

MINUTES OF THE ORDINARY MEETING

Meeting Date: Tuesday, 25 January 2022
Location: Council Chambers, City Administrative Building, Bridge Road, Nowra
Time: 5:01 pm

Note: Prior to the commencement of the Council meeting an official ceremony was held from 3.30pm which included:

- Welcome to Country – Uncle Sonny Simms
- Smoking Ceremony and Welcome Song
- Presentation of Mayoral Chains to Mayor Amanda Findley
- Mayor and Councillor Oaths and Affirmations of Office in accordance with Section 233A of the Local Government Act 1993:
 - Mayor Amanda Findley – Affirmation of Office
 - Clr Serena Copley – Oath of Office
 - Clr Tonia Gray – Oath of Office
 - Clr Matthew Norris – Affirmation of Office
 - Clr John Wells – Oath of Office
 - Clr Evan Christen – Affirmation of Office
 - Clr Paul Ell – Oath of Office
 - Clr John Kotlash – Affirmation of Office
 - Clr Liza Butler – Affirmation of Office
 - Clr Moo D’Ath – Oath of Office
 - Clr Mark Kitchener – Affirmation of Office
 - Clr Patricia White – Oath of Office

Note: Clr Greg Watson previously took the Oath of Office in the presence of the CEO 27 December 2021.

The following members were present:

Clr Amanda Findley - Chairperson
Clr Serena Copley
Clr Tonia Gray
Clr Matthew Norris
Clr John Wells
Clr Evan Christen
Clr Paul Ell
Clr John Kotlash
Clr Greg Watson
Clr Liza Butler
Clr Moo D’Ath
Clr Mark Kitchener
Clr Patricia White

The Chairperson read a statement advising those present that the proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice.

The meeting was opened by an Acknowledgement of Country by the Chairperson, followed with a Prayer by Pastor Davies and the playing of the Australian National Anthem.

Apologies / Leave of Absence

Nil.

Confirmation of the Minutes

RESOLVED (Clr Wells / Clr White)

MIN22.1

That the Minutes of the Ordinary Meeting of Ordinary Meeting held on Tuesday 2 November 2021 and the Extra Ordinary Meeting of Ordinary Meeting held on Tuesday 23 November 2021 be confirmed.

CARRIED

Declarations of Interest

Clr Ell – CCL22.1 - Proposed Strategic Property Purchase - Nowra Riverfront Precinct – significant pecuniary interest declaration – Clr Ell has been engaged as legal adviser to one of the parties involved – Clr Ell will leave the room and will not take part in discussion or vote.

DEPUTATIONS AND PRESENTATIONS

A written deputation was received and made available on Council's Website:

CL22.13 - Notice of Motion - Prioritise Infrastructure and Recreational Facilities Upgrade Program for West Nowra

Holly Dagger – in support of the recommendation.

REPORTS

CL22.1 Declaration of Poll - Ordinary Election - Saturday 4 December 2021

HPERM Ref: D21/241751

Recommendation

That the report of the Chief Executive Officer regarding the Declaration of Poll, Ordinary Election, Saturday 4 December 2021, be received for information.

RESOLVED (Clr White / Clr Watson)

MIN22.2

That the report of the Chief Executive Officer regarding the Declaration of Poll, Ordinary Election, Saturday 4 December 2021, be received for information.

CARRIED

CL22.2 Retirement - Director City Development Phil Costello HPERM Ref: D22/5110

Clr Findley expressed her thanks and recognition to Mr Costello for his service in Local Government over 40 years and particularly in the area of Development Services.

Stephen Dunshea, CEO reiterated his thanks to Mr Costello for his service, support and contribution to the community and wished him and his partner all the very best for the future.

A gift of appreciation was presented to Mr Costello.

Mr Costello thanked the Councillors and the CEO for their kind words and assistance and in addition thanked his team for their work and support.

Recommendation

That Council note the retirement of Phil Costello, Director City Development and formally congratulate and thank Phil for his contribution to Shoalhaven City Council and the community during his period of employment with Shoalhaven City Council.

RESOLVED (Clr Findley / Clr Watson) MIN22.3

That Council note the retirement of Phil Costello, Director City Development and formally congratulate and thank Phil for his contribution to Shoalhaven City Council and the community during his period of employment with Shoalhaven City Council.

CARRIED

CL22.3 Determination of Date and Time of Council Meetings and Councillor Briefings HPERM Ref: D21/241820

Recommendation

That Council:

1. Adopt a schedule of Ordinary Meeting dates as per the attached schedule (**Attachment 1** to this report) providing for two (2) Ordinary Council Meetings per month held on a Monday subject to the following:
 - a. Meetings and briefings not being held on public holidays or during the following periods:
 - i. LGNSW Special Conference – 28 February to 2 March 2022
 - ii. Easter break – 15 to 18 April 2022
 - iii. NSW Coastal Conference – 31 May to 2 June 2022
 - iv. Australian Local Government Association National General Assembly –19 to 22 June 2022 – (dates not confirmed)
 - v. Mid-year Council Recess - July 2022 NSW school holidays– 4 to 16 July 2022
 - vi. The 2022 Annual Conference of Local Government NSW - 23 to 25 October 2022 – (dates not confirmed)
2. Disestablish the “Core” Committees being the Development & Environment Committee and the Strategy & Assets Committee.
3. Reaffirm the authorisations to the Chief Executive Officer as set out in the report.
4. Determine the start time for Council meetings to be generally at 5.00pm.
5. Determine the start time for Councillor Briefings to be generally at 4.00 pm.

MOTION (Clr Findley / Clr Christen)

That Council:

1. Adopt a schedule of Ordinary Meeting dates as per the attached schedule (**Attachment 1** to this report) providing for two (2) Ordinary Council Meetings per month held on a Monday subject to the following:
 - a. Meetings and briefings not being held on public holidays or during the following periods:
 - i. LGNSW Special Conference – 28 February to 2 March 2022
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2. Disestablish the “Core” Committees being the Development & Environment Committee and the Strategy & Assets Committee.
3. Reaffirm the authorisations to the Chief Executive Officer as set out in the report.
4. Determine the start time for Council meetings to be generally at 5.00pm.
5. Determine the start time for Councillor Briefings to be generally at 4.00 pm.
6. A future review to be undertaken (determined by the CEO) to review the success of the change from Committees

AMENDMENT (Clr Norris / Clr Ell)

That Council:

1. Adopt a schedule of Ordinary Meeting dates as per the attached schedule (**Attachment 1** to this report) providing for two (2) Ordinary Council Meetings per month held on a Monday subject to the following:
 - a. Meetings and briefings not being held on public holidays or during the following periods:
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2. Disestablish the “Core” Committees being the Development & Environment Committee and the Strategy & Assets Committee.
3. Reaffirm the authorisations to the Chief Executive Officer as set out in the report.
4. Determine the start time for Council meetings to be generally at 5.30pm.
5. Determine the start time for Councillor Briefings to be generally at 4.00 pm.
6. A future review to be undertaken (determined by the CEO) to review the success of the

change from Committees

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Christen, Clr Ell, Clr Kotlash, Clr Butler and Clr D'Ath

AGAINST: Clr Wells, Clr Watson, Clr Kitchener and Clr White

CARRIED

FURTHER AMENDMENT (Clr Ell / Clr Norris)

That Council:

1. Adopt a schedule of Ordinary Meeting dates as per the attached schedule (**Attachment 1** to this report) providing for two (2) Ordinary Council Meetings per month held on a Monday subject to the following:
 - a. Meetings and briefings not being held on public holidays or during the following periods:
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2. Disestablish the “Core” Committees being the Development & Environment Committee and the Strategy & Assets Committee.
3. Reaffirm the authorisations to the Chief Executive Officer as set out in the report.
4. Determine the start time for Council meetings to be generally at 5.30pm.
5. Determine the start time for Councillor Briefings to be generally at 5.00 pm.
6. A future review to be undertaken (determined by the CEO) to review the success of the change from Committees to Ordinary.

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Christen, Clr Ell, Clr Kotlash, Clr Butler, Clr D'Ath and Clr White

AGAINST: Clr Wells, Clr Watson and Clr Kitchener

CARRIED

THE FURTHER AMENDMENT BECOMES THE MOTION AND WAS PUT TO THE MEETING

RESOLVED (Clr Ell / Clr Norris)

MIN22.4

That Council:

1. Adopt a schedule of Ordinary Meeting dates as per the attached schedule (**Attachment 1** to this report) providing for two (2) Ordinary Council Meetings per month held on a Monday subject to the following:
 - a. Meetings and briefings not being held on public holidays or during the following periods:
 - i. LGNSW Special Conference – 28 February to 2 March 2022
 - ii. Easter break – 15 to 18 April 2022
 - iii. NSW Coastal Conference – 31 May to 2 June 2022

- iv. Australian Local Government Association National General Assembly –19 to 22 June 2022 – (dates not confirmed)
 - v. Mid-year Council Recess - July 2022 NSW school holidays– 4 to 16 July 2022
 - vi. The 2022 Annual Conference of Local Government NSW - 23 to 25 October 2022 – (dates not confirmed)
2. Disestablish the “Core” Committees being the Development & Environment Committee and the Strategy & Assets Committee.
 3. Reaffirm the authorisations to the Chief Executive Officer as set out in the report.
 4. Determine the start time for Council meetings to be generally at 5.30 pm.
 5. Determine the start time for Councillor Briefings to be generally at 5.00 pm.
 6. A future review to be undertaken (determined by the CEO) to review the success of the change from Committees to Ordinary.

