

Shoalhaven Arts Board

Meeting Date: Wednesday, 09 November, 2022

Location: Jervis Bay Meeting Room, City Administrative Centre, Bridge Road, Nowra

Time: 4:00pm

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. Apologies

2. Confirmation of Minutes

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3. Declarations of Interest

4. Presentations

- AB22.43 Update - Establishment of the Regional Arts Development Organisation

Ms Marla Guppy – Chair – South Coast Arts Inc will provide an update to the Shoalhaven Arts Board on the establishment of the Regional Arts Development Organisation.

- AB22.44 Strategic Opportunities for Shoalhaven Arts Board Members Involvement - 2022/23

The Manager – Arts and Culture, the Manager – Shoalhaven Entertainment Centre and the Manager – Shoalhaven Services Libraries will provide information to the Shoalhaven Arts Board on strategic opportunities to engage with Board members in line with the adopted Community Strategic Plan and the Delivery Program and Operational Plan for 2022/23.

5. Reports

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6. General Business

Membership

Ms Christine Dunstan - Chairperson
Clr Tonia Gray
Clr John Kotlash
Clr Moo D'Ath
Clr Patricia White (Alternate)
Clr Paul Ell (Alternate)
Mr Stephen Buzacott
Mr Frank Howarth
Dr Lynda Kelly
Mr Drew Longbottom
Ms Bonnie Porter-Greene
Ms Kate Dezarnaulds

Quorum – Majority of the members – At least half plus one (1) member.

Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required.

Purpose

- a) To contribute to and develop strategy and policy both for the Shoalhaven City Council as well as in alignment with the Region.
- b) To develop and implement policy, planning and vision for the broad arts within existing resources and use a co-opted panel of peers for professional advice. They include:
 - Visual Arts
 - Heritage and Museum Sector
 - Literature
 - Performing Arts
- c) Advocate and maintain specific arts related portfolios.
- d) Advocate and promote Board recommendations.

Delegated Authority

- Act within adopted budgets aligning with Council's strategic plans and document, and make recommendations on the arts to Council.
- Appoint suitable representatives to fill casual vacancies on a set term basis.
- Inform and recommend policy for arts related funding programs, and where required by Council, vote on related matters.
- Establish a peer panel of professionals, experts and practitioners across art forms, heritage and cultural platforms to be co-opted as needed for input and advice to the Shoalhaven Arts Board.
- Establish a Shoalhaven Arts Foundation:
 - To support the development and enrichment of broad arts across the Shoalhaven including visual, heritage, literature & performing arts
 - To ensure that the Foundation in its governance, membership and charter are independent/ and at arms-length from Council yet works in concert with the Shoalhaven Arts Board, Council and the community needs
 - To fundraise and develop a sustainable principal investment to generate ongoing grant funds.

Relevant staff will work collaboratively with the Shoalhaven Arts Board to:

- Develop and implement activities to achieve objectives in line with the Shoalhaven Arts Board recommendations, the Council's policies and corporate plan.

MINUTES OF THE SHOALHAVEN ARTS BOARD

Meeting Date: Wednesday, 17 August 2022

Location: Jervis Bay Meeting Room, City Administrative Centre, Bridge Road, Nowra

Time: 4:04pm

The following members were present:

Clr Tonia Gray
Clr John Kotlash (remotely) – left meeting at 5:30pm
Clr Moo D'Ath (remotely)
Ms Jenny Thompson (remotely)
Mr Frank Howarth
Dr Lynda Kelly (remotely)
Mr Stephen Buzacott
Ms Bonnie Porter-Greene (remotely)
Ms Kate Dezarnaulds (remotely)

Others Present:

Jane Lewis – Director – City Lifestyles
Bronwyn Coulston - Manager – Arts & Culture
Sarah Taylor – Manager – Shoalhaven Libraries
Karen Patterson - Manager - Shoalhaven Entertainment Centre
Brooke Aldous – Governance Coordinator

AB22.42 Election of Chairperson for Today's Meeting

Bronwyn Coulston – Manager – Arts & Culture assumed the Chair and asked the members present if there were any nominations for the role of Chairperson in the absence of the elected Shoalhaven Arts Board Chairperson, Christine Dunstan.

Mr Frank Howarth nominated Mr Stephen Buzacott to act as Chairperson for today's meeting.

Mr Stephen Buzacott accepted the nomination.

There were no further nominations received.

The Arts Board agreed the election process was conducted fairly and reasonably.

Bronwyn Coulston – Manager – Arts & Culture - declared Mr Stephen Buzacott as Acting Chairperson.

RESOLVED (By consent)

That the Shoalhaven Arts Board elect Mr Stephen Buzacott to act as Chairperson for today's meeting in the absence of the elected Shoalhaven Arts Board Chairperson, Christine Dunstan.

CARRIED

Apologies / Leave of Absence

Apologies were received from Ms Christine Dunstan, Mr Drew Longbottom, Cllr Ell and Cllr White.

Confirmation of the Minutes

RESOLVED (Cllr Gray / Frank Howarth)

That the Minutes of the Shoalhaven Arts Board held on 18 May 2022 be confirmed.

CARRIED

Confirmation of the Minutes

RESOLVED (Stephen Buzacott / Jenny Thompson)

That the Minutes of the Shoalhaven Arts Board held on 24 June 2022 be confirmed.

CARRIED

Declarations of Interest

Nil.

AB22.43 Clarification - External Members Report

The members of the Shoalhaven Arts Board requested feedback from Council staff in relation to the External Members Reports and in particular, reports that were declined for inclusion in the business paper from the Chairperson.

Jane Lewis - Director City Lifestyles and Brooke Aldous – Governance Coordinator advised the following:

- In relation to the report requesting signage for the Shoalhaven Entertainment Centre, this is considered an operational matter and will therefore progress through the normal Council channels.
- In relation to the Chairperson's Update Report, they advised that there were some concerns around the appropriateness of the report and the language contained within it. Members were reminded of the induction provided at their initial meeting earlier this year and in particular the Code of Conduct slides and the External Member Reports Process Slide.
- Under the Shoalhaven Arts Board Terms of Reference (TOR) there is no requirement to have a Chairperson's Report, and it is not part of the format used for Council's Advisory Committees or Boards.
- It was further clarified that any external reports have to be considered within the TOR of the Board.

REPORTS

AB22.33 Shoalhaven Libraries - Update

**HPERM Ref:
D22/280373**

Sarah Taylor, Manager – Shoalhaven Libraries provided an update on the Sanctuary Point Library:

- There are three public art opportunities being sunshades, a freestanding sculpture and lighting at the entrance of the Library.
- An Expression of Interest has been undertaken and 13 applications were received.
- The Art Selection Panel met on Friday, 12 August and nine artists (3 artists per public art opportunity) have now been selected and notified.
- The artists are now developing their concepts and will present the concepts to the Art Selection Panel in 5 weeks' time.
- Each of the artists will be working with the same production company to develop concepts over next 5 weeks.
- Another panel session will be held to choose a successful artist for each of the public art opportunities.
- The Art Selection Panel is made up of the landscape architect, the architects, Danielle Robson from SODA Arts (who is the art consultant running the program), some members of Indigenous Working Group, Sharlene Cruikshank from the Aboriginal Advisory Committee and Bronwyn Coulston.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

RESOLVED (Clr Gray / Frank Howarth)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

CARRIED

AB22.34 Shoalhaven Regional Gallery- Update- May, June, July 2022

**HPERM Ref:
D22/303012**

Bronwyn Coulston – Manager Arts & Culture provided an update on the Shoalhaven Regional Gallery:

- The Gallery has been busy with fantastic exhibitions and public programs.
- Current exhibitions are getting great feedback and are open for another week.
- The new exhibitions show off the modular walls which were funded through the State Government "Creative Capital" Grant.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Regional Gallery report for information.

RESOLVED (Jenny Thompson / Bonnie Porter-Green)

That the Shoalhaven Arts Board receive the Regional Gallery report for information.

CARRIED

AB22.35 Shoalhaven Entertainment Centre Update**HPERM Ref:
D22/307832**

Karen Patterson – Manager Shoalhaven Entertainment Centre provided an update:

- Response to the “Arty Farty Party” was fantastic.
- The highest response in terms of cultural impact was received for the Sydney Symphony Orchestra season.
- Sell out shows for both the Lior and the Grigoryan Brothers.
- The biggest emotional response has come from THEM, a production about people living in a war zone considering whether they should become refugees. The production was impactful for the high school audience as well as other attendees.
- The size of the sample of data collection from the Culture Counts survey responses would be useful for inclusion in future reports.

Recommendation (Item to be determined under delegated authority)

That Shoalhaven Arts Board receives the report for information.

RESOLVED (Lynda Kelly / Clr Kotlash)

That Shoalhaven Arts Board receives the report for information.

CARRIED

**AB22.36 Council Policy Revisions - South Coast Cooperative
Libraries Collection Development Policy****HPERM Ref:
D22/306943**

Sarah Taylor – Manager Shoalhaven Libraries provided some background on this Item and advised that the aim of the Policy Review is to produce a more functional and simplified document to give guidance for purchasing.

Recommendation

That Council adopt the revisions of the South Coast Cooperative Libraries Collection Development Policy.

RECOMMENDATION (Lynda Kelly / Clr Kotlash)

That Council adopt the revisions of the South Coast Cooperative Libraries Collection Development Policy.

CARRIED

AB22.37 Shoalhaven Arts Board Grants Program 2022/23**HPERM Ref:
D22/320228**

Karen Patterson – Manager Shoalhaven Entertainment Centre advised that the revoting of the \$28,000 which is linked to milestone claims for successful grantees who haven't completed their work will be reported to Council in September for consideration and adoption.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board Grants Program in 2022/23 be offered with two separate streams for applications.

1. Applicants under the 'Sense of Place' stream will be able to apply for amounts up to \$10,000. Successful applicants must commit to a public outcome as part of their project plan.
2. Applications under the 'Professional Development' stream will be able to apply for amounts up to \$3,000.
3. One 'Sense of Place' grant must be awarded with the funding; any remaining funding can be allocated to Professional Development grants or Sense of Place grants based on the applicants' capacity to meet the criteria.
4. The cost for developing and delivering a marketing and communications strategy to promote and announce the grant program will be taken from the Arts Board Grants budget. The associated expense will be up to \$1,000.

RESOLVED (Jenny Thompson / Cllr Kotlash)

That the Shoalhaven Arts Board Grants Program in 2022/23 be offered with two separate streams for applications.

1. Applicants under the 'Sense of Place' stream will be able to apply for amounts up to \$10,000. Successful applicants must commit to a public outcome as part of their project plan.
2. Applications under the 'Professional Development' stream will be able to apply for amounts up to \$3,000.
3. One 'Sense of Place' grant must be awarded with the funding; any remaining funding can be allocated to Professional Development grants or Sense of Place grants based on the applicants' capacity to meet the criteria.
4. The cost for developing and delivering a marketing and communications strategy to promote and announce the grant program will be taken from the Arts Board Grants budget. The associated expense will be up to \$1,000.

CARRIED

AB22.38 The Anti-Nuclear Family Creative Development**HPERM Ref:
D22/321233**

Karen Patterson – Manager Shoalhaven Entertainment Centre provided an update:

- Julian Louis (Director) has expressed an interest in seeing the project through to a full production.
- The creative development was well received and community feedback was very strong.
- The future of the project will be almost entirely dependent on grant funding and philanthropy.

Recommendation (Item to be determined under delegated authority)

That Shoalhaven Arts Board receives the report for information.

RESOLVED (Cllr Gray / Jenny Thompson)

That Shoalhaven Arts Board receives the report for information.

CARRIED

**AB22.39 Subcommittee Membership, Working Groups, Portfolios
and Panel of Peers - vacancies****HPERM Ref:
D22/323132**

Clr Gray requested that Professor Amanda Lawson, former Dean of Creative Arts at Wollongong University be invited to apply for vacancies on the Shoalhaven Arts Board or sub-groups when opportunities become available.

Recommendation (Item to be determined under delegated authority)

That the following subcommittees and working groups be established with the membership as detailed [names to be filled in at meeting]

1. Art Acquisition and Collection Subcommittee
 - a. Chair of the Shoalhaven Arts Board
 - b. Manager – Arts and Culture or nominated representative
 - c. Shoalhaven Arts Board member - Stephen Buzacott
 - d. Shoalhaven Arts Board member [name to be filled in at meeting]
 - e. Shoalhaven Arts Board member – Clr Moo D'Ath
 - f. Invited Arts Professional – Boe-Lin Bastian
 - g. Invited Arts Professional
2. Arts Board Grants Working Group
 - a. Shoalhaven Arts Board member - Christine Dunstan
 - b. Shoalhaven Arts Board member - Jenny Thompson
 - c. Shoalhaven Arts Board member [name to be filled in at meeting]
 - d. Appropriate Council officer from the Cultural sector
 - e. Invited Art Professional
3. Art Collection Strategic Planning Working Group
 - a. Chair of the Shoalhaven Arts Board
 - b. Manager – Arts and Culture or nominated representative
 - c. Shoalhaven Arts Board member [name to be filled in at meeting]
 - d. Shoalhaven Arts Board member – Stephen Buzacott
 - d. Shoalhaven Arts Board member Clr Moo D'Ath
 - e. Invited Arts Professional - Boe-Lin Bastian
 - f. Invited Arts Professional - Aboriginal

RESOLVED (Stephen Buzacott / Clr Kotlash)

That the following subcommittees and working groups be established with the membership as detailed:

1. Art Acquisition and Collection Subcommittee
 - a. Chair of the Shoalhaven Arts Board
 - b. Manager – Arts and Culture or nominated representative
 - c. Shoalhaven Arts Board member - Stephen Buzacott
 - d. Shoalhaven Arts Board member – Bonnie Porter-Green

- e. Shoalhaven Arts Board member – Cllr Moo D'Ath
 - f. Invited Arts Professional – Boe-Lin Bastian
 - g. Invited Arts Professional
2. Arts Board Grants Working Group
- a. Shoalhaven Arts Board member - Christine Dunstan
 - b. Shoalhaven Arts Board member - Jenny Thompson
 - c. Shoalhaven Arts Board member - Kate Dezarnaulds
 - d. Appropriate Council officer from the Cultural sector
 - e. Invited Art Professional
3. Art Collection Strategic Planning Working Group
- a. Chair of the Shoalhaven Arts Board
 - b. Manager – Arts and Culture or nominated representative
 - c. Shoalhaven Arts Board member - Frank Howarth
 - d. Shoalhaven Arts Board member – Stephen Buzacott
 - e. Shoalhaven Arts Board member Cllr Moo D'Ath
 - f. Invited Arts Professional – Boe-Lin Bastian
 - g. Invited Arts Professional – Aboriginal

CARRIED

**AB22.40 Management of the Dingle Hughes Bequest -
Acquisitions and Archives**

**HPERM Ref:
D22/325409**

Bronwyn Coulston – Manager Arts & Culture will be researching and seeking further advice regarding the storage requirements and cost implications in acquiring the collection and will report back to the Shoalhaven Arts Board early in 2023.

Recommendation

That Council advises Max Dingle OAM:

- 1. Of the intention to accept the works listed in Table A (Attachment 1) into the City Art Collection on enactment of the Deed of Gift
- 2. That they are not intending to acquire the works listed in Table B (Attachment 1)
- 3. Of the intention to accept the entirety of the archival collection, including the artworks listed in Table C (Attachment 1) as part of the Deed of Gift.

RECOMMENDATION (Frank Howarth / By consent)

That Council advises Max Dingle OAM:

- 1. Of the intention to accept the works listed in Table A (Attachment 1) into the City Art Collection on enactment of the Deed of Gift
- 2. That they are not intending to acquire the works listed in Table B (Attachment 1)
- 3. Of the intention to accept the entirety of the archival collection, including the artworks listed in Table C (Attachment 1) as part of the Deed of Gift.
- 4. Acknowledge and thank the Council staff involved in this process.

CARRIED

AB22.41 Shoalhaven City Art Collection - Acquisitions**HPERM Ref:
D22/331326****Recommendation (Item to be determined under delegated authority)**

That the three works offered to the City Art Collection by local artist Mike Gilmore are not acquired.

RESOLVED (Stephen Buzacott / Bonnie Porter-Green)

That the three works offered to the City Art Collection by local artist Mike Gilmore are not acquired.

CARRIED

GENERAL BUSINESS

Update on Foundation:

Bronwyn Coulston – Manager Arts & Culture advised:

- The request for Quotations are about to be signed off and emails to be sent to identified parties who have the knowledge and skill set to undertake the work to seek a fee proposal.
- Seeking a consultant and/or business to undertake all the work required to establish the Foundation including:
 - briefing a legal firm to establish a Constitution
 - required legal registrations for taxation purposes – e.g. deductible gift, not for profit entity registrations
 - Developing the Foundation Board
 - Interviewing potential members
 - Writing Position Descriptions
 - Advertising
 - Securing a venue
 - Setting up bank accounts
 - Marketing campaign
- It is hoped to have the Consultant / Specialist appointed by the end of September with the aim of the Consultant stepping away and the Foundation working independently by the end of the 2022/2023 financial year, based on the advice provided by the Consultant and progress.

Other:

Jane Lewis – Director City Lifestyles advised that the SEC signage issue has been identified as an action to be investigated and is included in The Shoalhaven Entertainment Centre's Strategic Plan.

Sarah Taylor – Manager Shoalhaven Libraries advised that she has been working with web designers to have Shoalhaven become part of the online Weave Artists Directory for visual and performing artists. Once this is finalised, the information will be forwarded to SAB members so that it can be promoted.

Note: Clr Kotlash left meeting at 5:30pm.

There being no further business, the meeting concluded, the time being 5:34pm.

Mr Stephen Buzacott
ACTING CHAIRPERSON

AB22.45 Notification of Council Resolution - Shoalhaven Arts Board Re-establishment

HPERM Ref: D22/437138

Department: Business Assurance & Risk
Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

Advise of Council's resolution in relation to the new members and re-establishment of the Shoalhaven Arts Board.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Notification of Council Resolution – Shoalhaven Arts Board Re-establishment report for information.

Options

1. As recommended.

Implications: The membership structure as resolved by Council is adopted for the period to 30 September 2023.

2. Propose a different membership arrangement.

Implications: Should the Shoalhaven Arts Board wish to make an alternative recommendation in relation to membership, this would need to be reported to Council for consideration/endorsement.

Background

Each year, Council reaffirms all its Committees for the next 12 months - Council has the option to: reaffirm its Committees; make any change to the membership, purpose, delegation, quorum, and the number of meetings required for those Committees; or disband Committees.

This report is provided to inform the Group members of the resolution of the Council. Should the Group wish to make any changes to the above, a recommendation to Council will be required to that effect.

At the Ordinary meeting on 26 September 2022 Council resolved as follows:

CL22.490 Shoalhaven Arts Board

RESOLVED (Clr Ell / Clr White)

MIN22.688

That Council continue the operation of Shoalhaven Arts Board for the period to September 2023 as outlined below.

<u>Meetings per year</u> – Four (4) per year Commencement time – 4.00pm	<u>Quorum</u> – Majority of the members – at least half plus one (1) member
	<u>Terms of Reference:</u> POL19/45 (2123E) Amended: 20 September 2019

AB22.45

Purpose:

- a) To contribute to and develop strategy and policy both for the Shoalhaven City Council as well as in alignment with the Region.
- b) To develop and implement policy, planning and vision for the broad arts within existing resources and use a co-opted panel of peers for professional advice. They include:
 - Visual Arts
 - Heritage and Museum Sector
 - Literature
 - Performing Arts
- c) Advocate and maintain specific arts related portfolios.
- d) Advocate and promote Board recommendations.

