

Shoalhaven Sports Board

Meeting Date: Wednesday, 22 March, 2023
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 5.00pm

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. **Apologies**
2. **Confirmation of Minutes**
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3. **Declarations of Interest**
4. **Reports**

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SB23.3	Shoalhaven Sports Board - Current Projects Update	11
SB23.4	Sports Grants Program 2022 / 23 - Recommendation for Unallocated Funding.....	22
5. **General Business**

SB23.5	Workshop on Application / Development of Fees to Commercial / Professional Users of Council Sporting Fields Including Entry Fees for High Profile Sporting Groups	
	Council Resolution – Ordinary Meeting 13 February 2023 – MIN23.43	
	<i>That Council:</i>	
	1. <i>Re-endorse the existing policy of not charging Community sporting groups for the use of our sports grounds and that Council continue to cover the cost of sporting field lighting.</i>	
	2. <i>Refer this matter to the Shoalhaven Sports Board for consideration and receive a report on the possibility and opportunity to apply fees to commercial/professional users of Council sporting fields including entry fees for high profile sporting and other events, where feasible.</i>	

Membership

Mr David Goodman – Chairperson
All Councillors
Chief Executive Officer or nominee
Mr Roger Walker
Mr Craig Howsan
Ms Kristina Pejkovic
Ms Elizabeth Tooley
Dr Phill Newlyn
Ms Tameka Gogerly
Ms Lucy Burgmann
Mr Jonathan Seller
Mr Colin Stevenson
Disadvantaged Sporting Group
Representative – NSW Sport & Recreation

Quorum – Seven (7)

Purpose

The Shoalhaven Sports Board (Board) is to provide advocacy for the sporting community on policy, direction and strategic planning related to Council's objectives. To achieve this policy and strategic objective, the Board will be strategic in nature and focus on appointments to achieve this outcome.

Role

- Represent the whole Shoalhaven Sporting Community (all sports)
- Provide ongoing, high level policy and planning advice to Council.
- Make recommendations to the Council on all relevant business presented before it
- Advocate and maintain specific sports related portfolios.
- Advocate and promote Board recommendations.

MINUTES OF THE SHOALHAVEN SPORTS BOARD

Meeting Date: Wednesday, 11 January 2023

Location: Email Meeting

The following members participated in the Email Meeting:

Mr David Goodman - Chairperson
Clr John Kotlash
Clr Patricia White
Mr Roger Walker
Mr Craig Howsan
Dr Phill Newlyn
Ms Elizabeth Tooley
Ms Tameka Gogerly
Ms Lucy Burgmann

Apologies / Leave of Absence

Nil

Confirmation of the Minutes

RESOLVED (By consent)

That the Minutes of the Shoalhaven Sports Board held on Wednesday 16 November 2022 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

SB23.1 Shoalhaven Sports Board Membership - Casual Positions

**HPERM Ref:
D22/526730**

Recommendation

That the Sports Board:

1. Endorse the following nominees to the Shoalhaven Sports Board as Casual Community member which will expire on 31 March 2023.
 - a. Jonathan Sellers (new member)

- b. Colin Stevenson (new member)
2. Endorse Council writing to the successful applicants, congratulating them, and sending the Sports Board Terms of Reference, Strategic Plan, and upcoming meeting dates.

RECOMMENDATION (By consent)

That the Sports Board:

1. Endorse the following nominees to the Shoalhaven Sports Board as Casual Community members which will expire on 31 March 2023.
 - a. Jonathan Sellers (new member)
 - b. Colin Stevenson (new member)
2. Endorse Council writing to the successful applicants, congratulating them, and sending the Sports Board Terms of Reference, Strategic Plan, and upcoming meeting dates.

CARRIED

Mr David Goodman
CHAIRPERSON

SB23.2 Shoalhaven Sports Board Update on Actions - March 2023

HPERM Ref: D23/34921

Department: Community Planning & Projects
Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Shoalhaven Sports Board Completed Actions List as at 27 February 2023 [↓](#)

Reason for Report

This reason for this report is to provide the Shoalhaven Sports Board with a progress report on previous resolutions and outstanding actions.

Recommendation (Item to be determined under delegated authority)

That

1. The Shoalhaven Sports Board accept and receive the Update on Actions report for information.
2. The following actions are considered complete and removed from the action table:
 - a. SB22.14 Tour Sporting Complex – Federal Funding – Outriggers – Burrill Tennis Booking – Youth Mentor
 - b. SB22.25 Sports Grants Program 2022/23 – Successful Applications
 - c. SB22.8 Council Directed Projects – Policy Preparation – Working Group / Membership
 - d. SB22.26 Quarterly Update – Regional Office of Sport – Catherine Campbell
 - e. SB23.1 Shoalhaven Sports Board Membership – Casual Membership Appointment – Jonathan Sellers / Colin Stevenson
 - f. SB22.21 Shoalhaven Sports Board – Sporting Events Reports request – Write to Sporting bodies / associations / clubs – large event notification

Options

1. Adopt the recommendation as written.

Implications: The Shoalhaven Sports Board is updated on progress of actions and recommendations made at previous meetings.

2. Provide staff with alternate recommendation.

Implications: This will be determined based on the alternative recommendation provided by the Board.

Background

This report is to update the Shoalhaven Sports Board on outstanding actions from previous meetings.

Subject to the Board concurring that satisfactory progress has been made to complete the items on the March 2023 Action Sheet Report, the Board is requested to adopt the Recommendation above.

Attachment 1 provides information regarding the status of actions and resolutions made at previous meetings, including items which are still in works. Should Board members require further information on the status of the actions in the table attached Council staff will provide as requested.

Community Engagement

It is important that the members of the Board are kept informed on progress towards the completion of actions and projects. This report provides a structured approach to facilitate this information exchange.

Shoalhaven Sports Board Uncompleted as at 27 February 2023 Completed: 17 November 2022 to 27 February 2023	Action Sheets Report
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Meeting Date: 25/05/2022	Item No: SB22.14	Officer: Stevenson, Alyssa	Completed:
Title: Additional Items - General Business - Tour Sporting Complex Complete - Federal Funding - Outriggers - Burrill - Tennis Booking - Youth Mentor			
<p>RESOLVED (By consent)</p> <p>That</p> <ol style="list-style-type: none"> 1. A tour of the Bomaderry Sporting Complex be provided to the Shoalhaven Sports Board members upon completion of the works. 2. An update be provided at the next Shoalhaven Sports Board meeting on the Federal Government Funding (\$50K) provided for the Outriggers Club in Barkers Reserve Burrill Lake and replacement of the playground. 3. Kevin Norwood to investigate and provide an update on how the tennis court booking system will work, using Erowal Bay as an example if a code is provided for one court and the ball is hit into an adjacent court. 4. The information on the Office of Sport Youth Sport Mentor Program be sent with the minutes <p>CARRIED</p>		<p>Notes:</p> <p>10 Aug 2022 3:38pm Stevenson, Alyssa - Completion Completed by Stevenson, Alyssa (action officer) on 10 August 2022 at 3:38:28 PM - Action complete. Email sent to Shoalhaven Sports Board on 5 August 2022 to address this action.</p> <p>24 Oct 2022 10:43am Punnett, Troy Part 2 - The Outriggers Club are no longer pursuing the Barkers Reserve option for their proposed storage shed. They are currently negotiating with Crown Lands regarding a potential site for the shed.</p> <p>31 Jan 2023 4:17pm Bowley, Kay - Completion Uncompleted by Bowley, Kay - target date changed to 24 June 2022</p>	

Meeting Date: 12/12/2022	Item No: SB22.25	Officer: Coker, Clinton	Completed:
Title: Sports Grants Program 2022 / 23 - Successful applications			
<p>RESOLVED (Clr White / Clr D'Ath) MIN22.976</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council approve the following five (5) applications for the 2022/23 Sports Grants Program endorsed by Shoalhaven Sports Board: <ol style="list-style-type: none"> a. Shoalhaven District Football Association – Install underground tank and pump at Ison Park South Nowra - Top-dress Field 1 - \$22,052 		<p>Notes:</p> <p>30 Jan 2023 4:14pm Coker, Clinton Successful applicants have been notified. Shoalhaven Swim Sport Fitness currently issuing invoices to clubs to receive their contributions for their respective grant projects.</p>	

