/2020) and 11 different flood events over the last 5-years.

Council runs a program of risk identification and management work with a focus on flood risk and coastal hazards. Council also collaborates with the NSW Rural Fire Service to update bushfire risk maps every 5-years. This continual and constant update ensures contemporary identification of environmental risks, risks not known about 5-, 10-, or 20-years ago when historical consents were issued.

Shoalhaven's built environment is diverse, consisting of 49 towns and villages across the Nowra-Bomaderry Regional Centre, major urban areas in Milton-Ulladulla, Huskisson-Vincentia, Jervis Bay-St Georges Basin, Culburra Beach, and Sussex Inlet. Other unique places include the historic towns of Berry, Kangaroo Valley and Milton and several smaller villages and settlements spread along the coast. Each place has

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a different local or neighbourhood character valued by its communities. Council is working to meet the expectations that these values will be confirmed and enhanced with new planning and development controls. Historic development consents would not have been considered against these values or proposed controls.

Council recently examined the opportunities available for it to contribute to the management of historical consents with a focus on creating a public register of relevant information. However, it was found potential solutions were limited by the current legislation, regulations, legal considerations, and the logistics of accessing historical records. The Committee's proposed consideration of policy and legal solutions and the benefits and costs to taxpayers of controlling this matter is therefore strongly supported.

The scale and scope of planning reform recently completed and underway adds a layer of complexity to managing historic development consents. While there are a broad range of issues generated by the number of times the legislation has been amended and the vast array and type of supporting documents (such as directions, circulars, state environmental planning policies, guidance notes etc.), there has been an evolution of consent commencement requirements, case law, and legal considerations.

Acknowledging the overhaul and renewal of the planning legislation and system is outside the scope of this inquiry, such renewal provides a significant opportunity to not only manage historic development consents but also improve on the practice and limited success of continual reform.

***Recommendation 1:** The Committee organise a series of hearings across NSW and invite those organisations and individuals who made a submission to the inquiry to address the Committee and answer any additional questions the committee may have.*

***Recommendation 2:** The NSW Government prepare a new planning system to provide contemporary and coordinated legislation and an associated framework of supporting documents. The new legislation should address the impacts and management of historic consents.*

About Shoalhaven and Shoalhaven's Communities

Shoalhaven, located on the south coast of New South Wales, is bordered by mountains and coastal plains. It contains substantial areas of National Parks, State Forests, bushland, beaches and lakes. It also contains many different towns and villages, including the regional centres of Nowra and Ulladulla.

Shoalhaven's natural environment and scenic landscapes include a range of rainforests, woodlands, rocky terrain, coastal plains, farmland and floodplains. Its coast is diverse, with major estuaries, many coastal lakes, beaches, extensive coastal

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dune systems, and sandstone headlands and bluffs. Outstanding natural amenity is a strong attractor for both residents and tourists.

Shoalhaven is the largest coastal area close to the growing Sydney Metropolitan Region. It is also close to Canberra. Shoalhaven has road and rail connections to Sydney and Wollongong. It is also connected to Canberra by road. Major connections include the north- south connection provided by the Princes Highway which continues to be upgraded and journey times shortened, westerly connections to the Hume Highway, and the South Coast Railway Line. This central geographic location and the improving access to these key centres means the City will continue to be a focus for growth and changing community values into the future.

Shoalhaven's urban areas include the regional centre of Nowra-Bomaderry, and major urban areas of Milton-Ulladulla, Huskisson-Vincentia, Jervis Bay-St Georges Basin, Culburra Beach, and Sussex Inlet. The historic towns of Berry and Kangaroo Valley are located inland, and Shoalhaven's smaller towns, villages and settlements are spread along the coast. As a result of its environment and geography, Shoalhaven's current population are concentrated in the towns and settlements along the coast.

Shoalhaven's Aboriginal communities have a long, rich spiritual and cultural connection to this land, to the natural landscapes, sacred objects, and stories that are embedded throughout the region. Their continued work towards maintaining and restoring these enduring cultural traditions, empowering local Aboriginal communities, and strengthening connections to Country is highly valued and respected. Shoalhaven also shares in a more recent European heritage, which dates back as recently as 1822 when land was first settled at the mouth of the Shoalhaven River.

Shoalhaven's economy is driven by the Defence and Manufacturing, Health and Social Services sectors. Tourism and Retail sectors also play important roles, with Shoalhaven the most visited location in New South Wales outside of Sydney.

Examples of Historic Development Consents in Shoalhaven

Many community members have voiced concerns over several significant historic consents. These were approved many years, if not decades ago, under previous legislation. Community concerns relate to the potential impacts of the developments on local communities, neighbourhood character, and the natural environment. The following list summarises a selection of examples of historic consents in Shoalhaven. Detailed information about each example is attached.

179-lot staged residential subdivision, Lot 172 Cunjurong Point Road, Manyana

This example demonstrates the value communities place on vegetated sites and potential biodiversity resources over a period of 18-years. Community concerns are focussed on the environmental impacts of the subdivision, particularly the extensive clearing of vegetation required to facilitate the development. These concerns were

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elevated following the 2019-20 bushfires as the vegetation on the site was not destroyed, unlike much of the surrounding bushland, and is now considered more valuable.

This example also demonstrates significant community support to secure the site in public ownership to safeguard the vegetation and avoid future development proposals.

This subdivision was lodged and approved under the former, and now repealed, Part 3A Major Project planning framework. The application was lodged in 2006 and approved in 2008. The assessment and determination of this application was managed by the State Government, with information available on its website. No information is available on community submissions on the application.

Council understands the consent is secured and deemed to have commenced through the undertaking of engineering survey work. The early stages of work to create asset protection zones for future development were approved in 2019 with work due to start in 2020. The community raised concerns with both Council and the NSW Government about the extent of vegetation loss and the importance of retaining the bushland as habitat for threatened species.

Council has supported the community's request to the NSW Government seeking a moratorium on the development of the site. Council has made its own representations to the NSW Government seeking further assessment and validation of any threatened species and for it to consider the purchase the site. The matter has since been referred to the Federal Department of Environment to determine if an assessment is required under the *Environmental Protection and Biodiversity Conservation Act (EPBC) 1999*. A decision is imminent.

In addition to the submissions made on the development applications and representations to Council and the NSW Government, community concern has been raised in community-led campaign to increase community awareness and submissions, the local press, and social media. A local community group continues awareness raising and advocacy activity.

32-unit residential flat building, 4 Murdoch Street, Huskisson

This example demonstrates changing community values about local character and an increasing awareness about environmental values over a 12-year span. The original consent for this 3-storey building was issued in 2011 and received nine community objections. Approved modifications to the consent in 2012 and 2018 received no community interest.

The site was marketed for sale and sold in 2021, with material identifying the development consent. This alerted the community about potential development

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outcomes on the site. A further modification proposed in 2022, received 71 submissions raising concerns about:

- Impacts on local character and amenity from the height, scale, and density of the development,
- Impacts on the local road network from traffic associated with the development, and
- Environmental impacts, including acid sulfate soils, habitat loss, flood risk, and impacts on adjoining biodiversity resources.

The Land and Environment Court issued approval to the modified consent in 2023.

In addition to the submissions made on the development applications, community concern has been raised in community-led information events, campaigns to increase community submissions, the local press, and social media. A local community group continues awareness raising and advocacy activity.

Residential Subdivision, Little Forest

This example demonstrates continued community concern over a period of about 22 years about how a consent avoids contemporary requirements to retain and manage vegetation and control soil erosion. The consent for this rural-residential subdivision was issued in 2001, substantially commenced in 2006, and reactivated in 2022.

13 submissions were received from adjoining residents for both the original application and the modification. Key concerns included:

- Impacts from vegetation clearing, including soil erosion, pollution of watercourse, and loss of habitat.
- Impacts to rural character and amenity, resulting from clearing and the density of the proposal.
- Concerns regarding land-use conflict, resulting from adjoining rural and agricultural uses.
- Pollution of waterways from effluent run-off.
- Degradation of the existing road, resulting from increased traffic on Little Forest Road and Little Valley Way.
- Safety concerns regarding the existing Princes Highway-Little Forest Road intersection.

Reactivation of the consent occurred in 2022 with the start of work to clear the site. Council was contacted by several residents with continued concerns about:

- Impacts associated with the clearing of vegetation,
- Soil erosion and sediment control issues; and

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- Degradation of the road.

In addition to the submissions made on the development applications, communities have raised their concerns directly with elected Councillors. A local community group continues awareness raising and advocacy activity.

Managing Historic Consents

The Terms of Reference for the inquiry and the supporting material already demonstrate an understanding of the impacts of historic consents. Council notes the concerns around historic consents occur because they:

- Are “protected” by current planning legislation and do not need to address the current land use planning framework or manage impacts on environmental or community values identified since the consent was issued.
- Often fail to meet current land use planning requirements as the scale and scope of change to planning legislation, regulations, and policy has provided a quickly evolving framework against which consents are compared. The considerations and case law published by the Land and Environment Court about the commencement of a consent exacerbates this matter.
- Do not consider current environmental values or manage known environmental risks such as increased biodiversity significance and newly identified flood or bushfire risk.
- Forgo consideration of current community values, such as local or neighbourhood character, recently identified heritage items and places, or other site-specific amenity concerns (noise, traffic etc).

There are impacts, barriers, and considerations associated with managing historic consents. These include community awareness and confusion, the difficulty of identifying historic consents, the resources necessary to manage them, and a range of legal considerations.

Community Awareness and Confusion

The initial impacts of historic consents on community values and expectations starts with awareness. Communities are largely unaware of the existence of such consents until they are reactivated due to the length of time that has elapsed since they were initially determined. It is often not until the consent is reinitiated in some way (for example, through the lodgement of a modification application or construction certificate) that the community, and often times Councillors and staff, become aware of the development approval and the possibility of it having commenced. Significant changes in communities, including new members, exacerbate this matter.

The lack of community awareness is largely due to a lack of public information about development consents, the planning and development controls in place when the

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consents were issued, and the information considered by the consent authority when it made its decision.

Communities are also confused about historic consents and the use of the label, or the zombie developments label, to oppose contentious:

- Development consents, including recent consents,
- State Significant development approvals,
- Land and Environment Court approvals, and
- Strategic land-use planning decisions (rezonings to implement a land use planning strategy or a proponent-initiated planning proposal).

***Recommendation 3:** The NSW Government develop and promote clear definitions of the various consent processes to enable communities to better participate in land use planning decisions.*

***Recommendation 4:** The NSW Government create and promote a public register of historic consents to inform the community about sites which benefit from approvals to provide greater transparency about approval mechanisms, timing, past decisions, and historic planning controls.*

***Recommendation 5:** The NSW Government prepare a community education program about any potential register, the development approval and commencement process, and the current limitations on adjusting or revoking historic consents.*

Identifying Historic Development Consents

It is difficult to determine the number and location of development consents which the applicants or owners may have secured over time and prevented from lapsing. This is due to the complex layers of:

- Evolving commencement requirements or “tests”,
- Case law and legal considerations,
- The logistics of reviewing a significant number of paper-based and digital records spanning several decades,
- Instances where landowners/developers have undertaken preparatory works without confirming such work with Council, and
- Legal risks for attempts to confirm or deny a consent has started.

Apart from periodic changes to legislation and evolving case law, the nature of Council's record keeping has also changed significantly over time. Council's development records date back over 80 years to the commencement of Shoalhaven's first principal planning instrument in 1964. While all development applications are now lodged and recorded electronically, they did not become completely digital until 2015-

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2016. Prior to this, development application files were hybrid, being partially electronic and partially hardcopy. Older files, particularly those that pre-date the mid-2000s, are only available as hardcopy files and are, in most cases, stored in archival facilities.

Noting that Council's development records date back to the 1960s, there are likely to be tens of thousands of files stored in Council's archives that, to review in detail, would be an extremely resource-intensive undertaking.

A further consideration is Council's historic (and now ceased) practice of providing written advice to applicants to confirm their development was deemed 'substantially' or 'physically commenced'. This advice was provided as a letter to applicants, with a hardcopy physically placed on the file. Contemporary legal advice cautions Council from confirming or denying whether 'substantial' or 'physical commencement' has occurred for any development approval. This includes providing information to consent beneficiaries, potential purchasers, or members of the public.

The current practice places the onus on the consent beneficiary (for example, applicants, landowners, developers, and prospective purchasers) to undertake their own due diligence to determine whether a consent is active. Sufficient evidence would then need to be provided to Council or certifier in any application to progress the development.

There are also likely to be many instances where landowners or developers have undertaken preparatory works (such as site surveys or geotechnical studies) prior to the lapse date, without having submitted this information to Council. In the absence of such evidence, it would, therefore, be very difficult to determine the number and location of historic approvals that may be 'activated' across the LGA.

***Recommendation 6:** The NSW Government identify a process and supply the resources and funding required for Councils to identify historic development consents. For example, the creation of a public register of historic consents or a process requiring Owners of historic consents to demonstrate consents have been activated through clear and consistent measures (such as construction certificates and practical works).*

Managing Historic Development Consents

There are several opportunities to manage historic development consents ranging from updated legal definitions and commencement tests through to various processes for undertaking contemporary assessments and reviewing, amending, and even revoking consents.

The review and adjustment or revoking of a consent where there is an identified risk to life is critical. This would improve the current practice of just advising developers of contemporary considerations and allowing them to address identified risks.

Shoalhaven City Council Submission

Considerations include compensation requirements and safeguarding legal contest against application of contemporary controls.

The purchase of a site and securing its future through public ownership is the ultimate solution to managing highly constrained or controversial sites. This also helps to avoid continued and repeated sale of sites and promotion of alternative development proposals. However, the challenges of retrospective action and monetary compensation is ever present.

Recommendation 7: *The NSW Government improve the definition of substantial commencement using timeframes or qualified values such as a percentage of the total dollar value of the consent invested in the commencement of the consent.*

Recommendation 8: *The Committee consider the challenges and implications of the retrospective application of new definitions, requirements, or processes to historic consents noting the risk of legal action, complex case law, the industry's investment decisions, and the need for monetary compensation.*

Recommendation 9: *The NSW Government introduce a requirement and process for the contemporary assessment of historic consents when reactivated to identify any necessary adjustments to respond to contemporary values and risks.*

Recommendation 10: *The NSW Government commence a process to review and adjust or revoke consents older than an identified period or where there has been substantial change to legislation or site values and constraints. For example, an amnesty-based process requiring:*

- i. Reassessing historic consents (over 10 years of age since issued, but argued to be commenced) to contemporary standards and issued a revised consent or refused consent.*
- ii. Historic consents to be surrendered because of the difficulty in reactivating the consent (traffic, heritage, noise etc), or the significance of the risk imposed to the development (e.g. flood or bush fire).*

Recommendation 11: *The NSW Government fund, prepare, and implement an acquisition or compensation scheme for revised, revoked, or surrendered consents following any contemporary review of historic consents.*

Shoalhaven City Council Submission

Supporting & Resourcing the Management of Historic Development Consents

Noting councils are responsible for managing most development consents, any additional measures, or requirements to identify and manage historic consents would rest with councils. This would significantly impact resourcing of core development assessment and compliance activities, a particularly important consideration noting the NSW Government's recent setting of housing targets and associated pressure to increase approval times for housing proposals.

The ability of councils to review and revoke historic development consents is unclear. The current provisions in the *Environmental Planning and Assessment Act 1979 (4.57 Revocation or modification of development consent)* suggest this can only be done alongside an amending local environmental planning instrument.

Attempts to manage, review, or revoke historic development consents will expose councils to expensive and protracted legal considerations and court action.

The cost of options such as potential site buy-backs to remove historic consents or the compensation of applicants and owners if consents are revoked or adjusted is another consideration.

***Recommendation 12:** The NSW Government supply the resources and funding to implement any new measures requiring councils to manage historic development consents. For example, Councils would require resources to review and adjust historic consents and undertake the contemporary assessment of consents when they are reactivated.*

***Recommendation 13:** The NSW Government consider and implement a simple and robust process and provide the legal protections necessary for councils to review and revoke historic development consents.*

Managing new Consents

The implementation of measures to manage future consents to avoid the issues examined in this submission should be a simpler and easier exercise. Options include updated commencement definitions, requirements, and timeframes.

***Recommendation 14:** The NSW Government implement new measures to manage future consents, such as well-defined commencement definitions, requirements and a process requiring developers to demonstrate commencement within a specified period. If demonstration does not occur, the consent is deemed to of lapsed. Such a process needs to safeguard councils from legal action.*

Attachment – Examples of Historic Development Consents in Shoalhaven

Lot 172 Cunjurong Point Road, Manyana: 179 Lot Residential Subdivision

This 20-hectare site is bound by existing low density residential development in the coastal village of Manyana to the east and south, and heavily vegetated land to the west (Crown Land) and north (privately owned). The site is currently zoned R2 Low Density Residential under the *Shoalhaven Local Environmental Plan (SLEP) 2014* and has been zoned for residential development since 1964.



Community concerns around this historic consent are focussed on the environmental impacts of the subdivision, particularly the extensive clearing of vegetation required to facilitate the development.

Development Approval History

Development application SF9787 was lodged on 24/1/2006 as a Part 3A Major Project, seeking approval for a 179-lot staged residential subdivision. The application was assessed by the State Government and approved by the (then) Minister for Planning on 8/7/2008. Copies of the approval documents are available for viewing online:

- Development consent: ([link](#))
- Approved plans: ([link](#))

As the assessment and determination of this application was managed by the State Government, Council is not privy to the details of the public submissions that were

Attachment – Examples of Historic Development Consents in Shoalhaven

made on original application. Further information about this project is available on the NSW Government's Major Project website ([link](#)). The consent is understood to be secured and deemed physically commenced through the undertaking of engineering survey work.

Construction Certificates (CC) for Stages 1-6 of the subdivision were lodged with Council on 10/8/2018, with the CC for Stage 1 being approved on 19/11/2019. The CC enabled development to commence for Stage 1 only, and included asset protection zones required to protect that part of the development from bushfire attack. Stage 1 works required vegetation clearing of approximately 20% of the site, which was scheduled to occur in May 2020.

It is well documented that the Shoalhaven region was heavily affected by the Black Summer bushfire season, which occurred during December 2019-January 2020. While the majority of bushland around Manyana and surrounding villages suffered a devastating loss of vegetation, the subject site remained unburnt.

With clearing works scheduled to commence, local community members raised concerns with both Council and the NSW Government about the extent of vegetation loss and the importance of retaining the 20ha of unburnt, healthy bushland as habitat for threatened species.

On 12 May 2020, Council resolved (in part) to:

3. *Support the Manyana community in its ongoing representations to the State Government seeking a moratorium on the Manyana Estate given the current fragile state of the land post bushfire.*
4. *Make representations to the State Government on behalf of the community requesting further verification of threatened species distribution in the Manyana Estate in order to avoid the destruction of any threatened species on the site that contravenes current law.*
5. *Request that the NSW State Government consider purchase of the land for conservation.*

During Council's subsequent dialogue with the NSW Government, the matter was separately referred to the Federal Department of Environment as a proposed action under the *Environmental Protection and Biodiversity Conservation Act (EPBC) 1999*. On 18 June 2021, it was deemed to be a controlled action by the Federal Environment Minister, requiring an assessment under the *EPBC Act*.

At the time of writing, it is understood that a decision from the Federal Environment Minister is imminent. It should also be noted that the CC applications for Stages 2-6 have been withdrawn pending the outcome of this determination.

Attachment – Examples of Historic Development Consents in Shoalhaven

4 Murdoch Street, Huskisson: 32-Unit Residential Apartment Building

This 1.2-hectare site is bound to the north by an existing residential flat building, to the east by the partially formed Murdoch Street road reserve, and to the south and west by Jervis Bay National Park.



The site is zoned MU1 Mixed Use by *Shoalhaven Local Environmental Plan 2014* which replaced the previous 3(g) Business (Development Area) zone in the earlier 1985 local environmental planning instrument. An area-specific Development Control Plan (DCP) applies to the site to guide development outcomes in this (and three other) MU1 zoned precincts in Huskisson. A previous version of this DCP came into effect in 2001 and applied at the time of the initial development consent.

Community concerns around this historic consent represent both a change in community values since the original consent issued in 2011 and increasing concern and/or awareness about environmental impacts.

Development Approval History

The initial development application (DA10/1377) lodged with Council in 2010 sought consent to construct a 3-Storey Residential Flat Building with 32 apartments, basement car parking for 64 vehicles, and a swimming pool. This application was approved in 2011. Approval documents are available to view online: Development Consent ([link](#)) and Approved Plans: Site 1 ([link](#)), Site 2 ([link](#)), Basement ([link](#)), Elevations 1 ([link](#)), Elevations 2 ([link](#)).

Attachment – Examples of Historic Development Consents in Shoalhaven

Submissions were received from nine community members/groups during the assessment of the initial application.

Two modification applications were lodged with Council. One in 2012 (DS12/1101) seeking to modify the consent conditions relating to roadworks. This application was approved by Council in 2012 ([link](#)). The second in 2018 seeking to modify the building design. No submissions were received during the assessment of either application. Approval documents are available online: Modified consent: ([link](#)) and Approved plans: Site Plan ([link](#)), Part Site Plan ([link](#)), Basement Plan ([link](#)), East Wing Elevations & Sections ([link](#)), West Wing Elevations & Sections ([link](#)).

Following approval of the above applications, the subject site was placed on the market. The development approval was incorporated into the advertising material, raising concerns among some community members. The site was sold in October 2020 and title transferred in January 2021.

In 2022, the new owners lodged a modification application (DS22/1032) seeking to modify the external building footprint, internal configuration, and car parking requirements. Unlike earlier applications, this application attracted a significant amount of community interest and concern, with 71 public submissions received during Council's assessment. All submissions objected to the development, both to the original approval from 2011 and also to the proposed modifications. Key issues raised in these submissions included concerns about:

- Impacts on local character and amenity, including building heights, scale and density, car parking and traffic.
- Environmental impacts, in particular, coastal planning, proximity to acid sulfate soils, flooding, habitat loss, potential impacts on the adjoining Moona Moona Creek ecosystem.

The application was appealed in the NSW Land & Environment Court prior to Council's determination. The application was approved by the Court on 15 November 2023. Copies of the approval documents are available for viewing online:

- LEC Judgment and modified consent: ([link](#))
- Approved plans: ([link](#))

At the time of writing, construction work is yet to commence on the site; however, some land clearing has occurred. There is continued community interest in this development and the broader environmental values of the site.

Attachment – Examples of Historic Development Consents in Shoalhaven

Lot 3, Little Valley Way, Little Forest: Residential Subdivision

This approximate 21-hectare site is located within a rural setting north-west of Milton. Prior to site being cleared at the end of 2022, it was heavily vegetated with native forest species, including Stringybark-Ironbark, Stringybark-bloodwood Forest, Peppermint-Stringybark Forest, and Blue Gum Tall Forest.



It is zoned RU4 Primary Production Small Lot and has a minimum lot size for subdivision standard of 1-hectare in *Shoalhaven Local Environmental Plan 2014*. The site was previously zoned rural 1(c) under an earlier planning instrument.

Community concerns around this historic consent represent increasing concerns and awareness about environmental impacts, specifically the impacts of clearing vegetation including soil erosion and sediment control. The commencement and reactivation of this consent were approximately 15-years apart.

Development Approval History

An application was lodged with Council in 2000 for a rural lifestyle subdivision of 12-lots. After a series of considerations, consent for a 5-lot subdivision was issued in 2001. A modification for a further lot was lodged in 2002 but did not progress.

13 submissions were received from adjoining residents for both the original application and the modification. Key concerns raised in the submissions included:

Attachment – Examples of Historic Development Consents in Shoalhaven

- Impacts from vegetation clearing, including soil erosion, pollution of watercourse, and loss of habitat.
- Impacts to rural character and amenity, resulting from clearing and the density of the proposal.
- Concerns regarding land-use conflict, resulting from adjoining rural and agricultural uses.
- Pollution of waterways from effluent run-off.
- Degradation of the existing road, resulting from increased traffic on Little Forest Road and Little Valley Way.
- Safety concerns regarding the existing Princes Highway-Little Forest Road intersection.

The following events occurred after the issue of development consent:

- **June 2006:** On application, Council approved a Subdivision Construction Certificate to construct a culvert.
- **July 2006:** Council issued a letter confirming the consent had been secured as the installation of the culvert constituted substantial commencement.
- **July 2021:** An application for a Subdivision Construction Certificate to undertake civil works and construction of the access road was lodged.
- **February 2022:** Council approved the Subdivision Certificate for civil works and construction of the access road.

