

## MINUTES OF THE ORDINARY MEETING

**Meeting Date:** Monday, 8 August 2022  
**Location:** Council Chambers, City Administrative Building, Bridge Road, Nowra  
**Time:** 5.30pm

The following members were present:

Clr Amanda Findley - Chairperson  
Clr John Kotlash  
Clr Matthew Norris  
Clr Moo D'Ath  
Clr Serena Copley  
Clr Paul Ell  
Clr Patricia White  
Clr John Wells  
Clr Greg Watson  
Clr Mark Kitchener  
Clr Tonia Gray

The Chairperson read a statement advising those present that the proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice.

The meeting was opened by an Acknowledgement of Country by the Chairperson, followed with a Moment of Silence & Reflection and the playing of the Australian National Anthem.

### Apologies / Leave of Absence

A Leave of Absence was granted to Clr Butler for this meeting at the Ordinary Meeting of 25 July 2022. An apology was received from Clr Christen.

### Confirmation of the Minutes

**RESOLVED** (Clr White / Clr Wells) MIN22.513

That the Minutes of the Ordinary Meeting held on Monday 25 July 2022 and the Extra Ordinary Meeting held on Monday 01 August 2022 be confirmed.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

Minutes Confirmed Monday, 22 August 2022 – Chairperson .....

## Declarations of Interest

Nil.

## Introduction of Items as Matters of Urgency

**RESOLVED** (Clr Findley / Clr Ell)

MIN22.514

That the following addendum reports be introduced as matters of urgency:

1. MM22.13 Mayoral Minute - Support for Shoalhaven Year 12 Aboriginal Graduation Ceremony

CARRIED

The Chairperson ruled the matters as ones of urgency as they relate to urgent business of Council and allowed their introduction.

## MAYORAL MINUTE

**MM22.13 Mayoral Minute - Support for Shoalhaven Year 12 Aboriginal Graduation Ceremony**

**HPERM Ref:  
D22/330882**

### Recommendation

That Council support the 2022 Shoalhaven Year 12 Aboriginal Graduation Ceremony in September 2022 by providing \$7,000 from the 2022/2023 Community Donations to cover this year's shortfall.

**RESOLVED** (Clr Findley / Clr Ell)

MIN22.515

That Council support the 2022 Shoalhaven Year 12 Aboriginal Graduation Ceremony in September 2022 by providing \$7,000 from the 2022/2023 Community Donations to cover this year's shortfall.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

## CALL OVER OF THE BUSINESS PAPER

### Call Over of Business Paper - Debate

**RESOLVED** (Clr Findley / Clr White)

MIN22.516

The following items were called out for debate:

- CL22.346 – Appointment of Shoalhaven Economic Growth Advocacy (SEGA) Group Members - 2022
- CL22.348 – 100% LED Street Lighting Upgrade Proposal
- CL22.353 – Response to Notice of Motion – Community Safety in Nowra CBD
- CL22.354 – Boongaree Stage 6 – Dog Fenced Off-Leash Area – Update to Council and

Progress to Public Exhibition

- CL22.355 – National Cultural Policy – Submission from Shoalhaven City Council

The remaining items were resolved en bloc at this time. They are marked with an asterisk (\*) in these Minutes.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Eil, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

## REPORTS

Items marked with an \* were resolved 'en bloc'.

<b>CL22.343 Ongoing Register of Pecuniary Interest Returns - July 2022</b>	<b>HPERM Ref: D22/276871</b>
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**RESOLVED\*** (Clr Wells / Clr White) MIN22.517

That the report of the Chief Executive Officer regarding the Ongoing Register of Pecuniary Interest Returns lodged for the period of 1 July to 31 July 2022 be received for information.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Eil, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

<b>CL22.344 Australian Regional Tourism Convention and SEGRA Conference</b>	<b>HPERM Ref: D22/321261</b>
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**RESOLVED\*** (Clr Wells / Clr White) MIN22.518

