

Nowra CBD Revitalisation Strategy Committee

Meeting Date: Tuesday, 04 April, 2023
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 4.00pm

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

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5. **General Business**

Membership

Mr James Caldwell – Chairperson
Clr Serena Copley
Clr Matthew Norris
Clr Tonia Gray
Clr Patricia White (Alternate)
Ms Jo Gash
Mr Scott Baxter
Mr Brendan Goddard
Mr George Parker
Mr Wesley Hindmarch
Ms Catherine Shields
Ms Jessica Bromley
Mr Carlo Di Giulio
Mr Jason Cox

Non-voting members

All other Councillors
CEO
Director, City Services or delegate

Quorum – Seven (7) members

Note: Any non-voting Councillor in attendance at the Committee meetings may act as an alternate voting member in circumstances where achievement of a quorum is required.

Role of the Committee

For the purpose of this Terms of Reference, Councils annual Capital Works Budget which is defined as any Special Rate on the CBD (currently \$500,000) plus any top up funding (such as grants or loans obtained by council or other council budgetary allocations) that Council provides to deliver a project initiated by Special Rate Funding.

Note: Any other Capital Works Funding in excess of \$100,000 within the CBD will be discussed with the Committee prior to expenditure of funding.

Note: Tasks in relation to part 4 will not be undertaken by Councillors

1. Recommend to Council possible refinement of, and improvements to, the 'Revitalising Nowra Action Plan (2021-2023)' and the broader Nowra CBD Revitalisation Strategy as the committee considers appropriate.
2. Develop a list of projects (with estimated costings) for Council to consider/prioritise over a rolling three year time frame, that will assist in achieving the ten elements of the Nowra CBD Revitalisation Strategy. The list is to be presented to an Ordinary Meeting of Council in February each year, and thus adopted by the Council.
3. Make a formal submission to Council's annual capital works budget as it relates to the Nowra CBD, in accordance with Council's budgeting process.
4. Reallocate at its discretion, Nowra CBD Revitalisation Budget funds to operational projects, e.g. activation events.
5. Monitor the expenditure of the Nowra CBD Revitalisation Budget via a Subcommittee, in particular;
 - 5.1 Approving design plans and specifications at the preliminary concept stage and prior to the detailed drafting and then at final approval stage.

- 5.2 In cases where the CEO (or delegate) determines that capital works funded by the Nowra CBD Revitalisation Budget will be tendered out, the Subcommittee will endorse the tender documentation before tenders are advertised.
- 5.3 The Chair and delegate may, at their discretion, participate on tender evaluation panels for capital expenditure funded by the Nowra CBD Revitalisation Budget.
- 5.4 The Chair is to endorse the payment of progress claims and endorse the approval of variations, for capital expenditure funded by the Nowra CBD Revitalisation Budget.
6. Act as a communication conduit between Council and the CBD stakeholders in respect to the ten elements within the Nowra CBD Revitalisation Strategy and approved Capital Works within the Nowra CBD with reasonable support from Council, at Council's expense, as determined by the CEO.
7. Assist Council in advocating to the community the adopted list of projects that seek to deliver on the ten elements of the CBD Revitalisation Strategy.
8. Provide a report to Council (resolved at a Committee meeting) each quarter outlining the year to date expenditure on projects funded by the Nowra CBD Revitalisation Budget and present a report to an Ordinary Meeting of Council in August each year that explains the expenditure and any non-expenditure, for the previous financial year.
9. Consult with relevant stakeholders as needed.

Delegated Authority

1. To oversee the expenditure of the Nowra CBD Revitalisation Budget, as the Committee deems appropriate in accordance with objectives of the Nowra CBD Strategic Plan.
2. To promote the advantages of the CBD inside and outside the Local Government area, including making press releases and promoting the Nowra CBD Revitalisation Strategy and its projects.
3. Council will provide “in-kind” support to the committee in relation to
 - Project Design and Documentation
 - Facilitation of meetings
 - Preparation of reports for the Committee consideration

Nowra Revitalisation Committee - Sub/Working Groups

	Governance & Communications Sub Committee	Finance & Works Sub Committee	Events & Promotion	Activation Projects
James Caldwell (Chair)	Yes	Yes		
Clr				
Clr				
Clr				
Wesley Hindmarch				
Scott Baxter				
Brendan Goddard				
George Parker				
Jo Gash				
Catherine Shields				
Carlo Di Giulio				
Jessica Bromley				
Jason Cox				
Gordon Clark				
Paul Keech				
SCC Rep				

MINUTES OF THE NOWRA CBD REVITALISATION STRATEGY COMMITTEE

Meeting Date: Monday, 27 February 2023
Location: Email Meeting

The following members participated in the Email Meeting:

Mr James Caldwell - Chairperson
Clr Serena Copley
Clr Matthew Norris
Clr Patricia White
Ms Jo Gash
Mr Scott Baxter
Mr Brendan Goddard
Mr Jason Cox

Apologies / Leave of Absence

Nil

Confirmation of the Minutes

RESOLVED (By consent)

That the Minutes of the Nowra CBD Revitalisation Strategy Committee held on Tuesday 9 January 2023 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

CBD23.2 Committee Actions Report for Ongoing / Completed Items

**HPERM Ref:
D23/10439****RESOLVED** (By consent)

That the:

1. Outstanding/Ongoing Action Report be received for information.
2. Following completed item in the Action List attached to the report be removed from the listing:
 - a. Item CBD22..46 - Request Update - Riverfront Precinct Project – Quarterly

CARRIED

CBD23.3 Standing Report - Project Update - January 2023

**HPERM Ref:
D23/21516****RESOLVED** (By consent)

That the Nowra CBD Revitalisation Strategy Committee note the update provided on the nominated projects within the Nowra CBD.

