

## MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

**Meeting Date:** Tuesday, 9 February 2021  
**Location:** Council Chambers, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.00pm

The following members were present:

Clr John Wells - Chairperson  
Clr Amanda Findley  
Clr Joanna Gash  
Clr Patricia White  
Clr Nina Digiglio  
Clr Annette Alldrick  
Clr John Levett  
Clr Andrew Guile – (remotely) joined at 5.10pm, left at 6.38pm  
Clr Mitchell Pakes  
Clr Greg Watson  
Clr Mark Kitchener  
Clr Bob Proudfoot  
Mr Stephen Dunshea - Chief Executive Officer

### Apologies / Leave of Absence

An apology was received from Clr Gartner

### Confirmation of the Minutes

#### Recommendation

That the Minutes of the Strategy and Assets Committee held on Tuesday 19 January 2021 be confirmed.

**RESOLVED** (Clr Findley / Clr Alldrick)

MIN21.62

That the Minutes of the Strategy and Assets Committee held on Tuesday 19 January 2021 be confirmed with the following amendment:

The resolution for item SA21.10 - Outcomes of Site Investigation and Proposed Next Steps - Berry Spinners and Weavers (MIN21.20) be amended as follows:

That Council:

1. Endorse Lot 3 DP 840080 Station Road, Berry as the location for a new multipurpose community facility to house the Berry Spinners and Weavers.

- 2 Give serious consideration to utilising a modified **project** home for the community facility.
3. Utilise a budget of \$15,000 to prepare designs and other required documentation to submit a Development Application from an existing Community and Recreation Budget.
4. Proceed to lodgement of a Development Application for a new community facility on the subject site.
5. Include these plans in the Master Planning process for Berry Showground.

CARRIED

### Declarations of Interest

Clr Kitchener – SA21.22 - Narrawallee Beach Dog Off-leash Area Trial - Trial Completion, Summary and Way Forward – significant non pecuniary interest declaration – will leave the room and will not take part in discussion or vote – Has become a dog owner and spent much of the summer walking his dog on Narrawallee Beach, which may be perceived by some to constitute a personal interest.

Clr Watson – SA21.22 - Narrawallee Beach Dog Off-leash Area Trial - Trial Completion, Summary and Way Forward – less than significant non pecuniary interest declaration – will remain in the room and will take part in discussion and vote – He owns three dogs, although they do not frequent beaches.

Clr Gash – SA21.22 - Narrawallee Beach Dog Off-leash Area Trial - Trial Completion, Summary and Way Forward – less than significant non pecuniary interest declaration – will remain in the room and will take part in discussion and vote – She owns two dogs.

### MAYORAL MINUTES

Nil

### DEPUTATIONS AND PRESENTATIONS

#### SA21.22 - Narrawallee Beach Dog Off-leash Area Trial - Trial Completion, Summary and Way Forward

Larissa and Robert Quant  
Stephen Campbell  
Harold Hallenstein  
Sadhana Goulston, Paws4Shoalhaven  
Sami Davidson  
John Porter  
Lisa Rushton  
Phillip Davey  
Terrence O'Brien and Susan Creighton  
Peter Murray  
Boyd Walters  
Lynne Hill  
Ray Rushton  
Mark Kendall  
Peter Coroneos, Paws4Shoalhaven

Griff and Rosie Cupitt  
Ollie Cool  
James Wakefield

**Procedural Motion**

**MOTION** (Clr Watson / Clr Findley)

That the standing orders be suspended to permit the presentation by the Chairperson of the Audit, Risk and Improvement Committee.

CARRIED

**SA21.20 - Audit, Risk and Improvement Committee Annual Report November 2019 to December 2020**

Peter McLean, Chairperson of the Audit, Risk and Improvement Committee, presented the Annual Report of the Committee.