Commencement of Work

Following the February 2022 approval, works commenced and the site was cleared. Council was contacted by several residents with concerns regarding:

- Impacts associated with the clearing of vegetation,
- Soil erosion and sediment control issues; and
- Degradation of the road.

Noting development consent was secured in 2006, Council had limited ability to legally impose further requirements to manage clearing and associated impacts. Council did discuss the following initiatives with the developer:

1. Undertaking a pre-clearing fauna survey of potential tree hollows.
2. Clearing of the vegetation with a wildlife handler on site.

ATTACHMENT 1 – COPY OF COMMUNITY SURVEY RESPONSES

Responses to the following question:

How would the sale of this land impact you, your community or your business?

The carpark is utilised by many local residents, patients at the medical centre and locals attending church and community groups as there is often nowhere else to park. This is unacceptable to think about selling this off. There is nowhere else nearby to park. At any given time during the day, that end of Princess St and Prince Alfred are very busy.
I object to the sale of any community/council property until an ethical council is elected, competent council employees can be employed and land use is properly evaluated.
Misappropriated community assets negatively affects the whole community.
We are absolutely parking-poor in Berry, especially on weekends and holidays. Taking away even half a dozen spaces will have a significant impact on both the permanent community and the tourists who visit our town.
Berry is very short of public parking already and this has been recognised by Council. To remove this car park from the public pool will place further stress on parking facilities during weekends, holidays, and other days when the number of visitors increases. Any short term financial gain council might gain from this sale is outweighed by the long-term inconvenience and difficulties it will cause.
Compound the problem of finding parking in Berry town for locals and visitors
I am frankly surprised that the land proposed for sale IS a public parking facility. I have lived in Berry for 23 years and especially in recent years, with public parking so inadequate, I have many times been driving around the block looking for parking, having found both the parking behind the IGA and the Newsagency completely full. On a number of occasions I have been tempted to use the Princess St Car Park, but as there is no sign (that I have noticed) identifying it as a PUBLIC carpark, I assumed it was PRIVATE, and have not used it, lest I come back to find my wheels clamped, or similar. Ask any local resident or visitor, and the lack of public parking close to the town centre would be a number one concern. I am also fairly sure that most people would assume that the Princess St parking is PRIVATE land. Now that I'm aware of the fact that it is PUBLIC parking, it will be my first port of call on my daily visits to town. I would like to know why this public parking is not clearly identified with signage to indicate it is a public facility? I do not think anything should be done with this land until it is reassessed in 12 months time to ascertain exactly how this land is used once it is clearly signed as PUBLIC parking. And this should be done, not by someone glimpsing the land in an obviously low peak period such as after most of the retail stores and cafes close and before the pub gets busy, but throughout the day and in the 5-10pm timeslot. I do not believe there has been adequate transparency, or consideration of the CURRENT and FUTURE best interests of the residents, business owners and visitors to our town.
It would remove a critical parking facility
Parking in Berry is already at a premium, especially on the south side of the main st. This parking area should be paved and formalised as a parking area, not sold.

Berry doesn't have enough car parking, so this sale would remove parking spaces and see more cars being parked on the surrounding roads.
Limited parking in Berry and no commitment to provide additional parking at Boongaree park at this stage.
Parking in Berry is hard to find during weekends/ holiday periods & we can't afford to lose parking spots
I use this parking area at least once a week to attend events in the immediate area and to do my shopping within Berry when the streets are busy.
Berry is very short of parking spaces and this area is an important part of meeting this problem. Of course, if it had signage identifying it as for public parking more people would use it!
There's often no available parking in Berry with the influx of tourists and I can often park here as it's not something the tourists know about. We live in Beach road so we're unable to walk into town so have to drive. The lack of parking is a big issue for us
Parking is a crucial issue , especially on weekends/holidays. Any development by absentee landlords must provide parking for their expected influx of patrons. Otherwise the permanent community suffers. As a Tourist destination town the council must keep all the parking options open.
It is hard enough to park in Berry at the best of times, let alone on weekends. We didn't even know that this was a public carpark, so in future we will be using it to shop, attend exercise classes, events etc. Signs up to say it was a public carpark would ensure that it is used regularly by locals and visitors.
Used to access physio therapy practice and shops in Queen St
<p>The sale of this car park will greatly impact permanent residents and businesses in Berry.</p> <p>The car park provides access to essential medical services, shopping and group activities in the centre of Berry.</p> <p>Parking is always at a premium everyday of the week because visitors also require spaces for their recreational pursuits.</p> <p>Other other off street parking at Boongaree has been postponed indefinitely. Visitors would use this parking and walk into town to stroll the streets, but are now taking up spaces that are convenient for permanent residents.</p> <p>The locals are being disadvantaged at the expense of visitors.</p> <p>The sale of this car park would not provide any benefit to the community.</p> <p>If sold, the developed site would cause further parking congestion in Berry.</p>
The sale would impact me hugely. I use this car park to visit the pharmacy, newsagency, cafes and other businesses on this side of the road. With two small children it is so convenient, less walking and safer than street parking. If not for this car park I would only be parking on the street or having to cross streets to utilise the shops on this side of town. The car park is essential for locals to access town safely and conveniently. Do not sell or change use.
Parking in Berry is getting very tight. Especially since Boongaree Park opened. Additional planned parking for Boongaree has been shelved. The number of visitors to Berry has ballooned during and since Covid and for the first time it's hard to get a park. Losing dedicated parking would be a backward step and definitely not in the interests of the community Anne visitors. There didn't seem to have been any discernible community consultation on the matter.

<p>I often park here. Any parking in Berry is valuable. The need for parking is of strong concern for the community. Tourism and Boongaree sees demand greatly exceeding supply. This is not a weekend problem but a week long problem. Council's decision to delay provision of further parking at Boongaree is most disappointing. It is essential to keep any parking area already in existence.</p> <p>A probable purchaser of the land would almost certainly be the owners of the Berry hotel. At the moment their DA allowing access to their planned accommodation block through the block does make some provision to retain a reduced number of public parking spaces. If they owned the block there would be no requirement for them to do this.</p>
<p>Berry is very short of parking space and the sale of this land will only make a bad situation worse. It must not be sold.</p>
<p>As parking is at a premium in Berry, especially on weekends, the sale of this land would mean less available public parking.</p>
<p>It is incredible that Council is seeking to reduce the number of parking spots in Berry, a town for which parking availability has already become a real headache, exacerbated by ever-increasing number of tourists passing through and the opening of Boongaree Nature Park. The parking at 77 Princess Street is a well-kept secret for locals as it has no signage. I would promote the idea of putting up signage so that it is available to all, not just those in the know. For Council to sell it off would be a disgrace.</p>
<p>Parking in Berry is extremely difficult on most days. We live on the fringe of Berry and need to drive and park and because of the lack of parking this is increasingly problematic, unless you are capable of walking a considerable distance. I believe that some two-thirds of Berry residents are aged between 60-79, many with mobility problems. Visitors/holidaymakers are in Berry every day of the week, driving around looking for parking, parking in no stopping areas, across driveways and quite often on the roadway itself on the eastern end of Victoria Street. The proposed revitalisation of the Berry Hotel and increased number of visitors to Berry will only exacerbate the lack of parking, similar to what Boongaree has done. We strenuously object to the sale of this land.</p>
<p>As parking is difficult to access in Berry not only on weekends but also now through the week this carpark is very useful to me for shopping. It doesn't seem to be used by visitors so most times I can find a park.</p>
<p>There is an obvious shortage of parking in Berry, and this designated parking area is currently used regularly on busy days - which are most days! This land was apparently bought by Council in 2014 for just this purpose, and should be kept for this purpose especially with the Boongaree development as well as possible Berry Hotel re-development.</p>
<p>I use the parking area every time I shop. Sale of the land would impact upon my shopping in Berry. I don't cross Queen street and rely on this parking area</p>
<p>I am >70 years old. Parking near the doctors and shops I frequent is paramount</p>
<p>This car park is not an "Underperforming Community Facility. The car park is well used, despite most local residents being unaware that it is a public car park because there is no signage. It is used over a longer period of time, day & evening, than the public car park behind the newsagent. Parking for patrons of the Berry Hotel and visitors to the Boongaree recreation area is currently well below optimal and reducing available car parking further in the vicinity would be a complete nightmare for local residents and visitors.</p>

Berry require more parking and this land should be retained as parking with the correct signage to ensure residents and visitors can locate the car park.
There is a lack of parking in Berry so it is hard to understand why Council would even consider selling an existing carpark when it should be planning on providing more carparks. I use this carpark regularly as there is no time limit so I am able to attend meetings and carry out volunteer obligations without being concerned about incurring a fine.
Limited car parking spaces in and around Berry Town By 1030 most days, especially weekends, long weekends, school holidays all available parking around the streets in Berry and car parking specific spaces are FULL.
There's not enough parking in Berry. This is a tourist town. How can you possibly say this block is under utilised?? Locals have to shop before 10am or after 4pm to get a park. No signage. No parking for Boongaree which is a disaster in my opinion. Your behaviour in selling this for the hotel development should go to ICAC.
Further to my comments above, by Council claiming 77 Princess Street Berry is "underutilised and surplus to the needs of Council and community, based on current & potential use", appears to make Council complicit in the current Development proposed by the owners of the adjacent Berry Hotel. The 'laneway' as we old Berry residents have known the laneway, next to 77 Princess Street Berry, has always from the 'year dot' been used by pedestrians as an access path from Princess to Queen Street, and all the years the various owners of the Berry Hotel have never prevented this except two years ago when it was tried BUT public pressure caused the Hotel to relent! I firmly argue that precedent has been set for such access to be maintained. Like I said above, it is an insult to one's intelligence to say that 77 Princess Street Berry is "underutilised and surplus to the needs of Council and community, based on current & potential use".
<ul style="list-style-type: none"> * As an elderly resident it allows me easy access to shops and businesses on the western side of the CBD area. * It provides safe access and exit for elderly drivers by providing off street parking. * It is an invaluable parking area for local residents as can be seen by its constant use.
In this part of Berry parking is difficult. I regularly use this car park as some of my activities occur close by. Note that as there is no signage indicating this is a public car park, I have been unsure about parking there. As knowledge has increased, it is now often full. It is a facility required.
There is a huge lack of parking currently in Berry and this land should be kept for parking. I use it all the time when there is no parking in other areas in the town.
Parking is already difficult in Berry with the current visitor numbers. The loss of another car park will only exacerbate the problem.
Parking has become a huge problem within Berry and parking in Princess Street is always a problem. The Princess Street car park services many businesses providing easy access to the Queen Street shops, The Berry General Store and Saint Luke's Anglican Church which facilitates many community meetings. Closure/sale of this land will only add to the parking problem along Princess Street and access to all these facilities.
The parking inn Berry is a constant problem and significantly worse since Recreational Park is so busy and there is an obvious lack of identified parking. I am very concerned that there will be an accident involved

with children near the park as people are parking off road in unmarked spots
Reduce already short available parking space.
There is insufficient parking in Berry as it is and planned parking for Boongaree is now postponed I don't think this site should be sold off and instead used for carparking as it currently is however, with hardsurfacing and line marking. I lived in Prince Alfred Street and could not get parking out the front of the house on weekends or looked out to find that someone had parked over the driveway.....
There is a shortage of parking spaces in Berry and the sale of this land will further reduce parking spaces. The sale will have a negative impact on me as a resident of Berry. And the Berry community.
The Berry commercial area lacks sufficient parking for residents and visitors. Selling the land would add to the congestion and lack of services already evident.
Losing this parking space will negatively impact the surrounding suburban streets. Parking in Berry during weekends and holiday periods is already limited, and tourists driving whilst simultaneously looking for car parking spaces is a hazard, as they drive erratically.
This land is used to access the rear of our business at 118 Queen Street. It is used for deliveries, waste management and access removing the need for us to utilise the shop front and busy Queen Street for these purposes.
Have owned the land located at 118 Queen Street, Berry since the mid 80's I fear the sale of council owned land located alongside our (Right of Carriageway) would severely impact the 4 business that require access & parking for not only the tenants but also the general public that require access to the real entrance.
If this land was no longer available for public parking it would only exacerbate congested street parking in Berry. As a member of the St Lukes Anglican Church, we are already having problems with attendees finding parking spaces available on a Sunday, as well as other days, to attend services and activities held at the church. St Lukes is directly opposite the current car park.
Berry needs all of the parking it currently has available. Selling this off for a use alternate to this would be short sighted given that Council has a responsibility to have land for parking available for the community to help support the retail, hospitality and tourism trade in the town
Poorer access to Berry particularly in peak periods- less likely to shop This will be exacerbated by all the new developments in Berry -adventure park,hotel redevelopment etc
I only found out recently that this was a public car park as there are no signs visible. Previously I thought it was owned and used by the Berry Hotel and patrons. Often the town is 'choked' with traffic and not being able to find a park which is really a challenge at times especially when I have had drive my elderly mother (also a Berry resident) into town to take her to medical appointments or help with groceries/pharmacy. There really isn't enough parking and the new Boongaree Park has certainly increased the number of visitors and therefore decreased the number of parks available in town.
It would allow some more unnecessary building development and reduce the already stressed parking option's in Berry.

It would Increase parking problems in Berry...new attractions such as Boongaree Children's park have made Berry parking even worse, particularly on weekends and holidays. To remove existing parking shows no logic at all.
The land is a designated car park and its sale would add to Berry's already chronic parking shortage. The proposed redevelopment of the Berry Hotel is also going to add to Berry's parking woes so every parking space in Berry is critically important. The mere fact that Council is considering selling off parking space in Berry beggars belief. Council should be seeking to increase parking in Berry not reduce it.
Berry gets extremely busy during school holidays and every weekend. All parking in town should be maintained and improved, especially off street parking.
Berry has a significant lack of off street parking and sale of this site will exacerbate this critical problem, increase congestion on residential streets and increase risk for pedestrian safety in the township
It would reduce the already dire availability of parking spots in the town
Parking is already in short supply in Berry and this would worsen that.
This car park helps to alleviate the chronic shortage of parking during weekends and school holidays.
Selling off this valuable asset would directly affect the pressures that are already faced by shop owners and customers/residents alike.
Parking in Berry is already grossly inadequate so to take away this parking area would only add to a problem not being addressed by Council. More parking areas are needed, not less.
Finding a park is already so hard to do in Berry - losing this carpark would make parking even worse, especially on weekends / busier periods. It's got to be at least 20 carparks in there. It would be better if the area had bitumen and formal parking bays marked so the use was more efficient. I also kind of like the fact it is unmarked, as non-locals don't use it... but really, there should be a big P parking sign so that more people know, so it isn't under-utilised, it would take some of the parking strain off Queen St and surrounds.
berry is very short on parking. I use this park by day and night on a regular basis. it can be very hard to find parking due to increased housing and population plus tourist visits
I use this parking area on a weekly basis as on-street parking is rarely available.
We regularly use this area when visiting the Berry Hotel where the parking is quite inadequate and also use it when shopping in the main street.
Removing off-street parking from the centre of Berry creates more residential street parking around the neighbouring streets. I also wonder if the sale of 77 Princess Street will only benefit the developers of the Berry Hotel in the long run not the community.
I use this parking area regularly. Parking is very limited in Berry and this parking area is a well used community facility.
Berry already has a parking problem which will be exacerbated by the hotel redevelopment and any parking areas must be retained and in this case upgraded!

<p>A sale would be very detrimental to the rural relaxed amenity of Berry town centre where pedestrian access through church grounds and public lands enables locals to easily access Queen Street. The site provides open space within the town centre which retains the rural town feeling - infilling the site with a building would increase the built area bulk and density within the town centre.</p> <p>Reduced parking for locals and visitors would also be a detrimental outcome.</p> <p>The land is a very valuable public asset that should be retained for the benefit of the community and never sold.</p> <p>Being adjacent to the current contentious redevelopment (overdevelopment) proposal from Ferros Group for the Berry Hotel, I fear the land would be purchased by Ferros Group and added to the development proposal. This would greatly increase the already large land area of the hotel site which would negatively / overly dominate the heritage town centre of Berry.</p>
<p>There's already limited parking in Berry, any reduction will hurt all the businesses & customers</p>
<p>Currently used by locals who go to the pub for dining/eating. Also regularly used from Friday-Sunday by tourists for parking - a great source of income for the town with so much hospitality, retail shops..</p>
<p>Berry is in need of more public parking spaces and this land should be made available for this purpose. Not sold off to the highest bidder for development.</p>
<p>Parking is in very short supply at Berry and this carpark is needed to help alleviate this problem. With the development of the Berry Hotel not supplying enough carparks for the number of rooms being built this area for parking will be needed even more.</p>
<p>Visitors to my house already have trouble parking on the street. If council sells this land there will be 17 more cars parking in Princess Street. There is not enough parking as it is without taking these ratepayer owned parking spots out of play. There will be less public parking for customers of the existing shops and therefore less customers for these businesses.</p>
<p>I use the parking area here regularly as the other parking gets full and has time restrictions on it. Berry does not have enough parking as it is, particularly on weekends. We need this kept as parking</p>
<p>There is very limited parking in Berry. To reduce it further by selling this land is ludicrous</p>
<p>Berry is already compromised with poor parking - many residents have identified parking issues with respect to recent DA's.</p> <p>It is extraordinary that council is contemplating selling a property that was bought as part of a solution to a well identified problem i.e.parking spaces in Berry</p>
<p>There is insufficient parking available in Berry especially since the Boongaree Park was operational</p>
<p>Parking in Berry at weekends is getting very difficult especially during school holidays. Sale of this carpark is not a good idea when SCC is looking for options to increase the parking availability.</p>
<p>I use it for parking when I go in to shop, attend the medical centre, etc. Given the limited convenient parking in and around the centre of Berry, this asset needs to be preserved, particularly for those less mobile.</p>
<p>There would be very limited parking for people in wheel chairs who wish to access the southern side of Queen Street. e.g for accessing the chemist.</p>

Loss of public assets to prop up the council in the short term
Berry has a parking shortage which will be further impacted by the sale of this property.
Will create further parking problems in Berry. Parking is already a big problem in Berry, particularly since the opening of boongaree.
It would have a major impact on our ability, as rate paying residents to access everyday shopping needs.
Reduce opportunities to park when attending activities at St Luke's Anglican Church
It would leave less parking spaces which is a big problem for Berry as there is not enough parking as it is
We use this car park all the time. Parking is extremely limited in Berry when we go in for shopping/ errands/ appointments etc. Please don't get rid of this! Berry is getting busier and busier, especially with increased numbers of visitors. We welcome them of course, but really like to be able to park in town when we go about our daily lives!
We need more public car parking space
It's so hard to get a park on busy days, there is such limited parking compared to the influx of people, not just on weekends any more but during the week can become very busy as well
Berry suffers from an acute lack of car parking on most days and especially at the weekends. The sale of this piece of land which is a parking area, makes no sense when there is such scarcity of parking options. Furthermore, this land allows access for the shops along the Main Street to have deliveries made to them without having to use prime street frontage taken out of service on a regular basis.
Not being able to park for work in town
Lack of readily available parking spaces. Sale of this land would further limit parking spaces, especially those with unrestricted parking times. There is not enough parking allocated to the proposed DA for the Hotel. This council owned car park should remain available to Berry residents.
Result in reduced parking and more parking on the verges. Create stress by not being able to easily go to Berry Impact businesses through less people wanting to. Go in to Berry because of inadequate parking
There is already a real parking problem in Berry. To take this car park away would make it even worse.
There is too little parking in Berry for the number of locals and visitors and this exacerbates on weekends and holidays. Boongaree Park was built without appropriate parking which makes parking anywhere in Berry a challenge. Off street parking is even more limited. I regularly drive from Shoalhaven Heads to Berry for shops and services and almost always park in this area behind Berry Pub. It means I don't have to cross the main road to find parking to go to the Dr, Physiotherapist, IGA, Bakery and other shops. Please don't sell this land!
Berry is currently struggling to accomodate visitor parking, especially on weekends. Losing this parking, particularly as the Berry Hotel will snap it up as they already assume they will, will only exacerbate the problem.

I believe any land located in the middle of town, is an opportunity to enhance the landscape of the town centre. 77 Princess could be used to create access to areas at the back of adjoining shops fronting on to Queen street. A passage of useable land through to the garden centre would offer an avenue of opportunity off the Main Street.
The land is used fully every day for parking. There is a highly contested development proposal for Berry Hotel and the sale of this land seems to part and parcel of the push for that proposal. No sale should happen until that proposal is fully canvassed by the community. otherwise it looks like Council is handing over public property to support a proposal that is strongly opposed by the community.
Even in quieter periods, parking is limited in Berry. On weekends and holiday periods, parking is completely inadequate. This impacts residents, visitors, businesses and the community as a whole. Selling this site would only reduce parking and add to what is already a constant problem.
Parking is already inadequate in Berry and selling this land will exacerbate the issue. Selling the land to the Feros group does not provide enough parking for the size of development they are proposing
Loss of Parking, inconvenience of finding a suitable parking space if this was sold
Given the already difficult car parking situation in Berry, especially the shopping precinct, and given that I have a knee problem, I would find the loss of this land for parking a significant physical burden.
This land is heavily used by the community for parking. I use it several times a week. It is opposite St Lukes Church where several classes (yoga, pilates etc) and Church services are held throughout the week. There is insufficient public parking available in this area of Berry as it is. If the Ferros development goes through, even on a smaller scale, given the inadequate parking allowed for, the parking situation will worsen dramatically.
Lack of sufficient parking is a significant and growing problem in Berry .It is imperative that Council maintain the parking it owns for the community who can't find parks,, especially when the tourists come to town. This is a much utilised community asset
Reduced public parking availability - Berry needs more not less
This is a public carpark. Sale reduces the number of public parking spaces in a town that is already stretched for parking - particularly on weekends, during school holidays and since the completion of the Boongaree playground.
There is limited parking in Berry especially on the weekends and holiday periods. To reduce the parking and sell this section of land would disadvantage not only the residence but visitors alike. For the area to be utilized to its full capacity appropriate signage would be advantageous. The visitors to the area are vital for the business to continue and flourish.
There are inadequate parking places in Berry at present, to reduce this would create even further over crowding of the residential streets.
Take away much needed public parking. If sold, this could result in unwanted infill development that would negatively impact the unique character and historic values and amenity of the town
There is already a shortage of parking in Princess ST.