Delegations:

- Act within adopted budgets aligning with Council's strategic plans and document, and make recommendations on the arts to Council
- Appoint suitable representatives to fill casual vacancies on a set term basis
- Inform and recommend policy for arts related funding programs, and where required by Council, vote on related matters
- Establish a peer panel of professionals, experts and practitioners across art forms, heritage and cultural platforms to be co-opted as needed for input and advice to the Shoalhaven Arts Board
- Establish a Shoalhaven Arts Foundation:
 - o To support the development and enrichment of broad arts across the Shoalhaven including visual, heritage, literature & performing arts
 - o To ensure that the Foundation in its governance, membership and charter are independent/ and at arms-length from Council yet works in concert with the Shoalhaven Arts Board, Council and the community needs
 - o To fundraise and develop a sustainable principal investment to generate ongoing grant funds

Relevant staff will work collaboratively with the Shoalhaven Arts Board to:

- Develop and implement activities to achieve objectives in line with the Shoalhaven Arts Board recommendations, the Council's policies and corporate plan

Chairperson – Appointed by the Board

2022-2023 Councillor/ Staff Membership

Clr Gray (Ward 1)
Clr Kotlash (Ward 2)
Clr D'Ath (Ward 3)
Clr White - Alternate
Clr Ell – Alternate

Note: Any non-voting Councillor in attendance at any of the above Committees may act as an alternate voting member in circumstances where achievement of a quorum is required.

Community / Organisational Representatives

Eight (8) Community representatives (includes one (1) designated Aboriginal Local Member position, nominated by the Aboriginal Advisory Committee)
One (1) representative of the Shoalhaven Tourism Advisory Group (to be replaced by a representative from the Shoalhaven Economic Growth & Advocacy Group)

CARRIED

Policy Implications

In accordance with the new resolution, any non-voting Councillor in attendance at the Shoalhaven Arts Board meetings may act as an alternate voting member in circumstances where achievement of a quorum is required.

The Chairperson for the Shoalhaven Arts Board is appointed by the Board, the Shoalhaven Arts Board resolved that:

Christine Dunstan be appointed as Chairperson of the Shoalhaven Arts Board for the two-year term to April 2024.

Therefore, no further resolution is required at this time in relation to a Chairperson.

AB22.46 Nomination of Australia Day Panel Member

HPERM Ref: D22/435803

Department: Business Assurance & Risk

Approver: Kevin Voegt, Director - City Performance

Reason for Report

To advise the Shoalhaven Arts Board (SAB) that the Board is required to nominate a panel member on the Australia Day Awards Panel.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board resolve to nominate (insert name) as the Arts Board Representative on the Australia Day Awards Panel.

Options

1. As recommended.
2. Adopt an alternate recommendation.

Background

Shoalhaven City Council conducts the Shoalhaven Australia Day Awards each year and calls for nominations (generally) between August to November. The Mayor selects a group of community representatives to form a Judging Panel to review the nominations and select recipients for the Awards, one of which is a community representative who is a member of the Arts Board.

The previous Arts Board representative on the panel is no longer a member of the Arts Board.

A nominee is therefore sought from the Arts Board to fulfill the position on the Australia Day Panel. The Panel usually meets in early December to determine the award recipients. Below is the link to the Australia Day webpage for your information:

[Shoalhaven Australia Day Awards 2023](#)

Please note that should the elected representative resign from their SAB position, they will also forfeit their Australia Day Panel position.

AB22.46

AB22.47 Condolences - Jenny Thompson

HPERM Ref: D22/432458

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Mayoral Minute - Condolence - Jenny Thompson [↓](#)

Reason for Report

To make the Shoalhaven Arts Board aware of the Condolence Motion passed at Council on 10 October and provide an opportunity for members of the Arts Board to add their own condolences.

Recommendation (Item to be determined under delegated authority)

That the:

1. Report be received for information.
2. Shoalhaven Arts Board acknowledge the passing of Arts Board member Jenny Thompson and offer condolences to her family.

Options

1. Adopt the Recommendation as printed.

Implications: The Board are aware of the Condolence motion passed at Council and are able to offer their own.

2. Amend the Recommendation.

Implications: Unknown at this time

Background

At Council's Ordinary Meeting held on 10 October 2022, Shoalhaven City Council received a Mayoral Minute with a motion of condolence following the death of Arts Board member Jenny Thompson. The Mayoral Minute is attached.

As per MIN 22.746 (below) Council acknowledged Jenny's passing and offered condolences to her family.

RESOLVED

(Clr Findley / Clr Wells)

MIN22.746

That Council acknowledges the passing of Ms Jenny Thompson and offers our condolences to Jenny's family.

Jenny has been a member of the Arts Board since 2018, and continued to be active in discussions and Arts Board activities even after losing her voice to cancer. Jenny recently advised the Chair of the Arts Board, and the Manager – Arts and Culture of the return of her cancer and a terminal diagnosis. She was adamant that she would remain on the Board as long as possible and continued to advocate for arts in schools and her Artist In Residence in Schools program until her sudden passing.

She will be missed by many across the Shoalhaven.

MM22.25 Mayoral Minute - Condolence - Jenny Thompson

HPERM Ref: D22/411340

Recommendation

That Council acknowledges the passing of Ms Jenny Thompson and offers our condolences to Jenny's family.

Details

Jenny Thompson joined the Shoalhaven Arts Board in November 2018 and rapidly became a strong voice for the arts and community access to the arts. Jenny came to the board with a wealth of experience in administration and policy work in arts companies across the UK and Australia. She was also actively involved as a volunteer at Bundanon where her enthusiasm and warm personality made her well loved by staff and visitors.

Jenny had a passion for supporting young people and ensuring they had access to the arts. Jenny's own life had given her the ability to engage with a wide range of arts as her father was an opera singer and her mother continued to teach piano well into her 90's so she knew that access to the arts and being supported to explore the arts can change a child's life. Her passion was most evident in the work she did with several other community and board members to set up the Artists in Residence (AIR) in School pilot project in the Shoalhaven. This project was led by Jenny and while her health was failing she continued to ensure it was spoken of - and also developed a submission to the National Cultural Policy in late August.

In the Shoalhaven, the AIR project saw four public schools and two preschools take part in the pilot project which was partially funded by Council. The project continues with schools able to contract artists to work in the school for a term and develop an artwork alongside the students. Jenny's hope was that the evidence from this pilot will support schools across regional Australia to seek funding to support ongoing access to artists in schools.

Jenny's passion for the arts and her advocacy for young people will be missed by members of the Arts Board, the staff and visitors at Bundanon and many of those in the community who were touched by her firm belief in the value of the arts. Our condolences to her husband, children and extended family.

AB22.48 Casual Vacancy

HPERM Ref: D22/435122

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To inform the Board of the options to fill the vacancy that exists following the death of Arts Board Member, Jenny Thompson

Recommendation (Item to be determined under delegated authority)

That [name to be filled in at meeting] is invited to join the Shoalhaven Arts Board to fill the casual vacancy with their term to end 30 September 2023.

Options

1. Adopt the Recommendation

Implications: The vacancy on the Arts Board will be filled in accordance with the Terms of Reference.

2. Amend the Recommendation

Implications: Unknown

3. Reject the Recommendation

Implications: The vacancy may not be filled in accordance with the Terms of Reference which may impact the ability of the Board to meet quorum.

Background

With the recent passing of Arts Board member Jenny Thompson, a casual vacancy has arisen in the Arts Board membership. Under the Terms of Reference Clause (3.5) the Arts Board may seek applications by appropriate means to fill casual vacancies. The Term of the Casual Vacancy aligns with the term finish dates.

In consultation with the Chair of the Arts Board, the Manager – Arts and Culture has sought applications from a variety of community members who have suitable experience and qualifications for arts board membership.

The potential members and their CVs will be provided to board members at the meeting. At the time of writing this report, information was still being gathered and the list of interested community members was not finalised.

Community Engagement

The Manager – Arts and Culture, in consultation with the Chair – Shoalhaven Arts Board, reached out to a range of community members to ascertain their interest in joining the Board and filling the casual vacancy. Community members were approached based on known skills

and experience, as well as looking to support a greater diversity of members within the board.

Policy Implications

The filling of the Casual Membership position has been carried out in accordance with the Terms of Reference.

AB22.49 Policy Update - Shoalhaven Arts Board Terms of Reference & Shoalhaven City Art Collection - Acquisition and Management

HPERM Ref: D22/447487

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Attachments:

1. Report - Ordinary Meeting 31 Oct - Policy Review - Terms of Reference Shoalhaven Arts Board [↓](#)
2. Shoalhaven Arts Board - Terms of Reference [↓](#)
3. Report - Ordinary Meeting 31 October - City Art Collection Policy Review [↓](#)
4. Shoalhaven City Art Collection - Acquisition and Management [↓](#)

Reason for Report

To inform the Shoalhaven Arts Board members of the recent re-adoption of the:

- Shoalhaven Arts Board - Terms of Reference (POL 22/69)
- Shoalhaven City Art Collection – Acquisition and Management (POL22/49)

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the report on the recent re-adoption by Council of the :

1. Shoalhaven Art Board Terms of Reference Policy (POL22/69);
 2. Shoalhaven City Art Collection – Acquisitions and Management Policy (POL22/49);
- for information.

Options

1. Adopt the Recommendation

Implications: The Board are informed and aware of the status of the policies

Background

All Council policies are required to be presented to Council for reaffirmation within 12 months of the Local Government Elections.

To meet this requirement, the Shoalhaven Arts Board Terms of Reference (POL22/69) and Shoalhaven City Art Collection – Acquisition and Management (POL22/49) policies were reported directly to Council.

At the Ordinary Meeting of Council on 31 October 2022 Council resolved to adopt:

The revisions to the Shoalhaven Arts Board Terms of Reference (POL 22/69)

and

The revision of the Shoalhaven City Council Art Collection – Acquisition and Management Policy (POL22/49).

AB22.49

This report is to inform the Shoalhaven Arts Board Members of their readoption and to advise that both policies will require further review and updates in the coming year and will be presented to the Arts Board and Council once that work is complete.

The attached reports note the work that is ongoing for these policies including a corporate approach to improve all Terms of Reference for advisory committees and have greater consistency in their role, purpose, delegations and overall functioning.

Separately further work is currently being undertaken by the Collection Strategic Planning working group which will inform the revised policy which will need to be reported.

Once the work relevant to each policy is complete the Manager – Arts and Culture will review the relevant policies and present any further changes to the Arts Board for review prior to submission to Council.

Community Engagement

The policy updates presented to Council are considered minor and do not require community engagement.

Policy Implications

These policies are currently adopted policies for Shoalhaven City Council. They are being presented for reaffirmation to ensure the work of the Arts Board can continue within the policy framework.

CL22.560 Policy - Shoalhaven Arts Board Terms of Reference

HPERM Ref: D22/428109

Department: Arts & Culture
Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Shoalhaven Arts Board - Terms of Reference - Draft changes

Reason for Report

The *Shoalhaven Arts Board Terms of Reference* is presented for adoption. Council Policy requires that all Council public policies should be reviewed within 12 months of an election of a new Council.

Recommendation

That Council adopt the revisions to the Shoalhaven Arts Board Terms of Reference.

Options

1. Adopt the recommendation
Implications:
 - Updated Policies will be adopted within the 12-month timeframe of a newly elected Council
 - This will allow the inclusion of changes to make the relevant policy appropriate
2. Not adopt the recommendation
Implications:
 - Council can request further details, seek further community input or make other changes
 - This may delay or impact Council's ability to meet the requirement for review of policies within twelve (12) months of the election of a new Council
 - This may result in loss of provision and controls for the relevant Policy.

Background

All Council policies should be reviewed within twelve (12) months of the election of a new Council.

The Shoalhaven Arts Board is an Advisory Committee of Council, the purpose of the Policy is to define Council's Terms of Reference for the Shoalhaven Arts Board, including the delegated authorities for this committee under Section 355 of the NSW Local Government Act.

The *Shoalhaven Arts Board Terms of Reference* policy was first adopted in 2015, replacing an older policy that was no longer fit for purpose.

Since adoption in 2015, it has been regularly updated and revised to ensure it remains current and meets the needs of Council and the community representation through the Arts Board.

A copy of the recommended changes to the policy are detailed in Attachment 1 - POL22/69 - Shoalhaven Arts Board – Terms of Reference- Draft Changes' and summarised below:

- Removal of Authority to establish a Shoalhaven Arts Foundation as this has been achieved by the Board and Council through a strong strategic partnership and focus.
- Updated position titles
- Updated reference to the Shoalhaven Economic and Growth Advocacy Group

The policy is being presented at this stage with no major changes, however, there is an internal review of Terms of Reference templates being undertaken in consultation with relevant staff and Governance, with a view to developing a new template which will provide greater consistency across all Advisory Committees.

The *Shoalhaven Arts Board – Terms of Reference* policy will be re-presented to Council once the new template is introduced in early 2023. This will allow for ongoing consultation with members of the Arts Board to identify if further changes need to be made.

Community Engagement

The proposed changes to the format and content of the Policy are considered minor policy changes that do not warrant being placed on public exhibition.

Policy Implications

There is a requirement that all Council policies should be reviewed within twelve (12) months of the election of a new Council.

Reaffirmation of the above policy will make it relevant and up to date.

Financial Implications

There are no additional financial implication resulting from reaffirming the above policy.

Shoalhaven Arts Board – Terms of Reference

Adoption Date:	17/03/2015
Amendment Date:	23/06/2015, 27/06/2017, 20/09/2019, 26/09/2022, 31/10/2022
Minute Number:	MIN15.147, MIN15.426, MIN17.565, MIN19.654, MIN22.673, MIN22.817
Review Date:	01/12/2024
Directorate:	City Lifestyles
Record Number:	POL22/199

Community Engagement Policy

1. Statement

Council recognises the value and place of creative expression, cultural facilities, innovative arts activities and embraces a strategic direction to facilitate progressive cultural development across the City. To guide this development each Board member will be responsible for maintaining and reporting on a specific portfolio.

2. Purpose

- a) To contribute to and develop strategy and policy both for the Shoalhaven City Council as well as in alignment with the Region.
- b) To develop and implement policy, planning and vision for the broad arts within existing resources and use a co-opted panel of peers for professional advice. They include:
 - Visual Arts
 - Heritage and Museum Sector
 - Literature
 - Performing Arts
- c) Advocate and maintain specific arts related portfolios.
- d) Advocate and promote Board recommendations.

3. Terms of reference**3.1. Relationship to Council**

The Shoalhaven Arts Board is a Section 355/377 Committee of Council (Local Government Act 1993). It is a strategic advisory committee to advocate for and inform Council's decision-making process.

3.2. Delegated Authorities

- Act within adopted budgets aligning with Council's strategic plans and document, and make recommendations on the arts to Council
- Appoint suitable representatives to fill casual vacancies on a set term basis
- Inform and recommend policy for arts related funding programs, and where required by Council, vote on related matters
- Establish a peer panel of professionals, experts and practitioners across art forms, heritage and cultural platforms to be co-opted as needed for input and advice to the Shoalhaven Arts Board

Relevant staff will work collaboratively with the Shoalhaven Arts Board to:

- Develop and implement activities to achieve objectives in line with the Shoalhaven Arts Board recommendations, the Council's policies and corporate plan

3.3. Membership

- The membership of the Shoalhaven Arts Board to be twelve (12) members in total and to include:
 - Seven (7) community member representatives from Health & Well-being, Education, Arts Institutions, Artists, and Corporate/Business with a range of strategic capabilities, expertise and advice from within the arts.

Community Engagement Policy

- A maximum of three (3) skills-based Councillors (one from each of the three (3) wards); Note: Any non-voting Councillor in attendance at a meeting may act as an alternate voting member in circumstances where achievement of a quorum is required.
- One (1) designated Aboriginal Local Member. A nomination for this position will be made by the Aboriginal Advisory Committee when the position comes vacant, or the member term expires. The nominee need not be a member of that committee.
- One (1) representative from the Shoalhaven Economic and Growth Advocacy Group (SEGA). A nomination for this position will be made by SEGA when the position comes vacant, or the member term expires.
- Community member representatives of the Board are appointed through an Expression of Interest process with the exclusion of casual vacancies should they arise.

3.4. Election/Appointment

Industry Representatives

- Appointment to the Board can be for a maximum four (4) years with a set commencement and finish date
- Vacancies will be advertised locally via media, Council communication channels and industry networks
- Applications will be actively sought from appropriately skilled industry representatives,
- Council will manage the application process,
- An interview panel will consist of a Council staff member, the Chairperson of the Board and one (1) suitably qualified independent representative to assess the applications and make recommendations for appointments to the Board and Council.

Councillors

Council will advise Shoalhaven Arts Board of its appointed representatives. Council at its discretion can replace representatives at a time of its choosing.

3.5. Casual Vacancies

Should there be a casual vacancy; the Shoalhaven Arts Board will seek applications by appropriate means to fill these vacancies to align with finish dates.

3.6. Term of Appointment

- Appointments will be for a term of two (2) years
- If representative is terminated or resigns an early substitute will be appointed only until the fixed finish date as a casual vacancy

3.7. Sub Committees/Working Groups/Portfolios

The Board will have the right to establish subgroups as deemed appropriate to assist in fulfilling their role and purpose.

Community Engagement Policy

3.8. Board Meeting Practice and Procedures

- The administrative provisions of Council's adopted Code of Meeting Practice shall apply subject to any amendments by the Terms of Reference.
- Formal Board Meetings will be held quarterly in a form and format as determined by Shoalhaven Arts Board
- To hold Arts/museum/culture industry forums for feedback and ideas that might inform the Annual strategic plan will be held
- Agenda and minutes from previous meetings will be circulated to members at least seven (7) days prior to the meeting
- Members must declare in writing any interest in any report tabled at the meeting covered by the Code of Conduct and Pecuniary Interest
- Informal Board meetings, special meetings will be held as and when required or set by the Board
- Planning and costs associated with conducting meetings will be borne by Council and funded from a line item in the Arts & Culture budget.
- The Chairperson will be appointed by the Board, the position will be limited to a two (2) year term and is open to all members of the Board.
- The Quorum will consist of at least half plus one (1) of the members. Note: Any non-voting Councillor in attendance at a meeting may act as an alternate voting member in circumstances where achievement of a quorum is required.
- Voting and Recommendations are made by consensus and all decisions must be stated precisely for the inclusion of the minutes
- Where a consensus cannot be reached at two (2) consecutive meetings, then the majority of 60% of those present can adopt a recommendation
- Alternative views are to be minuted
- The Board shall ensure that an agreed written record of each of their meetings is forwarded to Council.

3.9. Code of Conduct

- All members of the Board are to abide by Council's Code of Conduct.
- Board members should act in a professional and responsible manner with the information they obtain as a member, as the Board requires openness and honesty to function well.
- Board members should feel free to express their opinions and views without fear of recrimination
- It is essential for Board members to accept collective responsibility, remain loyal to decisions of the Board, even where they may not have agreed with the final decision.

3.10. Confidentiality and Privacy

Members may have contact with confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use, or remove any information, unless the member is authorised to do so.

3.11. Communication

- All issues must be clearly communicated including priorities, limitation, and benefits to the community

Community Engagement Policy

- Members of the Board are not permitted to speak to the media as Committee of Council representatives of the Board unless approved by the Chairperson
- Where approval has been given by the Chairperson, views and opinions expressed are those of the Board and not of Shoalhaven City Council
- Where endorsement is required from Shoalhaven City Council, approval must be sought through the formal processes
- The Chair of the Board is the point of contact for communication between Board members and Council staff.

