

## MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

**Meeting Date:** Tuesday, 20 March 2018  
**Location:** Council Chambers, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.09pm

The following members were present:

Clr John Wells - Chairperson  
Clr Joanna Gash  
Clr Amanda Findley  
Clr Kaye Gartner  
Clr Nina Cheyne  
Clr Annette Alldrick  
Clr Mitchell Pakes  
Clr Greg Watson  
Clr Bob Proudfoot  
Mr Russ Pigg - General Manager

### Apologies / Leave of Absence

Apologies were received from Clr White, Clr Levett, Clr Guile and Clr Kitchener.

### Confirmation of the Minutes

**RESOLVED** (Clr Cheyne / Clr Gartner)

MIN18.167

That the Minutes of the Strategy and Assets Committee held on Tuesday 20 February 2018 be confirmed.

CARRIED

### Declarations of Interest

Clr Gash – SA18.57 – Encroachment onto Public Reserve – 1 Walton Way, Currarong – less than significant non pecuniary declaration – will remain in the room and will take part in discussion and vote – co-owner of the property is a “friend known to me”.

## MAYORAL MINUTES

### MMS18.2 Mayoral Minute - Message of Support - Tathra Bushfires

HPERM Ref:  
D18/93402

#### **Recommendation (Item to be determined under delegated authority)**

That Council accept the report for information and support the Residents of Bega Valley Shire Council affected by the weekend bushfires.

**RESOLVED** (Clr Findley / Clr Pakes)

MIN18.168

That Council:

1. Accept the report for information and support the residents of Bega Valley Shire Council affected by the weekend bushfires;
2. Endorses a Mayoral letter offering support to Bega Valley Shire Council; and
3. Support a \$5,000.00 contribution from the Mayoral Relief Fund via a meeting of the Mayoral Relief Fund Committee, to be held as soon as possible.

CARRIED

## DEPUTATIONS AND PRESENTATIONS

### **SA18.45 Hyams Beach- Workshop Outcomes - Easter Actions and Resource Requirements**

Ms Lois Sparkes spoke regarding this recommendation.

### **SA18.57 Encroachment onto Public Reserve - 1 Walton Way, Currarong**

Mr Alex Kelly spoke against the recommendation.

### **Procedural Motion - Bring Item Forward**

**RESOLVED** (Clr Pakes / Clr Gartner)

MIN18.169

That the matter of items 18.71, 18.45 AND 18.57 be brought forward for consideration.

CARRIED

### **Introduction of Items as Matters of Urgency**

**RESOLVED** (Clr Findley / Clr Cheyne)

MIN18.170

That the following addendum reports be introduced as matters of urgency:

1. SA18.71 Proposed Partnership Approach- Southern Cross Housing- NSW Social and Affordable Housing Funding - Phase 2

CARRIED

The Chairperson ruled the matters as ones of urgency as they relate to urgent business of Council and allowed their introduction.

**SA18.71 Proposed Partnership Approach - Southern Cross Housing - NSW Social and Affordable Housing Funding - Phase 2**

**HPERM Ref:  
D18/86609**

**Recommendation**

That Council:

1. Support Southern Cross Housing's expression of interest under the NSW Social and Affordable Housing Fund (SAHF) – Phase 2 for the delivery of social and affordable dwellings in the Shoalhaven.
2. Give in principle support to the development of 42 – 46 Coomea St, Bomaderry and 11 Lamond's Lane & 81 Bridge Rd, Nowra (former Nowra Gasworks) for affordable housing sites and the inclusion of those sites in the expression of interest to be submitted by Southern Cross Housing in the SAHF Phase 2 programme.
3. Receive a future report on a detailed business case which considers the inclusion of the former Nowra Gasworks site and the Coomea Street site in the development of social and affordable housing by Southern Cross Housing and the treatment of those sites in terms of any proposed contractual agreement with Southern Cross Housing.

**RESOLVED** (Clr Findley / Clr Cheyne)

MIN18.171

That Council:

1. Support Southern Cross Housing's expression of interest under the NSW Social and Affordable Housing Fund (SAHF) – Phase 2 for the delivery of social and affordable dwellings in the Shoalhaven.
2. Give in principle support to the development of 42 – 46 Coomea St, Bomaderry and other site(s) in Nowra and/or Ulladulla, subject to further community consultation, for affordable housing sites and the inclusion of those sites in the expression of interest to be submitted by Southern Cross Housing in the SAHF Phase 2 programme, excluding the former Gas Works site (81 Bridge Road, Nowra).
3. Receive a future report on a detailed business case which considers the inclusion of sites in the development of social and affordable housing by Southern Cross Housing and the treatment of those sites in terms of any proposed contractual agreement with Southern Cross Housing.
4. Exclude the former Gas Works site (81 Bridge Road, Nowra) from considerations for any form of housing in the future, due to the contamination of the site.

CARRIED

**SA18.45 Hyams Beach - Workshop Outcomes- Easter Actions and Resource Requirements**

**HPERM Ref:  
D18/84701**

**Recommendation**

That:

1. Council support the implementation of actions for the Hyams Beach as a trial for the Easter period 2018.
2. Council allocate a total of **\$78,800** to implement the trial.
3. A report is provided back to Council on the outcome of the trial and a consideration of ongoing resource provision in the Hyams Beach location.
4. Council continue discussions with key stakeholders from Hyams Beach and stakeholders from the wider Shoalhaven to develop long term solutions to increasing visitor numbers and

infrastructure needs.

5. A working party is formed to assess long term strategic and sustainable infrastructure solutions to current and potential hotspots throughout the region, taking into consideration the Sustainable Tourism Model currently being created.
6. Consideration be given to the purchase of variable message board signs (VMS) to assist with future peak summer holiday periods to reduce the costs of hiring. These signs can also be utilised by Council for other festivals, events and emergency situations.

