

MINUTES OF THE SHOALHAVEN SPORTS BOARD

Meeting Date: Wednesday, 9 March 2022
Location: Council Chambers, City Administrative Centre, Bridge Road, Nowra
Time: 5.00pm

The following members were present:

Clr Patricia White
Clr Matthew Norris
Clr Moo D'Ath
Mr David Goodman – Chairperson
Ms Tameka Gogerly (Remotely)
Dr Phill Newlyn (Remotely)
Mr Roger Walker
Mr Craig Howsan
Ms Lucy Burgmann (Remotely)

Others present:

Jane Lewis – Director City Lifestyles
Kathy Thomas – Manager - Community Planning & Projects
Kevin Norwood – Manager - Swim Sport & Fitness
Sara McMahon – Manager – Business Assurance & Risk
Simon Brown – Central Leisure Manager (Remotely)
Jessica Richardson – Community Capacity Builder (Remotely)

Apologies / Leave of Absence

Apologies were received from Clr Gray, Clr Butler, Clr Kotlash, Elizabeth Tooley, Kristina PejkoVIC and Martin Aicken.

Confirmation of the Minutes

RESOLVED (Roger Walker / David Goodman)

That the Minutes of the Shoalhaven Sports Board held on Wednesday 27 October 2021 be confirmed.

CARRIED

Declarations of Interest

Nil

PRESENTATIONS

SB22.1	City Lifestyles Presentation - Overview of the Shoalhaven Sports Board	HPERM Ref: D22/82145
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Jane Lewis – Director City Lifestyles provided a presentation to the meeting including an overview of the Shoalhaven Sports Board.

A copy of the presentation will be forwarded to the members for information.

SB22.2	Presentation - Governance - Brief Induction	HPERM Ref: D22/82152
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Sara McMahon – Business Assurance & Risk Manager provided a presentation to the Board with an overview of the:

- Code of Conduct
- Code of Meeting Practice
- Delegations
- Declaration of Interests

A copy of the presentation will be forwarded to members for information.

SB22.3	NSW Office of Sport - Update	HPERM Ref: D22/86894
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Catherine Campbell – representative from the NSW Office of Sport provided a verbal update regarding the:

- *Illawarra Shoalhaven Sport and Active Recreation Plan*

<https://www.sport.nsw.gov.au/sites/default/files/2021-04/illawarra-shoalhaven-regional-sport-and-active-recreation-plan.pdf>

A copy of the presentation provided by Catherine Campbell will be forwarded to the members for information.

REPORTS

SB22.4	Notification of Council Resolution - Shoalhaven Sports Board Re-establishment	HPERM Ref: D22/82182
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Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Sports Board receive the Notification of Council Resolution – Shoalhaven Sports Board Re-establishment report for information.

RESOLVED (Clr White / Craig Howsan)

That the Shoalhaven Sports Board receive the Notification of Council Resolution – Shoalhaven Sports Board Re-establishment report for information.

CARRIED

SB22.5 2022 NSW Aboriginal Rugby League Knockout - Event Update

HPERM Ref: D22/46650

Kevin Norwood – Manager - Swim Sport & Fitness addressed the meeting and advised that the 2022 NSW Aboriginal Rugby League Knockout was to be held in Bomaderry, however due to the work at Artie Smith Oval the event can no longer be held at that site. Staff have been consulting with many groups and have put forward a number of options including holding the event at Rugby Park.

Staff advised that new irrigation, drainage and floodlighting have been installed at Bomaderry.

Extensive upgrades at Rugby Park which include field extensions to enable full size NRL field games to be held at the site, in addition to car park works and the main access road. The works have commenced, however, there has been delays due to recent rain, delivery of material and due to COVID.

Jane Lewis – Director City Lifestyles added that when the works are complete at the above locations, the Shoalhaven will be home to a significant number of high quality venues.

Recommendation (Item to be determined under delegated authority):

That the Shoalhaven Sports Board endorse this report for information on the 2022 NSW Aboriginal Rugby League Knockout.

RESOLVED (Roger Walker / David Goodman)

That the Shoalhaven Sports Board endorse this report for information on the 2022 NSW Aboriginal Rugby League Knockout.

CARRIED

SB22.6 Nowra High School Sporting Fields - Council Direction for Termination of Licence

HPERM Ref: D22/54607

Kevin Norwood – Manager Swim Sport & Fitness addressed the meeting and advised that he had been in contact with the Principal and advised of Council's intention to cease mowing the sporting fields located on the land at the rear of Nowra High School.