Shoalhaven Sports Board Uncompleted as at 27 February 2023 Completed: 17 November 2022 to 27 February 2023	Action Sheets Report
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<p>b. Shoalhaven United Football Club – Top-dress Fields No 3 and No 4 at Lyrebird Park - \$7,583</p> <p>c. Milton Ulladulla Rugby League Football Club – Erect new goal posts at Bill Andriske Oval - \$6,533</p> <p>d. Berry Riding Club – Extension to Spectator Shed at Berry Equestrian Centre - \$20,000</p> <p>e. Milton Ulladulla Junior Rugby League Football Club – installation of spectator fence at Ulladulla Sports Park Field 1 - \$13,923.47</p> <p>2. The remaining unallocated 2022/23 Sports Grants Program balance of \$97,908.53 remain with the Shoalhaven Sports Board until resolved.</p> <p>FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray</p> <p>AGAINST: Nil</p> <p>CARRIED</p>	
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Completed Actions

Meeting Date: 11/01/2023	Item No: SB23.1	Officer: Andriske, Claire	Completed: 17/01/2023
Title: Shoalhaven Sports Board Membership - Casual Positions			
RECOMMENDATION (By consent) That the Sports Board: 1. Endorse the following nominees to the Shoalhaven Sports Board as Casual Community members which will expire on 31 March 2023.		Notes: 30 Jan 2023 1:05pm Andriske, Claire - Completion Completed by Andriske, Claire (action officer) on 30 January 2023 at 1:05:11 PM - Updated Folder notes, EWOK, Infocouncil, Emailed members, sent Meeting Request.	

Shoalhaven Sports Board Uncompleted as at 27 February 2023 Completed: 17 November 2022 to 27 February 2023	Action Sheets Report
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<ul style="list-style-type: none"> a. Jonathan Sellers (new member) b. Colin Stevenson (new member) <p>2. Endorse Council writing to the successful applicants, congratulating them, and sending the Sports Board Terms of Reference, Strategic Plan, and upcoming meeting dates.</p> <p>CARRIED</p>	
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Meeting Date: 09/03/2022	Item No: SB22.8	Officer: Britton, Beth	Completed: 14/12/2022
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Title: Council Directed Projects - Policy Preparation - Working Group / Membership

<p>RESOLVED (Clr White / Roger Walker)</p> <p>That the Sports Board:</p> <ul style="list-style-type: none"> 1. Note the current Community Infrastructure Guidelines which provide information to groups seeking assistance with community driven infrastructure projects; 2. Support the establishment of a working group and nominate three (3) Sports Board members to work with representatives from the Community Planning and Projects Staff to consider an appropriate governance framework: <ul style="list-style-type: none"> a. David Goodman b. Craig Howsan c. Lucy Burgmann 3. The working party consider the current Community Infrastructure Guidelines and the requirement to develop a specific Policy for community groups to undertake work on behalf of Council on Council owned or managed land 4. Receive a future report with the recommended way forward with a draft document and governance framework to provide clear direction for our community. 	<p>Notes:</p> <p>13 Apr 2022 2:30pm Edwards, Susan - Reallocation Action reassigned to Thomas, Kathy by Edwards, Susan - to be determined</p> <p>20 Sep 2022 11:57am Hollier, Leah - Reallocation Action reassigned to Britton, Beth by Hollier, Leah - Reassign from Kathy Thomas</p> <p>26 Sep 2022 6:02am Britton, Beth - Completion Completed by Britton, Beth (action officer) on 26 September 2022 at 6:02:05 AM - Actions identified in SSF workplan. Beth Britton to action on behalf of CPP. Invitation issued for initial Working Party meeting to review current policies and procedures and discuss.</p> <p>26 Oct 2022 1:15pm Bowley, Kay - Completion Uncompleted by Bowley, Kay - target date changed to 08 April 2022</p> <p>26 Oct 2022 2:20pm Britton, Beth Actions identified in SSF workplan. Beth Britton to action on behalf of CPP. Invitation issued for initial Working Party meeting to review current policies and procedures and discuss., Working Party meetings set for 18 November and 16 December - both in Manyana Meeting Room, Nowra Admin Building</p> <p>16 Nov 2022 11:50am Britton, Beth Working Party meeting deferred to early 2023 to allow review of legislation & policies by CPP Mgr & OSRP Lead</p>
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Shoalhaven Sports Board Uncompleted as at 27 February 2023 Completed: 17 November 2022 to 27 February 2023	Action Sheets Report
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CARRIED	14 Dec 2022 5:04pm Britton, Beth - Completion Completed by Britton, Beth (action officer) on 14 December 2022 at 5:04:17 PM - Workshops to proceed early 2023 and report presented to Sports Board.
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Meeting Date: 16/11/2022	Item No: SB22.26	Officer: Andriske, Claire	Completed: 08/02/2023
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Title: Quarterly Update - Regional Office of Sport - Catherine Campbell

<p>Catherine Campbell – Office of Sport addressed the meeting and provided the following update and comments in relation to the Illawarra Shoalhaven Regional Plan:</p> <ul style="list-style-type: none"> • The Illawarra Shoalhaven Sport & Active Recreation Plan has been in operation since 2018. The Plan is currently in its final 12 months and is due for review at the end of 2023. See link: Illawarra Shoalhaven Sport & Active Recreation Plan 2018-2023 • Jane Lewis is council’s representative on the Steering Group. • The Office of Sport Chair the Steering Group, there are seven (7) Strategic Actions and these priorities will be reviewed in the next 12 months. • The Office of Sport will be running consultation sessions with communities and Community Sporting Groups. • A number of Sub Working Groups are looking at these areas, including child safe framework for sporting organisation and a recreation planners forum. • If any Shoalhaven Sports Board members are interested in becoming involved with the Child Safe Working Group, they meet every three (3) months and meetings are held online. • The Office of Sport will provide quarterly updates to the Shoalhaven Sports Board on the implementation and achievement of the Illawarra Shoalhaven Sport & Active Recreation Plan. 	<p>Notes:</p> <p>07 Dec 2022 10:36am Andriske, Claire Send Member report template to Catherine Campbell for her to complete for the next sports Board meeting.</p> <p>08 Feb 2023 2:29pm Andriske, Claire - Completion Completed by Andriske, Claire (action officer) on 08 February 2023 at 2:29:25 PM - Sent the report template to Catherine Campbell</p>
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Shoalhaven Sports Board Uncompleted as at 27 February 2023 Completed: 17 November 2022 to 27 February 2023	Action Sheets Report
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Meeting Date: 25/05/2022	Item No: SB22.14	Officer: Norwood, Kevin	Completed: 16/02/2023
Title: Additional Items - General Business - Tour Sporting Complex Complete - Federal Funding - Outriggers - Burrill - Tennis Booking - Youth Mentor			
RESOLVED (By consent) That 1. A tour of the Bomaderry Sporting Complex be provided to the Shoalhaven Sports Board members upon completion of the works. 2. An update be provided at the next Shoalhaven Sports Board meeting on the Federal Government Funding (\$50K) provided for the Outriggers Club in Barkers Reserve Burrill Lake and replacement of the playground. 3. Kevin Norwood to investigate and provide an update on how the tennis court booking system will work, using Erowal Bay as an example if a code is provided for one court and the ball is hit into an adjacent court. 4. The information on the Office of Sport Youth Sport Mentor Program be sent with the minutes CARRIED		Notes: 31 May 2022 12:29pm Andriske, Claire Part 1 & 3 - Kevin Norwood, Part 2 - Kathy Thomas, Part 4 - Claire Andriske 02 Jun 2022 3:00pm Bowley, Kay - Reallocation Action reassigned to Punnett, Troy by Bowley, Kay - Part 2 reassigned to Troy Punnett 24 Oct 2022 10:43am Punnett, Troy The Outriggers Club are no longer pursuing the Barkers Reserve option for their proposed storage shed. They are currently negotiating with Crown Lands regarding a potential site for the shed. 31 Jan 2023 4:31pm Kooyman, Pamela Part 2 - The Outriggers Club are no longer pursuing the Barkers Reserve Option for their proposed storage shed. They are currently negotiating with Crown Lands regarding a potential site for the shed. 14 Feb 2023 4:33pm Kooyman, Pamela - Reallocation Action reassigned to Norwood, Kevin by Kooyman, Pamela - Item 3 reassigned to Kevin Norwood by Trevor Dando 16 Feb 2023 9:11am Bowley, Kay - Completion Completed by Bowley, Kay on behalf of Norwood, Kevin (action officer) on 16 February 2023 at 9:11:39 AM - Completed on behalf of Troy Punnett - Part 2 - The Outriggers Club are no longer pursuing the Barkers Reserve Option for their proposed storage shed. They are currently negotiating with Crown Lands regarding a potential site for the shed. - Troy Punnett 24 October 2022	