3.12. Parent Advisory Group

Ordinary Council

3.13. Staff Attendance

Executive staff are normally required to attend the meetings of the Board. Other staff at the Directors' discretion or at the Board's request can attend meetings as required. Staff have no voting privileges.

3.14. Expectation of Board Members

- Board members will undertake the prescribed Induction process
- Pecuniary Interest Returns are required on appointment and annually as required by the Office of Local Government and Council

3.15. Responsibility of Council

Council will provide secretarial support to arrange meetings and take minutes and provide professional officer support where required.

Council at its discretion may review and change the Terms of Reference, Role and Structure of the Board.

4. Implementation

The City Lifestyles Directorate of Council is allocated responsibility for the administration of the policy.

5. Review

To be reviewed within one (1) year of the election of a new Council, or earlier at the discretion of Council.

CL22.558 Policy - Shoalhaven City Council Art Collection - Acquisition and Management

HPERM Ref: D22/402783

Department: Arts & Culture
Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. City Art Collection - Acquisition and Management Policy

Reason for Report

The *City Art Collection – Acquisition and Management Policy* is presented for adoption. Council Policy requires that all Council public policies should be reviewed within 12 months of an election of a new Council.

Recommendation

That Council adopt the revision of the Shoalhaven City Council Art Collection – Acquisition and Management Policy (POL22/49).

Options

1. Adopt the recommendations.
Implications:
 - Updated Policies will be adopted within the 12-month timeframe of a newly elected Council
 - This will allow the inclusion of changes to make the relevant policy appropriate
2. Not adopt the recommendation.
Implications:
 - Council can request further details, seek further community input or make other changes
 - This may delay or impact Council's ability to meet the requirement for review of policies within twelve (12) months of the election of a new Council
 - This may result in loss of provision and controls for the relevant Policy.

Background

The purpose of the Policy is to define Council's provisions for the management of *Shoalhaven City Art Collection – Acquisition and Management Policy*

There are no significant changes recommended in the revised Policy, which does include a number of minor amendments or updates.

The City Art Collection – Acquisition and Management Policy was first adopted in 2004, replacing an older policy that covered both the Guidelines for the Shoalhaven Arts Board and collection acquisition.

Since adoption in 2004, it has been regularly updated and revised to ensure it remains current to museological standards and best practise for collection management.

A copy of the recommended changes to the policy are detailed in Attachment 1 - POL22/49 - Shoalhaven City Council Art Collection – Acquisition and Collection Management - Draft Changes' and summarised below:

- Updated background information.
- Updated position titles
- Clarification of information related to items acquired and conditions or provenance obligations
- Clarification of requirements for loans in and out as required for exhibitions or research purposes.

Community Engagement

The reviews of the City Art Collection – Acquisition and Management Policy are considered minor policy changes that do not warrant community engagement.

Policy Implications

All Councils public policies should be reviewed within twelve (12) months of the election of a new Council.

Reaffirmation of the above policy will make it relevant and up to date.

Financial Implications

There are no additional financial implication resulting from reaffirming the above policy.

Risk Implications

The City Art Collection – Acquisition and Management Policy is central to the ability to continue to collect and grow the City Art Collection. If the policy lapses or is rescinded, continuing to collect works will become difficult and there is a risk to Council's reputation as a collector of artworks. This may result in artists and collectors refusing to consider donations or acquisitions by Council.

Shoalhaven City Council Art Collection – Acquisition and Collection Management

Adoption Date:	12/05/2009
Amendment Date:	21/05/2013, 18/02/2014, 27/06/2017, 15/05/2018, 31/10/2022
Minute Number:	MIN09.612, MIN13.522, MIN14.121, MIN17.586, MIN18.351, MIN22.815
Review Date:	01/12/2024
Directorate:	City Lifestyles
Record Number:	POL22/49

Shoalhaven City Council Art Collection – Acquisition and Collection Management

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Shoalhaven City Council Art Collection – Acquisition and Collection Management

1. Purpose

The aim of this Policy is to establish administrative guidelines for a purposeful, consistent approach to acquisition of works and management of the Shoalhaven City Art Collection.

2. Statement

The title shall be the “Shoalhaven City Art Collection – Acquisition and Collection Management Policy” and will be owned and managed by Shoalhaven City Council.

The Shoalhaven City Art Collection has been established to:

- Collect contemporary and historical works of visual art of demonstrable excellence by artists of significance with an emphasis on Australian artists and artists who have a connection to the Shoalhaven.
- Enrich, educate and inform the community of Shoalhaven City and its visitors in quality visual arts practice in Australia,
- Stimulate awareness and appreciation of the visual arts
- Strengthen an historical, social and locally relevant visual arts resource
- Establish a valuable collection of Regional significance and National interest

2.1. Scope

The Policy for acquiring art is to further develop the present strengths of the Collection, especially by seeking works that are of local, national and international significance. All artworks selected, acquired or commissioned by Council will contribute towards the development of a unique and distinctive collection and will give priority to acquiring works of art that satisfy one or more of the following scoping statements:

- 2.1.1. Relate to the Shoalhaven region, by Australian artists, particularly those who have a proven record of practice and development of their art form and who are represented in public collections or who have received recognition through awards and prizes
- 2.1.2. Build upon strengths and fill gaps in the current holdings of the Shoalhaven City Art Collection, as well as develop the representation of artists already held, in order to create a comprehensive, though specifically oriented, collection.
- 2.1.3. Artworks by local Indigenous artists, particularly those who have proven development and commitment to their art form or represent a significant group or time
- 2.1.4. To consider exceptions where the works are significant and relate to the current policy

2.2. Background

The Art Collection of Shoalhaven City Council has been gradually acquired over many years. The Shoalhaven Arts Board, after its inauguration in 1998, created Guidelines and a single Policy to inform acquisition. With the establishment of the Shoalhaven City Arts Centre in 2004, the Policy was amended to recognise the significant loans and donations added to the organisations collection.

In early 2008, Shoalhaven City Council's Art Collection was divided into two (2) separate Collections to distinguish between a primary Collection with works of significance titled “The

Shoalhaven City Council Art Collection – Acquisition and Collection Management

Shoalhaven Regional Gallery Collection” and a secondary Collection with works of significance titled “The City Collection” which included gifts to the City of lesser artistic, historic or monetary value (as identified at the time of the audit).

The collection was brought back together in 2014 as the ‘Shoalhaven City Art Collection’ and following the purchase of Vernon Collection management system in 2016, the Collection is documented and available through the online collection platform on the Regional Gallery website.

Collecting activities are often cost prohibitive, however, the Collection does not seek to cover a complete range of art. Following an audit of both Collections conducted by external art consultants in 2012/13, the objective to define the focus of the Collection has led to the merger of both Collections and determined six (6) primary collecting areas:

1. Australian Landscape
2. War and Peacekeeping
3. Australian Contemporary
4. Indigenous
5. Secular and Religious
6. Ceramics

3. Provisions

3.1. General

- 3.1.1. The Collection is managed by Council’s Manager – Arts and Culture.
- 3.1.2. Council will contribute an annual budget allocation for adequate maintenance and acquisition of new works in the Shoalhaven City Art Collection. Unexpended annual funding will be accumulated in a suspense reserve to form a growing resource.
- 3.1.3. All works shall be placed on a database and insured in accordance with Council’s asset management plans and catalogued with details including title, image, size, and medium, artist, and provenance, date of acquisition, acquisition status, value, location and description.
- 3.1.4. The services of professionals in the field will be obtained for conservation, valuation, restoration and museum standard pest treatment.
- 3.1.5. “The Shoalhaven City Art Collection” will be stored at the Shoalhaven Regional Gallery, Nowra or as permanent exhibition throughout Council’s City Administrative Centre, Nowra, or in a separate suitable location as deemed necessary.
- 3.1.6. Acquisition of artworks will be directed by this Policy and the following considerations:
 - The artwork’s current and future relevance to the Collection
 - Local significance
 - Significance of the artist
 - Historical and/or cultural value
 - Cost and/or value for money
 - Available funding
 - Advantageous opportunities

Shoalhaven City Council Art Collection – Acquisition and Collection Management

- Current and future conservation and storage needs against the resources available for the Collection.
- 3.1.7. Vendors / Donors will be informed that conditions or constraints applied to the donation which would affect the management and use of the object will not be accepted as part of the donation or bequest and that the artwork/s becomes the property of Shoalhaven City Council and subject to its prevailing Policy.
 - 3.1.8. Council will ensure that the provenance of any works, whether purchased or donated, is fully established and that the vendor/donor is legally entitled to convey full title of the works to the Shoalhaven City Art Collection.
- 3.2. Gifts and Donations**
- 3.2.1. Artworks can be accepted into the Collection in the form of donations and bequests. The works must correspond with the details of the Collection Policy as part of acquisition procedure.
 - 3.2.2. With consideration to insurance and risk requirements, artworks may be temporarily accepted by Council for the purposes of consideration of a donation or purchase, formal assessment of a work or to seek valuation of a work prior to acquisition.
 - 3.2.3. The Shoalhaven Arts Board will accept donations and bequests under the Cultural Gifts Program which fulfil the requirement of the Collection Policy.
 - 3.2.4. Objects outside the scope of this Policy and gifted to Council through national and international relations will be registered as Council assets in place of being accessioned.
 - 3.2.5. On rare occasion, when a unique bequest, which falls beyond the general guidelines is offered, the Shoalhaven Arts Board may deliberate over the acceptance of such a bequest and its capacity to honour any stated provenance. In this event, the Shoalhaven Arts Board will make a special recommendation to be ratified by Council.
 - 3.2.6. Donations of money, grants or art works will be receipted within the convention and standards of the Australian Taxation Act.
- 3.3. Loan Items**
- 3.3.1. Council's formal Artwork Loan Agreement is to clearly and contractually specify the conditions of any loan to or from the Collection and to be signed by relevant parties. The Agreement outlines detail relating to the term of loan, ownership, responsibilities, conservation, security, maintenance, insurance and date of return.
 - 3.3.2. Items offered for loan are subject to the selection criteria and procedure contained in this Policy and do not warrant automatic inclusion into the Collection.
 - 3.3.3. No loan of artworks will be accepted into Council's custody until such time as the matter has been formally considered and resolved by the Shoalhaven Arts Board to accept the works. Works accepted on loan will be maintained, insured and administered as collection items, however, Council does not own the items. Any valuation of the Art Collection should delineate between the value of the Collection owned as distinct from the value of the Collection administered. Works on loan for specific exhibition purposes are not included in this clause.
 - 3.3.4. Works on loan should not be lent to other institutions or individuals without the written consent of the owner of the work.
 - 3.3.5. Requests for loans of works from the Shoalhaven City Art Collection by other institutions for the purposes of exhibitions, research or other short-term projects are

Shoalhaven City Council Art Collection – Acquisition and Collection Management

to be considered and approved / rejected by the Manager – Arts and Culture. The request, decision and rationale are to be reported to the Arts Board at the next available meeting.

3.4. Conflict of Interest

- 3.4.1. Acquisition of works for the Shoalhaven City Art Collection will be in accordance with this Policy. At all times, Council and Shoalhaven Arts Board members are to declare any conflict of interest prior to deliberations on the acquisition of artworks.
- 3.4.2. Purchase or acceptance of donations from current full-time Council officers or Shoalhaven Arts Board members will not ensue without first obtaining an independent valuation of the work and ratification from the responsible delegated Council authority.

4. Procedures**4.1. Selection Procedure**

- 4.1.1. All proposed acquisitions, whether by purchase, gift, exchange or loan will be appraised by an Acquisition Sub-Committee comprising:
- A Councillor member as nominated by Council
 - Manager – Arts and Culture, Shoalhaven City Council
 - Two Shoalhaven Arts Board representatives (one with visual arts background) as nominated by the Board and
 - An invited/co-opted member of the arts community who possesses knowledge of Australian Art
- 4.1.2. Acquisition appraisals will be consistent with this Policy.
- 4.1.3. Works not accepted into the Shoalhaven City Art Collection may be considered for inclusion and registration as a Council asset without being accessioned as part of the Collection.
- 4.1.4. The Sub-committee may present the opportunity for specialist outside expert comment on proposed acquisitions.
- 4.1.5. All proposals and recommendations shall be in a written report and will include details of:
- The artist's name
 - Residential status
 - The title and image of the work
 - Date of execution
 - Medium and size
 - Method of acquisition
 - The vendor or donor
 - The provenance of the work
 - Price, valuation or insurance value if a gift or a loan
 - Current condition

as well as a statement setting out the reasons for acquisition, its place in the collection and its merit as a work of art in its own right.

Shoalhaven City Council Art Collection – Acquisition and Collection Management

- 4.1.6. The Manager – Arts and Culture, on the advice of the Arts Acquisition Sub-Committee, will present a recommendation to the Shoalhaven Arts Board for its consideration and adoption
- 4.1.7. Acknowledging that some artwork is sacred and restricted, only works intended for public display or approved for display in consultation with appropriate representatives and communities will be considered for acquisition.
- 4.1.8. No acquisition will be made which compromises or jeopardises the financial viability of the Collection budget.
- 4.1.9. The Shoalhaven Arts Board will not accept any work which bears any unreasonable or inappropriate restrictions on its display, storage, maintenance and provenance.
- 4.1.10. The Board will be mindful of Australian or international laws or covenants that restrict or govern the acquisition of cultural material.

4.2. Accession

- 4.2.1. Newly acquired works are to be registered in the Collection Management System on receipt by the Shoalhaven Regional Gallery. Registration and catalogue data include:
 - Issue of a unique identifier number
 - Photographic image of work
 - Information regarding materials, technique and provenance
- 4.2.2. File and document numbers of related documents such as Acquisition Agreement, Loan Agreement, Maintenance Schedule and Condition Report must also be entered into the database.

4.3. Deaccessioning

- 4.3.1. The process of removing or disposing of works in the collection, otherwise known as deaccessioning, will not be undertaken for any reason apart from:
 - Lack of relevance to the Collection
 - Duplication of another object in the collection
 - Requirement of prohibitive conservation work and/or the work is beyond repair
 - The work has already been destroyed, lost or stolen
 - Cannot be suitably stored
 - Should be returned as restitution of cultural property
 - Subject to legislation which prevents Council holding title to it
- 4.3.2. For deaccessioning to proceed, the Board must receive written recommendation and formally determine to deaccession the work. The report will clearly state the reason for disposal and include:
 - Object unique identification number;
 - Description;
 - Photograph;
 - Advice on legal status (if available);
 - Any written specialist advice;
 - Impact the action would have on the collection; and
 - Suggested method of disposal

Shoalhaven City Council Art Collection – Acquisition and Collection Management

- 4.3.3. Where deaccessioning is approved the order of priorities for removing the work from the collection shall be:
- Donated works returned to the original donor / artist or next of kin
 - Donated works offered as a donation to another cultural institution, or works that were purchased are offered for sale to another cultural institution based on current valuation.
 - Works sold at auction and the proceeds of the sale reinvested into the collection acquisition fund.
- 4.3.4. For items that have already been destroyed, lost or stolen, the deaccessioning process must also be completed. The Board will then determine whether reasonable steps, if economically viable, have been taken to locate/recover /restore the work.
- 4.3.5. After a 2-month interval (cooling off period) works which have previously been presented to the Arts Board for deaccessioning and rejected, may be re-submitted for consideration and further determination by the Arts Board.
- 4.3.6. Where artworks have been donated to the collection, the donor, or where feasible the next of kin, should be offered the opportunity to have the work returned to them. All reasonable effort should be made to contact the donor or next of kin to discuss the deaccessioning of the work. Works purchased via a collective (group) donation do not fit this category.
- 4.3.7. Procedural guidelines for each method of disposal and/or removal of artworks must be clearly defined, implemented and proceed in full public knowledge. Evidence of compliance should be attached to deaccessioning documentation.
- 4.3.8. Archived records documenting deaccessioned work will be permanently stored within Council.

5. Implementation

The City Lifestyles Directorate of Council will administer this policy.

6. Review

To be reviewed within 1 year of the election of a new Council.

AB22.50 Policy - Public Art Policy

HPERM Ref: D22/447489

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Public Art Policy - Draft Changes [↓](#)

Reason for Report

The *Public Art Policy* is presented for adoption. Council Policy requires that all Council public policies should be reviewed within 12 months of an election of a new Council.

Recommendation

That the Shoalhaven Arts Board endorse the revisions to the Public Art Policy POL18/69.

Options

1. Adopt the recommendations.

Implications:

- Updated Policies will be adopted within the 12-month timeframe of a newly elected Council.
- This will allow the inclusion of changes to make the relevant policy appropriate

2. Not adopt the recommendation.

Implications:

- Council can request further details, seek further community input or make other changes
- This may delay or impact Council's ability to meet the requirement for review of policies within twelve (12) months of the election of a new Council
- This may result in loss of provision and controls for the relevant Policy.

Background

The purpose of the Policy is to define Council's provisions for the management of *Public Art*.

The Public Art Policy was first adopted in 2013 with an update to the policy adopted in 2017.

A copy of the recommended changes to the policy as identified in this review are detailed in Attachment 1 – POL18/69 – Public Art - Draft Changes' and summarised below:

- Updated position titles
- Clarification of information relating to the scope of the policy

A further comprehensive review of the Policy is planned requiring a significant rewrite along with the development of a supporting strategy and / or procedure to support improved application and implementation of the adopted policy across the whole of Council and ensure there is a consistent, strategic and funded approach to the whole of life for public art.

The work to improve this policy includes benchmarking of similar policies and strategies across NSW, reviewing the NSW State Government Public Art Toolkit - released October 2022 – consultation with a wide range of internal stakeholders, engagement with local artists, public art curators and key community stakeholders, the development of a strategy and internal procedure along with identification of funding models.

Council is considering options for resourcing this review either by a consultant, or by taking a suitable staff member offline for a period of time months to undertake the necessary consultation and development.

A budget bid for a consultant to undertake this work was not able to be funded in the current financial year. As part of the budget process for 2023/24 a funding request will be prepared for consideration.

Community Engagement

The amendments to the Public Art Policy are considered minor policy changes that do not warrant further community engagement at this time.

The comprehensive review that will take place when resourcing and workplans allow. This will involve community engagement and consultation.

Policy Implications

Council requires that all policies should be reviewed within twelve (12) months of the election of a new Council.

Reaffirmation of the above policy will make it relevant and up to date.

Financial Implications

There are no additional financial implication resulting from reaffirming the above policy.

Public Art Policy

Adoption Date:	19/04/2013
Amendment Date:	27/06/2017
Minute Number:	MIN13.178, MIN17.564
Review Date:	01/12/2020
Directorate:	City Lifestyles
Record Number:	POL18/69

Public Art Policy

1. Purpose

To provide a policy that supports the development, planning, acquisition, maintenance, de-accessioning and integration of a diverse range of permanent, temporary and ephemeral artworks in public places which contribute to the social, cultural, environmental and economic value of the Shoalhaven region.

2. Statement

Shoalhaven City Council recognises that public art is as diverse as the people and landscape of the region in which it is presented. Public Art is inspired and informed by a multitude of environments – the cultural, physical, political, emotional and spiritual. Shoalhaven City Council is committed to establishing a standard of excellence that underpins the implementation of public art throughout the region. This Policy refers to art that is distinctly separate from the Shoalhaven City Council Art Collection.