CARRIED

CBD23.4 Standing Report - Budget Update - January 2023

**HPERM Ref:
D23/21518****RESOLVED** (By consent)

That the Nowra CBD Revitalisation Strategy Committee notes the following points for information:

1. That \$21,760 has been spent since the last meeting of the Nowra CBD Revitalisation Strategy Committee budget update.
2. The total year-to-date spend for the 2022/2023 financial year is \$390,445 of the available budget of \$1,898,594.
3. A summary of expenditure is provided in the Attachment to this report.

CARRIED

CBD23.6 Jelly Bean Park - Seats and Bicycle Racks

HPERM Ref: D23/8328

Recommendation

That Council investigate options to increase the number of seats and bicycle racks in Jelly Bean Park.

RECOMMENDATION (By consent)

That Council investigate options to increase the number of seats and bicycle racks in Jelly Bean Park.

CARRIED

CBD23.7 Taxi Rank - Junction Street - (near) Subway**HPERM Ref: D23/8761****Recommendation**

That in relation to relocating the Nowra CBD Taxi rank locations:

1. The CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following:
 - a. Kinghorne Street near Coles/Aldi; and
 - b. Near Telstra building, Stewart Place Bus Terminal.
2. The report include:
 - a. Feasibility of the project
 - b. Funding options for investigation and design
 - c. Funding options for construction

RECOMMENDATION (By consent)

That in relation to relocating the Nowra CBD Taxi rank locations:

1. The CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following:
 - a. Kinghorne Street near Coles/Aldi; and
 - b. Near Telstra building, Stewart Place Bus Terminal.
2. The report include:
 - a. Feasibility of the project
 - b. Funding options for investigation and design
 - c. Funding options for construction

CARRIED

CBD23.8 Egans Lane Amenities**HPERM Ref: D23/8788****Recommendation**

That in relation to the amenities at Jelly Bean Park (Egans Lane), the CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following:

1. Feasibility of the project
2. Funding options for investigation and design
3. Funding options for construction

RECOMMENDATION (By consent)

That in relation to the amenities at Jelly Bean Park (Egans Lane), the CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following:

1. Feasibility of the project
2. Funding options for investigation and design
3. Funding options for construction

CARRIED

CBD23.9 Electric Vehicle Parking Stations**HPERM Ref: D23/8837****Recommendation**

That in relation to Electric Vehicle Charging Stations in the Nowra CBD, the CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following:

1. Councils Policy position on Electric Vehicle charging stations and how it relates to the Nowra CBD
2. Options available to engage with Electric Vehicle charging station providers

RECOMMENDATION (By consent)

That in relation to Electric Vehicle Charging Stations in the Nowra CBD, the CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following:

1. Councils Policy position on Electric Vehicle charging stations and how it relates to the Nowra CBD
2. Options available to engage with Electric Vehicle charging station providers

CARRIED

Mr James Caldwell
CHAIRPERSON

CBD23.10 Committee Actions Report for Ongoing / Completed Items

HPERM Ref: D23/92384

Department: Business Assurance & Risk

Approver: Craig Exton, Manager - Technical Services

Attachments: 1. Action List [↓](#)

Reason for Report

To advise and update the Committee on the Outstanding/Ongoing Actions from the Nowra CBD Revitalisation Strategy Committee.

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee receive the Outstanding/Ongoing Action Report for information.

Options

1. As Recommended
2. Adopt an alternate recommendation

Background

The actions listed in the attachment are drawn from resolutions made by the Committee of which an action is required.

Outstanding/Ongoing Action Report (**attached**) is current as at the time of drafting this report (Wednesday 22 March 2023) and there are no completed actions from the previous report.

This will be a standing report on the agenda for each meeting to keep the Committee informed of progress on the actions / resolutions from previous meetings.

Date From: 20 March 2023	Action Sheets Report
Date To: 22 March 2023	

Ongoing Actions

Meeting Name	Minute No:	Item No.	Group:	Target date:
Ordinary Meeting 10/10/2022	MIN22.756	CBD22.32	City Services	09/11/2022
Title: Nowra CBD Façade Improvement Program - Withdraw Guidelines - Walk Around - Property identification - Report request - Way Forward				Completed:
Resolution: RESOLVED* (Clr Copley / Clr White) MIN22.756 That Council: 1. Note the feedback received (outlined in report attached) from Nowra CBD Property owners during the month of July 2022. 2. Withdraw the Façade Improvement Financial Assistance Program Guidelines (attachment 2) in its current form 3. Staff meet with the Committee members and conduct a 'walk around' to identify areas/properties in the CBD that may benefit from façade improvements; 4. Write to CBD operators to advise the Façade Improvement Financial Assistance Program Guidelines has been withdrawn, and instead the committee will seek to identify properties for façade improvements that would assist with the revitalisation of the CBD. 5. Following the 'walk around' (in Part 3 above) staff report back to the Committee with a way forward for a new Façade improvement Program and consider approaching properties FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson and Clr Gray AGAINST: Nil CARRIED			Notes: 1. Noted, 2. Completed - The Façade Improvement Financial Assistance Program Guidelines have been withdrawn. , 3. Staff have prepared a plan highlighting potential properties for façade assistance that could meet with the objectives of revitalising the CBD. The plan was be distributed to committee members for comment prior to the walk around to be scheduled for March 2023, 4. Completed - Staff have Written to CBD operators to advise the Façade Improvement Financial Assistance Program Guidelines has been withdrawn, and instead the committee will seek to identify properties for façade improvements that would assist with the revitalisation of the CBD. 5. Walkaround completed 14 March 2023. Report in progress, target June Committee Meeting	