FOR: Clr Findley, Clr Gray, Clr Norris, Clr Christen, Clr Kotlash, Clr Butler, Clr D'Ath, Clr White

AGAINST: Clr Wells, Clr Watson, Clr Kitchener, Clr Eil, and Clr Copley

CARRIED

CL22.4 Election of Deputy Mayor and Assistant Deputy Mayor

HPERM Ref:
D21/340473

Recommendation

That Council

1. Resolve the period for which the elected Deputy Mayor will hold office.
2. Conduct an election (by show of hands) for Deputy Mayor for the resolved period.
3. Conduct an election (by show of hands) for an Assistant Deputy Mayor for the resolved period should the Council consider it necessary to retain this position.

RESOLVED (Clr Findley / Clr White)

MIN22.5

That Council resolve the period for the elected Deputy Mayor to hold office until September 2022 with a re-election to be held at that time.

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Wells, Clr Christen, Clr Eil, Clr Kotlash, Clr Watson, Clr Butler, Clr D'Ath, Clr Kitchener and Clr White

AGAINST: Nil

CARRIED

RESOLVED (Clr Findley / Clr D'Ath)

MIN22.6

That the position of Assistant Deputy Mayor be abolished.

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Wells, Clr Christen, Clr Eil, Clr Kotlash, Clr Watson, Clr Butler, Clr D'Ath, Clr Kitchener and Clr White

AGAINST: Nil

CARRIED

RESOLVED (Clr White / Clr Ell)

MIN22.7

That the election of Deputy Mayor be conducted by a show of hands.

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Wells, Clr Christen, Clr Ell, Clr Kotlash, Clr Watson, Clr Butler, Clr D'Ath, Clr Kitchener and Clr White

AGAINST: Nil

CARRIED

Kevin Voegt, Director City Performance as the Returning Officer informed the meeting that there were 2 nominations that had been received for the position of Deputy Mayor, the nominations being for Clr Butler and Clr White.

Mr Voegt called for further nominations. No further nominations were received.

Kevin Voegt called for a show of hands and declared Clr Butler the Deputy Mayor until September 2022 on a count of 8 votes.

CL22.5 Use of Countbacks to fill Casual Vacancies for Councillors

**HPERM Ref:
D21/528909**

Recommendation

That Council determine if the option available to use countbacks of the votes cast at the 4 December 2021 Local Government Election to fill casual vacancies of Councillors, which may occur in the first 18 months after the election or to hold by-elections should this situation occur will be utilised.

RESOLVED (Clr White / Clr Ell)

MIN22.8

That

1. Pursuant to section 291A(1)(b) of the Local Government Act 1993 (the Act) Shoalhaven City Council declare that casual vacancies occurring in the office of a Councillor within 18 months after the last Ordinary election of Councillors for the Council on 4 December 2021 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act; and
2. The Council directs the CEO to notify the NSW Electoral Commissioner of the Council's decision within 7 days of the decision.

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Wells, Clr Christen, Clr Ell, Clr Kotlash, Clr Watson, Clr Butler, Clr D'Ath, Clr Kitchener and Clr White

AGAINST: Nil

CARRIED

CL22.6 Instruments of Delegation - Mayor and Chief Executive Officer

**HPERM Ref:
D21/241784**

Recommendation

That Council:

1. Restore the Delegations of authority to the Chief Executive Officer as outlined in the Instrument of Delegation provided as Attachment 1 and outlined in this report

2. Delegate to the Mayor the authority as outlined in the Instrument of Delegation as provided as Attachment 2 and outlined in this report.
3. That for the period 25 January 2022 to 30 September 2022, one of the persons (determined by the Mayor at the relevant time) holding the position of:
 - a. Director, City Development;
 - b. Director, City Futures;
 - c. Director, City Lifestyles;
 - d. Director, City Performance;
 - e. Director, City Services

be appointed to act as Chief Executive Officer if the Chief Executive Officer is sick or otherwise absent from work on leave or for any other purpose. Such appointment is to cease upon the return to work of the Chief Executive Officer or by other resolution of the Council.

4. Authorise that any person acting as Chief Executive Officer pursuant to this resolution has all the functions, delegations, and sub-delegations given to the Chief Executive Officer by the Council.

RESOLVED (Clr Wells / Clr White)

MIN22.9

That Council:

1. Restore the Delegations of authority to the Chief Executive Officer as outlined in the Instrument of Delegation provided as Attachment 1 and outlined in this report
2. Delegate to the Mayor the authority as outlined in the Instrument of Delegation as provided as Attachment 2 and outlined in this report.
3. That for the period 25 January 2022 to 30 September 2022, one of the persons (determined by the Mayor at the relevant time) holding the position of:
 - a. Director, City Development;
 - b. Director, City Futures;
 - c. Director, City Lifestyles;
 - d. Director, City Performance;
 - e. Director, City Services

be appointed to act as Chief Executive Officer if the Chief Executive Officer is sick or otherwise absent from work on leave or for any other purpose. Such appointment is to cease upon the return to work of the Chief Executive Officer or by other resolution of the Council.

3. Authorise that any person acting as Chief Executive Officer pursuant to this resolution has all the functions, delegations, and sub-delegations given to the Chief Executive Officer by the Council.

FOR: Clr Findley, Clr Christen, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Kotlash, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

CL22.7 Ordinary Meeting - Order of Business

**HPERM Ref:
D21/241795**

Recommendation

That Council adopt the Order of Business, as follows, for the Ordinary Meetings of Council:

1. Acknowledgement of Country
2. Opening Prayer
3. Australian National Anthem
4. Apologies/Leave of Absence
5. Confirmation of Minutes
6. Declarations of Interest
7. Presentation of Petitions
8. Mayoral Minutes
9. Deputations & Presentations
10. Call Over of the Business Paper
11. Report of Committees
12. Report of the Shoalhaven Traffic Committee (if required)
13. Officers Reports
14. Notices of Motion and Questions on Notice
15. Addendum Reports
16. Confidential Reports

*If any items of business require attendance of specialist staff (e.g., Legal, Insurance, Property) then Council will generally consider those items following the Deputations

RESOLVED (Clr Butler / Clr Norris)

MIN22.10

That Council adopt the Order of Business, as follows, for the Ordinary Meetings of Council:

1. Acknowledgement of Country
2. Moment of Silence and Reflection
3. Australian National Anthem
4. Apologies/Leave of Absence
5. Confirmation of Minutes
6. Declarations of Interest
7. Presentation of Petitions
8. Mayoral Minutes
9. Deputations & Presentations
10. Call Over of the Business Paper
11. A Committee of the Whole (if necessary)
12. Report of Committees
13. Report of the Shoalhaven Traffic Committee (if required)
14. Officers Reports

- 15. Notices of Motion and Questions on Notice
- 16. Addendum Reports
- 17. Confidential Reports

*If any items of business require attendance of specialist staff (e.g., Legal, Insurance, Property) then Council will generally consider those items following the Deputations

FOR: Clr Findley, Clr Gray, Clr Norris, Clr Christen, Clr Kotlash, Clr Butler, Clr D'Ath

AGAINST: Clr Copley, Clr White, Clr Wells, Clr Ell, Clr Watson and Clr Kitchener

CARRIED

Note: A Rescission Motion was received on this item.

CL22.8 Community Consultation & Committee System HPERM Ref: D21/335239

Recommendation

That Council

1. Continue the operation of the following Committees, Boards & Reference Groups pursuant to Section 355 – Local Government Act and pursuant to Section 377 with purpose, delegation and sitting fee (if applicable), Councillor and staff membership and quorum as outlined in the attachment to the report:
 - a. Audit, Risk and Improvement Committee (39763E) and authorise the Committee to carry out the roles and responsibilities in accordance with the Audit Committee guidelines published by the Office of Local Government and Council's Audit, Risk & Improvement Committee charter.
 - b. Regional Development Committee (39964E)
 - c. Senior Staff Contractual Matters Committee (5001E).
 - d. North Floodplain Risk Management Committee (59952E)
 - e. Central Floodplain Risk Management Committee (59951E)
 - f. Southern Floodplain Risk Management Committee (59950E)
 - g. North Coastal Management Program Advisory Committee (64354E)
 - h. Central Coastal Management Program Advisory Committee (64355E)
 - i. Southern Coastal Management Program Advisory Committee (64356E)
 - j. Aboriginal Advisory Committee (1209E)
 - k. Business and Employment Development Committee (38821E)
 - l. Homelessness Taskforce Shoalhaven (55584E)
 - m. Inclusion and Access Advisory Group (1228E)
 - n. Motor Sports Complex Working Party (69319E)
 - o. Natural Area Volunteers Group (42643E)
 - p. Nowra CBD Revitalisation Strategy Committee (50242E)
 - q. Rural Fire Service Strategic Planning Committee (1227E)
 - r. Shoalhaven Arts Board (2123E)
 - s. Shoalhaven City Mayor's Relief Fund (3926E)

- t. Shoalhaven Entertainment Centre Councillor Reference Group (61867E)
 - u. Shoalhaven Heads Estuary Taskforce (45866E).
 - v. Shoalhaven Sports Board (12623E)
 - w. Shoalhaven Tourism Advisory Group (1490E)
 - x. Strategic Planning Working Party (65374E)
 - y. Youth Advisory Committee (1506E)
2. Disband the Infringement Review Panel (59312E) and this be reflected in the Council's Compliance Policy.
 3. Appoint Councillor and staff membership of each Committee or Board as outlined in the Attachment to the report.
 4. Note that the Urgent Grant Submissions Committee (65067E) has expired in accordance with MIN20.700.