Meeting Date: 26/09/2022	Item No: SB22.21	Officer: Coker, Clinton	Completed: 30/01/2023
Title: Additional Item - Shoalhaven Sports Board - Sporting Events Report request - Write to Sporting bodies / associations / clubs - Large event notification			

Shoalhaven Sports Board Uncompleted as at 27 February 2023 Completed: 17 November 2022 to 27 February 2023	Action Sheets Report
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<p>RESOLVED* (Clr White / Clr Copley) MIN22.668</p> <p>That:</p> <ol style="list-style-type: none"> 1. The Shoalhaven Sports Board receive regular updates/reports on sporting events that have been bid for or secured, similar to the report previously provided to the Shoalhaven Tourism Advisory Group. 2. Council write to all sporting bodies, associations and clubs and request that if they are hosting any type of large event the sporting body notify the Shoalhaven Sports Board. <p>FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson and Clr Kitchener</p> <p>AGAINST: Nil</p> <p>CARRIED</p>	<p>Notes:</p> <p>04 Oct 2022 9:50am Bowley, Kay - Reallocation Action reassigned to Coker, Clinton by Bowley, Kay - As requested by Alyssa Stevenson</p> <p>21 Oct 2022 2:39pm Coker, Clinton Ongoing: Draft letter to sporting organisations, clubs and peak bodies advising of Shoalhaven Sports Board request sent to SSSF Manager for review and approval. Approved letter will be sent to all stakeholders.</p> <p>30 Jan 2023 2:35pm Coker, Clinton - Completion Completed by Coker, Clinton (action officer) on 30 January 2023 at 2:35:29 PM - Action complete - All clubs and peak bodies have received letters notifying to advise Sports Board of any upcoming large events at their facilities.</p>
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SB23.3 Shoalhaven Sports Board - Current Projects Update

HPERM Ref: D23/83294

Department: Community Planning & Projects

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

The reason for this report is to provide an update to Shoalhaven Sports Board on current projects, recent grant funding applications that have been submitted and successful grant funding applications.

Recommendation (Item to be determined under delegated authority)

That Shoalhaven Sports Board accept the Current Projects Update report for information.

Options

1. Adopt the Recommendations as written.

Implications: This will enable the Sports Board to be kept informed of projects.

2. Provide an alternative direction.

Background

The following is an update of current projects under development:

Summary of Work Program Projects Being Undertaken or in Development	
Project	Comment
Irrigation & Drainage Construction	<p>Projects Completed</p> <ul style="list-style-type: none"> • Bill Andriske Oval Irrigation completed January 2023. • Crookhaven Park Rugby League Sportsground drainage completed January 2023. • Lyrebird Park Sportsground drainage completed in January 2023. • Kangaroo Valley Showground drainage completed December 2022. <p>Projects Underway</p> <ul style="list-style-type: none"> • Callala Sportsground drainage due to be completed March 2023. Experiencing delays due to wet weather. <p>Projects Delayed</p> <p>Recent wet weather has delayed the following projects:</p> <ul style="list-style-type: none"> • Francis Ryan Oval drainage project, early April 2023.

<p>Floodlighting Upgrades</p>	<p>Projects Completed</p> <ul style="list-style-type: none"> • Bernie Regan Sporting Complex floodlights completed December 2022. • Ulladulla Tennis Complex floodlights completed January 2023.
<p>Milton Showground Roads</p>	<p>Works underway, delayed by wet weather and Milton Show. Expected completion June 2023.</p>
<p>Ulladulla Skatepark</p>	<p>The Ulladulla Skate Park detailed design package has been completed. The preparation of tender documentation is currently underway.</p> <p>It is anticipated that Council will proceed to tender for construction of the skate park in May 2023.</p> <p>Grant funding from the Multi-Sport Community Facility Fund 2021 / 22 of \$1,500,000 has been confirmed.</p>
<p>Milton Ulladulla Croquet Courts – Ulladulla Sports Park</p>	<p>Milton Ulladulla Croquet Committee (MUCC) submitted a development application for a clubhouse in March 2022 and was approved in late February 2023.</p> <p>The Club has contributed funds of \$50,000 towards design documentation to Development Application phase only. The current design brief for construction documentation is being developed.</p> <p>At present there are no funds allocated to fund the construction documentation phase. A quantity survey estimates the project cost at \$600,000. A further quantity survey is needed at the completion of construction documentation.</p> <p>The project will be considered ‘shovel ready’ once development consent is received. A budget funding request has been submitted for consideration by Council as part of the 2023 / 24 budget process.</p> <p>Grant funding will also be sought, noting that a co-contribution is typically required by funding bodies to be eligible to make a submission.</p>
<p>Crookhaven Park Amenities / Change Room Upgrades</p>	<p>\$200,000 is allocated in the DPOP 2022 / 23 (ref. ‘10 Year Proposed Capital Works Programming - New or Upgrade Projects’) to undertake detailed design investigations for a new amenity building, to replace an existing canteen, changerooms, and toilet facility.</p> <p>Please note, this funding allocation is for design investigations only. Additional funding commitments will be required to progress to construction.</p> <p>In accordance with MIN21.405, Council staff commenced preliminary scoping investigations and undertook a site assessment in September 2022. These investigations have</p>

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	<p>identified constraints at the subject site, relating to available space, circulation, and crime prevention through environmental design (CPTED), requiring further investigation.</p> <p>In accordance with Part 3 of MIN21.405, Council staff will establish a working group, including representatives from the Culburra Cougars Football Club and the Culburra Touch Football Club, as resourcing permits.</p>
<p>Worrigeo Equestrian Common</p>	<p>Shoalhaven Dressage Club are finalising project funding sources.</p> <p>Construction pending, delays have been experienced due to consistent wet weather and flooding on site.</p> <p>Construction of amenities building is now complete and open to users.</p>
<p>Shoalhaven Community & Recreation Precinct (SCaRP)</p>	<p><u>Northern SCaRP - Bomaderry Sporting Complex & Bomaderry Aquatic Centre sites</u></p> <p>A brief is being prepared for Architectural services for the detailed design of the Northern section of the SCaRP project which will include:</p> <ul style="list-style-type: none"> • Community / Recreation Pavilion (including indoor 50m, 8 lane pool, offices, community spaces, gym, cafe etc). • Synthetic athletics track and supporting infrastructure. • Rugby League fields and supporting infrastructure. • Lift & Change facilities. <p><u>Southern SCaRP - Artie Smith</u></p> <ul style="list-style-type: none"> • AFL Building: rendering and roller door install has been completed, external cladding is continuing. • Main oval turf has been laid with 95 % completed. • Croquet building: Rough in has been completed and window and door install is nearing completion. • Cricket building: Internal framing works are continuing with roofing works to commence soon. • Cricket Practice nets are progressing with strip drains and fence posts installed. • Gabion walls are progressing past 50% with the southern walls nearing completion. <p><u>Southern SCaRP - Refurbishment of the Bomaderry Basketball Stadium and Integration with Shoalhaven Indoor Sports Centre</u></p> <ul style="list-style-type: none"> • Council endorsed Option 3 concept plan on 26 April 2022 – CL22.198. Design option 3 with extended footprint and sawcut roof has been endorsed and detailed design is currently underway. • Conybeare Morrison (CM+) have been engaged to work with Council Projects – Major within the Community Planning & Projects team to prepare the DA / CC. documentation and to lodge the Development Application. • The DA was submitted in early September 2022. Detailed design is at an advanced stage.

