

## MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

**Meeting Date:** Tuesday, 9 April 2019  
**Location:** Council Chambers, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.01pm

The following members were present:

Clr John Wells - Chairperson  
Clr Amanda Findley  
Clr Patricia White  
Clr Kaye Gartner  
Clr Nina Digiglio  
Clr Annette Alldrick  
Clr John Levett  
Clr Mitchell Pakes  
Clr Greg Watson  
Clr Mark Kitchener  
Clr Bob Proudfoot  
Mr Stephen Dunshea – Acting General Manager

### Procedural Motion - Adjournment of Meeting

**RESOLVED** (Clr Gartner / Clr Alldrick) MIN19.214

That the meeting be adjourned to allow the Regional Development Committee to complete the meeting proceedings.

CARRIED

The meeting was adjourned at 5.01pm to enable continuation of the Regional Development Committee.

The meeting reconvened at 6.01pm following the conclusion of the Regional Development Committee.

The following members were present:

Clr John Wells - Chairperson  
Clr Amanda Findley  
Clr Patricia White  
Clr Kaye Gartner  
Clr Nina Digiglio  
Clr Annette Alldrick  
Clr John Levett  
Clr Mitchell Pakes

Clr Greg Watson  
Clr Mark Kitchener  
Clr Bob Proudfoot  
Mr Stephen Dunshea – Acting General Manager

### Apologies / Leave of Absence

An apology was received from Clr Gash and Clr Guile.

### Confirmation of the Minutes

**RESOLVED** (Clr White / Clr Digiglio) MIN19.215

That the Minutes of the Strategy and Assets Committee held on Tuesday 12 March 2019 be confirmed.

CARRIED

### Declarations of Interest

Nil

### MAYORAL MINUTES

Nil

### DEPUTATIONS AND PRESENTATIONS

Nil

### NOTICES OF MOTION / QUESTIONS ON NOTICE

**SA19.38 Notice of Motion - Support for Greenwell Point Men's Shed**

**HPERM Ref:  
D19/105306**

#### **Recommendation (Item to be determined under delegated authority)**

That Council provide 250 tonnes of gravel/road base for the completion of the Greenwell Point Men's Shed car park.

**RESOLVED** (Clr Pakes / Clr Watson)

MIN19.216

That Council provide 250 tonnes of gravel/road base for the completion of the Greenwell Point Men's Shed car park.

CARRIED

### Call Over of the Business Paper

Items called over for debate: SA19.40, SA19.41 and SA19.48

Remaining items marked with an asterisk (\*) were resolved en-block at this time.

## REPORTS

**SA19.40 Review Access Areas for Dogs Policy (POL16/173) - Engagement of Consultant, Allocation of Budget and Establishment of Community Reference Group**

**HPERM Ref:  
D19/58337**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Engage Balancing Act to commence the review of the Access Areas for Dogs Policy (POL16/173).
2. Allocate a budget of \$50,000 to engage the consultant to undertake the review from savings at the end of March 2019 Quarterly Budget Review.
3. Establish a Community Reference Group with the members in Attachment 1.
4. Receive a report on the draft Policy and Guidelines to Council prior to public exhibition.

**RESOLVED** (Clr Pakes / Clr White)

MIN19.217

That the matter regarding Review Access Areas for Dogs Policy (POL16/173) - Engagement of Consultant, Allocation of Budget and Establishment of Community Reference Group be deferred pending a Councillor Briefing.

CARRIED

**SA19.41 Sustainable Energy Initiatives**

**HPERM Ref:  
D19/84629**

**Recommendation (Item to be determined under delegated authority)**

That the Committee receive the Sustainable Energy Initiatives report for information.

**RESOLVED** (Clr Proudfoot / Clr Gartner)

MIN19.218

That the Committee receive the Sustainable Energy Initiatives report for information.