RESOLVED (Clr Gray / Clr Butler)

MIN22.11

That Council

1. Continue the operation of the following Committees, Boards & Reference Groups pursuant to Section 355 – Local Government Act and pursuant to Section 377 with purpose, delegation and sitting fee (if applicable), Councillor and staff membership and quorum as outlined in the attachment to the report:
 - a. Audit, Risk and Improvement Committee (39763E) and authorise the Committee to carry out the roles and responsibilities in accordance with the Audit Committee guidelines published by the Office of Local Government and Council's Audit, Risk & Improvement Committee charter.
 - b. Regional Development Committee (39964E)
 - c. Senior Staff Contractual Matters Committee (5001E).
 - d. North Floodplain Risk Management Committee (59952E)
 - e. Central Floodplain Risk Management Committee (59951E)
 - f. Southern Floodplain Risk Management Committee (59950E)
 - g. North Coastal Management Program Advisory Committee (64354E)
 - h. Central Coastal Management Program Advisory Committee (64355E)
 - i. Southern Coastal Management Program Advisory Committee (64356E)
 - j. Aboriginal Advisory Committee (1209E)
 - k. Business and Employment Development Committee (38821E)
 - l. Homelessness Taskforce Shoalhaven (55584E)
 - m. Inclusion and Access Advisory Group (1228E)
 - n. Motor Sports Complex Working Party (69319E)
 - o. Natural Area Volunteers Group (42643E)
 - p. Nowra CBD Revitalisation Strategy Committee (50242E)
 - q. Rural Fire Service Strategic Planning Committee (1227E)
 - r. Shoalhaven Arts Board (2123E)
 - s. Shoalhaven City Mayor's Relief Fund (3926E)

- t. Shoalhaven Entertainment Centre Councillor Reference Group (61867E)
 - u. Shoalhaven Heads Estuary Taskforce (45866E).
 - v. Shoalhaven Sports Board (12623E)
 - w. Shoalhaven Tourism Advisory Group (1490E)
 - x. Strategic Planning Working Party (65374E)
 - y. Youth Advisory Committee (1506E)
2. Disband the Infringement Review Panel (59312E) and this be reflected in the Council's Compliance Policy.
 3. Note that the Urgent Grant Submissions Committee (65067E) has expired in accordance with MIN20.700.

CARRIED

Note: For individual Committee membership refer to Items CL22.15 to CL22.39 (MIN22.12 to MIN22.36)

CL22.15 Audit, Risk and Improvement Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.12

That Council continue the operation of Audit, Risk and Improvement Committee for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – Minimum of 4 & others as required Commencement time – 4pm</p>	<p><u>Quorum:</u> Three (3) – including 1 Councillor & 1 External member <u>Charter:</u> D19/261344 (39763E) <u>Amended:</u> 30/7/2019</p>
<p>Objective The objective of the Audit, Risk and Improvement Committee (ARIC, the Committee) is to provide independent assurance and assistance to Shoalhaven City Council on risk management, control, governance, business improvement related matters and external accountability responsibilities.</p>	
<p>Authority The Council authorises the Committee, within the scope of its role and responsibilities to:</p> <ol style="list-style-type: none"> 1. Obtain any information it needs from any employee or external party (subject to their legal obligations to protect information). 2. Discuss any matters with the internal or external auditor or other external parties (subject to confidentiality considerations). 3. Request the attendance of any employee or councillor at Committee meetings. 4. Obtain external legal or other professional advice considered necessary to meet its responsibilities. 	
<p>Chairperson - Independent Member appointed by Committee</p>	
<p>2022 Councillor / Staff Membership (two Councillors & up to two alternates) Clr Wells Clr White Clr Butler (alternate) Clr Christen (alternate)</p>	
<p>Independent Community Representatives 3 Independent community representatives</p>	
<p>Sitting Fee for Community Members \$16,213 per annum for the chairperson and \$1,621 per meeting for other independent members. A travel per kilometre allowance based on the Councillor rates is also paid.</p>	

CARRIED

CL22.16 Regional Development Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.13

That Council continue the operation of Regional Development Committee for the period to September 2022 as outlined below.

<u>Meetings per year</u> – As Required No set commencement time	<u>Quorum</u> – Three (3) (39964E)
Objective: To consider staff reports sent to the Southern Regional Planning Panel	
Delegation: To make determinations in support or otherwise in relation to reports sent to the Joint Regional Planning Panel, including making representations to the Southern Regional Planning Panel.	
Chairperson – Appointed by Council	
2022 Membership Mayor Findley (Chairperson) All Councillors CEO or nominee	

CARRIED

CL22.17 Senior Staff Contractual Matters Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.14

That Council continue the operation of Senior Staff Contractual Matters Committee for the period to September 2022 as outlined below.

<u>Meetings per year</u> – As required No set commencement time	<u>Quorum</u> – Five (5) (5001E)
Purpose and Delegated Authority The Committee be delegated authority under Section 377 of the Local Government Act to: 1. Review the CEOs performance against the agreement, at least annually. 2. Deal with matters relating to requirements of the contract including the annual review of remuneration and to make any determinations where necessary. 3. Receive the CEO’s annual reports on other Senior Staff contracts where Council is required to deal with contractual matters. 4. Consider and determine : <ul style="list-style-type: none"> • The organisational structure. • Industrial Relations Policy. • Other staff matters requiring Council consideration 	
Chairperson – Appointed by Council	
2022 Councillor / Staff Membership Mayor Findley (Chairperson) All Councillors CEO	
<u>Sub- Committee to undertake Delegations 1&2:</u> CHAIRPERSON – Mayor Findley Deputy Mayor – Clr Butler Clr White Clr Gray Clr Copley	

CARRIED

CL22.18 North Floodplain Risk Management Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.15

That Council continue the operation of North Floodplain Risk Management Committee for the period to September 2022 as outlined below.

<u>Meetings per year</u> – As required	Quorum – Three (provided that a minimum of the Chairperson and two community representatives are present)
Commencement time – 4pm	Terms of Reference: POL20/59 – Amended 6 October 2020 (59950E)
<p>Purpose The principal objective of the North Floodplain Risk Management Committee is to assist Shoalhaven City Council in the development and implementation of one or more floodplain risk management plans for the north area of the Council. This will need to be in accordance with the NSW Floodplain Development Manual. The north area applies to the following catchments:</p> <ul style="list-style-type: none"> • Lower Shoalhaven River; • Crookhaven River; • Kangaroo River; • Broughton Creek; • Bomaderry Creek; • Nowra and Browns Creek; and • Lake Wollumboola. 	
<p>Role of the Committee</p> <ol style="list-style-type: none"> 1. To assist the Council in the development and implementation of the floodplain management plan for the areas listed under ‘Purpose’ (see above); 2. To assist the Council monitoring and assessing the effectiveness of the management plans during and after its implementation; and 3. To assist the Council providing input into known flood behaviour as part of the flood study. 	
Delegation – NIL	
Chairperson – Appointed by Council	
<p>2022 Councillor / Staff Membership Chairperson- Appointed by Committee All other Councillors (non voting members) CEO or nominee</p>	
<p>Community/Organisational Representatives Community representatives (including 4 local community reps, 1 youth rep & 1 Local Aboriginal rep) Council officers from engineering, planning and environmental disciplines New South Wales State Emergency Services (NSW SES) representative Department of Planning, Environment and Industry (DPIE) representative Local Aboriginal Land Council representative Other relevant government agency representatives</p>	

CARRIED

CL22.19 Central Floodplain Risk Management Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.16

That Council continue the operation of Central Floodplain Risk Management Committee for the period to September 2022 as outlined below.

<u>Meetings per year</u> – As required	Quorum – Three (provided that a minimum of the Chairperson and two community representatives are present)
Commencement time – 4pm	Terms of Reference: POL20/59 – Amended 6 October 2020 (59950E)

<p>Purpose</p> <p>The principal objective of the Central Floodplain Risk Management Committee is to assist Shoalhaven City Council in the development and implementation of one or more floodplain risk management plans for the central area of the Council. This will need to be in accordance with the NSW Floodplain Development Manual. The central area applies to the following catchments:</p> <ul style="list-style-type: none"> • St Georges Basin (includes Sussex inlet); • Jervis Bay; • Currumbene Creek; • Moona Moona Creek; • Currarong Creek; • Berrara Creek • Callala Creek; and • Swan Lake
<p>Role of the Committee</p> <ol style="list-style-type: none"> 1. To assist the Council in the development and implementation of the floodplain management plan for the areas listed under 'Purpose' (see above); 2. To assist the Council monitoring and assessing the effectiveness of the management plans during and after its implementation; and 3. To assist the Council providing input into known flood behaviour as part of the flood study.
<p>Delegation – NIL</p>
<p>Chairperson – Appointed by Council</p>
<p>2022 Councillor / Staff Membership</p> <p>Chairperson – appointed by Committee All other Councillors (Non voting members) CEO or nominee</p>
<p>Community/Organisational Representatives</p> <p>Community representatives (including 4 local community reps, 1 youth rep & 1 Local Aboriginal rep)</p> <p>Council officers from engineering, planning and environmental disciplines New South Wales State Emergency Services (NSW SES) representative Department of Planning, Environment and Industry (DPIE) representative Local Aboriginal Land Council representative Other relevant government agency representatives</p>

CARRIED

CL22.20 Southern Floodplain Risk Management Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.17

That Council continue the operation of Southern Floodplain Risk Management Committee for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – As required</p>	<p>Quorum – Three (provided that a minimum of the Chairperson and two community representatives are present)</p>
<p>Commencement time – 4pm</p>	<p>Terms of Reference: POL20/59 – Amended 6 October 2020 (59950E)</p>
<p>Purpose</p> <p>The principal objective of the Southern Floodplain Risk Management Committee is to assist Shoalhaven City Council in the development and implementation of one or more floodplain risk management plans for the southern area of the Council. This will need to be in accordance with the NSW Floodplain Development Manual. The southern area applies to the following catchments:</p> <ul style="list-style-type: none"> • Lake Conjola; 	