<p>Parking areas in Berry for locals and visitors are at a minimum. The sale of this land would remove one of the few much needed parking areas in Berry. Local and non local shoppers, workers in the businesses in the area and community workers in places like the Museum and Vinnies, are finding it more and more difficult to park. Especially as the great new Boongaree Nature Park is bringing more and more visitors to Berry.</p>
<p>Loss of parking for the community and visitors. Berry is already exceptionally busy especially on weekends and it can be difficult already to find parking.</p>
<p>It is often difficult to find parking in Berry and I park there a couple of times a week. Most people in Berry do not realise that the land is owned by the Council and now people to do it will be difficult to find space there. Please do not sell it as surrounding streets will become parked out.</p>
<p>I have been unable to use this parking for 10 years due to its state of disrepair. Now that it has been repaired I am regularly using it for my yoga class, shopping etc</p>
<p>This is currently an unrestricted parking area behind the shopping precinct of Berry, the only one I know of. If this is sold it will have a significant impact on the available parking for the community, particularly long term parking. Parking is already limited and with the scrapping of the planned 180 parking spaces at Boongaree, it will just increase the pressure on finding places to park. We have lived in this community for 16 years and even the addition of housing in the Huntingdale area to the west of Berry has had a significant impact on existing parking. With the proposed changes to the Berry Hotel, it will just make matters a lot worse.</p>
<p>As a senior where does one park to shop attend programs / events in the local township.. ?? we NEED more public car spaces with the number of tourists coming into Berry apart from the increase in the towns population numbers..</p>
<p>Berry does not have enough parking. We need more not less.</p>
<p>Added pressure to parking in Berry which is already at stressful levels especially at peak periods _every weekend (including Fridays) and school and public holidays Council should be looking for opportunities to provide more off-street parking, NOT reduce it. The many members of the community who use this car park for attending St Lukes, visiting the Museum, the Medical centre, club and special interest groups, Berry Local Store (formerly Hungry Monkey) customers will all be impacted. Forcing more cars on-street for parking places pressure on nearby residents, affecting their access to their properties by visitors and tradesmen. The car park is intended to benefit ALL businesses, not just the purchaser who will have different purpose for the land</p>
<p>We need more parking and this area serves as that</p>
<p>Place added pressure on parking in Berry which is already at stressful levels every weekend(including Fridays) and school and public holidays The carpark serves worshippers at St Lukes, all of us who go to garden club and exercise classes in St Lukes annexe, customers of the Berry General Store, patients of Berry Medical Centre etc Pressure on on-street parking affects local residents who have nowhere for visitors or tradespeople to park the carpark is intended to benefit All businesses, residents and visitors</p>
<p>Reduce parking</p>

Parking is difficult especially weekends. It will make doing a big shop difficult and discourage me from using the amenities of Berry Township
<p>Sale of this land would have an enormous impact on the township of Berry in terms of available parking. Berry is so busy and not just on the weekends, but also during the week too. Lots of people come to visit Berry and parking is at a premium already. Local streets are parked out on the weekends and the situation is worse when there are special events like the upcoming Celtic event, music concerts etc and when Berry Fair is being held.</p> <p>It can sometimes be difficult finding a parking space close to the shops when assisting elderly relatives too who are residents of Berry.</p> <p>Recently the Pub submitted a DA to build a multistorey complex and as part of this development there was a plan to update this car park so that guests could park there too. The application indicated that the site could cater for up to 460 patrons, so where would they park once the available spaces were filled?</p> <p>It is not widely known that the site is in fact a Council Car Park, but with signage (and time limits) this would help to provide some visitors a space to park when they visit beautiful Berry.</p>
<p>Berry car parking is already very limited.</p> <p>I do not want further over-development of Berry village by selling this land for other non-car parking development.</p> <p>I want council to be more sensitive to the delicate amenity of Berry village.</p> <p>Since the highway bypass more people visit Berry but additional car parking has not been provided for them. Parking in Berry is often so bad it is better to not even try to stop here.</p> <p>Please do not sell off this much needed car parking area.</p> <p>Please also add more car parking at Boongarry.</p>
Berry does not have enough parking as Council is well aware. This car park is constantly full as off street parking is at a premium. Given that the car parking to the proposed Berry Hotel Re-Development is massively inadequate, and it would appear that the access to the rear of this development shows some uses of this parcel in their plans. This proposed sale does not sit well with the objective of Council planning more car parks for Berry.
Running Council into the ground
it would not- I would be very supportive of Council realising proceeds of sales to support vital work it otherwise won't be able to do eg. Community grants and Tourism Marketing.
It wouldn't and I think it is a good option for council to sell this land.
Would create more parking opportunities in berry
I often park there as it gets very busy on Princess Street when the church hall conduct things for the community, which can be a number of times during the week.
This parking space is invaluable especially on weekends and school holidays when Berry is inundated by tourists - as locals living just outside Berry we have the same need for parking space (this would include residents of Huntingdale, Jasper's Brush, Woodhill, Kangaroo Valley Rd etc who are all part of the Berry locale), and especially with small children if this parking lot is sold we will lose this invaluable space for accessing Queen St shops and Berry General Store.
Impact on locals and tourists - minimal parking available especially during peak season
Obviously Berry cannot afford to lose parking in the CBD area.

It wouldn't, it will still be available for public use as multiple businesses (not just the Feros pub) use that driveway to get to their business. So the fact that everyone thinks that they would not allow it for public use is nonsensical, as it is now ALL being used for public use, not just that strip of council/public parking in question.
It can quite often be difficult to get a park in Berry so I utilise this car park on a regular basis. I have a physical disability that makes it difficult to get in/out of my car.
Using the Council's Business Case projections, annual traffic to the Boongaree Nature Play Park will have increased fourfold by end-2025 An estimated 50,000 extra cars per annum Council's Boongaree Nature Play Park Business Case indicated it would cost \$15.5million. That has blown out by 50% and is now estimated to be \$21 Million. The Master Plan provides for around 200 car parking spaces, of which 70 have been constructed. The completion of Stage 7 parking has been abandoned leaving around 130 (65%) unbuilt Sales of the 77 Princess Street car park would remove a further 17 spaces
This carpark is rarely used, and has ample parking spots available throughout the week, and even on weekends. This I believe is due to the difficulty in accessing it from the road (without having a four wheel drive), there is no signage, and the fact that it is full of deep potholes. Currently carparks are required in Berry, so i believe that it should remain a carpark space, but it needs developing (paving, line marking, and signage) so that people actually use it. Perhaps Council should either spend money upgrading this carpark, or as I understand it, allow the Berry Hotel developer team to do this work for the council, as proposed in their DA. Even leaving the block as is for a few carparks, is better than selling the block off.
i would be ok with this land being sold there's other parking around town and i would prefer council get out of debt and not raise our rates
I would struggle to park on weekends to do basic shopping as parking is a premium in town on weekends
The property was originally sold to SCC as a public thoroughfare and carpark. This should remain as the original purpose.
It would take away from the inadequate parking facilities (eg Boongaree) there are in Berry right now. The number of visitors to Berry has increased dramatically over and since Covid and locals often have trouble finding parking. The first served should be the locals who are rate payers and constituents. The second issue is the whiff that this land may be sold or is earmarked be sold to the Ferros Group who are lobbying to build an unsympathetic development at the Berry Hotel. Ignoring the strong opinions of the locals in favour of an out-of-towner is totally unacceptable.
The level of tourism on weekends, public and school holidays is making accessing services in the town by residents difficult in the day. The demand for street parking is extremely high forcing people to walk greater distances carrying goods, which for some segments of the community is a hardship. Further, congested street parking adds to risks faced by pedestrians including those that use Bungaree Park. Adding to the demand for street parking makes absolutely no sense.
It would reduce public parking in Berry, which can already be difficult at times

<p>Off street parking in Berry is almost impossible for both residents and tourists alike. In particular, it is our older residents and families with babies who need parking close to the Queen Street, so it is easier for them to access the shops. The car park needs good signage and should be maintained well.</p>
<p>Reduced parking for people attending St Luke's Anglican Church for meetings, funerals etc. The church is not just used on Sundays by worshippers, it is used most days throughout the week by various community groups. Also reduced parking for patients attending Berry Medical Centre and patrons visiting The General Store (street parking in Princess Street, Prince Alfred Street and Queen Street is often non-existent). It would also have a greater impact on tourist parking, given that Berry has now won Regional Tourism Award and Council have put the provision of further parking places at Boongaree Nature Park on hold indefinitely.</p>
<p>It would decrease significantly the amount of public parking for the general community</p>
<p>The available parking in Berry is at a premium and 77 Princess Street is essential in my accessing parking in Berry. I am an old age pensioner and parking in the street is virtually never available. I am disappointed that there are no signs advising residents of this parking at 77 Princess Street. One can only assume Council has some ulterior motive in not informing residents of its availability.</p>
<p>Reduce parking options in an already congested area with heavy street parking in a residential part of Berry plus reducing retail trade parking access.</p>
<p>Parking is very difficult in Berry at most times of the year and we need this car park.</p>
<p>I am 87 years old and regularly attend the Berry Medical Centre. Very often there is no spaces to park the car nearby, so to have the Princess Street parking area available often is the only place to go, especially in school holiday times when there are many visitors in Berry. Most of them do not know about the Princess Street parking, which is a blessing for locals.</p>
<p>Berry has a parking crisis. There is nowhere near enough parking available in town. It will only get worse (much worse) if the pub DA gets up (god forbid).</p> <p>Despite Council not sign posting this location as a car park its heavily used (including by me). And even if it wasn't being used the answer would be to sign post it so that the endless people looking for a car park would use it - the answer is NOT to further reduce parking in Berry.</p>
<p>Parking in Berry is difficult and at a premium. Taking away another 10 public free parking places is an inappropriate decision and will further limit parking. People who go to the Berry Medical Centre use it. Businesses on Queen Street use it for access and delivery parking. It MUST NOT be sold as it is a valuable and much used community asset.</p>
<p>At the moment Berry does not offer adequate parking for the many people that come to Berry. Removal of any parking site including this one should not be considered.</p>
<p>This carpark is vitally important for Berry residents now that the 180 parking spaces planned for Boongaree have been shelved indefinitely. Local residents use this carpark when attending St Luke's services or facilities, Berry Medical Centre, the Museum and general Queen St businesses. Visitors are unaware that it is a public carpark due to a lack of council signage, so a spot can usually be found here.</p>

<p>There is not enough parking now. Worse in summer and when events are on. Then there is the Berry Hotel development on top and Boongaree which causes a lot of problems.</p>
<p>This parcel of land is currently used for public parking. Berry has long suffered from insufficient parking capacity; this has been previously acknowledged by Council on many occasions. The potential sale of this parcel of land would materially reduce parking capacity in Berry resulting in adverse impacts for residents and visitors and therefore business. It would be absolutely irresponsible of Council to sell this parcel of land.</p>
<p>Shoalhaven City Council has approved way too many big sub-divisions around Berry. Parking in Berry is a nightmare. The developers are doing their very best to kill the goose that laid the golden egg, take their profits and move on to the next locality available for over development. Council's response : Flog off what little parking there is. Brilliant !</p>
<p>There is a huge shortfall of parking in Berry especially at weekends, school holidays and public holidays. When there are events such as the Bowling club markets and football matches, together with the 24/7 play park at Boongaree, coinciding parking is impossible and I just go back home. At those times the roads are dangerous as people just park everywhere and anywhere. This little car park is valuable in that it is less known, handy for when I volunteer at the Museum which of course is open at the busiest times, and handy when I shop on that side of Queen Street. It seems crazy to sell off a car park when Council cannot afford the 180 car spots for Boongaree. Incidentally I voted that Council increase rates like most of the people I know in Berry and surrounds.</p>
<p>I use this. parking space day and night on a regular basis. There is a gross shortage of parking space in Berry.</p>
<p>I rely on this carpark to park my car to access the shop and professional offices. As I don't have a disabled sticker I need convenient close parking. If this car park is closed it would inhibit my capacity to use the local shops</p>
<p>If it were sold the likely buyer would be the Feros group which want to expand the Berry hotel from 120 patrons to 300 odd patrons per night. They would then feel emboldened to claim they have solved their parking problem when, in effect, patrons' cars will crowd neighbouring streets. Their proposal is too big, too inappropriate for our historic village - they should not be accommodated in this way.</p>
<p>The parking in Berry is already short. To let this land go is insane. With the development of the hotel and all of the other development in town along with the amount of tourists that come to town there is just not enough parking. I feel this is very short sighted.</p>
<p>to the lack of parking in Berry, this space is a very convenient place to park and is very well used by locals.</p>
<p>Removing a public carpark will adversely affect me and other Berry residents who need to park cars on our trips to the centre of Berry for shopping and other services. Parking is becoming far more difficult particularly during weekends and any reduction in the number of carparks will exacerbate the problem and be detrimental to the amenity of Berry for residents and visitors.</p>

The sale of this land would impact me negatively. I attend a number of events and visit friends in close proximity to this car park, so naturally use it. I note that there is often little alternative parking available nearby. I urge Council to retain this 77 Princess St as a car park, and please put up a sign indicating it is a public parking area.
Berry lacks enough parking now. We need as much parking as possible as it is already pushed to the max. The more people parking, the more people visit town helping sustain all business through purchasing.
During busy times which seems to be always now, there is inadequate parking creating competition, anger and a situation that can become unpleasant.
This car park provides a level access for older residents to get to the shops particularly when street parking is so limited on weekends with the influx of visitors. The spaces in this car park turn over regularly and it's availability is not obvious to non locals. It is important to retain this space as a carpark for residents.
This carpark must be retained as it provides access for local residents to the shopping centre particularly on weekends when street parking availability is so restricted.
Parking is already in short supply and the loss of this land would make things worse
The retail, business and all the Berry events that occur will all be impacted by a loss of ANY current car parking. There should be more, substantially more. I urge Councillors to support the wishes of their community.
No impact. Most days it is vacant. It would good if Berry Hotel had to purchase as part of their DA
<p>*resident of Berry for 26 years *resident of the Berry area for 44 years *business owner in Berry for 17 years (have owned current business for 14 years; previous business for 3 years)</p> <p>As a long term patient of Dr Chambers whose surgery borders this car park I am extremely concerned that council is even considering selling this vital community asset. At a recent appointment with Dr Chambers I asked Dr Chambers if he was aware of council's proposal. He was completely unaware (making a mockery of council's assertion in the FAQ section of this survey that they had consulted with neighbours). Dr Chambers was however appalled at the idea of council selling what he believed to be a highly utilised car park. Dr Chambers also stated that his patients frequently complain to him about their difficulty finding parking to attend their appointments; and expressed his concern that this would only be exacerbated by any sale.</p> <p>I personally do not believe that council has thought this proposal through. Berry like other towns has an aging population. Does this group of councillors really want to make it harder for many people, young and old alike in Berry to attend their healthcare needs? How thoroughly done was the survey that ascertained that this carpark was under-utilised? In my experience it is always highly utilized.</p> <p>Regarding parking generally in Berry, my experience over the past 45 years is that it is becoming increasingly difficult to find parking considering its' residents and those of surrounding areas are highly reliant on cars. ie what Berry needs is more parking not less. The establishment of Boongaree has essentially removed a large number of spaces formerly available to shoppers and the community in general and the notion that the promised additional parking at the playground has been postponed indefinitely is unacceptable and a failure of planning. It should not be exacerbated by the sale of 77</p>

Princess Street.
This property is a much needed public car park As you all should be aware the parking in Berry is very much needed I live within very close vicinity of 77 Princess St Berry As a very long time resident of Berry I would like to lodge my concern for my community that is already overwhelmed with the lack of public parking
There are not enough car spaces in Berry do to take more away would impact the community. I use the car park when the town is busy on the weekends and for medical appointments and community events at St Lukes. We need MORE car spaces NOT LESS. please do not sell this land but rather make it a better car space for locals. Thank you.
We live in Berry, parking in the Main Street and near surrounds is always in short supply, especially on weekends when the town is inundated with visitors. I utilise this parking area, and for Council to plan to sell it beggars belief. Not only will it exacerbate the current parking shortage, to proceed with this sale would be disrespectful to the residents of Berry.
This is essential parking for local residents especially, the sale of this land to Feros Group or other for developmental purposes will only place further strain on the limited parking options in town. Especially during busy seasons this parking area is close by to the Medical centre and has relatively easy walking access to the main street and the town's stores when Queen Street is already overflowing with traffic, car and pedestrian.
The popularity of Berry of recent years has not been addressed by council in regard to parking availability. Now council is considering selling off what little is available instead of properly managing the location with an upgrade and signage. Furthermore, I fear council has alternative agenda by possibly selling the site to the Berry Hotel to assist them with their DA application that council has failed to act in the true essence to maintain the cultural and heritage aspect of Berry village.
It would reduce the opportunities for convenient parking to shops etc in close vicinity to shops etc.
At 82 years of age it would reduce my options for parking while shopping and attending functions at the nearby church.
Finding a parking spot in Berry is becoming extremely difficult. This parking area is useful when driving to that part of Berry.
BERRY MEDICAL CENTRE NEEDS this car park to remain. Our patients rely on this access
Badly
Berry needs & utilises all available car parking areas

Management of Mobile Food Vending Vehicles on Council Owned or Managed Land

Local Approvals Policy

Adoption Date:	24/05/2016
Amendment Date:	18/04/2014
Minute Number:	MIN16.383, MIN17.311
Review Date:	01/12/2020
Directorate:	City Services
Record Number:	POL22/106

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Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on
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Council Owned or Managed Land – LAP(2)~~

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CL24.184 - Attachment 1

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1. Purpose

~~1.1 The purpose of this Policy is to provide clear guiding principles for the ongoing professional management of the requirements for Mobile Food Vending Vehicles on Council Owned or Managed Land (including roads).~~

~~4.4.1.2 All mobile food vending vehicles require approval by Shoalhaven City Council prior to operating in public places.~~

~~1.3 The Policy supplements the provisions of the:~~

~~1.3.1 Local Government Act 1993 (NSW);~~

~~1.3.2 Local Government (General) Regulations 2005 (NSW); Crown Land Management Act 2016;~~

~~1.3.3 Food Act 2003 (NSW);~~

~~1.3.4 Road Rules 2014 (NSW); and~~

~~1.3.5 Guidelines for Mobile Food Vending Vehicles – NSW Government Food Authority; Council's existing Policy for Mobile Food Stall/Vehicles and Temporary Food Premises (POL16/240).~~

~~1.4 In accordance with the requirements of the Local Government Act 1993 this Policy is divided into three (3) parts as follows:~~

~~1.4.1 Part 1 of this Policy specifies any exemptions from this Policy;~~

~~1.4.2 Part 2 of this Policy specifies the criteria which Council must consider when determining whether or not to grant approval for a particular activity; and~~

~~1.4.3 Part 3 of this Policy specifies other matters relating to approvals not dealt with by the Local Government Act 1993, the Local Government (General) Regulation 2005, Crown Land Management Act 2016, the Food Act 2003 and Road Rules 2014 or the Food Regulation 2010.~~

2. Objectives

~~2.1 This Policy aims to:~~

~~2.1.1 Ensure the Mobile Food Vending Vehicles operate in accordance with the rules and restrictions within Lawful Car Parking Spaces on Council-owned roads.~~

~~2.1.2 Ensure Mobile Food Vending Vehicles operate in accordance with the Operational Plans of Management supplied by operators with the application for Mobile Food Vending Vehicles, under "Supporting Documentation" in the Mobile Food Vending Vehicle Guidelines.~~

~~2.1.3 Ensure that food and beverages sold through Mobile Food Vending Vehicles is safe and fit for human consumption.~~

~~2.1.4 Provide guidance and assistance for people wanting to operate Mobile Food Vending Vehicles within the Shoalhaven City Council Local Government Area.~~

~~2.1.5 Minimise any potential adverse environmental, business and/or other impacts of Mobile Food Vending Vehicles;~~

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~2.1.6 Ensure that trading has regard to Existing Takeaway Food and Drink Premises.~~

~~3. Commencement date~~

~~4. 3.1 The Policy was adopted by Council on 24 May 2016 Date and will come into operation 1 July 2016 Date.~~

~~5.2. Local Approvals Policy~~

~~23.1 This Policy is a Local Approvals Policy prepared and adopted under Section 158 of the Local Government Act 1993 (NSW).~~

~~6. When will the policy be revoked?~~

~~5.1 In accordance with Section 165(4) of the Local Government Act 1993 (NSW), the Policy is automatically revoked at the expiration of 12 months after the declaration of the poll for that election, unless Council revokes it sooner.~~

~~7.3. Scope~~

~~34.1 This Policy applies to Mobile Food Vending Vehicle operators wishing to use Council Owned and Managed Land (including roads) within the Shoalhaven City Council Local Government Area.~~

~~3.2 This Policy DOES NOT APPLY to Mobile Food Vending Vehicles:~~

~~3.2.1 Trading in accordance with development consent on private land;~~

~~3.2.2 Trading on public land in accordance with an approved event; or~~

~~3.2.3 4.2.3 Providing catering services to private events;~~

~~3.2.3 Mobile Food Vehicle operators wThat possessith a current sSection 68 of the(-Local –Government Act 1993) approval and operate in any one position on a public road for such time as is necessary to engage in the actual serving of a customer. Upon completion of serving the customer, the vehicle must move on and not return to solicitating customers over the same ground within one (1) house and shall restrict vending to lightly trafficked roads only; or.~~

~~3.2.4~~

~~3.2.4~~

~~8. Definitions~~

~~5.1 Unless the context otherwise required the meanings are taken to be those listed within the definitions at Annexure 1 to this Policy and as set out below.~~

~~9. Implementation~~

~~6.4 AWith approval to operate on Council owned or managed land that is not a public road or carpark, such as reserves, are considered in accordance with the Occupation of Council Owned or Managed Land Policy (POL22/98). 7.1.1 A Mobile Food Vending~~

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~Vehicle is any registered vehicle used on land that is either self-driven, or that can be towed by a registered vehicle down Council-owned roads and that is used in connection with the sale of food.~~

~~7.1.2 Mobile Food Vending Vehicles that are used for on-site food preparation (e.g. hamburgers and tacos) and one-step food preparation (e.g. popcorn, fairy floss, coffee) and the sale of any type of food, including pre-packaged foods.~~

~~7.1.3 All Mobile Food Vending Vehicles require Section 68 approval issued by Council prior to operating in public places.~~

~~7.1.4 Council can issue 2 categories of Mobile Food Vending approvals:~~

~~(a) Mobile Food Vending Vehicle Approval under Section 68 of the Local Government Act 1993 Category 1 – Food Itinerant – allows the operator to trade on a public road for such period of time as necessary to engage in the actual serving of a customer. Once the customers have been served, they are required to move on to another location.~~

~~(b) Mobile Food Vending Vehicle Permit (Category 2) – Food Vans allows the Permit holder to operate a Mobile Food Vehicle on Council-owned or managed public land and are permitted to operate for a maximum stopping time of 5 hours in any location.~~

~~3.2.5 6.2 The criteria for approval to be used in the assessment of a Mobile Food Vending Vehicle will include all the relevant provisions contained in the approval standards as set out in Parts 2 & 3 of this Policy, the Food Act 2003, the NSW Food Authority Food Standard Codes Guidelines for Mobile Food Vending Vehicles and Shoalhaven Local Approvals Policy 16/12022.~~

4. Review

~~47.1 This Policy will be reviewed within 12 months of the election of a new council, and where circumstances arise that warrant a review.~~

10.5. Other documents

~~58.1~~ The following documents are related to this Policy:

~~58.1.1~~ Local Government Act 1993 (NSW);

~~58.1.2~~ Local Government (General) Regulations 2005 (NSW);

~~58.1.3~~ Food Act 2003 (NSW);

~~58.1.4~~ Environmental Planning and Assessment Act 1979 (NSW);

~~58.1.5~~ Crown Lands Management Act 1989-2016 (NSW);

~~58.1.6~~ Crown Lands Regulation 2018 (NSW);

~~58.1.7~~ Road Rules 2014 (NSW);

~~58.1.8~~ NSW Food Authority – Guidelines for Mobile Food Vending Vehicles;

~~(a) 58.1.9 Shoalhaven Shoalhaven Local Approvals Policy 2022, City Council's Mobile Food Stalls/Vehicles and Temporary Food Premises POL16/240; and~~

~~t0TSRYWFt0TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council
Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on
Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on
Council Owned or Managed Land – LAP(2)~~

~~11. 8.1.10 Shoalhaven City Council Food Vending Vehicle
Guidelines.~~

CL24.184 - Attachment 1

~~t0TSRYWFt0TSRYWFPOL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

PART 1: EXEMPTIONS FROM APPROVAL

12.6. Exemptions under this policy

- ~~69.1~~ There are no specified exemptions ~~from the necessity to the requirement~~ to obtain approval under this Policy ~~for Mobile Food Vending that is used for the sale of food and drink in public places within the Shoalhaven City Council Local Government Area.~~

~~**9.2 Where an applicant wishes to seek an exemption in relation to the Proximity to Other Premises (clause 23.1) condition, a written application must be submitted to Council outlining the reasons and anticipated impact on other businesses within the prohibited area. Approval of an exemption would be subject to a Council resolution.**~~

~~13.~~

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~14. Part 2: Council Approval Requirements~~

~~15.7. Approvals~~

~~10.1 Council must consider the criteria as outlined in this Policy when determining applications for Mobile Food Vending Vehicle approvals within the Shoalhaven City Council Local Government Area.~~

~~10.27.1 This Policy applies to approvals for an activity as per Section 68 F Item 7 of the Local Government Act 1993 (NSW), namely:~~

~~“7. Use a standing vehicle or any article for the purpose of selling any article in a public place.”~~

~~10.3 For the purpose of this Policy a “standing vehicle” includes any mobile food vending vehicle that has stopped to make a sale.~~

~~10.4 Council may approve Temporary Licences in relation to Crown Owned Land where Council is Crown Land Managers.~~

~~This Policy applies to granting of a “temporary licence” under section 2.20 of the Crown Land Management Act 2016:~~

~~(2) The Minister may grant a short-term licence over dedicated or reserved Crown land for any prescribed purpose.~~

~~(3) A short term licence may be granted even if the purpose for which it is granted is inconsistent with the purposes for which the Crown land is dedicated or reserved.~~

~~. It is noted that the Reserve Trust Handbook states:~~

~~Temporary licences allow the trust to permit short-term and generally low impact activities on the reserve without the Minister’s consent. Temporary licences cannot be issued for periods greater than 12 months. Under section 108 of the Crown Lands Act, a reserve trust can grant temporary licences for a use which may not always be permitted within the reserve purpose.~~

~~10.5 This Policy applies to granting of a “temporary licence” under section 108 of the Crown Lands Act 1989, namely:~~

~~108 (1). A reserve trust may, in respect of the whole or any part of a reserve, grant temporary licence for grazing or any other prescribed purpose;~~

~~and further~~

~~Section 31(1) (g) Crown Lands Regulation 2006 defines other prescribed purposes to include “Sales”.~~

~~10.56 For the purpose of this Policy “sales” includes the sale of food and drink in public places.~~

~~10.67 The operation of a Mobile Food Vending Vehicle, or the selling of any food from a Mobile Vehicle in a Public Place within the Shoalhaven City Council Local Government Area without prior approval is an offence under the Local Government Act 1993.~~

~~10.77.2 Mobile Food Vending Vehicles will be issued an approval that will contain conditions of operation to be complied with at all times.~~

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~10.87.3~~ Council will charge a fee for the relevant category of Mobile Food Vending Vehicle as per the schedule of fees and charges documents on Shoalhaven City Council's website.