That Council

- Notes the details of the following conferences:
  - Sustainable Economic Growth for Regional Australia (SEGRA) Conference scheduled for 31 August to 2 September 2022 in Devonport, Tasmania
  - Australian Regional scheduled for 10-12 October 2022 in Ballarat, Victoria.
- Authorises available Councillors to attend the conference/s and such attendance be deemed Council Business.
- Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
- Request Councillors attending the conference/s to provide a written report within 30 days of returning from the conference.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Eil, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.345 Draft Local Approvals Policy - Public Exhibition Outcomes and Proposed Finalisation**

**HPERM Ref: D22/249787**

**RESOLVED\*** (Clr Gray / Clr D'Ath)

MIN22.519

That Council:

1. Adopt the Draft Shoalhaven Local Approvals Policy at **Attachment 1** with the noted changes.
2. Obtain approval of the Chief Executive of the NSW Office of Local Government for Part 1 of the Draft Shoalhaven Local Approvals Policy prior to finalisation.
3. Give public notice of the adoption of the Shoalhaven Local Approvals Policy as per legislative requirements, following finalisation.
4. Notify relevant stakeholders and submitter of this resolution and when the Shoalhaven Local Approvals Policy is finalised.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.346 Appointment of Shoalhaven Economic Growth Advocacy (SEGA) Group Members - 2022**

**HPERM Ref: D22/300201**

**Recommendation**

That Council:

1. Receive and note this report as an update, as requested by Council in Item 3c of MIN22.295.
2. Appoint the following industry representatives (with their backgrounds shown) to the Shoalhaven Economic Growth Advocacy (SEGA) Group
  - a. Anna Finch – Human Resources
  - b. Brenda Sambrook – Tourism
  - c. Holly Pastor – Education
  - d. Iain Chalmers – Human Resources and Small Business
  - e. John Lamont - Manufacturing
  - f. Kaye Morris – Education
  - g. Michelle Bishop – Tourism
  - h. Robert Crow - Tourism
  - i. Sandra Gray – Small Business Operator
3. Adopt Draft Terms of Reference for SEGA (Attachment 1 to this report).
4. Appoint two elected Councillors to the Advisory Group at the Core meeting of Council in September 2022.

**RESOLVED** (Clr White / Clr Wells)

MIN22.520

That Council:

1. Receive and note this report as an update, as requested by Council in Item 3c of MIN22.295.
2. Appoint the following industry representatives (with their backgrounds shown) to the

Shoalhaven Economic Growth Advocacy (SEGA) Group

- a. Anna Finch – Human Resources
  - b. Brenda Sambrook – Tourism
  - c. Holly Pastor – Education
  - d. Iain Chalmers – Human Resources and Small Business
  - e. John Lamont - Manufacturing
  - f. Kaye Morris – Education
  - g. Michelle Bishop – Tourism
  - h. Robert Crow - Tourism
  - i. Sandra Gray – Small Business Operator
3. Adopt the Draft Terms of Reference for SEGA (Attachment 1 to this report) with the following amendments to be incorporated into the Draft Terms of Reference at Section 5 – Membership – Voting Participants:
- a. Addition of minimum of one position to be held by a representative of the Aboriginal Business Sector.
  - b. Councillors present at meetings to have voting rights with a maximum of three Councillor votes in total, being one Councillor from each Ward. All Councillors will be considered alternate members of SEGA, voting rights will be determined at the beginning of each meeting depending on those who are present.
4. Determine the nominated Councillor delegates at the Call meeting of Council in September 2022.
5. Receive a report at six monthly intervals to determine the Group's success on the strategic actions decided by the Group and their outcomes.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.347 Public Policy for Review - Public Information Signs**

**HPERM Ref:  
D22/178984**

**RESOLVED\*** (Clr Wells / Clr Kotlash)

MIN22.521

That Council adopts POL22/115 Public Information Signs Policy as an amendment to the existing POL16/159 Public Information Signs Policy.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.348 100% LED Street Lighting Upgrade Proposal**

**HPERM Ref:  
D22/227652**

**Recommendation**

That Council:

1. Enter into an agreement with Endeavour Energy to implement a Council-funded accelerated street lighting program to change approximately 4,661 residential class streetlights to energy efficient LED technology at a capital cost to Council of up to \$2.45M.
2. Note that the recommended project will result in up to \$780,000 (market variable) of revenue back to Council from the sale of Energy Savings Certificates to offset the total cost of this project.
3. Delegate to the Chief Executive Officer the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
4. Authorise an internal loan of up to \$2.45M from Council's Water Communication Towers Reserve (internally restricted) to be repaid over ten (10) years for the implementation of this program.
5. Note that to ensure financial integrity of the Reserve, interest on this internal loan will be equal to the return-on-investment rate for each year of the ten (10) year term of the internal loan.