<ul style="list-style-type: none"> • Narrawallee; • Mollymook; • Ulladulla; • Burrill Lake; • Lake Tabourie; and • Willinga Lake
<p>Role of the Committee</p> <ol style="list-style-type: none"> 1. To assist the Council in the development and implementation of the floodplain management plan for the areas listed under 'Purpose' (see above); 2. To assist the Council monitoring and assessing the effectiveness of the management plans during and after its implementation; and 3. To assist the Council providing input into known flood behaviour as part of the flood study.
<p>Delegation – NIL</p>
<p>Chairperson – Appointed by Council</p>
<p>2022 Councillor / Staff Membership Chairperson – appointed by Committee All other Councillors (Non voting members) CEO or nominee</p>
<p>Community/Organisational Representatives Community representatives (including 4 local community reps, 1 youth rep & 1 Local Aboriginal rep) Council officers from engineering, planning and environmental disciplines New South Wales State Emergency Services (NSW SES) representative Department of Planning, Environment and Industry (DPIE) representative Local Aboriginal Land Council representative Other relevant government agency representatives</p>

CARRIED

CL22.21 North Coastal Management Program Advisory Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.18

That Council continue the operation of North Coastal Management Program Advisory Committee for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – As required</p>	<p>Quorum – Three (provided that a minimum of the Chairperson and two community representatives are present)</p>
<p>Commencement time – 4pm</p>	<p>Terms of Reference: POL21/24 – Amended 11 May 2021 (64356E)</p>
<p>Purpose The principal objective of the North Coastal Management Program Advisory Committee is to assist Shoalhaven City Council in the development and implementation of one or more Coastal Management Program for the northern area of the Council. This will need to be in accordance with the NSW Coastal Management Manual. The north area applies to the following coastal areas and estuaries:</p> <ul style="list-style-type: none"> • All Council managed beaches from Seven Mile / Berry Beach to the most northern coastal boundary of the Shoalhaven LGA, to the southern end of Warrain / Currarong Beach • Shoalhaven River Estuary • Broughton Creek • Crookhaven River/Curleys Bay • Lake Wollumboola • Shoalhaven Urban and Rural estuaries 	
<p>Role of the Committee</p> <ol style="list-style-type: none"> 1. To assist the Council in the development and implementation of the coastal management 	

<p>programs for the areas listed under ‘Purpose’ (see above);</p> <ol style="list-style-type: none"> 2. To assist the Council monitoring and assessing the effectiveness of the management program during and after its implementation; 3. To assist the Council providing input into known coastal event(s) and erosion behaviour as part of the Coastal Management Program; 4. Provide and review scientific advice and integrate this knowledge into the preparation and review of the Coastal Management Program; and 5. Facilitate broader community consultation and participation in coast and estuary management through informing and liaising with member community groups.
Delegation – NIL
Chairperson – Appointed by Council
2022 Councillor / Staff Membership Councillor Wells - (Chairperson) All other Councillors (Non voting members) CEO or nominee
Community/Organisational Representatives Council officers from engineering, planning and environmental disciplines; Community representatives (including 4 local community reps, 1 youth rep & 1 Local Aboriginal rep); Department of Planning, Environment and Industry (DPIE) representatives; New South Wales State Emergency Services (NSW SES) representative; Local Aboriginal Land Council representative; Other relevant government agency representatives

CARRIED

CL22.22 Central Coastal Management Program Advisory Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.19

That Council continue the operation of Central Coastal Management Program Advisory Committee for the period to September 2022 as outlined below.

<u>Meetings per year</u> – As required	Quorum – Three (provided that a minimum of the Chairperson and two community representatives are present)
Commencement time – 4pm	Terms of Reference: POL21/24 – Amended 11 May 2021 (64356E)
<p>Purpose</p> <p>The principal objective of the Central Coastal Management Program Advisory Committee is to assist Shoalhaven City Council in the development and implementation of one or more Coastal Management Program plans for the central area of the Council. This will need to be in accordance with the NSW Coastal Management Manual. The central area applies to the following coastal areas and estuaries:</p> <ul style="list-style-type: none"> • All Council managed beaches from Callala Bay in the north, to Cunjurong Point in the South • St Georges Basin • Jervis Bay • Currumbene Creek • Moona Moona Creek • Currarong Creek • Callala Creek • Sussex Inlet • Swan Lake • Berrara Creek • Shoalhaven Urban and Rural estuaries 	

<p>Role of the Committee</p> <ol style="list-style-type: none"> To assist the Council in the development and implementation of the coastal management programs for the areas listed under 'Purpose' (see above); To assist the Council monitoring and assessing the effectiveness of the management program during and after its implementation; To assist the Council providing input into known coastal event(s) and erosion behaviour as part of the Coastal Management Program; Provide and review scientific advice and integrate this knowledge into the preparation and review of the Coastal Management Program; and Facilitate broader community consultation and participation in coast and estuary management through informing and liaising with member community groups.
<p>Delegation – NIL</p>
<p>Chairperson – Appointed by Council</p>
<p>2022 Councillor / Staff Membership Councillor - (Chairperson) – Clr Ell Alternate Chair – Clr Christen All other Councillors (Non voting members) CEO or nominee</p>
<p>Community/Organisational Representatives Council officers from engineering, planning and environmental disciplines; Community representatives (including 4 local community reps, 1 youth rep & 1 Local Aboriginal rep); Department of Planning, Environment and Industry (DPIE) representatives; New South Wales State Emergency Services (NSW SES) representative; Local Aboriginal Land Council representative; Other relevant government agency representatives</p>

CARRIED

CL22.23 Southern Coastal Management Program Advisory Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.20

That Council continue the operation of Southern Coastal Management Program Advisory Committee for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – As required</p>	<p>Quorum – Three (provided that a minimum of the Chairperson and two community representatives are present)</p>
<p>Commencement time – 4pm</p>	<p>Terms of Reference: POL21/24 – Amended 11 May 2021 (64356E)</p>
<p>Purpose The principal objective of the Southern Coastal Management Program Advisory Committee is to assist Shoalhaven City Council in the development and implementation of one or more Coastal Management Program plans for the southern area of the Council. This will need to be in accordance with the NSW Coastal Management Manual. The southern area applies to the following coastal areas and estuaries:</p> <ul style="list-style-type: none"> All Council managed beaches from Lake Conjola entrance in the north, reaching to the southern boundary of the Shoalhaven LGA in the south – North Durras Beach Lake Conjola Narrawallee Creek Mollymook Ulladulla Burrill Lake Lake Tabourie Lake Willinga Shoalhaven Urban and Rural estuaries 	

<p>Role of the Committee</p> <ol style="list-style-type: none"> To assist the Council in the development and implementation of the coastal management programs for the areas listed under 'Purpose' (see above); To assist the Council monitoring and assessing the effectiveness of the management program during and after its implementation; To assist the Council providing input into known coastal event(s) and erosion behaviour as part of the Coastal Management Program; Provide and review scientific advice and integrate this knowledge into the preparation and review of the Coastal Management Program; and Facilitate broader community consultation and participation in coast and estuary management through informing and liaising with member community groups.
<p>Delegation – NIL</p>
<p>Chairperson – Appointed by Council</p>
<p>2022 Councillor / Staff Membership Councillor White - (Chairperson) All other Councillors (Non voting members) CEO or nominee</p>
<p>Community/Organisational Representatives Council officers from engineering, planning and environmental disciplines; Community representatives (including 4 local community reps, 1 youth rep & 1 Local Aboriginal rep); Department of Planning, Environment and Industry (DPIE) representatives; New South Wales State Emergency Services (NSW SES) representative; Local Aboriginal Land Council representative; Other relevant government agency representatives</p>

CARRIED

CL22.24 Aboriginal Advisory Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.21

That Council continue the operation of Aboriginal Advisory Committee for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – Four (4) & others as required Commencement time – 4pm</p>	<p>Quorum – Five (5) local Aboriginal community members Terms of Reference: POL19/80 (1209E) Amended: 26 November 2019</p>
<p>Purpose To provide appropriate and considered advice to Council on all relevant issues affecting Aboriginal and Torres Strait Islander people within the Shoalhaven LGA, and to influence Council's support & intent in achieving their objectives for the current Statement of Commitment 2010 (SoC) and the Shoalhaven City Council Community Strategic Plan 2023 (SCCSP).</p> <p>Role of the Committee All members are encouraged to become actively involved in the business of the AAC and to be an advocate between community and Council. The role of the Committee is:-</p> <ul style="list-style-type: none"> To advise Shoalhaven City Council on necessary issues relating to Aboriginal communities in the LGA. Promote and increase knowledge & understanding of Aboriginal society, history & culture in the LGA. Facilitate access and accessibility to services and facilities for Aboriginal people. Advise on the development and implementation of the Shoalhaven City Council Community Strategic Plan. Develop strong collaborative partnerships between Aboriginal communities and Shoalhaven 	

<p>City Council.</p> <ul style="list-style-type: none"> • Maintain strong links between Council and Aboriginal communities throughout the Shoalhaven to accomplish the relationships and outcomes required for genuine reconciliation. • Foster and safeguard a spirit of mutual trust and respect which allows the AAC and Shoalhaven City Council to work together in their commitment towards intelligent, well informed decision making processes that are sensitive to all Aboriginal issues. • Recognise, support & uphold past and present local cultural heritage and its place in future Council directions. • Remain a meaningful 'place' for the communication of messages and information from Aboriginal community voices that identify local needs for services, facilities and activities. • Support and promote significant celebrations and events within the Shoalhaven Aboriginal and Torres Strait Islander community.
Delegation – NIL
Chairperson & Co-Chairperson – Appointed by Committee
2022 Councillor / Staff Membership All Councillors CEO or nominee
Community / Organisational Representatives Up to 13 local Aboriginal Community Representatives being either Elders, Youth or Government/Non Government Agencies/Organisation delegates (including 2 Youth members) NPWS Nowra LALC Jerrinja LALC Ulladulla LALC

CARRIED

CL22.25 Business & Employment Development Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.22

That Council continue the operation of Business & Employment Development Committee for the period to September 2022 as outlined below.