**MOTION (Clr Findley / Clr Gartner)**

That:

1. Council support the implementation of actions for the Hyams Beach as a trial for the Easter period 2018.
2. Council allocate a budget up to a total of \$39,000 to implement the trial.
3. A further allocation of \$21,000 be made for a long-term traffic management plan for Hyams Beach.
4. A report is provided back to Council on the outcome of the trial and a consideration of ongoing resource provision in the Hyams Beach location.
5. Council continue discussions with key stakeholders from Hyams Beach (including the Hyams Beach Village Association) and stakeholders from the wider Shoalhaven to develop long term solutions to increasing visitor numbers and infrastructure needs.
6. A working party is formed to assess long term strategic and sustainable infrastructure solutions to current and potential hotspots throughout the region, taking into consideration the Sustainable Tourism Model currently being created.
7. Consideration be given to the purchase of variable message board signs (VMS) to assist with future peak summer holiday periods to reduce the costs of hiring. These signs can also be utilised by Council for other festivals, events and emergency situations.
8. The General Manager have regard to the submission from the Hyams Beach Village Association in the implementation of the action plan.

**AMENDMENT (Clr Watson / Clr Proudfoot)**

That

1. Council support the implementation of actions for the Hyams Beach as a trial for the Easter period 2018.
2. Council allocate a budget up to a total of \$15,000 (net) to implement the trial.
3. Council consider in the budget bids for 2018/2019 a further allocation of \$21,000 for a long-term traffic management plan for Hyams Beach.
4. A report is provided back to Council on the outcome of the trial and a consideration of ongoing resource provision in the Hyams Beach location.
5. Council continue discussions with key stakeholders from Hyams Beach (including the Hyams Beach Village Association) and stakeholders from the wider Shoalhaven to develop long term solutions to increasing visitor numbers and infrastructure needs.
6. A working party is formed to assess long term strategic and sustainable infrastructure solutions to current and potential hotspots throughout the region, taking into consideration the Sustainable Tourism Model currently being created.
7. Consideration be given to the purchase of variable message board signs (VMS) to assist with future peak summer holiday periods to reduce the costs of hiring. These signs can also be

utilised by Council for other festivals, events and emergency situations.

8. The General Manager have regard to the submission from the Hyams Beach Village Association in the implementation of the action plan.

FOR: Clr Pakes, Clr Watson and Clr Proudfoot

AGAINST: Clr Wells, Clr Gash, Clr Findley, Clr Gartner, Clr Cheyne, Clr Alldrick and Russ Pigg

LOST

**RECOMMENDATION** (Clr Findley / Clr Gartner)

That:

1. Council support the implementation of actions for the Hyams Beach as a trial for the Easter period 2018.
2. Council allocate a budget up to a total of \$39,000 to implement the trial.
3. A further allocation of \$21,000 be made for a long-term traffic management plan for Hyams Beach.
4. A report is provided back to Council on the outcome of the trial and a consideration of ongoing resource provision in the Hyams Beach location.
5. Council continue discussions with key stakeholders from Hyams Beach (including the Hyams Beach Village Association) and stakeholders from the wider Shoalhaven to develop long term solutions to increasing visitor numbers and infrastructure needs.
6. A working party is formed to assess long term strategic and sustainable infrastructure solutions to current and potential hotspots throughout the region, taking into consideration the Sustainable Tourism Model currently being created.
7. Consideration be given to the purchase of variable message board signs (VMS) to assist with future peak summer holiday periods to reduce the costs of hiring. These signs can also be utilised by Council for other festivals, events and emergency situations.
8. The General Manager have regard to the submission from the Hyams Beach Village Association in the implementation of the action plan.

FOR: Clr Wells, Clr Gash, Clr Findley, Clr Gartner, Clr Cheyne, Clr Alldrick and Russ Pigg

AGAINST: Clr Pakes, Clr Watson and Clr Proudfoot

CARRIED

**Procedural Motion - Adjournment of Meeting**

**RESOLVED** (Clr Findley / Clr Gash)

MIN18.172

That the meeting be adjourned for 10 minutes.

CARRIED

The meeting adjourned, the time being 6.54pm.

The meeting reconvened, the time being 7.10pm.

When the following members were present:

Clr John Wells - Chairperson

Clr Amanda Findley

Clr Joanna Gash

Clr Nina Cheyne  
Clr Kaye Gartner  
Clr Annette Alldrick  
Clr Mitchell Pakes  
Clr Greg Watson  
Clr Bob Proudfoot  
Mr Russ Pigg – General Manager

**SA18.57 Encroachment onto Public Reserve - 1 Walton Way, Currarong**

**HPERM Ref:  
D18/24295**

Clr Gash – SA18.57 – Encroachment onto Public Reserve – 1 Walton Way, Currarong – less than significant non pecuniary declaration – did remain in the room and did take part in discussion and vote – co-owner of the property is a “friend known to me”.

**Recommendation**

That Council resolves to:

1. Support an application by the owner of Lot 220 DP 16854 at 1 Walton Way Currarong, Robin Nicholas Graham, to the Land and Environment Court of New South Wales for an order under the Encroachment of Buildings Act 1922 that an easement right be created in relation to the encroachment onto Council owned land known as Dolphin Reserve at Currarong comprised in Lot 222 DP 16584 and shown by hatching on Attachment “A” provided that the easement is extinguished upon demolition of the building which forms the encroachment;
2. Take no action in relation to the other encroachments onto Dolphin Reserve in the form of fencing adjacent to the western boundaries of properties at 3 to 9 Walton Way inclusive other than to acknowledge the encroachments and to inform the registered proprietors of those properties that Council requires that fencing be relocated to the surveyed boundaries whenever the properties are redeveloped for any reason; and
3. Grant authority to affix the Common Seal of the Council of the City of Shoalhaven to any document required to be sealed and to delegate to the General Manager the authority required to finalise this matter including, if required, any submission to the Land and Environment Court of New South Wales in relation to an application for orders under the Encroachment of Buildings Act 1922 in (1) above.