~~10.97.4~~ Approvals shall take effect from ~~the date 1 July each year stated thereon~~ and shall expire ~~12 months after the date of approval~~ ~~the 30 June in any given year~~; or any other time as stated on the approval no greater than 12 months.

~~xx-x7.5~~ Approval grants permission for Mobile Food Vending.

16. Approval categories

11.1 Council may grant approval to Mobile Food Vending Vehicles pursuant to the following categories:

~~11.1.1 Mobile Food Vehicle Approval under Section 68 of the LGA 1993 (Category 1) Category 1 – Food Itinerant (per Council POL16/240)~~

- ~~(a) Stopping Time: Allows the operator to occupy any one position on a public road for such period of time as necessary to engage in the actual serving of a customer. Once the customer/s have been served they are required to move on.~~
- ~~(b) Trading Conditions: only permitted to undertake street trading so long as not within 75 metres of an existing trading takeaway that offers similar products.~~
- ~~(c) Maximum Number of Approved Category 1 Permits: unlimited~~

~~11.1.2 Category 2 – Food Vans~~

- ~~(a) Stopping Time: Allows the operator to occupy any one position on a public road or car park for up to a maximum of 5 hours~~
- ~~(b) Trading Conditions: only permitted to undertake street trading so long as not within 1km of an existing trading takeaway that offers similar products; and Mobile Food Vehicles issued with an approval under Section 68 of the LGA 1993 are not subject to this Policy.~~

~~11.1.2 Mobile Food Vending Vehicle Permit (Category 2)~~

- ~~(a) Stopping Time: Allows the operator to occupy any one position on a public road or car park for up to a maximum of 5 hours~~
- ~~(b) Trading Conditions: only permitted to undertake street trading so long as not within 1km of an existing trading takeaway that offers similar products.~~

~~11.2 Approval to operate on Council owned or managed land that is not a public road or carpark, such as reserves, are considered in accordance with the Occupation of Council Owned or Managed Land Policy (POL22/98).~~

~~10TSRYWF10TSRYWFPOL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

17.8. Applications for approval

- ~~942.1~~ The completed forms must be accompanied with supporting documentation required as outlined in the application form "Application for Mobile Food Vending Vehicle – Permit – Council owned and managed land", including a current Section 68 -a-t
- ~~a) BUSINESS PLAN a.: A detailed documented outlining your set of business goals, objectives and target market information and financial forecasts that you are aiming to achieve over the period of approval.~~
- ~~b) OPERATIONAL PLAN OF MANAGEMENT: a. You must create aA detailed plan for your business outlining how you will manage food safety and operational issues. The plan is a simple document that describes the steps required to ensure that the food you sell is safe to eat. It must include details on how Page 5 of 7 you will identifying and managing food safety, and any environmental impacts such as noise, litter, wastewater disposal and odour as detailed in Part 3.~~
- ~~c) Approval for Mobile Food Vending Vehicle in accordance with the LGA 1993 Section 68.;~~
- ~~d) Public Liability Insurance certificate of currency to the value of \$20,000,000 noting Shoalhaven City Council and The Minister administering the Crown Land Management Act 2016 as interested parties;~~
- ~~e) Third Party Property Damage to the value of \$20,000,000.~~
- ~~he Mobile Food Vending Vehicle Guidelines.~~

18.9. Fees

- ~~943.1~~ An application fee applies to the assessment of an application for the approval to operate a Mobile Food Vending Vehicle. Applications not accompanied by a payment of the applicable fee will not be processed and may be refused after 5 days if a payment is not made.
- ~~943.2~~ In accordance with Section 68 conditions, Aa an inspection fee is payable at the time of inspection. The fee covers the initial inspection of the vehicle, which is required prior to commencing Trade.
- ~~943.3~~ An annual approval (permit) fee in addition to 13.1 and 13.2 above also applies.
- ~~943.4~~ Incomplete applications may also be rejected if additional information is not supplied within 5 days of request. Fees will not be refunded.
- ~~439.45~~ Council will WILL notNOT refund any fees paid if the business is sold or transferred. The purchaser will need to reapply for approval under this Policy.

19. Vehicle inspections

- ~~14.1~~ All Mobile Food Vending Vehicles must have their vehicles inspected as per Council's Shoalhaven Local Approvals Policy POL22/15016/240.
- ~~14.2~~ Random inspections may be conducted by Council Officers during trading locations and times.

20.10. Issuing of approvals

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

- ~~4510.1~~ Approvals and/or temporary licences Permits will be issued on a per vehicle basis.
- ~~4510.2~~ An approval Permit will be provided to all Mobile Food Vending Vehicles when final approval has been issued.
- ~~4510.3~~ The approval Permit must be attached and displayed on the approved vehicle in a location clearly visible to the customers at all times whilst in operation.
- ~~4510.4~~ Any modifications to the vehicle, excepting cosmetic, requires prior approval of Council.
- ~~15.5~~ Any modification of the Operational Plan of Management must be applied for in writing to Council, and Council and be accompanied by the appropriate paperwork. An additional assessment fee may be applicable.
- ~~45.610.5~~ Approvals are specific to each Mobile Food Vending ~~Vehicle~~Vehicle, and they are not transferrable between vehicles.
- ~~45.710.6~~ No ownership transfer of Council approval, (by either Section 68 Local Government Act (NSW) or ~~Section 108~~ Crown Land ~~Management s~~ Act (NSW) 2016, is permitted. - All applicants will be required to pay the appropriate fee, and lodge all new application paperwork specific to their business prior to any approvals being issued to the new owner.
- ~~45.810.7~~ Approvals will be issued subject to conditions including, but not limited to, compliance with the Policy.
- ~~45.910.8~~ Applications for renewal of approvals must be lodged ~~prior to 30 May in any given year~~sufficiently in advance of the expiry date to enable an adequate processing period.
- ~~45.1010.9~~ A new application will be assessed at time of application and terminate at 30 June in that financial year ~~If a trader ceases trading, or does not trade for a period of longer than 6 months, Council will reserve the right to revoke their approval;~~
- ~~45.1110.10~~ Failure to adhere to any condition of approval and/or legislation may result in modification, suspension or revocation of the approval, in addition to persecution or the issue of fines;
- ~~45.1210.11~~ Operators must notify the NSW Food Authority of their Food Business prior to commencement of operation.

21.11. Locations

- ~~4611.1~~ ~~— A Mobile Food Vending Vehicle approval entitles operators to Trade in the following locations:~~

Street Vending:

~~All approved Mobile Food Vending Vehicles are permitted to operate on Council owned roads, car parks and within existing Lawful Car Parking Spaces, subject to the exclusions noted within the Policy. An approval under this policy does not permit operation within a Council owned or managed reserve.~~

~~All approved Mobile Food Vending Vehicles must comply with Local Car Parking Restrictions.~~

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP~~
~~Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

All approved Mobile Food Vending Vehicles are permitted to pull up to the kerb, into a Lawful Car Parking Space, and to Trade onto the Footpath.

All approved Mobile Food Vending Vehicles are not permitted to park on the footpath or on driveways.

In instances where no markings exist the Road Rules 2014 are to be adhered to and obeyed at all times.

The approved locations where Mobile Food Vans can operate on Council Land are provided in [appendix 1 Schedule: Mobile Food Vending Vehicle Locations](#). Locations are [occupied](#) on a first come first serve basis. Operating on other Council owned lands is prohibited unless operating in accordance with [Section 43.2](#).

Prohibited roads, streets and land

17.1 — Mobile Food Vending Vehicles are not permitted to trade:

17.1.1 — On classified roads under the authority of Transport for New South Wales (TfNSW) Roads and Maritime Services (RMS) controlled roads;

17.1.2 — Where it is dangerous to do so;

17.1.3 — In contravention of the Road Rules 2014;

17.1.4 — On Crown Land where Council is not the Reserve Trust Crown Land Manager; and

17.1.5 — On streets within 1km of an existing shopping precinct/village.

Truck dimensions

18.1 — The dimensions of a Mobile Food Vending Vehicle must not exceed the length of 6 metres and must be no wider than 2.5 metres.

Parking

19.1 — Mobile Food Vending Vehicles must operate in full compliance with existing road rules and parking restrictions, unless it is impracticable and/or unsafe to the operator and the public when operating on Council Owned or Managed land (including roads), including no parking on Footpaths or across Driveways.

Deliveries

20.1 — All Approved Mobile Food Vending Vehicles must arrive fully stocked and equipped at all Trading Locations and are not permitted to receive any Deliveries.

Serving

21.1 — All Mobile Food Vending Vehicles must not:

21.1.1 — sell with their serving window opening onto any part of a roadway to ensure the safety of pedestrians; and

21.1.2 — face with their serving window opening onto a cycleway, to ensure the safety of pedestrians and cyclists and to minimise pedestrian traffic across the cycleway.

22.12. Hours of operation

~~t0TSRYWFt0TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~22~~12.1 Mobile Food Vending Vehicles must only trade only for a maximum of 5 hours between the hours of 7am to 7pm irrespective of the Category of approval unless otherwise approved.

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~23. Proximity to other premises~~

~~23.1 All Mobile Food Vending Vehicles are prohibited from conducting Trade within 1km of an existing shopping precinct/village or existing takeaway food and drink premises open for business that is serving the same or similar food and/or drink types. This minimum distance requirement is measured by road (shortest route from shop to MFV Vehicle set up point)~~

~~23.2 For the purpose of this Policy, Existing Takeaway Food and Drink Premises include only the types of take a way food and drink premises that are used predominately for the preparation and retail of food and drink (or both) for immediate consumption away from the premises.~~

~~23.3 All Mobile Food Vending Vehicles are prohibited from conducting Trade directly in front of any Residential Building (house or apartment) or Mixed Use Site (building that contains residential premises) on the same side of the road as the Building Frontage.~~

~~24.13. Liquor licencing~~

~~2413.1 All Mobile Food Vending Vehicles are prohibited from obtaining a Liquor Licence and/or selling alcohol to the Public.~~

~~14. Customer seating~~

~~2814.1 The placement of tables, chairs or other seating apparatus, is not permitted at any time in or around the Mobile Food Vending Vehicle.~~

~~15. Penalties applicable to approvals~~

~~3315.1 The penalties for failure to obtain an approval or failure to comply with an approval for a Mobile Food Vending Vehicle are set out in the Local Government Act 1993 and the Local Government (General) Regulation 2005. Council reserves the right to determine the legal remedy for breaches of this Policy.~~

~~3315.2 City Rangers or other Authorised Council Officers may take enforcement action for non-compliance with the Policy and all related Legislation.~~

~~33.3 Should Council issue non-compliance notice, then Council at its sole direction may rescind the Mobile Food Vending Vehicle permit.~~

~~10TSRYWF10TSRYWFPOL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

PART 3: other criteria requirements

~~As outlined the approval conditions amenity requirements~~

25. Noise, Air, Water Pollution

~~25.1 The emission of noise associated with the use of the vehicle, including the operation of any mechanical plant and equipment, must comply with the following criteria:~~

~~25.1.1 The use of the vehicle and any associated equipment must be controlled so that any emitted noise is at a level so as not to create an “offensive noise” as defined in the Protection of the Environment Operations Act 1997 (POEO) to any affected receiver.~~

~~25.1.2 If any noise complaints are received and substantiated by an authorised Council officer, the Council officer may direct that the use of the Mobile Food Vending Vehicle must be suspended or moderated to prevent nuisance or until attenuation measures are completed and the Council has confirmed in writing that the use may resume.~~

~~25.2 The use of amplified music, bells or a public address system is prohibited for Category 2 Mobile Food Vending Vehicles.~~

~~25.3 Amplified music or bells can only be used by Mobile Food Vending Vehicles with an approval under Section 68 of the LGA 1991 Category 1 Mobile Food Vending Vehicles:~~

~~25.3.1 whilst the vehicle is moving; and~~

~~25.3.2 only between the hours of 9am – 7pm.~~

~~25.4 Any noise emission from the Mobile Food Vending Vehicle (including music or amplified noise from a Category 1 vehicle) must not affect the amenity of the surrounding area or adjacent noise sensitive receivers by creating noise that is considered ‘offensive’ by an Authorised Council Officer or Police Officer, in accordance with the POEO definition.~~

~~25.5 A Mobile Food Vending Vehicle must not emit any noise that an Authorised Council Officer believes to be unreasonable in a public place or impact upon a noise sensitive receiver.~~

~~25.6 An Authorised Officer may require the Mobile Food Vending Vehicle to move if necessary. An Authorised Officer also has the authority to request that the Mobile Food Vending Vehicle leave the area.~~

~~Noise and odour~~

~~25.7 All Mobile Food Vending Vehicles’ technical operations, including ancillary exhaust, discharge fans, cooking facilities or generator noise shall be minimised.~~

~~25.8 If any noise, odour or smoke complaints are received and substantiated by an Authorised Council Officer, then the use of the vehicle or apparatus must be moderated as directed by an Authorised Council Officer as deemed necessary to prevent nuisance.~~

~~25.9 If the vehicle or ancillary equipment is producing smoke and/or odour that is considered to be air pollution as defined in the Protection of the Environment~~

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~Operations Act 1997 by an authorised officer then the use of the vehicle or equipment must be moderated as directed by an authorised Council Officer as deemed necessary to prevent the pollution from occurring.~~

~~Water~~

- ~~26.1 — Waste water, grease or any other pollutant including solid waste or litter must not be allowed to enter the stormwater. All waste items must be contained within the vehicle until it can be appropriately disposed of at a waste facility nominated in the Operational Plan of Management.~~

~~Vehicle equipment~~

- ~~27.1 — Shall be in accordance with **Council's POL 16/240 Guidelines for Mobile Food Vending Vehicles** NSW Government Food Authority and you have prior approval as a mobile food vending vehicle in accordance with LGA Section 68or.~~

~~Customer seating~~

- ~~28.1 — The placement of tables, chairs or other seating apparatus, is not permitted at any time in or around the Mobile Food Vending Vehicle.~~

~~Garbage and recyclable materials~~

- ~~29.1 — Suitable garbage receptacles with close fitting lids are to be provided in the Mobile Food Vending Vehicle.~~
- ~~29.2 — When directed, a suitable receptacle shall be provided outside the Mobile Food Vending Vehicle for depositing of take away food containers and other litter associated with the Trade of the Mobile Food Vending Vehicle.~~
- ~~29.3 — Garbage generated within the Mobile Food Vending Vehicle is not to be disposed of at Public Garbage Bins. It is to be collected and contained until disposal at approved garbage disposal sites can occur.~~
- ~~29.4 — Operators must recycle where possible.~~

~~Waste management and recycling~~

- ~~30.1 — Mobile Food Vending Vehicle Operators are responsible for the Waste Materials generated during the trading period. Waste Materials such as food packaging should be collected in bins or suitable receptacles, bagged or contained, stored within the vehicle and disposed at the cost of the operator.~~
- ~~30.2 — Any waste produced by the Mobile Food Vending Vehicles must be removed from the site by the Mobile Food Vending Vehicle operators at the end of the trading period.~~
- ~~30.3 — The trading area must be left in a clean and tidy condition at the end of each trading interval.~~
- ~~30.4 — Under no circumstances is Liquid Waste to be discharged to the ground or in the stormwater drain.~~
- ~~30.5 — Details of Liquid Waste and garbage disposal arrangements must be supplied with the application for the Mobile Food Vending Vehicles within the Operational Plan of Management.~~

~~Water supply~~

~~t0TSRYWFt0TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

- ~~31.1 All Approved Mobile Food Vending Vehicles must be provided with an adequate supply of potable water stored in food grade water storage containers and suitably protected against contamination for hand washing, cleaning equipment and for use of food preparation. There must also be an adequate supply of hot water for these purposes. Details of the supply of potable water and the cleaning process used for the storage tanks must be included in the Operational Plan of Management.~~
- ~~31.2 Mobile Food Vending Vehicles must be equipped with a waste water tank of sufficient capacity to contain all stored potable water with extra capacity for the containment of other discarded liquid waste, with an outlet of sufficient diameter to facilitate easy flushing and cleaning. Details of the disposal and cleaning process used for the waste water storage tanks must be included in the Operational Plan of Management.~~
- ~~31.3 Mobile Food Vending Vehicles must dispose of all Liquid Wastes through the sewer (and grease trap where necessary – contact Shoalwater for additional advice) or as approved by the Environmental Health Officer. The disposal method and location is to be included in the Operational Plan of Management. Under no circumstances is liquid waste to be discharged upon the ground or to a stormwater drainage system.~~
- ~~31.4 All hot water for washing purposes should be supplied from a suitable hot water system and should be piped so it can be mixed with cold water. Hot water must be available at all times during the preparation and sale of food.~~

~~Construction and equipment requirements~~

- ~~32.1 Refer to Guidelines for Guidelines For Mobile Food Vending Vehicles – NSW Government Food Authority Council POL16/240 for details regulating safe food handling in accordance with the *Food Act 2003*.~~

~~Penalties applicable to approvals~~

- ~~33.1 The penalties for failure to obtain an approval or failure to comply with an approval for a Mobile Food Vending Vehicle are set out in the Local Government Act 1993 and the Local Government (General) Regulation 2005. Council reserves the right to determine the legal remedy for breaches of this Policy.~~
- ~~33.2 City Rangers or other Authorised Council Officers may take enforcement action for non-compliance with the Policy and all related Legislation.~~
- ~~33.3 Should Council issue non-compliance notice, then Council at its sole direction may rescind the Mobile Food Vending Vehicle permit.~~

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

APPENDIX 1—DEFINITIONS

The terms used within this Local Approvals Policy for Mobile Food Vending Vehicles are defined in the Dictionary in the *Local Government Act 1993*, Section 4 Definitions of the *Food Act 2003* and Section 3 of the *Food Regulation 2010*.

The purpose of this Dictionary is to assist with the understanding of terms used throughout this Policy and to assist with the preparation of an application for approval. Unless the context otherwise requires, in this Policy:

Approval means an approval that is issued under the *Local Government Act 1993* or the *Crown Lands A Management Act* in the case of land where Council is the *Reserve Trust Crown Land Manager*.

Authorised Officer means:

An employee of a council generally or specially authorised by the council in respect of or whose duty it is to deal with, or to act in regard to, any acts, matters or things in relation to which the expression is used, or

A police officer.

Equipment means a machine, instrument, apparatus, utensil or appliance—other than a single use item—used or intended to be used or in connection with food handling and includes an equipment used or intended to be used to clean the Mobile Food Vending Vehicles or equipment.

Existing Take-away

Food or Drink

Premises means any take-away food or drink outlet that was trading prior to the Mobile Food Vending Vehicle approval to trade.

Food means:

Any substance or thing of a kind used, or represented as being for use, for human consumption (whether it is live, raw, prepared or partly prepared), or

Any substance or thing of a kind used, or represented as being for use, as an ingredient or additive in a substance or thing referred to in paragraph (a), or

Any substance used in preparing a substance or thing referred to in paragraph (a) (other than a substance used in preparing a living thing) if it comes into direct contact with the substance or thing referred to in that paragraph, such as a processing aid, or

Chewing gum or an ingredient or additive in chewing gum, or any substance used in preparing chewing gum, or

Any substance or thing declared to be a food under a declaration in force under section 6 of the *Food Standards Australia New Zealand Act 1991* of the Commonwealth, whether or not the substance, thing or chewing gum is in a condition fit for human consumption.

~~10TSRYWF10TSRYWFPOL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22 106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~However, food does not include a therapeutic good within the meaning of the Therapeutic Goods Act 1989 of the Commonwealth.~~

~~To avoid doubt, food may include live animals and plants.~~

~~**Kerb**—— means:~~

~~a structured kerb at the side of the road; or~~

~~where no such structure exists, the side of the road.~~

~~**Lawful Car**~~

~~**Parking Space**—— means:~~

~~a length of road or area designated for parking vehicles pursuant to the Road Rules 2014 and/or other existing laws and regulations; or~~

~~a length of road or area not specifically designated for parking vehicles but safely positioned so not as to cause an obstruction or danger to traffic, pedestrians and/or otherwise compromise the general safety of the area.——~~

~~It is not an area that is restricted to emergency vehicles, marked mobility parking only or otherwise does not comply with the existing road laws, rules and regulations.~~

~~**Liquid Waste**—— means any Waste in the form of a liquid that is generated from the Mobile Food Vending Vehicle or generated as a result of the Trade of the Mobile Food Vending Vehicle~~

~~**Local Car Parking**~~

~~**Restrictions** means parking restrictions pursuant to the existing laws, rules, laws and regulations.~~

~~**Mobile Food**~~

~~**Vending Vehicles**—— means:~~

~~any registered vehicle that is either self driven, or can be towed; and~~

~~used for on-site food preparation and one-step food preparation and the sale of any type of food or beverage, including pre-packaged food.~~

~~**Operational**~~

~~**Plan of Management**—— means a detailed document that outlines specific controls and management of amenity, food safety and operational issues created by the operator for their Mobile Food Vending business. This Operational Plan of Management must be submitted to Council in conjunction with a Mobile Food Vending Vehicles approval application and other supporting documents. Guidelines and templates for writing an Operational Plan of Management can be found on Council's Webb site.~~

~~10TSRYWF10TSRYWFPOL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP POL22-106 Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP Food – Management of Mobile Food Vending Vehicles on Council Owned or Managed Land – LAP(2)~~

~~**Potable water** means water that is suitable and safe for human consumption.~~

~~**Shoalhaven City**~~

~~**Council Local**~~

~~**Government Area** means the area that is depicted in [map reference]~~

~~**This Policy** means the Management of Mobile Food Vending Vehicles on Council Owned or Managed Land, Policy Number POL 22/10615/84~~

~~**Waste** means:~~

~~Effluent, being any matter or thing, whether solid or liquid or a combination of solids and liquids, which is of a kind that may be removed from a human waste storage facility, sullage pit or grease trap, or from any holding tank or other container forming part of or used in connection with a human waste storage facility, sullage pit or grease trap, or~~

~~Trade waste, being any matter or thing, whether solid, gaseous or liquid or a combination of solids, gases and liquids (or any of them), which is of a kind that comprises refuse from any industrial, chemical, trade or business process or operation, including any building or demolition work, or~~

~~Garbage, being all refuse other than trade waste and effluent, and~~

~~Includes any other substance defined as waste for the purposes of the Protection of the Environment Operations Act 1997, and a substance is not precluded from being waste merely because it is capable of being refined or recycled.~~

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SOUTHERN REGIONAL PLANNING PANEL

COUNCIL ASSESSMENT REPORT

Panel Reference	PPSSTH-326
DA Number	RA23/1002
LGA	Shoalhaven City Council
Proposed Development	Alterations and additions to the Berry Hotel at 120 Queen Street Berry, expansion of the Berry Hotel into 122 Queen Street, construction of new hotel accommodation at 79-83 Princess Street, consolidation of 4 lots, associated parking and landscaping, formalisation of access and parking on 77 Princess St, owned by Council. No works to the existing building at 122 Queen Street (former bank) or the Berry Inn at 17 Prince Alfred Street.
Street Address	120, 122 Queen St, 77, 79,81, 83 Princes St, Berry
Lot & DP	Lot 1 DP 578257 Lot 1 SP 93194 Lot 1, 2 and 3 DP 342913 Lot 1 DP209665 (Council owned land)
Applicant	Feros Hotel Group Pty Ltd
Date of Lodgement	25 September 2023
Owner	FAIRSERV PTY LIMITED VIRGINIA GAYE WATSON MATTHEW JAMES WATSON KAREN SUSAN STIEPER STEPHEN JEFFREY FELLOWS PALINAT PTY LTD LILOTTE PTY LTD SHOALHAVEN CITY COUNCIL The Owners – Strata Plan. No 93194
Number of Submissions	The application was publicly exhibited in accordance with the requirements of the Environmental Planning and Assessment Regulations 2021 from 11 October 2023 to 8 November 2023. 378 submissions were received.
Recommendations	Refusal in accordance with the reasons for refusal contained in Section 8 of this Report.
Regional Development Criteria (Schedule 6 of State Environmental Planning Policy (Planning Systems 2021))	Capital Investment Value (CIV) exceeds \$5 million for Council related development (\$11,563,397)

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List of all relevant s4.15(1)(a) matters	<ul style="list-style-type: none"> • Environmental Planning and Assessment Act 1979 • Environmental Planning and Assessment Regulation 2021 • State Environmental Planning Policy (Planning Systems) 2021 • State Environmental Planning Policy (Resilience and Hazard) 2021 • State Environmental Planning Policy (Biodiversity and Conservation) 2021 • Shoalhaven Local Environmental Plan 2014 • Shoalhaven Development Control Plan 2014
List all documents submitted with this report for the Panel's consideration	<p>Attachment 1 – Architectural Plans</p> <p>Attachment 2 – Clause 4.6 Variation Report</p> <p>Attachment 3 – Heritage Impact Statement</p> <p>Attachment 4 - Plan of Management</p> <p>Attachment 5 – Traffic Impact Assessment</p> <p>Attachment 6 – Arborist Report</p> <p>Attachment 7 – Stormwater Plans</p> <p>Attachment 8 – Statement of Environmental Effects</p> <p>Attachment 9 – Geotechnical Investigation & Acid Sulfate</p> <p>Attachment 10 – Acoustic Report</p>
Report prepared by	Jeremy Swan – Independent Town Planning Consultant on behalf of Council
Report date	7 June 2024

Summary of s4.15 matters

Have all recommendations in relation to relevant s4.15 matters been summarised in the Executive Summary of the assessment report? **Yes**

Legislative clauses requiring consent authority satisfaction

Have relevant clauses in all applicable environmental planning instruments where the consent authority must be satisfied about a particular matter been listed, and relevant recommendations summarised, in the Executive Summary of the assessment report? **Yes**

Clause 4.6 Exceptions to development standards

If a written request for a contravention to a development standard (clause 4.6 of the LEP) has been received, has it been attached to the assessment report? **Yes**

Special Infrastructure Contributions

Does the DA require Special Infrastructure Contributions conditions (S7.24)? **No**
Note: Certain DAs in the Western Sydney Growth Areas Special Contributions Area may require specific Special Infrastructure Contributions (SIC) conditions

Conditions

Have draft conditions been provided to the applicant for comment? **No - refusal**

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Note: in order to reduce delays in determinations, the Panel prefer that draft conditions, notwithstanding Council's recommendation, be provided to the applicant to enable any comments to be considered as part of the assessment report.

