

Rural Fire Service Strategic Planning Committee

Meeting Date: Wednesday, 16 November, 2022
Location: Teams Meeting
Time: 5.30pm

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. **Apologies**
2. **Confirmation of Minutes**
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3. **Reports**
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4. **General Business**

Membership

Clr Evan Christen – Chairperson

Clr Serena Copley

Clr Patricia White (alternate)

Chief Executive Officer or nominee (Mr Paul Keech)

RFS Executive: Mr Jonathan Hill

RFS Staff: Mr Chris Palmer

Group 1 Area: Mr Andrew Fielding (Alternate – Mr Stuart Thaler)

Group 2 Area: Ms Jennifer Lawther (Alternate Vic Walker)

Group 3 Area: Mr Ross Smith (Alternate – Mr Thomal Tait)

Group 4 Area: Mr Dennis Stannard (Alternate – Mr Geoff Phillips)

Group 5 Area: Mr John Ashton (Alternate – Mr Steve Heggie)

Group 6 Operations Support: Mr Clayton Short (Alternate – TBA)

Primary Representative RFSA: Mr Vic Walker (Alternate – TBA)

Jervis Bay Territory: Mr Harvey More or nominee

Quorum - Five (5)

Note: Any non-voting Councillor in attendance at any meeting may act as an alternate voting member in circumstances where achievement of a quorum is required

Objectives:

To advise Council on issues of a strategic and policy nature relating to the operation of the Rural Fire Services having regard to the following:

- That the core communication between brigades and Fire Control Officer on operational issues be raised through the Group Officers utilising the committee structure.
- All issues be raised through Fire Control so that statutory matters can be resolved immediately.
- Policy matters raised can be referred to the Strategy and Assets Committee through the General Manager so that statutory matters can be resolved.
- That the Strategic Planning Committee be developed as the body advising Council on Rural Fire Service policy issues

MINUTES OF THE RURAL FIRE SERVICE STRATEGIC PLANNING COMMITTEE

Meeting Date: Wednesday, 10 August 2022
Location: Teams Meeting
Time: 6.15pm

The following members were present:

Clr Evan Christen – Chairperson
Clr Tonia Gray
Clr Mark Kitchener
Mr Jonathan Hill
Mr Vic Walker
Mr Thomas Tait
Mr Harvey More
Mr Gary George – Manager, Building Services
Ms Helen Camacho – Minute taker

Apologies / Leave of Absence

Apologies were received from Mr Paul Keech.

Confirmation of the Minutes

RESOLVED (By consent)

That the Minutes of the Rural Fire Service Strategic Planning Committee held on Wednesday 08 June 2022 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

RF22.3 Rural Fire Service - Future Works

HPERM Ref:
D22/329705

It is noted that the Future Works table has been updated allowing for more information to be included.

There was a broad ranging discussion on the status of unfunded capital works projects. Acting District Manager advised that the current future works priorities have updated as follows and have been agreed on by the SLT (Senior Leadership Team).

New station builds:

- Tomerong
- Wandandian
- Broughton Vale/Berry

Renovations:

- Tabourie
- Currarong
- St Georges Basin

These don't encompass the 10 year plan, as the 10 year plan is sitting with the SLT for consideration. These are the short term interim plans and priorities to build over the next 5 years.

Acting District Manager asked if there had been movement on the decision to allow brigades to self-manage their renovations. Dept Manager, Building Services advised that there would be a need to apply risk management to that sort of process and agreed to further discussions on the matter.

ACTION: Dept Manager, Building Services to organise meeting with Paul Keech, James Ruprai Jonathan Hill and himself to develop a process map to allow Brigades to self fund and self manage the development of future builds.

TT advised that he did not receive the letter of support from Council which was requested at the previous meeting and that the \$300,000.00 grant was a lost opportunity. Dept Manager, Building Services requested that all future requests for letters of support be made in writing and to include details of the support requested. TT stated that most grant applications allow to lodge with a letter of support.

Recommendation (Item to be determined under delegated authority)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital new and renewal works projects.

RESOLVED (By consent)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital new and renewal works projects.

CARRIED

There being no further business, the meeting concluded, the time being 6.36pm.

Clr Evan Christen
CHAIRPERSON

RF22.4 Proposed Meeting Dates for 2023

HPERM Ref: D22/438836

Department: Building Services

Approver: Trevor Dando, Manager Works & Services

Reason for Report

To determine Rural Fire Service Strategic Planning Committee meeting dates for 2023.