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<p>NRL Aboriginal Knock Out Cup – October Long Weekend 2022</p>	<ul style="list-style-type: none"> • Event held 30 September to 3 October 2022. Very wet weekend, however it was a very successful event. • Bomaderry Sports Complex has been fully restored post event. • Rugby Park has been restored with exception of the main arena fencing replacement, scheduled for end of March 2023.
<p>Bay & Basin Leisure Centre – Recreational Hub</p>	<p>Council awarded a contract to CO-OP Studio in February 2022, to undertake the design works.</p> <p>Four initial concepts were reviewed by the Project Control group and one has been recommended for progression.</p> <p>The architects will design extensions to the indoor leisure centre with:</p> <ul style="list-style-type: none"> • Learn to Swim pool • Improvements to existing facilities and amenities • Extension of gym • 24 hr access to gym • Inclusion of community spaces and indoor play <p>Outdoor areas will include:</p> <ul style="list-style-type: none"> • Addition of netball courts • Improvements to existing sporting amenities. • Carparking, landscaping etc. <p>A Councillor briefing was held in September 2022 to provide an update on the project. A concept option has been endorsed to be progressed to design development.</p>
<p>Paringa Park – Non-Motorised Water Sports Precinct</p>	<p>Council has received notification from Crown Lands in relation to the Sea Scouts tenure. This property is now under Council control and management.</p> <p>Further development of the Precinct will be informed and in-line with the Nowra River Foreshore development.</p>
<p>Boongaree Masterplan</p>	<ul style="list-style-type: none"> • Stage 1 works are completed and defect liability period has ceased. • Stage 2 & 3 – Pump Track and Skatepark. Construction works commenced in June 2022. The Skatepark was opened February 2023 and Pump Track opened March 2023. • Stage 4a – Netball Courts & Cricket Nets have been completed and was opened November 2022. Currently in defect liability period (12 months). • Stage 4b – Reconciliation Garden is currently in concept design phase. • Stages 5 – 7 senior & junior sports fields are in detailed design development phase. These stages include a further 222 car parking spaces for cars, coaches, and long vehicles. Grant funding of \$1,821,398 from the Multi-Sport Community Facility Fund 2021 / 22 has been awarded. • Boongaree Stage 6 – Dog Fenced Off Leash Area (FOLA)

	is in the final stages of concept design.
Showground Stimulus Grant Funding (SSGF) – NSW Resilience \$1,075,605 secured	<p>Full funding awarded is listed at bottom of report. All projects completed, or updates given here:</p> <ul style="list-style-type: none"> • Round 1: <ul style="list-style-type: none"> ○ Construction for Milton Showground amenities building completed February 2023. • Round 2: <ul style="list-style-type: none"> ○ Funding has been announced to a total of \$153,586 across four showgrounds. ○ Solar power and batteries at four showgrounds completed February 2023. • Round 2A: <ul style="list-style-type: none"> ○ Berry Showground Pavilion has been painted externally. ○ Underfloor insulation at Kangaroo Valley Hall has been completed. ○ Kangaroo Valley Showground Carpark upgrade is complete. ○ Milton Showground Cattle Yards complete February 2023. ○ Milton Showground Stadium Shutters installed.
Jerry Bailey Oval	New amenities building constructed and opened to public in December 2022.
Park Road Netball Courts Upgrade - Nowra	Construction underway. Programmed for completion June 2023.
Generic Plans of Management – Sportsgrounds	<p>Council is continuing to prepare Generic Plans of Management for Sportsgrounds.</p> <p>Council have reported the draft Plans of Management to Council and received endorsement to proceed to public exhibition. Work continues to progress these drafts to public exhibition (timeline to be confirmed).</p>
WHS Manual Inductions	The remaining Management Committee inductions will roll out this financial year by the appropriate Facility Officers.
Management Committee Workshops	Workshops for showground and sportsground Management Committees have been coordinated by Shoalhaven Swim Sport Fitness. Workshops will commence May / June 2023 in each area – North / Central / South.

<p>Sports Grants Program</p>	<p>2021 / 22: Sports grants applications were received June 2021, approved October 2021 and projects are underway with several complete. Nowra Croquet Club Inc has withdrawn their application.</p> <p>2022 / 23: Five applications have been received and approved by Shoalhaven Sports Board. Applicants have been informed and projects are at various stages of delivery.</p> <p>Shoalhaven Swim Sport Fitness staff are compiling a report for Shoalhaven Sports Board with additional recommendations for use of unallocated funds from 2022 / 23 program.</p>
<p>Financial Statement and Subsidy Applications</p>	<p>Will be reviewed in quarter one next financial year.</p>
<p>Ulladulla Sports Park Master Plan</p>	<p>The Master Plan is now considered finalised and deemed adopted in June / July 2022.</p> <p>At the Ordinary Council meeting on 23 May 2022, Council resolved the following in relation to the draft Ulladulla Sports Park Master Plan (MIN22.352):</p> <p><i>That Council endorse the Draft Ulladulla Sports Park Master Plan to progress to public exhibition for a period of 28 days.</i></p> <ol style="list-style-type: none"> 1. <i>If no significant adverse feedback is received as part of the exhibition, the Draft Ulladulla Sports Park Master Plan be finalised and deemed adopted; or</i> 2. <i>If significant adverse feedback is received a further report on the outcomes of the public exhibition of the Draft Ulladulla Sport Park Master Plan will be submitted to Council with any proposed changes.</i> <p>As a result of the above resolution, Council publicly exhibited the draft Master Plan throughout June 2022.</p> <p>At the end of the exhibition period, Council received 0 submissions.</p> <p>As a result, the Ulladulla Sports Park Master Plan was deemed to be endorsed.</p>
<p>Berry Showground Master Plan</p>	<p>The Draft Berry Showground Master Plan is now complete and ready for public exhibition.</p> <p>This project was presented to Councillors at a workshop held on 17 November 2022, and was subsequently reported to the elected Council at the Ordinary Meeting held on 5 December 2022 (ref. MIN22.950).</p> <p>Accordingly, the draft Master Plan will be placed on public exhibition for at least 4 weeks (anticipated April / May 2023). The general public will be able to submit feedback to Council during this time.</p>

Nowra Showground Master Plan	The Nowra Showground Plan of Management is waiting to receive Native Title Advice, however the draft document articulates no significant changes to how the site will be used.
Community Infrastructure Strategic Plan Review	<p>Desktop analysis and early work on the Community Infrastructure Strategic Plan has begun.</p> <p>This work involves scoping what the plan is to include, and writing a brief to an external consultant to provide us with benchmarking data, demographic and population data etc. The new deadline for this project is June 2024.</p>

Upcoming and Proposed Events at Council Sites

Event	Venue	Month	Tourism Comment
Rebel Rookies AFL	Nowra Showground	April 2023	Approved
Lazy Mountain Music and Arts Festival	Berry Showground	April 2023	Approved
School Steer Spectacular	Nowra Showground	May 2023	Under evaluation
Celtic Festival	Berry Showground	May 2023	Under evaluation
Berry School Movie Night	Berry Showground	September 2023	Under evaluation
Kangaroo Valley Beer and BBQ Festival	Kangaroo Valley Showground	September 2023	Under evaluation
Kangaroo Valley Folk Festival	Kangaroo Valley Showground	October 2023	Under evaluation
Fairgrounds Festival	Berry Showground	November 2023	Under evaluation
Local Motion Event	Nowra Showground	November or December 2023	Under evaluation

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Grants

Staff have been pro-active in preparing and submitting grant funding applications aligned with Council's strategic priorities.

Community led projects requiring landowners' consent have been reviewed and where supported, letters of in principle support have been prepared.

The table below provides a summary of applications, their current status, funding sought, funding received and Council's and / or community contribution, along with the status of the works.