**MOTION (Clr Proudfoot / Clr Alldrick)**

That Council resolves to:

1. Support an application by the owner of Lot 220 DP 16854 at 1 Walton Way Currarong, Robin Nicholas Graham, to the Land and Environment Court of New South Wales for an order under the Encroachment of Buildings Act 1922 that an easement right be created in relation to the encroachment onto Council owned land known as Dolphin Reserve at Currarong comprised in Lot 222 DP 16584 and shown by hatching on Attachment “A” provided that the easement is extinguished upon demolition of the building which forms the encroachment;
2. Take no action in relation to the other encroachments onto Dolphin Reserve in the form of fencing adjacent to the western boundaries of properties at 3 to 9 Walton Way inclusive other than to acknowledge the encroachments and to inform the registered proprietors of those properties that Council requires that fencing be relocated to the surveyed boundaries whenever the properties are redeveloped for any reason; and
3. Grant authority to affix the Common Seal of the Council of the City of Shoalhaven to any document required to be sealed and to delegate to the General Manager the authority required to finalise this matter including, if required, any submission to the Land and Environment Court of New South Wales in relation to an application for orders under the Encroachment of Buildings Act 1922 in (1) above.

**RESOLVED** (Clr Findley / Clr Gash)

MIN18.173

That Council defer the item to next Ordinary meeting pending further legal advice on the transfer of title.

FOR: Clr Wells, Clr Gash, Clr Findley, Clr Gartner, Clr Cheyne, Clr Alldrick, Clr Pakes, Clr Watson and Russ Pigg

AGAINST: Clr Proudfoot

CARRIED

## **NOTICES OF MOTION / QUESTIONS ON NOTICE**

**SA18.44 Notice of Motion - Black Spot Funding - Princes Hwy  
Jervis Bay Rd Intersection to Ulladulla**

**HPERM Ref:  
D18/77771**

### **Recommendation**

That Council apply for urgent black spot funding from the federal government's Black Spot Programme through the RMS for the stretch of the Princes Highway from the Jervis Bay Rd intersection to Ulladulla.

**RECOMMENDATION** (Clr Alldrick / Clr Cheyne)

That Council apply for urgent black spot funding from the federal government's Black Spot Programme through the RMS for the stretch of the Princes Highway from the Jervis Bay Rd intersection to Ulladulla.

CARRIED

### **Procedural Motion - Bring Item Forward**

**RESOLVED** (Russ Pigg / Clr Wells)

MIN18.174

That the matters of the following be brought forward for consideration:

- SA18.66 – Interest Grace Period - Water Accounts
- SA18.67 – Shoalhaven Water Reclamation Annual Report 2016 / 2017
- SA18.68 – Draft Proposal for 2018-19 Water and Sewer Charges

CARRIED

**SA18.66 Interest Grace Period - Water Accounts**

**HPERM Ref:  
D18/49097**

### **Recommendation**

That Council

1. Remove the extended grace period for the payment of eligible pensioner water accounts effective 1 July 2018.
2. Rescind Council resolution 1814 adopted 18 December 2007.
3. Increase the Council component of the annual concession for eligible pensioners under the conditions of Section 575 of the Local Government Act by \$10.00 for the water availability charge and \$10.00 for the sewerage availability charge effective 1 July 2018.

4. Adopt the amended policy 17/1 attached to reflect Part 1 of the Recommendation.

**RECOMMENDATION** (Clr Wells / Clr Proudfoot)

That Council

1. Remove the extended grace period for the payment of eligible pensioner water accounts effective 1 July 2018.
2. Rescind Council resolution 1814 adopted 18 December 2007.
3. Increase the Council component of the annual concession for eligible pensioners under the conditions of Section 575 of the Local Government Act by \$10.00 for the water availability charge and \$10.00 for the sewerage availability charge effective 1 July 2018.
4. Adopt the amended policy 17/1 attached to reflect Part 1 of the Recommendation.

CARRIED

**SA18.67 Shoalhaven Water Reclamation Annual Report 2016 / 2017**

**HPERM Ref: D18/51840**

**Recommendation (Item to be determined under delegated authority)**

That in accordance with the Committee's delegated authority from Council, that the Shoalhaven Water Reclamation annual report 2016/17 be accepted and noted.

**RESOLVED** (Clr Gartner / Clr Gash)

MIN18.175

That in accordance with the Committee's delegated authority from Council, that the Shoalhaven Water Reclamation annual report 2016/17 be accepted and noted.

CARRIED

**SA18.68 Draft Proposal for 2018-19 Water and Sewer Charges**

**HPERM Ref: D18/62537**

**Recommendation**

That Council adopt the following proposal for inclusion in the draft 2018/19 budget:

1. Water Availability Charge 20mm – No increase from \$82/connection
2. Water Usage Charge – No increase from \$1.70/kL
3. Sewer Availability Charge 20mm – Increase of \$18.00 per annum from \$830 to \$848 per annum.

**RECOMMENDATION** (Clr Wells / Clr Gartner)

That Council adopt the following proposal for inclusion in the draft 2018/19 budget:

1. Water Availability Charge 20mm – No increase from \$82/connection
2. Water Usage Charge – No increase from \$1.70/kL
3. Sewer Availability Charge 20mm – Increase of \$18.00 per annum from \$830 to \$848 per annum.

CARRIED



## REPORTS

**SA18.45 HYAMS BEACH- WORKSHOP OUTCOMES- EASTER  
ACTIONS AND RESOURCE REQUIREMENTS**

**HPERM REF:  
D18/84701**

Item dealt with earlier in the meeting.

**SA18.46 South Coast Regional Jobs Initiative Grant - Woollamia  
Boat Lift Facility**

**HPERM Ref:  
D18/85080**

### Recommendation

That Council:

1. Accept the grant of \$180,900 towards the cost of boat lifting facilities at Woollamia under the South Coast Regional Jobs Initiative.
  - a. The Contract be signed by the General Manager
2. Vote \$200,000 from the Economic Development Reserve towards this project as its contribution.

### RECOMMENDATION (Clr Proudfoot / Clr Pakes)

That Council:

1. Accept the grant of \$180,900 towards the cost of boat lifting facilities at Woollamia under the South Coast Regional Jobs Initiative.
  - a. The Contract be signed by the General Manager
2. Vote \$200,000 from the Economic Development Reserve towards this project as its contribution.

