

MINUTES OF THE RURAL FIRE SERVICE STRATEGIC PLANNING COMMITTEE

Meeting Date: Wednesday, 28 February 2024

Location: TEAMS Meeting

Time: 5.30pm

The following members were present:

Clr Patricia White- Acting Chairperson

Mr Matthew Reeves

Mr Bradley Collins

Mr Vic Walker

Mr Thomas Tait

Apologies / Leave of Absence

Apologies were received from Clr Evan Christen, Clr John Kotlash, Mr Carey McIntyre (Director City Services), Ms Megan Menz and Ms Robyn Stevens (CEO).

Confirmation of the Minutes

RESOLVED (Bradley Collins / Clr White)

That the Minutes of the Rural Fire Service Strategic Planning Committee held on Wednesday 08 November 2023 be confirmed.

CARRIED

Declaration of Interests

Nil

REPORTS

RF24.1 Rural Fire Service - Future Works

**HPERM Ref:
D24/38341**

A request was made at the last meeting 8 November 2023 to have Column B "District Priority" removed from the report table by Matthew Reeves. That is now Completed.

Gary George advised the figures in column 2023/24 - \$100,000 'Tomerong Brigade rebuild' will roll over.

RESOLVED (By consent)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital new and renewal works projects.

CARRIED

GENERAL BUSINESS

RF24.2 Additional Item - Wool Road RFS Station - VMS Board Sign

Option 1 - Recommendation to install simple street sign design for the Wool Road RFS Station. Supply and install are about \$500 each or \$1000 installed. Gary George advised that funding may be available in the capital renewal program 2023/24.

Option 2 – Gary George provided an update regarding the first quote for the Solar Sign. A Geotech report would need to be undertaken along with obtaining a section 138. Total project cost around \$38-\$40,000.

Thomas Tait provided Gary George with a new quote for a Solar Solution Sign that is used by the Queensland Ambulance service. This new quote was cheaper than the first one discussed on 8 November 2023 meeting but similar design but would allow a saving on installation costs.

Action - Gary George will have the Building Services Electrical Engineer investigate this option from an Electrical perspective.

RESOLVED (Clr White / Matthew Reeves)

That “simple Street Signs’ be installed and electronic signs be further investigated.

CARRIED

RF24.3 Additional Item - St Georges Basin RFS

Last meeting 8 November 2023 Thomas Tait advised that an additional twenty (20) parking spaced would be sufficient for members vehicles. The Brigade currently have 12-18 members responding to a fire call and the current spaces do not accommodate everyone.

- A discussion has been ongoing between Council and SES regarding their proposal to build a headquarters. Including a two (2) bay station with adjoining amenities co located on-site at St Georges Basin.
- Building Services conducted meetings with SES and will continue to develop that concept and obtain cost options.
- Future Needs of St Georges Basin RFS needs to be considered whilst undertaking any masterplan exercise.

ACTION: Matthew Reeves to meet with nominated St Georges Basin delegate (Group 3 officer) and representee from St Georges Basin.

RF24.4 Additional Item - Dangerwood Bridge

Gary George convened a meeting with Trevor Dando, Carey McIntyre, and Matthew Reeves on 6 February 2024 all in attendance.

Fire Access Service Spatial Analysis undertaken by RFS indicated that SCC were the owner of Dangerwood Bridge and road, Shoalhaven City Council has not yet reviewed that data set.

- Trevor Dando requested the data set which would enable SSC to review and satisfy itself of the accuracy of the information. Matthew Reves clarified that council was going to seek the data and check through Council’s GIS to confirm accurate data set before Council make and ownership decisions.
- Clr White expressed that she regularly receives correspondence from residences in the vicinity of Dangerwood bridge asking when it will be fixed as the detour is quite big especially for any emergency response.

This matter is in progress.

Action – Gary George will follow up with Trevor Dando for an update.

RF24.5 Additional Item - Lake Tabourie

Renovation, DA approved since 7 February 2020. Part of the existing building is retained, and alterations and additions are made to the Lake Tabourie building.

- Patricia White questioned that the DA expires in February 2025 and asks if there is any commencement of work. Gary George advised that there hasn't been funding to commence work on that project and noted that if there are any unallocated funds we may be able to commence on that project or alternatively look at what is required to extend the time frame on the DA.
- Matthew Reeves advised they are working through the project bids for next financial year.
- Gary suggested that Council fund an updated cost plan to inform Matthew Reeves budget bid process for the allocations next year.

ACTION: Gary George to consult with Development Services about the commencement of works associated with the DA or extending DA period.

RF24.6 Additional Item - General Business

Unused Allocated Funds

Matthew Reeves indicated that the RFS were funding a new shed for the new vessel at Basin View RFS – seeking that council provide some advice on the approval process for the project.

General Business

- Milton RFS are waiting for a Lot and DP to be assigned for transfer of land from a road reserve so they can move ahead with some self-funded projects and obtain a potential Grant for increased parking on site. Gary advised that a council officer from the RFS in the Southern office was addressing this issue and that Building services has not had any communication on this issue. Matthew Reeves advised Ross Smith was dealing with the matter Ross Smith. Matthew Reeves will get an update from Ross regarding this matter.
- Ross Smith has accepted a position at far south coast. He has been replaced by a new officer Shane Weeks, who is working in the infrastructure section with Bradley Collins.
- Matthew Reeves advised that Training Centre renovation is progressing, however, they did run into some asbestos that was not originally identified. This has now been dealt with and the site is now clear and progressing on track with project to hopefully be completed by the end of financial year.
- The funding that RFS have allocated for the project will be expended by the end of financial year. All other funds are from the deductible gift recipient fund as part of the 2019-2020 Community fundraising allocations.
- RFS has additional funds from regional development Australia as part of the Cadet training program that RFS members facilitate this is a residual reserve of funding if the budget is over.

Action	Responsible Person
St Georges Basin RFS Meeting between Matthew Reeves and nominated St Georges Basin delegate "Group 3 officer" and representative from St Georges Basin.	Matthew Reeves
Dangerwood Bridge Gary George will follow up with Trevor Dando for a further update and Gary will follow up on the Data Set.	Gary George
Lake Tabourie Gary George to consult with Development Services about the commencement of the DA.	Gary George

There being no further business, the meeting concluded, the time being 6.35pm.

Clr Patricia White
ACTING CHAIRPERSON