Date From: 20 March 2023 Date To: 22 March 2023	Action Sheets Report
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Meeting Name	Minute No:	Item No.	Group:	Target date:
Ordinary Meeting 23/01/2023	MIN23.16	CBD22.42	City Services	22/02/2023
Title: Traffic Masterplan - North St Nowra - Staging suggestion - Princes Hwy intersection update - TfNSW - Communications Strategy - Report request				Completed:
Resolution: RESOLVED (Clr Gray / Clr D'Ath) MIN23.16 That Council: 1. Notes that the Nowra CBD Revitalisation Strategy Committee encourages the following staging of North St Upgrades. a. Kinghorne St intersection upgrade b. O'Keeffe Ave intersection upgrade c. Graham St – Realigning to traditional 4 way intersection d. Bridge and Berry St intersection upgrade 2. Advocates for Transport for New South Wales to update the intersection with the Princes Highway to coincide with the widening of the eastern end of North St. 3. Receive a report back on the Communications Strategy for the North St Nowra Traffic Masterplan. FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED			Notes: A refinement of Graham Street option, reporting back to the Committee with the refined option, and the subsequent draft North Street Masterplan.	

Date From: 20 March 2023	Action Sheets Report
Date To: 22 March 2023	

Meeting Name Nowra CBD Revitalisation Strategy Committee 13/12/2022	Minute No:	Item No. CBD22.48	Group: City Development	Target date: 12/01/2023
Title: Additional Item - Investigate Options - Accessibility - Nowra CBD Businesses & Available Grant Funding				Completed:
Resolution: RESOLVED (Clr Gray / Jo Gash) That the Nowra CBD Revitalisation Committee supports Council to investigate: 1. Options to improve the accessibility in local Nowra CBD business premises; and 2. Available Grant Funding options. CARRIED			Notes: 02 Feb 2023 2:21pm Wood, Colin Colin Wood attended the Nowra CBD revitalisation Committee on 13/12/2023. The Committee endorsed the programme moving forward. , A meeting with Council's Grants Officer Phil Schafer on 02/02/2023 discussed the possibility of grant funding to support this programme. Phil will investigate if there is funding available for this programme and provide feedback. The Committee will be advised on the outcome, ** Via a future report	

Meeting Name Ordinary Meeting 13/03/2023	Minute No: MIN23.119	Item No. CBD23.6	Group: City Services	Target date: 12/04/2023
Title: Nowra CBD Revitalisation Strategy Comm - Jelly Bean Park Nowra - Additional Seats / Bicycle Racks - investigation				Completed:
Resolution: RESOLVED* (Clr White / Clr Kotlash) MIN23.119 That Council investigate options to increase the number of seats and bicycle racks in Jelly Bean Park. FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED			Notes: Investigations underway. Target to report back at the June Committee Meeting.	

Date From: 20 March 2023	Action Sheets Report
Date To: 22 March 2023	

Meeting Name Ordinary Meeting 13/03/2023	Minute No: MIN23.120	Item No. CBD23.7	Group: City Services	Target date: 12/04/2023
Title: Nowra CBD Revitalisation Strategy Comm - Taxi Rank relocations - Junction St (near Subway) / Kinghorne St (Coles / Aldi) / Stewart PI - Report request				Completed:
Resolution: RESOLVED* (Clr White / Clr Kotlash) That in relation to relocating the Nowra CBD Taxi rank locations: 1. The CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following: a. Kinghorne Street near Coles/Aldi; and b. Near Telstra building, Stewart Place Bus Terminal. 2. The report include: a. Feasibility of the project b. Funding options for investigation and design c. Funding options for construction FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED			MIN23.120	Notes: Investigations underway. Target to report back at the June Committee Meeting.

Date From: 20 March 2023	Action Sheets Report
Date To: 22 March 2023	

Meeting Name Ordinary Meeting 13/03/2023	Minute No: MIN23.121	Item No. CBD23.8	Group: City Services	Target date: 12/04/2023
Title: Nowra CBD Revitalisation Strategy Committee - Egans Lane Amenities upgrade - investigation - report requested				Completed:
Resolution: RESOLVED* (Clr White / Clr Kotlash) That in relation to the amenities at Jelly Bean Park (Egans Lane), the CEO (Director City Services) investigate and report back to the Committee targeting the May 2023 meeting on the following: 1. Feasibility of the project 2. Funding options for investigation and design 3. Funding options for construction FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED			Notes: Investigations underway. Target to report back at the June Committee Meeting.	

Date From: 20 March 2023	Action Sheets Report
Date To: 22 March 2023	

Meeting Name Ordinary Meeting 13/03/2023	Minute No: MIN23.122	Item No. CBD23.9	Group: City Futures	Target date: 12/04/2023
Title: Electric Vehicle Parking Stations - Nowra CBD - Report to committee - Citywide - Report to Council				Completed:
Resolution: RESOLVED (Clr Butler / Clr Norris) MIN23.122 That: 1. In relation to Electric Vehicle Charging Stations in the Nowra CBD, the CEO (Director City Services), Council investigate and report back to the Committee targeting the May 2023 meeting on the following: a. Council’s Policy position on Electric Vehicle charging stations and how it relates to the Nowra CBD b. Options available to engage with Electric Vehicle charging station providers 2. Council receive a report on installing and implementing EV parking stations city wide. FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED			Notes: Part 1.a. - Council’s Electric Vehicle Charging Stations on Public Land Policy (POL22/34) outlines the principles for planning EV charging infrastructure on public land and seeks to support the selection of suitable infrastructure at the right location. As outlined in the Policy, Council may support the installation of charging infrastructure through a leasing arrangement, and consultation with the community and relevant stakeholders will be undertaken where charging infrastructure is proposed on public land. There are currently two sites being explored for EV fast charging in Nowra. Part 1.b. - In 2022 Council submitted a list of 20 sites as part of an Expression of Interest to host EV charging sites under the NSW EV fast charging grants. Staff are liaising with multiple charge point operators (CPOs) regarding potential sites across the Shoalhaven, and to date have received interest from CPOs to explore EV fast charging grants at two sites in Nowra. Discussions have been held with EVIE networks, NRMA, Tesla, Shell Energy, EVX, EVSE and Gemtek. Staff are part of local government EV networking groups and continue to liaise with other councils to discuss strategic EV charging opportunities. A report with further information will be provided to the Committee at the meeting in June. Part 2 - A report will be prepared for the meeting in June.	