2.1. Scope

For the purposes of this policy, public art typically refers to contemporary artwork occurring in public spaces, in both public and private developments, away from the confines of traditional galleries and museums. Public arts can be comprised of diverse art forms and materials to produce both permanent, temporary and ephemeral works that enrich the City's public spaces, assist in the creation of a 'sense of place' and are created by highly experienced public artists, young and emerging artists and artists working in a community setting.

A best practice approach, particularly in integrated public art, involves close collaboration between artists, professionals or designers who work in the built environment, key project stakeholders and community. Examples of integrated public art might include street furniture (chairs, tables, gates etc), playground equipment, bike racks, signage, lighting, pavements as well as components in buildings, bridges and major asset developments.

The *Public Art Policy* outlines strategies and procedures relevant to the achievement of public art projects and cover areas such as maintenance, conservation, archiving and de-accessioning of works..

2.2. Background

The development of public space portrays interactions within and between communities. As a contributing element in the shaping of public space, public art signifies its local and regional identity - revealing aspects of community history, character and aspirations. Public art provides opportunity to forge an environment of inclusiveness through careful selection, maintenance and appropriateness to the context of place.

Shoalhaven City Council seeks to build a strong vital arts and heritage culture that acknowledges, promotes and reflects the diversity of its people through the exchange of ideas and responsible urban planning that enhances the quality of public space for residents, ratepayers and visitors.

3. Provisions

To achieve this commitment, and in partnership with stakeholders and relevant agencies, Shoalhaven City Council will put into practice the following specifications:

3.1. Key Principles for Public Art Approval

Public Art Policy

Evaluation and implementation of all public artworks will be based on the following criteria:

- Standards of excellence and innovation
- Appropriateness of the work relative to purpose and context of its site
- Consistency with current planning, heritage and environmental policies and plans of management
- Consideration of public safety; the public's access to and use of the public domain
- Consideration of sustainability and maintenance requirements
- Evidence of funding source and satisfactory budget including an allocation for ongoing maintenance if appropriate
- Evidence of formal agreement between Council and artist/s specific to the acquisition being undertaken
- Non-duplication of monuments commemorating the same or similar events

3.2. Approval Process for Public Art

New Public Art Projects can be developed and approved through the following means:

- Commissioning by Shoalhaven City Council of a specific artist for a project
- Purchase by Shoalhaven City Council of a suitable work
- Loan of a work by an artist / collector to Shoalhaven City Council for a specific time period
- Gift or donation to Shoalhaven City Council by an artist or collector
- Application to Shoalhaven City Council by an artist or group for the development and installation of a new work.

Where an application, loan, gift or donation is made to Shoalhaven City Council approval for the Public Art project will require:

- Application made to council in writing, describing the project or work, and demonstrating how it meets the Key Principles for Public Art (3.1)
- If a development approval is deemed to be required, this must be submitted prior to any further approval processes being undertaken
- Details of the proposal must be advertised publicly and response sought from interested citizens
- Comment should be sought from the Manager – Arts and Culture; the Shoalhaven Arts Board; relevant Directors as appropriate, Council's Insurance Officer and Council's WHS Unit Manager.
- The Manager – Arts and Culture will be responsible for informing the applicant of the outcome of their application but will not be responsible for justifying the decision.

4. De-accessioning of Public Art

Where a work has been severely damaged, has lost the original intent or relevance, has reached its agreed lifespan or Council is redeveloping the site, Council has the right to de-accession the work.

De-accessioning of a work can only be undertaken following an assessment and documented review process which considers:

- The historical, cultural and artistic value of the work
- The origins and acquisition status of the work

Public Art Policy

- Options and cost to repair or restore the work
- Opportunities to relocate or rehome the work at an alternate Council site.

Where the decision is made to de-accession a permanent public artwork, Council shall undertake the following process:

- The work shall firstly be offered for return to the artist / donor or next of kin
- The work shall then be offered to another council, cultural institution or community group
- Only if no other option is available shall the work be sold and the proceeds from the sale shall be added to the Art Collection Reserve

5. Public Art Collection Responsibility

The Public Art Collection is administered by Council's designated arts unit, in consultation with other Council departments as appropriate.

All items of public art shall be placed on the public art data base, administered by the Arts & Culture Department and insured in accordance with Council's asset management plans and catalogued with details including title, image, size, and medium, artist, and provenance, date of purchase, value, storage place and description.

6. Funding

The following sources of funding should be considered and pursued as appropriate:

- Council's annual capital works and operational budgets.
- Donations and sponsorships from the private sector.
- State and Federal Government funding.
- Public funding for projects and "in kind" support from the community and commercial sector.

7. Implementation

The City Lifestyles Directorate is allocated overall responsibility for the administration and implementation of this policy.

Internal departments tasked with responsibilities relating to public art will jointly implement the Public Art Policy to maximise opportunities, coordinate efforts, ensure efficiencies and reduce costs.

8. Review

To be reviewed within 1 year of the election of a new Council.

AB22.51 Update on Actions - November 2022

HPERM Ref: D22/456231

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Attachments: 1. Action Table - November Arts Board Meeting [📄](#)

Reason for Report

To provide the Shoalhaven Arts Board with a progress report on outstanding actions.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board:

1. Receive the Update on Actions report for information.
2. Acknowledge the following actions as completed and be removed from the action table:
 - a. AB22.7- Public Art - Opportunities Requirements - Consider Allocating Funds - 2022/ 2023 Budget - Specialist Contract - Review Policy - Document existing art
 - b. AB22.11- Lake Tabourie Museum - Collection Care Management - Consider Operational Budget 2022 / 2023 & Recurrent Funding
 - c. AB22.15 - Change of Start Time for Shoalhaven Arts Board Meetings
 - d. AB22.18 - Christine Dunstan - Appointed as Chairperson- Update ewok, InfoCouncil and Committee Folder Notes
 - e. AB22.27 - Variation Request Approved - Arts Grants - Alaska Turner / Joanna Thomas
 - f. AB22.20 - Council Policy - Adoption - Shoalhaven Libraries - Operations Policy
 - g. AB22.21 - Council Policy - Adoption - Shoalhaven Libraries - Children's Policy
 - h. AB22.22 - Council Policy - Adoption - Internet Usage Policy
 - i. AB22.24 - Shoalhaven Arts Board - Appointment - Community Member - Kate Dezarnaulds - Bonnie Porter Greene - Drew Longbottom
 - j. AB22.32 - Anti-Nuclear Family Play - Creative Development - Funds voted
 - k. AB22.36 - South Coast Cooperative Libraries Collection Development Policy - Adoption
 - l. AB22.39 - Subcommittees / Working Groups / Portfolios / Panel of Peers – Membership

Options

1. Adopt the recommendation as written.

Implications: The Shoalhaven Arts Board is updated on progress of actions and recommendations made at previous meetings.

2. Request more information.

Implications: Members of the Shoalhaven Arts Board request further information.

AB22.51

Background

This report is to update the Shoalhaven Arts Board on outstanding actions from previous meetings.

Subject to the Arts Board concurring that satisfactory progress has been made to complete the item on the October 2022 Action Sheet Report, the Arts Board is requested to adopt the Recommendation to note completion of:

- a. AB22.7- Public Art - Opportunities Requirements - Consider Allocating Funds - 2022/ 2023 Budget - Specialist Contract - Review Policy - Document existing art
- b. AB22.11- Lake Tabourie Museum - Collection Care Management - Consider Operational Budget 2022 / 2023 & Recurrent Funding
- c. AB22.15 - Change of Start Time for Shoalhaven Arts Board Meetings
- d. AB22.18 - Christine Dunstan - Appointed as Chairperson- Update ewok, InfoCouncil and Committee Folder Notes
- e. AB22.27 - Variation Request Approved - Arts Grants - Alaska Turner / Joanna Thomas
- f. AB22.20 - Council Policy - Adoption - Shoalhaven Libraries - Operations Policy
- g. AB22.21 - Council Policy - Adoption - Shoalhaven Libraries - Children's Policy
- h. AB22.22 - Council Policy - Adoption - Internet Usage Policy
- i. AB22.24 - Shoalhaven Arts Board - Appointment - Community Member - Kate Dezarnaulds - Bonnie Porter Greene - Drew Longbottom
- j. AB22.32 - Anti-Nuclear Family Play - Creative Development - Funds voted
- k. AB22.36 - South Coast Cooperative Libraries Collection Development Policy - Adoption
- l. AB22.39 - Subcommittees / Working Groups / Portfolios / Panel of Peers – Membership

Attachment 1 provides information regarding the status of actions and resolutions made at previous meetings, including items which are still works in progress. Staff are able to provide an update at the meeting, should members have any further questions on the status of actions.

Community Engagement

It is important that the members of the Arts Board are kept informed on progress towards the completion of actions and projects. This report provides a structured approach to facilitate this information exchange.

Meeting Date: 18/05/2022	Item No: AB22.30	Officer: Coulston, Bronwyn	Completed:
Title: To be Scheduled - Workshop - Induction of New Members / Strategic Plan Review			
RESOLVED (By consent) That the Shoalhaven Arts Board: <ol style="list-style-type: none"> Schedule an informal meeting / workshop to be held in June or July to discuss the review of Strategic Plan. Following Council's final endorsement, extend an invitation to the newly appointed members to attend the abovementioned informal meeting / workshop. Invite Council's Governance Coordinator to induct the newly appointed members to the Shoalhaven Arts Board as part of the meeting / workshop CARRIED		Notes: 02 Jun 2022 3:36pm Hollier, Leah Parts 1 & 2 Bronwyn Coulston, Part 3 - Sarah Taylor 08 Aug 2022 10:56am Coulston, Bronwyn Part 1 - Board members met via online meeting to discuss Strategic Plan. Following that meeting, the Chair of the Arts Board met with the Director, City Lifestyles and an alternate approach was advised. August arts board report will outline that approach and how it provides strategic direction for the Arts Board, Part 2 - as per above - the strategic planning sessions will no longer be going ahead. 29 Oct 2022 11:50am Coulston, Bronwyn A report to the November Arts Board meeting outlines the alternate approach for the Board.	

Meeting Date: 18/05/2022	Item No: AB22.30	Officer: Taylor, Sarah	Completed:
Title: To be Scheduled - Workshop - Induction of New Members / Strategic Plan Review			
RESOLVED (By consent) That the Shoalhaven Arts Board: <ol style="list-style-type: none"> Schedule an informal meeting / workshop to be held in June or July to discuss the review of Strategic Plan. Following Council's final endorsement, extend an invitation to the newly appointed members to attend the abovementioned informal meeting / workshop. Invite Council's Governance Coordinator to induct the newly appointed members to the Shoalhaven Arts Board as part of the meeting / workshop CARRIED		Notes: 02 Jun 2022 3:37pm Hollier, Leah Parts 1 & 2 Bronwyn Coulston, Part 3 - Sarah Taylor 07 Aug 2022 11:05am Taylor, Sarah Part 3 completed - Arts Board Induction completed on 21 June 2022.	

Meeting Date: 17/08/2022	Item No: AB22.37	Officer: Patterson, Karen	Completed:
Title: Shoalhaven Arts Board Grants Program 2022/23 - Sense of Place / Professional Development - Streams			
<p>RESOLVED (Jenny Thompson / Cllr Kotlash)</p> <p>That the Shoalhaven Arts Board Grants Program in 2022/23 be offered with two separate streams for applications.</p> <ol style="list-style-type: none"> 1. Applicants under the 'Sense of Place' stream will be able to apply for amounts up to \$10,000. Successful applicants must commit to a public outcome as part of their project plan. 2. Applications under the 'Professional Development' stream will be able to apply for amounts up to \$3,000. 3. One 'Sense of Place' grant must be awarded with the funding; any remaining funding can be allocated to Professional Development grants or Sense of Place grants based on the applicants' capacity to meet the criteria. 4. The cost for developing and delivering a marketing and communications strategy to promote and announce the grant program will be taken from the Arts Board Grants budget. The associated expense will be up to \$1,000. <p>CARRIED</p>		<p>Notes:</p> <p>Update report to Arts Board for November meeting.</p>	

Meeting Date: 17/08/2022	Item No: AB22.41	Officer: Coulston, Bronwyn	Completed:
Title: Shoalhaven City Art Collection - Acquisitions - Mike Gilmore artworks - Not to be acquired			
RESOLVED (Stephen Buzacott / Bonnie Porter-Green) That the three works offered to the City Art Collection by local artist Mike Gilmore are not acquired. CARRIED		Notes: 29 Oct 2022 11:52am Coulston, Bronwyn The donor of the Mike Gilmore works was advised via phone call of the Board's recommendation.	

OUTSTANDING ACTION FROM ORDINARY MEETINGS

Meeting Date: 06/06/2022	Item No:	Officer: Coulston, Bronwyn	Completed:
Title: AB22.31 - Shoalhaven Arts Board - Additional Item - Cultural Development - Review - Strategic Plan - Resourcing			
RESOLVED (Clr Gray / Clr Ell) That: 1. The Shoalhaven Arts Board in their upcoming review of the Arts Board Strategic Plan, give consideration to a function providing support in the Arts to schools and educators, small arts organisations and to the Council. 2. Once adopted by the Council, the Arts Board Strategic Plan initiatives be incorporated for consideration and resourcing in the Council's future Delivery Programs and Budget. FOR: Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED		Notes: 08 Aug 2022 11:21am Coulston, Bronwyn Part 1 - The Arts Board Strategic Plan will not go ahead in the planned form. Alternate approaches to supporting arts across schools and community will need to be considered for the proposed Creative Economy Strategy. , Part 2 - The Creative Economy Strategy is proposed to take the place of the Arts Board Strategic Plan. This will be an adopted Council strategy and will inform the DPOP and annual resourcing strategy. 29 Oct 2022 11:52am Coulston, Bronwyn A report to the November Arts Board meeting outlines the alternate approach for the Board	

Meeting Date: 31/08/2021	Item No: AB21.20	Officer: Coulston, Bronwyn	Completed:
Title: Shoalhaven Regional Gallery - Strategic Plan 2020 - Summary of Achievements - 2021 / 25 Plan - New Gallery development			
RESOLVED* (Clr Gartner / Clr Findley) That: 1. The report on the Shoalhaven Regional Gallery – Strategic Plan 2020 – Summary of Achievements be received by the Shoalhaven Arts Board for information. 2. Arts Board members are consulted and given opportunity to provide feedback as part of the planning and development of the new 2021-2025 Gallery Strategic Plan 3. The Shoalhaven Arts Board continue to champion the work of the Shoalhaven Regional Gallery and the need for ongoing financial support. 4. Council include in the Strategic Plan 2021-2025 the development of a plan for a new regional gallery. CARRIED		Notes: 04 Oct 2021 4:19pm Coulston, Bronwyn Staff planning for the new strategic plan will occur in November 2021. Following this a survey will be distributed to members of the Shoalhaven Arts Board, representatives of various arts organisations and the broader community for feedback and input. , The Draft Strategic Plan will be presented to the Shoalhaven Arts Board in early 2022. 24 Feb 2022 11:26am Coulston, Bronwyn Development of a new strategic plan for Shoalhaven Regional Gallery continues. Members will be invited to participate and provide information and feedback at appropriate points in the development process. 14 Jul 2022 1:11pm Coulston, Bronwyn - Completion Completed by Coulston, Bronwyn (action officer) on 14 July 2022 at 1:11:15 PM - Part 1 - For information only 15 Jul 2022 11:20am Bowley, Kay - Completion Uncompleted by Bowley, Kay - target date changed to 30 September 2021 29 Oct 2022 11:48am Coulston, Bronwyn Part 1 - For Information only - Complete / Part 2 - Gallery Strategic Plan being developed, Board Members will be consulted as part of the process / Part 3 - ongoing by Board Members - Complete / Part 4 - Development of a new Regional Gallery in included in the 2021/22 DPOP.	

Meeting Date: 06/06/2022	Item No: AB22.29	Officer: Coulston, Bronwyn	Completed:
Title: Shoalhaven Arts Board - Cultural Creative Industries Strategy Planning - Strategic Plan Review - Public Exhibition			
RESOLVED* (Clr Wells / Clr White) That the Shoalhaven Arts Board undertake a review of the existing Strategic Plan and present a Revised Strategic Plan to Council for consideration and adoption following the public exhibition process. CARRIED		Notes: 08 Aug 2022 11:28am Coulston, Bronwyn The development of an Arts Board Strategic plan is placed on hold while we await the outcome of our application to the Building Better Regions Fund Community Investment Stream for the development of a Creative Economy Strategy. 29 Oct 2022 11:35am Coulston, Bronwyn A report to the November Arts Board meeting outlines the alternate approach for the Board	

Meeting Date: 12/09/2022	Item No: AB22.40	Officer: Coulston, Bronwyn	Completed:
Title: Management of the Dingle Hughes Bequest - Acquisitions and Archives			
RESOLVED* (Clr Ell / Clr White) That Council: <ol style="list-style-type: none"> 1. Advises Max Dingle OAM of the intention to accept the works listed in Table A (Attachment 2) into the City Art Collection on enactment of the Deed of Gift 2. Advises Max Dingle OAM that Council is not intending to acquire the works listed in Table B (Attachment 2) 3. Advises Max Dingle OAM of the intention to accept the entirety of the archival collection, including the artworks listed in Table C (Attachment 2) as part of the Deed of Gift. 4. Acknowledge and thank the Council staff involved in this process. FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED		Notes: 29 Oct 2022 11:51am Coulston, Bronwyn Max Dingle has reviewed the Council Minute and sought additional clarification on some items. A meeting with Max is scheduled for the 15 th November.	