Note: Clr Guile joined the meeting at 5:10pm

**NOTICES OF MOTION / QUESTIONS ON NOTICE**

**SA21.16 Notice of Motion - Cover for Playgrounds**

**HPERM Ref:  
D21/37660**

**Recommendation (Item to be determined under delegated authority)**

That Council include in its forthcoming and subsequent budget considerations the provision of shade structures over its children's playgrounds where practicable and appropriate.

**RESOLVED** (Clr Wells / Clr Pakes)

MIN21.63

That Council include in its forthcoming and subsequent budget considerations the provision of shade structures over its children's playgrounds where practicable and appropriate.

CARRIED

**SA21.17 Notice of Motion - A Meeting Place for Budgong / Mt Scanzi Residents**

**HPERM Ref:  
D21/37684**

**Recommendation (Item to be determined under delegated authority)**

That the Chief Executive Officer investigate potential or possible sites on which a meeting / storage room could be constructed at some future time, and report the outcome of such investigation to Council at the earliest convenience.

**RESOLVED** (Clr Wells / Clr White)

MIN21.64

That the Chief Executive Officer investigate potential or possible sites on which a meeting / storage room could be constructed at some future time, and report the outcome of such investigation to Council at the earliest convenience.

CARRIED

**SA21.18 Notice of Motion - Budgong / Mt Scanzi Road**

**HPERM Ref:  
D21/37736**

**Recommendation (Item to be determined under delegated authority)**

That Council give consideration in its 2021/2022 and subsequent budgets to progressively sealing Budgong / Mt Scanzi Road.

**RESOLVED** (Clr Wells / Clr Proudfoot)

MIN21.65

That Council give consideration in its 2021/2022 and subsequent budgets to progressively sealing Budgong / Mt Scanzi Road.

CARRIED

**SA21.19 Notice of Motion - Site Identification - Community  
Swimming Pool - Culburra Beach**

**HPERM Ref:  
D21/38992**

**Recommendation (Item to be determined under delegated authority)**

That:

1. The CEO consult with the Culburra Community exploring the feasibility of establishing a community pool in Culburra Beach to be run by the local community.
2. As part of the consultation process, the CEO identify potential sites (including suitable Council owned sites) for development of such a facility, with a report back to Council on the outcomes of the consultation, site investigations and feasibility.

**RESOLVED** (Clr Watson / Clr Pakes)

MIN21.66

That:

1. The CEO consult with the Culburra Community exploring the feasibility of establishing a community pool in Culburra Beach to be run by the local community.
2. The Halloran Trust be included in the consultation.
3. As part of the consultation process, the CEO identify potential sites (including suitable Council owned sites) for development of such a facility, with a report back to Council on the outcomes of the consultation, site investigations and feasibility.

**FOR:** Clr Wells, Clr Gash, Clr White, Clr Digiglio, Clr Aldrick, Clr Levett, Clr Guile, Clr Pakes, Clr Watson, Clr Kitchener, Clr Proudfoot and Stephen Dunshea

**AGAINST:** Clr Findley

CARRIED

Clr Levett raised a Point of Order against Clr Watson for stating that Clr Levett was against the West Culburra development. The Chairperson upheld the Point of Order and asked Clr Watson to confine the debate to the swimming pool that is the subject of the Notice of Motion. Clr Watson clarified that the topics are linked.

## REPORTS

<b>SA21.20 Audit, Risk and Improvement Committee Annual Report November 2019 to December 2020</b>	<b>HPERM Ref: D21/24213</b>
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**Recommendation (Item to be determined under delegated authority)**

That the Strategy and Assets Committee receive and note the Audit, Risk & Improvement Committee Annual Report for the period November 2019 to December 2020.

**RESOLVED** (Clr Proudfoot / Clr White) MIN21.67

That the Strategy and Assets Committee receive and note the Audit, Risk & Improvement Committee Annual Report for the period November 2019 to December 2020.

