

## Shoalhaven Sports Board

**Meeting Date:** Wednesday, 27 June, 2018  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5:00pm

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

### Agenda

1. **Apologies**
2. **Confirmation of Minutes**
  - Shoalhaven Sports Board - 28 March 2018 .....1
3. **Declarations of Interest**
4. **Presentations**
  - SB18.1 West Street Oval and Facilities  
*Sam Driesen Club President and Chrissy Lakey Club Vice President would like to address the Committee in relation to West Street Oval and its facilities.*
  - SB18.6 Discussion - Requirements under the Infrastructure State Environmental Planning Policy (SEPP) to meet the requirements of the Building Code of Australia (BCA)
5. **Reports**
  - SB18.7 Shoalhaven Sports Board - Current Projects Update .....5
  - SB18.8 Draft Mission, Values and Aims Statement .....9
6. **General Business**

**Membership**

Mr David Goodman – Chairperson  
All Councillors  
Mr Russ Pigg or nominee  
Mr Andrew Johnstone  
Mr Syd Weller  
Mr Roger Walker  
Ms Elaine Caswell  
Mr Tony Hardman  
Ms Elizabeth Tooley  
Ms Lisa Kennedy  
Mr Phil Newlyn  
Mr Keith Wallace

Quorum – Seven (7)

**Purpose**

The Shoalhaven Sports Board (Board) is to provide advocacy for the sporting community on policy, direction and strategic planning related to Council's objectives. To achieve this policy and strategic objective, the Board will be strategic in nature and focus on appointments to achieve this outcome.

**Role**

- Represent the whole Shoalhaven Sporting Community (all sports)
- Provide ongoing, high level policy and planning advice to Council.
- Make recommendations to the Council on all relevant business presented before it
- Advocate and maintain specific sports related portfolios.
- Advocate and promote Board recommendations.

## MINUTES OF THE SHOALHAVEN SPORTS BOARD

**Meeting Date:** Wednesday, 28 March 2018

**Location:** Training Room, Council Administrative Centre, Deering St, Ulladulla

**Time:** 5:07pm

The following members were present:

Mr David Goodman – Chairperson  
Clr Patricia White  
Clr Nina Cheyne  
Clr Mark Kitchener  
Clr Bob Proudfoot  
Mr Roger Walker  
Mr Syd Weller  
Mr Phil Newlyn  
Mrs Elizabeth Tooley  
Mr Tony Hardman  
Ms Elaine Caswell – arrived 5.52pm

Others Present:

Susan Edwards – Manager, Community and Recreation  
Beth Britton – Facilities Coordinator

### Apologies / Leave of Absence

An apology was received from Andrew Johnstone, Elaine Caswell, Clr Andrew Guile, Clr Mitchell Pakes, Ms Lisa Kennedy.

### Confirmation of the Minutes

**RESOLVED** (Clr White / Syd Weller)

That the Minutes of the Shoalhaven Sports Board held on Wednesday 13 December 2017 be confirmed.

CARRIED

### Declarations of Interest

Nil

## PRESENTATIONS

**SB18.1 West Street Oval and Facilities****HPERM Ref:  
D18/81085**

Note: This presentation is deferred to the next meeting.

*Sam Driesen Club President and Chrissy Lakey Club Vice President would like to address the Committee in relation to West Street Oval and its facilities.*

## REPORTS

**SB18.2 Review of Councils Policies - Sportsgrounds  
Management and Grants Program****HPERM Ref:  
D17/342122**

Note: Susan Edwards, Unit Manager Community and Recreation, addressed the meeting and provided a verbal update on the report.

Beth Britton, Facilities Coordinator, advised that most of the amendments relate to formatting and clarifying sections, and confirmed that there are no substantive changes.

**Action:** David Goodman requested that the Policy be sent to all sporting clubs in Shoalhaven, to advise them of what they can do and may not do.

Clr Proudfoot asked whether Council/Staff would consider updating the Signage Policy at sporting fields.

**Action:** Beth Britton – Note the numbering in the Policies needs to be corrected

**Action:** Note: in the Sports Grants Program (Capital Works) Policy document, part 3.16 please amended to Hirer and/or User.

### Recommendation

That Council adopt:

1. The Sportsgrounds Management Policy with the changes highlighted.
2. The Sports Grants Program (Capital Works) Policy with the changes highlighted

### RECOMMENDATION (Clr White / Clr Proudfoot)

That Council adopt:

1. The Sportsgrounds Management Policy with the changes highlighted.
2. The Sports Grants Program (Capital Works) Policy with the changes highlighted and amend part 3.16 to read: Hirer and/or User.