Funding Program	Projects Submitted	Funding Sought	Status	Comment
Showground Stimulus Round 2	Nowra Showground – Solar power and battery, plus generator connection	\$28,234	Successful	Works completed
Showground Stimulus Round 2	Berry Showground – Animal Nursery – replace existing building removing internal	\$76,282	Successful	Design works underway

Funding Program	Projects Submitted	Funding Sought	Status	Comment
	pillars			
Showground Stimulus Round 2	Berry Showground Replace Roof Pavilion	\$46,420	Successful	Works completed The grant was originally for the replacement of the Pavilion roof however there were extensive investigations required and a variation was sought to move the money to the painting of the outside of the pavilion. This variation was approved and the painting is complete. Final report to showground stimulus required.
T20 Cricket Fund	Berry Sporting Complex (Boongaree) Practice Cricket Nets x 4	\$35,000	Successful	Works completed
Showground Stimulus Round 2A	Berry Showground External paint – Pavilion	\$20,780	Successful	Works completed
Showground Stimulus Round 2A	Kangaroo Valley Showground – Under floor insulation KV School of Arts Hall	\$29,210	Successful	Works completed
Showground Stimulus Round 2A	Nowra Showground – Replace Committee room kitchen cabinets oven and cooktop	\$25,667	Successful	Works completed
Showground Stimulus Round 2A	Nowra Showground – Woodchop Arena safety fencing	\$10,909	Successful	Works completed
Showground Stimulus Round 2A	Milton Showground – Repair cattle yard fencing	\$32,043	Successful	Works completed
Showground Stimulus Round 2A	Milton Showground – Replace louvre windows – Southern Basketball Stadium	\$33,125	Successful	Works completed

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ACIF (Australian Cricket Infrastructure Fund)	Berry Sporting Complex (Boongaree) Practice Cricket Nets x 4	\$30,000	Successful	Works completed
Crown Land Improvement Fund	Culburra Beach Tennis Courts – resurface Courts, install picnic table and shelter	\$8,000	Successful	Works completed
Crown Land Improvement Fund	Nowra Showground PA System	\$89,689	Successful	Works completed
Crown Land Improvement Fund	Milton Pony Club – Tree works	\$15,000	Successful	Works completed
Regional Sport Facility Fund	Bernie Regan Sporting Complex – Floodlights	\$306,000	Successful	Works completed
Club Grants 3	Shoalhaven Tennis Association – Court resurfacing	\$300,000	Unsuccessful	SSSF have submitted a grant
Club Grants 3	Nowra Croquet Club – development of croquet courts	\$300,000	Provided	Provided letter of support
Local Roads & Community Infrastructure Round 1	Ulladulla Tennis Complex Floodlight upgrade	\$180,000	Successful	Works completed
Local Roads and Community Infrastructure Rounds 2	Nowra Aquatic Park Cabana Shelters and Solar (PV) System	\$60,000	Successful	Works completed
Local Roads and Community Infrastructure Rounds 2	Ulladulla Leisure Centre Covered deck	\$100,000	Successful	Works completed
Local Roads and Community Infrastructure Rounds 2	Nowra Showground Pavilion painting	\$150,000	Successful	Variation submitted to repurpose funding to Milton Showground Road upgrades. Outcome pending.
Local Roads and Community Infrastructure Rounds 2	Nowra Showground Pavilion Landscaping	\$170,000	Successful	Variation submitted to repurpose funding to Milton Showground Road upgrades. Outcome pending

Local Roads and Community Infrastructure Rounds 2	Crookhaven Sports Park Subsoil drainage	\$110,000	Successful	Works completed
Local Roads and Community Infrastructure Rounds 2	Ulladulla Tennis Complex Floodlight upgrade	\$220,000	Successful	Works completed
Local Roads and Community Infrastructure Rounds 2	Milton Showground Upgrading of Roadways	\$400,000	Successful	Works underway Variation submitted to the Grant Administrator to increase funding by repurposing budget from Nowra Showground Pavilion and Landscaping. Awaiting confirmation.
NSW Government Multisport facility Fund	Boongaree – Stages 5 & 7 Junior Sports field and Senior Sports fields (with associated carparking) Berry	\$1,821,398	Successful	Submitted February 2022
NSW Government Multisport facility Fund	Ulladulla Sports Park – All wheels skatepark	\$1,500,000	Successful	Design works underway
NSW Government Open Spaces Program	Marriott Park Playground	\$500,000	TBD	Submitted March 2022
BLERF	Nowra Showground	\$1,140,484	Successful	Works underway
BLERF	Berry Showground	\$1,200,965	Successful	Works underway
BLERF	Milton Showground	\$763,628	Successful	Design works underway
BLERF	Kangaroo Valley Showground	\$930,290	Successful	Design works underway
NSW Stronger Country Communities Fund Round 5 (SCCF5)	Bill Andriske Oval Sub-surface Drainage	\$170,000	Draft Funding Deed Received	Reported to Council's Ordinary Meeting 13 March 2023. Works scheduled to commence October 2023.

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SCCF5	Frogs Holla Sporting Complex Sub-surface Drainage	\$295,000	Draft Funding Deed Received	Reported to Council's Ordinary Meeting 13 March 2023. Works scheduled to commence May 2024.
SCCF5	Crookhaven Park Soccer Floodlights	\$360,000	Draft Funding Deed Received	Reported to Council's Ordinary Meeting 13 March 2023
SCCF5	Kangaroo Valley Showground Floodlights	\$360,000	Draft Funding Deed Received	Reported to Council's Ordinary Meeting 13 March 2023
SCCF5	Lighthouse Oval (Lower Field) Floodlights	\$100,000	Draft Funding Deed Received	Reported to Council's Ordinary Meeting 13 March 2023
NSW Office of Sport	South Nowra Football Fields Floodlights	\$339,075	Draft Funding Deed Received	Reported to Council's Ordinary Meeting 13 March 2023
NSW Office of Sport	Rugby Park Sub-Surface Drainage	\$358,248	Successful	Successful notification letter received from Office of Sport 1 March 2023
NSW Office of Sport	Thomson St Sporting Complex Sub-surface Drainage	\$358,248	Successful	Successful notification letter received from Office of Sport 1 March 2023

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Financial Implications

These projects are progressing with funding provided as part of the 2021 / 22 and also 2022 / 23 Delivery Program & Operational Plan. Additional funding requirements will be sourced through grant funding opportunities where available or reported to Council as part of the project update / approval process, or via quarterly budget reviews.

The capital investment and improvement in facilities raise the standard of Council facilities. Maintaining facilities at these levels requires commensurate funding within operational budgets to ensure the facilities remain fit for purpose. Additional operational funding bids have been submitted as part of the draft budget planning process for consideration.

Risk Implications

Grant recipients from previous round have been advised and distribution of funding is being processed.

The applications program for 2022 / 23 are included in the business paper for this meeting.

SB23.4 Sports Grants Program 2022 / 23 - Recommendation for Unallocated Funding

HPERM Ref: D23/92498

Department: Community Planning & Projects
Approver: Jane Lewis, Director - City Lifestyles

Attachments:

1. Report - Sports Grants Program 2022 / 23 - Funding Determinations - Shoalhaven Sports Board 16 November 2022 [↓](#)
2. Sports Grants Program (Capital Works) POL19/48 [↓](#)
3. Form - Shoalhaven Swim Sport Fitness - Sports Grants Program (Capital Works) 2022/23 - Weighted Score Evaluation [↓](#)
4. Action Sheet - SB22.25 - Sports Grants Program 2022 / 23 - Funding Determinations - Shoalhaven Sports Board 16 November 2022 [↓](#)
5. Action Sheet - MIN22.976 - SB22.25 - Sports Grants Program 2022 / 23 - Successful applications - Ordinary Meeting 12 December 2022 [↓](#)

Reason for Report

The purpose of this report is to provide further recommendation to Shoalhaven Sports Board regarding use of Unallocated 2022 / 23 Sports Grants Program Funding following previous direction.

Recommendation

That the Shoalhaven Sports Board approve remaining Unallocated 2022 / 23 Sports Grants Program Balance of \$97,908.53 to be transferred to Shoalhaven Swim Sport Fitness to support the Minor Improvement Program Budget expansion by extending the Shoalhaven Sportsground Seasonal Maintenance Programs, as detailed in the report, totalling \$97,908.53.

Options

1. Adopt recommendation as written.

Implications: Enable top-dressing and other surface improvement works to efficiently remediate sportsgrounds where recent or upcoming sub-surface drainage systems have been or are being installed. This will result in expedited recovery, and enhanced quality of facility playing surfaces across the city.

2. Change or provide an alternative recommendation providing staff direction.

Implications: Unknown until advice received – this may delay the Sports Grants Program and may result in funding not being spent.