CARRIED

**SA18.47 South Coast Regional Jobs Initiative Grant - Greenwell  
Point Boating Facilities**

**HPERM Ref:  
D18/85372**

### Recommendation

That Council:

1. Accept the grant of \$744,339 towards the cost of additional boating facilities at Greenwell Point under the South Coast Regional Jobs Initiative.
  - a. The Contract be signed by the General Manager
2. Vote \$750,000 from the Economic Development Reserve towards this project as its contribution.

### RECOMMENDATION (Clr Pakes / Clr Gartner)

That Council:

1. Accept the grant of \$744,339 towards the cost of additional boating facilities at Greenwell Point under the South Coast Regional Jobs Initiative.
  - a. The Contract be signed by the General Manager
2. Vote \$750,000 from the Economic Development Reserve towards this project as its contribution.

3. That Council write to and thank the Federal Member for the funding.

CARRIED

**Items marked with an \* were resolved 'en block'.**

**SA18.48 Report - Adoption of Risk Management Policy** **HPERM Ref: D18/63585**

**RESOLVED\*** (Clr Wells / Clr Pakes) **MIN18.176**

That Council adopt the revised Risk Management Policy.

CARRIED

**SA18.49 OzWater Conference - 2018 - Australian Water Association** **HPERM Ref: D18/68061**

**RESOLVED\*** (Clr Wells / Clr Pakes) **MIN18.177**

That Council:

1. Notes the details of the OzWater 2018 Conference scheduled for 8 May 2018 – 10 May 2018 in Brisbane, Queensland.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

CARRIED

**SA18.50 National General Assembly 2018** **HPERM Ref: D18/73137**

**RESOLVED\*** (Clr Wells / Clr Pakes) **MIN18.178**

That Council:

1. Notes the details of the National General Assembly of Local Government scheduled for 17-20 June 2018 in Canberra.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. That Councillor Findley be determined as the Council voting delegate for the conference and Councillor Gash as alternate delegate.

CARRIED

**SA18.51 Waste 2018 Conference**

**HPERM Ref:  
D18/76159**

**Recommendation (Item to be determined under delegated authority)**

That Council

1. Notes the details of the Waste 2018 Conference scheduled for 8-10 May 2018 in Coffs Harbour.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

**RESOLVED** (Clr Wells / Clr Pakes)

MIN18.179

That Council:

1. Notes the details of the Waste 2018 Conference scheduled for 8-10 May 2018 in Coffs Harbour.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

CARRIED

**SA18.52 Submission - Office of Local Government - Consultation on draft of the new Model Code of Meeting Practice**

**HPERM Ref:  
D18/80837**

**Recommendation (Item to be determined under delegated authority)**

That Council endorses the Draft Submission to the Office of Local Government (Attachment 1 to this report) for submission in response to the Consultative Draft of the Model Code of Meeting Practice.

**RESOLVED** (Clr Gartner / Clr Cheyne)

MIN18.180

That Council endorses the Draft Submission to the Office of Local Government (Attachment 1 to this report) for submission in response to the Consultative Draft of the Model Code of Meeting Practice.

CARRIED

**SA18.53 Submission - Office of Local Government - Consultation  
Draft - Councillor Induction and Professional  
Development Guidelines**

**HPERM Ref:  
D18/82631**

**Recommendation (Item to be determined under delegated authority)**

That Council endorses the Draft Submission to the Office of Local Government (Attachment 1 to this report) for submission in response to the Consultative Draft of the Councillor Induction and Professional Development Guidelines.

**RESOLVED** (Clr Findley / Clr Cheyne)

MIN18.181

That Council endorses the Draft Submission to the Office of Local Government (Attachment 1 to this report) for submission in response to the Consultative Draft of the Councillor Induction and Professional Development Guidelines.

CARRIED

**SA18.54 Feedback - Office of Local Government - Regulation  
Consultation Guide - Supporting Joint Organisation  
Success**

**HPERM Ref:  
D18/82877**

**Recommendation (Item to be determined under delegated authority)**

That Council endorses the Draft Feedback to the Office of Local Government (Attachment 1 to this report) for submission in response to the Draft Regulations and the Regulation Consultation Guides to support Joint Organisations.

**RESOLVED** (Clr Gash / Clr Wells)

MIN18.182

That Council endorses the Draft Feedback to the Office of Local Government (Attachment 1 to this report) for submission in response to the Draft Regulations and the Regulation Consultation Guides to support Joint Organisations.

CARRIED

**SA18.55 Classification of land - Part Lots 2 & 3 DP1205656  
Dolphin Point Road Burrill Lake**

**HPERM Ref:  
D18/35106**

**Recommendation**

That Council resolve to classify the land described as part Lots 2 & 3 DP1205656 being proposed Lots 2 & 3 DP1228719 Dolphin Point Road, Burrill Lake as Operational Land.

**RECOMMENDATION** (Clr Cheyne / Clr Wells)

That Council resolve to classify the land described as part Lots 2 & 3 DP1205656 being proposed Lots 2 & 3 DP1228719 Dolphin Point Road, Burrill Lake as Operational Land.

CARRIED

**SA18.56 Classification of land - Part Lot 100 DP1222232 Field Street Huskisson**

**HPERM Ref:  
D18/35337**

**Recommendation**

That Council resolve to classify the land described as part Lot 100 DP1222232 Field Street, Huskisson as Operational land.

**RECOMMENDATION** (Clr Findley / Clr Cheyne)

That Council resolve to classify the land described as part Lot 100 DP1222232 Field Street, Huskisson as Operational land.

CARRIED

**SA18.57 Encroachment Onto Public Reserve - 1 Walton Way, Currarong**

**HPERM REF:  
D18/24295**

Item dealt with earlier in the meeting see MIN18.173.

**SA18.58 Classification of land - Part Lot 1 DP608937 Captain Street Vincentia**

**HPERM Ref:  
D18/42878**

**Recommendation**

That Council resolve to classify the land described as part Lot 1 DP608937 being proposed Lot 1 DP1236981 Captain Street Vincentia as Operational Land.

**RECOMMENDATION** (Clr Cheyne / Clr Findley)

That Council resolve to classify the land described as part Lot 1 DP608937 being proposed Lot 1 DP1236981 Captain Street Vincentia as Operational Land.