CARRIED

<b>SA21.21 DPOP 2020-21 - Quarterly Performance and Budget Report (October-December)</b>	<b>HPERM Ref: D20/563969</b>
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**Recommendation**

That Council:

1. Receive the December Quarterly Performance Report on the 2017-2022 Delivery Program and 2020-2021 Operational Plan and publish on Council's website.
2. Receive the December Quarterly Budget Review Report.
3. Adopt the budget adjustments as outlined in the December Quarterly Budget Review document.

**RECOMMENDATION** (Clr Proudfoot / Clr White)

That Council:

1. Receive the December Quarterly Performance Report on the 2017-2022 Delivery Program and 2020-2021 Operational Plan and publish on Council's website.
2. Receive the December Quarterly Budget Review Report.
3. Adopt the budget adjustments as outlined in the December Quarterly Budget Review document.

CARRIED

Note: Clr Kitchener left the meeting at 6.04pm

<b>SA21.22 Narrawallee Beach Dog Off-leash Area Trial - Trial Completion, Summary and Way Forward</b>	<b>HPERM Ref: D20/548246</b>
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Clr Kitchener – significant non pecuniary interest declaration – left the room and did not take part in discussion or vote – Has become a dog owner and spent much of the summer walking his dog on Narrawallee Beach, which may be perceived by some to constitute a personal interest.

Clr Watson – less than significant non pecuniary interest declaration – remained in the room and took part in discussion and voted – He owns three dogs, although they do not frequent beaches.

Clr Gash – less than significant non pecuniary interest declaration – remained in the room and took part in discussion and voted – She owns two dogs.

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Accept the summary of the community feedback and outcome of the amended Dog Off-leash area 12-month trial on Narrawallee Beach for information.
2. Adopt the trial provisions, with the following amendments:
  - a. Amend the dates from:
    - i. 1 October to 30 April to Australian Eastern Daylight Savings Time, being 4pm–8am, and
    - ii. 1 May to 30 September to Australian Eastern Standard Time, being 3pm–10am.
  - b. Move the southern boundary of the off-leash area to immediately south of the most southern Narrawallee Inlet Reserve entrance and prohibit access to the dog off-leash area on the southern part of Narrawallee Beach, including Victor Avenue stairs.
  - c. Remove the 10m wide access way from Surfers Avenue.
3. Erect new signs at the various access points at Narrawallee Beach in accordance with the endorsed direction.
4. As part of the Review of the Access Areas for Dogs Policy, subject to community consultation, amend the dates of other Shoalhaven timed off-leash areas to be consistent with Part 2 (a) (i)

**RESOLVED** (Clr White / Clr Gash)

MIN21.68

That Council:

1. Accept the summary of the community feedback and outcome of the amended Dog Off-leash area 12-month trial on Narrawallee Beach for information.
2. Adopt the trial provisions, with the following amendments:
  - a. Amend the dates from:
    - i. 1 October to 30 April to Australian Eastern Daylight Savings Time, being 4pm–8am, and
    - ii. 1 May to 30 September to Australian Eastern Standard Time, being 3pm–10am.
  - b. Move the southern boundary of the off-leash area to immediately south of the most southern Narrawallee Inlet Reserve entrance and prohibit access to the dog off-leash area on the southern part of Narrawallee Beach, including Victor Avenue stairs.
  - c. Remove the 10m wide access way from Surfers Avenue.
3. Erect new signs at the various access points at Narrawallee Beach in accordance with the endorsed direction.
4. As part of the Review of the Access Areas for Dogs Policy, subject to community consultation, amend the dates of other Shoalhaven timed off-leash areas to be consistent with Part 2 (a) (i).