Background

Late last year, a report was presented to Shoalhaven Sports Board's 16 November 2022 meeting, which forms Attachment 1 to this report:

- Report - Sports Grants Program 2022 / 23 - Funding Determinations - Shoalhaven Sports Board 16 November 2022

Attachments 1 and 2 to the November report will constitute Attachments 2 and 3 to the current report:

- Sports Grants Program (Capital Works) POL19/48
- Form - Shoalhaven Swim Sport Fitness - Sports Grants Program (Capital Works) 2022/23 - Weighted Score Evaluation

Made at its 16 November 2022 meeting, the recommendation of Shoalhaven Sports Board to Council is shown at Attachment 4 to the current report:

- Action Sheet - SB22.25 - Sports Grants Program 2022 / 23 - Funding Determinations - Shoalhaven Sports Board 16 November 2022

Made at its 12 December 2022 meeting, the resulting resolution of Council is shown at Attachment 5 to the current report:

- Action Sheet - MIN22.976 - SB22.25 - Sports Grants Program 2022 / 23 - Successful applications - Ordinary Meeting 12 December 2022

The total 2022 / 23 Sports Grants Program Budget was \$168,000. Five applications for funding were received totalling \$70,091.47, leaving a balance of \$97,908.53.

These applications were approved by the Board at its meeting held 16 November 2022, resolved by Council at its meeting held 12 December 2022 (MIN22.976 follows) and are currently at various stages of delivery:

RESOLVED ...

MIN22.976

“That:

- “1. Council approve the following five (5) applications for the 2022 / 23 Sports Grants Program endorsed by Shoalhaven Sports Board:*
 - a. Shoalhaven District Football Association – Install underground tank and pump at Ison Park South Nowra - Top-dress Field 1 - \$22,052*
 - b. Shoalhaven United Football Club – Top-dress Fields No 3 and No 4 at Lyrebird Park - \$7,583*
 - c. Milton Ulladulla Rugby League Football Club – Erect new goal posts at Bill Andriske Oval - \$6,533*
 - d. Berry Riding Club – Extension to Spectator Shed at Berry Equestrian Centre - \$20,000*
 - e. Milton Ulladulla Junior Rugby League Football Club – installation of spectator fence at Ulladulla Sports Park Field 1 - \$13,923.47*
- “2. The remaining unallocated 2022 / 23 Sports Grants Program balance of \$97,908.53 remain with the Shoalhaven Sports Board until resolved.”*

Sports Grants Program – Proposed Use of Balance of Funds – 2022 / 23

Originally approved by the Board, it was proposed that the remaining funds of \$97,908.53 be allocated for expansion of the Minor Improvement Program Budget to extend Shoalhaven Sportsground Seasonal Maintenance Programs.

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At Council’s Ordinary Meeting held 12 December 2022, the Board’s recommendation was amended to that shown above in Point 2.

This report will offer the Shoalhaven Sports Board further opportunity to discuss the use of Unallocated Sports Grants Funds and provide resolution with consideration to the options provided.

Location	Estimated Cost for Topdressing \$
Kangaroo Valley Showground	23,625
Crookhaven Sportsfield (rugby league)	13,135
Callala Sports Field (Soccer)	13,473
Huskisson Sportsground (carnival site/cricket)	7,468
Francis Ryan Oval (rugby league & cricket) -	12,654
Thomson St Sussex Inlet (cricket)	26,182
Total	\$96,537.00
Contingency	1,371.53
Total Remaining Funds from Sports Grants Program 2022 / 23	\$97,908.53

SB23.4

Community Engagement

No external community engagement is necessary for this report, representations have been received from either sporting user groups or identified by SSSF precinct staff who maintain the sports fields. Further engagement will be undertaken with the Shoalhaven Sports Board in considering this report.

Policy Implications

There are no Policy Implications envisaged by this report.

Financial Implications

There are no funding implications as this is an approved program with an annual budget within Council Delivery Program and Operation Plan for 2022/23 financial year.

Risk Implications

The only risks envisaged are potential delays to the Sports Grants Program and / or unspent funds, should an alternative recommendation be provided.

SB22.25 Sports Grants Program 2022 / 23 - Funding Determinations

HPERM Ref: D22/431658

Department: Community Planning & Projects
Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Sports Grants Program (Capital Works)
2. Weighted Score Evaluation

Reason for Report

To advise Shoalhaven Sports Board of funding applications for the Sports Grants Program 2022 / 23 and to seek the Shoalhaven Sports Board approval for allocation of funding to the recommended projects outlined in this report to be referred onto Council for adoption.

Recommendation

That:

1. The Shoalhaven Sports Board approve the following five (5) applications for the 2022 / 2023 Sports Grants Program:
 - a. Shoalhaven District Football Association – Install underground tank and pump at Ison Park South Nowra - Topdress Field 1 - \$22,052
 - b. Shoalhaven United Football Club – Topdress Fields No 3 and No 4 at Lyrebird Park - \$7,583
 - c. Milton Ulladulla Rugby League Football Club – Erect new goal posts at Bill Andriske Oval - \$6,533
 - d. Berry Riding Club – Extension to Spectator Shed at Berry Equestrian Centre - \$20,000
 - e. Milton Ulladulla Junior Rugby League Football Club – installation of spectator fence at Ulladulla Sports Park Field 1 - \$13,923.47
2. Shoalhaven Sports Board approve remaining unallocated 2022 / 23 Sports Grants Program balance of \$97,908.53 to be transferred to Swim Sport Fitness to support the following:
 - a. Expansion of Minor Improvement Program Budget to extend the Shoalhaven sportsground seasonal maintenance programs, with an emphasis on top-dressing to efficiently remediate sportsgrounds where recent or upcoming sub-surface drainage system have / are being installed.

Options

1. Adopt the recommendation as written.

Implications: This will allow Sports Grants Program funds to be allocated and projects to proceed in line with sporting club plans throughout the Shoalhaven and appropriate utilisation of remaining funds. This will also expedite sportsground topdressing improvements.

2. Change or provide an alternative recommendation which provides staff direction.

Implications: Unknown until advice received – this may delay the Sports Grants Program and may result in funding not being spent. May also delay sportsground topdressing improvements.

Background

The Sports Grants Program's purpose is to assist Shoalhaven sporting groups to undertake new works or improvements to existing fixed assets at sporting facilities on Council-managed land. This grant is not intended for maintenance activities.

Sports Grants Program – Applications 2022 / 23

Applications to the Sports Grants Program are invited annually, as outlined by the Sports Grants Policy POL22/64 (Attachment 1). This year, information was distributed to all sporting clubs on Council's database, advising clubs of the scheme and requesting that clubs make an application prior to 17 July 2022.

The total 2022 / 23 Sports Grants Program budget is \$168,000.00. Five (5) applications for funding were received, totalling \$70,091.47.

Applications were assessed against the criteria and provisions as outlined in the Sports Grants Policy POL22/64 (Attachment 1) and assessment scores are recorded in the Weighted Score Evaluation (Attachment 2).

Club	Facility	Project	Cost GST inc (ex in-kind Labour)	Funds Requested	Club / Other Contribution
Shoalhaven District Football Association	Ison Park, South Nowra	Install Underground Tank & Pump - Topdress Field 1	\$33,077.00	22,052.00	\$11,025.00 + \$1,080.00 in-kind labour
Shoalhaven United Football Club	Lyrebird Park, Nowra	Topdress Fields 3 & 4	\$11,375.00	7,583.00	\$3,792.00
Milton Ulladulla Rugby League Football Club	Bill Andriske Oval, Mollymook	Erect New Goal Posts	\$13,067.00	6,533.00	\$6,533.00
Berry Riding Club	Berry Equestrian Centre	Extension to Spectator Shed	\$30,310.00	20,000.00	\$10,310.00
Milton Ulladulla Junior Rugby League Football Club	Ulladulla Sports Park	Install Spectator Fence surrounding Field 1	\$20,885.20	13,923.47	\$6,961.73

All applications comply with the Policy and can be funded within the program budget, therefore, it is recommended that all projects be approved within this funding round.

Sports Grants Program – Proposal for Use of Balance of Funds – 2022 / 23

It is proposed that the funds be allocated for expansion of the Minor Improvement Program Budget to extend the Shoalhaven sportsground seasonal maintenance programs.

Community Engagement

The 2022 / 23 Sports Grants Program was opened for applications from all sporting groups and peak bodies on 21 April 2022. Reminder notifications were sent to these contacts on 29 June 2022 to encourage a healthy uptake of the grant. The Sports Grants Program was also promoted to attendees of the Sporting Groups Workshop.

Policy Implications

All applications comply with the Sports Grants Policy (Attachment 1).