CARRIED

**SA18.59 Nowra Bridge Project - RMS - Preferred Option Announced**

**HPERM Ref:  
D18/56785**

**Recommendation (Item to be determined under delegated authority)**

That Council provides the following response to the NSW Roads and Maritime Services (RMS) request for comment on the preferred option for the Nowra Bridge Project;

1. Council is very disappointed that its preferred option of grade separated intersections at each location (Bolong Road to Bridge Road) is not being pursued.
2. Council thanks the RMS for acknowledging that the preferred option report overstated the involvement of Council staff in the shortlisting process that arrived at the RMS preferred option. The Council staff assisted in the development of options for consideration.
3. Council sees that the "at grade" option is being proposed is a short term solution only, and the State Government needs to bring forward the planning and construction of a Nowra-Bomaderry Bypass in the medium term.
4. **In addition** to the minuted comments (reproduced in the body of this report) Council made at the RMS briefing to Councillors on Thursday 22 February, and given that the RMS is only seeking feedback (during the period from 19 February 2018 to 23 March 2018) on a

conceptual layout of its preferred option, Council also makes the following request/comments:

- a. There is likely to be significant upstream and downstream impacts following construction of the Nowra bridge project. The bridge project, in conjunction with the Berry to Bomaderry upgrade, will bring forward the need to extend 3 lanes of traffic in each direction continuous through Bomaderry and South Nowra.
  - b. Similar to the requirement to maintain a free left slip lane into Illaroo Road off the Highway, it is not clear whether the proposal maintains the free left slip lane out of Bridge Road on to the Highway. Previous attempts by the former RTA to control those movements have failed (causing significant impacts to the Highway and Bridge Road). Both of these free flowing movements are essential to maintain and ensure a free flowing network, and must be incorporated into the design of the new bridge.
  - c. Given that RMS were able to confirm at the briefing that there will be turn restrictions on Bridge Road at the intersection with Scenic Drive, there is a need for RMS to do a thorough assessment of the resulting traffic impacts at the intersection of Bridge Road and Hyams Street (Council believes traffic signals will be required in the short term).
  - d. The changes at the intersection of Bridge Road and Scenic Drive will present an opportunity to incorporate a pedestrian refuge on Bridge Road (immediately south of Scenic Drive) without impacting two lanes of southbound traffic, and this should be included
  - e. Council believes traffic signals will also be required at the intersection of Illaroo Road and Fairway Drive (access to Greys Beach and the Nowra Golf Club) where the project is likely to terminate
  - f. With regards to urban design, Council requests that the RMS urban design consultants work closely with Council (and Council's urban design consultants) to ensure integration between the Nowra bridge project and the river foreshore masterplan.
  - g. Pedestrian and cyclist considerations will need to be more thoroughly examined once more detail is released.
  - h. The use and integration of the old bridge will need to be more thoroughly examined once more detail is released.
5. Given the level of detail provided to the public is still preliminary (concept layouts provided only, with no detailed engineering), there are still many questions to ask with regards to how the proposal will impact on Council's assets and property, and how it will integrate with Council's other planning. Accordingly, Council requests that RMS provides more detail, and increase its level of communication with Council so that more 'detailed' feedback can be provided in a timely manner, and more certainty can be provided to allow Council to finalise its other plans.
6. RMS confirm that the downstream historic bridge will remain in State ownership and be maintained by the State Government in perpetuity.

**RESOLVED** (Clr Findley / Clr Gash)

MIN18.183

That Council provides the following response to the NSW Roads and Maritime Services (RMS) request for comment on the preferred option for the Nowra Bridge Project:

1. Council is adamant that its preferred option of grade separated intersections at each location (Bolong Road to Bridge Road) should be pursued.
2. Council thanks the RMS for acknowledging that the preferred option report overstated the involvement of Council staff in the shortlisting process that arrived at the RMS preferred option. The Council staff assisted in the development of options for consideration.
3. Council is opposed to the "at grade" option proposed as it is a short term solution only, and the State Government needs to bring forward the planning and construction of a Nowra-

Bomaderry Bypass in the medium term.

4. **In addition** to the minuted comments (reproduced in the body of this report) Council made at the RMS briefing to Councillors on Thursday 22 February, and given that the RMS is only seeking feedback (during the period from 19 February 2018 to 23 March 2018) on a conceptual layout of its preferred option, Council also makes the following request/comments:
  - a. There is likely to be significant upstream and downstream impacts following construction of the Nowra bridge project. The bridge project, in conjunction with the Berry to Bomaderry upgrade, will bring forward the need to extend 3 lanes of traffic in each direction continuous through Bomaderry and South Nowra.
  - b. Similar to the requirement to maintain a free left slip lane into Illaroo Road off the Highway, it is not clear whether the proposal maintains the free left slip lane out of Bridge Road on to the Highway. Previous attempts by the former RTA to control those movements have failed (causing significant impacts to the Highway and Bridge Road). Both of these free flowing movements are essential to maintain and ensure a free flowing network, and must be incorporated into the design of the new bridge.
  - c. Given that RMS were able to confirm at the briefing that there will be turn restrictions on Bridge Road at the intersection with Scenic Drive, there is a need for RMS to do a thorough assessment of the resulting traffic impacts at the intersection of Bridge Road and Hyams Street (Council believes traffic signals will be required in the short term).
  - d. The changes at the intersection of Bridge Road and Scenic Drive will present an opportunity to incorporate a pedestrian refuge on Bridge Road (immediately south of Scenic Drive) without impacting two lanes of southbound traffic, and this should be included
  - e. Council believes traffic signals will also be required at the intersection of Illaroo Road and Fairway Drive (access to Greys Beach and the Nowra Golf Club) where the project is likely to terminate
  - f. With regards to urban design, Council requests that the RMS urban design consultants work closely with Council (and Council's urban design consultants) to ensure integration between the Nowra bridge project and the river foreshore masterplan.
  - g. Pedestrian and cyclist considerations will need to be more thoroughly examined once more detail is released.
  - h. The use and integration of the old bridge will need to be more thoroughly examined once more detail is released.
5. Given the level of detail provided to the public is still preliminary (concept layouts provided only, with no detailed engineering), there are still many questions to ask with regards to how the proposal will impact on Council's assets and property, and how it will integrate with Council's other planning. Accordingly, Council requests that RMS provides more detail, and increase its level of communication with Council so that more 'detailed' feedback can be provided in a timely manner, and more certainty can be provided to allow Council to finalise its other plans.
6. RMS confirm that the downstream historic bridge will remain in State ownership and be maintained by the State Government in perpetuity.
7. Council write to Federal Member for Gilmore and State Members for South Coast and Kiama informing them of Council's resolution expressing disappointment in relation to the RMS preferred option, and thanking them for their support.