CARRIED

**SB18.3 Shoalhaven Sports Board - Current Projects Update****HPERM Ref:  
D18/76271**

### Recommendation (Item to be determined under delegated authority)

That the report regarding Current Projects Update be received for information.

**RESOLVED** (Elizabeth Tooley / Roger Walker)

That the report regarding Current Projects Update be received for information.

CARRIED

## GENERAL BUSINESS

### **SB18.4 Shoalhaven Sports Board - Mission, Values and Vision**

David Goodman addressed the meeting in relation to the Mission, Values and Vision document which had been created during the workshops.

Staff advised that the best way forward would be for a small working group to meet to review and finalise the draft Sports Board Strategic Plan and bring back to the next Sports Board meeting.

Susan Edwards, Manager Community and Recreation, congratulated the members on the document that has been produced.

The Committee thanked Phil Newlyn for his contributions in creating the document.

**Action:** Tony Hardman, Phil Newlyn, Cllr White and David Goodman to send proposed meeting dates to Susan Edwards.

**RESOLVED** (Phil Newlyn / Tony Hardman)

That Tony Hardman, Phil Newlyn, Cllr White and David Goodman along with staff, meet to review the Mission, Values and Vision Document.

CARRIED

### **SB18.5 Various Matters Discussed**

Note: the following matters were raised and comments made as follows:

#### **Berry District Park**

Susan Edwards reported on Berry District Park. A community consultation was carried out over the weekend (25 March 2018) on the children's adventure play area. 45 groups attended and made suggestions. Staff will collate the feedback and consider these comments as part of the consultation process.

Note: Elaine Caswell arrived, the time being 5.52pm.

#### **Shoalhaven Community and Recreation Precinct**

David Goodman raised the Shoalhaven Community and Recreation Precinct (SCaRP). The committee voiced their disappointment that the project was not proceeding; this project had community and Sports Board support, and extensive consultation had been held with the community. The Committee discussed the SCaRP sporting complex and where the athletics track could be established.

#### **Grant Applications**

This matter will be discussed at the reconvened Council meeting next Tuesday, 3 April.

**Action:** Susan Edwards to send the attachment from the Council Agenda to the members of the

Sports Board.

David Goodman reported that he had met with the Sports Minister at South Nowra with the Shoalhaven Soccer Association, who have drafted a 20 year plan. The Minister had highlighted that potential Grant applicants need to identify what will draw people to the Shoalhaven.

Clr White advised that she personally has submitted an Expression of Interest for Ulladulla Tennis and Dunn Lewis Centre.

### **Netball Court Upgrades**

Clr White advised that the Netball Courts in Nowra are in need of an upgrade. There are 1300 registered players. Ulladulla Netball Courts have been upgraded. Clr White advised that she will be submitting a Notice of Motion to Council in relation to the Nowra Netball Court facility, and will report back to the Committee on the progress.

Tony Hardman noted that the Ulladulla Netball Courts had officially opened last week.

### **Susan Edwards – Manager Community & Recreation**

Clr White congratulated Susan Edwards on her appointment to the Unit Manager position (Manager, Community and Recreation).

### **Sportsground Surface Funding**

Elizabeth Tooley asked when we will know about the \$500,000 for sportsground surfaces from the Special Rate Variation. The Committee were advised that a decision will be made in June. The application was submitted to IPART and will be reported to Council in June, after which funds will be available in July.

### **Solar Panels for Sporting Precincts**

Clr Cheyne proposed as a future consideration that Council should investigate solar panels for all sporting precincts. Susan Edwards advised that solar panels cannot be used for floodlighting as it draws too much power. However, Council could look at community buildings and the Sports Board would be supportive of this.

### **Ulladulla Skate Park**

Clr White advised that Council had recently resolved to upgrade the Ulladulla Skate Park.

### **Recreation Facilities in Lake Conjola**

Elaine Caswell suggested that, with the growing population in Lake Conjola, staff should investigate some form of exercise equipment to be installed along the walking track.

### **Ison Park Amenities**

David Goodman queried the land zoning around the front portion of Ison Park, and requested that staff provide a copy of the Assets report that was presented to the Sports Board about the amenities blocks.

**Action:** Brad Davis to provide a report to the Committee.

There being no further business, the meeting concluded, the time being 6.28pm.