Financial Implications

2022 / 23 Sports Grants Program allocated budget	\$168,000.00
Total funding requested under the 2022 / 23 Sports Grants Program, for five (5) recommended projects in this report	\$70,091.47
Remaining funds if all recommended projects are approved	\$97,908.53

Risk Implications

Development Application – Berry Riding Club

Berry Riding Club's application for an extension to spectator seating requires a Development Application (DA). The club has initiated this process following consultation with Council's Duty Planner and has since lodged a DA through the NSW Planning Portal. The Club has been advised that current wait times for DA approvals are six (6) to nine (9) months.

Should Berry Riding Club be successful in securing Sports Grant Program funding, there is also the possibility that this project will roll into the 2023 / 24 financial year for completion.



City Administrative Centre
Bridge Road (PO Box 42), Nowra NSW Australia 2541 - DX 5323 Nowra
Phone: (02) 4429 3111 - Fax: (02) 4422 1816

Southern District Office
Deering Street, Ulladulla - Phone: (02) 4429 8999 – Fax: (02) 4429 8939

Email: council@shoalhaven.nsw.gov.au

Website: www.shoalhaven.nsw.gov.au

For more information contact the Finance Corporate & Community Services Group

SPORTS GRANTS PROGRAM (CAPITAL WORKS)

Policy Number: POL19/48 • **Adopted:** 27/06/2006 • **Amended:** 18/12/2007, 28/04/2009, 21/12/2009, 18/05/2010, 21/05/2013, 28/03/2017, 17/04/2018, 29/10/2019 • **Minute Number:** MIN06.778, MIN07.1842, MIN09.509, MIN09.1789, MIN10.588, MIN13.532, MIN17.247, MIN18.273, MIN19.793 • **File:** 5270E • **Produced By:** Finance Corporate & Community Services Group • **Review Date:** 1/12/2020

1. PURPOSE

To define the funding framework for sports groups to partner with Council to deliver capital works projects / improvements. The funding framework allows for design and delivery of new works, or improvements to existing capital fixed assets at sporting facilities on Council managed land.

2. STATEMENT

2.1. Who does the policy apply to?

The Sports Grants Program is available to all Shoalhaven based sports groups that meet the provisions of this policy and wish to undertake design for new works or improvements to existing fixed assets on Council managed land.

2.2. Council funding

Council funding for this program is to be reviewed annually during the budget process.

Council's matching financial contribution for this program is available to eligible Shoalhaven based sporting groups on the basis of \$2.00 from Council for each \$1.00 contributed by sporting organisations. Eligible projects will require endorsement from the relevant sporting association.

The program also supports those Shoalhaven based sporting groups who wish to accumulate funds for strategic projects by carrying over Council's matching contribution to the next financial year. However, funds will only be carried over to match the amount collected by the sporting group for the nominated strategic project(s), which are agreed upon by the Shoalhaven Sports Board.

2.3. Capital improvements

Capital improvements to sporting facilities refer to the provision of new, or improvements to existing, capital fixed assets and should be in line with the Community Infrastructure Strategic Plan 2017-2036, and in accordance with the following criteria:

- Consolidation of assets

Shoalhaven City Council - Sports Grants Program (Capital Works)

- Current legislation compliance
 - Higher usage levels of fewer assets
 - Multiple-use facilities
 - Increased range of activities, services and programs being offered
 - Increased participation, particularly by target groups (eg children, aged, disabled, different cultural backgrounds etc)
- . Such improvements typically involve:
- Design costs for capital projects
 - Lighting of sports fields
 - Improvements to amenity blocks
 - Spectator facilities
 - In-ground drainage and/or irrigation
 - Improved playing surfaces
 - Car park and access road sealing
 - Long cycle refurbishment of tennis courts

This does not include provision of machinery.

2.4. Sports group involvement

The nature of this program allows Shoalhaven based sporting groups to determine their level of involvement and their preferred methods of collection of funds to partner Council in the improvement of facilities on Council managed land. Such methods could include direct levy of participants, fundraising, sponsorship or successful grant applications.

Council's Sportsgrounds Management Policy outlines the process for all communication which will take place between relevant Sporting Associations or Peak Bodies and Council.

2.5. Criteria for prioritisation

- I. Compliance with strategic and other plans of council – 50%
- II. Value of additional in-kind labour to contribute – 15%
- III. Percentage of funding club is contributing – 10%
- IV. The apparent "readiness" of the project to proceed – 15%
- V. Benefit to other users of the Council Managed Land – 10%

3. PROVISIONS

The following provisions apply:

- 3.1. This Sports Grants Program applies to all sports that occur on Council managed land.
- 3.2. Council's matching financial contribution is available for Shoalhaven sporting groups on the basis of \$2.00 from Council for each \$1.00 contributed by the applicant, with evidence of available funds at time of application.
- 3.3. Applications are invited in April each year and must be received by 30 June for the following financial year. The Applications will be considered by three representatives of

Shoalhaven City Council - Sports Grants Program (Capital Works)

the Shoalhaven Sports Board, a member of Shoalhaven City Council's Inclusion and Access Advisory Group, and two Council staff representatives. The representatives will meet to assess the applications and report to the Shoalhaven Sports Boards first meeting after 1 July.

Applications must include the following:

- A statement of community benefit
- Levels of participation
- An assessment, either by the local sporting group or by the peak bodies of the relevant sporting codes, of the future building and sport facility requirements within the City over the next 20 years
- Assessment of the club's financial capacity (including audited financial statements for the preceding three years)
- A five year forward Business Plan, including financial projections
- Site plans
- Quotes for the planned work

- 3.4. After 1 July the Shoalhaven Sports Board will consider the project priority for the remaining funding pool based on need and the ability of the project to be delivered or part delivered in the relevant financial year. These priority projects will be reported to the Board for endorsement.
- 3.5. In-kind contributions may be used to value-add to projects but will not substitute for the cash contribution component.
- 3.6. Funds will not be carried over on a promise of raising matching funds in subsequent years and funds used to match previous Council contributions cannot be used to bid for funds in subsequent years.
- 3.7. Projects qualifying for the Program will be subject to a financial limit of \$50,000 in matching funds.
- 3.8. Where there is more than one application from a sporting code, the Association must indicate its priority. Associations should provide equal access for all clubs to Council's financial allocation. Where no Association / Peak Body exists, Council will liaise directly with the sporting club.
- 3.9. Council's funding commitment to this Program will be reviewed annually as part of Council's annual Management Plan/Budget review.
- 3.10. Once funding is approved contributory funds shall be paid to Council by the Sporting Association / Peak Body (or affiliated Club) prior to the project commencing. Council will provide Purchase Orders as per the successful quotes. All projects shall be overseen by a qualified / licensed operator approved by Council. This will require the qualified / licensed operator providing Council with relevant Work Health & Safety information and Safe Work Method Statements. Council has limited capacity to assist in project delivery and this may require the funds to recover relevant staffing costs. If Council is required to provide this service, it reserves the right to recoup its expenditure from the project allocation.
- 3.11. After considering a staff report, the Board will recommend to Council the allocation of any unexpended funds for improvements to sports facilities.

Shoalhaven City Council - Sports Grants Program (Capital Works)

- 3.12. This policy does not apply to Management Committees, other than Committees administering tennis courts or sports with lease agreements with payments contributing to a capital improvement 'sinking' funds or swimming clubs, Surf Life Saving Clubs and skate park users that are funded from a separate annual capital works budget allocation.
- 3.13. Where a project has not commenced in the financial year following the year of allocation, the funding may be withdrawn and re-allocated. The sports group will be advised prior to the withdrawal of funding.
- 3.14. Where the total project cost is:
- less than \$5,000 - one quote should be sought
 - over \$5,000 and less than \$24,999 - two written quotes should be sought □ over \$25,000 - at least three written quotes should be obtained.
- For amounts over \$75,000, formal advertisement for quotes, or a tender process is required - Council staff will advise.
- 3.15. Projects should be consistent with Council's Community Infrastructure Grants Guidelines and the Community Infrastructure Strategic Plan.
- 3.16. All improvements or alterations to playing fields or facilities will become and remain the property of Council and cannot be removed by the hirer and/or user. Council is not required to compensate the hirer and/or user for the cost of such improvements or alterations.



4. IMPLEMENTATION

The Finance Corporate & Community Services Group will administer this policy.