COMPLETED 04 March 2022 – 04 October 2022

Meeting Date: 28/03/2022	Item No: AB22.7	Officer: Coulston, Bronwyn	Completed: 14/07/2022
Title: Public Art - Opportunities Requirements - Consider Allocating Funds - 2022 / 2023 Budget - Specialist Contract - Review Policy - Document existing art			
RESOLVED* (Clr Eil / Clr White) That Council consider allocating funds of \$100,000 in the 2022/23 budget process to contract an arts specialist to: <ol style="list-style-type: none"> Undertake a full review of the current Public Art Policy and make recommendations for a new policy that supports innovative and best practice approach to public art in the Shoalhaven. Develop suitable internal procedures and documentation that ensures that consistent approach and standards are applied to Public Art projects, supporting excellence in commissioning standard, safety and community engagement. Document all existing public art across the Shoalhaven, it's current condition, conservation / maintenance needs and status for recording in the City Collection Management system. CARRIED		Notes: 10 May 2022 12:49pm Coulston, Bronwyn Funding was not allocated in the 2022/23 budget process. Alternate avenues will be explored to deliver parts 1 and 2 within existing resources and budget. Part 3 will be deferred until suitable funding / resourcing is identified. 14 Jul 2022 1:32pm Coulston, Bronwyn - Completion Completed by Coulston, Bronwyn (action officer) on 14 July 2022 at 1:32:33 PM - Funding was not allocated due to other priorities. The Manager - Arts and Culture will undertake a policy review and internal procedures to support ongoing work in the area of Public Art in the Shoalhaven. Review and documentation of existing public art will be the subject of future budget bids.	
Meeting Date: 28/03/2022	Item No: AB22.11	Officer: Coulston, Bronwyn	Completed: 14/07/2022
Title: Lake Tabourie Museum - Collection Care Management - Consider Operational Budget 2022 / 2023 & Recurrent Funding			
RESOLVED* (Clr Eil / Clr White) That Council: <ol style="list-style-type: none"> Receive the report for information. Consider an operational budget bid of \$40,000 and a recurrent funding of \$10,000 per annum as part of the 2022/23 budget process, to ensure critical conservation work can be undertaken at 		Notes: 10 May 2022 12:51pm Coulston, Bronwyn Funding allocated for the 2022/23 FY dependent on grant funding being provided by Create NSW. 14 Jul 2022 1:50pm Coulston, Bronwyn - Completion Completed by Coulston, Bronwyn (action officer) on 14 July 2022 at 1:50:16 PM -	

Lake Tabourie Museum CARRIED	Funding allocated in the 2022/23 budget as per the request. Critical conversation work on the collection will commence in August.
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Meeting Date: 04/04/2022	Item No: AB22.15	Officer: Hollier, Leah	Completed: 07/04/2022
Title: Change of Start Time for Shoalhaven Arts Board Meetings			
RESOLVED (By consent) That the start time for meetings of the Shoalhaven Arts Board be amended from 1:00pm to 4:00pm to facilitate attendance of Councillors appointed by the Council as members of the Board FOR: Clr Gray, Clr Kotlash, Clr D'Ath, Robert Crow, Jenny Thompson, Lynda Kelly and Christine Dunstan AGAINST: Frank Howarth and Stephen Buzacott CARRIED		Notes: 07 Apr 2022 4:47pm Hollier, Leah - Completion Completed by Hollier, Leah (action officer) on 07 April 2022 at 4:47:00 PM - Updated	

Meeting Date: 28/04/2022	Item No: AB22.18	Officer: Hollier, Leah	Completed: 03/05/2022
Title: Christine Dunstan - Appointed as Chairperson- Update ewok, InfoCouncil and Committee Folder Notes			
RESOLVED (By consent) That Christine Dunstan be appointed as Chairperson of the Shoalhaven Arts Board for the two year term to April 2024. CARRIED		Notes: 03 May 2022 10:00am Hollier, Leah - Completion Completed by Hollier, Leah (action officer) on 03 May 2022 at 10:00:02 AM - updated records	

Meeting Date: 18/05/2022	Item No: AB22.27	Officer: Coulston, Bronwyn	Completed: 02/09/2022
Title: Variation Request Approved - Arts Grants - Alaska Turner / Joanna Thomas			
RESOLVED (Clr Gray / Clr Kotlash) That, under the Shoalhaven Arts Board Grants Guidelines, approval to be given to: 1. Alaska Turner and Joanna Thomas to vary project activities. 2. Alaska Turner for a time variation. CARRIED		Notes: 08 Aug 2022 10:55am Coulston, Bronwyn Variations approved - grants are being undertaken with new activities. 02 Sep 2022 10:27am Coulston, Bronwyn - Completion Completed by Coulston, Bronwyn (action officer) on 02 September 2022 at 10:27:06 AM - Grant recipients will continue to deliver their approved program of activity as per the agreement. Acquittals and any further variation requests will be reported to the Board through the regular agenda.	

Meeting Date: 06/06/2022	Item No: AB22.20	Officer: Bowley, Kay	Completed: 09/06/2022
Title: Council Policy - Adoption - Shoalhaven Libraries - Operations Policy			
RESOLVED* (Clr Wells / Clr White) That Council adopt the revisions of the Shoalhaven Libraries Operations Policy. CARRIED		Notes: 09 Jun 2022 3:49pm Bowley, Kay - Completion Completed by Bowley, Kay (action officer) on 09 June 2022 at 3:49:37 PM - Policy finalised in TRIM / Website updated	

Meeting Date: 06/06/2022	Item No: AB22.21	Officer: Bowley, Kay	Completed: 09/06/2022
Title: Council Policy - Adoption - Shoalhaven Libraries - Children's Policy			
RESOLVED* (Clr Wells / Clr White) That Council adopt the revisions of the Shoalhaven Libraries Children's Policy. CARRIED		Notes: 09 Jun 2022 3:49pm Bowley, Kay - Completion Completed by Bowley, Kay (action officer) on 09 June 2022 at 3:49:46 PM - Policy finalised in TRIM / Website updated	

Meeting Date: 06/06/2022	Item No: AB22.22	Officer: Bowley, Kay	Completed: 09/06/2022
Title: Council Policy - Adoption - Internet Usage Policy			
RESOLVED* (Clr Wells / Clr White) That Council adopt the revisions of the Shoalhaven Libraries Internet Usage Policy. CARRIED		Notes: 09 Jun 2022 3:49pm Bowley, Kay - Completion Completed by Bowley, Kay (action officer) on 09 June 2022 at 3:49:55 PM - Policy finalised in TRIM / Website updated	
Meeting Date: 06/06/2022	Item No: AB22.24	Officer: Hollier, Leah	Completed: 18/08/2022
Title: Shoalhaven Arts Board - Appointment - Community Member - Kate Dezarnaulds - Bonnie Porter Greene - Drew Longbottom			
RESOLVED* (Clr Wells / Clr White) That Council, as recommended by the Shoalhaven Arts Board, endorse the appointment of the following community members to a two (2) year term: 1. Kate Dezarnaulds – Community Member 2. Bonnie Porter Greene – Community Member 3. Drew Longbottom – Aboriginal Community Member CARRIED		Notes: 18 Aug 2022 12:20pm Hollier, Leah Updated spreadsheet and InfoCouncil. 18 Aug 2022 12:21pm Hollier, Leah - Completion Completed by Hollier, Leah (action officer) on 18 August 2022 at 12:21:05 PM - Updated spreadsheet and InfoCouncil	
Meeting Date: 24/06/2022	Item No: AB22.32	Officer: Patterson, Karen	Completed: 04/08/2022
Title: Anti-Nuclear Family Play - Creative Development - Funds voted			
RESOLVED (By consent) That Shoalhaven Arts Board endorses the \$9,100 be released from the Arts Reserve to financially support the creative development of Alana Valentine's play The Anti-Nuclear Family at Shoalhaven Entertainment Centre from July 11-16, 2022. CARRIED		Notes: 04 Aug 2022 11:49am Patterson, Karen - Completion Completed by Patterson, Karen (action officer) on 04 August 2022 at 11:49:22 AM - Funds were allocated to creative development budget. Report on outcome of development forms part of SAB August report.	

Meeting Date: 12/09/2022	Item No: AB22.36	Officer: Cunningham, Brad	Completed: 16/09/2022
Title: South Coast Cooperative Libraries Collection Development Policy - Adoption			
RESOLVED* (Clr Ell / Clr White) That Council adopt the revisions of the South Coast Cooperative Libraries Collection Development Policy (Attachment 1). FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Christen, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray AGAINST: Nil CARRIED		Notes: 16 Sep 2022 9:08am Cunningham, Brad - Completion Completed by Cunningham, Brad (action officer) on 16 September 2022 at 9:08:51 AM - Updated in TRIM/Content Manager	

Meeting Date: 17/08/2022	Item No: AB22.39	Officer: Coulston, Bronwyn	Completed: 19/09/2022
Title: Subcommittees / Working Groups / Portfolios / Panel of Peers - Membership			
RESOLVED (Stephen Buzacott / Clr Kotlash) That the following subcommittees and working groups be established with the membership as detailed: 1. Art Acquisition and Collection Subcommittee <ol style="list-style-type: none"> Chair of the Shoalhaven Arts Board Manager – Arts and Culture or nominated representative Shoalhaven Arts Board member - Stephen Buzacott Shoalhaven Arts Board member – Bonnie Porter-Green Shoalhaven Arts Board member – Clr Moo D'Ath Invited Arts Professional – Boe-Lin Bastian Invited Arts Professional 2. Arts Board Grants Working Group		Notes: 19 Sep 2022 11:34am Coulston, Bronwyn - Completion Completed by Coulston, Bronwyn (action officer) on 19 September 2022 at 11:34:50 AM - all committees now formed and finalised. Work by committees and working parties will continue as required for progressing the actions of the Shoalhaven Arts Board.	

- a. Shoalhaven Arts Board member - Christine Dunstan
 - b. Shoalhaven Arts Board member - Jenny Thompson
 - c. Shoalhaven Arts Board member - Kate Dezarnaulds
 - d. Appropriate Council officer from the Cultural sector
 - e. Invited Art Professional
3. Art Collection Strategic Planning Working Group
- a. Chair of the Shoalhaven Arts Board
 - b. Manager – Arts and Culture or nominated representative
 - c. Shoalhaven Arts Board member - Frank Howarth
 - d. Shoalhaven Arts Board member – Stephen Buzacott
 - e. Shoalhaven Arts Board member Clr Moo D'Ath
 - f. Invited Arts Professional -- Boe-Lin Bastian
 - g. Invited Arts Professional – Aboriginal

CARRIED

AB22.52 Shoalhaven Libraries - Update

HPERM Ref: D22/429230

Department: Library Services

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To update the Shoalhaven Arts Board on activities and services at Shoalhaven Libraries.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Shoalhaven Libraries Update report for information.

Options

1. Receive the report for information.

Implications: The Shoalhaven Arts Board will be informed and updated on activities at Shoalhaven Libraries.

2. Request more information.

Implications: Unknown

Background

The first quarter of the 2022-2023 fiscal year (July, August, September), Shoalhaven Libraries had almost 70,000 people visit and over 69,000 physical items were borrowed. During this time, the library also welcomed 749 new members.

Library staff answered 6000 requests for general, reference and local studies information and additionally answered over 4,500 requests for help with technology. Our digital library loaned almost 29,000 items including eBook, eAudio books and eMagazines. Library visitation, loan rates and memberships continue to steadily increase towards pre-COVID levels but are not there yet.

The membership campaign has gained momentum with the launch of a special 'My First Library Card' for children and a bookmark design competition for both children and adults. Also part of the campaign is the 'Humans of the Library' social media series spotlighting some of our lovely patrons and we are also featuring testimonials from well-known authors and celebrity library advocates, including award winning author Marcus Zusak.

Focus Weeks/Months:

During this quarter we celebrated:

- NAIDOC Week
- Children's Book Week
- National Science Week
- Family History Month
- History Month
- Library & Information Week

During NAIDOC Week, local group Gadhungul Murring ran creative, interactive workshops for kids at all our branches, sharing stories and helping the kids design and decorate a boomerang to take home.

For Libraries and Information Week in July the theme was 'Rewrite, Renew, Reimagine', and Nowra Library created an engaging display of modern retellings of classic novels.

Children's Book Week was bigger and better than ever. This year's theme was 'Dreaming with eyes open' and there were special story times, competitions for kids of all ages, beautiful displays at all our libraries and our famous reader's theatre performances for local schools - both in the library and on the road. The Book Week Roadshow is highly anticipated by local schools and this year the performance featured two shortlisted titles and one of them, 'Jetty Jumping' with text by Andrea Rowe, was illustrated by south coast local Hannah Sommerville. The library took the roadshow to ten locations around the Shoalhaven and performed for over 1300 local students and their teachers.



The theme for National Science Week this year was 'Glass' and Nowra and Sanctuary Point branches ran STEM themed sessions for kids to learn more about the properties and uses of glass and the kids made a marble run to take home.

Author Talks:

During this quarter, the library continued to promote local authors and foster a love of books and literacy in the community by hosting talks and book launches from a wide range of authors, including authors of fiction, poetry, children's books and more. Kaye Johnson, Adam Courtenay, Kate Forsyth, poet Peter Balkowski, Julie Bennett, Scott Newman, Irene Wilkie, and Tori Haschka.



During August the library hosted Bookfest Nowra. This event showcased the work of local authors and illustrators who recently published a book. Featured authors were Maria McKinnon, Michele Brown, Dorothy Swoope, Chris Foster, Deb Benson, Darryl Kelly, Donna D'Antonio, Susan Loch and Matthew Anderson. Each author speed-shared their book with the audience, held a Q&A session and had works available for sale and signing.

In September, thirty-eight South Coast women shared stories of connection through their textile art in the book 'Our Common Threads'. These personal and often generational stories of meaning foreground the unique expression of women's histories and how their handmade creations can communicate love and relationships. This was a powerful and emotional session for all who attended.

Although our focus has shifted back to physical programming, we continued to use the skills developed during COVID lockdowns to promote and create digital programs. We offered online events with our digital partners such as Ben's Book Club - a free monthly book discussion made possible by Libby and Overdrive as well as Library Lovers, a book discussion program hosted by author Maya Linnell, also made possible by Overdrive.

The library produced and hosted on Facebook several new online story times, read by our talented library staff with Auslan interpretation by Mikey and made possible with the help of ALIA and Deaf Connect.



Online Assistance:

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Members of the community still come to us for help with their digital skills and during this quarter, we extended our Tech Help sessions previously only held at Nowra, to also include sessions at Ulladulla and Sanctuary Point branches. Anybody needing help with a particular issue can drop into the library and get 15 minutes assistance from a library staff member.

Local Heritage:

Our Local Heritage Collection is an essential service as it helps the community to develop an understanding of local identity and how the past has shaped what it has become today. Each week we host a Flashback Friday post on Facebook to share snapshots of life in the Shoalhaven in years gone by. Recently we have highlighted Conjola, Yalwal, Nowra Park Estate, Bomaderry Railway Station, Lake Burrill and the Royal Tour in 1954, to name just a few.

The oral history project - Multicultural Shoalhaven, created with help from the State Library of New South Wales, is now complete and available on our catalogue to listen and be fascinated by the stories of Shoalhaven immigrants young and old.

August is Family History Month and we promoted free online events and family history resources available at the library. Then in September, we were extremely excited to create a Community Recipe book as a part of History Week, now available as an eBook on our digital platforms.

Other Public Programmes:

Other regular events held at our libraries included craft sessions for adults and weekly knit-ins at Ulladulla Library, Coding Club at Sanctuary Point branch, and LEGO Clubs, Rhymetimes and Story Times at all our branches.

Nowra and Ulladulla branches hosted dementia Information sessions including the topics 'What is dementia?', 'Reduce your risk' and 'Building dementia friendly communities'.

For the annual Winter Reading Challenge, library patrons were encouraged to record every three books read for an entry into a prize draw with extra prizes for submitting a review. Winners were delighted to receive a prize bag including books and a personalised mug.

During the school holidays, the libraries ran many fun and creative sessions including puppet making, stained glass art, investigating flight with paper planes, exploring movement and motors building a battery toy car, tiny art shows, coding Sphero bots, stop-motion animation and lots more. We collaborated with South Coast Writers Centre to facilitate writing workshops with well-known authors such as Alison Tait and Gabby Stroud for young adults and with GRIT to run resilience workshops for kids.



New Sanctuary Point Library Public Art Project:

The Art Selection Panel assessed the EOI submissions, and 3 artists were shortlisted for each artwork commission. The shortlisted artists were invited to develop a conceptual proposal in response to the Artist Brief and paid a concept development fee.

During Concept Development stage the shortlisted artists worked with Tilt, an industrial design company, to develop their submission. As a lot of the artists selected are very new to working at this scale it was important to provide this level of support, and for the support to be equal amongst the artists, so when the final decision is made it's based solely on their art.

In September, shortlisted artists presented concepts for the sunshade and lighting elements to the panel for a final selection to be made. Currently, negotiations have commenced with the successful artist for the sunshade element, however the lighting work has been placed on hold pending the outcome of a grant application submitted to the Australian Council, expected by late October. Sculpture artists will present their concepts in November.

Shoalhaven Libraries Strategic Plan:

Development of the new Shoalhaven Libraries Strategic is progressing well with a draft document to be ready by the end of the month.

AB22.54 Shoalhaven Regional Gallery- Update- August, September, October 2022

HPERM Ref: D22/447389

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To inform the Shoalhaven Arts Board of the activities and events that have occurred at Shoalhaven Regional Gallery for the period of August, September and October 2022.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the Regional Gallery Update report for information.

Options

1. Receive the report for information.

Implications: The Shoalhaven Arts Board will be informed of the activities and achievements of Shoalhaven Regional Gallery.

2. Change or Request more information.

Implications: Unknown.

Background

Shoalhaven Regional Gallery has delivered a wide range of exhibition and activities in the period from August – October 2022.

Exhibitions

Points on a Path and expressive abstract exhibition of works spanning 20 years by Grace Burzese, wrapped up on 27 August in the Main and Foyer galleries.

Modest Fancies in the Parlour by Julie Paterson – a very well received and spirited exhibition – closed on 27 August. Julie's Make Your Own Lamp Shade workshop held on 6 August sold out in record time to an audience of very enthusiastic participants.

Also closing at the end of August was *Valley Pathways* by James Gulliver Hancock. The Gallery was fortunate to host a series of workshops related to this exhibition through the School Holidays program as well as the Intergenerational Drawing workshop for children and adults.

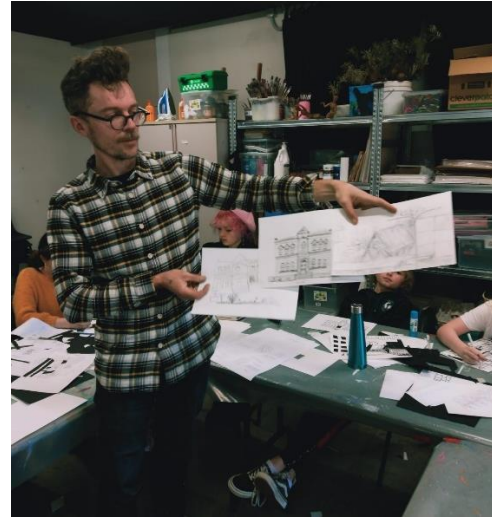
The annual Shoalhaven Art Society 55th Annual Open Art Competition ran through all four main galleries during September showcasing 2D works by local artists. A number of prizes were awarded with some standout works in the Youth section. Attendance was significant across the 3-week exhibition period, with the Shoalhaven Art Society members providing the support for patrons visiting the exhibitions.

Art sales for the duration were successful, with just over \$8,000 dollars in sales, helping to support local artists and the Gallery alike. Artist Kim Grivas, whose oil painting *Little Moment*

took out the Contemporary Section First Prize, held a two-day Interiors in Oils workshop 10-11 September.



Julie Paterson's 'Modest Fancies in the Parlour'(installation shot) – an immersive experience inspired by Meroogal House.



'James Gulliver Hancock running workshops alongside his popular exhibition Valley Pathways.'



Exhibiting artist Grace Burzese pictured in front of her work with Gallery volunteer Annterese Caulfield-Reid & a copy of the beautiful catalogue.



Youth Section (17-18yrs) First Prize Winning 'Phantasmic' (detail) by India Slaughter.

Memento - Pictures of You, an exhibition of works by renowned Melbourne based artist Gina Kalabishis, officially opened on 15 October in the Main Gallery with her show running from 1 October – 26 November. These large scale works on paper and paintings explore her relationship with the Shoalhaven environment, formed in response to a residency at Bundanon. Ikebana, a centuries-old Japanese technique of arranging flowers, has been incorporated into these landscapes, creating captivating works. The artist-lead Drawing Excursion workshop implemented Ikebana practice on Saturday 22 October, another sold-out workshop held at the Gallery.

Local ceramicist Cita Daidone is currently presenting a series of ceramic works in **Frivolity and Fire** exploring concepts around loss, remembrance and rebirth drawn from her experience of the Currowan fire, opening on 1 October. Cita has a strong following and on 15 October provided a 'Nature in Porcelain' workshop as part of the Sydney Craft Week program that sold out almost immediately.

Nettie Sumner's ***Kinship*** exhibition of finely hand knitted wire wall hangings and sculptures, are on display until 26 November. The strong theme of family ancestors and local folklore has provoked audiences, with strong sales of her works reflecting this.