<u>Meetings per year</u> – Four (4)	<u>Quorum</u> – Six (6)
Commencement time – 4pm	Terms of Reference: NIL (38821E)
<p>Purpose</p> <ul style="list-style-type: none"> • To assist in the implementation of the Economic Development Strategy and monitor and report on performance. • Support the expansion of industry activities within the Shoalhaven, across all sectors. • Encourage the location of new industries in the region which will lead to an increase in the number of employment opportunities for the residents of the region • Grow the socio economic base of the Shoalhaven. • Examine and review employment development strategies and report on initiatives to carry their strategies forward. 	
Delegation – NIL	
Chairperson – Appointed by Committee	
2022 Councillor / Staff Membership All Councillors CEO or Nominee	
Organisational Representatives Member for Gilmore or nominee; Member for South Coast or nominee; Member for Kiama or nominee;	

<p>Shoalhaven Tourism Advisory Group Shoalhaven Arts Board Aboriginal Advisory Committee Regional Development Australia (2 representatives) University of Wollongong Shoalhaven Campus NSW TAFE NSW Department of Premier & Cabinet Shoalhaven Business Chamber (2 representatives) Milton Ulladulla Business Chamber Secondary Schools Representative Shoalhaven Professional Business Association Southern Regional Business Enterprise Centre (2 representatives) Department of Industry, Innovation and Science – AusIndustry Manufacturing (Vacant); Defence (Vacant); Construction (Vacant)</p> <p>Community Representatives Three (3) Community Representatives</p>

CARRIED

CL22.26 Homelessness Taskforce Shoalhaven

RESOLVED (Clr Gray / Clr Butler) MIN22.23

That Council continue the operation of Homelessness Taskforce Shoalhaven for the period to September 2022 as outlined below.

<p>Meetings per year – Four (4) Commencement time – TBA</p>	<p>Quorum – Eight (8) Terms of Reference: POL21/45 (55584E) Adopted: 14 September 2021</p>
<p>Purpose To provide appropriate and considered strategic advice on homelessness and related issues that can be dealt with at Council level. The Taskforce will work with Council to address issues, develop options and assist with the identification of preferred solutions as part of Council's decision making process.</p>	
<p>Role of the Taskforce The role of the Homelessness Taskforce is:-</p> <ul style="list-style-type: none"> • Provide Council with strategic advice on homelessness and related issues that can be dealt with at a Local Government level. • Work with Council to address issues, develop options and assist with the identification of preferred solutions as part of Council's decision making process • Advise on the development and application of a Homelessness Strategic Plan • Provide comment on relevant Council policies and strategies • Advocate community views on homelessness issues 	
<p>Delegation – NIL</p>	
<p>Chairperson – Appointed by Committee</p>	
<p>2022 Councillor / Staff Membership Clr Findley - Chairperson appointed by Committee All Councillors CEO or Nominee</p>	

Organisational Representatives

Representatives from community organisations and local service providers being either Government/Non-Government agencies/organisations and community members including but not limited to SAHSSI – Shoalhaven Women’s Homeless and DV Service, Unions Shoalhaven, Salt Ministries, ISLHD – Homelessness Mental Health Program, Shoalhaven Homelessness Hub, Grand Pacific Health, Legal Aid, Southern Cross Community Housing, Waminda, Care South.

Representation from a service(s) from the North, Central and South of Shoalhaven LGA

A maximum of 3 community members with lived experience

A maximum of 3 community members with an interest in homelessness in the Shoalhaven with representation from North, Central and South of the Shoalhaven LGA.

One representative for each of the Federal Member for Gilmore and the State Members for South Coast and Kiama

Department of Communities & Justice

Department of Education (subject to availability)

Regional NSW (subject to availability)

NSW Police (subject to availability)

CARRIED

CL22.27 Inclusion and Access Advisory Group

RESOLVED (Clr Gray / Clr Butler)

MIN22.24

That Council continue the operation of Inclusion and Access Advisory Group for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – Four (4) Commencement time – 11.00 am</p>	<p>Quorum – Five (5) Terms of Reference: POL20/79 (1228E) Amended: 22 September 2020</p>
<p>Purpose: To inform, educate and advise Shoalhaven City Council, its staff and residents on accessibility and inclusion with the purpose of creating accessible and inclusive community infrastructure by:</p> <ul style="list-style-type: none"> • Actively engaging with Council on policies, • Inputting on submissions and relevant legislation affecting accessibility and inclusion • Being a conduit for information and communication between community and Council, • Raising awareness in the Council, with its staff and in the community around inclusion and accessibility issues 	
<p>Delegation – NIL</p>	
<p>Chairperson – Appointed by Committee and reaffirmed by Council</p>	
<p>2022 Councillor/Staff Membership Clr Butler (Chairperson) Clr White Clr Ell (Alternate) All other Councillors (Non voting members) CEO or Nominee</p>	
<p>Community / Organisational Representatives Currently 15 Community representatives One (1) Youth representative Member for Gilmore or nominee; Member for South Coast or nominee; Member for Kiama or nominee; Currently four (4) representatives from disability organisations (non voting) One (1) Health representative One (1) Education representative</p>	

CARRIED

CL22.28 Motor Sports Complex Working Party

RESOLVED (Clr Gray / Clr Butler)

MIN22.25

That Council continue the operation of Motor Sports Complex Working Party for the period to September 2022 as outlined below.

<u>Meetings per year</u> – To be Determined	Quorum – To be Determined
Commencement time – To be Determined	Terms of Reference: To be Developed
Role: To guide the development of a Motor Sports Complex (MSC) in our City.	
Delegation: Nil	
Chairperson – To be determined at Call Meeting - 25 January 2022	
2022 Councillor / Staff Membership Clr Norris - Chairperson All Councillors CEO or Nominee Director – City Futures Economic Development Manager Manager - Tourism	
Community / Organisational Representatives Community membership, Quorum, Terms of Reference and number of meetings per year will be determined in a further report to Council	

CARRIED

CL22.29 Natural Area Volunteers Group

RESOLVED (Clr Gray / Clr Butler)

MIN22.26

That Council continue the operation of Natural Area Volunteers Group for the period to September 2022 as outlined below.

<u>Meetings per year</u> – Twice a year or as required	Quorum – Five (5)
Commence time – 4.00pm	Terms of Reference: POL19/55 (42643E) Adopted 20 January 2020
Purpose: To act as an advisory and representative group on all matters relating to the future directions of the Natural Areas Volunteers Policy and Program (refer MIN10.1461).	
Role: To meet the ‘Purpose’ above, the Natural Area Volunteers Group will advise Council on strategic matters pertaining to the Natural Area Volunteers Program. This will include policies, procedures, resourcing, natural resources management, environmental restoration and preservation techniques and plans and community and volunteer stakeholder engagement.	
Delegation – Nil	
Chairperson – To be appointed by the Committee	
2022 Councillor/Staff Membership All Councillors CEO (or nominee)	
Community/ Organisational Representatives Nine (9) Natural Area Volunteers Group representatives (4 vacant) South-East Local Land Services representative	

NSW Department of Planning, Industry and Environment representative

CARRIED

CL22.30 Nowra CBD Revitalisation Strategy Committee

RESOLVED (Clr Gray / Clr Butler) MIN22.27

That Council continue the operation of Nowra CBD Revitalisation Strategy Committee for the period to September 2022 as outlined below.

Meetings per year – Six (6) Commencement time – 4.00pm	Quorum – Eight (8) Terms of Reference: POL20/80 (50242E) Amended: 22 September 2020
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Role of the Committee

Note: Tasks in relation to part 4 will not be undertaken by Councillors

For the purpose of this Terms of Reference, Councils annual Capital Works Budget which is defined as any Special Rate on the CBD (currently \$500,000) plus any top up funding (such as grants or loans obtained by council or other council budgetary allocations) that Council provides to deliver a project initiated by Special Rate Funding.

Note: Any other Capital Works Funding in excess of \$100,000 within the CBD will be discussed with the Committee prior to expenditure of funding.