CBD23.11 Quarterly Report No.1 - Nowra Riverfront Precinct Project

HPERM Ref: D23/69515

Department: Strategic Planning

Approver: Carey McIntyre, Director - City Futures

Reason for Report

To provide the Committee with an update on the Riverfront Precinct Project.

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee receive Quarterly Report No.1 on the Nowra Riverfront Precinct Project for information.

Options

1. Receive the report for information.

Implications: Ongoing quarterly update reports will be provided as work on the riverfront precinct continues.

2. Make an alternate recommendation.

Implications: Will depend on the nature of any recommendation, which could for example include providing feedback or requesting specific consideration of matters.

Background

This is the first quarterly update report arising from the resolution on 9 January 2023 that:

The Nowra CBD Revitalisation Strategy Committee request that the CEO provide quarterly updates on the progress of plans relating the development of the riverfront precinct.

Council staff will also attend the meeting to provide additional detail if needed.

The Precinct

The extent of the Nowra Riverfront Precinct (the precinct) is shown on the following aerial photograph and is bound by Scenic Drive to the north, Hawthorn Avenue to the east, Hyam Street and Graham Street to the south and Shoalhaven Street to the west (outlined in blue below).



CBD23.11

Illawarra-Shoalhaven Regional Plan 2041 (released May 2021)

The Regional Plan includes an Objective 2, *Grow the regions regional cities*. Nowra City Centre is one of the identified key centres and the Plan has a focus on activating and transforming the centre.

Action 2 in the Plan is: *Develop a Nowra City Centre Strategic Roadmap to set a vision, identify actions and guide inter-agency and inter-government collaboration.*

The NSW Department of Planning & Environment (DPE) has commenced early work on the 'Roadmap' and has engaged consultants to assist with this piece of work, that will involve engagement/consultation with landowners, retailers etc. Council staff will provide a verbal update on this work at the meeting and the Committee will be specifically consulted as this piece of work progresses.

DPE has also commenced early work on the South Nowra Employment Precinct Profile, which is another Regional Plan outcome

The Plan specifically identifies the Nowra Riverfront Precinct as a hub of activity and an 'untapped asset' under Strategy 2.1 Activate Nowra City Centre. The Plan Notes that the precinct could offer entertainment and leisure activities and there is a need to better connect the City Centre to the Riverfront.

More detail can be found [here](#).

Previous Masterplan

Council previously adopted masterplan work for the precinct in late 2018 and the resultant '[Proposed Planning Controls](#)' report was released in late 2019. The associated Strategic Directions report is available [here](#). The work was prepared for Council by Studio GL.

During 2020 dialogue commenced with the NSW Department of Planning & Environment (DPE) regarding possible planning pathways for the precinct, acknowledging the need to

resolve flooding concerns and consider the impact of the new Shoalhaven River Bridge and relationship to the adjacent medical precinct.

Nowra Riverfront Advisory Taskforce (NRAT) – Overview

The Nowra Riverfront Advisory Taskforce (NRAT) was established in November 2020 by the NSW Government and it is co-chaired by the NSW Department of Planning and Environment (DPE) and the Department of Regional NSW. The Taskforce is attended by Elected Members, the Mayor, Council staff, NSW Government Agency representatives and representatives of key interest groups.

The role of the Taskforce is to help ensure that the planning for the precinct is coordinated and aligned to other major projects underway, to identify and prioritise strategic development opportunities, and to drive the revitalisation of the precinct. The initial terms of Reference for the Taskforce are available [here](#).

The Taskforce’s initial focus has been on identifying and undertaking the various planning studies and investigations that are needed to support future planning controls (including zoning and building heights) changes within the precinct to facilitate its revitalisation.

More information on the Taskforce and its work is also available on the following ‘Get Involved’ page, where people can also sign up to be kept informed regarding the broader project : <https://getinvolved.shoalhaven.nsw.gov.au/nowra-riverfront>

The following is a brief overview of relevant current outcomes and activities associated with the Taskforce and the precinct.

Studies

The following table identifies the various cultural and technical studies that have been co-funded by Council and the NSW Government and have recently been completed or are underway. The information gained from this work will inform a refined masterplan for the precinct and support any resultant land use planning changes.