Recommendation (Item to be determined under delegated authority)

That the Committee adopt the proposed meeting dates for 2023, to be held online, as follows:

- 5:30pm – Wednesday 8 February 2023;
- 5:30pm – Wednesday 10 May 2023 (to be convened if required);
- 5:30pm – Wednesday 9 August 2023, and
- 5:30pm – Wednesday 8 November 2023 (to be convened if required).

Options

1. The Committee accepts the proposed meeting dates for 2023, as provided.

Implications: Proceed as planned

2. The Committee accepts alternative meeting dates for 2023.

Implications: Nil

Background

That the Committee adopt the proposed meeting dates for 2023, as follows:

- 5:30pm – Wednesday 8 February 2023;
- 5:30pm – Wednesday 10 May 2023 (to be convened if required);
- 5:30pm – Wednesday 9 August 2023, and
- 5:30pm – Wednesday 8 November 2023 (to be convened if required).

Community Engagement

The Committee will be consulted at the 9 November 2022 meeting.

RF22.5 Rural Fire Service - Future Works

HPERM Ref: D22/452047

Department: Building Services
Approver: Trevor Dando, Manager Works & Services

Attachments: 1. Future Priorities & Works - Future RFS Stations and Works - November 2022 [↓](#)

Reason for Report

To review the status of the unfunded capital works projects.

Recommendation (Item to be determined under delegated authority)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital new and renewal works projects.

Options

1. Accept the recommendation as written.

Implications: Recommended – works can continue as per the status report.

2. Not accept the recommendation and draft a different recommendation.

Implications: Not Recommended – the committee could change the agreed priorities, which would have an impact on the delivery of the current program of works.

Background

The following projects will remain in the Shoalhaven Strategic Capital Expenditure Program:

New Works

- Tomerong Station
- Wandandian Station
- Broughton Vale / Berry

Renovation Works

- Tabourie Station extensions *DA approved*
- Currarong Station extensions *DA submitted for determination*
- St Georges Basin extensions

Refer to attachment 1 – Future works

Bushfire Local Economic Relief Fund (BLERF) grants were awarded for the construction of Conjola RFS Brigade extensions and the Manyana RFS Brigade new station.

There is currently no seed funding available to progress design of new projects.

RFS Brigade Self-Funded & Self-Managed Process

In response to the action item of the Strategic Planning Committee 10 August 2022.

A meeting was conducted between RFS District Manager (Acting) Jonathon Hill, SCC Director City Services Paul Keech and Manager Building Services Gary George on 6 October 2022. SCC Director Development Services James Ruprai was unavailable to attend.

An update on the outcomes of this meeting will be delivered directly to this meeting.

Community Engagement

Concept plans for each station extension / refurbishment works are discussed with the relevant brigades and reviewed through regular design review meetings with RFS delegates.

Rural Fire Service - Future Works														
Year of Funding and Construction Commencement - Enter \$														
Details								6		7		8		
Area Command	District	LGA	Brigade / FCC Name	Brigade/FCC	Type	District Priority	Comments	2022/23 Bid	2022/23 Review	2023/24 Bid	2023/24 Review	2024/25 Bid	2024/25 Review	Comments
South Eastern	Shoalhaven	Shoalhaven	Tomerong	Brigade	New Build	1				\$ 100,000.00		\$ 900,000.00		Strategic station, requires a new station to fit a new truck,
South Eastern	Shoalhaven	Shoalhaven	Wandandian	Brigade	New Build	2						\$ 100,000.00		Strategic station, will require a 4c station to cater for the needs
South Eastern	Shoalhaven	Shoalhaven	Broughton Vale/Berry	Brigade	New Build	3								Political pressure being applied, may need to reshuffle priorities
South Eastern	Shoalhaven	Shoalhaven												
South Eastern	Shoalhaven	Shoalhaven	Tabourie	Brigade	Renovation	1				\$ 800,000.00				
South Eastern	Shoalhaven	Shoalhaven	Curarong	Brigade	Renovation	2				\$ 600,000.00				
South Eastern	Shoalhaven	Shoalhaven	St Georges Basin	Brigade	Renovation	3	See comments							Have applied for a grant, potentially self funded with Grant money,
Totals										\$ 1,500,000		\$ 1,000,000		