5. REVIEW

To be reviewed within one year of the appointment of a new elected Council.

Shoalhaven City Council - Sports Grants Program (Capital Works)

	<p>Sports Grants Program (Capital Works) Project Nomination Form Annual closing date is 30 June</p>	
File Reference 24899		Ref No.

PART A: To be completed by the Club(s) nominating the project (please print)

Project name: _____

Project description: _____

Name of reserve / location: _____

Is the land managed by Shoalhaven City Council? Yes / No

Name of Club: _____

Postal address: _____

Contact person: _____

Position held: _____

Business phone: _____ Mobile: _____

Fax: _____ Email: _____

Does your club have an ABN? Yes / No If yes please supply ABN No.: _____

Is your club registered for GST? Yes / No

Does your Club have a Business Plan? If yes, please provide a copy of your Business Plan for the next 5 years, including financial projections.

Please provide details of any community benefit as a result of the nominated project:

Club user profile. Please provide a breakdown of your current Club membership:

Child (0-11yrs) Male____Female____ Adults (18-49yrs) Male____Female____
Youth (12-17yrs) Male____Female____ Seniors (50+yrs) Male____Female____

Please highlight any changes to membership numbers as a result of this project

Please provide audited financial statements for the preceding three years to enable assessment of the clubs financial capacity.

Proposed project starting date: _____ Anticipated project completion date: _____

Has a Development Application (where applicable) been approved? Yes / No If no, please explain:

Shoalhaven City Council - Sports Grants Program (Capital Works)

Has a Construction Certificate been approved? Yes / No If no, please explain: _____

Does the project have the support of other ground users? Yes / No If yes, please provide a list of users below? Please provide and attach letters of support?

PART A Continue

Project cost breakdown (Please attach copies of all quotes)

Itemised description of all components that will make up the project	Net Cost	GST	Total Cost
Net Project Cost	\$		
GST		\$	
Total Project cost (i.e. Net Cost + GST)			\$

Project funding breakdown (Please provide copies of all supporting details)

	Source / Brief Description	Amount \$	Funding verified
Cash Funds Attach a copy of details			Yes / No
Loan Funds Attach a copy of details			Yes / No
State Government Funds Attach a copy of details			Yes / No
Federal Government Funds Attach a copy of details			Yes / No
In- Kind Donations Attach a copy of details			Yes / No
In-Kind Labour Attach a copy of details			Yes / No
Other Attach a copy of details			Yes / No
Total Funds Available (Must Include GST)		\$	
User Contributions Policy Funding Request		\$	
Total In-kind Donations / Labour		\$	
Total Project Cost (must equal the above Total Project Cost)		\$	

Signature of contact person: _____ Date: _____

Shoalhaven City Council - Sports Grants Program (Capital Works)

The information requested by Council on this form may constitute personal information under the Privacy and Personal Information Protection Act 1998. Council is allowed to collect the information from you to consider this matter. Supplying this information is voluntary. However if you cannot or do not wish to provide the information, Council may not be able to consider the matter. If you need further details, please contact the Information Officer, Shoalhaven City Council.

PART B – To be completed by the relevant Association/Peak Body (please print)

Name of organisation: _____

Postal address: _____

Contact person: _____

Position held: _____

Business phone: _____ Mobile: _____

Fax: _____ Email: _____

Does the submitting group have a formal organisational structure (ie President, Secretary etc)? Yes / No. If Yes please provide details:

Does the proposed project meet the high priority needs of the sport. Yes / No If yes, please provide details how?

Please provide the future building and sporting facility requirements for your sporting organisation, within the City over the next 20 years.

Recommendation – If more than one application is submitted by your organisation a priority should be given to this project relative to other projects

Signature of contact person: _____ **Date:** _____

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Please send completed nomination forms to: council@shoalhaven.nsw.gov.au , or

The CEO

Shoalhaven City Council - Sports Grants Program (Capital Works)

Shoalhaven City Council
PO Box 42
Nowra NSW 2541

File Reference 24899E

Further Information: Please contact Council on 4429 3111 or council@shoalhaven.nsw.gov.au

SB23.4 - Attachment 2

Weighted Score Evaluation

ATTACHMENT 2

	Compliance with strategic & other plans of Council /20	Value of additional in- kind labour to contribute /6	Percentage of funding contributed by club /4	Apparent 'readiness' of the project to proceed /6	Benefit to other users of the Council- managed Land /4	Total Score /40
Shoalhaven District Football Association - Install Underground Tank & Pump - Topdress Field 1	15	6	1	3	4	29
Shoalhaven United Football Club - Topdress Fields 3 & 4	17	1	1	5	3	27
Milton Ulladulla Rugby League Football Club - Erect New Goal Posts	17	1	4	4	2	28
Berry Riding Club - Extension to Spectator Shed	15	1	2	1	2	21
Milton Ulladulla Junior Rugby League Football Club - Install Spectator Fence surrounding Field 1	14	1	1	2	4	22

INFORMATION ONLY

SHOALHAVEN SPORTS BOARD

16/11/2022

TO: Manager - Community Planning & Projects (Cascun, Stephanie)

Subject: Sports Grants Program 2022 / 23 - Funding Determinations
Target Date:
Notes: FYI - This item has been referred to the Ordinary Meeting Monday 12 December 2022 for resolution. This action has been automatically completed in Infocouncil & TRIM.
HPERM Reference 24899E
Related Report D22/431658
Item Number SB22.25

RECOMMENDATION (Phill Newlyn / Craig Howsan)

That Council:

1. Approve the following five (5) applications for the 2022 / 23 Sports Grants Program endorsed by Shoalhaven Sports Board:
 - a. Shoalhaven District Football Association – Install underground tank and pump at Ison Park South Nowra - Topdress Field 1 - \$22,052
 - b. Shoalhaven United Football Club – Topdress Fields No 3 and No 4 at Lyrebird Park - \$7,583
 - c. Milton Ulladulla Rugby League Football Club – Erect new goal posts at Bill Andriske Oval - \$6,533
 - d. Berry Riding Club – Extension to Spectator Shed at Berry Equestrian Centre - \$20,000
 - e. Milton Ulladulla Junior Rugby League Football Club – installation of spectator fence at Ulladulla Sports Park Field 1 - \$13,923.47
2. Approve remaining unallocated 2022 / 23 Sports Grants Program balance of \$97,908.53 to be transferred to Swim Sport Fitness to support the following as endorsed by the Shoalhaven Sports Board:
 - a. Expansion of Minor Improvement Program Budget to extend the Shoalhaven sportsground seasonal maintenance programs, with an emphasis on top-dressing to efficiently remediate sportsgrounds where recent or upcoming sub-surface drainage system have / are being installed.

CARRIED

[Open Item in Minutes](#)

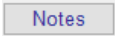
'For Action' action sheets must have notes added and be completed in Infocouncil, go to the Action Menu in Infocouncil (Word).



Actions

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4. Click the to complete an action (you will be required to enter a note).
5. To add extra notes Double click on the required action or highlight the action and click 

FOR ACTION

ORDINARY MEETING

12/12/2022

TO: Social Infrastructure Officer (Coker, Clinton)

Subject: Sports Grants Program 2022 / 23 - Successful applications
Target Date: 11/01/2023
Notes:
HPERM Reference 24899E
Related Report D22/431658
Item Number SB22.25

RESOLVED (Clr White / Clr D'Ath)

MIN22.976

That:

1. Council approve the following five (5) applications for the 2022/23 Sports Grants Program endorsed by Shoalhaven Sports Board:
 - a. Shoalhaven District Football Association – Install underground tank and pump at Ison Park South Nowra - Top-dress Field 1 - \$22,052
 - b. Shoalhaven United Football Club – Top-dress Fields No 3 and No 4 at Lyrebird Park - \$7,583
 - c. Milton Ulladulla Rugby League Football Club – Erect new goal posts at Bill Andriske Oval - \$6,533
 - d. Berry Riding Club – Extension to Spectator Shed at Berry Equestrian Centre - \$20,000
 - e. Milton Ulladulla Junior Rugby League Football Club – installation of spectator fence at Ulladulla Sports Park Field 1 - \$13,923.47
2. The remaining unallocated 2022/23 Sports Grants Program balance of \$97,908.53 remain with the Shoalhaven Sports Board until resolved.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

[Open Item in Minutes](#)


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