CARRIED

**SA18.60 Bolong Road Preservation Fund Approved**

**HPERM Ref:  
D18/56800**

**Recommendation (Item to be determined under delegated authority)**

That:

1. Council accepts the grant funding offer under the Eurobodalla Roads Upgrade package (including the Bolong Road Preservation Fund project) as follows:
  - a. \$700,000 for the safety improvements on Bolong Road, from east of Broughton Creek to the northern side of Askeaton Park (\$50,000 in 2017/18 and \$650,000 in 2018/19).
  - b. \$300,000 for the safety improvements on Bolong Road, from north of Coolangatta Road to the northern side of the Gerroa Road intersection (\$250,000 in 2017/18 and \$50,000 in 2018/19).
2. Council amends the budget to reflect the approved variation under the NSW Safer Roads Funding Program components of the Bolong Road projects, as follows:
  - a. \$425,000 for the safety improvements on Bolong Road, from east of Broughton Creek to the northern side of Askeaton Park (\$300,000 in 2017/18 and \$125,000 in 2018/19), however
  - b. All of the \$640,000 for the safety improvements on Bolong Road, from north of Coolangatta Road to the northern side of the Gerroa Road intersection (previously \$450,000 in 2017/18 and \$190,000 in 2018/19) will now all be made available in 2017/18 to bring forward the project so it is coordinated with the works to upgrade the intersection of Bolong Road and Coolangatta Road.
3. The General Manager (Director Assets & Works) writes to the Federal Department of Infrastructure, Regional Development and Cities, and the Federal Member for Gilmore, thanking them for their support of the Bolong Road projects through the Eurobodalla Roads Upgrade package
4. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, thanking them for their assistance in helping Council to align the respective budgets to deliver these important safety upgrades on Bolong Road.

**RESOLVED** (Clr Pakes / Clr Proudfoot)

MIN18.184

That:

1. Council accepts the grant funding offer under the Eurobodalla Roads Upgrade package (including the Bolong Road Preservation Fund project) as follows:
  - a. \$700,000 for the safety improvements on Bolong Road, from east of Broughton Creek to the northern side of Askeaton Park (\$50,000 in 2017/18 and \$650,000 in 2018/19).
  - b. \$300,000 for the safety improvements on Bolong Road, from north of Coolangatta Road to the northern side of the Gerroa Road intersection (\$250,000 in 2017/18 and \$50,000 in 2018/19).
2. Council amends the budget to reflect the approved variation under the NSW Safer Roads Funding Program components of the Bolong Road projects, as follows:
  - a. \$425,000 for the safety improvements on Bolong Road, from east of Broughton Creek to the northern side of Askeaton Park (\$300,000 in 2017/18 and \$125,000 in 2018/19), however
  - b. All of the \$640,000 for the safety improvements on Bolong Road, from north of Coolangatta Road to the northern side of the Gerroa Road intersection (previously \$450,000 in 2017/18 and \$190,000 in 2018/19) will now all be made available in 2017/18



to bring forward the project so it is coordinated with the works to upgrade the intersection of Bolong Road and Coolangatta Road.

3. The General Manager (Director Assets & Works) writes to the Federal Department of Infrastructure, Regional Development and Cities, and the Federal Member for Gilmore, thanking them for their support of the Bolong Road projects through the Eurobodalla Roads Upgrade package
4. The General Manager (Director Assets & Works) writes to the NSW Roads & Maritime Services, thanking them for their assistance in helping Council to align the respective budgets to deliver these important safety upgrades on Bolong Road.

CARRIED

**SA18.61 Chris Creek Project Approved - Round 1 - Stronger Country Communities Fund**

**HPERM Ref: D18/56805**

**Recommendation (Item to be determined under delegated authority)**

That

1. Council accepts the grant funding offer under the NSW Government's Stronger Country Communities Fund – Round 1 – for the Chris Creek project (\$937,691).
2. The General Manager (Director Assets & Works) writes to the Honourable John Barilaro MP (Deputy Premier), and the local Member for South Coast, thanking them for their support of the Shoalhaven Community through the Stronger Country Communities Fund and in particular for supporting Council's nomination for this important local infrastructure project.

**RESOLVED** (Clr Proudfoot / Clr Pakes)

MIN18.185

That

1. Council accepts the grant funding offer under the NSW Government's Stronger Country Communities Fund – Round 1 – for the Chris Creek project (\$937,691).
2. The General Manager (Director Assets & Works) writes to the Honourable John Barilaro MP (Deputy Premier), and the Local Member for South Coast, thanking them for their support of the Shoalhaven Community through the Stronger Country Communities Fund and in particular for supporting Council's nomination for this important local infrastructure project.