Speaking Water is an audio-visual project curated by local artist Anna Glynn, bringing together five international video artists (Jasmine Cederqvist – Sweden, Simone Hooymans the Netherlands & Norway, Emily Jay – USA & Italy, Anastasia Savinova – Sweden) exploring the theme of water. This a project that has come out of the lockdowns and lack of travel over the past two years, seeking to find new ways to collaborate artistically and continue to be inspired by others. One visitor fondly described the exhibition as “The MCA (Museum of Contemporary Art) in Nowra!”.

Visitor comments included:

- “What a talented lot of artists in the Shoalhaven and what a great gallery – thanks”
- “Beautiful gallery! Loved the 55th annual exhibit 😊”
- “Loved the Ikebana twist to the Australian theme”
- “Fascinating. Loved everything, well done”

Public Programs

The Gallery had another very busy quarter of public programs. A portion of the programming has been alongside the upcoming exhibition Plant Your Feet opening 10 December 2022. Under the curatorship of Glenn Barkley, the Gallery education staff have been hard at work producing ceramic tile blanks ready for decoration. These tiles have then been workshopped with a variety of audiences to be included in the exhibition at the end of the year.

Delivery of these programs have been held on and off-site. Stockland hosted Gallery staff during the school holidays, as a drop-in workshop – increasing the exposure of the educational programs at the Gallery. Several participants have now enrolled in the Art After School classes held through the school term.

Visitors to Culburra's Burradise Festival were able to take part in producing many fine tiles on Saturday 24 September. Among those braving the elements and creating a tile was Shoalhaven City Council Mayor Amanda Findley.

Artist and educator Nicole Ison presented workshops at UOW Shoalhaven Campus as part of the UOW Learning Labs.

Penny Craig, Cita Daidone and Nicole Ison – all local artists and educators have facilitated many school excursions and workshops including Nowra Anglican College and Pre-school, Bomaderry High, Nowra High, Shoalhaven River College, Kangaroo Valley Public School and Art After School classes. These phenomenal facilitators engage and welcome students, opening up their imaginations and support their creativity.



Four of the very enthusiastic participants of Julie Paterson's Make Your Own Lampshade workshop on 6 August.



A work in progress of an Interiors In Oils workshop participant, run by oil painter Kim Grivas 10-11 September.



Current exhibiting artist Gina Kalabishis with an arrangement to introduce participants of the Drawing Excursion workshop to the practice of making art from Ikebana, held 22 October.

Spring School Holiday Workshops ran from 4-6 October with 4 out of 5 workshops focussing on fun with clay and ceramics – creating tiles with representations and imagery of their connection to the Shoalhaven. Younger children and their caregivers worked together whilst the older kids were happy to create more autonomously.

Art After School classes have commenced 17 October with most classes selling out, highlighting the demand and popularity of the classes. Caregivers were again able to use their Creative Kids NSW vouchers which cover the costs of the classes in most cases. Classes run each afternoon from Monday to Thursday during school term.

Grant Funded Projects

Arts and Culture department continue to apply for and receive funding for a range of activities.

The successful grant funding from Create NSW through their Local Govt Authority Project for *Plant your Feet* by Glenn Barkley, has been implemented extensively already and funding

from the *Reconnecting Regional Fund* has supported the delivery of our tile making programs.

The Gallery was successful in its application for a 2022 Community Heritage Grant from the National Library of Australia. The grant will provide \$6,050 for a preservation needs assessment of the Shoalhaven City Art Collection.

Current / Coming up

Continuing through until 26 November: *Memento – Pictures of You* - Gina Kalabishis, *Frivolity and Fire* - Cita Daidone, *Kinship* - Nettie Sumner and *Speaking Water* curated by Anna Glynn.

Commencing 10 December and into the new year, closing 28 January, will be the epic whole-Gallery extravaganza *Plant Your Feet* curated by, and exhibiting works of, ceramicist and contemporary artist (and part-time Shoalhaven resident) Glenn Barkley.

This highly anticipated exhibition will showcase Glenn's own works, explore multi-layered responses to place, history and community, paying homage to his hometown region of the Shoalhaven. Tiles made by the community through the Gallery's public programs as well as artefacts on loan from a variety of local galleries and museums will be curated as part of the exhibition.

We are anticipating a busy summer season at the Gallery, with shop sales in the last quarter at almost \$7,000 – we are forecasting a turnover of even greater sales for local artisans in the lead up to the festive season.

AB22.53 Shoalhaven Entertainment Centre Update

HPERM Ref: D22/440229

Department: Shoalhaven Entertainment Centre
Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To inform the Shoalhaven Arts Board of recent and future programming, events and community engagement activities at the Shoalhaven Entertainment Centre

Recommendation

The Shoalhaven Arts Board receives the report for information.

Options

1. Receive the report for information.

Implications: The Shoalhaven Arts Board members are kept updated and apprised of programming, events and community engagement activities at the Shoalhaven Entertainment Centre

2. Request for more information.

Implications: Unknown.

Background

Shoalhaven Entertainment Centre is thriving with record levels of activity, exceptional ticket sales, and strong results in social impact surveys.

Annual Season Update

Shoalhaven Entertainment Centre's 2022 Season and 2022 Morning Matinee Season have proven popular. Overall the Centre's programming has resulted in a positive recovery to audience numbers following multiple disruptions due to the pandemic and compliance works shut-downs.

Cabaret stars Catherine Alcorn and Phil Scott invited patrons to dress up for their show **30 Something** on July 15. The immersive party-style cabaret took audiences back to the speakeasy days via a 21st century lens, to New Year's Eve 1939 in Bohemian Kings Cross.



30 Something starred Phil Scott and Catherine Alcorn

30 Something Culture Counts results aggregated from 22 respondents:

- Access: 67%
- Captivation 81%
- Cultural Contribution: 66%
- Enthusiasm: 78%
- Local Impact: 79%
- Presentation: 80%



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The Morning Matinee **Ultimate Leading Ladies** performed by Monique Montez (pictured) and her band on July 20 attracted a strong house for their performance showcasing powerhouse divas.

Ultimate Leading Ladies Culture Counts results aggregated from 42 respondents:

- Access: 82%
- Captivation 91%
- Cultural Contribution: 82%
- Local Impact: 91%
- Presentation: 92%

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The **Grigoryan Brothers** concert in The Studio, on Friday, August 5 was a sell-out. The acclaimed guitarists Slava and Leonard Grigoryan (pictured above) created a suite of music for their **This Is Us** concert inspired by artefacts they selected from the National Museum of Australia collection.

Grigoryan Brothers Culture Counts results aggregated from 29 respondents:

- Access: 86%
- Captivation 86%
- Cultural Contribution: 89%
- Local Impact: 89%
- Presentation: 91%

Grigoryan Brothers patron quote captured via Culture Counts survey: *“The venue is fantastic: The Studio was perfect for Saturday night’s show. It was intimate and felt personal. More shows in The Studio please.”*



Samah Sabwi's play **THEM**, about five young people caught up in a city at war had a powerful impact on high school and adult audiences.

THEM tells the story of a young couple in an unnamed Middle Eastern country trying to decide whether to flee with their friends on a boat, or ride out the daily threat of bombs. The work was performed by a cast of five, some of whom are refugees, others were the children of refugees.

THEM Culture Counts results aggregated from 27 respondents:

- Access: 81%
- Captivation 92%
- Cultural Contribution: 96%
- Local Impact: 90%
- Presentation: 91%

Culture Counts respondent's feedback: *"Well acted, staged, thought-provoking and written"*



Pictured: Domini Forster and Lior's concert in The Studio on August 14 was a sell-out.

Lior, an acclaimed Israeli/Australian songwriter collaborated online with fellow musician **Domini Forster** during the pandemic and they created the intimate album **Animal in Hiding**. Their concert at the Entertainment Centre was a great success.

Lior and Domini Forster Culture Counts results aggregated from 23 respondents:

- Access: 79%
- Captivation 94%
- Cultural Contribution: 84%
- Local Impact: 92%
- Presentation: 91%

Culture Counts respondent's feedback: *"Great to have authentic Australian singer-songwriters in an intimate, attentive surrounding, with excellent sound. Let's make this type of showcase a cultural staple at the Shoalhaven Ent Cent!"*



Andrea Lam's Choose Your Own (Piano) Adventure on September 6 attracted a smaller than average Morning Matinee audience, but those in attendance rated their experience highly.

Via a QR code voting system the audience voted from a selection of works performed by the award-winning pianist (pictured above).

Andrea Lam's Choose Your Own (Piano) Adventure Culture Counts results aggregated from 23 respondents:

- Access: 83%
- Captivation 84%
- Cultural Contribution: 86%
- Local Impact: 91%
- Presentation: 91%



Two performances of **Unsung**, a cabaret celebrating the pioneering women of Aussie pop and rock were staged in The Studio on Friday, September 9.

Amelia Ryan (pictured left), originally from Kiama, and Libby O'Donovan were inspired by the story of two Queensland women who in 1965 chained themselves to a bar in an iconic Brisbane pub.

They were trailblazers protesting that women weren't allowed in public bars. **Unsung** featured songs from that era by Australian trailblazing performers such as Little Patti, Judy Stone and Margaret Roadknight.

UNSUNG Culture Counts results aggregated from 32 respondents:

- Access: 79%
- Captivation 88%
- Cultural Contribution: 81%
- Local Impact: 86%
- Presentation: 91%



National Living Treasure John Bell and internationally acclaimed pianist Simon Tedeschi performed **With Love, Amadeus** to a highly appreciative audience on Saturday, September 24.

Tedeschi performed works by Mozart, interspersed with John Bell reciting letters penned by the composer to family members, peers and benefactors which revealed the prodigy's bold sense of humour, triumphs of his extraordinarily short life and personal tragedies.

Both artists attended a Shoalhaven Entertainment Centre Members post-show meet and greet where they were generous with their time in discussing how the production had been researched.

With Love, Amadeus Culture Counts results aggregated from 39 respondents:

- Access: 89%
- Captivation 90%
- Cultural Contribution: 89%
- Local Impact: 92%
- Presentation: 89%



More than 1250 people, predominately infants from 13 Shoalhaven preschools and primary schools gave **Edward the Emu** a rockstar reception on Tuesday, October 18.

The hilarious antics of Edward, who was suffering an existential crisis, captured the hearts of children, parents and teachers alike.

They were entranced by the large-scale puppets, their adventures, and the love story of Edward and Edwina.

With 10 emu chicks on the way Edwina tried out for a series of jobs, with hilarious results, in a bid to feed the hungry mouths of their 10 emu chicks.

The multi-award-winning Monkey Baa Theatre Company's production, based on books by Sheena Knowles and Rod Clement, sparked dozens of inquiries from children at the post-show Q&A sessions following both performances.

The children were entranced by the puppets, the set, and the actor/puppeteers' performances. At the time of lodging this report the Culture Counts survey period was still open.

In connection with this production 30 students from Bomaderry Public School Kindergarten and 58 students at Huskisson Primary School participated in a Monkey Baa teaching artist in-school workshop relating to performance and the themes of Edward the Emu prior to seeing the show at the Entertainment Centre.



Morning Matinee patrons enjoyed sharing a post-show lunch with musicians from the Royal Australian Navy Band including musical director Lieutenant David Coit (pictured far left).

More than 530 people attended the Entertainment Centre for a rousing performance by the Royal Australian Navy band on October 19.

The 38-piece band performed a truly varied programme of works including pageant instrumentals, hits from West End hit musicals, and I Still Call Australia Home featuring didgeridoo.

At the time of writing this report the Culture Counts Survey for this show was not finalised.

Reconnecting Regional NSW

Shoalhaven Entertainment Centre will receive more than \$268,000 via Reconnecting Regional NSW Community Events Program to deliver Shoalhaven Let's Celebrate and Laugh.

Reconnecting Regional NSW was designed by the State Government to assist communities and businesses to recover from the impacts of COVID 19 restrictions, border closures and cumulative natural disasters.

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The program was planned by regional NSW to stimulate economic activity and reconnect communities by facilitating the delivery of events that promote greater social cohesion, bring people together to create improved social outcomes and social cohesion.

Casey Donovan in Concert was programmed at the Entertainment Centre on October 1 to complement the 50th Anniversary NRL Aboriginal Cup.

Tickets were set at \$9 to make the Concert affordable and match the funding guidelines. The Auditorium sold out in days.

Casey and her five-piece band were a huge hit with the audience, as were support act Matty Walker and Kyarna Rose. The Welcome to Country was performed by Yuin elder Uncle Tom Moore of North Nowra. (All pictured below in the Green Room).



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Casey Donovan In Concert Culture Counts results aggregated from 101 respondents:

- Access: 85%
- Captivation 92%
- Cultural Contribution: 91%
- Local Impact: 94%
- Presentation: 90%

South Coast Country a two-day line-up of nationally acclaimed acts, plus a free family fun day, on October 8 and 9, was also supported by the Reconnecting Regional NSW funding.

Audience members travelled from across the Shoalhaven, Victoria, the ACT and Sydney to attend the weekend.

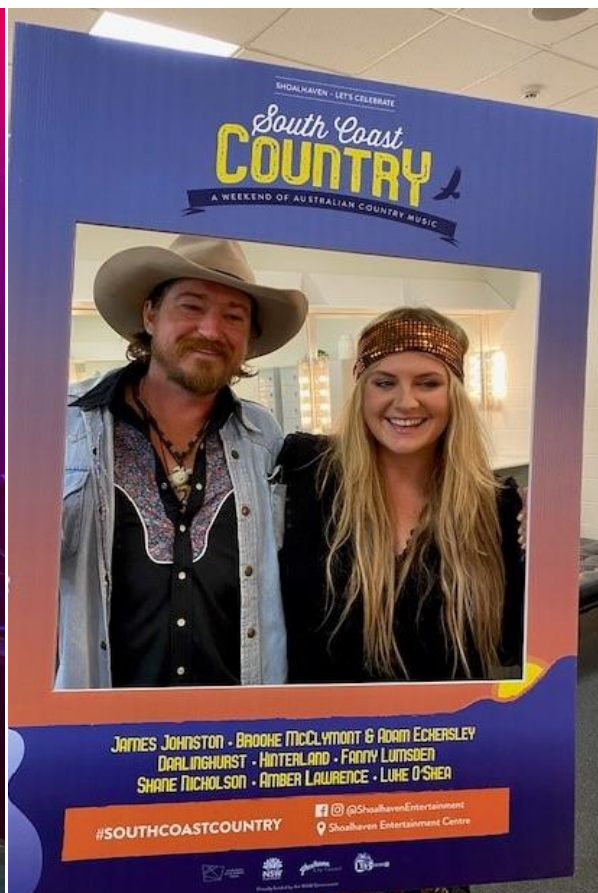
The sell-out rocking country themed Saturday night bill included four bands - high-energy act James Johnston, Brooke McClymont and Adam Eckersley, Hinterland, and Darlinghurst. The high calibre line-up attracted a strong family audience.

South Coast Country – Saturday Culture Counts results aggregated from 67 respondents:

- Access: 87%
- Captivation 92%
- Cultural Contribution 86%
- Local Impact: 94%
- Presentation: 90%
- Wellbeing 92%



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South Coast Country's Sunday program included a free family fun day from 10am-3pm which was planned as an activation for the Centre's forecourt.

With torrential rain forecast for the entire weekend the decision was made to bring the Welcome to Country, stage, art activities, roving acts, four bands, line dancing, themed games and face-painting indoors.

Yuin elder Uncle Sonny Simms performed a welcome. Proud Yuin and Gadigal performer Nana Miss-Koori (pictured above) was MC for the family fun day which was attended by more than 2,500 people.

Shoalhaven based Hoorah Events was retained to produce the family fun day which included the employment of dozens of local performing and visual artists, and the themed site dressing.

The ticketed South Coast Country acoustic line up from 3-7pm on the Sunday was attended by more than 600 people and featured eight-time Golden Guitar winner Fanny Lumsden and her band, musical journeyman Luke O'Shea, poetic songwriter Shane Nicholson and charismatic performer Amber Lawrence and her band.

South Coast Country – Sunday ticketed event Culture Counts results aggregated from 56 respondents:

- Access: 84%
- Captivation 90%
- Cultural Contribution 87%
- Local Impact: 95%
- Presentation: 90%
- Wellbeing 90%

Other events which will be supported via the Reconnecting Regional NSW are the Multicultural Comedy Gala at Ulladulla Civic Centre on Saturday, November 19, and a Live and Local Microfestival for Nowra CVD which is being planned. Both of these events will be free to attend.

Social Impact

Shoalhaven Entertainment Centre surveys patrons to measure the social impact of its Season presentations using the Culture Counts program.

The aggregate results across 21 productions, based on survey responses from 783 patrons are uniformly high.

- **Captivation:** how engaging the patron found the work. Aggregate result: 86.8%
- **Meaning:** did the work move or inspire the patron. Aggregate result: 82.5%
- **Local Impact:** is the work important for the local area. Aggregate result 89.5%
- **Belonging:** measures if the work promoted a feeling of connection with the local community. Aggregate result: 80%

2023 Season

Shoalhaven Entertainment Centre will reveal its 2023 Season at a dedicated launch on Monday, December 5. The program includes a great variety of works including fine music, popular music, dramas old and new, children's theatre, physical theatre, comedy, and three First Nations productions.

Professional Affiliations

Shoalhaven Entertainment Centre Manager continues as Deputy Chair of Arts on Tour's Board, is an executive member of New South Wales and ACT Performing Arts Centres Association.

AB22.55 Shoalhaven Arts Board Grants - Status Update - Acquittals and Variations - 2020/21 and 2021/22 Grants

HPERM Ref: D22/435108

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Attachments:

1. Jill Talbot - Grant Acquittal [↓](#)
2. Headspace Nowra - Grant Acquittal [↓](#)
3. Damien Lane Jonnie Leahy - Grant Acquittal [↓](#)
4. Natalie McDonagh - Grant Acquittal [↓](#)
5. Brooke Boland - Grant Acquittal [↓](#)

Reason for Report

To provide the Arts Board with information about the status of grants disbursed across the 2020/21 and 2021/22 Financial years.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board:

1. Accept the Acquittals from
 - a. Brooke Boland
 - b. Headspace Nowra
 - c. Damien Lane and Jonnie Leahy
 - d. Natalie McDonagh
 - e. Jill Talbot
2. Accept the variation requests from
 - a. Albatross Musical Theatre Company – to June 2023
3. Receive the update on the three grant projects that are continuing for information.

Options

1. Adopt the Recommendation as printed.

Implications: The completed grants will be acquitted and closed off, the requested variation will be approved and the board will be informed about the status of all current grants.

2. Change or amend the Recommendation

Implications: Unknown

3. Reject the Recommendation

Implications: Rejection of the requested variation will require Albatross Musical Theatre Company to return all unspent funding to General Funds. This money may not be

available for reallocation to other arts related projects and will hamper the ability of AMTC to undertake the professional development activities they are seeking for their members.

Background

Across the Financial Years of 2020/21 and 2021/22 the Shoalhaven Arts Board have funded 13 grants to a total value of \$58,740, supporting a variety of projects under both the 'Professional Development' stream and the 'Sense of Place' project-based grants. Many of these projects have been impacted as a result of COVID and extreme weather events. The following report provides an update on the projects and the acquittals or variation requests received.

Projects completed and acquitted

1) **Jill Talbot -Pressing On: The Power of the Print** - \$3,000

Jill has completed her printing classes undertaken through the Professional Development Grant. As evidenced by the photos in the acquittal report, the classes were a success and Jill has improved her teaching practise and diversified her own practise.