**RESOLVED** (Clr White / Clr Norris)

MIN22.522

That Council:

1. Enter into an agreement with Endeavour Energy to implement a Council-funded accelerated street lighting program to change approximately 4,661 residential class streetlights to energy efficient LED technology at a capital cost to Council of up to \$2.45M.
2. Note that the recommended project will result in up to \$780,000 (market variable) of revenue back to Council from the sale of Energy Savings Certificates to offset the total cost of this project.
3. Delegate to the Chief Executive Officer the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.
4. Authorise an internal loan of up to \$2.45M from Council's Water Communication Towers Reserve (internally restricted) to be repaid over ten (10) years for the implementation of this program.
5. Note that to ensure financial integrity of the Reserve, interest on this internal loan will be equal to the return-on-investment rate for each year of the ten (10) year term of the internal loan.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.349 Land Acquisition - Part Lot C DP 322973 Hawke Street, Huskisson**

**HPERM Ref:  
D22/268820**

**RESOLVED\*** (Clr Wells / Clr Kotlash)

MIN22.523

That Council:

1. Purchase a strip of land 2m wide at the rear of 15 Hawke Street Huskisson (Lot C DP 322973) totalling approximately 26 sqm for road widening purposes.

- a. The purchase price is \$85,000 (plus GST if applicable) for approximately 26 sqm (subject to final survey).
2. Grant authority to affix the Common Seal of the Council of the City of Shoalhaven to any documents required to be sealed and that the Chief Executive Officer be authorised to sign any documents necessary to give effect to this resolution.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.350 Proposed Licence - Council as Licensee from Wardens of the Anglican Parish of Ulladulla - Rescind MIN21.462 Part 1**

**HPERM Ref: D22/153450**

**RESOLVED\*** (Clr Wells / Clr Kotlash)

MIN22.524

That Council:

1. Rescind item 1 of the Resolution MIN21.462 of 27 April 2021 being:  
*“Enter into a Licence agreement with Wardens of the Anglican Parish of Ulladulla for the carpark area of the Church grounds from 16 March 2021 to 14 February 2026 for an annual rent amount of \$3,000 + GST per annum; AND.....”*
2. Enter into a Licence agreement with Wardens of the Anglican Parish of Ulladulla for the carpark area of the Church grounds from 16 March 2022 to 15 March 2027 for an annual rent amount of \$3,840.00 + GST per annum;
3. Authorise the rent to be paid from Finance Project 101771 Southern Local Roads;
4. Authorise the Common Seal of the Council of the City of Shoalhaven to be affixed to any document required to be sealed and delegate to the Chief Executive Officer authority to sign any documentation necessary to give effect to this resolution.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.351 C&R Property Investments Pty Ltd Lease to Council - Units 1 & 2 - 2 McIntyre Way Bomaderry**

**HPERM Ref: D22/52080**

**RESOLVED\*** (Clr Wells / Clr Kotlash)

MIN22.525

That Council:

1. Enter into a lease agreement for Units 1 & 2, at 2 McIntyre Way, Bomaderry with C & R Property Pty Ltd, for the continued use and occupation by Council's Building Maintenance Section & Natural Areas for a term of three (3) years with a two (2) year option, with an initial annual rent of \$48,033.89 (GST inclusive) with annual CPI increases.
2. Fund all costs associated with the lease and legal preparation from the Works Depot McIntyre Way W&S funds Finance Project No. 101696 and Work Order No. M0008244.
3. Authorises the CEO to sign all documentation required to give effect to this resolution and to affix the Seal of the Council of the City of Shoalhaven to all documentation required to be sealed.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Eil, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.352 Mollymook Beach Reserve - Project Update and Way Forward**