CL24.188 - Attachment 1

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EXECUTIVE SUMMARY

The subject site relates to 6 allotments located to the south of Queen Street, west of Prince Alfred Street and north of Princess Street within the Berry locality. The land is commonly known as No.s 120, 122 Queen St and 77, 79, 81, 83 Princes St, Berry and legally identified as Lot 1 DP 578257; Lot 1 SP 93194; Lot 1, 2 and 3 DP 342913; and Lot 1 DP209665 (Council owned land).

The subject DA was lodged on 25 September 2023. The application is described as alterations and additions to the Berry Hotel at 120 Queen Street Berry, expansion of the Berry Hotel into 122 Queen Street, construction of new hotel accommodation at 79-83 Princess Street, consolidation of 4 lots, associated parking and landscaping, formalisation of access and parking on 77 Princess St, owned by Council. No works to the existing building at 122 Queen Street (former bank) or the Berry Inn at 17 Prince Alfred Street.

The land contains a split zoning being identified as E1 Local Centre, R2 Low Density Residential and SP2 Infrastructure (Car Park) under the Shoalhaven Local Environmental Plan 2014 (SLEP 2014).

As the development has a capital investment value (CIV) of more than \$5 million, and council is the owner of a portion of land in which the development is to be carried out, the application constitutes regionally significant development and the Southern Regional Planning Panel is the determining authority for the application in accordance with Section 2.19 and Schedule 6(3) of the State Environmental Planning Policy (Planning Systems) 2021.

The application was publicly exhibited in accordance with the requirements of the Environmental Planning and Assessment Regulations 2021 from 11 October 2023 to 8 November 2023. 378 submissions were received regarding the following:

- Heritage Impacts
- Noise & Amenity
- Traffic & Parking
- Character
- Compliance with Controls
- Community Impact
- Bulk and scale
- Overdevelopment
- Alcohol & Gambling
- Social Impact
- Insufficient Information
- Impact on Amenity
- Setting
- Cumulative Impact
- Operation concerns

A review of the documentation submitted with the application was undertaken, and a request for additional information was issued on 27 October 2023. The issues raised were in relation to owner's consent noting a portion of the site is common property. In response, the applicant submitted additional information on 2 April 2024 which was accompanied by the following:

- Strata Committee Meeting Resolution;
- Certificates of Title;
- ASIC Current Company Extracts; and
- Owners Consent Forms.

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A review of the amended documentation was undertaken, and a further request for additional information was issued on 5 April 2024. The issues raised were in relation to the following:

- Building Height;
- Bulk, Scale and Character;
- Heritage Impacts;
- Parking Provision and Design;
- Traffic and Safety Impacts;
- Impacts on the Streetscape;
- Amenity Impacts;
- Operation and Safety;
- Social Impact;
- Site Suitability;
- Insufficient information regarding works on public land, inconsistencies between documents, 3D Modelling and additional perspectives, signage, access, BCA compliance, operation of kitchen, kids play area, waste management; and
- Formal response to submissions

In May 2024, the applicant advised that they do not intend on formally responding to each of the matters within the RFI given that it essentially raised the same matters subject to a Class 1 Appeal in the Land and Environment Court of NSW. As such, the recommendation of this report is based on the information available.

An assessment of the development has been undertaken against the following Acts and environmental planning instruments:

- *Environmental Planning and Assessment Act 1979*;
- *Environmental Planning and Assessment Regulation 2021*;
- *State Environmental Planning Policy (Planning Systems) 2021*;
- *State Environmental Planning Policy (Resilience and Hazard) 2021*;
- *State Environmental Planning Policy (Biodiversity and Conservation) 2021*;
- *Shoalhaven Local Environmental Plan 2014*; and
- *Shoalhaven Development Control Plan 2014*.

The proposed development has been assessed against the relevant matters for consideration pursuant to Section 4.15 of the Environmental Planning and Assessment Act, 1979, including likely impacts, the suitability of the site for the development, and the public interest.

The proposed application includes a non-compliance with the 8.5m height of buildings development standard in Clause 4.3 of Shoalhaven Local Environmental Plan (SLEP) 2014. Specifically, the proposed building represents a variation of 0.8m or 9.4%.

The written request submitted pursuant to Clause 4.6 in SLEP 2014 is not considered to be well founded as it does not adequately demonstrate that compliance with the development standard is unreasonable or unnecessary, that there are sufficient environmental planning grounds to justify the variation, nor that the Proposed Development will be in the public interest.

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The proposed development is considered to be inappropriate as it will result in adverse impacts on the surrounding area, is not suitable for the site and is contrary to the public interest.

The proposal is therefore not supported. This report recommends that the application be refused in accordance with the reasons for refusal outlined under Section 8, of this report.

1. Detailed Application

RA23/1002 was lodged on 25 September 2023. The application is described as alterations and additions to the Berry Hotel at 120 Queen Street Berry, expansion of the Berry Hotel into 122 Queen Street, construction of new hotel accommodation at 79-83 Princess Street, consolidation of 4 lots, associated parking and landscaping, formalisation of access and parking on 77 Princess St, owned by Council. No works to the existing building at 122 Queen Street (former bank) or the Berry Inn at 17 Prince Alfred Street.

Specifically, the proposed development includes the following works:

- Demolition of the existing dwelling house, associated structures and removal of vegetation at 79-81 Princess Street and Consolidation of Lot 1 DP 578257 (existing Berry Hotel) with Lots 1-3 DP 342913 (79-83 Princess Street) into one site.
- Alterations and additions to Berry Hotel including the following works:
 - Internal and external demolition at the Ground and First Floor of the Berry Hotel building, demolition of the separate garage building, removal of existing vegetation/trees and rear parking area;
 - Internal and external alterations and additions to the Ground Floor of the Berry Hotel including reconfiguration and refurbishment of the existing spaces and conversion of the rear courtyard to internal space to provide upgraded lounge bar, lounge dining (opening onto front verandah), sports bar (opening onto new rear terrace), lounge, private dining and amenities;
 - Minor internal and external alterations to the First Floor of the Berry Hotel including reconfiguration of spaces to provide back-of-house office and staff facilities, including new stair off Queen Street frontage at western end of frontage;
 - New, contemporary single storey addition to the east of the Berry Hotel extending onto the western/south-western part of 122 Queen Street (part Lot 1 SP 93194) comprising bistro, bar, dining pavilion, kids play, kitchen and back-of-house facilities set behind a pergola covered outdoor dining area facing Queen Street;
 - Demolition of existing external works in the western/south-western part of 122 Queen Street, including swimming pool, paving, deck/ramp and removal of existing vegetation/trees (excluding trees to be transplanted) to accommodate the Berry Hotel Extension.
- Construction of a part 2, part 3 level hotel accommodation building comprising 33 accommodation rooms. Specifically, the building will comprise the following:

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- Basement – Provision of a basement level car park comprising 23 car parking spaces, storage, plant room, and lift/stair access providing access to upper levels.
- Ground Floor – Provision of 11 accommodation room, reception/lobby, staff laundry, lift/stair access, separate pedestrian access off Queen Street and internal car park.
- First Floor – Provision of 15 accommodation rooms, storage room and lift/stair access.
- Second Floor - Provision of 7 accommodation rooms, rooftop pool, plant storage and lift and stair access.
- Formalisation of the access off Princess Street and addition of 61 at grade car parking spaces in the following configuration:
 - 10 allocated car parking spaces servicing the new hotel accommodation building.
 - 34 car parking spaces servicing the Berry Hotel.
 - Works on Council's land include new hardstand to access driveway and 17 x parking spaces
- Associated site works including new kerb, line marking, drainage works and landscaping.



Figure 1 - Site Plan & Site Analysis of the proposed development (Source: H&E Architects)

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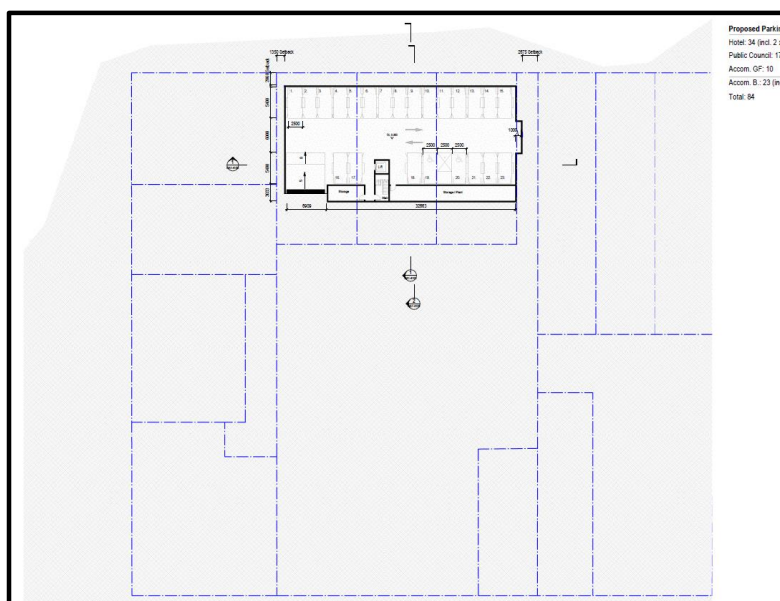


Figure 2 - Basement floor plan of the proposed development (Source: H&E Architects).

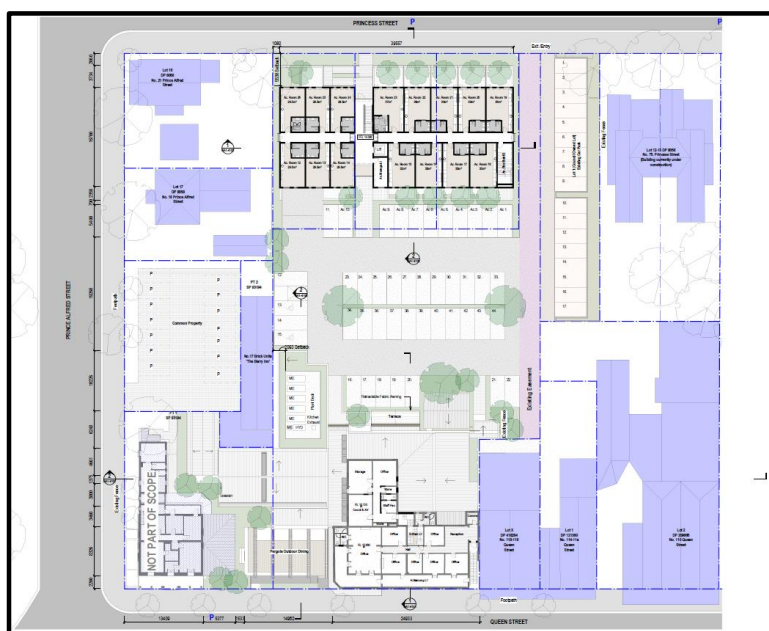


Figure 3 - Ground floor plan of the proposed development (Source: H&E Architects).

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Figure 4 – Hotel Elevations (North and East) (Source: H&E Architects).

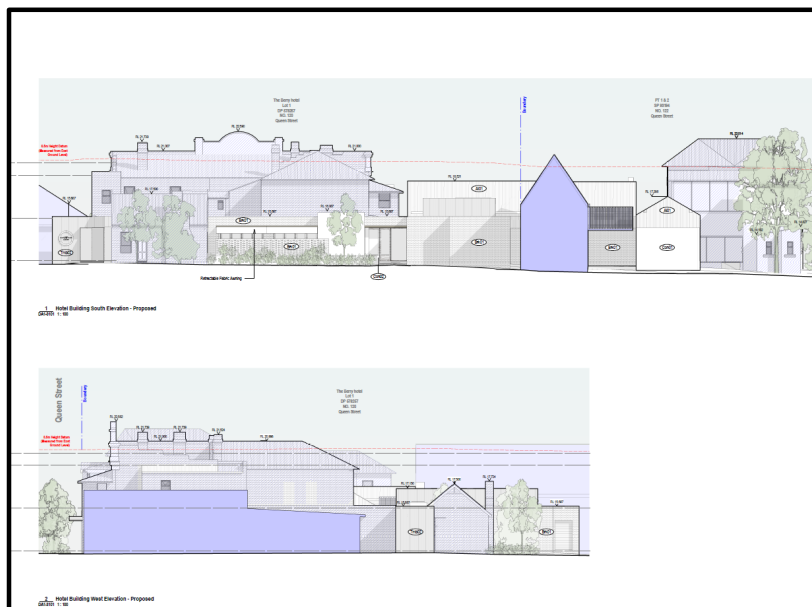


Figure 5 – Hotel Elevations (South and West) (Source: H&E Architects)

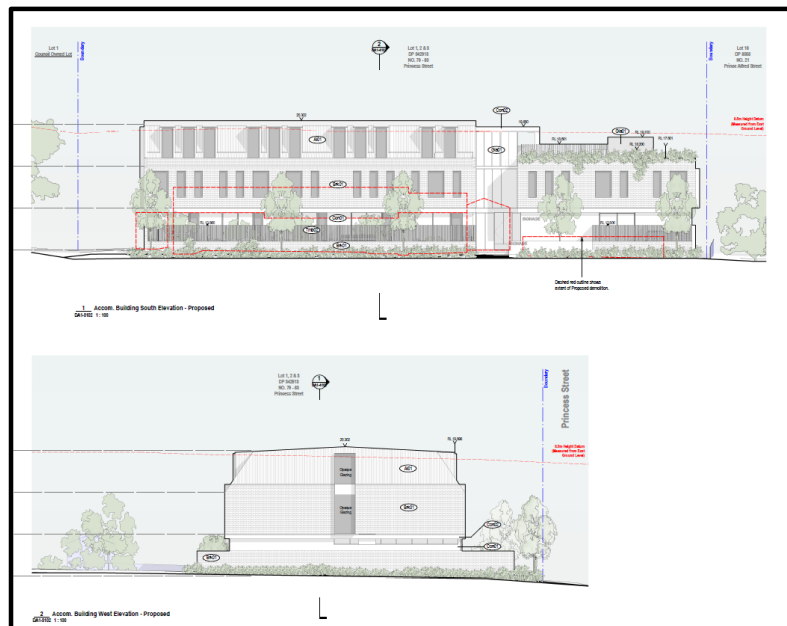


Figure 6 – Motel Accommodation Elevation (South and West) (Source: H&E Architects.

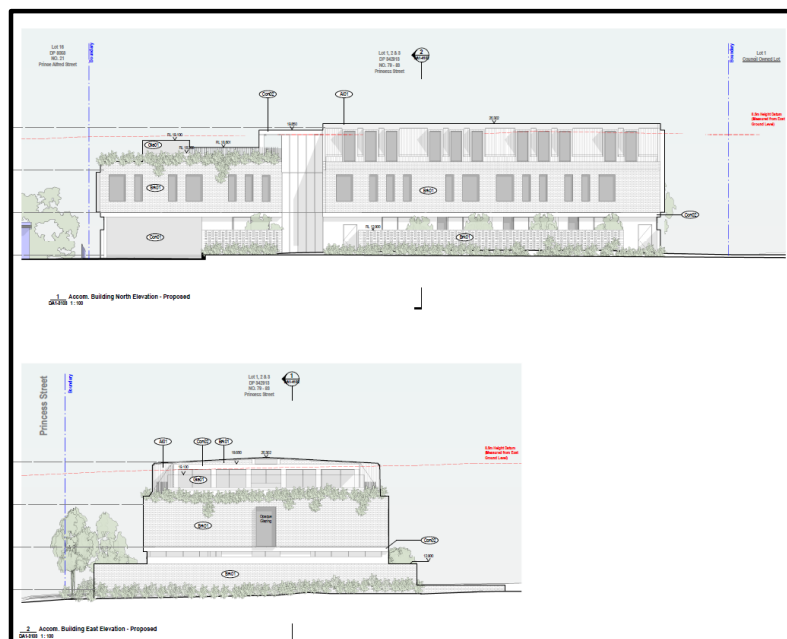


Figure 7 – Motel Accommodation Elevation (North and East) (Source: H&E Architects).

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2. Subject Site and Surrounds

Site Description

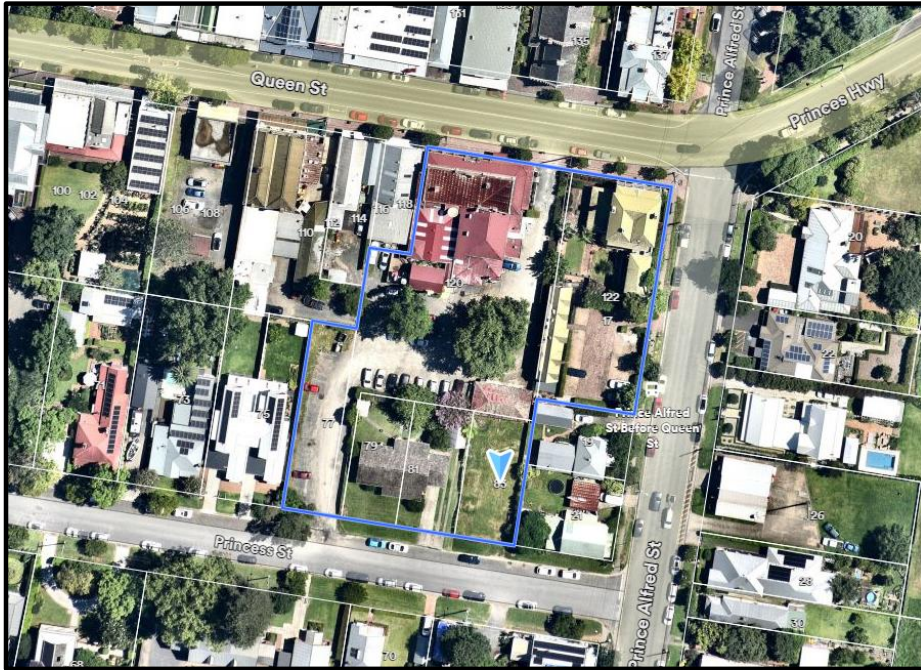


Figure 8 – Aerial site photo (Source: Near Map)

Street address:	120, 122 Queen St, 77, 79, 81, 83 Princes St, Berry
Title details:	<ul style="list-style-type: none"> • Lot 1 DP 578257 • Lot 1 SP 93194 • Lot 1, 2 and 3 DP 342913 • Lot 1 DP209665 (Council owned land)
Zoning:	The land contains a split zoning being identified as E1 Local Centre, R2 Low Density Residential and SP2 Infrastructure (Car Park) under the Shoalhaven Local Environmental Plan 2014 (SLEP 2014).
Topography	Slight slope from the Queen Street forage toward Princess Street of approximately 1m.
Vegetation:	Scattered vegetation associated with the existing use.

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Existing Building

The subject site contains a range of existing used and structures as identified below:

- **120 Queen Street**
Currently contains Berry Hotel being within a two-storey development and associated structures including at sheds and at-grade carparking.
- **122 Queen Street and 17 Prince Alfred Street**
Strata title lot currently containing a part 1 and 2 two-storey commercial development, a two-storey tourist and visitor accommodation development. The site is also located within the Queen Street Heritage Conservation Area.
- **77 Princess Street**
Council owned land containing informal at-grade car parking.
- **79 Princess Street**
Currently contains a semi-detached dwelling and associated structures including detached sheds.
- **81 Princess Street**
Currently contains a semi-detached dwelling and associated structures including brick garage.
- **83 Princess Street**
Predominantly cleared and comprises a lawn surface.

Heritage

- **120 Queen Street**
The site is identified as containing a Local Heritage item No. 187 being a Two storey Victorian hotel and detached kitchen including Acmena smithii (Lilly Pillies-2). The site is also located within the Queen Street Heritage Conservation Area.
- **122 Queen Street and 17 Prince Alfred Street**
The site is identified as containing a Local Heritage item No. 188 being the former CBC Bank including Fences and trees. The site is also located within the Queen Street Heritage Conservation Area.