2) **Damien Lane and Jonnie Leahy - Attendance of the Australian International Documentary Conference in 2022** - \$3,000

Damien and Jonnie attended the documentary film conference in Melbourne as per their professional development grant. The connections made through this have facilitated them to increase their team, bringing on an editor to support their current and future film projects

3) **Headspace Nowra - Vincentia High School Pride Mural** - \$10,000 and **Documenting Pride Mural** - \$4280

The mural has been completed at Vincentia High School. As evidenced in their acquittal report and film, the mural has been a success and added significantly to the school environment

4) **Natalie McDonagh - Bringing Yak Woman Oracle to Life** - \$2,150

Natalie was able to perform Yak Woman Oracle at the recent 'What the Body Knows' arts festival that took place in Huskisson over the October Long Weekend

5) **Brooke Boland - Advanced Creative Non-Fiction course** - \$420

Brooke has completed the writer's course and gained a greater knowledge and understanding of non-fiction writing.

Variation Request

Albatross Musical Theatre - Professional Development Courses for 4 Members - \$2,710

Albatross Musical Theatre are seeking a scope and time variation to allow them to undertake alternate activities with the grant funds received. The alternate activities still meet the aims of the project funded and are within the remit of the grants program.

Due to face-to-face courses being cancelled by NIDA, the AMTC enrolled four members on two different backstage courses that were being presented online. These courses were 'The Art of Lighting Design' and 'Producing for the Stage'.

Face to face courses are now being offered again and one member has been enrolled in the week long course 'Technical Production' which will be undertaken in late January. Travel and accommodation costs as well as course enrolment fees are being supported through the grant funding.

As long as no further cancellations occur, AMTC will acquit the grant after this course and the acquittal report will be presented to the June 2023 Arts Board meeting.

Information Updates

Alaska Turner – Backstage Theatre Craft - \$3,000

Alaska Turner is continuing with her development as per her prior approved variation request. She completed the internship at the Opera House, using grant funds for accommodation and food during the internship period, and will undertake the working at heights course as well as a course at NIDA on backstage practises following the next show by AMTC which she is involved in.

Nowra Public School – Connecting Community to School - \$10,000

Nowra Public School will be holding a presentation evening of the work they have achieved through the Sense of Place Grant on 2 December 2022. All Arts Board members are invited to attend.

Shoalhaven Youth Orchestra – South Coast Sketches - \$10,000

The Youth Orchestra continue to rehearse the commissioned works in preparation for their CD launch on 10 December.



Community Engagement

The Arts Board grants are available to all artists and arts groups within the Shoalhaven. They are advertised annually and applications are assessed by members of the Arts Board.

Financial Implications

All funding for Arts Board grants has been made available and allocated. There are no financial implications to the variation request sought. All grant acquittals show that the money was spent as approved and no additional funding was requested from Council.

ACQUITTAL

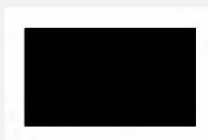
Shoalhaven Arts Board Grant



PRESSING ON

Printmaking
classes in
Jervis Bay

Jill Talbot
October 2022



12 October 2022

SHOALHAVEN ARTS BOARD PROFESSIONAL DEVELOPMENT GRANT 2020/2021

PRESSING ON: THE POWER OF THE PRINT

Despite Covid lockdowns and the uncertainty of daily life over the past two and a half years, I was able to expand the scope of this project by offering 21 sessions in total, instead of 10 as outlined in my original proposal. A core group of 12 interested adults aged from late teens to late 70's attended printmaking sessions monthly, and created a range of work including monoprints, stencilled images, relief printing, and etching on Perspex. Another 6 students attended less regularly. I found working with just groups of 3 students in each class achieved best results. Classes ran for 4-5 hours with a lunch break to socialise, and took place at my home studio, usually on the weekend but also weekdays.

The purchase of an Enjay RP 18 professional printing press enabled the students to achieve high quality outcomes with minimal fuss. Thanks to the SAB Grant, I have not only been able to consolidate a local community printmaking group, but to further develop my own printmaking practice. Participation in these sessions provided opportunities to proactively engage on an intellectual, practical, social, and emotional level as people tend to open up and converse when working alongside each other as they created lino cuts, foam blocks and stencil prints.

I continue to run classes twice a month with my regulars, who say they wouldn't miss it for anything!

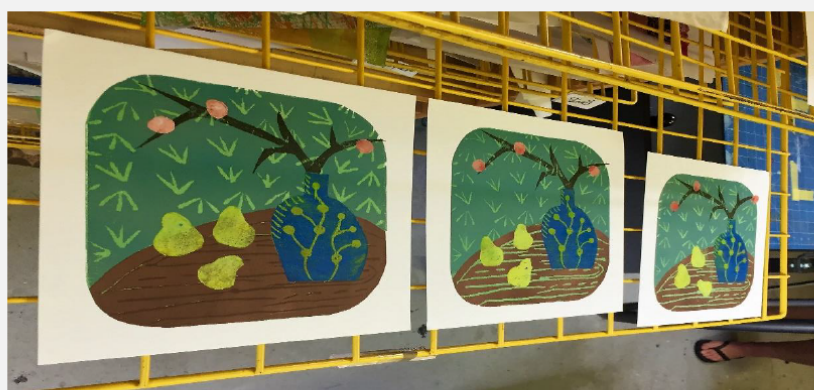
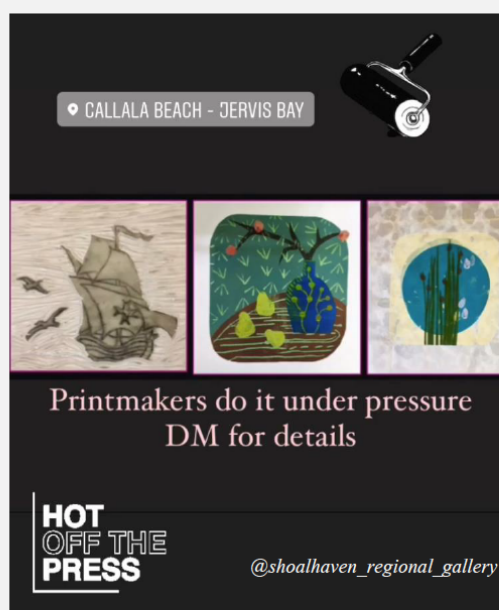
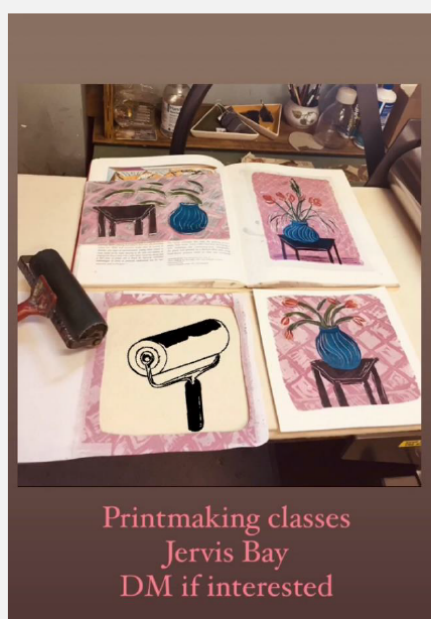
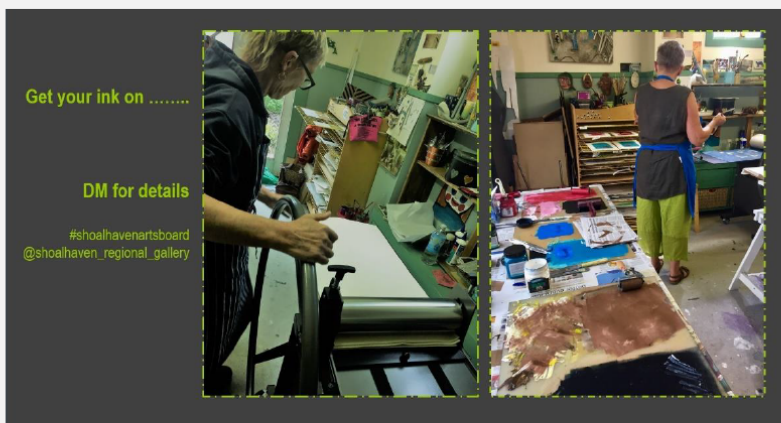
At this stage I have not proceeded with mounting an exhibition in the Callala Bay Progress Hall, due to their strict hanging requirements for art exhibitions. I am looking into local alternatives, and I wish to thank Shoalhaven City Council and the Arts Board for their ongoing support and for this Professional Development Grant. Your contributions nurture the enrichment and visibility of the visual arts in our region and are widely appreciated.

BUDGET ACQUITTAL

INCOME	RECEIVED	NOTES
Shoalhaven Arts Board	3,000.00	
Ticket sales/participant contributions 2021	2,160.00	8 x sessions, minimum 3 participants
Ticket sales/participant contributions 2022	3,510.00	13 x sessions, minimum 3 participants
Venue hire – artist's studio	1,050.00	In-kind donation x 21 sessions
Artist fees – preparation, cleaning up	2,525.00	In-kind donation artist preparation x 21 sessions
TOTAL INCOME	12,245.00	

EXPENSES	BUDGET	AMOUNT FUNDED BY SAB	NOTES
Equipment and materials	5,050.00	1,500.00	Enjay RP18 Press, art materials
Wages, teaching artist	5,250.00	1,500.00	21 x printmaking sessions 2021/22
Venue hire	1,050.00		In-kind donation artist studio
Administration	525.00		In-kind donation artist
Marketing/advertising, printing costs	370.00		
TOTAL EXPENSES	12,245.00		

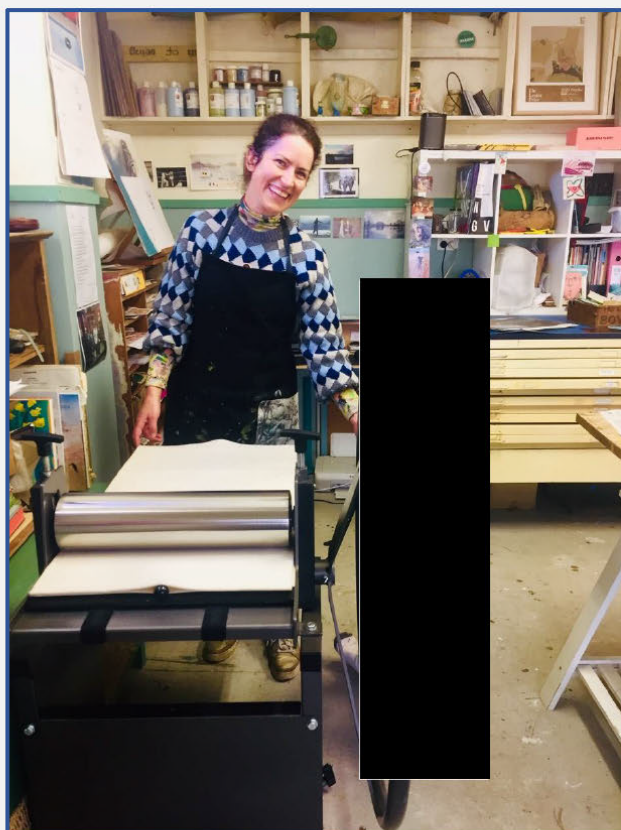
MARKETING social media



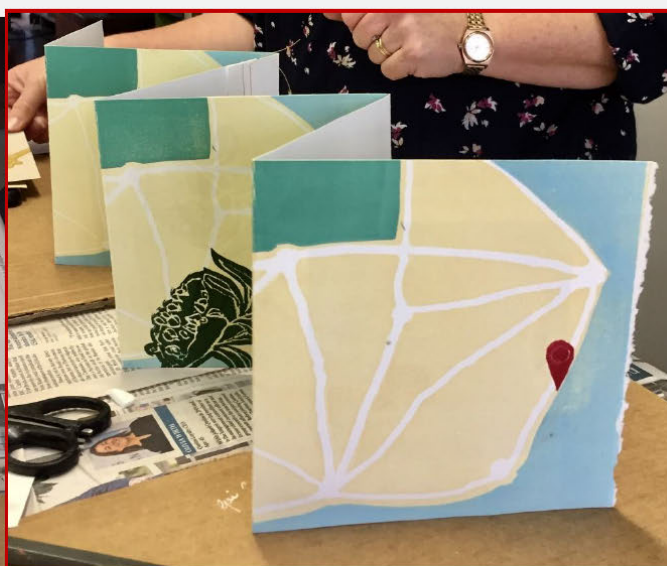
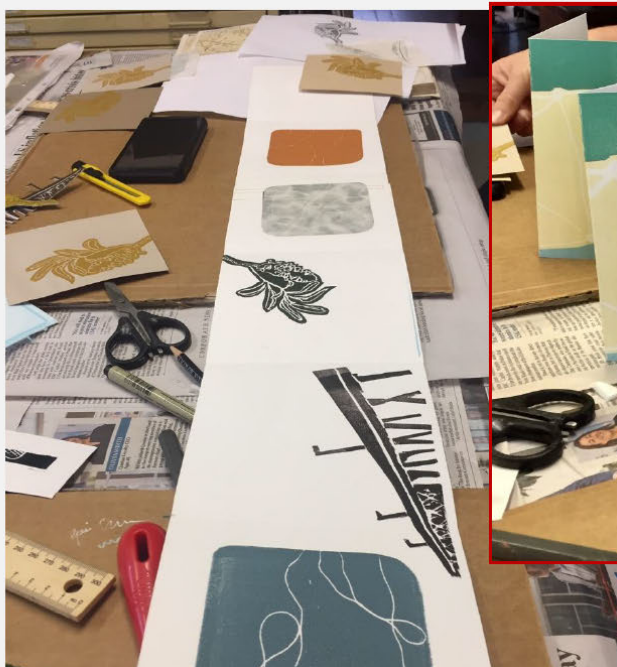
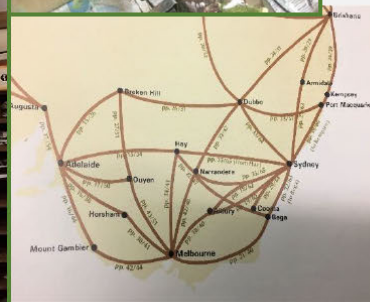
SCHEDULE OF SESSIONS

Activity	Time frame / sessions	
Introduction to Printmaking	27 Feb, 24 April, 29 May 2021	3
Monoprinting on perspex	24 July, 27 July, 21 August 2021	3
Artist book making introduction	16 & 23 October, 27 November 2021	3
Stencil combination printing	13, 19 and 26 February 2022	3
Multi colour relief printing	2 April, 19 March, 26 March 2022	3
Reduction Relief printing	30 April, 18 May, 9 July 2022	3
Concertina book making	11 & 13 August, 24 September 2022	3
TOTAL NUMBER OF SESSIONS		21

Aletheia and Adelchi



CONCERTINA BOOKS



REDUCTION RELIEF PRINTING



Marg
and
Paul







To Bronwyn Coulston,

Please see below the project acquittal.

Project Changes

The biggest change to note was the increase in budget for the muralist. After discussion with the muralist, we decided to produce a larger mural than originally planned and use the funds raised by the school to fund the unveiling ceremony and any other resources needed for the project.

Budget

We used \$10,000 for the muralist and \$4280 to document the process

Please see attached invoices.

Project start

17/5/22 – celebrating IDAHOBIT day

Project end

26/8/22 – Unveiling of the mural to celebrate Wear it Purple Day

19/9/22 – delivery of the film produced by Drummerboy Pictures

Activities

1. We started the project by celebrating IDAHOBIT day at VHS and starting the conversation around inclusivity and fighting against homophobia.
2. The school arranged inclusivity and advocacy online training through [Minus 18](#) for the members of the support squad. During this training we showed students the work of Happy Decay (Bjarni Wark).
3. Happy Decay ran a workshop with students from the support squad in the school to develop an idea and feeling for the mural and create some of the characters/elements included in the mural. This workshop included students from year 7 to year 12.
4. Jo Warren, the student support officer began working with teachers from all KLAs across the school to explore how inclusive language can be used within the classroom and how conversations can be held regarding allyship.
5. Painting workshops began on Monday 22nd May, incorporating students from the support squad, art students, teachers, school support workers and families involved in fundraising for the event
6. Official unveiling of the mural with key school staff, support squad students, local community members on Wear it Purple day.
7. Celebration of [Wear it Purple day](#) for all students and teachers during school lunch break, to bring awareness to and support the LGBTQIA+ community.



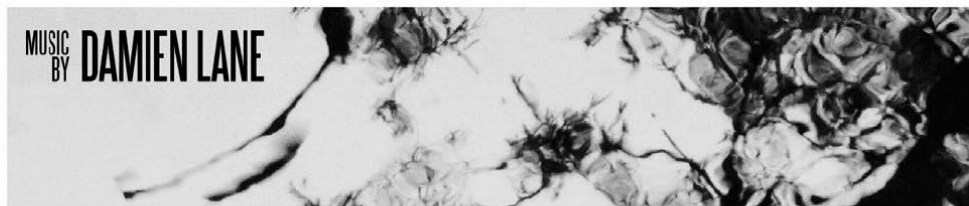
Outcomes

- A large mural measuring approximately 23m long by 2.1m tall.
- 3 inschool events celebrating diversity and bringing young people together
- Creating safe environments for young people in the LGBTQIA+ community within the school community
- Students have shared they have a sense of belonging and are making a difference in the school community.
- Short film - <https://youtu.be/z1OwJrkbb7k>
 - The film has been uploaded to Youtube and is currently only visible to anyone with the link above.
 - This link will be shared with:
 - headspace National network
 - GPH network
 - Vincentia High School network
 - Queers Down South network
 - Minus 18 network

Expenditure items

Muralist	including workshop at school and mural	\$10,000 excluding GST
Short film	including 8 minute 20 second film and photos of student workshop, painting process and Wear it Purple Day	\$4280 – inclusive of GST
		Total - \$14,280

I would like to thank you for the opportunity to make this amazing project a reality.



Damien Lane

Reference: 6121E (D22/375468)

To Bronwyn Coulston,
Arts and Culture Manager
Shoalhaven City Council

I'm writing concerning the acquittal of the Shoalhaven Arts Board Grant awarded to myself and Jonnie Leahy earlier this year.

The funds were used to facilitate our attendance of the 2022 Australian International Documentary Conference, and were dispensed according to the budget in our application. As attendees we were representing the feature film we are developing, An Artist Responds, profiling local photographer Tamara Dean's response to the bushfires and the pandemic.

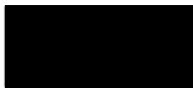
The conference was highly successful for us, directly leading to the project being accredited by Documentary Australia, a body that platforms documentaries seeking funding. This approval came through quite recently, leading us into our current phase of approaching various philanthropic, arts and screen organisations.

The AIDC also provided us with the chance to meet with various funding bodies and screen agencies, which we will now reconnect with having received accreditation.

Subsequent to the conference, we have also had an editor join our team, adding to the existing director (Jonnie Leahy), producer, animator and composer (myself). The timeline is somewhat fluid but we are aiming for completion in early 2023.

We are very grateful for the assistance given to us by the Shoalhaven Arts Board, and feel that the grant yielded significant results. I'll advise of further updates as the project progresses, and am happy to provide any additional information that may be of use.