FOR: Clr Wells, Clr Findley, Clr Gash, Clr White, Clr Digiglio, Clr Alldrick, Clr Levett, Clr Pakes, Clr Watson, and Stephen Dunshea

AGAINST: Clr Guile and Clr Proudfoot

CARRIED

Note: Clr Kitchener returned to the meeting at 6.39pm

**SA21.23 Draft Conjola Connected Communities Masterplan and Draft Yooralla Bay Concept Plan - Summary of Community Consultation and Next Steps**

**HPERM Ref: D20/448703**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Acknowledge and commend the efforts of the Conjola Community Recovery Association and the hard work and commitment in developing the Draft Conjola Connected Communities Masterplan and Draft Yooralla Bay Concept Plan
2. Do not adopt the Draft Conjola Connected Communities Masterplan and Draft Yooralla Bay Concept Plan prepared by TAKT Studio for Architecture and instead endorse the following infrastructure improvements:
  - a. Hoylake Grove Park, Conjola Park:
    - i. Memorial Garden and seating elements as identified in the Draft Yooralla Bay Concept Plan
    - ii. Footpaths from Hoylake Grove to and around Playground, Shade/Shelter near playground, Accessible BBQ and picnic facilities in accordance with grant funding
  - b. Lake Conjola:
    - i. Lake Conjola Entrance Road Bikeway through to the boat ramp elements identified in the Draft Conjola Connected Communities Masterplan, without the deviation at Aney Street.
3. Continue to advocate and seek funding for any of the identified infrastructure improvements that cannot be met by the existing grant monies with Council contribution of \$200,000 and any additional embellishments and infrastructure as identified by the community.
4. Continue to liaise with the Conjola Community Recovery Association regarding any donated funds which have been raised that could be used towards the delivery of these elements.

**RESOLVED** (Clr Findley / Clr Digiglio)

MIN21.69

That Council:

1. Acknowledge and commend the efforts of the Conjola Community Recovery Association and the hard work and commitment in developing the Draft Conjola Connected Communities Masterplan and Draft Yooralla Bay Concept Plan. In doing so, Council writes to the Conjola Park residents thanking them for their input into the community consultation, and confirming the extent of the Council's commitment to the infrastructure improvements adopted in the recommendation.
2. Do not adopt the Draft Conjola Connected Communities Masterplan and Draft Yooralla Bay Concept Plan prepared by TAKT Studio for Architecture and instead endorse the following infrastructure improvements:
  - a. Hoylake Grove Park, Conjola Park:
    - i. Memorial Garden and seating elements
    - ii. Footpaths from Hoylake Grove to and around Playground, Shade/Shelter near playground, Accessible BBQ and picnic facilities in accordance with grant funding
  - b. Lake Conjola:
    - i. Lake Conjola Entrance Road Bikeway through to the boat ramp elements identified in the Draft Conjola Connected Communities Masterplan, without the deviation at Aney Street.
3. Continue to advocate and seek funding for any of the identified infrastructure improvements

that cannot be met by the existing grant monies with Council contribution of \$200,000 and any additional embellishments and infrastructure as identified by the community.

4. Continue to liaise with the Conjola Community Recovery Association regarding any donated funds which have been raised that could be used towards the delivery of these elements.

CARRIED

**SA21.24 Bomaderry Sporting Complex - Security Measures**

**HPERM Ref: D20/520536**

**Recommendation (Item to be determined under delegated authority)**

That:

1. Council install security gates on all undercover areas of Bomaderry Sporting Complex clubhouse, funded from the Recreational Buildings Operational Budget.
2. In accordance with Council Minute MIN20.584 Part (2), \$1,500 be allocated from the unallocated donation vote to support the installation of these security gates.

**RESOLVED** (Clr Pakes / Clr White)

MIN21.70

That:

1. Council install security gates on all undercover areas of Bomaderry Sporting Complex clubhouse, funded from the Recreational Buildings Operational Budget.
2. In accordance with Council Minute MIN20.584 Part (2), \$1,500 be allocated from the unallocated donation vote to support the installation of these security gates.