**HPERM Ref:  
D22/217319**

**RESOLVED\*** (Clr White / Clr Eil)

MIN22.526

That Council;

1. Receive this report for information on the completed and upcoming works at Mollymook Beach Reserve, inclusive of the South Mollymook Coastal Protection Work project.
2. Once the South Mollymook Coastal Protection Work project has been undertaken, incorporate updated works into a new Master Plan of the site, in accordance with approved Prioritisation of Master Plans schedule.
3. Refrain from completion of detailed design and construction of Stage 2 of the Mollymook Beach Reserve foreshore upgrades until the Master Plan for the precinct has been completed.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Eil, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.353 Response to Notice of Motion - Community Safety in Nowra CBD**

**HPERM Ref:  
D22/247317**

**Recommendation**

That Council:

1. Receive this report for information; and
2. Progress the work within this report through the establishment and development of the Shoalhaven City Council Community Safety Plan.
3. Thank Acting Superintendent Ray Stynes of South Coast Police District for his assistance in preparing this report.

**RESOLVED** (Clr Eil / Clr Copley)

MIN22.527

That Council:

1. Receive this report for information; and
2. Progress the work within this report through the establishment and development of the Shoalhaven City Council Community Safety Plan.
3. Thank Acting Superintendent Ray Stynes of South Coast Police District for his assistance in preparing this report.
4. Forward a copy of this report to members of the Nowra CBD Revitalisation Strategy Committee.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Eil, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED



**CL22.354 Boongaree Stage 6 - Dog Fenced Off-Leash Area -  
Update to Council and Progress to Public Exhibition**

**HPERM Ref:  
D22/205359**

**Recommendation**

That Council:

1. Receive this Report as an update on consultation associated with the development of the draft Concept Plan of the Boongaree Dog Fenced Off-Leash Area.
2. Proceed to Public Exhibition of the draft Concept Plan for the Boongaree Dog Fenced Off-Leash Area for 28 days;
  - a. If no significant adverse feedback is received as part of the exhibition, the Draft Concept be finalised and deemed adopted; or
  - b. If significant adverse feedback is received a further report on the outcomes of the public exhibition of the Draft Concept will be submitted to Council with any proposed changes.
3. Acknowledge and commend the involvement and interest of the community and their role in the development of the Concept Plan for the Boongaree Dog Fenced Off-Leash Area.

**RESOLVED** (Clr Norris / Clr Wells)

MIN22.528

That Council:

1. Receive this Report as an update on consultation associated with the development of the draft Concept Plan of the Boongaree Dog Fenced Off-Leash Area.
2. Proceed to Public Exhibition of the draft Concept Plan for the Boongaree Dog Fenced Off-Leash Area for 28 days;
  - a. If no significant adverse feedback is received as part of the exhibition, the Draft Concept be finalised and deemed adopted; or
  - b. If significant adverse feedback is received a further report on the outcomes of the public exhibition of the Draft Concept will be submitted to Council with any proposed changes.
3. Acknowledge and commend the involvement and interest of the community and their role in the development of the Concept Plan for the Boongaree Dog Fenced Off-Leash Area.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

**CL22.355 National Cultural Policy - Submission from Shoalhaven  
City Council**

**HPERM Ref:  
D22/323004**

**Recommendation**

That the submission as drafted is submitted to the Office of the Arts, ensuring Shoalhaven City Council have input into the new National Cultural Policy.