Regards,



Damien Lane

DR NATALIE MCDONAGH

8 October 2022

Bronwyn Coulston
Arts & Culture Manager
Shoalhaven City Council
Nowra NSW 2541

Dear Bronwyn,

RE Project Acquittal / Council Ref: 6121E (D22/375499)

I am pleased to advise that the project for which I received a professional development grant in 2021 - Bringing Yak Woman Oracle to Life - has now been successfully completed.

The installation / performance work resulting from the project was presented at a four-day, arts event produced and presented by Max Dingle and I, What the body knows (but may have forgotten), 30 September - 03 October 2022 at Huskisson Community Centre.

Shoalhaven Arts Board was appropriately credited for its support on the printed program and other media used to promote the event and on signage at the event venue.

Project completion was originally expected to be November 2021 but the project was impacted throughout 2021 by the coronavirus pandemic. This meant that both the scope of the project had to be adapted and the public, live presentation of the work was delayed by 12 months. The project, however, remained true to its intention of Bringing Yak Woman Oracle to Life. A budget summary is attached.

In its final form the work was presented as two closely interwoven elements:

1. The Sanctum - an interactive installation containing Yak Woman Oracle's shrine and
2. Live Audiences with Yak Woman Oracle in her Sanctum: Five participatory performances taking place in the installation, each lasting 30-40 minutes; intended for groups of maximum 8 people per session. All sessions were fully subscribed; delivered a rich, immersive experience, and attracted extremely positive responses.

The project outcomes far exceeded expectations for my professional development and have provided me with sound, fruitful knowledge to further develop this aspect of my practice.

Sincerely yours,



Natalie McDonagh PhD



Bringing Yak Woman Oracle to Life

BUDGET

Amount received from SAB \$2,150

EXPENSES

TIME

Natalie McDonagh	\$1,500
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MATERIALS / EQUIPMENT

Yak Woman Oracle's shrine: Fabric; construction materials	\$ 450
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Ceremonial object / wearable sculpture	\$ 150
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Accessories for costume	<u>\$ 50</u>
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\$2,150

DONATIONS IN-KIND

TIME

Natalie McDonagh	\$4,500
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Assistant during Live Audiences	\$ 500
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MATERIALS / EQUIPMENT

Yak Woman Oracle's shrine: Fabric; construction materials	\$ 300
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Loan of equipment for shrine	\$ 200
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Ceremonial object / wearable sculpture	\$ 150
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Artworks in The Sanctum	\$1,000
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Lighting / staging	\$ 200
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Journals and tools for self-inquiry	<u>\$ 400</u>
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\$7,250

Brooke Boland
Grant Acquittal documentation

- *How activities met the aims outlined in the project*

My application for a shoalhaven arts board Professional Development Grant requested \$420 to complete an online writing course with Dr Sian Prior. As stated in the application, the funding recieved was used to pay for the course.

- *Outcomes*

Funding was used to complete Dr Sian Prior's Advanced Creative Non Fiction online course from May 2022. The course ran for six weeks and enhanced participants understanding and ability to write creative non-fiction through weekly homework tasks and readings.

- *Financial statement or breakdown – including total cost (including travel etc plus all cources of income – i.e. were the costs covered fully by the grant or did you contribute as well), expenses, donations in-kind*

Total funding: \$420.00
Total cost: \$420.00

This funding covered the total cost of the creative writing course with Dr Sian Prior. No additional expenses or donations were needed.

AB22.56 Nomination for Shoalhaven Arts Board Grants Working Group

HPERM Ref: D22/449272

Department: Shoalhaven Entertainment Centre
Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To appoint an additional member to the Shoalhaven Arts Board Grants Assessment Working Group.

Recommendation (Item to be determined under delegated authority)

That *(insert name at meeting)* is appointed as a member of the Shoalhaven Arts Board Grants Working Group.

Options

1. A Shoalhaven Arts Board member nominates to join the Shoalhaven Arts Board Assessment Panel for the purposes of evaluating the 2022/23 applications.

Implications: The applications will be assessed and grant monies disbursed in line with the grant programs and the recommendations of the working group.

2. A nomination isn't received.

Implications: City Lifestyles staff member will participate in the evaluation of the applications.

Background

The 2022/23 Shoalhaven Arts Board Grants Program is to offered in two separate streams.

Applicants under the Sense of Place stream will be able to apply for amounts up to \$10,000. Successful applicants must commit to a public outcome as part of their project plan.

Applications under the Professional Development stream will be able to apply for amounts up to \$3,000.

One Sense of Place grant must be awarded with the funding. Any remaining funding can be allocated to Professional Development grants of Sense of Place grants based on the applicant's/applicants' capacity to meet the criteria.

Christine Dunstan and Kate Dezarnaulds are currently members of the Working Group. Another representative from the Shoalhaven Arts Board is sought to join the existing members of this Working Group to participate in the assessment of Arts Board Grants Program submissions.

Community Engagement

The Grants will be promoted via a marketing and communications strategy to promote and announce the Program in November. The associated expenses will be up to \$1,000.

Financial Implications

Total available funding for the 2022/23 Grants Program is \$42,997, with up to \$1,000 of this allocation to be expended on marketing and promoting the grants.

AB22.57 Arts Board Strategic Engagement Opportunities - Update and Advice on Projects 2022/23

HPERM Ref: D22/447499

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To inform the Board of opportunities to engage with arts and cultural initiatives that strategically align with and form part of Council's adopted and resourced Delivery Program and Operations Plan (DPOP).

Recommendation (Item to be determined under delegated authority)

That the Arts Board:

1. Receive the report for information.
2. Continue to champion the need for a Creative Economy Strategy and provide advice to the Manager – Arts and Culture on potential funding opportunities for this work.

Options

1. Adopt the Recommendation as printed.

Implications: The Board are informed about strategic engagement opportunities aligning with the adopted DPOP and Resourcing Strategy, and the status of the Creative Economy Strategy.

2. Change or amend the Recommendation.

Implications: Unknown at this time.

Background

Role of the Arts Board

The presentation earlier in the business paper noted that the Shoalhaven Arts Board play an important role in working with Council staff to deliver the adopted and resourced priorities as presented in the Community Strategic Plan (CSP), the Delivery Plan and Operational Program (DPOP) and the Departmental Strategic Plans.

This help is delivered through advice, support, advocacy and broad consultation. The Arts Board has shown their ability to achieve excellent results through ongoing advocacy and support with the funding for the Shoalhaven Arts Foundation achieved in the 2022/23 budget.

The Board are asked to focus their efforts on helping Council staff who work with the Arts Board, to achieve their short and long-term strategic goals identified in the DPOP.

These include projects such as:

- The 'Visioning' for the development of a new Regional Gallery
- Development of a City Art Collection Strategic Plan

- The continued delivery of the Arts Board Grants
- Working to improve the City Art Collection through strategic acquisitions
- Advocacy for a Creative Economies Strategy
- Supporting and advocating for the work of the cultural and creative Departments

Creative Economies Strategy

The development of a Creative Economy Strategy for the Shoalhaven is a key piece in the long-term strategic aims for the City that requires the support of the Board. This document, when achieved will provide a wholistic and strategic approach for the region, covering areas including community arts and culture, cultural tourism and the opportunities for attracting creative industries to the Shoalhaven to grow and diversify our economy – thereby supporting greater job opportunities and encouraging new residents to the region.

In early 2022, Council submitted an application to the Building Better Regions Fund – Community Investment stream for the work required to develop this strategy. Council have shown their commitment to the creation of this strategy, providing 50% of the required funding in the 2022/23 Financial Year, as required by the grant funding body. We have recently been informed that with the change in government, this program has been withdrawn and no funding is being allocated to the most recent round.

A new program will replace the Fund, however the details are not yet known. Should Board members become aware of funding programs or philanthropic opportunities to secure funds that would enable the development of the Strategy these should be raised with staff via the Board Chair.

The Arts Board are key stakeholder in the development of this Strategy and a Board nominee will be sought as a member of the Project Control Group.

The actions from this strategy will be included within the future years of the DPOP and the annual Resourcing Strategy for Council, with the Board collaborating with staff to deliver specific actions and working with Council to ensure the successful delivery of the Strategy.

The Creative Economy Strategy will replace a stand-alone Arts Board Strategic Plan, align and integrate with Council's strategic direction and support the Board to confidently progress strategic aims and actions aligned to the Strategy.

Importantly, the Creative Economies Strategy will be developed through extensive community engagement, involving key stakeholders and the wider community. Actions therein will form part of future DPOP's and be incorporated into Council's Resourcing Strategy, ensuing alignment and strategic fit with broader community aims and aspirations for the Shoalhaven. These documents are placed on public exhibition annually and submissions are sought from the community on the proposed activities for the next 12 months which inform staff work programs and key project.

Options for progressing the strategy

Given the recent advice noting the withdrawal of the Building Better Regions Fund, and its replacement with a new program there are three ways to progress the development of this important strategy.

1. Wait for advice on the replacement grant program to assess the guidelines and opportunities presented for resubmission of the application
 - a. This is the preferred way forward and staff will provide an update the Board once further information is received.
2. Reduce the scope of the proposed strategy to meet the budget allocation within the current financial year
 - a. This option is not recommended at this stage as a reduced scope will not achieve a wholistic and strategic approach for the strategy.
3. Place a hold on the project and resubmit a budget request for the full amount in the next Financial Year
 - a. This option is not recommended at this stage as there is no guarantee of achieving the current allocation again, or an increased amount.

Community Engagement

The development of the CSP, DPOP and Departmental plans occurs with community engagement, ensuring Council are delivering on the priorities identified by the Community.

The Creative Economy Strategy when developed will include significant community engagement and consultation in the development of the plan.

Financial Implications

Partial funding for the development of the Creative Economy Strategy is allocated within the current operational budget. If matching grant funding is not achieved within the 2022/23 Financial Year there is no guarantee of funding being retained.

A budget bid would be required and be assessed against other projects and infrastructure priorities as part of the development of the DPOP and Resourcing Strategy required for the delivery.

The recommended approach at this stage is to await advice from the Federal Government about the replacement grant program and use the existing funded budget allocation as co-contribution for a new application should the guidelines allow. Staff will provide further advice on this approach as the information is made available.

AB22.58 Information Update - City Art Collection Strategic Planning Working Group

HPERM Ref: D22/447492

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To inform the Arts Board of the progress made to date by the Collection Strategic Planning Working Group.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board receive the update report on City Art Collection Strategic Planning Working Group for information.

Options

1. Adopt the Recommendation.

Implications: The Board are informed of the progress made to date by the Working Party.

2. Change or Amend the Recommendation.

Implications: Unknown at this time.

Background

In October 2021 the Arts Board made a recommendation and adopted minute AB21.28 to form a working group to:

'Develop a strategic plan for the continued improvement and growth of the Shoalhaven City Art Collection'

Due to changes in Board membership this working party was reformed in August 2022 (AB22.39) in accordance with clause 3.7 of the Terms of Reference.

The Collection Strategic Planning working party met on the 10 October 2022 for a face-to-face discussion to review the strengths and weaknesses of the current City Art Collection (The Collection) and begin the process of developing a strategic plan that will help to inform the Arts Board and Council on how to grow and develop the Collection over the coming years.

The working party consists of Board members Christine Dunstan, Frank Howarth, Stephen Buzacott and Cllr Moo D'Ath along with independents Rex Irwin and Amanda Jane Reynolds and Gallery staff Bridget Macleod and Bronwyn Coulston.

Rex Irwin is a former gallerist with significant experience in collection development and contemporary art; Amanda Jane Reynolds is a First Nations artist, curator and producer who has worked with the Australian Museum and other collections to support increasing representation of Aboriginal and Torres Strait Islander peoples within those collections.

After viewing the Collection at the Gallery, the working party reviewed the strengths and weaknesses of The Collection and workshoped potential ways forward for The Collection.

The general view was that The Collection of late colonial works by Samuel Elyard was a strength of The Collection and the relative lack of works by First Nations Artists was a weakness. This was particularly evident when considering works by Traditional owners and custodians of the South Coast region.

In considering the future of The Collection, members of the working party were of the general opinion that works acquired for The Collection should have some connection to the Shoalhaven – either through the artist, the subject matter or the donor / collector. This was particularly felt to be the case where works were being purchased and Council funds were being spent to acquire a work.

If a work had no relationship to the Shoalhaven, it was generally felt that it must meet a higher standard of excellence – potentially assessed by the reputation of the artist and their presence in multiple collections, and that the work should be a donation or Cultural Gift.

The working party will aim to meet again in the coming months to refine the proposals and finalise a draft plan to be presented to the Board at the March 2023 meeting.

The strategic plan, once developed, is not intended to be a formal adopted plan of Council, but rather a guiding document to support and inform decision making by the Acquisition Subcommittee and the Manager – Arts and Culture.

Community Engagement

The working party includes two independent community representatives sourced through the Panel of Peers as per the Terms of Reference.

When the strategic plan is adopted, it may recommend and inform changes to the City Art Collection – Acquisition and Management Policy. If these changes are significant the Policy will be placed on public exhibition for community feedback.

Policy Implications

The collection strategic plan is not intended to be a formal document of Council but may recommend changes to the City Art Collection – Acquisition and Management Policy. Any changes to the Policy will be presented to the Arts Board for recommendation to Council for consideration and adoption.

Financial Implications

Funding is allocated each year for the purpose of artwork acquisition. The strategic plan will provide guidance on the recommended acquisition of works, and may be used to support fundraising initiatives to grow and enhance the Collection in a strategic and targeted manner.

AB22.59 Shoalhaven City Art Collection - Acquisition of Works

HPERM Ref: D22/447501

Department: Arts & Culture

Approver: Jane Lewis, Director - City Lifestyles

Reason for Report

To inform the Arts Board of the deliberations and recommendations of the Arts Acquisition Sub-Committee for acquisition of works to be added to the Collection in line with Shoalhaven City Art Collection – Acquisition and Management Policy POL22/49.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Arts Board:

1. Accept the work offered for donation by Alison Mackay into the Collection
2. Decline the offer to purchase a work by Danie Mellor at this time.

Options

1. Accept the Recommendation as written.

Implications: The Shoalhaven City Art Collection will grow as per the Policy and the advice of the Art Acquisition Sub-Committee

2. Amend or change the Recommendation.

Implications: Acquisition of works may not be in line with Shoalhaven City Art Collection – Acquisition and Management Policy POL2/49

Background

Artists Alison MacKay and Danie Mellor have offered Shoalhaven City Council the opportunity to acquire works for the City Art Collection. The Arts Acquisition Sub-Committee have considered these offers:

1. Offer of work by donation from Alison Mackay

Alison Mackay is a significant regional artist living and working in the Shoalhaven. She has developed a strong body of work focussing on still life paintings in oils and have shown across Australia, regularly being selected as a finalist in various prizes including the Archibald's in 2019, the Portia Geach Memorial Award, and was winner of the Gallipoli Art Prize in 2020.

This work is part of a body of work created since the Black Summer fires. The arrangement of different objects and the use of birds is a regular motif in Mackay's works, with this grouping having a very personal approach to the fires and the impact on humans and native wildlife.

The Shoalhaven Arts Board have already acquired works by Tim Georgeson and Glenn Barkley that respond to the fires, this work complements those pieces as another artistic response to the significant events of 2019/2020.

The proposed acquisition meets the criteria of the Shoalhaven City Council Art Collection under section 3.1.6 under the following considerations:

- Significance of artist
- Local Significance
- Historical / cultural value
- Cost and/or value for money
- Advantageous opportunities

The Arts Acquisition Sub-Committee recommend the donation by Alison Mackay be accepted into the Collection.



AB22.59

2. Opportunity to purchase work by Danie Mellor

Danie Mellor is a significant first nations artist whose multidisciplinary practise explores the intersections of contemporary and historic culture. His work is held in regional, state and national collections as well as international museums.

Mellor currently lives and works in the Southern Highlands. His works often reference the Australian bush – either that of the Illawarra escarpment and / or the tropical rainforests of the North Queensland area where he was born.

Following his recent *redux* exhibition at Tolarno Galleries we have been offered the opportunity to purchase a work by Mellor for the collection. ([Danie Mellor redux \(tolarnogalleries.com\)](http://danie-mellor-redux.tolarnogalleries.com))

Redux continues Mellor's exploration of historical and contemporary narratives told through re-assembled images. In this body of work the images are printed onto polished surfaces ensuring the viewer is reflected in the work and brought into the work – imposing themselves on the landscape and narrative unintentionally.


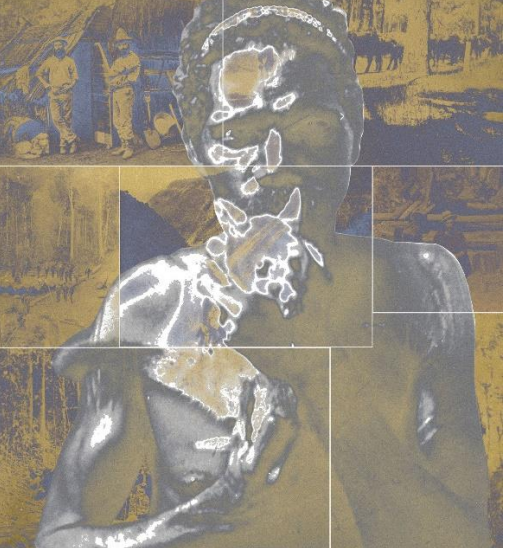
Mellor produces limited edition photo prints. Each work is limited to a maximum of 3 prints plus 2 Artist Proofs, ensuring that works are not broadly disseminated and that the work maintains a high value.

To purchase a work by Mellor will require use of the arts reserve which currently sits at \$41,817. In conversation with Mellor there is the potential of a work being donated through the cultural gifts program alongside the purchase, but which work that may be, has not been discussed.


Available works can be viewed at Tolarno Gallery's website, and the table below shows the three works in order of preference, suggested by the Acquisition Subcommittee should a purchase go ahead.

While the proposed acquisition meets the criteria of the Shoalhaven City Council Art Collection under section 3.1.6 through 'significance of the artist' and 'advantageous opportunity', the purchase is not recommended at this time.

The Art Acquisition Sub-Committee were split on their recommendation, but given the proposed direction of the collection strategic plan (as reported in this business paper) and the significant investment required to purchase a work, it was not recommended at this time.

	<p>DANIE MELLOR 'Perpetual (ngaray)' 2022 Photographic print on mirror polished stainless steel 121.9 x 160 cm \$28,500.00</p>	<p>Edition of 3 + 2AP</p>
	<p>DANIE MELLOR 'Historiography' 2022 Photographic print on milled aluminium 48 x 43 cm \$6,000.00</p>	<p>Edition of 3 + 2AP Edition 1 SOLD</p>

AB22.59

	<p>DANIE MELLOR 'The dream stealer' 2022 <i>Photographic print on mirror finish aluminium</i> 72 x 57.4 cm \$7,500.00</p>	<p>Edition of 3 + 2AP Edition 1 SOLD Edition 2 SOLD Edition 3 SOLD AP 1 SOLD</p>
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Danie Mellor works for consideration

Community Engagement

The City Art Collection is made available to the community through the online collection catalogue, through exhibitions at Shoalhaven Regional Gallery and through placement of suitable works in the Administration building, Shoalhaven Entertainment Centre foyer and other locations as suitable.

Policy Implications

All offers of donation were reviewed against the Shoalhaven City Art Collection – Acquisition and Management policy.

Financial Implications

The Art Acquisition budget and the Reserve has sufficient funds to cover the cost of a work by Danie Mellor should the Board decide to proceed with the acquisition.

The Acquisition budget for 2022/23 is \$6,000 with no expenditure to date. The Reserve sits at \$41,817.

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