Study	Consultants	Status
Cross Cultural Framework	Yerrabingin Pty Ltd.	<u>Underway</u> Following ‘Connecting with Country’ Framework. Early work completed and stakeholder ‘Design Jam’ held in Feb 2023.
Integrated Transport Strategy	Crossley Transport Planning Pty Ltd	<u>Underway</u> Movement and place assessment underway to identify issues, opportunities and define transport infrastructure requirements Under Bridge Access – application also submitted to NSW Government’s 2023/24 Get NSW Active Program for detailed design of this key active transport link.
Flood Impact and Risk Assessment (FIRA)	Rhelm Pty Ltd	<u>Underway</u> Key initial piece of technical work given the flood profile of

		the precinct. Preliminary draft FIRA currently being discussed with NSW Government.
Open Space Concept Design (central public open space)	KI Studio Pty Ltd	<u>Completed</u> The concept plus the outcomes of other relevant detailed studies will inform subsequent detailed design.
Geotechnical / Acid Sulfate Soils / Contamination	Stantec Pty Ltd.	<u>Completed</u> Overall, no major issues detected Detailed/targeted investigations needed when future land use, configuration and design known.
Utility Infrastructure Capability Assessment	Stantec Pty Ltd	<u>Underway</u> Considers electricity, water, sewer, stormwater, telecom and gas capacity. Assessments completed and report being finalised

The following studies are yet to be commenced and are somewhat dependent on the outcomes of the initial studies:

- Urban Design Review
- Economic Feasibility Analysis
- Site-specific Cultural Heritage studies
- Non-Indigenous Heritage Review
- Traffic/Transport Plan
- Integrated Water Cycle Management Plan
- Graham Lodge – Conservation Management Plan
- Social Impact (Housing Affordability) Study

Other Supporting Pieces of work

Advocacy Projects 2023

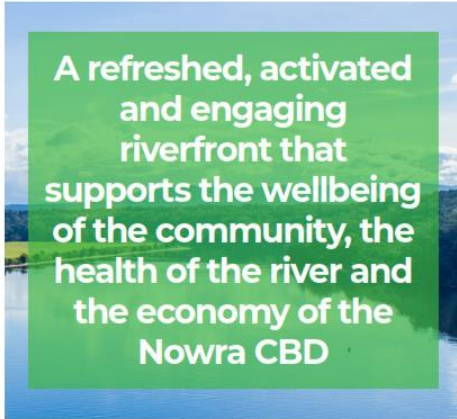
Council’s [Advocacy Projects 2023](#) document includes and highlights the Riverfront Precinct, noting the following:

The Shoalhaven Riverfront Precinct Project serves two key outcomes – connecting Nowra’s city centre to its beautiful river while elevating Nowra as the region’s civic, community, tourism and recreational hub.

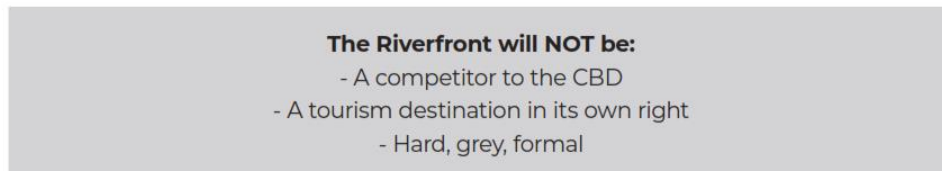
The document is used to advocate to Government and others to consider helping fund or become involved in the projects, opportunities and the like identified in it. The 2023 document was distributed to a range of relevant parties ahead of the recent NSW Government Election.

Nowra Riverfront, Place Vision – with the assistance of Place Score Pty Ltd, NRAT has done some initial work on a ‘vision’ for the precinct, to help guide the work that is currently underway, that includes the following:

OUR PROJECT VISION



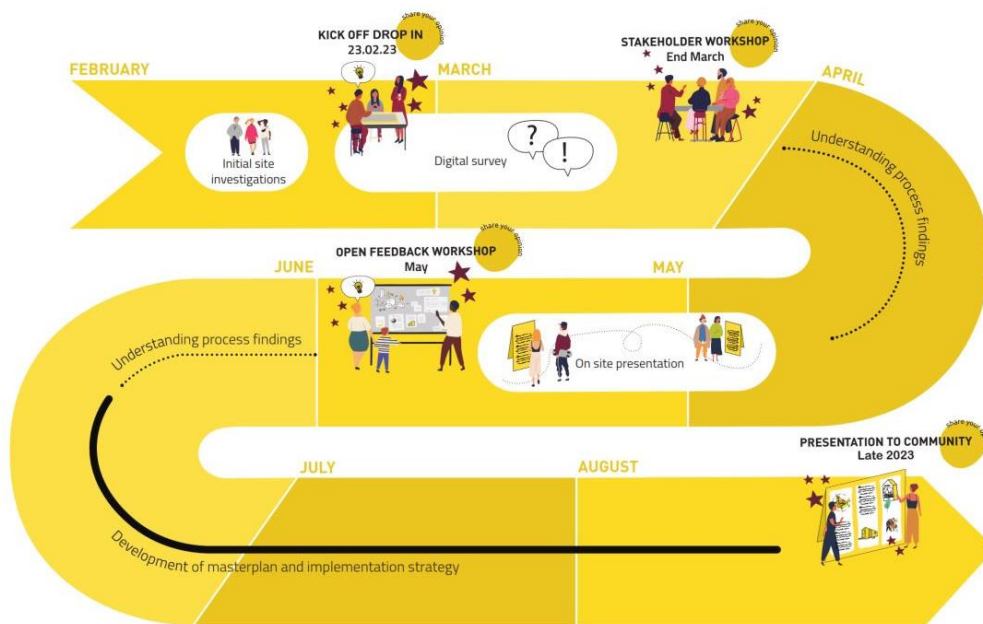
OUR PLACE EXPERIENCE



Early Community Engagement – Urban consultancy *arki_lab* are working on a range of community engagement opportunities with key stakeholders and the broader community to help inform a future masterplan for the precinct.

This work involved a ‘kick off’ information stall as part of the Nowra Bridge Walk on 23 February 2023 where Council staff, task force representatives and *arki_lab* staff talked to the community about future opportunities for the precinct. The stall was well attended, with over 300 comment postcards completed, and was the first in a series of opportunities for interested community members to share their thoughts and ideas.

The community engagement being run by *arki_lab* will generally involve the following opportunities:



The digital survey which is part of the above is currently open and will run until 31 March 2023. It can be accessed via the project 'Get Involved' page.