1. Recommend to Council possible refinement of, and improvements to, the Nowra CBD Revitalisation Strategy as the committee considers appropriate.
2. Develop a list of projects (with estimated costings) for Council to consider priorities over a rolling three year time frame, that will assist in achieving the ten elements of the Nowra CBD Revitalisation Strategy. The list is to be presented to an Ordinary Meeting of Council in February each year, and thus adopted by the Council.
3. Make a formal submission to Council’s annual capital works budget as it relates to the Nowra CBD, in accordance with Council’s budgeting process.
4. Monitor the expenditure of Council’s annual capital works budget as it relates to the Nowra CBD, in particular;
 - 4.1 Approving design plans and specifications at the preliminary concept stage and prior to the detailed drafting and then at final approval stage.
 - 4.2 In cases where the General Manager (or delegate) determines that capital works within the Nowra CBD, will be tendered out, the Committee Chair (or delegate) will approve the tender documentation before tenders are advertised.
 - 4.3 The Committee Chair and delegate are to participate on tender evaluation panels for capital expenditure in the Nowra CBD.
 - 4.4 Assign a Project Steering Working Group to endorse the payment of progress claims and endorse the approval of variations, for capital expenditure in the Nowra CBD.
 - 4.5 In the case where Council staff undertake substantial capital expenditure (greater than \$150,000) in the Nowra CBD, the Committee will receive a report outlining progress (including expenditure updates) and plans at each of the Committee’s Meetings.
5. Act as a communication conduit between Council and the CBD stakeholders in respect to the ten elements within the Nowra CBD Revitalisation Strategy and approved Capital Works within the Nowra CBD with reasonable support from Council, at Council’s expense, as determined by the General Manager.
6. Assist Council in advocating to the community the adopted list of projects that seek to

<p>deliver on the ten elements of the CBD Revitalisation Strategy.</p> <p>7. Provide a report to Council each quarter outlining the year to date expenditure of Council's annual capital works budget as it relates to the Nowra CBD and present a report to an Ordinary Meeting of Council in August each year that explains the capital expenditure and any non-expenditure, for the previous financial year.</p> <p>8. Consult with relevant stakeholders as needed.</p>
<p>Delegations:</p> <p>1 To expend the funds allocated by Council annually from the Business – Nowra subcategory (currently \$500,000) to the CBD Nowra Revitalisation Strategy Committee, as the committee deems appropriate in accordance with objectives of the Nowra CBD Strategic Plan.</p> <p>2 To establish Working Groups as deemed appropriate.</p> <p>3 To promote the advantages of the CBD inside and outside the Local Government area, including making press releases and promoting the Nowra CBD Revitalisation Strategy and its projects.</p> <p>4 Council will provide “in-kind” support to the committee in relation to</p> <ul style="list-style-type: none"> • Project Design and Documentation • Facilitation of meetings • Preparation of reports for the Committee consideration
<p>Chairperson – Appointed by the Committee (reaffirmed by Council)</p>
<p>Proposed 2022 Councillor/Staff Membership</p> <p>Clr Copley Clr Norris Clr Gray Clr White (Alternate) All other Councillors (non voting members) Director City Services Director City Futures</p>
<p>Community Representatives</p> <p>Two (2) Community members (non-business operator or CBD property owner) One (1) Nowra CBD Retail/Business operators (non CBD property owner) Two (2) Nowra CBD Property Owners Two (2) Nowra CBD Business owner/operator One (1) Nowra CBD Business Chamber representative</p>

CARRIED

CL22.31 Rural Fire Service Strategic Planning Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.28

That Council continue the operation of Rural Fire Service Strategic Planning Committee for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – Two (2) – others as required</p> <p>Commencement time – 5.30 pm</p>	<p>Quorum – Five (5)</p> <p>Terms of Reference: Nil (1227E)</p>
<p>Objectives: To advise Council on issues of a strategic and policy nature relating to the operation of the Rural Fire Services having regard to the following:</p> <ul style="list-style-type: none"> • That the core communication between brigades and Fire Control Officer on operational issues be raised through the Group Officers utilising the committee structure. • All issues be raised through Fire Control so that statutory matters can be resolved immediately. 	

<ul style="list-style-type: none"> • Policy matters raised can be referred to the Strategy and Assets Committee through the CEO so that statutory matters can be resolved. • That the Strategic Planning Committee be developed as the body advising Council on Rural Fire Service policy issues
Delegation – NIL
Chairperson – Appointed by the Council
2022 Councillor / Staff Membership Clr Christen (Chairperson) Clr Copley Clr White (Alternate) CEO or Nominee
Community / Organisational Representatives RFS Executive Representative RFS Staff Representative Primary Representative RFSA (and alternate) Group 1 Area Representative (and alternate) Group 2 Area Representative (and alternate) Group 3 Area Representative (and alternate) Group 4 Area Representative (and alternate) Group 5 Area Representative (and alternate) Group 6 Support Brigades Representative (and alternate)) Operations Manager – Jervis Bay Territory Administration or nominee

CARRIED

CL22.32 Shoalhaven Arts Board

RESOLVED (Clr Gray / Clr Butler) MIN22.29

That Council continue the operation of Shoalhaven Arts Board for the period to September 2022 as outlined below.

<u>Meetings per year</u> – Four (4) per year Commencement time – 1.00pm	Quorum – Majority of the members – at least half plus one (1) member Terms of Reference: POL19/45 (2123E) Amended: 20 September 2019
<p>Purpose:</p> <ol style="list-style-type: none"> a) To contribute to and develop strategy and policy both for the Shoalhaven City Council as well as in alignment with the Region. b) To develop and implement policy, planning and vision for the broad arts within existing resources and use a co-opted panel of peers for professional advice. They include: <ul style="list-style-type: none"> • Visual Arts • Heritage and Museum Sector • Literature • Performing Arts c) Advocate and maintain specific arts related portfolios. d) Advocate and promote Board recommendations. 	
<p>Delegations:</p> <ul style="list-style-type: none"> • Act within adopted budgets aligning with Council’s strategic plans and document, and make recommendations on the arts to Council • Appoint suitable representatives to fill casual vacancies on a set term basis • Inform and recommend policy for arts related funding programs, and where required by Council, vote on related matters • Establish a peer panel of professionals, experts and practitioners across art forms, heritage and cultural platforms to be co-opted as needed for input and advice to the Shoalhaven Arts Board 	

- Establish a Shoalhaven Arts Foundation:
 - To support the development and enrichment of broad arts across the Shoalhaven including visual, heritage, literature & performing arts
 - To ensure that the Foundation in its governance, membership and charter are independent/ and at arms-length from Council yet works in concert with the Shoalhaven Arts Board, Council and the community needs
 - To fundraise and develop a sustainable principal investment to generate ongoing grant funds

Relevant staff will work collaboratively with the Shoalhaven Arts Board to:

- Develop and implement activities to achieve objectives in line with the Shoalhaven Arts Board recommendations, the Council's policies and corporate plan

Chairperson – Appointed by the Board

2022 Councillor/ Staff Membership

Councillor Gray (Ward 1)
Councillor Kotlash (Ward 2)
Councillor D'Ath (Ward 3)
Clr White – Alternate
Clr Ell – Alternate

Community / Organisational Representatives

Eight (8) Community representatives (includes one (1) designated Aboriginal Local Member position, nominated by the Aboriginal Advisory Committee)
One (1) representative of the Shoalhaven Tourism Advisory Group, nominated by the Shoalhaven Tourism Advisory Group

CARRIED

CL22.33 Shoalhaven City Mayor's Relief Fund

RESOLVED (Clr Gray / Clr Butler)

MIN22.30

That Council continue the operation of Shoalhaven City Mayor's Relief Fund for the period to September 2022 as outlined below.

<u>Meetings per year</u> – One (1) & others as required No determined commencement time	Quorum – Three (3) Terms of Reference: Nil – (3296E)
<p>Purpose:</p> <ul style="list-style-type: none"> • The fund has been established and maintained as a public fund for the relief of persons in Australia who are in necessitous circumstances and it is intended that the public be invited to contribute to the fund. • A person will be in necessitous circumstances where his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest standard of living in the Australian community. • Necessitous circumstances may result from a disaster caused by flood, fire, drought, tempest or other calamity. 	
<p>Delegations: The management of the fund is vested in the Shoalhaven City Mayor's Relief Fund Committee. Rules have been adopted by Council.</p>	
<p>Chairperson – Appointed by Council</p>	
<p>2022 Councillor/ Staff Membership Mayor – (Chairperson) All Councillors CEO or nominee Director City Performance</p>	
<p>Organisational Representatives Shoalhaven City Fire Control Officer</p>	

Local Commander – NSW SES Shoalhaven Cluster SALT Ministries

CARRIED

CL22.34 Shoalhaven Entertainment Centre Councillor Reference Group

RESOLVED (Clr Gray / Clr Butler)

MIN22.31

That Council continue the operation of Shoalhaven Entertainment Centre Councillor Reference Group for the period to September 2022 as outlined below.

<u>Meetings per year</u> – as required	Quorum – Not adopted in original resolution – suggested quorum – 3 (including 1 Clr & 1 staff member)
Commencement time – Variable	Terms of Reference: Nil (61867E)
Purpose To determine the detail design aspects associated with the Stage 3(a) building improvements & upgrades for the Shoalhaven Entertainment Centre.	
Delegated Authority To make detail design decisions within the limits of the allocated budget, which will be dissolved when Stage 3(a) reaches Practical Completion (as determined by the Project Manager)	
Chairperson – Director in attendance	
2022 Councillor/Staff Membership Clr Gray Clr Wells Clr White Clr Watson Director – City Services Director – City Lifestyles	
Community / Organisational Representatives Nil	

CARRIED

CL22.35 Shoalhaven Heads Estuary Taskforce

RESOLVED (Clr Gray / Clr Butler)

MIN22.32

That Council continue the operation of Shoalhaven Heads Estuary Taskforce for the period to September 2022 as outlined below.