CARRIED

**SA19.48 NSW Government - Active Transport Program - Approved Projects 2018-19 and 2019-20**

**HPERM Ref:  
D19/88293**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Accepts the grant funding offers under the NSW State Government Active Transport Program in the 2018-19 budget, as follows:
  - a. \$10,000 for the construction of end user facilities (bike racks) city wide, authorising the expenditure as follows;
    - Chris Creek, Sussex Inlet (adjacent to shared path and picnic facilities), adding value to the current shared path bridge project
    - Huskisson, adjacent to Portside Café (near Huskisson wharf)
    - Wowly Creek access (end of Monarch Place), Callala Bay
    - Moona Moona Creek reserve (adjacent playground)
    - Centre Street, Callala Beach (adjacent to community hall and public toilets)

- b. \$15,000 for the construction of kerb ramps city wide, authorising the expenditure as follows:
    - Nowra (two locations: intersections of Berry Street and Bice Road, and Worrigeer Street and Nowra Lane)
    - Bomaderry (intersection of Bunberra Street and Dalwah Street)
    - Huskisson (intersection of Sydney Street and Field Street)
  - c. Provide Council's matching funding (\$25,000) reallocated from savings on the Beach Road Mollymook path project.
2. Accepts the grant funding offers under the NSW State Government Active Transport Program in the 2019-20 budget, as follows:
    - a. \$290,000 for the construction of Stage 2 of the Deering St, Ulladulla off road Shared User Path project, completing the extension to Ulladulla Lighthouse
    - b. \$135,000 for the construction of an off road shared user path linking St Georges Basin to Sanctuary Point (completing the missing link)
    - c. \$12,500 for the survey, design, and cost estimation of a shared user path bridge over Swan Lake Inlet (The Springs Road, Cudmirrah)
    - d. \$156,900 for the construction of pedestrian accessibility improvements (including kerb ramps and extensions) at the intersection of South St & Princes Hwy, Ulladulla.
  3. Allocate \$594,400 in the draft 2019-20 budget to provide the additional matching funds required to deliver the approved projects.
  4. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and the Local Members of Parliament (for Kiama and South Coast), thanking them for their ongoing support of the Shoalhaven Community through the NSW Active Transport Program and for the support of RMS staff in reviewing and supporting Council's nominations for these important local safety and accessibility improvements.

**RESOLVED** (Clr Findley / Clr Gartner)

MIN19.219

That:

1. Council accepts the grant funding offers under the NSW State Government Active Transport Program in the 2018-19 budget, as follows:
  - a. \$10,000 for the construction of end user facilities (bike racks) city wide, authorising the expenditure as follows;
    - Chris Creek, Sussex Inlet (adjacent to shared path and picnic facilities), adding value to the current shared path bridge project
    - Huskisson, adjacent to Portside Café (near Huskisson wharf)
    - Wowly Creek access (end of Monarch Place), Callala Bay
    - Moona Moona Creek reserve (adjacent playground)
    - Centre Street, Callala Beach (adjacent to community hall and public toilets)
  - b. \$15,000 for the construction of kerb ramps city wide, authorising the expenditure as follows:
    - Nowra (two locations: intersections of Berry Street and Bice Road, and Worrigeer Street and Nowra Lane)
    - Bomaderry (intersection of Bunberra Street and Dalwah Street)
    - Huskisson (intersection of Sydney Street and Field Street)
  - c. Provide Council's matching funding (\$25,000) reallocated from savings on the Beach Road Mollymook path project.
2. Council accepts the grant funding offers under the NSW State Government Active Transport Program in the 2019-20 budget, as follows:

- a. \$290,000 for the construction of Stage 2 of the Deering St, Ulladulla off road Shared User Path project, completing the extension to Ulladulla Lighthouse
  - b. \$135,000 for the construction of an off road shared user path linking St Georges Basin to Sanctuary Point (completing the missing link)
  - c. \$12,500 for the survey, design, and cost estimation of a shared user path bridge over Swan Lake Inlet (The Springs Road, Cudmirrah)
  - d. \$156,900 for the construction of pedestrian accessibility improvements (including kerb ramps and extensions) at the intersection of South St & Princes Hwy, Ulladulla.
3. Council allocate \$594,400 in the draft 2019-20 budget to provide the additional matching funds required to deliver the approved projects.
  4. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, and the Local Members of Parliament (for Kiama and South Coast), thanking them for their ongoing support of the Shoalhaven Community through the NSW Active Transport Program and for the support of RMS staff in reviewing and supporting Council's nominations for these important local safety and accessibility improvements.

CARRIED

Items marked with an \* were moved 'en block'.

<b>SA19.39 Appointment of Risk and Audit Committee Chair</b>	<b>HPERM Ref: D19/78352</b>
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**RESOLVED\*** (Clr Wells / Clr Alldrick) MIN19.220

That Council endorse the appointment of Peter McLean as the Risk and Audit Committee Chair.