CARRIED

**SA18.62 Country Public Transport Infrastructure Grants Scheme (CPTIGS) - Revised Proposal Submitted**

**HPERM Ref: D18/68296**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Accepts the grant funding offer under the NSW Government 2015/17 Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) in part, being \$50,000 for five new shelters (a reduction from the original 18 shelters approved).
2. Approves the revised strategy submitted to TfNSW on 26 February 2018 (approval from the NSW Government expected July 2018) that will provide a total of 11 new bus shelters and a relocation of one existing shelter, at priority locations over the course of financial years 2018/19 and 2019/20 (with 10 of the locations derived from the original approved list of 18), and to fund these shelters as follows:

- a. financial year 2018/19 provide five new shelters and relocate one existing shelter using CPTIGS 2015/17 funds of \$50,000 (being the NSW Government's contribution towards the 5 new shelters) with Council to provide the balance of funding of \$70,000 (a total estimated cost of \$120,000) as follows;
  - i. Stewart Place Nowra Central Median Location 1 (from the original approved list)
  - ii. Stewart Place Nowra Central Median Location 2 (from the original approved list)
  - iii. Stewart Place Nowra Central Median Location 3 (from the original approved list)
  - iv. 173-177 Moss Vale Road Kangaroo Valley (from the original approved list)
  - v. 84 Greenwell Point Road Greenwell Point (from the original approved list)
  - vi. 84 Tallwood Avenue Mollymook (not on the original approved list, but a high priority for the community)
- b. financial year 2019/20 provide six new shelters using CPTIGS 2017/19 funds of \$50,000 (being the NSW Government's contribution towards 5 of the new shelters) with Council to provide the balance of funding of \$150,000 (a total estimated cost of \$200,000), as follows;
  - i. Orama Crescent Central Median near Ophir Street Orient Point (from the original approved list)
  - ii. Leo Drive Western side before Matron Porter Drive Mollymook (from the original approved list)
  - iii. Leo Drive Eastern side before Matron Porter Drive Mollymook (from the original approved list)
  - iv. 90A Princes Highway Milton (from the original approved list)
  - v. 109 Princes Highway Milton (from the original approved list)
  - vi. 32 Alma Avenue Fishermans Paradise (not on the original approved list, but a high priority for the community)

**RESOLVED** (Clr Findley / Clr Gartner)

MIN18.186

That Council:

- 1. Accepts the grant funding offer under the NSW Government 2015/17 Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) in part, being \$50,000 for five new shelters (a reduction from the original 18 shelters approved).
- 2. Approves the revised strategy submitted to TfNSW on 26 February 2018 (approval from the NSW Government expected July 2018) that will provide a total of 11 new bus shelters and a relocation of one existing shelter, at priority locations over the course of financial years 2018/19 and 2019/20 (with 10 of the locations derived from the original approved list of 18), and to fund these shelters as follows:
  - a. financial year 2018/19 provide five new shelters and relocate one existing shelter using CPTIGS 2015/17 funds of \$50,000 (being the NSW Government's contribution towards the 5 new shelters) with Council to provide the balance of funding of \$70,000 (a total estimated cost of \$120,000) as follows;
    - i. Stewart Place Nowra Central Median Location 1 (from the original approved list)
    - ii. Stewart Place Nowra Central Median Location 2 (from the original approved list)
    - iii. Stewart Place Nowra Central Median Location 3 (from the original approved list)
    - iv. 173-177 Moss Vale Road Kangaroo Valley (from the original approved list)

- v. 84 Greenwell Point Road Greenwell Point (from the original approved list)
- vi. 84 Tallwood Avenue Mollymook (not on the original approved list, but a high priority for the community)
- b. financial year 2019/20 provide six new shelters using CPTIGS 2017/19 funds of \$50,000 (being the NSW Government's contribution towards 5 of the new shelters) with Council to provide the balance of funding of \$150,000 (a total estimated cost of \$200,000), as follows;
  - i. Orama Crescent Central Median near Ophir Street Orient Point (from the original approved list)
  - ii. Leo Drive Western side before Matron Porter Drive Mollymook (from the original approved list)
  - iii. Leo Drive Eastern side before Matron Porter Drive Mollymook (from the original approved list)
  - iv. 90A Princes Highway Milton (from the original approved list)
  - v. 109 Princes Highway Milton (from the original approved list)
  - vi. 32 Alma Avenue Fishermans Paradise (not on the original approved list, but a high priority for the community)

CARRIED

**SA18.63 Active Transport Program 2017/18 - Termination of Green St Pedestrian Refuge Project**

**HPERM Ref: D18/68728**

**Recommendation (Item to be determined under delegated authority)**

That Council amends the budget to reflect the approved variation under the NSW Active Transport Program 2017-18 (\$5,000 is now approved to be provided to cover survey and design costs only, down from the original \$50,000 that was approved for construction) of the pedestrian refuge on Green Street Ulladulla, and authorises the expenditure on job number 86919.

**RESOLVED** (Clr Gartner / Clr Findley)

MIN18.187

That Council amends the budget to reflect the approved variation under the NSW Active Transport Program 2017-18 (\$5,000 is now approved to be provided to cover survey and design costs only, down from the original \$50,000 that was approved for construction) of the pedestrian refuge on Green Street Ulladulla, and authorises the expenditure on job number 86919.

CARRIED

**SA18.64 Progress report on the development of Council's Coastal Management Program**

**HPERM Ref: D18/48639**

**Recommendation (Item to be determined under delegated authority)**

That:

1. Council accept the NSW OEH grant funds of \$100,000, for the preparation of Shoalhaven Coastal Management Plan, over three (3) years.
2. As per Council resolution (MIN17.558) Council provide matching funding of \$100,000 over three years from the existing coastal maintenance operational budget to match the \$100,000 offered by the NSW Government, to prepare Shoalhaven City Council's Coastal Management Program (CMP).

3. Council write to the NSW Minister for Environment, Heritage and Local Government, Hon Gabrielle Upton, thanking her for the grant funding offer.

**RESOLVED** (Clr Findley / Clr Gartner)

MIN18.188

That:

1. Council accept the NSW OEH grant funds of \$100,000, for the preparation of Shoalhaven Coastal Management Plan, over three (3) years.
2. As per Council resolution (MIN17.558) Council provide matching funding of \$100,000 over three years from the existing coastal maintenance operational budget to match the \$100,000 offered by the NSW Government, to prepare Shoalhaven City Council's Coastal Management Program (CMP).
3. Council write to the NSW Minister for Environment, Heritage and Local Government, Hon Gabrielle Upton, thanking her for the grant funding offer.

