

## MINUTES OF THE INCLUSION & ACCESS ADVISORY GROUP

**Meeting Date:** Monday, 22 February 2021  
**Location:** Council Chambers / Microsoft Teams  
**Time:** 11.00am

The following members were present:

Clr Patricia White - Chairperson  
Mr Bill Deaves  
Mr Theo Bagou – (Remotely)  
Mr Arthur Ball – (Remotely)  
Ms Nola Stephens  
Ms Annette Pham – (Shelley Hancock MP – Representative) – arrived 11.06am  
Mr Chris Mitchell  
Ms Kylie Knight  
Mr Frederick Oberg – (Remotely)  
Mr Michael Paine – Manager - Community Connections

Others present:

Colin Wood – Section Manager – Building and Compliance  
Hayden Fineran – Community Capacity Builder - North  
Lily Wright - Observer

### Apologies / Leave of Absence

An apology was received from Clr Digiglio.

### Confirmation of the Minutes

**RESOLVED** (Frederick Oberg / Nola Stephens)

That the Minutes of the Inclusion & Access Advisory Group held on Monday 14 December 2020 be confirmed.

CARRIED

### Declarations of Interest

Nil

## REPORTS

### IA21.1 Membership Application

**HPERM Ref:**  
**D21/27656**

Clr White welcomed Lily Wright (Remotely) to the meeting.

#### **Recommendation**

That Council appoint Lily Wright as a community member of the Inclusion & Access Advisory Group.

#### **RECOMMENDATION** (Kylie Knight / Chris Mitchell)

That Council appoint Lily Wright as a community member of the Inclusion & Access Advisory Group.

CARRIED

### IA21.2 Update on Actions - February 2021

**HPERM Ref:**  
**D21/20657**

Note: Annette Pham arrived at 11.06am.

Staff addressed the meeting in relation to the items in the Action Table and made the following comments:

- IA19.5 – Additional Item Disability Awareness Training – Councillors – Clr Training & Development Program – Training and Development are working together to strengthen the training to ensure a good outcome. Action to remain open.
- IA19.21 – Ulladulla Subway and Services NSW Accessible Parking Investigation – This matter is ongoing.
- IA20.6 – Update on Action – August Promotion / Engagement Working Group Formation – An EOI went out to members who were interested in being a part of the Working Group. At the time one (1) response was received. The following members advised that they will be interested in attending the Workshop on Tuesday 2 March at 10.00am:
  - Clr White
  - Annette Pham
  - Frederick Oberg
  - Nola Stephens
  - Chris Mitchell
- IA20.13 – Moona Moona Creek Huskisson Playground Assessment Panels – Updated comment in Action Table, recommended to be removed.
- IA20.14 – Additional Item – Consider Annual Disability Awareness Training for Councillors and Staff
- Michael Paine advised he will work with HR department in relation to finding out statistics on targeted employment for Aboriginal people and people with disabilities.

#### **Recommendation (Item to be determined under delegated authority)**

That

1. The Inclusion & Access Advisory Group receive the Update on Actions report for information.
2. The following actions be noted as completed and removed from the Action Table:
  - a. IA20.13 - Moona Moona Creek Huskisson Playground - Report Received - Inclusion & Access Advisory Group Staff Representative - Playground Assessment Panels

**RESOLVED** (Arthur Ball / Kylie Knight)

That

1. The Inclusion & Access Advisory Group receive the Update on Actions report for information.
2. The following actions be noted as completed and removed from the Action Table:
  - a. IA20.13 - Moona Moona Creek Huskisson Playground - Report Received - Inclusion & Access Advisory Group Staff Representative - Playground Assessment Panels

CARRIED

## **GENERAL BUSINESS**

**IA21.3 Additional Item - Investigate opportunity for targeted employment for people with disabilities.**

During discussion on the Action Table the Group discussed the opportunity of targeted employment within Council.

The group also discussed the importance of mandatory annual training programs such as WHS, Drug and Alcohol and Disability Awareness. Michael Paine advised he will investigate and report back if those types of training programs are mandatory.

**RECOMMENDATION** (Kylie Knight / Arthur Ball)

That:

1. Council investigate the opportunity for targeted employment within Council for people with identified disabilities.
2. The Inclusion and Access Advisory Group receive a report back on the statistics of council's employment.
3. Staff source resource options and budgets for annual training programs.

CARRIED

**IA21.4 Additional Item - Urgent Footpath and Curb Ramp Repairs**

Bill Deaves advised that there are a number of footpath and curb ramps that require urgent maintenance and/or repair as they are unsafe and steep.

**RECOMMENDATION** (Bill Deaves / Arthur Ball)

That Council:

1. Make urgent representations to Fulton Hogan in relation to the deteriorating footpath from Nowra Aquatic Park to Bridge Road, Nowra which needs urgent repairs to meet AS1428.
2. Investigate the curb ramps and undertake all necessary work to ensure a safe crossing and that it meets AS1428:
  - a. On the corner of Hyams Street and Bridge Road, Nowra (northern side); and
  - b. Bridge Road near the Fire Brigade (northern side)

CARRIED

**IA21.5 Additional Item - Investigate Accessible Car Spaces**

The members raised concerns in relation to a number of cases where people without a disabled sticker were parking in the marked accessible parking spaces.

**RECOMMENDATION** (Nola Stephens / Theo Bagou)

That Council investigate the carparks in Nowra and near the Roxy Cinema, Stocklands and on the southern side of Junction Street for the accessible car parking spaces and where additional spaces could be provided and receive a report back.

CARRIED

**IA21.6 Additional Item - Ramp Exits from Stocklands and Accessible Spaces at Kmart Ulladulla**

Members raised concerns regarding the ramp exits from Stocklands advising they are too steep. The ramps would have met the Australian Standards back when it was built, however the ramps are now too steep.

Members also raised concerns regarding the size of the accessible spaces at Kmart Ulladulla, advising they are too narrow.

**RECOMMENDATION** (Frederick Oberg / Theo Bagou)

That Council investigate and report back on the:

1. Ramps exiting Stocklands to identify if they meet AS1428 and report back.
2. Accessible parking spaces at Kmart Ulladulla that are reportedly too narrow.

CARRIED

**IA21.7 Additional Item - Funding income for Accessible Parking Fines**

**RECOMMENDATION** (Chris Mitchell / Bill Deaves)

That Council:

1. Set aside the income collected from accessible parking spaces fines with a view to improving disability facilities across the city & support the implementation of actions with the Disability Inclusion Action Plan.
2. Staff provide a quarterly report in relation to the income collected.

CARRIED

There being no further business, the meeting concluded, the time being 12.26pm.

Clr Patricia White  
CHAIRPERSON