CARRIED

<b>SA19.40 Review Access Areas for Dogs Policy (POL16/173) - Engagement of Consultant, Allocation of Budget and Establishment of Community Reference Group</b>	<b>HPERM REF: D19/58337</b>
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Item dealt with earlier in the meeting see MIN19.217

<b>SA19.41 Sustainable Energy Initiatives</b>	<b>HPERM REF: D19/84629</b>
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Item dealt with earlier in the meeting see MIN19.218

<b>SA19.42 Tenders - External Plant Hire - 2019/2020</b>	<b>HPERM Ref: D19/87413</b>
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**RESOLVED\*** (Clr Wells / Clr Alldrick) MIN19.221

That Council consider a separate confidential report in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993.

CARRIED

**SA19.43 Marsdens Law Group - 2019 Local Government, Planning & Environmental Law Conference** **HPERM Ref: D19/90541**

**RESOLVED\*** (Clr Wells / Clr Alldrick) MIN19.222  
That Council

1. Notes the details of the 2019 Local Government, Planning & Environmental Law Conference scheduled for 21 June 2019 in Campbelltown.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

CARRIED

**SA19.44 Acquisition of Electricity Easement for Pad Mount Substation - Lot 366 DP 821493 New Street, Ulladulla** **HPERM Ref: D19/60133**

**RECOMMENDATION\*** (Clr Wells / Clr Alldrick)

That Council:

1. Compulsory acquire an Electricity Easement 5.5 meters by 2.75 meters for Endeavour Energy over Crown land Lot 366 DP 821493;
2. Pay compensation and costs associated with the acquisition from Holiday Haven’s Capital Programs Fund. Compensation determined by the Valuer General to be in accordance with the provisions of the Land Acquisition (Just Term Compensation) Act 1991;
3. Make the necessary application to the Minister for Local Government and the Governor for approval to the acquisition under the Local Government Act 1993; and
4. Authorise the General Manager to sign all documentation required to give effect to this resolution and to affix the Common Seal of the Council of the City of Shoalhaven to all documentation required to be sealed.

CARRIED

**SA19.45 Draft Policy - Creation of an Asset Protection Zone (APZ) over Council Owned or Managed Land** **HPERM Ref: D19/60437**

**RECOMMENDATION\*** (Clr Wells / Clr Alldrick)

That Council:

1. Resolve to place the draft policy “Creation of an Asset Protection Zone (APZ) over Council Owned or Managed Land” on public exhibition for 28 days and seek submissions;
2. Deem this policy adopted at the conclusion of the submissions period, on the provision no submission(s) or submission(s) that would mean minor alteration to the Policy be received;
3. Receive a further report should submission(s) that are considered to have a significant effect on the policy be received.

CARRIED

**SA19.46 Solar Garden - Update Report**

**HPERM Ref: D19/8527**

**RESOLVED\*** (Clr Wells / Clr Alldrick)

MIN19.223

That Council:

1. Note Repower Shoalhaven's advice that it is intending to submit a funding application under the NSW Government's \$30M Regional Community Energy Fund to deliver a Solar Garden in the Shoalhaven.
2. Advise Repower that Council supports the installation of a Solar Garden on either the Old Tip Site at North Nowra or the Northern Section of the Animal Shelter Site at Nowra Hill and will make these sites available to Repower for such a use, subject to the necessary approvals being obtained.

CARRIED

**SA19.47 Tree Planting - Schools Policy**

**HPERM Ref:  
D19/55433**

**RESOLVED\*** (Clr Wells / Clr Alldrick)

MIN19.224

That Council retain the Tree Planting - Schools Policy and amend it to reflect the following:

1. The Policy offering \$200 per school for planting of trees on school or Council owned or managed land be communicated in writing to all local School Principals and Parents and Citizens Clubs annually, in the term prior to National Tree Day
2. Council staff, Bushcare and Parkcare teams continue to offer technical advice on tree selection and planting where possible.
3. Council allow trees to be planted on or around school property.

CARRIED

**SA19.48 NSW Government - Active Transport Program -  
Approved Projects 2018-19 and 2019-20**

**HPERM REF:  
D19/88293**

Item dealt with earlier in the meeting see MIN19.219

**SA19.49 Ratepayer Advance Agreement - Kerb & Gutter  
Construction - 41 Basin View Pde Basin View**

**HPERM Ref:  
D19/96468**

**RECOMMENDATION\*** (Clr Wells / Clr Alldrick)

That

1. Council amend the resolution of 22 January 2019 to enter into a Ratepayers Advance Agreement, executed under the Seal of Council with:
  - a. D L Mood of 41 Basin View Parade, Basin View (postal address is # 43) in respect of Kerb and Gutter construction to the value of \$5,852.16 (advance) of which \$1,859.28 (excluding GST) is the contribution, \$3,992.88 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,991.10.
  - b. D L Mood of 43 Basin View Parade, Basin View (same as postal address) in respect of Kerb and Gutter construction to the value of \$5,852.16 (advance) of which \$1,859.28 (excluding GST) is the contribution, \$3,992.88 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,991.10.