**RESOLVED** (Clr White / Clr D'Ath)

MIN22.529

That the submission with the following amendments is submitted to the Office of the Arts, ensuring Shoalhaven City Council have input into the new National Cultural Policy, referencing the below:

*"In the Shoalhaven, as with other parts of Australia, the high rates of depression and suicide amongst our young people is tragedy. There is a powerful and compelling case, supported by cutting-edge research, that the arts have positive effects on mental health. Mental health*

*issues affect nearly half the population, at some point, by the time they are 40, this is a medical and societal catastrophe. This makes it clear that it is time to think differently when it comes to how we engage and nurture our minds. The arts offer an evidence-based solution for promoting mental health. While practising the arts is not for all mental health challenges, there's enough evidence to support prioritizing arts in our education systems, communities and homes.*

*Considering the current situation the arts should be deeply supported from a young age, the arts should also be viewed in terms of societal wellbeing at a grass roots level, as a potential major contributor to avoided harm to young and old, and to their homes and communities. The value of this avoided harm will far outweigh the investments to deeply support the arts to the general community, accessible to all. This narrative downplays "excellence", valuing "involvement" above any measures of aptitude.*

*A separate issue is around changing the economy:*

*As we seek a new sustainable economy, that revolves more on the transfer of intangibles rather consumables, the arts provide an opportunity for Government investment. The Shoalhaven needs this investment to develop a sustainable economy for its current residents and future generations."*

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

<b>CL22.356 Acquisition - Sewer and Electricity Easements - 12 Flood Avenue Sussex Inlet</b>	<b>HPERM Ref: D22/200970</b>
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**RESOLVED\*** (Clr Gray / Clr White) MIN22.530

That:

1. Council rescind resolution MIN21.555 due to operational changes and reduction in easement requirements for the electricity easement of 64.8 sqm.
2. Council acquire the following easements over Lot 7 DP731147, No 12 Flood Avenue Sussex Inlet:
  - a) An Easement for Sewer Main 2.4 metres & 4 metres wide highlighted yellow & marked 'S' on the attached registered survey plan, and
  - b) An Easement for Electrical Purposes 2.4 metres & 4 metres wide highlights yellow & marked 'E' on the attached registered survey plan,
3. Council pay compensation of \$5,000, plus GST if applicable, make minor adjustments for area if required, and pay reasonable legal costs associated with the acquisitions in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991, from Shoalhaven Water's Sewer Fund.
4. The Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

## NOTICES OF MOTION / QUESTIONS ON NOTICE

**CL22.357 Notice of Motion - Signage to protect wildlife on our roads**

**HPERM Ref:  
D22/311478**

### Recommendation

That Council

1. Notes that our native wildlife face significant danger from motor vehicles on the Princes Highway and other busy roads throughout the Shoalhaven.
2. Directs the CEO to prepare a report concerning the erection of an additional sign to be located below or close to the '100 Beaches Challenge' billboard stating: "Please drive carefully our wildlife is precious" and including the contact number for Wildlife Rescue South Coast.
3. Instructs the CEO to consult with relevant parties including the Tourism team within Council on the cost, design, dimensions and location of the sign - such information to be detailed in the report back to Councillors.

**RESOLVED** (Clr Wells / Clr Ell)

MIN22.531

That this item be deferred to a future Ordinary meeting of Council to allow further consideration and discussions to take place before formal submission of the Notice of Motion.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

## ADDENDUM REPORTS

**MM22.13 MAYORAL MINUTE - SUPPORT FOR SHOALHAVEN YEAR 12 ABORIGINAL GRADUATION CEREMONY**

**HPERM REF:  
D22/330882**

Item dealt with earlier in the meeting see MIN22.514.

### Introduction of Items as Matters of Urgency

**RESOLVED** (Clr Wells / Clr Gray)

MIN22.532

That an additional item DS22/1239 – Modification to DA11/1386 - 75-79 Queen Street, Berry be introduced as a matter of urgency.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Ell, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

The Chairperson ruled the matters as ones of urgency as they relate to urgent business of Council and allowed their introduction.

**CL22.359 DS22/1239 – Modification to DA11/1386 - 75-79 Queen Street, Berry**

**RESOLVED** (Clr Wells / Clr Gray)

MIN22.533

That Council call in DS22/1239 – Modification to DA11/1386 - 75-79 Queen Street, Berry due to the interest in the proposed development.

FOR: Clr Findley, Clr Kotlash, Clr Norris, Clr D'Ath, Clr Copley, Clr Eil, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

There being no further business, the meeting concluded, the time being 6:12pm.

Clr Findley  
CHAIRPERSON