CARRIED

**SA21.25 Marriott Park Master Plan - Review of Alternate Car Parking Proposal**

**HPERM Ref: D21/9558**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Accept the investigations and consultation in relation to the Proposed Amendment – Marriott Park Master Plan.
2. Retain the car park as per the adopted Marriott Park Master Plan, however, provide measures to minimise the impact on the Parkhaven Motel and their guests, including:
  - a. Delete at least 7 spaces from the southern end of the car park to reduce the number of car parking spaces immediately adjacent to the eastern boundary of the Parkhaven Motel.
  - b. Investigate the potential to increase parking spaces on Douglas Street.
  - c. Lighting to be mounted on bollards.
  - d. Include further plantings along the Parkhaven Motel boundary to screen the rooms facing the park.
3. Update the Marriott Park Master Plan to include the proposed amendments noted in Part (2) and adopt the revised Plan.
4. Write to the key stakeholders to advise them of this resolution.

**RESOLVED** (Clr Findley / Clr Wells)

MIN21.71

That Council:

1. Accept the investigations and consultation in relation to the Proposed Amendment – Marriott Park Master Plan.
2. Retain the car park as per the adopted Marriott Park Master Plan, however, provide measures to minimise the impact on the Parkhaven Motel and their guests, including:
  - a. Delete at least 7 spaces from the southern end of the car park to reduce the number of car parking spaces immediately adjacent to the eastern boundary of the Parkhaven Motel.
  - b. Investigate the potential to increase parking spaces on Douglas Street.
  - c. Lighting to be mounted on bollards.
  - d. Include further plantings along the Parkhaven Motel boundary to screen the rooms facing the park.
3. Update the Marriott Park Master Plan to include the proposed amendments noted in Part (2) and adopt the revised Plan.
4. Write to the key stakeholders to advise them of this resolution.

CARRIED

**SA21.26 Tenders - Stage 2 Works - St Anns Sewer Rising Main Replacement**

**HPERM Ref: D21/23879**

**Recommendation (Item to be determined under delegated authority)**

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, in regard to the tender for Stage 2 Works – St Anns Sewer Rising Main Replacement.

**RESOLVED** (Clr Pakes / Clr White)

MIN21.72

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, in regard to the tender for Stage 2 Works – St Anns Sewer Rising Main Replacement.

CARRIED

**CONFIDENTIAL REPORTS**

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

**RESOLVED** (Clr Pakes / Clr White)

MIN21.73

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

- CSA21.1 Tenders - Stage 2 Works - St Anns Sewer Rising Main Replacement  
*Commercial information of a confidential nature that would, if disclosed prejudice the*

*commercial position of the person who supplied it.10(A)(2)(d)(i)*

*There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.*

CARRIED

The meeting moved into confidential the time being 6.54pm.

The meeting moved into open session, the time being 6.56pm.

## REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

<b>CSA21.1 Tenders - Stage 2 Works - St Anns Sewer Rising Main Replacement</b>	<b>HPERM Ref: D21/23944</b>
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<b>RESOLVED</b>	<b>MIN21.74</b>
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That:

1. Council (Strategy and Assets Committee) accept the Tender from Hisway Pty Ltd for the Stage 2 Works – St Anns Sewer Rising Main Replacement Project at total cost of \$1,260,280.00 (GST Exclusive).
2. The contract documents and any other associated documents be executed on behalf of the Council in accordance with cl165 of the Local Government Regulation by the CEO (Executive Manager - Shoalhaven Water).

CARRIED

### End of Report from Confidential Session

#### Procedural Motion - Matters of Urgency

**MOTION** (Clr Pakes)

That an additional item to Call In DA20/2120 – 39 The Lake Circuit, Culburra Beach be introduced as a matter of urgency as significant correspondence has been received.

The Chairperson ruled the matter as urgent as being in the public interest.

<b>SA21.27 Call In DA20/2120 – 39 The Lake Circuit, Culburra Beach</b>
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<b>RESOLVED</b> (Clr Pakes / Clr Levett)	<b>MIN21.75</b>
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That Council call in DA20/2120 – 39 The Lake Circuit, Culburra Beach

CARRIED

There being no further business, the meeting concluded, the time being 6.58pm.

Clr Wells  
CHAIRPERSON