<u>Meetings per year</u> – One (1) & others as required	Quorum – Three (3) – One (1) Councillor and Two (2) Community Members
Commencement time – 4.00pm	Terms of Reference: Nil
Purpose <ul style="list-style-type: none"> Examine options for pursuing a partial or complete opening of Shoalhaven Heads Review Councils current Entrance and Estuary Management Plans for Shoalhaven Heads Report directly to Council <p>Note: This Taskforce will be disbanded once the Coastal Management Program is adopted by Council.</p>	
Delegation – NIL	
Chairperson – Appointed by the Council	
2022 Councillor/Staff Membership Clr Copley (Chairperson) All Councillors	

<p>Community / Organisational Representatives Member for Kiama or nominee Currently 8 Community representatives Greenwell Point CCB representatives Shoalhaven Heads Community Forum representative</p>
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CARRIED

CL22.36 Shoalhaven Sports Board

RESOLVED (Clr Gray / Clr Butler) MIN22.33

That Council continue the operation of Shoalhaven Sports Board for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – Four(4) – Quarterly Commencement time – 5.00pm</p>	<p>Quorum – Seven (7) Terms of Reference: POL19/29 Amended: 30 April 2019</p>
<p>Purpose: To provide advocacy for the sporting community on policy, direction and strategic planning related to Council’s objectives. To achieve this policy and strategic objective, the Board will be strategic in nature and focus on appointments to achieve this outcome.</p>	
<p>Role:</p> <ul style="list-style-type: none"> • Represent the whole Shoalhaven Sporting Community (all sports) • Provide ongoing, high level policy and planning advice to Council. • Make recommendations to the Council on all relevant business presented before it • Advocate and maintain specific sports related portfolios. • Advocate and promote Board recommendations. 	
<p>Delegation – NIL</p>	
<p>Chairperson – Appointed by Board</p>	
<p>2022 Councillor/Staff Membership All Councillors CEO or Nominee</p>	
<p>Community / Organisational Representatives 11 Local Community Members (includes 2 positions from disadvantaged sporting groups) NSW Sport and Recreation (non voting)</p>	

CARRIED

CL22.37 Shoalhaven Tourism Advisory Group

RESOLVED (Clr Gray / Clr Butler) MIN22.34

That Council continue the operation of Shoalhaven Tourism Advisory Group for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – At least Four (4) Commencement time – 5.00pm</p>	<p>Quorum – Seven (7) Terms of Reference: POL17/62 Amended 23 May 2017</p>
<p>Role and Purpose</p> <ul style="list-style-type: none"> • Inform the development, implementation and review of council priorities from the Shoalhaven Tourism Master Plan and council’s corporate plan • Represent the tourism industry and advise and make recommendations to Council on matters relating to tourism, the development of tourism and the future of tourism in the Shoalhaven. • Promote the direct and in-direct value and benefits of tourism within the Shoalhaven and 	

on a regional, state and national basis.
Delegations: <ul style="list-style-type: none"> • Make recommendation on the expenditure of the annual Shoalhaven marketing budget as provided by Council. • Appoint suitable representatives to fill casual vacancies • Inform and recommend policy for tourism related funding programs, and where required by Council, vote on related matters.
Chairperson – Appointed by the Committee annually
2022 Councillor/Staff Membership Clr Copley– Voting delegate Clr Gray – Voting delegate Clr Ell – Alternate Voting Delegate Clr White – Alternate Voting Delegate All other Councillors (Non voting members)
Community/ Organisational Representatives 9 Industry representatives (skills based) Shoalhaven Sports Board Chairperson National Parks & Wildlife Service Representative

CARRIED

CL22.38 Strategic Planning Working Party

RESOLVED (Clr Gray / Clr Butler) MIN22.35

That Council continue the operation of Strategic Planning Working Party for the period to September 2022 as outlined below.

<u>Meetings per year</u> – As required	Quorum – No quorum
	Terms of Reference: Nil
Role <ol style="list-style-type: none"> To provide early input into projects on the Strategic Planning Work Program, with a focus on ‘priority’ projects and other projects that may require early and ongoing consideration/direction. To consider and inform reports to Council’s Development & Environment Committee on the scope and direction of the Strategic Planning Work Program, including: <ol style="list-style-type: none"> The need for additional projects. Priorities to be given to projects. Other matters of strategic planning interest. The Working Party is not a formal decision-making forum or a public meeting. Relevant resulting matters will be reported through Council’s various Committees as required to enable formal decisions and community awareness. The Working Party may inform the scope of work required by specialist consultants for confirmed projects. The Working Party can assist in the selection of specialised consultants for significant projects/where significant expenditure is required. 	
Chairperson – Appointed by Council	
2022 Councillor / Staff Membership Clr White – Chairperson All Councillors CEO	
Community/Organisational Representatives Nil	

CARRIED

CL22.39 Youth Advisory Committee

RESOLVED (Clr Gray / Clr Butler)

MIN22.36

That Council continue the operation of Youth Advisory Committee for the period to September 2022 as outlined below.

<p><u>Meetings per year</u> – Four (4) and others as required <u>Commencement time</u> – between 10am – 12pm</p>	<p>Quorum – Six (6) Terms of Reference: POL18/49 Amended: 29 June 2021</p>
<p>Purpose:</p> <p>a) To represent the interests and views of young people to Council and the Community b) To provide an opportunity for young people to discuss issues of concern to young people c) To provide a mechanism for young people to make representations to organisations and various spheres of Government requesting appropriate action to improve facilities and services available to young people d) To give young people experience in Local Government and community affairs e) To create greater awareness and appreciation within the general community of the needs and talents of young people f) To provide a mechanism for young people to address youth issues themselves</p>	
<p>Delegation: Act within adopted budgets aligning with council’s strategic plans and documents to deliver youth programs and activities that meet the needs of local young people.</p>	
<p>Chairperson – Appointed by Committee at each meeting</p>	
<p>2022 Councillor/Staff Membership All Councillors CEO or Nominee</p>	
<p>Community / Organisational Representatives Eight (8) Community Youth Representatives aged between 12 and 25 years 18 students from Year 7 & above (Two (2) voting representatives from each local High School) Member for Gilmore or nominee Member for Kiama or nominee Member for South Coast or nominee</p> <p>Non Voting representatives Shoalhaven Local Area Command NSW Police Sanctuary Point Youth & Community Centre Bay & Basin Community Resources Nowra Youth Centre Police Citizens Youth Club Regional Development Australia Shoalhaven Business Chamber 330 Squadron Australian Air Force Cadets Australian Air Force Cadets Representatives from eight (8) Shoalhaven high schools</p>	

CARRIED

CL22.9 LGNSW Special Conference 2022 - Voting Delegates and Motions

HPERM Ref: D21/338192

Recommendation

That:

1. Council approve attendance by all interested Councillors at the 2021 LGNSW Special Conference to be held at Hyatt Regency Sydney from Monday 28 February to Wednesday 2

March 2022, and such attendance be deemed as Council business.

2. Registration fees be met in accordance with Council's adopted policy.
3. Council confirm one of the voting delegates at the 2021 LGNSW Special Conference to be the Mayor.
4. Council determine the other four (4) Councillors to attend the conference as Council's voting delegates as follows:
 - a.
 - b.
 - c.
 - d.
5. The motions outlined within the report which have been submitted to the conference be retained as the Council's contribution to the Business Paper of the LGNSW Special Conference.

RESOLVED (Clr Wells / Clr White)

MIN22.37

That:

1. Council approve attendance by all interested Councillors at the 2021 LGNSW Special Conference to be held at Hyatt Regency Sydney from Monday 28 February to Wednesday 2 March 2022, and such attendance be deemed as Council business.
2. Registration fees be met in accordance with Council's adopted policy.
3. Council confirm one of the voting delegates at the 2021 LGNSW Special Conference to be the Mayor.
4. Council determine the other four (4) Councillors to attend the conference as Council's voting delegates as follows:
 - a. Clr Wells
 - b. Clr Butler
 - c. Clr D'Ath
 - d. Clr White
5. The motions outlined within the report which have been submitted to the conference be retained as the Council's contribution to the Business Paper of the LGNSW Special Conference.

FOR: Clr Findley, Clr Christen, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Eil, Clr Kotlash, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

CL22.10 LGNSW Water Management Conference 2022

**HPERM Ref:
D22/12850**

Recommendation

That Council

1. Notes the details of the LGNSW Water Management Conference 2022 scheduled for 9 to 11 February 2022 in Narrabri, NSW.

2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

RESOLVED (Clr Wells / Clr White)

MIN22.38

That Council

1. Notes the details of the LGNSW Water Management Conference 2022 scheduled for 9 to 11 February 2022 in Narrabri, NSW.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

FOR: Clr Findley, Clr Christen, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Eil, Clr Kotlash, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

CL22.11 Variations to Development Standards - December Quarter 2021

HPERM Ref: D21/540189

Recommendation

That Council receive the Variations to Development Standards – June Quarter Report 2021 for information.

RESOLVED (Clr Wells / Clr White)

MIN22.39

That Council receive the Variations to Development Standards – June Quarter Report 2021 for information.

FOR: Clr Findley, Clr Christen, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Eil, Clr Kotlash, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

Introduction of Items as Matters of Urgency

Recommendation

That the following addendum reports be introduced as matters of urgency:

1. CL22.12 Notice of Motion - Yalwal Road - West Nowra
2. CL22.13 Notice of Motion - Prioritise Infrastructure and Recreational Facilities Upgrade Program for West Nowra

3. CL22.14 Notice of Motion - Princes Highway - Back the By-pass

RESOLVED (Clr White / Clr Gray)

MIN22.40

That the following addendum reports be introduced as matters of urgency:

1. CL22.12 Notice of Motion - Yalwal Road - West Nowra
2. CL22.13 Notice of Motion - Prioritise Infrastructure and Recreational Facilities Upgrade Program for West Nowra
3. CL22.14 Notice of Motion - Princes Highway - Back the By-pass

FOR: Clr Findley, Clr Christen, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Kotlash, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

The Chairperson ruled the matters as ones of urgency as they relate to urgent business of Council and allowed their introduction.