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Figure 9 – Queen Street Frontage of site



Figure 10 – Princess Street Frontage of site

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Surrounding Area

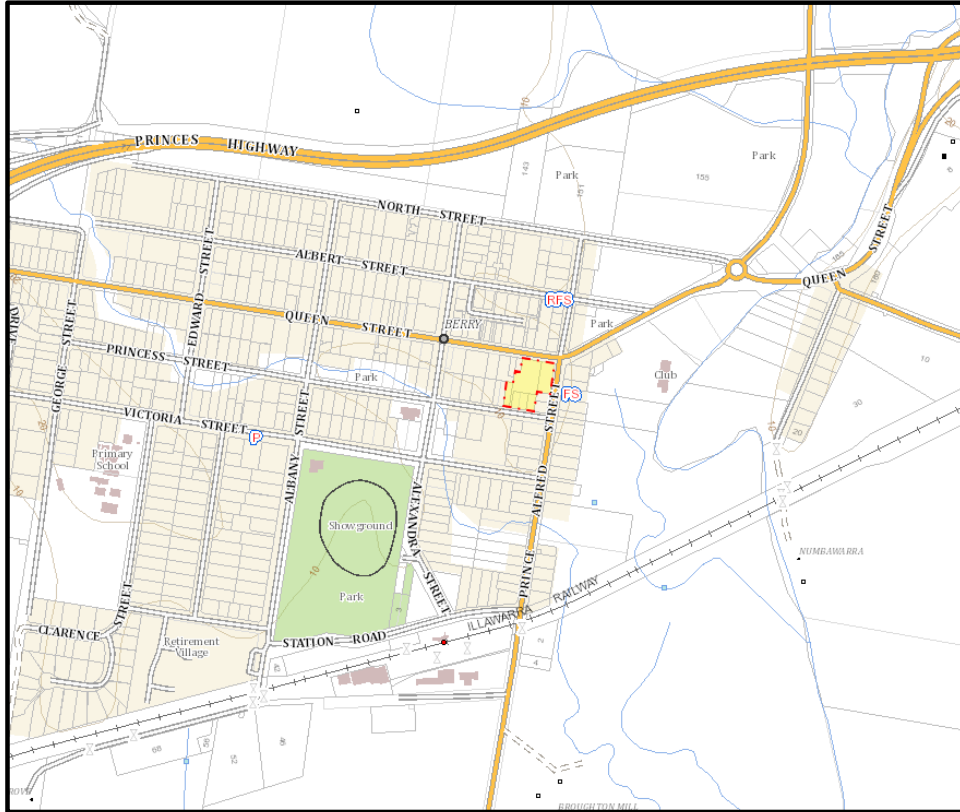


Figure 11 – Surrounding Context (Source: Six Maps)

The site sits within the Berry Town Centre which extends along Queen Street, primarily to the west of the site. Development within the centre comprises a mix of older style and historic 1-2 storey buildings ranging in typology, form and scale. Surrounding land use/development consist of the following:

- **North** – Commercial premises and public recreation (Apex Park).
- **East** – Commercial premises and residential dwellings.
- **South** - residential dwellings.
- **West** - Commercial premises and residential dwellings.

There are a number of heritage items within the town centre and the block between Prince Alfred Street and Alexandra Street is within the Queen Street heritage conservation area.

Beyond the boundaries of the town centre, development is characterised by low-density residential development in the form of single to two storey dwellings. There are also a range community and

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public orientated land uses including places of worship, educational establishments and recreational land in the form of showgrounds and public parks.

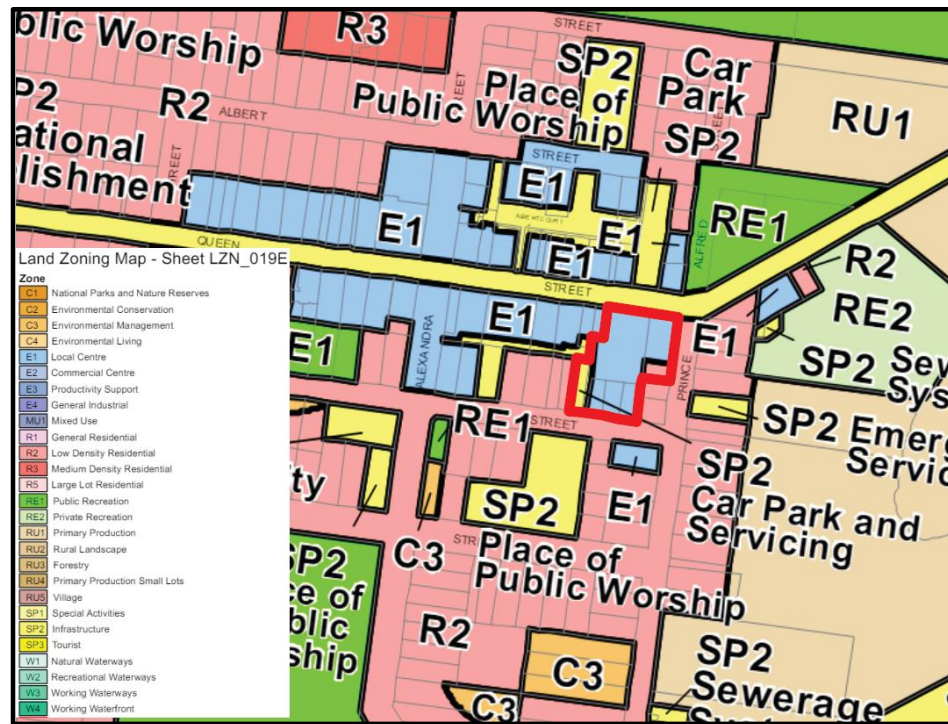


Figure 12 – SLEP 2014 Land Use Zoning Map. Site outlined in red. (Source: Shoalhaven City Council)

3. Background

Date(s)	Action(s)
25 September 2023	The applicant lodged the DA with Council.
3 October 2023	<p>The DA was referred to the following internal and external departments:</p> <p>Council referred the DA to:</p> <ul style="list-style-type: none"> • Building Surveyor; • Development Engineer; • Environmental Health Officer; • Heritage Consultant; • Shoalhaven Water: Development Unit; • Asset and Works;

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	<ul style="list-style-type: none"> • Property Services; • City Services & Operations: Works & Services Manager; • Waste Management Manager; • Parks Operations; • Natural Services Manager; • NSW Police; and • Transport for NSW.
11 October 2023	The Development Application was notified and publicly exhibited between 11 October 2023 and 8 November 2023. A total of 378 Submissions were received.
27 October 2023	<p>Council requested additional information from the applicant.</p> <ul style="list-style-type: none"> • Owner's consent.
1 November 2023	A Briefing occurred with the Southern Regional Planning Panel to discuss the proposal. The briefing meeting was attended by the following panel members: Chris Wilson (Chair), Juliet Grant, Stephen Davies.
15 December 2023	The applicant submitted additional information in response to Council's Letter dated 27 October 2023.
22 December 2023	The Applicant commenced proceedings in Class 1 of the Land and Environment Court's jurisdiction appealing against the Respondent's deemed refusal of the Development Application.
9 February 2024	A Public Meeting was undertaken by the Regional Planning Panel to allow submitters an opportunity to make their views known directly.
April 2024	<p>The applicant submitted additional information in response to Council Letter dated 27 October 2023 which included:</p> <ul style="list-style-type: none"> • Strata Committee Meeting Resolution; • Certificates of Title; • ASIC Current Company Extracts; and • Owners Consent Forms.
5 April 2024	<p>Council requested additional information from the applicant.</p> <ul style="list-style-type: none"> • Building Height; • Bulk Scale and Character; • Heritage Impacts; • Parking Provisions and Design; • Traffic and Safety Impacts; • Streetscape; • Amenity Impacts; • Operation and Safety; • Social Impact; • Site Suitability;

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	<ul style="list-style-type: none"> • Insufficient Information; and • Public Notification.
May 2023	The applicant informed Council that they do not intend on formally responding to each of the matters raised within the RFI dated 5 April 2023 given it essentially raises the contentions raised within the class 1 proceedings.

4. Consultation and Referrals

Internal Referral	
Heritage Consultant	<p>The proposed development has been independently reviewed as it relates to heritage. Concerns were raised with the application and additional information was requested regarding the existing hotel building, the middle area and the accommodation wing.</p> <p>Additional information was required to address the heritage concerns.</p> <p>The applicant informed Council that they do not intend on formally responding to each of the matters raised within the RFI dated 5 April 2023 given it essentially raises the contentions raised within the class 1 proceedings.</p>
Development Engineer	<p>Concerns were raised with the application and additional information was requested regarding a revised Stormwater Plan, Traffic & Parking Assessment and Architectural Plans to address concerns associated with a DP/88b Instrument Check, Earthworks, Stormwater Drainage and Roads/Access.</p> <p>Additional information was required to address the concerns raised.</p> <p>The applicant informed Council that they do not intend on formally responding to each of the matters raised within the RFI dated 5 April 2023 given it essentially raises the contentions raised within the class 1 proceedings.</p>
Building Surveyor	<p>Advised that additional information was required regarding the proposed use of Level 1 of the existing pub as inconsistencies were identified between the Access Report and Statement of Environmental Effects.</p> <p>Concerns were also raised regarding compliance with Building Code of Australia due to the addition to the existing pub extending over the adjoining boundaries.</p> <p>The above information was not submitted as part of the application and forms part of the recommendation for refusal.</p>
Landscape Architect	<p>Advised that additional information was required regarding details on the landscape plans. Specifically, the provision of 1-Cupaniopsis Tree sited which appeared to be sited on a ramp and marking on the plans not clearly referenced.</p> <p>The above information was not submitted as part of the application and forms part of the recommendation for refusal.</p>

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Tree Management Officer	Raised no objection subject to recommended conditions requiring trees within the road reserve to be retained and protected in accordance with AS 4970 Protection of Trees on Development Sites.
Waste Management Manager	<p>Advised that additional information was required regarding detailed waste management. Specifically, the applicant was to advise on the following:</p> <ul style="list-style-type: none"> • <i>Consultation with a local private commercial waste collection contractor and demonstrate their ability to service the site (entering and exiting in forward direction with minimal to no reversing).</i> • <i>The applicant should use the contractor's vehicle dimensions, demonstrating through swept path diagram, the vehicle's travel path and where the vehicle will be parked to service bins (ensuring the parked collection vehicle does not impede on the main access entry or passing traffic).</i> • <i>If it is intended for the collection vehicle to park in the loading dock further information is required showing suitable space for the truck (current width is 1.4m the average truck requires 2.5m) and for the bins to be emptied considering additional space for the vehicles bin lifting arc.</i> • <i>The applicant needs to review the generated waste amounts and allocated bins as it is not practical to have waste collected from the site on a daily basis.</i> • <i>More information is required on the intended waste management and bin storage area access for the hotel. Any bin storage area should be of suitable size to allow all bins to be accessed at any one time (bins cannot be stored behind each other).</i> <p>The above information was not submitted as part of the application and forms part of the recommendation for refusal.</p>
Environmental Health	<p>Advised that additional information was required regarding details waste management. Specifically, the applicant was to advise on the following:</p> <ul style="list-style-type: none"> • <i>The acoustic report and modelling outlines specifies the hotel will not operate past midnight. The SEE specifies the hotel will operate until 2am. Clarification is required.</i> • <i>The acoustic report does not make any mention of live music, where live music would be situated in the new floor plan and its impact on sensitive receivers. A review of the Berry Hotel website also specifies karaoke is occurring this should be included as live music.</i> • <i>The use of the rooftop pool until 10pm has the potential to create noise pollution and light spillage. Utilisation of the pool until dusk is considered more appropriate and consistent with other commercial pools in the region.</i> • <i>The kitchen preparation area appears to be small for the projected patrons and the hotel use. As per Shoalhaven Council's Food Policy - The minimum area of a kitchen, including food preparation area shall</i>

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	<i>be 20% of the dining room area or 7.5 sq m, whichever is the greater (page 2)</i>
	The above information was not submitted as part of the application and forms part of the recommendation for refusal.
Shoalhaven Water	No objections subject to recommended conditions of consent.
External Referral	
Transport for NSW	Raised no objections as the development will not have a significant impact to the state road network.
Endeavour Energy	No objections subject to recommended conditions of consent.

5. Statutory Considerations

An assessment against 4.15 of the Environmental Planning and Assessment Act 1979 is provided below.

Environmental Planning and Assessment Act 1979 – Section 4.15

In determining a DA, the consent authority is to take into consideration the following matters as are of relevance in the assessment of the DA on the subject property.

(a)(i) The Provisions of any Environmental Planning Instrument

- *Environmental Planning and Assessment Act 1979;*
- *Environmental Planning and Assessment Regulation 2021;*
- *State Environmental Planning Policy (Planning Systems) 2021;*
- *State Environmental Planning Policy (Resilience and Hazard) 2021;*
- *State Environmental Planning Policy (Transport and Infrastructure) 2021;*
- *State Environmental Planning Policy (Biodiversity and Conservation) 2021;*
- *Shoalhaven Local Environmental Plan 2014; and*
- *Shoalhaven Development Control Plan 2014.*

An assessment of the proposed DA against the above instruments is detailed below.

Environmental Planning and Assessment Act 1979 (EP&A Act)

For reasons set out in this report, the proposal is considered to be inconsistent with Section 4.15(1)(a)(i) and (iii), (b),(c),(d) and (e) of the Environmental Planning and Assessment Act.

Environmental Planning and Assessment (EP&A) Regulation 2021

The proposal does not contravene the Environmental Planning and Assessment Regulation.

State Environmental Planning Policy (Planning Systems) 2021

In accordance with Schedule 6 Regionally Significant Development of the SEPP, the proposed development constitutes 'Regional Development' as it has a Capital Investment Value (CIV) of

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\$11,563,397 which exceeds the \$5 million threshold for Council related development. Therefore, the consent authority is the Southern Regional Planning Panel.

State Environmental Planning Policy (Resilience and Hazard) 2021

Chapter 2 Coastal management

Chapter 2 of the Resilience and Hazard SEPP 2021 aims to manage development in coastal zones, protect the environmental assets of the coast and to establish a framework for land use planning that guide decision making in coastal zones.

In accordance with **Figure 11** below, the site is mapped as being located within the 'Coastal Environment Area' in accordance with the SEPP (Resilience and Hazards) 2021

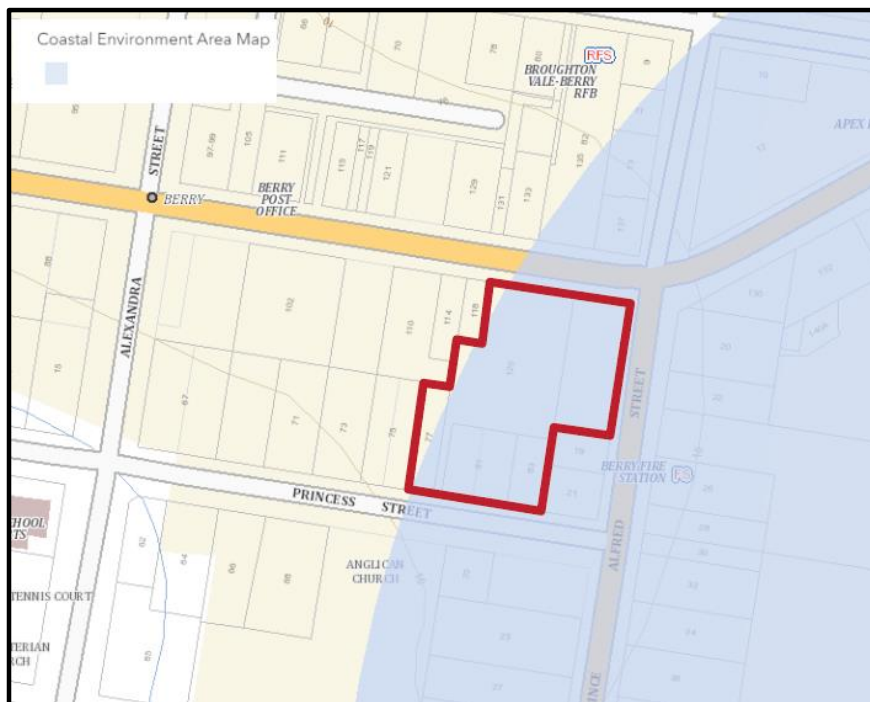


Figure 13 – Coastal Environment Area Map (Source: Spatial Viewer). Site outlined in red.

An assessment of the proposed development against the relevant provisions of the SEPP is provided in the table below.

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State Environmental Planning Policy (Resilience and Hazard) 2021 Chapter 2 Compliance Table		
SEPP Section	Requirements	Comment
2.10 Development on land within the coastal environment area	Development consent must not be granted to development on land that is within the coastal environment area unless the consent authority has considered whether the proposed development is likely to cause an adverse impact on the following—	
	(a) the integrity and resilience of the biophysical, hydrological (surface and groundwater) and ecological environment,	The application has been referred to Council's Development Engineers who noted that the discharge to the existing kerb in Princess Street is not acceptable based on the amount of discharge flow and the number of pipes required to provide sufficient capacity for the development. In addition, insufficient information has been submitted with regard to Plans for drainage for the basement level. The development as currently proposed does not demonstrate adverse impacts will be avoided on the integrity and resilience of the hydrological environment.
	(b) coastal environmental values and natural coastal processes,	The proposal would be unlikely to have an adverse impact upon coastal environmental values or natural coastal processes. The proposed development will not impact on marine estate or coastal lakes.
	(c) the water quality of the marine estate (within the meaning of the Marine Estate Management Act 2014), in particular, the cumulative impacts of the proposed development on any of the sensitive coastal lakes identified in Schedule 1,	The proposed development is adequately set back from coastal areas and will not impact marine vegetation and

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	<p>(d) marine vegetation, native vegetation and fauna and their habitats, undeveloped headlands and rock platforms,</p> <p>(e) existing public open space and safe access to and along the foreshore, beach, headland or rock platform for members of the public, including persons with a disability,</p> <p>(f) Aboriginal cultural heritage, practices and places,</p> <p>(g) the use of the surf zone.</p> <p>Development consent must not be granted to development on land to which this section applies unless the consent authority is satisfied that—</p> <p>(a) the development is designed, sited and will be managed to avoid an adverse impact referred to in subsection (1).</p>	<p>undeveloped headlands and rock platforms.</p> <p>The proposed development is adequately setback from coastal areas and will not impact on existing public open space and safe access to and along the foreshore, beach, headland or rock platform for members of the public, including persons with a disability.</p> <p>The proposed development will not impact on Aboriginal cultural heritage, practices and places.</p> <p>The proposed development will not impact on a surf zone.</p> <p>Based on concerns raised regarding stormwater drainage, Council is not satisfied that the development has been designed in a way which permits the integrity and resilience of the biophysical, hydrological (surface and groundwater) and ecological environment to be retained.</p>
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Chapter 4 Remediation of Land

The SEPP requires Council to be satisfied that the site is suitable for its intended use (in terms of contamination) prior to granting consent.

In particular, *Chapter 4 Remediation of Land* contains a number of objectives that aim to promote the remediation of contaminated land for the purpose of reducing the risk of harm to human health and the environment:

- a) *By specifying when consent is required, and when it is not required, for a remediation work; and*
- b) *By specifying certain considerations that are relevant in rezoning land and in determining development applications in general and development applications for consent to carry out a remediation work in particular; and*
- c) *By requiring that a remediation work meet certain standards and notification requirements*

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Subject to Section 4.6 of the SEPP, a consent authority must not consent to the carrying out of development on land unless it has considered whether the land is contaminated.

The application was accompanied by Preliminary Site Investigation prepared by Ei Australia, dated 23 May 2023. 'The investigation concluded that there was a low risk of widespread contamination existing on land. Any materials required for excavation can be managed by construction environmental management plans prepared as part of the sites earthworks in accordance with State Environmental Planning Policy (Resilience and Hazard) EI considered that the site is suitable form the proposed commercial development.' The following recommendation were also provided:

- A hazardous materials inspection should be undertaken to confirm the presence of any hazardous materials within the existing building structures and include methods to effectively remove the material to ensure no residual impacts remain.
- A clearance inspection of former footprints and waste classification of surplus materials should be undertaken following the demolition process, in order to dispose of the waste based on EPA (2014) Waste Classification Guidelines.
- A Construction Environmental Management Plan (CEMP) is to be prepared by the principal or earthworks contractor. The CEMP should consider the normal environmental issues that may occur during development such as but not limited to dust, noise, odour, vibration, safety and traffic and also include:
 - Waste management of soils (including fill) to ensure that are appropriately classified for disposal in accordance with the NSW EPA Waste Management Guidelines (Part 1 Classifying Waste), and
 - Provide unexpected finds protocols should any unexpected contamination or hazardous materials like Underground Storage Tank (UST), stained or odorous soil, foreign materials, burial pits and arose of fill or soil that are different from the general substrate are identified during site earthworks.

Based on the findings of the Preliminary Site Investigation, the site is considered to be suitable for the intended uses subject to recommended conditions of consent attached to any such approval for this development application.

State Environmental Planning Policy (Transport and Infrastructure) 2021

Chapter 2 – Infrastructure

An assessment of the development against the relevant provisions of Chapter 2 of the Transport and Infrastructure SEPP is provided in the table below.

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State Environmental Planning Policy (Transport and Infrastructure) 2021		
Provision	Control	Discussion
2.122 Traffic Generating Development	<p>This section applies to development specified in Column 1 of the Table to Schedule 3 that involves—</p> <ul style="list-style-type: none"> (a) new premises of the relevant size or capacity, or (b) an enlargement or extension of existing premises, being an alteration or addition of the relevant size or capacity. <p>Before determining a development application for development to which this section applies, the consent authority must—</p> <ul style="list-style-type: none"> (a) give written notice of the application to TfNSW within 7 days after the application is made, and (b) take into consideration— <ul style="list-style-type: none"> (i) any submission that TfNSW provides in response to that notice within 21 days after the notice was given (unless, before the 21 days have passed, TfNSW advises that it will not be making a submission), and (ii) the accessibility of the site concerned, including— <ul style="list-style-type: none"> A. the efficiency of movement of people and freight to and from the site and the extent of multi-purpose trips, and B. the potential to minimise the need for travel by car and to maximise movement of freight in containers or bulk freight by rail, and 	<p>The proposed development involves the expansion of an existing hotel (commercial premises) and construction of a new Hotel or Motel Accommodation (Tourist and Visitor Accommodation).</p> <p>The application was referred to Transport for NSW who completed an assessment and raised no objections as the development will not have a significant impact to the state road network.</p>

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	(iii) any potential traffic safety, road congestion or parking implications of the development.	
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State Environmental Planning Policy (Biodiversity and Conservation) 2021

Chapter 2 - Vegetation in non-rural areas

Chapter 2 of the Biodiversity and Conservation SEPP 2021 aims to protect the biodiversity values of trees and other vegetation in non-rural areas and to preserve the amenity of non-rural areas of the State through the preservation of trees and other vegetation.

Council is satisfied that the proposed development will not have an adverse impact on threatened species, populations and TECs. Therefore, it is found that compliance with SEPP (Biodiversity and Conservation) 2021 has been achieved in addition to other relevant legislation including SDCP 2014, Chapter G5 and the Biodiversity Conservation Act 2016.

Shoalhaven Local Environmental Plan 2014

Land Zoning

The land contains a split zoning being identified as E1 Local Centre, R2 Low Density Residential; and SP2 Infrastructure (Car Park) under the Shoalhaven Local Environmental Plan 2014 (SLEP 2014).

Characterisation and Permissibility

The proposed development is permissible with consent as set out below.

E1 Local Centre Zone

The proposal is best characterised as a “Pub” and “Hotel or Motel Accommodation” under the SLEP 2014. “Pub” and “Hotel or Motel Accommodation” are permissible with consent within the E1 zone.

SP2 Infrastructure (Car Park)

Works on SP2 land include the formalisation of access off Princess Street and associated 17 x parking spaces through the provision of new hardstand. These works are considered to be ordinarily incidental or ancillary which is permissible with consent in the SP2 Infrastructure (Car Park) zone.

R2 Low Density Residential

While part of the site is zoned R2 under the LEP (occupied by part of the Berry Inn and the adjoining parking area), no development is proposed on that part of the site as part of the proposal.

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Zone objectives

The objectives of the E1 Local Centre zone are as follows:

Objective	Comment
<ul style="list-style-type: none"> To provide a range of retail, business and community uses that serve the needs of people who live in, work in or visit the area. 	Consistent. The maintains a mix of uses that that serve the needs of people who live in, work in or visit the area.
<ul style="list-style-type: none"> To encourage investment in local commercial development that generates employment opportunities and economic growth. 	Consistent. The proposal encourages investment in local commercial development that generates employment opportunities and economic growth.
<ul style="list-style-type: none"> To enable residential development that contributes to a vibrant and active local centre and is consistent with the Council's strategic planning for residential development in the area. 	Not Applicable. The proposal involves alterations and additions to a Pub and Hotel or Motel Accommodation only. No residential accommodation is proposed.
<ul style="list-style-type: none"> To encourage business, retail, community and other non-residential land uses on the ground floor of buildings. 	Consistent. The proposal generally retains the existing use of the site.
<ul style="list-style-type: none"> To ensure that development is of a scale that is compatible with the character of the surrounding residential environment. 	Inconsistent. The scale and streetscape presentation of the development is not compatible with the character of the surrounding residential environment.