CARRIED

**SA18.65 Acquisition of easement over Crown land at Shoalhaven Heads**

**HPERM Ref:  
D18/46636**

**Recommendation**

That:

1. Council resolve to compulsorily acquire an Easement for Access, Sewer Pipeline and Electricity Purposes variable width over Crown land, Lot 70 DP751268 at Gerroa Road, Shoalhaven Heads, as shown marked (E) and highlighted yellow on attached draft survey plan.
2. Council to pay compensation and costs associated with the acquisition in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991, from Shoalhaven Water's Sewer fund.
3. The necessary application be made to the Minister for Local Government and the Governor. The acquisition is to be carried out under the Local Government Act 1993.
4. The Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

Note: Clr Findley left the meeting, the time being 8.44pm.

**RECOMMENDATION** (Clr Gash / Clr Cheyne)

That:

1. Council resolve to compulsorily acquire an Easement for Access, Sewer Pipeline and Electricity Purposes variable width over Crown land, Lot 70 DP751268 at Gerroa Road, Shoalhaven Heads, as shown marked (E) and highlighted yellow on attached draft survey plan.
2. Council to pay compensation and costs associated with the acquisition in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991, from Shoalhaven Water's Sewer fund.
3. The necessary application be made to the Minister for Local Government and the Governor. The acquisition is to be carried out under the Local Government Act 1993.
4. The Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

CARRIED

**SA18.66 Interest Grace Period - Water Accounts**

**HPERM REF:  
D18/49097**

Item dealt with earlier in the meeting.

**SA18.67 Shoalhaven Water Reclamation Annual Report 2016 /  
2017**

**HPERM REF:  
D18/51840**

Item dealt with earlier in the meeting see MIN18.175.

**SA18.68 Draft Proposal for 2018-19 Water and Sewer Charges**

**HPERM REF:  
D18/62537**

Item dealt with earlier in the meeting.

**SA18.69 Acquisition of easements over Crown roads - Milton  
Ulladulla Sewer Trunk Main project**

**HPERM Ref:  
D18/68403**

**Recommendation**

That:

1. Council resolve to vary MIN16.59 of 27/1/2016 and compulsorily acquire from the Crown easements for drainage of sewage 6 wide over:
  - a. Unmade Crown roads off Slaughterhouse Road and Turnbull Lane at Ulladulla, as shown highlighted and marked (E) on attached copy of DP1238712, and
  - b. Unmade and closed Crown roads off Green Street at Ulladulla and Kings Point Drive at Kings Point, highlighted and marked (A) on attached copy of DP1228174.
2. Council to pay compensation and costs associated with the acquisition in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991, from Shoalhaven Water's Sewer fund.
3. The necessary application be made to the Minister for Local Government and the Governor. The acquisition is to be carried out under the Local Government Act 1993.
4. The Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

**RECOMMENDATION (Clr Gartner / Clr Gash)**

That:

1. Council resolve to vary MIN16.59 of 27/1/2016 and compulsorily acquire from the Crown easements for drainage of sewage 6 wide over:
  - a. Unmade Crown roads off Slaughterhouse Road and Turnbull Lane at Ulladulla, as shown highlighted and marked (E) on attached copy of DP1238712, and
  - b. Unmade and closed Crown roads off Green Street at Ulladulla and Kings Point Drive at Kings Point, highlighted and marked (A) on attached copy of DP1228174.

2. Council to pay compensation and costs associated with the acquisition in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991, from Shoalhaven Water's Sewer fund.
3. The necessary application be made to the Minister for Local Government and the Governor. The acquisition is to be carried out under the Local Government Act 1993.
4. The Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

CARRIED

**SA18.70 Extension of Town Water Supply along Tannery Road, Cambewarra**

**HPERM Ref: D18/71530**

**Recommendation**

That Council:

- a. Approve the extension of the town water supply along Tannery Road to the eastern boundary of 261 Tannery Road, Cambewarra.
- b. Approve the funding of the water main extension from the Water Capital Fund.
- c. Following completion of the water main extension, discontinue the raw water supply to 245, 246 and 261 Tannery Road, Cambewarra.
- d. Take appropriate steps to minimise the risk to Council in respect to the raw water supply on 230B Tannery Road and Lot 85 DP 751273.

**RECOMMENDATION (Clr Gartner / Clr Cheyne)**

That Council:

1. Approve the extension of the town water supply along Tannery Road to the eastern boundary of 261 Tannery Road, Cambewarra.
2. Approve the funding of the water main extension from the Water Capital Fund.
3. Following completion of the water main extension, discontinue the raw water supply to 245, 246 and 261 Tannery Road, Cambewarra.
4. Take appropriate steps to minimise the risk to Council in respect to the raw water supply on 230B Tannery Road and Lot 85 DP 751273.

CARRIED

**ADDENDUM REPORTS**

**SA18.71 PROPOSED PARTNERSHIP APPROACH- SOUTHERN CROSS HOUSING- NSW SOCIAL AND AFFORDABLE HOUSING FUNDING - PHASE 2**

**HPERM REF: D18/86609**

Item dealt with earlier in the meeting see MIN18.171.

Note: Clr Findley returned to the meeting, the time being 8.45pm.

## CONFIDENTIAL REPORTS

Pursuant to Section 10A(4) the public were invited to make representation to the meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public made representations.

**RESOLVED** (Clr Pakes / Clr Proudfoot)

MIN18.189

That the press and public be excluded from the Meeting, pursuant to section 10A(1)(a) of the Local Government Act, 1993, to consider the following items of a confidential nature.

CSA18.5 Notice of Motion - University of Technology Sydney (UTS) - Institute of Sustainable Futures (ISF) Research Project

*Information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business. 10(A)(2)(c)*

*Information that would, if disclosed, confer a commercial advantage on a competitor of the council. 10(A)(2)(d)(ii)*

CARRIED

The meeting moved into confidential the time being 8.46pm.

The meeting moved into open session, the time being 9.06pm.

## REPORT FROM CONFIDENTIAL SESSION

The following resolutions of the meeting, whilst closed to the public, were made public.

**CSA18.5 Notice of Motion - University of Technology Sydney (UTS) - Institute of Sustainable Futures (ISF) Research Project**

**HPERM Ref:  
D18/86461**

**RESOLVED**

MIN18.190C

That:

2. The matter remain confidential until the research project is formally announced.

There being no further business, the meeting concluded, the time being 9.06pm.

Clr Wells  
CHAIRPERSON