

Rural Fire Service Strategic Planning Committee

Meeting Date: Thursday, 13 May, 2021

Location: Teams Meeting

Time: 5.30pm

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Agenda

1. Apologies

2. Confirmation of Minutes

- Rural Fire Service Strategic Planning Committee - 11 March 2021.....1

3. Reports

- RF21.2 Rural Fire Service - Future Works3

4. General Business

Membership

Clr Mitchell Pakes – Chairperson
Clr Mark Kitchener
Clr Patricia White (alternate)
Chief Executive Officer or nominee (Mr Paul Keech)
Mr Mark Williams
Mr Chris Palmer
Ms Jennifer Lawther (Alternate TBA)
Mr Andrew Fielding (Alternate – Mr Bob Johnston)
Mr Vic Walker (Alternate – Ms Jacqui Cox)
Mr Martin Gaffey (Alternate – Mr Ron Rollinson)
Mr Paul Gleeson (Alternate – Mr Geoff Phillips)
Mr John Ashton (Alternate – TBA)
Mr Bill Bean (Alternate – TBA)
Mr Chris Baseler or nominee

Quorum - Five (5)

Objectives:

To advise Council on issues of a strategic and policy nature relating to the operation of the Rural Fire Services having regard to the following:

- That the core communication between brigades and Fire Control Officer on operational issues be raised through the Group Officers utilising the committee structure.
- All issues be raised through Fire Control so that statutory matters can be resolved immediately.
- Policy matters raised can be referred to the Strategy and Assets Committee through the General Manager so that statutory matters can be resolved.
- That the Strategic Planning Committee be developed as the body advising Council on Rural Fire Service policy issues

MINUTES OF THE RURAL FIRE SERVICE STRATEGIC PLANNING COMMITTEE

Meeting Date: Thursday, 11 March 2021

Location: Teams Meeting

Time: 6.02pm

The following members were present:

Clr Mitchell Pakes - Chairperson
Clr Mark Kitchener
Clr Patricia White
Mr Michael Gray (For Mark Williams)
Mr Chris Palmer
Ms Jennifer Lawther
Mr Thomas Tait
Mr Andrew Fielding
Mr Vic Walker
Mr Ross Smith
Mr John Ashton
Mr Paul Keech - Director City Services

In Attendance:

Mr Gary George
Ms Helen Camacho – Minute Taker

Apologies / Leave of Absence

Apologies were received from Messrs Paul Gleeson, John Ferguson and Steve Heggie

Confirmation of the Minutes

RESOLVED (Andrew Fielding / Vic Walker)

That the Minutes of the Rural Fire Service Strategic Planning Committee held on Wednesday 02 December 2020 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

RF21.1 Rural Fire Service - Future Works

**HPERM Ref:
D21/28621**

- Tomerong Fire Station – Thomas Tait requested an update on the DA application - Gary provided update and will follow up with Development Services and liaise with Marc Donnelly.
- Michael Gray advised there was an additional \$20k for Greenwell Point to repair mezzanine floor for this financial year, funded through area office - Gary to follow up and provide status update to Marc Donnelly.

Recommendation (Item to be determined under delegated authority)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital works projects.

RESOLVED (Vic Walker / Chris Palmer)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital works projects.

CARRIED

GENERAL BUSINESS

Nil

There being no further business, the meeting concluded, the time being 6.12pm.

Clr Mitchell Pakes
CHAIRPERSON

RF21.2 Rural Fire Service - Future Works

HPERM Ref: D21/160118

Department: Building Services
Approver: Gary George, Project Manager

Attachments: 1. Rural Fire Service Future Works [↓](#)

Reason for Report

To review the status of the un-funded capital works projects.

Recommendation (Item to be determined under delegated authority)

That the Rural Fire Service Strategic Planning Committee notes the update on the status of unfunded capital works projects.

Options

1. Nil.

Background

The following projects will remain in the Shoalhaven Strategic Capital Expenditure Program:

- Tomerong Station extensions;
- Wandandian Station extensions;
- Basin View Station extensions;
- Huskisson Station extensions, and
- Beaumont Station extensions.

Refer to attachment 1. – Future works

The above list was revised as at the last meeting as seed funding has been provided to enable the previous top three priority stations to proceed to a “shovel ready” state.

Council resolved on 15 December 2021 (MIN20.929) to Allocate \$100,000 in the 2020/2021 budget to allow for advanced design work to be completed for selected unfunded projects. This will increase opportunities for potential funding from State Government to develop these stations – noting that design funding will be part of any funding arrangement.

Funding has now been included in the current financial year to advance the Manyana Station which was recently submitted as part of the BLER grant application for funding. Concept progression is now proceeding.

The NSW Rural Fire Fighting Fund Allocation 2020-21 specifies the following Infrastructure projects.

| | | |
|---|------------------------------------|------------------|
| FCC | CABA Storage Facility – New | \$150,000 |
| Brigade | Conjola Station Seed Funding - New | \$50,000 |
| Brigade | Currarong Station – New | \$100,000 |
| Subtotal Infrastructure Projects | | \$300,000 |

Design works are currently progressing on all projects above and are varying stages of development. Potential extension of time may be required extending beyond end June 2021.

Once current seed funded projects achieve a “shovel ready status”, re-evaluation of seed funding needs for unfunded projects will be undertaken.

Community Engagement

Concept plans for each station extension / refurbishment works are discussed with the relevant brigade and reviewed through regular design review meetings with RFS delegates.

**Attachment 1
13 May 2021**

Rural Fire Service Future Works

| | Project | Scope of Works | Estimated Cost | Proposed Year |
|---|------------|--|--|---------------------------|
| 1 | Tomerong | Proposing to increase number of tanker bays to accommodate significant growth of brigade membership and incident responses. | Seed funding estimate (shovel ready): \$100,000.00. Total project estimate (not including seed costs): \$500,000.00 – rough estimate. | Pending budget allocation |
| 2 | Wandandian | Centrally located within the District, with direct highway access and within close proximity to approved RFS training grounds in the Yerrilyong State Forest, Wandandian Station provides a perfect location for major incident staging and district training activities. The proposed project would include large multifunction room, additional storage and tanker bay, and formalised parking area. | Seed funding estimate (shovel ready): \$100,000.00. Total project estimate (not including seed costs): \$750,000.00 – rough estimate. | Pending budget allocation |
| 3 | Basin View | To extend, renovate and merge the existing station buildings to provide for housing of a partitioned kitchen, office, multifunction area and increased storage. | Approx Design/Survey/Invest/Proj M't Cost = \$50k Approx Const Cost = \$500k (ex major site works) | Pending budget allocation |
| 4 | Huskisson | To extend and renovate the existing station building to provide for an increased multifunction area, locker room and increased storage. | Approx Design/Survey/Invest/Proj M't Cost = \$50k Approx Const Cost = \$500k (ex major site works) | Pending budget allocation |
| 5 | Beaumont | To extend and renovate the existing station to provide for housing of a larger fire appliance (2013 Category 1 dual-cab build specification); a partitioned kitchen, office, multifunction area and increased storage. | Approx Design/Investigation/Proj M't Cost = \$70k construction \$700k (ex major site works) seed funding required | Pending budget allocation |