Clr White raised the point of the fields require repair and questioned whether it was Council's responsibility and the cost to bring the fields up to standard prior to returning the fields back to DOE.

Staff advised that Council is able to assist with the ongoing interim maintenance.

Recommendation

That Council:

1. Make arrangements to advise the Director – NSW Department of Education of Council's intention to terminate the current licence agreement over NSW Department of Education's open space fields at the rear of Nowra High School, Moss Street, Nowra.
2. Redistribute annual savings (\$20,000) from licence termination towards the maintenance and upkeep of Council owned and managed sporting assets.

RECOMMENDATION (Clr White / Roger Walker)

That Council:

1. Make arrangements to advise the Director – NSW Department of Education of Council's intention to terminate the current licence agreement over NSW Department of Education's

open space fields at the rear of Nowra High School, Moss Street, Nowra.

2. Redistribute annual savings (\$20,000) from licence termination towards the maintenance and upkeep of Council owned and managed sporting assets.

CARRIED

SB22.7 Shoalhaven Sports Board - Current Projects Update

**HPERM Ref:
D22/84953**

The members discussed the current status of the amenities block at the Pump Track at Shoalhaven Heads. It was noted that the design for the amenities block is almost finalised and will be receiving a cost estimate shortly.

A question was raised regarding whether a Cultural Assessment has been completed. Council Staff advised that the first step is a Review of Environmental Factors (REF) and depending on the result of the REF, that may trigger a further Cultural Assessment.

Clr White and members thanked staff for the detailed report.

Kathy Thomas advised that she will provide information in relation to the Aboriginal Impact Assessment Criteria and when that is triggered.

Recommendation (Item to be determined under delegated authority)

That Shoalhaven Sports Board accept the Current Projects Update report for information.

RESOLVED (Phill Newlyn / Craig Howsan)

That Shoalhaven Sports Board:

1. Accept the Current Projects Update report for information.
2. Receive information in relation to the Aboriginal Impact Assessment Criteria and when that is triggered for the amenities block at Shoalhaven Heads Pump Track.

CARRIED

SB22.8 Council Directed Projects - Policy Preparation

**HPERM Ref:
D22/87148**

Recommendation (Item to be determined under delegated authority)

That the Sports Board:

1. Note the current Community Infrastructure Guidelines which provide information to groups seeking assistance with community driven infrastructure projects;
2. Support the establishment of a working group and nominate three (3) Sports Board members to work with representatives from the Community Planning and Projects Staff to consider an appropriate governance framework:
 - i. *Insert Sports Board Member Name at meeting*
 - ii. *Insert Sports Board Member Name at meeting*
 - iii. *Insert Sports Board Member Name at meeting*
3. The working party consider the current Community Infrastructure Guidelines and the requirement to develop a specific Policy for community groups to undertake work on behalf of Council on Council owned or managed land
4. A future report be received by the Sports Board with the recommended way forward with a draft document and governance framework to provide clear direction for our community.

RESOLVED (Clr White / Roger Walker)

That the Sports Board:

1. Note the current Community Infrastructure Guidelines which provide information to groups seeking assistance with community driven infrastructure projects;
2. Support the establishment of a working group and nominate three (3) Sports Board members to work with representatives from the Community Planning and Projects Staff to consider an appropriate governance framework:
 - a. David Goodman
 - b. Craig Howsan
 - c. Lucy Burgmann
3. The working party consider the current Community Infrastructure Guidelines and the requirement to develop a specific Policy for community groups to undertake work on behalf of Council on Council owned or managed land
4. Receive a future report with the recommended way forward with a draft document and governance framework to provide clear direction for our community.

CARRIED

GENERAL BUSINESS

SB22.9 Additional Item - Sussex Inlet - Pump Track - Flood Lighting Tennis Court

Roger Walker referenced the Notice of Motion which was raised last year on the Pump Track at Sussex Inlet, and the schedule for installation of floodlighting at the Tennis Courts. He asked whether grants are available for flood lighting at sporting fields and facilities.

Staff asked the Sport Board members to discuss with Council prior to applying for grants so assistance can be provided in the grant application process.

Staff advised that Council are developing comprehensive Asset Management Plans for their sporting assets.

RESOLVED (Roger Walker / David Goodman)

That the Shoalhaven Sports Board note that staff will submit a report to the Sports Board regarding floodlighting program/schedule for Sporting Fields and other Facilities.

CARRIED

There being no further business, the meeting concluded, the time being 7.03pm.

Mr David Goodman
CHAIRPERSON