This Committee and its members have been identified as key stakeholders to involve in the 'stakeholder workshop' planned for 28 March 2023 from 4 till 6pm.

Conclusion

This is the first quarterly update report to this committee on the Riverfront Precinct that is being coordinated by the Nowra Riverfront Advisory Taskforce (NRAT). It covers the range of work that is underway in regard to the precinct. Further updated reports will be provided as the project progresses.

CBD23.12 Update report - Community Mural Proposal - Laneway (Shoalhaven Regional Gallery) - 12 Berry St, Nowra

HPERM Ref: D23/96474

Department: Strategic Planning

Approver: Carey McIntyre, Director - City Futures

Reason for Report

This report provides an update on the proposal from *Collator* for a community mural event in the laneway adjacent to the Shoalhaven Regional Gallery (12 Berry Street, Nowra).

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee:

1. Receive this update on the community event and mural proposal in the Little Laneway for information; and
2. If needed, consider the detailed proposal, including funding request, at a future 'e-meeting' once it is received from *Collator*.

Options

1. As recommended.

Implications: The Committee will receive this update for information and will consider the detailed proposal, including funding request, at a future 'e-meeting' if necessary. This will enable *Collator* to move forward with the planning of the event and mural proposal in a timely manner.

2. Adopt an alternate recommendation.

Implications: Will depend on the nature of an alternate recommendation but could delay the planning of the event and mural proposal.

Background

On 14 September 2022 the Committee considered a proposal from creative arts facilitator *Collator* seeking funding from the Committee towards a community mural event in the laneway adjacent to the Shoalhaven Regional Gallery (item CBD22.28). The proposal aims to engage with local young people and activate a space in the CBD. At this stage an indicative date for the mural event is late June/early July.

The Committee resolved to:

1. Provide 'in-principle' support to the proposed community mural event in the Laneway adjacent to Shoalhaven Regional Gallery (12 Berry St, Nowra).

2. *Receive a further report at the appropriate point to consider the detail (budget request, resourcing, community engagement etc).*

Collator were invited to submit a detailed proposal and funding request for the community mural and event. This was received in early February 2023. Council staff subsequently discussed it with *Collator* and suggested further updates/adjustments to help clarify certain details.

Collator is now expected to submit the revised proposal in late March. Depending on the receipt of the information, the matter will be the subject of a verbal report to this meeting or if need be and the Committee is agreeable, the proposal will be reported back to the Committee to consider at an 'e-meeting' if necessary to enable planning for the event and mural proposal to move forward in a timely manner.

CBD23.13 Standing Report - Budget Update - March 2023

HPERM Ref: D23/102479

Department: Technical Services

Approver: Craig Exton, Manager - Technical Services

Attachments: 1. Attachment - CBD Budget Update - March 2023 [↓](#)

Reason for Report

To provide an update on the Nowra CBD Revitalisation Strategy Committee Budget.

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee adopts the revised budget and expenditure plan D23/106963 and notes the following for information:

1. That \$37,830 has been spent since the last meeting of the Nowra CBD Revitalisation Strategy Committee budget update.
2. The total year-to-date spend for the 2022/2023 financial year is \$428,275 of the available budget of \$1,898,594.
3. A summary of the budget is provided in the Attachment to this report (D23/106963)

Background

This report provides an update to the Nowra CBD Revitalisation Strategy Committee budget spending compared to the 3-year action plan that was endorsed by Council on 20 July 2021 (MIN21.540). A summary of the Budget is attached.

On 8 March the Nowra CBD Revitalisation Strategy Committee Chair, Cllr White, the Nowra CBD Place Manager along with Council Staff, Acting Director City Services and Manager Design Services met for a budget review. The purpose of the review was to identify action items with budgets that could not realistically be spent this financial year and move them to next year. The main reason for the expenditure being unable to be completed was not having a place manager for the full financial year. In the attached budget summary, the original yearly forecast is shown in blue and labelled 'Original Budget' and the revised budget is labelled 'Revised March Budget'.

Previously the CBD Promotions and Activation fund was shown in addition to the Nowra CBD Revitalisation Strategy Committee allocation (\$500,000 plus indexation). This is an error as the CBD Promotions and Activation fund should come out of the Nowra CBD Revitalization Strategy Committee allocation (\$500,000 plus indexation). This has been rectified.

Expenditure

Name	Paid to	Amount (Excl GST)
Face Painting – Easter Event	Purple Possum Face Painting	\$500
Security – Christmas Event	Insight Security Australia	\$21,730
CBD Place Manager	Alison Peta Henry	\$15,600
	Total	\$37,830