ADDENDUM REPORTS

CL22.12 Notice of Motion - Yalwal Road - West Nowra

HPERM Ref:
D22/23678

Recommendation

That Shoalhaven City Council:

1. Recognise the urgent need to upgrade Yalwal Road, West Nowra in order to improve safety for the communities of West Nowra and Mundamia and to ensure this important service road is of a suitable standard to support the increasing traffic flow from growing communities, and to access to sites such as The University of Shoalhaven Campus, the West Nowra Recycling and Waste Depot and other local businesses;
2. Prioritise the commencement of works for Yalwal Road by immediately commencing necessary investigatory studies and works to scope required upgrades;
3. Investigate funding sources from Commonwealth and NSW Government grant programs; and
4. Provide a report to Councillors on the above at the following Ordinary Council meeting.

RESOLVED (Clr Copley / Clr Norris)

MIN22.41

That this item be deferred to a Councillor briefing to be held as soon as is possible and request a report be submitted to Council, on the topic which includes information on the current status of Mundamia.

FOR: Clr Findley, Clr Christen, Clr Norris, Clr Butler, Clr D'Ath, Clr Copley, Clr Ell, Clr Kotlash, Clr White, Clr Wells, Clr Watson, Clr Kitchener and Clr Gray

AGAINST: Nil

CARRIED

CL22.13 Notice of Motion - Prioritise Infrastructure and Recreational Facilities Upgrade Program for West Nowra

**HPERM Ref:
D22/23707**

Recommendation

That Shoalhaven City Council:

1. Prioritise as a matter of urgency an upgrade to infrastructure and recreational facilities for West Nowra;
2. Provide Councillors with a report detailing allocated funding in the current and future budgets of Council which addresses the lack of facilities available to residents and visitors to West Nowra that currently pose a severe risk to safety and restrictions to quality of lifestyle;
3. Acknowledge the need for community improvements to provide West Nowra residents and visitors with facilities available in many other villages in the Shoalhaven, including but not be limited to:-
 - a. To immediately undertake the construction of footpaths along Yalwal Road to allow vulnerable and elderly motor scooters users safe passage into Nowra CBD rather than the current situation of navigating Yalwal Road near heavy vehicles. To also allow safe passage for parents and guardians with infants in prams through the village and to access childcare locations.
 - b. To investigate the upgrade of the Depot Farm Picnic area to provide picnic facilities as the name suggests and offer more suitable parking access. To provide a recreational area of a standard more suitable to the area adjacent to one of the Shoalhaven's most popular and well-known scenic walks - Bens Walk.

RESOLVED (Clr Copley / Clr Gray)

MIN22.42

That Shoalhaven City Council:

1. Prioritise as a matter of urgency an upgrade to infrastructure and recreational facilities for West Nowra;
2. Provide Councillors with a report detailing allocated funding in the current and future budgets of Council which addresses the lack of facilities available to residents and visitors to West Nowra that currently pose a severe risk to safety and restrictions to quality of lifestyle;
3. Acknowledge the need for community improvements to provide West Nowra residents and visitors with facilities available in many other villages in the Shoalhaven, including but not be limited to:-
 - a. To immediately undertake the construction of footpaths along Yalwal Road to allow vulnerable and elderly motor scooters users safe passage into Nowra CBD rather than the current situation of navigating Yalwal Road near heavy vehicles. To also allow safe passage for parents and guardians with infants in prams through the village and to access childcare locations.
 - b. To investigate the upgrade of the Depot Farm Picnic area to provide picnic facilities as the name suggests and offer more suitable parking access. To provide a recreational area of a standard more suitable to the area adjacent to one of the Shoalhaven's most popular and well-known scenic walks - Bens Walk.
4. A Councillor briefing on this matter be held as soon as is possible.

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Wells, Clr Christen, Clr Ell, Clr Kotlash, Clr Watson, Clr Butler, Clr D'Ath, Clr Kitchener and Clr White

AGAINST: Nil

CARRIED

CL22.14 Notice of Motion - Princes Highway - Back the By-pass**HPERM Ref:
D22/23651****Recommendation**

That

1. Shoalhaven City Council strongly supports the construction of a bypass of the township of Nowra and hereby adopts the position that delivery of this project is our City's highest priority. Council commits to lobbying the NSW and Commonwealth Governments to commit to funding and delivering this project.
2. A 'Back the Bypass' Action Group ("the Action Group") is to be formed comprised of the following: - Mayor - All Councillors - CEO or nominee - Representative from South Coast Tourism Industry Association - Additional community representatives as determined by the Committee
3. In supporting the Bypass, Council reaffirms its commitment improved active transport infrastructure and the ongoing development of the local road network to alleviate traffic pressures in and around Nowra.
4. The Action Group is tasked with the following:
 - a. Preparing a plan for a community driven public pressure "Back the Bypass" campaign to support Council's position of support for the bypass. This campaign is to include the development of marketing and communication materials for Council to distribute.
 - b. A City-wide household survey measuring the experience of Shoalhaven residents travelling on the Princes Highway. Households are to be asked to share how often they experience delays whilst using the Princes Highway.
 - c. The making of representations to State and Federal elected representatives and candidates to encourage their support for the Bypass.
 - d. Other initiatives to further support the objective of building the Nowra Bypass.
 - e. The CEO will meet the costs of the Back the Bypass campaign from within existing administrative budgets.
5. Where there isn't any recent data available, Council is to undertake studies to measure the current impacts of increased traffic volumes on local roads along the highway corridor in the Central Shoalhaven.

MOTION (Clr Eil / Clr Copley)

That:

1. Shoalhaven City Council strongly supports the construction of a bypass of the township of Nowra and hereby adopts the position that delivery of this project is our City's highest priority.
2. Council commits to lobbying the NSW and Commonwealth Governments to commit to funding and delivering this project.
3. A 'Back the Bypass' Action Group ("the Action Group") is to be formed comprised of the following:
 - a. Mayor
 - b. All Councillors
 - c. CEO or nominee
 - d. Representative from South Coast Tourism Industry Association
 - e. Additional community representatives as determined by the Committee

4. In supporting the Bypass, Council reaffirms its commitment to improved active transport infrastructure and the ongoing development of the local road network to alleviate traffic pressures in and around Nowra.
5. The Action Group is tasked with the following:
 - a. Preparing a plan for a community driven public pressure “Back the Bypass” campaign to support Council’s position of support for the bypass. This campaign is to include the development of marketing and communication materials for Council to distribute. The CEO is to prepare a costing for the campaign plan and report back to Council for authorisation prior to commencement.
 - b. Develop recommendations for consideration by Council for consultation and engagement with the community with the Back the Bypass campaign.
 - c. The making of representations to State and Federal elected representatives and candidates to encourage their support for the Bypass.
 - d. Other initiatives to further support the objective of building the Nowra Bypass.
6. Council make the petitions on this matter currently being promoted by the Hon Gareth Ward MP, Member for Kiama and the Hon Fiona Phillips MP, Federal Member for Gilmore available for the community to sign at Shoalhaven City Council.
7. Where there isn’t any recent data available, Council is to undertake studies to measure the current impacts of increased traffic volumes on local roads along the highway corridor in the Central Shoalhaven.

AMENDMENT (Clr White / Clr Wells)

That Councillors receive a briefing on the Princes Highway and Nowra bypass.

FOR: Clr Findley, Clr Gray, Clr Norris, Clr Wells, Clr Christen, Clr Kotlash, Clr Butler, Clr D'Ath, Clr Kitchener and Clr White

AGAINST: Clr Copley, Clr Ell and Clr Watson

CARRIED

THE AMENDMENT BECOMES THE MOTION AND WAS PUT TO THE MEETING

RESOLVED (Clr White / Clr Wells)

MIN22.43

That Councillors receive a briefing on the Princes Highway and Nowra bypass.

CARRIED

FOR: Clr Findley, Clr Copley, Clr Gray, Clr Norris, Clr Wells, Clr Christen, Clr Ell, Clr Kotlash, Clr Watson, Clr Butler, Clr D'Ath, Clr Kitchener and Clr White

AGAINST: Nil

CARRIED

CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

RESOLVED (Clr Copley / Clr White)

MIN22.44

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CCL22.1 Proposed Strategic Property Purchase - Nowra Riverfront Precinct

Information that would, if disclosed, confer a commercial advantage on a competitor of the council. 10(A)(2)(d)(ii)

There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.

CARRIED

Note: Clr D'Ath left the meeting at 7:40pm.

Note: Clr Eil – CCL22.1 - Proposed Strategic Property Purchase - Nowra Riverfront Precinct – significant pecuniary interest declaration – Clr Eil has been engaged as legal adviser to one of the parties involved – Clr Eil left the room and did not take part in discussion or vote.

Note: Clr Paul Eil left the meeting at 7:42pm.

The meeting moved into confidential the time being 7:42pm.

Note: Clr D'Ath returned to the meeting during the Confidential session at 7.43pm.

The meeting moved into open session, the time being 7:54pm.

REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

CCL22.1 Proposed Strategic Property Purchase - Nowra Riverfront Precinct

**HPERM Ref:
D22/10777**

RESOLVED

MIN22.45C

That Council proceed generally in accordance with Option 1 as detailed in the report with the final financial implications to be determined by the CEO in consultation with the Mayor.

Note: A Rescission Motion was received in relation to CL22.7 – Ordinary Meeting – Order of Business signed by Clr Eil, Clr Copley and Clr Wells.

There being no further business, the meeting concluded, the time being 7:56pm.

Clr Findley
CHAIRPERSON