The objectives of the SP2 Infrastructure zone are as follows:

Objective	Comment
<ul style="list-style-type: none"> To provide for infrastructure and related uses 	Inconsistent. Insufficient information has been submitted to demonstrate the proposal can 'provide for infrastructure and related uses' within the SP2 Infrastructure (Car Park) zone. This is given it is proposed to utilise a public car park for a private benefit without approval from Council.
<ul style="list-style-type: none"> To prevent development that is not compatible with or that may detract from the provision of infrastructure. 	Consistent. It is proposed to re-construct the right of way and existing public car park to a contemporary standard. This is fully supported as it is a requirement of Council's DCP and considered appropriate to address the intensification of use due to the development proposed. However, Insufficient information has been submitted to demonstrate the proposal can 'provide for infrastructure and related

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	uses' within the SP2 Infrastructure (Car Park) zone. This is given it is proposed to utilise a public car park for a private benefit without approval from Council.
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R2 Low Density Residential

The objectives of the R2 zone are not relevant noting no development is proposed on this part of the site.

SLEP 2014 Clauses

Section	Requirement	Provided
2.6 Subdivision – consent requirements	Land to which this Plan applies may be subdivided, but only with development consent.	Yes. Consent is sought for the consolidation of the site.
2.7 Demolition requires development consent	The demolition of a building or work may be carried out only with development consent.	Yes. Consent is sought for the demolition of existing structures.
4.3 Height of Building	The height of a building on any land is not to exceed the maximum height shown for the land on the Height of Buildings Map. 8.5m	No. The proposed application includes a non-compliance with the 8.5m height of buildings development. Specifically, the proposed building represents a variation of 0.8m or 9.4%. Refer to Clause 4.6 below.
4.6 Exceptions to development standard	To provide an appropriate degree of flexibility in applying certain development standards to particular development,	No. The written request submitted pursuant to Clause 4.6 in SLEP 2014 is not considered to be well founded as it does not adequately demonstrate that compliance with the development standard is unreasonable or unnecessary, that there are sufficient environmental planning grounds to justify the variation, nor that the Proposed Development will be in the public interest.
5.10 Heritage Conservation	To conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,	The proposed development involves demolishing / altering of heritage items and buildings within a heritage conservation area. The application has been assessed as it relates to heritage where concerns were raised concerns regarding the existing hotel

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		<p>building, the middle area and the accommodation wing.</p> <p>There are also further concerns associated with the proposed removal of heritage listed Lilly Pilly trees, which, although heavily pruned, are able to be retained and enhanced to preserve the amenity of the area.</p> <p>Additional information was required to address the heritage concerns and the applicant chose not to formally respond to each of the matters raised within the RFI dated 5 April 2023.</p> <p>As such, Council is not satisfied that the proposed development will appropriately conserve the environmental heritage of Shoalhaven and/or conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views.</p>
7.1 Acid Sulfate Soils	To ensure that development does not disturb, expose or drain acid sulfate soils and cause environmental damage.	<p>Insufficient information. The site is mapped as containing Class 5 Acid Sulfate Soils and the site is within 500 metres of adjacent Class 4 land. An Acid Sulfate Soil assessment has been prepared in support of the application which details the following:</p> <p>No groundwater was observed in the boreholes during the site drilling, and as no basement levels are proposed there will be no need to undertake any dewatering. As a result, site development will not result in the lowering of the groundwater where nearby ASS may be present and will therefore not expose ASS to oxidation.</p> <p>It is noted that a basement level is proposed to accommodate car parking for the new Hotel accommodation.</p> <p>As such, insufficient information has been submitted to confirm if the water table is likely</p>

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		to be lowered and to confirm if an acid sulfate soils management plan is required.
7.2 Earthworks	To ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land.	<p>The earthworks involve excavation to create a basement level to accommodate car parking for the new Hotel accommodation.</p> <p>However, as above, insufficient information has been provided to adequately demonstrate that the proposed earthworks will not have a detrimental impact on environmental functions and processes, noting that it is not able to be confirmed if the water table is likely to be lowered and to confirm if an acid sulfate soils management plan is required.</p>
7.11 Essential services	<p>Development consent must not be granted for development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required—</p> <p>(a) the supply of water, (b) the supply of electricity, (c) the disposal and management of sewage, (d) suitable vehicular access.</p>	The site is capable of being serviced by adequate arrangements of essential services.

Clause 4.6 – Exceptions to Development Standards

Detailed assessment of variation to Clause 4.3 Height of Building

The applicant proposes a contravention to the Maximum Height of Building (HOB) development standard that applies to the site, pursuant to clause 4.3 of the SLEP 2014. Specifically, clause 4.3(2) states 'The height of a building on any land is not to exceed the maximum height shown for the land on the Height of Buildings Map'.

This clause restricts developments to a maximum HOB of 8.5m. The subject proposal has a building height of 9.3m, contravening the development standard 0.8m or 9.4%.

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It is noted that on 1 November 2023, Clause 4.6 of the Standard Instrument LEP had been simplified to provide more certainty about when and how development standards can be varied. Savings and Transitional provision apply noting the development application was formally lodged on 25 September 2023. Therefore, the variation has been assessed against provisions that applied at the time.

In accordance with Clause 4.6(3), the applicant requests that the HOB development standard be contravened in this instance. The applicant's written request (**Attachment 2**) submits that compliance with the development standard is unreasonable or unnecessary and that the discussions provided demonstrates that there are sufficient environmental planning grounds to justify the departure from the control. Specifically, the applicant submits that:

Strict compliance would result in an inflexible application of policy. It does not serve any purpose that should outweigh the positive outcomes of the development. The proposed development, including the height variation, achieves the objectives of clause 4.6(1) of the LEP despite the non-compliance, in circumstances where:

- *the proposed development, including the height variation, is compatible with the desired future character of the area in terms of height, bulk and scale;*
- *the proposed development, including the height variation, minimises the visual impact of the building,*
- *the proposed development, including the height variation, will not adversely affect public and private views,*
- *the proposed development, including the height variation, minimises loss of privacy to existing development,*
- *the proposed development, including the height variation, minimises loss of solar access to existing development,*
- *the proposed development, including the height variation, respects heritage significance, including heritage items and the adjoining heritage conservation area.*

The development, including the height variation, is consistent with the provisions of orderly and economic development and good design and amenity of the built environment.

There are sufficient environmental planning grounds to support the variation to the height of buildings development standard applicable to the site, being:

- *the proposed height variation is minor and confined to the western end of the accommodation building relating to the upper part of the ceiling/roof of the proposed Attic level;*
- *the eastern end of the building complies with the height standard, being well within the permitted maximum;*
- *the height and form of the proposed development, including the height variation, is compatible with and complements existing development in the streetscape of Princess Street and will not result in adverse visual impacts. It is compatible with the height of the recent two storey residential development to the west at 75 Princess Street and effects an appropriate transition to the single storey dwelling house (facing Prince Alfred Street) to the east;*
- *the height of the proposed development is compatible with and subservient to the height of existing development on the site, being below the height of the existing Berry Hotel;*

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- *the proposed development, including the height variation, is compatible with the desired future character of the town centre in terms of height, bulk and scale;*
- *the proposed development, including the height variation, is an appropriate response to the heritage significance of the town centre, including the heritage items on the site and in the vicinity and the adjoining heritage conservation area as detailed in the submitted HIS (see Annexure 3 to the SEE);*
- *the height variation will not give rise to significant adverse amenity impacts on surrounding development in terms of overshadowing, loss of privacy or loss of views; and*
- *The proposed development, including the height variation, achieves compliance with the relevant underlying objectives of the standard and the objectives of the zone.*

The above factors confirm that there are sufficient environmental planning grounds to justify the variation and that the Clause 4.6 variation request is well-founded.

Officer's comments:

The design of the development is not in keeping with the existing height bulk or density of development in the area. It results in an excessive visual bulk and scale that will adversely impact on the significance of the site and surrounding area.

The new accommodation building fronting Princess Street is highly uncharacteristic to the site and the immediate and wider vicinity. The proposed three-storey scale is not designed to minimise bulk or provide sufficient relief or articulation to the streetscape and adjoining properties. The proposed form is uncharacteristic of development within the surrounding setting and the proposed exceedance to the maximum height of building development standard further exacerbates the undesirable and conflicting visual contribution this development will have upon the streetscape.

The applicant contends that the proposed development is 'compatible with the height of the recent two storey residential development to the west at 75 Princess Street and effects an appropriate transition to the single storey dwelling house (facing Prince Alfred Street) to the east'. However, it is noted that Princess Street is defined by single-storey development with some two-storey built forms. This development is of a form and scale that is uncharacteristic of development within the surrounding area and the proposed three-storey is considered to be excessive, visually incompatible and does not keep within desired residential character of Princess Street.

In addition, the proposed development is incompatible within heritage character of the area noting the proposed new accommodation building at the Princess Street frontage is highly uncharacteristic to the site and the immediate and wider vicinity and would result in major adverse impacts due to its three-storey scale, raised above basement carpark, form and massing, architectural expression, materials and details. The provision of a roof terrace with pool is highly inappropriate within the setting of a large number of heritage items.

It is considered that the applicant's written request has not adequately addressed the matters required to be demonstrated by Clause 4.6(3) of the SLEP 2014. Additionally, the development is considered to be contrary to the public interest as it does not meet relevant objectives of the E1 Local Centre zone and Clause 4.3 of the SLEP 2014, as outlined below:

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Note – The variations are sited wholly within the land zoned E1 Local Centre.

E1 Local Centre Zone

Objective	Comment
<ul style="list-style-type: none"> To ensure that development is of a scale that is compatible with the character of the surrounding residential environment. 	Inconsistent. The proposed variation contributes to a development that is excessive in visual bulk and scale and a streetscape presentation that is not compatible with the character of the surrounding residential environment.

Clause 4.3 – Height of Building

Objective	Comment
<ul style="list-style-type: none"> to ensure that buildings are compatible with the height, bulk and scale of the existing and desired future character of a locality, 	Inconsistent. The proposed variation contributes to a development that is excessive in height, resulting in a non-compliance with the principal environmental standard. The assessment has further found that the development has an adverse visual impact as it relates to the bulk and scale of the development and its impact upon the streetscape. Noting its location within a heritage character area, the development is not considered to be consistent with the desired future character of the surrounding locality.
<ul style="list-style-type: none"> to minimise visual impact, disruption of views, loss of privacy and loss of solar access to existing development. 	Inconsistent. The proposed development is excessive in visual bulk and scale and will have an adverse impact on the amenity of the streetscape and on adjoining properties. It is further found that the development is likely to have an adverse impact on privacy for surrounding residents, noting in particular, the provision of habitable room windows and communal facilities on the rooftop, each with the potential to overlook surrounding private open space areas.
<ul style="list-style-type: none"> to ensure that the height of buildings on or in the vicinity of a heritage item or within a heritage conservation area respect heritage significance. 	Inconsistent. The proposed height and resulting scale and streetscape presentation do not respect will detract from the heritage significance of the site and surrounding area.

Pursuant to Clause 4.6(4) of the Shoalhaven LEP, the consent authority cannot be satisfied that:

- The applicant's written request has adequately addressed the matters required to be demonstrated by Clause 4.6(3) of the LEP; and
- The development will be in the public interest because it is not consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out.

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It is noted that the Panel may assume the concurrence of the Secretary pursuant to Planning Circular PS 20-002.

(a)(ii) The Provision of any Draft Environmental Planning Instrument (that is or has been the subject of public consultation under this Act and that has been notified to the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved).

Nil

(a)(iii) The Provisions of any Development Control Plan

Shoalhaven Development Control Plan 2014

Chapter 2: General and Environmental Considerations

Chapter 2: General and Environmental Considerations		Achieved
Potentially Contaminated Land	Based on the findings of the Preliminary Site Investigation, the site is considered to be suitable for the intended uses subject to recommended conditions of consent attached to any such approval for this development application.	Yes
European Heritage	<p>The proposed development involves demolishing / altering of heritage items and works within a heritage conservation area.</p> <p>The application has been independently reviewed as it relates to heritage where concerns were raised regarding the existing hotel building, the middle area and the accommodation wing.</p> <p>Additional information was required to address the heritage concerns and the applicant chose not to formally respond to each of the matters raised within the RFI dated 5 April 2023.</p> <p>As such, Council is not satisfied that the proposed development will achieve the objectives of Section 3.1, Chapter 2 of the Shoalhaven DCP. Specifically, it is not satisfied that the development will ensure the following:</p> <ul style="list-style-type: none"> • Ensure the significance of heritage items is retained; • Ensure the special streetscape, pastoral or natural character of the conservation areas is maintained; • ensure alterations and extensions to existing buildings respect those buildings and do not compromise the significance and character of the individual items or of the conservation areas; • Ensure new development respects its context and is sympathetic in terms of form, scale, bulk, fabric, colours and textures and does not mimic or adversely affect the 	No.

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	<p>significance of heritage items and conservation areas and their settings;</p> <ul style="list-style-type: none"> Encourage a high quality of design that is compatible with the heritage significance of the heritage items and conservation area. 	
Aboriginal Cultural Heritage	<p>The proposed development is unlikely to impact on Aboriginal cultural heritage, practices and places. Suitable conditions could be imposed associated with unexpected finds.</p>	Yes.
Crime Prevention Through Environmental Design	<p>The proposal incorporates basic design principles which contribute to forms of safety and security including first floor windows providing opportunities for public surveillance of car parks and the road reserve.</p> <p>However, the following has not been adequately considered / addressed:</p> <ul style="list-style-type: none"> Access Control - The use of the accessible entrance at the rear of the Site for exiting patrons at the closure of the premises may result in adverse safety, crime risk and amenity impacts on adjoining residential development. This is not adequately addressed or managed in the Plan of Management or documentation submitted with the development application. Territorial Re-Enforcement and Space Management – Insufficient information has been submitted on the Kids Play Area. Specifically, the Kids Play Area is located through the Bistro and Dining Pavilion and adjacent to the Adjacent “Berry Inn”. No assessment of the has been undertaken to determine whether meets the principles of CPTED. <p>The Development Application in its current form is inconsistent with the objectives of Section 5.2, Chapter 2 of the Shoalhaven DCP in that insufficient information has been submitted to demonstrate the proposed development enhances and improves community safety, address community safety and crime prevention, and prevents the opportunity for crime and antisocial behaviour.</p>	No.

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Generic Chapters

Chapter 2: General and Environmental Considerations

Generic Chapters	Achieved
G1: Site Analysis, Sustainable Design and Building Materials	
A plan labelled 'Site Plan & site analyses' was lodged with the architectural plans. The plan informs the site design and layout.	Yes
G2: Sustainable Stormwater Management and Erosion/Sediment Control	
<u>5.1 Stormwater</u> <u>5.1.1 Minor and Major Systems Design</u> <p>This proposal is supported by conceptual stormwater management and soil erosion control plans addressing the requirements of the chapter.</p> <p>Council's Development Engineers reviewed the application and did not raise objections regarding the design's ability to cater for cater for a 10-year ARI event. However, it was noted that the discharge to the existing kerb in Princess Street is not acceptable based on the amount of discharge flow and the number of pipes required to provide sufficient capacity for the development. It was requested that the applicant provides concept plans for the installation of a new public stormwater main to connect the development to via a new road pit.</p> <p>In May 2024, the applicant advised that they do not intend on formally responding to each of the matters within the RFI given that it essentially raised the same matters subject to a Class 1 Appeal in the Land and Environment Court of NSW. As such, the recommendation of this report is based on the information submitted with the application.</p> <u>5.1.2 Disposal of Stormwater from Development Sites</u> <p>The proposed development does not appropriately convey stormwater to an approved discharge point in accordance with the requirements of Part 3.1.2 of the Building Code of Australia and AS 3500.3. Specifically, insufficient information has been submitted with regard to Plans for drainage for the basement level and discharge to the existing kerb in Princess Street is not acceptable based on the amount of discharge flow and the number of pipes required to provide sufficient capacity for the development.</p> <u>5.1.3 Climate Change Controls</u> <p>The development in its current form is inconsistent with the Objectives, Performance Solutions and Acceptable established in Section 5.1, Chapter G2 of the SDCP 2014 noting the discharge to the existing kerb in Princess Street is not acceptable based on the amount of discharge flow and the number of pipes required to provide sufficient capacity for the development. Given the proposed method of discharge to Princess Street has been found not to be acceptable, insufficient information has been provided</p>	No.

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<p>regarding the provision of a new drainage system to Process Street which addresses Council's concerns.</p> <p><u>5.1.4 Onsite Stormwater Detention</u> The OSD tanks have been reviewed by Council's Development Engineer who raised no objection.</p>	
<p><u>5.2 Stormwater Quality and Waterway Protection</u> <u>5.2.1 Erosion and Sediment Control</u> The proposed sediment and erosion control measures have been reviewed by Council's Development Engineer who raised no objection.</p> <p><u>5.2.5 Design and Maintenance of Stormwater Treatment Measures</u> Stormwater quality treatment is proposed to be addressed through the implementation of the OSD tanks, stormwater pit Oceanguard GPT, Oceansave GPT devices and Jellyfish filters. This is considered appropriate and could be conditioned.</p>	Yes
G3 Landscaping Design Guidelines	
<p><u>5 Controls</u></p> <p>The proposed development is inconsistent with the acceptable solution A1.1 as its fails to incorporate existing trees and landscape elements that make a positive contribution to the character of the area including two heritage-listed Lilly Pilly trees, which, although heavily pruned, are able to be retained and enhanced.</p> <p>The proposed development is inconsistent with the acceptable solution A2.1 in that the landscape plan submitted with the application inconsistent with the Architectural Plans and Stormwater Plans submitted in regard to the location of the above ground OSD tank and layout and design of the outdoor terrace areas of the hotel accommodation rooms.</p> <p>The development in its current form is inconsistent with the Performance Solutions and Acceptable Solutions established in Section 5, Chapter G3 of the SDCP 2014 in that it fails to incorporate existing trees and landscape elements that make a positive contribution to the character of the area. In addition, inconsistencies within the landscape plans fail to demonstrate the development is design to meet user requirements taking into account maintenance, exercise opportunities, shade provision and aesthetic quality.</p>	No.
G4 Tree and Vegetation	
<p><u>5 Controls</u> <u>5.3.4 Heritage Considerations</u></p> <p>The proposed development is inconsistent with the Performance Criteria and Acceptable Solutions established in Section 5.3.4, Chapter G4 of the SDCP 2014 in that it fails to ensure heritage values and the character of the site and surrounding area is maintained and improved by the retention of heritage trees within the curtilage of a heritage item or heritage conservation area.</p>	No.

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G5 Biodiversity Impact Assessment	
The provisions of this chapter have been considered and it is satisfied that the proposed development will not have an adverse impact on threatened species, populations and TECs. Therefore, it is found that compliance with Chapter G5 and other relevant legislation including SEPP (Biodiversity and Conservation) 2021 and the Biodiversity Conservation Act 2016 has been achieved.	Yes
G7 Waste Minimisation and Management Controls	
<p><u>5 Controls</u></p> <p>A Waste Management Plan (WMP) has been submitted in support of the application. However as stated in the Report above, the WMP is not considered to satisfactorily address the requirements under Chapter G7 given the following information was required by Council's Waste Officer</p> <ul style="list-style-type: none"> • Consultation with a local private commercial waste collection contractor and demonstrate their ability to service the site (entering and exiting in forward direction with minimal to no reversing). • The applicant should use the contractor's vehicle dimensions, demonstrating through swept path diagram, the vehicle's travel path and where the vehicle will be parked to service bins (ensuring the parked collection vehicle does not impede on the main access entry or passing traffic). • If it is intended for the collection vehicle to park in the loading dock further information is required showing suitable space for the truck (current width is 1.4m the average truck requires 2.5m) and for the bins to be emptied considering additional space for the vehicles bin lifting arc. • The applicant needs to review the generated waste amounts and allocated bins as it is not practical to have waste collected from the site on a daily basis. • More information is required on the intended waste management and bin storage area access for the hotel. Any bin storage area should be of suitable size to allow all bins to be accessed at any one time (bins cannot be stored behind each other). <p>It is noted that the above information has not been submitted by the applicant, and therefore Council is not satisfied that compliance with Chapter G7 has been achieved.</p>	Yes
G15 Tourist and Visitor Accommodation	
Not applicable. The proposed development does not relate to tourist development in rural areas.	N/A
G17 Business, Commercial and Retail Activities	
<p><u>4 Objectives</u></p> <p>The Development Application is inconsistent with objectives established in Section 4, Chapter G17 of the SDCP 2014 in that the design and operation of the development does not adequately safeguard the amenity of adjoining development or moderate the environmental impacts of the development.</p>	No.

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<p>5 <u>Controls</u> 5.1 <u>Business, Commercial and Retail Development</u></p> <p>The Development Application is inconsistent with Performance Criteria and Acceptable Solutions established in Section 5.1, Chapter G17 of the SDCP 2014. Specifically:</p> <ul style="list-style-type: none"> • The proposed development is inconsistent with Section P2, A2.2 and A2.3 in that the design of the fencing to the Princess Street frontage is not of a compatible height or design with the adjoining local streetscape context. Furthermore, the height of the fence will inhibit natural surveillance and encourage graffiti. • The proposed development is inconsistent with Section P7 and A7.2 in that insufficient information has been submitted regarding a local private commercial waste collection contractor and their ability to service the site. In addition, more information is required on the intended waste management and bin storage area access for the hotel noting any bin storage area should be of suitable size to allow all bins to be accessed at any one time (bins cannot be stored behind each other). <p>In addition, insufficient information has been submitted to undertake a detailed assessed of the development ability to safeguard the amenity of adjoining development or moderate the environmental impacts of the development. Specifically,</p> <ul style="list-style-type: none"> • The acoustic report fails to undertake an assessment of the hours of operation of the Berry Hotel as specified in the Statement of Environmental effects which extend until 2am. • The acoustic report does not consider the potential acoustic impacts of live music, where it is to be undertaken and its impact on sensitive receivers. • The Architectural Plans prepared by H & E Architects dated 18 August 2023 (the Architectural Plans) do not include the required acoustic barriers for the hotel accommodation. • The use of the rooftop pool into the evening will result in adverse acoustic and amenity impacts on adjoining properties and insufficient information has been provided to demonstrate how a maximum of 10 people will be enforced. 	
<p>G18 Streetscape Design for Town and Village Centres</p> <p>5 <u>Controls</u> 5.1 <u>Streetscape Character and Function</u></p> <p>The Development Application is inconsistent with the Objectives and Performance Criteria established in Section 5.1, Chapter G18 of the SDCP 2014. The development is contrary to P1.1, P1.2, P3 and A3.1 in that scale, form, massing, architectural expression, materials and details of the Berry Hotel side additions will have an unacceptable level of adverse impact on the quality of the streetscape in Berry Town Centre and fails to maintain a coordinated and consistent palette of streetscape elements to ensure a high level of amenity, legibility, and visual quality.</p>	<p>No.</p>

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<p>In accordance with the objectives of Section 5.1 (v), the proposed hotel accommodation building results in excessive bulk and scale that does not appropriately encourage or promote a development that integrates and contributes to the function, vitality, and character of town and village centres.</p>	
<p>G21 Car Parking and Traffic</p> <p><u>5 Controls</u></p> <p><u>5.1 Streetscape Character and Function</u></p> <p>The application was not accompanied by detailed plans or a schedule of areas to demonstrate the existing and proposed licensed floor area and office area for the hotel however, the Traffic Impact Assessment report states the proposed increase in licensed floor area as being 349m² and the proposed increase in office area as being 5m². The Development Application was not accompanied by any information in relation to the number of staff that would be required for the proposed hotel accommodation, however, it is expected this would be in the order of 3 staff.</p> <p>Applying the SDCP parking rates to the Proposed Development with an increase in licensed floor area of 349m², increase in office area of 5m² and 33 additional hotel accommodation rooms and 3 hotel accommodation staff, results in a requirement for 106 additional car parking spaces. This includes 70 car spaces for the hotel, 33 car spaces for visitors of the hotel accommodation and 3 car spaces for staff of the hotel accommodation.</p> <p>The development proposes an increase of only 44 car parking spaces and is therefore deficient by 62 car parking spaces and is non-compliant with the requirements of Section 5.1 of SDCP -Chapter G21. The 44 car spaces are proposed as including 11 car spaces for spaces for the hotel (59 spaces less than the SDCP requirement), 33 car spaces for visitors of the hotel accommodation (compliant with the SDCP requirement) and nil (0) car spaces for staff of the hotel accommodation (5 spaces less than the SDCP requirement).</p> <p>The significant deficiency, being 62 car parking spaces or 58% of the SDCP requirement, will result in a significant overspill of parking. Whilst the additional spaces nominated by the applicant do not include the spaces within the Council public car park, it is likely that the shortfall will result in an overspill onto the Council car park and surrounding road network, which includes local residential streets, which is unacceptable and will detrimentally affect parking on-street availability and amenity for the general public and neighbouring residents.</p> <p><u>5.2 Parking Credits, Waivers, Discounts and Incentives</u></p> <p><u>5.2.6 Conservation Incentives</u></p> <p>The applicant does not seek conservation incentives. Nevertheless, the proposed development results in a substantial redevelopment of the site that will result in a significant increase in car parking demand and a shortfall of 62 car parking spaces or</p>	

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58% will not be supported as it encourages the use of on street parking for new development.