- c. C J Hobbs of 45 Basin View Parade, Basin View (Postal Address: PO Box 127, St Georges Basin) in respect of Kerb and Gutter construction to the value of \$5,852.16 (advance) of which \$1,859.28 (excluding GST) is the contribution, \$3,992.88 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,991.10.
2. The Common Seal of Council of the City of Shoalhaven be affixed to any documentation required to be sealed otherwise the General Manager be authorised to sign any documentation necessary to give effect to the resolution.

CARRIED

Note: Clrs Watson and White recommended that Council send a letter of Congratulations to the Hon Shelley Hancock and the Hon Gareth Ward for their re-election in the recent State Government Elections, and their promotion to Ministerial Roles.

The Mayor advised that the correspondence has already been sent.

## CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

**RESOLVED** (Clr Pakes / Clr Wells)

MIN19.225

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CSA19.2 Tenders - External Plant Hire - 2019/2020

*Commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. 10(A)(2)(d)(i)*

*There is a public interest consideration against disclosure of information as disclosure of the information could reasonably be expected to reveal commercial-in-confidence provisions of a contract, diminish the competitive commercial value of any information to any person and/or prejudice any person's legitimate business, commercial, professional or financial interests.*

CARRIED

The meeting moved into confidential the time being 6.38pm.

The meeting moved into open session, the time being 6.39pm.

## REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

### CSA19.2 Tenders - External Plant Hire - 2019/2020

**HPERM Ref:  
D19/71044**

#### RESOLVED

MIN19.226C

That

1. Council appoint the following suppliers to the External Plant Hire – Preferred Supplier Panel commencing immediately on the execution of Panel Deeds and expiring on 31 December 2020.

Supplier	ABN
A & D Tree Services	78 613 230 407
Shoalhaven Earthworks	54 871 776 548
AllFab Mobile Welding	41 092 437 155
Orange Hire	97 133 373 154
Aqua Assets	32 075 144 419
Summit Open Space (Asplundh)	83 055 140 424
Brooks Hire	20 008 975 988
Brummys (BeCivil)	84 603 502 334
C & S Varty Earthmoving	23 262 716 630
City Coast Plumbing Services	84 100 018 451
Cleary Bros	28 000 157 808
Coates Hire	99 074 126 971
Conplant	15 000 373 151
DJ & KC Schutz Roller Hire	31 659 320 136
Druce DP	33 098 227 895
Egans Plant Hire	50 077 737 396
Environmental Services Group	43 145 149 971
Milton Ulladulla Water Carters	33 085 195 357
Hassmore	50 143 451 352
Hisway	11 000 904 941
J & S Wearne	63 366 305 738
JBG Civil	64 625 107 833
Jeffers Backhoe	93 540 819 098
MGC Civil Works	93 089 559 982
Kennards Hire	69 001 740 727
Knowles Construction	35 353 424 636
L & T Jervis Bay Tippers	55 612 238 070
Mike's Tree Service	23 885 258 956
Nick Bunt Plant & Machinery	46 623 241 949
Nowra Cranes	73 104 808 844
Longreach Earthmoving	64 073 910 997
Pipe Management Aust	14 145 894 695
Porter Excavations	92 063 115 346
Pyree Civil	60 461 213 312
Rollers Australia	50 087 309 091
Sal's Excavation	56 940 672 074
Sherrin Rentals	52 074 173 756
South Coast Earthworks	86 152 669 826
Specialised Pavement Services	46 076 353 887
SPA	90 002 900 736
TJM Haulage & Contracting	80 146 964 543

Total Drain Cleaning Service	17 130 467 346
Tutt Bryant Equipment	59 087 847 489
Ulladulla Crane Hire	54 102 007 250
VAC Group Operations	33 130 054 296
W & A Bogg	44 868 575 038

2. The contract documents and any other associated documents be executed on behalf of the Council in accordance with cl165 of the Local Government Regulation by the relevant Group Director.

CARRIED

There being no further business, the meeting concluded, the time being 6.40pm.

Clr Wells  
CHAIRPERSON