CBD23.13

Income

Nil

Nowra CBD Revitalisation Strategy Committee 3 Year Spending Plan

March 2023 Review

	Actual Expenditure 2022-2023	Original Budget 2022-2023	Revised March Budget 2022-2023	Proposed Budget 2023-2024*	Proposed Budget 2024-2025*
Incoming Funds					
Carry Fwd	\$	1,339,244	\$ 1,339,244	\$ 1,266,178	\$ 1,058,128
CBD Levy Allocation	\$	559,350	\$ 559,350	\$ 559,350	\$ 559,350
CBD Promotions and Activation	\$	54,891			
Total Incoming Funds	\$	1,953,485	\$ 1,898,594	\$ 1,825,528	\$ 1,617,478
Outgoing Funds					
Finance ID					
102948 Nowra CBD Renewal					
103898 Berry Street Footpath Upgrade					
102949 Nowra CBD City Walks					
102947 Shopfront Façade		\$ 5,000			
102512 CBD Promotions	\$ 54,891	\$ 52,400	\$ 54,891	\$ 52,400	\$ 52,400
Disabled Access		\$ 10,000			
106232 Place Making Project	\$ 63,490	\$ 320,000	\$ 188,290	\$ 715,000	\$ 430,000
A1 Endorse the Action Plan					
A2 2020-21 Preparation Work					
Contingency		power upgrade \$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
A3 Place Manager for Nowra CBD	\$ 24,700	\$ 100,000	\$ 50,000	\$ 100,000	\$ 100,000
A4 Surprise Saturday Program	\$ 500	\$ 75,000	\$ 40,000	\$ 75,000	\$ 75,000
A5 Social Media and Graphics Support		\$ 20,000		\$ 20,000	\$ 20,000
A6 Junction Court Revitalisation Project (via DPIE grant)				\$ 15,000	
A7 Branding and Marketing Strategy		\$ 40,000	\$ 25,000		
A8 Monthly Cleaning and Maintenance Program				\$ 50,000	\$ 25,000
A9 Annual Christmas Wonderland	\$ 38,290	\$ 50,000	\$ 38,290		
A10 Action Plan Impact Review				\$ 40,000	\$ 20,000
A11 Parklet Program				\$ 85,000	\$ 15,000
A12 "Try Local" Campaign				\$ 20,000	\$ 15,000
A13 Monthly Fresh Food Markets		\$ 15,000	\$ 15,000	\$ 35,000	\$ 20,000
A14 Major Activation Feasibility Study + Project Implementation				\$ 40,000	\$ 100,000
A15 Art and Light Project				\$ 175,000	
A16 Greening Nowra				\$ 40,000	\$ 20,000
Other Place Making Projects					
Shop Front Wraps		\$ 31,000	\$ 6,000		
Monthly Fresh Food Markets		\$ 25,000	\$ 6,000		
Shovel Ready Designs					
Smart Poles Investigations	\$ 37,087	\$ 160,537	\$ 55,537	\$ -	\$ -
Smart Pole Design		\$ 2,900	\$ 2,900		
Smart Pole Installation		\$ 75,000			
North St Strategic Masterplan	\$ 37,087	\$ 52,637	\$ 52,637		
Design and Costing - Pedestrian Crossing - Junction Street		\$ 5,000			
Construction Pedestrian Crossing - Junction Street		\$ 25,000			
CBD Mural Project	\$ 27,698	\$ 31,800	\$ 27,698		
Weekly Maintenance	\$ 300,000	\$ 300,000	\$ 300,000		
Total Outgoing Funds	\$ 428,275	\$ 910,737	\$ 632,416	\$ 767,400	\$ 482,400
Carry forward to Next Financial Year					
		Budgeted \$ 1,042,748	Budgeted \$ 1,266,178	Budgeted \$ 1,058,128	Budgeted \$ 1,135,078

*Assuming a continuation of the current funding agreement with Council

CBD23.14 Standing Report - Project Update - March 2023

HPERM Ref: D23/102499

Department: Technical Services

Approver: Craig Exton, Manager - Technical Services

Reason for Report

To provide the Nowra CBD Revitalisation Strategy Committee with an update on nominated projects within Nowra CBD.

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee note the update provided on the nominated projects within the Nowra CBD.

Background

The following projects are funded by the Nowra CBD Revitalisation Strategy Committee. Updates on each of the below projects will be provided at meetings of the Nowra CBD Revitalisation Strategy Committee:

- Feasibility Investigation - Use of Smart Poles in the Nowra CBD
- Investigation & Design - Pedestrian Crossing - Junction Street Nowra
- Traffic Masterplan for North Street, Nowra
- Nowra CBD Action Plan

The following projects are funded by Council. The Nowra CBD Revitalisation Strategy Committee has requested a short update on the below projects at meetings of the Committee:

- Nowra Arts Centre - Roof Renewal Works
- Nowra CBD - All Day Car Parking
- Nowra - O'Keefe Avenue
- Nowra - Berry / Worrigeer Street – Multi Storey Car Park - Investigate and Design
- Nowra - Bridge Rd / Hyam St Intersection - Safer Roads Project
- Nowra - Berry St / Worrigeer St – Intersection Upgrade Traffic Lights (Design)
- Council Admin Building Works

The following projects have been added to the projects update list as a result of Nowra CBD Revitalisation Strategy Committee meeting resolutions:

- Morrisons Arcade lease renewal and lighting (CBD21.40)
- CBD Mural Project (CBD21.44)
- Jellybean Park Electrical and Technology Infrastructure Upgrade (CBD22.9)

Project Updates

1. *Feasibility Investigation - Use of Smart Poles in the Nowra CBD*
Budget - \$12,000.

Complete Urban has been engaged to undertake the feasibility investigation for \$10,190 excl GST. The work has been completed and a way forward will be the subject of a future report to the Nowra CBD Revitalisation Strategy Committee.