5.3 Parking, Layout and Dimensions

The proposed design, layout and dimensions of spaces has been reviewed by Councils Development Engineer and no objections were raised.

6 Traffic, Access, Manoeuvring and Construction

6.1 Traffic

A Traffic Impact Statement has been prepared in support of the application. The statement was reviewed by Council's Development Engineer who detailed the following:

- *The parking demand analysis undertaken, it is not supported at this stage by Council. There were concerns that the analysis has not provided an accurate representation of likely patronage of the site once developed.*
- *Firstly, the survey which was undertaken was done in August of 2023. Given August is within the much quieter winter season, it is likely to have underestimated the total parking demand of the site, say compared to the 85th percentile value which is typically accepted as best practice'.*
- *For an accurate assessment to be undertaken, the applicant would need to choose to apply a multiplying factor to the survey previously undertaken or have a further survey completed at a more appropriate time of the year.*
- *Given the shortfall currently proposed against the DCP, it is also suggested that further avenues are explored such as the extension of the proposed basement parking level, reduction in the additional licenced floor area or introduction of alternative forms of transport such as shuttle buses (this also has the added benefit of providing a safer method of returning users to their destination).*
- *Comparisons should also be drawn with other similar clubs within the area and other similar LGAs, as required by Council's DCP and RMS's Guide to Traffic Generating Development.*

As such, the application in its current form fails to demonstrate that the new development can be accommodated without adverse impacts on the surrounding road network or in a manner that does not jeopardise the provision of future network requirements as required under Section P9, G21 of the SDCP 2014.

6.2 Vehicle and Pedestrian Access

The Proposed Development does not provide satisfactory pedestrian connections and pathways internal to the site to link the various buildings with the car parking areas and to link the hotel accommodation building fronting Princess Street with the hotel building fronting Queens Street, or to provide satisfactory pedestrian connections and pathways external to the site, contrary to P1.1 and A1.4, P10.2 and A10.9, P11 and A11.1-11.2 of SDCP -Chapter G21.

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<p><u>6.3 Maneuverability</u></p> <p>In accordance with P12, A12.1 and 12.2, Chapter G21 of the SDCP 2014, insufficient information has been submitted to demonstrate adequate space is provided for the manoeuvring of vehicles, particularly rigid and articulated heavy vehicles. Specifically, it has not been demonstrated via swept path analysis how vehicles associated with waste collection and general servicing will satisfactorily enter and exit the site in a forward direction and circulate throughout the site.</p> <p><u>6.4 Service Areas</u></p> <p>The Proposed Development does not provide satisfactory loading facilities that are separated from the vehicular and pedestrian circulation within the car park contrary to P13 and A13.1, and P14 and A14.2-14.3 of SDCP - Chapter G21.</p> <p>As a result of the above, the Development Application is considered to be inconsistent with the objectives established in Section 4, Chapter G21 of the SDCP 2014. Specifically:</p> <ul style="list-style-type: none"> • The proposed development provides inadequate off-street parking and encourages the use of on-street parking for new development resulting in adverse impacts on the surrounding area. • Does not ensure that car parking is functional, operates efficiently or is designed in a manner that is safe and meets the needs of users. • Does not adequately demonstrate that all vehicles can enter and leave a site in forward direction; and • Does not minimise any adverse traffic and road safety impacts. 	
G26 Acid Sulfate Soils and Geotechnical (Site Stability) Guidelines	
<p><u>5 Controls</u></p> <p><u>5.1 Acid Sulfate Soils</u></p> <p>As stated in the assessment against Clause 7.1 of the SLEP 2014 above, it is found that insufficient information has been submitted to confirm if the water table is likely to be lowered and to confirm if an acid sulfate soils management plan is required. As such, Council are not satisfied that the provisions of this Chapter have been adequately addressed.</p> <p><u>5.2 Geotechnical</u></p> <p>Erosions and sediment control measures have been proposed as part of this application and reviewed by Council's Development Engineers. All excavated and filled areas are capable of being appropriately managed in accordance with the SDCP 2014.</p>	Yes

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Area Specific Chapters - North Shoalhaven Area Specific Chapters

Chapter N2: Berry Town Centre	Achieved
5.1 Development in Berry Town Centre	
The proposed development is inconsistent with Performance Criteria and Acceptable Solutions established under Section 5.1, Chapter N2 of the SDCP 2014. Specifically, the development is contrary to P1 and A1.1 in that the proposed hotel accommodation on the Princess Street frontage, which is commercial in nature, provides excessive bulk, scale and height and does not complement the existing residential character or streetscape.	No
5.2 Built Form and Character	
The proposed hotel accommodation building is inconsistent with the performance criteria and acceptable solution established in P1, P2, P3, A2.1 Section 5.2, Chapter N2 of the SDCP 2014 in that it is not complementary in form to the existing heritage characteristics of the Berry Town Centre. Specifically, the three storey form is contrary to the existing and desired future character of Princess Street and will present an excessive visual bulk and scale.	No.
5.3 Protection of Heritage Significance	
The proposed hotel accommodation building is considered to be inconsistent with the performance criteria and acceptable solution established in P1, A1.1-A1.2, Section 5.3, Chapter N2 of the SDCP 2014 in that it is highly uncharacteristic heritage items within the site and on adjoining properties. Specifically, the three-storey scale, raised above basement carpark, form and massing, architectural expression, materials and details, and roof terrace with pool is highly inappropriate within the setting of a large number of heritage items.	No.
The proposed development is considered to be inconsistent with the performance criteria and acceptable solution established in P2, A2.1, Section 5.3, Chapter N2 of the SDCP 2014 in that the Heritage Impact Statement provided with the Development Application fails to adequately research and identify significant fabric of the heritage-listed Berry Hotel building (including original walls, internal layout and original features) to ensure those components are appropriately retained and preserved.	
5.4 Car Parking, Pedestrian Routes and Servicing Requirements	
The proposed pedestrian access provision are considered to be inconsistent with the performance criteria and acceptable solution established in P2, A2.1, Section 5.4, Chapter N2 of the SDCP 2014 in that the Proposed Development does not provide satisfactory pedestrian connections and pathways internal to the site to link the various buildings with the car parking areas, street frontages, and pathways external to the site.	No.
The proposed loading dock is considered to be inconsistent with the performance criteria and acceptable solution established in P3, A3.1-A3.2, Section 5.3, Chapter N2 of the SDCP 2014 in that an inadequate parking area is provided for collection vehicle noting an average truck requires a width of requires 2.5m where 1.4m is proposed.	

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5.7 Landscaping and Environmental Management	
<p>The proposed development is capable of receiving adequate natural ventilation and incorporates a passive solar design. The development allows solar access to public spaces between the hours of 10am and 3pm on any day as indicated on the solar diagrams accompanying this application. In addition, the proposed development will not impact on Identified vistas and site and waste facilities will not be visible from the public domain.</p> <p>The proposed development is however contrary to the performance criteria and acceptable solution established in P2, A2.2, Section 5.7, Chapter N2 of the SDCP 2014 in that the proposed development does not minimise disturbance and/or preserves trees which positively contribute to the heritage of the site and surrounding area.</p>	No.
5.9 Precinct 2 Mix Use Commercial/Residential	
<p>The proposed development is inconsistent with Section 5.9.1, Chapter N2 of the SDCP 2014 in that the hotel accommodation fronting Princess Street is commercial in nature, provides excessive bulk, scale and height and does not complement the existing residential character or streetscape.</p>	No
5.10 Precinct 3 – Berry Hotel (Lot 1 DP 578257)	
<p>The proposed development is inconsistent with Section 5.10.1, Chapter N2 of the SDCP 2014 in that the use of the accessible entrance at the rear of the Site for exiting patrons may result in adverse safety, crime risk and amenity impacts on adjoining residential development.</p> <p>In addition, the proposed additions to the Berry Hotel are not considered to be visually appropriate nor do they respect the desired future and local character of the town centre and the heritage significance of the hotel due to the siting and scale, form, massing, architectural expression, materials, details and carparking arrangements of the new accommodation building at Princess Street and the removal of the heritage listed Lilly Pilly trees.</p>	No

(a)(iia) Any planning agreement that has been entered into under Section 7.4, or any draft planning agreement that a developer has offered to enter into under Section 7.4.

Not Applicable

(a)(iv) The Regulations

The Regulations do not prescribe any additional matters that are relevant to the proposed DA.

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(b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,

Head of Consideration	Comment
Natural Environment	Council cannot be satisfied that the proposed development would not have an adverse impact upon the natural environment given that concerns relating to stormwater disposal from the proposal have not been satisfactorily addressed.
Built Environment	<p>The proposed development is inconsistent with the existing and desired future character of the site and surrounding area. The development does not appropriately recognise the desirable elements of the location's current character or contribute to the quality and identity of the area by providing a built form, scale and density that is compatible with existing development in the immediate vicinity.</p> <p>The Development Application proposes the construction of two and three-storey hotel and motel accommodation development that is contrary to maximum height of building development standard and the predominate form, bulk, scale, of development within Princess Street and surrounding area. The development does not respect the heritage characteristics of the site or setting and is likely to set an undesirable precedent for redeveloping sites within the wider locality. Other features including 1.8m high fencing and above ground OSD tanks are inconsistent with the residential character of the streetscape and the setback of 1.08m to the east will result in adverse amenity impacts on the adjoining residential properties in terms of visual bulk and scale and acoustic and visual privacy.</p> <p>The proposed development involves the removal of excessive amounts of the original fabric of the heritage-listed Berry Hotel building, including original walls, internal layout, original features, and presents an undesirable rear and side additions that results in unacceptable level of adverse impact on the setting of the item within the streetscape. Specifically, the siting, scale, form, massing, architectural expression, materials, details, carparking arrangements and removal of the heritage listed Lilly Pilly trees will detract from the heritage significance of the site, adjoining items and the special streetscape of the Berry Town Centre Heritage Conservation Area. In addition, the proposed Bistro and outdoor dining additions at the eastern side of the Hotel will be highly visible from Queen Street and would significantly impact on the historic separation and original subdivision pattern visually presented with the adjoining CBC Bank.</p> <p>The Heritage Impact Statement provided with the Development Application fails to adequately research and identify significant fabric to ensure significant features are appropriately retained and protected.</p>

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	<p>The development application proposes a substantial shortfall of on-site parking spaces available to service the intended uses. The significant shortfall in available car parking is likely to have an adverse impact on the surrounding area in terms of traffic and will result in significant reliance on existing on-street and Council parking facilities. Council Development Engineers also raised concerns regarding parking demand analysis undertaken in support of the application. Specifically, insufficient information has been submitted with the application to assess the full extent of traffic and parking implications on the site and surrounding road networks noting the timing of the survey undertaken likely underestimated the total parking demand.</p> <p>The proposed development is also likely to have adverse amenity impacts resulting for the design, operation and use., The Acoustic Report prepared by Koikas Acoustics Pty Ltd dated 6 July 2023 (the Acoustic Report) fails to undertake an assessment hour of operation identified within the Statement of Environmental Effects prepared by Design Collaborative dated September 2023 which extend until 2am. In addition, the use of the rooftop pool into the evening will result in adverse acoustic and amenity impacts on adjoining properties.</p>
Social Impacts	<p>Concerns have been raised regarding the potential social impacts arising from community engagement, operational management, alcohol, gambling and crime. A Social Impact Assessment was not submitted with the application which enables an accurate assessment of the potential social impacts arising from the development. Furthermore, The Plan of Management submitted is not considered adequate to mitigate all potential social and public safety impacts.</p>
Economic Impacts	<p>The proposed development generally provides a positive economic impact through the short-term economic benefits through construction expenditure and employment.</p>

(c) Suitability of the site for the development

The site is not considered to be suitable for the proposed development in its current form for the following reasons:

- The proposed development will result in a built form that is inconsistent and incompatible with the existing and desired future character of the area.
- The proposed development is inconsistent with the objective of the E1 Local Centre Zone.
- The bulk, scale and massing of the proposed additions to the Berry Hotel and the new three-storey Hotel or Motel accommodation is not suitable for the site and surrounding precinct.
- The proposed development will detract from the heritage significance or the site, adjoining properties and wider Berry Town Centre HCA.
- The development in its current form is not suitable for the site due to the substantial shortfall in the provision of on-site parking, suitable means of access and parking for service vehicles,

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insufficient pedestrian connectivity, and insufficient information has been submitted to assess the full extent of traffic and parking implications on the site and surrounding road networks.

- The proposed development provides a bulk, scale, height and streetscape presentation that is not compatible with surrounding commercial or residential environment.
- The proposed development will have adverse amenity impacts on adjoining properties in terms of visual bulk and scale, acoustic, privacy, safety, traffic and parking.

(d) Submissions made in accordance with the Act or the regulations

The DA was notified in accordance with the Environmental Planning and Assessment Regulation 2021 (EP&A Regs) and Council's Community Consultation Policy from 11 October 2023 to 8 November 2023.

378 submissions were received by Council raising concerns about the proposal. The concerns raised are summarised below:

Summary of Public Submissions	
Objection Raised	Comment
Heritage Impacts	<p>The proposed development is not supported from a Heritage Perspective. With regard to the Berry Hotel, the proposed development involves the removal of excessive amounts of the original fabric of the heritage-listed Berry Hotel building (including original walls, internal layout, original features) and the Heritage Impact Statement provided with the Development Application fails to adequately research and identify significant fabric to ensure these elements are appropriately retained and protected.</p> <p>The siting, scale, form, massing, architectural expression, materials, details, carparking arrangements and removal of the heritage listed Lilly Pilly trees will detract from the heritage significance of the site, adjoining items and the special streetscape of the Berry Town Centre Heritage Conservation Area.</p> <p>The proposed Bistro and outdoor dining additions at the eastern side of the Hotel will be highly visible from the street and interrupt views of the Hotel and Bank and have a negative impact on the character and integrity of the historic streetscape. These additions will also detract from the contributing elements including the separation and original subdivision pattern associated with the adjoining CBC Bank.</p> <p>The proposed new accommodation building at the Princess Street frontage is highly uncharacteristic to the site and the immediate and wider vicinity and would result in adverse impacts due to its three-storey scale, raised above basement carpark, form and massing, architectural expression, materials and details. The provision of a roof terrace with pool is highly inappropriate within the setting of a large number of heritage items.</p>

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Noise & Amenity	<p>The proposed development is not supported from an acoustic and amenity perspective. The proposed development is likely to have adverse amenity impacts resulting from the design, operation and use of the site. The Acoustic Report prepared by Koikas Acoustics Pty Ltd dated 6 July 2023 fails to undertake an assessment of the hour of operation identified within the Statement of Environmental Effects prepared by Design Collaborative dated September 2023 (the Statement of Environmental Effects) which extend until 2am.</p> <p>In addition, the use of the rooftop pool into the evening will result in adverse acoustic and amenity impacts on adjoining properties and insufficient information has been submitted to demonstrate how this area will be managed in a manner that avoids adverse impacts on nearby receivers.</p>
Traffic & Parking	<p>The proposed development is not supported from a traffic and parking perspective. The development application proposes a substantial shortfall of on-site parking spaces. The significant shortfall in available car parking is likely to have an adverse impact on the surrounding area in terms of traffic and will result in significant reliance on existing on-street parking and Council owned facilities.</p> <p>Council Development Engineers also raised concerns regarding parking demand analysis undertaken in support of the application. Insufficient information has been submitted with the application to assess the full extent of traffic and parking implications on the site and surrounding road networks noting the timing of the survey undertaken likely underestimated the total parking demand.</p>
Character	<p>The proposed development is inconsistent with the existing and desired future character of the site and surrounding area. The development does not appropriately recognise the desirable elements of the location's current character or contribute to the quality and identity of the area by providing a built form, scale and density that is compatible with existing development in the immediate vicinity.</p>
Compliance with Controls	<p>The proposed development is not supported based on significant inconsistency with objectives, development standards and key controls as outlined in this report.</p>
Community Impact	<p>The proposed development is not considered to be in the public interest for reasons outlined in this report.</p>
Bulk, scale and setting	<p>The proposed development is not supported based on the visual bulk and scale presented by the proposed additions to the Berry Hotel and the new hotel accommodation building fronting Princess Street.</p>

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	Specifically, the proposed development will present an excessive visual bulk and scale that will likely have a detrimental impact on the visual quality and setting of both street frontages. Furthermore, the proposed additions are likely to have an adverse impact on the heritage setting of the site and surrounding area.
Overdevelopment	The proposed development is considered to result in overdevelopment. This is reflected in non-compliances and inconsistencies with the key controls and objectives of the SLEP 2014 and SDCP 2014 associated with building height, bulk, scale, character, amenity, traffic and car parking.
Alcohol & Gambling	Insufficient information has been submitted to assess the social impacts of Alcohol and Gambling and how the proposed use will be operated in a manner that protects the safety of patrons and adjoining residents.
Social Impact	Concerns have been raised regarding the potential social impacts arising from community engagement, operational management, alcohol, gambling and crime. A Social Impact Assessment has not been submitted with the application that enables an accurate assessment of the potential social impacts arising from the development.
Insufficient Information	Insufficient information was submitted with regard to inconsistencies between documents, signage, compliance with the BCA, design and operation of the kitchen, implementation of CPTED Principles for the kids play area, waste management and social impact.
Cumulative Impact	The approval of the development is likely to set an undesirable precedent for developing site within the wider locality with regard to shortfall in car parking, heritage impacts, amenity, bulk, scale and variations to the maximum building height.
Operational concerns	<p>The proposed car park layout and access to the development will result in adverse impacts on the safety of patrons and the public. One of the main accessible entrances is located at the rear of the hotel in the car park area. There are no separate identified pedestrian access paths from the rear of the site through the car park area to the hotel.</p> <p>The design of the development has the potential to result in conflict between pedestrians, vehicles and service vehicles accessing the site.</p> <p>The use of the accessible entrance at the rear of the Site for exiting patrons at the closure of the premises may also result in adverse safety, crime risk and amenity impacts on adjoining residential development. This is not adequately addressed or managed in the Plan of Management or documentation submitted with the Development Application.</p> <p>Furthermore, the Plan of Management does not adequately demonstrate how the rooftop terrace / pool area will limit the amount of users and/or require absolute compliance, particularly with respect to acoustic measures.</p>

CL24.188 - Attachment 1

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(e) *The Public Interest*

The public interest is served through the detailed assessment of this DA under *the Environmental Planning and Assessment Act 1979*, the *Environmental Planning and Assessment Regulation 2021*, Environmental Planning Instruments, Development Control Plan and policies.

That assessment has demonstrated that the proposed development is not in the public interest.

8. RECOMMENDATION

This application has been assessed having regard for Section 4.15 (Matters for consideration) under the EPA Act. As such, it is recommended that Development Application No. RA23/1002 be refused for the following reasons:

1. The proposed development contravenes clause 4.3 Height of buildings of the SLEP 2014, and the applicant's Clause 4.6 written request fails to provide sufficient environmental planning grounds to justify the contravention having regard to the objectives of the standard nor does it demonstrate that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case.
2. The development does not comply with the provisions of Clause 5.10 Heritage Conservation of SLEP 2014. The development will detract from the contributing features of heritage items and results in unacceptable impacts upon the character of the Berry Town Centre Heritage Conservation Area in terms of siting, bulk scale, massing, architectural expression, materials, details, carparking arrangements and the removal of the heritage listed Lilly Pilly trees.
3. The form, bulk and scale of the development is not compatible with and has not been designed to respect the significance and character of the heritage items and surrounding heritage conservation area in accordance with the objectives of Section 3.2, Chapter 2 of the SDCP 2014 or the performance criteria and acceptable solutions specified under Section 5.2, Chapter N2 of the SDCP 2014.
4. The proposed development is inconsistent with the objectives of the E1 Local Centre zone under the SLEP 2014 in that the scale and streetscape presentation of the development is not compatible with the character of the surrounding residential environment.
5. The form, bulk and scale results in adverse impacts on the character of the area and is inconsistent with relevant provisions of the SDCP 2014, specifically:
 - a. Objectives of Section 4, Chapter N2 of the SDCP relating to the Berry Town Centre in that an provides an excessive increase in bulk and scale is proposed that is inconsistent with adjoining development and does not respect the heritage characteristics of the town and setting.
 - b. The performance criteria and acceptable solutions of Section 5.2, Chapter N2 of the SDCP 2014 in that bulk and scale of the development and associated variation to the maximum building height is incompatible with the character and sitting of the area, adjoining heritage

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- items, Berry Town Centre Heritage Conservation Area and that inadequate relief or articulation to the presented to the streetscape.
- c. The performance criteria and acceptable solution of Section 5.2, Chapter N2 of the SDCP 2014 in that the proposed in that the proposed development is not complementary in form and results in excessive visual bulk and scale that detracts from the character of the surrounding area.
 6. The proposed development is inconsistent with Chapter G21 of the SDCP 2014 in relation to car parking, loading facilities and pedestrian connectivity. Specifically:
 - a. Section 5.1 of the SDCP in that the significant shortfall of parking will result in adverse traffic and parking impacts on the surrounding area.
 - b. The performance criteria and acceptable solution of Section 6.4, Chapter G21 of the SDCP 2014 in that loading facilities are not appropriately separated from the vehicular and pedestrian circulation and insufficient information has been provided to demonstrate how service vehicles will satisfactorily enter and exit the site in a forward direction and circulate throughout the site.
 - c. The performance criteria and acceptable solution of Section 5.3 and 6.2, Chapter G21 of the SDCP 2014 in that the proposed development does include satisfactory pedestrian connectivity between buildings, car parks, and pathways external to the site.
 - d. The performance criteria and acceptable solution of Section 6.1, Chapter G21 of the SDCP 2014 in that insufficient information has been submitted with the application to demonstrate the safety, efficiency and ongoing operation of the external road network will be maintained.
 7. The proposed development will have an adverse impact on the streetscape and is inconsistent with relevant provisions of the SDCP 2014, specifically:
 - a. The performance criteria and acceptable solution of Section 5.2, Chapter N2 of the SDCP 2014 in that the intended use and streetscape presentation along Princess Street is inconsistent with the residential character and amenity of the streetscape.
 - b. The objectives, controls, performance criteria and acceptable solutions specified in Section 4, 5.2, Section 5.9.1 and, Chapter N2 of the SDCP 2014 in that development proposed along the Princess Street frontage is commercial in nature, provides excessive bulk, scale and height and does not complement the existing residential character or streetscape.
 - c. The performance criteria and acceptable solution of Section G17 in that the height of the fencing along Princess Street inhibits natural surveillance.
 8. The development is inconsistent with the Objectives, Performance Solutions and Acceptable Solutions provided in Section 5.1, Chapter G2 of the SDCP 2014 in that the discharge to the existing kerb in Princess Street is not acceptable based on the amount of discharge flow and the number of pipes required to provide sufficient capacity for the development. In addition, insufficient

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information has been submitted regarding new public stormwater main to connect the development to via a new road pit.

9. Insufficient information has been submitted to demonstrate compliance with Clause 7.1 of the SLEP 2014.
10. Insufficient information has been submitted with the application to demonstrate the development and associated uses have been designed or can be managed in a manner that mitigates adverse amenity impacts on adjoining residents and ensures the ongoing safety of patrons and the public.
11. Approval of the proposal would set an undesirable precedent for development within the Berry Town Centre.
12. The information submitted with the development application does not satisfactorily demonstrate that the site is suitable for the proposed use.
13. Having regard to the above matters, the granting of development consent is not considered to be in the public interest.

The application is not satisfactory with regard to the heads of consideration of s4.15 of Environmental Planning and Assessment Act 1979 and as such the application is recommended for refusal. The reasons for refusal cannot be adequately addressed through conditions of consent.