

Rural Fire Service Strategic Planning Committee

Meeting Date: Wednesday, 08 June, 2022
Location: Teams Meeting
Time: 5.30pm

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Agenda

1. **Apologies**
2. **Confirmation of Minutes**
 - Rural Fire Service Strategic Planning Committee - 23 February 2022 1
3. **Reports**
 - RF22.2 Rural Fire Service - Future Works 3
4. **General Business**

Membership

Clr Evan Christen – Chairperson

Clr Serena Copley

Clr Patricia White (alternate)

Chief Executive Officer or nominee (Mr Paul Keech)

RFS Executive: Mr Jonathan Hill

RFS Staff: Mr Chris Palmer

Group 1 Area: Mr Andrew Fielding (Alternate – Mr Stuart Thaler)

Group 2 Area: Ms Jennifer Lawther (Alternate Vic Walker)

Group 3 Area: Mr Ross Smith (Alternate – Mr Thomal Tait)

Group 4 Area: Mr Dennis Stannard (Alternate – Mr Geoff Phillips)

Group 5 Area: Mr John Ashton (Alternate – Mr Steve Heggie)

Group 6 Operations Support: Mr Clayton Short (Alternate – TBA)

Primary Representative RFSA: Mr Vic Walker (Alternate – TBA)

Jervis Bay Territory: Mr Harvey More or nominee

Quorum - Five (5)

Objectives:

To advise Council on issues of a strategic and policy nature relating to the operation of the Rural Fire Services having regard to the following:

- That the core communication between brigades and Fire Control Officer on operational issues be raised through the Group Officers utilising the committee structure.
- All issues be raised through Fire Control so that statutory matters can be resolved immediately.
- Policy matters raised can be referred to the Strategy and Assets Committee through the General Manager so that statutory matters can be resolved.
- That the Strategic Planning Committee be developed as the body advising Council on Rural Fire Service policy issues

MINUTES OF THE RURAL FIRE SERVICE STRATEGIC PLANNING COMMITTEE

Meeting Date: Wednesday, 23 February 2022

Location: Teams Meeting

Time: 6.20pm

The following members were present:

Clr Evan Christen – Chairperson

Clr Matthew Norris

Clr Liza Butler

Mr Jonathan Hill

Mr Chris Palmer

Mr Vic Walker

Mr Thomas Tait

Others Present

Mr Gary George – Shoalhaven City Council

Ms Helen Camacho – Shoalhaven City Council

Apologies / Leave of Absence

Apologies were received from Clr J Kotlash, Clr P Ell & Mr P Keech

Confirmation of the Minutes

RESOLVED (Thomas Tait / Chris Palmer)

That the Minutes of the Rural Fire Service Strategic Planning Committee held on Thursday 11 November 2021 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

RF22.1 Rural Fire Service - Future Works

**HPERM Ref:
D22/37431**

There was a broad ranging discussion on the status of unfunded capital works projects. The Acting District Manager is preparing a 10-year Total Asset Management Plan for the Shoalhaven stations. He is also writing a 10-year Strategic Change Management Plan.

Rural Fire Service advised Re Prioritising of the top three Future Projects within the Shoalhaven Strategic Capital Expenditure Program:

1. Tomerong Station Extension
2. Wandandian Station Extension
3. Broughton Vale/Berry new station.

Recommendation (Item to be determined under delegated authority)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital works projects.

RESOLVED (By consent)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital works projects.

CARRIED

There being no further business, the meeting concluded, the time being 6.31pm.

Clr Evan Christen
CHAIRPERSON

RF22.2 Rural Fire Service - Future Works

HPERM Ref: D22/183158

Department: Building Services

Approver: Paul Keech, Director - City Services

Attachments: 1. RFS Future Works [↓](#)

Reason for Report

To review the status of the unfunded capital works projects.

Recommendation (Item to be determined under delegated authority)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital works projects.

Options

1. Nil.

Background

The following projects will remain in the Shoalhaven Strategic Capital Expenditure Program:

- Tomerong Station extensions;
- Wandandian Station extensions;
- Basin View Station extensions;
- Huskisson Station extensions,
- Beaumont Station extensions; and.
- Lake Tabourie extensions.

Refer to attachment 1 – Future works

All infrastructure projects funded from the NSW Rural Fire Fighting Fund Allocation 2020-21 are complete. Final claims and payments associated with these projects are in progress.

Bushfire Local Economic Relief Fund (BLER) grants have been awarded for the construction of Conjola RFS Brigade extensions and Manyana RFS Brigade new station.

Once current seed funded projects achieve a “shovel ready status”, re-evaluation of seed funding needs for unfunded projects will be undertaken.

Community Engagement

Concept plans for each station extension / refurbishment works are discussed with the relevant brigade and reviewed through regular design review meetings with RFS delegates.

Rural Fire Service Future Works

	Project	Scope of Works	Estimated Cost	Proposed Year
1	Tomerong	Proposing to increase number of tanker bays to accommodate significant growth of brigade membership and incident responses.	Seed funding estimate (shovel ready): \$100,000.00. Total project estimate (not including seed costs): \$500,000.00 – rough estimate.	Pending budget allocation
2	Wandandian	Centrally located within the District, with direct highway access and within close proximity to approved RFS training grounds in the Yerriyong State Forest, Wandandian Station provides a perfect location for major incident staging and district training activities. The proposed project would include large multifunction room, additional storage and tanker bay, and formalised parking area.	Seed funding estimate (shovel ready): \$100,000.00. Total project estimate (not including seed costs): \$750,000.00 – rough estimate.	Pending budget allocation
3	Basin View	To extend, renovate and merge the existing station buildings to provide for housing of a partitioned kitchen, office, multifunction area and increased storage.	Approx Design/Survey/Invest/Proj M't Cost = \$50k Approx Const Cost = \$500k (ex major site works)	Pending budget allocation
4	Huskisson	To extend and renovate the existing station building to provide for an increased multifunction area, locker room and increased storage.	Approx Design/Survey/Invest/Proj M't Cost = \$50k Approx Const Cost = \$500k (ex major site works)	Pending budget allocation
5	Beaumont	To extend and renovate the existing station to provide for housing of a larger fire appliance (2013 Category 1 dual-cab build specification); a partitioned kitchen, office, multifunction area and increased storage.	Approx Design/Investigation/Proj M't Cost = \$70k construction \$700k (ex major site works) seed funding required	Pending budget allocation
6	Lake Tabourie	To extend and renovate the existing station.	Approx Design/Investigation/Proj M't Cost = \$70k construction \$822k (ex major site works) seed funding required	Pending budget allocation