2. *Investigation & Design – Pedestrian Crossing – Junction Street, Nowra*
Budget - \$5,000.
A design is complete and grant funding has been secured for construction.
3. *Traffic Masterplan for North St, Nowra*
Budget - \$60,000.
Cardno consultants have been engaged for concept design and costing. The initial work is complete with additional scope being considered.
4. *Nowra CBD Action Plan*
Alison Henry has been appointed Nowra CBD Place Manager.
5. *Nowra Arts Centre - Roof Renewal Works*
Project has been deferred due to variations associated with the works on the library air conditioning.
6. *Nowra CBD - All Day Car Parking*
This project is split into 2 sub projects.
Berry St, Nowra-Carpark Extension – Construction is underway and due for completion in Q3.
Burr Ave, Nowra – Construction planned Q4.
7. *Nowra - O'Keeffe Avenue*
This project is for the signalisation of the existing pedestrian crossing between Coles and the Ex-Servos. The Project has a budget of \$289,000. Construction is currently underway.
8. *Nowra - Berry/Worrigeer Street - Multistorey Car Park - Investigate and Design*
This Project is to design a multi storey carpark at the corner of Berry St and Worrigeer St. The Civil and Structural Design has been completed. Electrical designs are ongoing. Easement requirements are progressing. The construction is currently unfunded.
9. *Nowra - Bridge Rd / Hyam St Int - Safer Roads Project*
This Project is for the design of Traffic Lights at the Intersection of Bridge Rd and Hyam St, Nowra. This project is reliant on grant funding. To date Council has been unsuccessful in obtaining grant funding and the project is on hold.
10. *Design of Traffic Lights at the Intersection of Worrigeer St and Berry St, Nowra.*
This project is reliant on grant funding. To date Council has been unsuccessful in obtaining grant funding and the project is on hold.
11. *Council Admin Building Works*
Upgrade to Level 3 Accessible Amenities – Provide additional accessible amenities – Budget - \$150,000 – Complete
Fire Mitigation Upgrade – To improve the administration buildings fire safety measures– Budget \$1,010,000 – Task 1 - Attaining existing fire schedule compliance Certification & Compliance have issued revised Fire Safety Schedule (FSS) for review prior to issuing formally through a Fire Safety Order (FSO). Task 2 - Draft NISO (2) has been issued by Certification & Compliance for commission of a Fire Engineering Report (FER). Review and feedback provided on 7 April 2022. Expecting Fire Safety Order to be issued 20 May 2022. Revised date pending. The FER will define exact scope of building fire upgrades. Works continuing on combined fire water supply, system commissioning planned 13 July 2022.
12. *Morrison's Arcade lease renewal and lighting*
The lease for the Morrison's Arcade airspace is due for renewal on 14 June 2023. Lease renewal work commenced in January 2023 with the intention of Council taking control and responsibility for the lighting in the public thoroughfare.

13. *CBD Mural Project*

Budget - \$55,000.

A mural on the building at 11 Haigh Avenue, Nowra has been completed.

14. *Jellybean Park Electrical and Technology Infrastructure*

Festoon lighting and additional power outlets have been provided. This was funded by the residual of the Your High Street Grant.

A variation application has been approved by the grant funding body to provide additional power outlets on the other side of Jellybean Park, replace light globes in Junction Street and provide a pedestrian crossing in Junction Street. The light globes replacement in Junction St is complete. Additional power outlets in Jellybean Park is also complete.

CBD23.15 Proposal - 16 Berry Street Nowra

HPERM Ref: D23/107729

Department: Technical Services

Approver: Craig Exton, Manager - Technical Services

Reason for Report

To allow the Nowra CBD Revitalisation Strategy Committee to consider providing funding towards the demolition of 16 Berry St, Nowra.

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee

1. Give In-Principle support for providing funding towards the demolition and rehabilitation of the site at 16 Berry Street, Nowra.
2. Limit additional budget allocation for other projects/initiatives until the budget commitment toward the demolition of 16 Berry Street, Nowra is finalised.
3. Request a report back from the Director City Services on the budget proposal for the demolition of 16 Berry Street, Nowra. The report should include options for future activation of the site following demolition.

Options

1. The Nowra CBD Revitalisation Strategy Committee could choose not to contribute funds toward the demolition of 16 Berry Street, Nowra.

Implications: The building at 16 Berry Street would remain in place for the foreseeable future with only minor safety improvements undertaken as the full demolition is unfunded.

Background

- Gary George will provide a presentation on the proposed demolition of 16 Berry St, Nowra.

CBD23.5 Discussion Item - Future Character of New Builds in Nowra CBD

HPERM Ref: D23/7583

Submitted by: Cllr Tonia Gray

Recommendation (Item to be determined under delegated authority)

That the report be submitted for consideration and received for information.

Details

As we redefine the CBD future character on medium to high density buildings, the liveability of the city needs to take precedence. Based on pioneering work in Melbourne e.g. 269 Stewart St East Brunswick, Melbourne. <http://thestewartcollective.com.au/>

Developments can become aspirational and more liveable and achieve a 7.5-star rating. Achieving a high star rating means less energy is required to keep interiors at a comfortable climate, in any season. The by-products are lower bills and a reduced environmental footprint.

Set beside CERES Community Environment Park and the Merri Creek Trail, the collection of residences introduce refined, yet raw architectural design saturated in greenery and sunlight. Perfectly placed in a quiet residential street with direct access to CERES (a community garden which is a community hub for produce). Homes/units are designed on a personal scale with great environmental integrity. The sustainable initiatives are a serious commitment to offer better choices.

Features also include underground secure car space, communal rooftop garden, communal library and communal on site bike storage.

Here is an example: <https://lucentgroup.com.au/projects/stewart-collective.html>

Brand New 2 Bedroom 2 Bathroom Apartment

With sizable west facing terrace balcony, the interiors have everything you need to live well, and nothing you don't need. The interiors think of all types of people and how they will want to live in spaces of true quality. With hard wearing, durable surfaces, make you feel right at home the moment you walk in.

The layout has 2 bedrooms (master with walk in robe and ensuite) main bathroom with walk in shower, that makes thoughtful use of generous spaces, and have interchangeable living aspects. Large stylish kitchen with island bench, open plan dining /lounge room with floor to ceiling windows.

Delivery Plan / Operational Plan – Reference Heading

Priority 1.1 – Resilient, Safe, Accessible & Inclusive Communities and 2.1 – Sustainable, Liveable Environments

Budget Implications and Resourcing Strategy Implications

Nil

Terms of Reference / Delegation

N/A

Policy Context

N/A. For discussion item.