Mr David Goodman  
CHAIRPERSON

## SB18.7 Shoalhaven Sports Board - Current Projects Update

**HPERM Ref:** D18/189817

**Group:** Finance Corporate & Community Services Group  
**Section:** Recreation Community & Culture

### Purpose / Summary

To provide a brief project update to the Sports Board on current projects under development by Council.

### Recommendation (Item to be determined under delegated authority)

That the report regarding Current Projects Update be received for information.

### Options

1. Adopt the recommendation and Council staff continue progressing current projects under development.

Implications: This will enable staff to continue progressing projects as discussed in the report.

2. Not adopt the recommendation and provide an alternative resolution with direction for staff.

Implications: Unknown until Board identify alternatives.

### Background

The following is a brief project update of current projects under development.

#### Shoalhaven Indoor Sporting Centre

There has been significant progress on the construction of SISC since the last report, including the following;

- All structural steel has been transported and erected on site, this provides a perspective of the size and scale of the facility. The steel frame is essentially the exoskeleton of all linings and finishes to be applied to the building, including internal linings and external claddings.
- Part of the external finishes consists of pre cast concrete panels fixed to the structural steel frame at the front and sides of the facility. The precast panels provide for sound attenuation and a solid surface at the lower external walls.
- The roof has been installed to courts 2, 3, 4 and the mezzanine and is currently in progress over Court 1. Court 1 will have an acoustic ceiling installed for the greater number of spectators in that area.
- Civil car park works are in progress, with the subgrade compacted, drainage structures installed and road base currently being imported.

- Many other services activities are underway including electrical, hydraulic and mechanical works. A new substation will be delivered to site over the coming months.

#### Draft Bay & Basin Community Hub Master Plan

It was resolved that Council:

1. Construct a District Library at Sanctuary Point as a priority;
2. Redesign the Draft Bay and Basin Community Hub Master Plan without the library.

Redesign of the Bay & Basin Masterplan is currently underway and a report is being submitted to Council in July to proceed with the Skate park detail design and construction.

#### Croquet Milton

Milton Croquet Club have been allocated a new location at the Ulladulla Sports Park, which is currently utilised as a stock pile site.

The detail design is finalised and out to tender, the relocation of the stock pile site will be undertaken in August 2018.

#### Stronger Country Community Fund Project

Council has applied for the following grants for sportsgrounds in the Shoalhaven.

#### **Project**

##### **Floodlight Controller Upgrade - Installation of Automated Controllers at 17 Sportsgrounds:**

- Berry S G
- Frogs Holla
- Bill Andriske Oval
- Kangaroo Valley S G
- Milton S G
- Yulunga Reserve
- Artie Smith Oval
- Bomaderry Oval
- West St Oval
- Wool Lane S C
- Bernie Regan S C
- Callala Sports field
- Drexel Park
- Finkernagel Oval
- Gordon Ravel Oval
- Sharman Park
- Park Rd Netball Courts



### **Drainage & Irrigation at 6 sportsgrounds:**

Irrigation x 5 sites:

- Bomaderry Oval x 2
- Bernie Regan x 2
- Sanctuary Point Oval x 2 fields
- Drexell Park
- Added Area Irrigation

Drainage x 2 sites:

- Ulladulla Sports Parks x 2 fields
- Sanctuary Point Oval x 2 fields

### **Floodlighting – Nowra Showground Added Area**

### **Tennis Court Fencing – four local courts**

- Worrigee
- Lake Conjola x 2
- Huskisson x 2
- Culburra x 2

### **Tennis Court Resurfacing - 15 courts at 9 local facilities**

Public Facilities – Council Managed x 3:

- Lake Conjola x 2 - Synthetic
- Worrigee x 1 - Hard court
- Wandandian x 1 - Hard Court

Public Facilities – Management Committee x 6 sites\*:

- Berry x 2 - Synthetic
- Yulunga Reserve x 2 - Hard Court
- Kioloa x 2 - Synthetic
- Shoalhaven Heads x 2 - Hard court
- Callala Bay Progress x 1 - Hard Court
- Huskisson x 2 - Hard Court

### **Community Fitness Stations/Outdoor Gymnasiums at 2 local reserves:**

- Bicentennial Park - Callala Bay
- Marriott Park - Nowra

SB18.7

### Brief Summary of Work Program Projects Being undertaken or in Development FY 17/18 Development (in addition to above listed)

<b>Project</b>	<b>Comment</b>
Floodlighting Charges	A Councillor briefing is scheduled for June 2018.
Frogs Holla Sewerage Works	A report is going to Council to discuss options
New online bookings system	All public facilities – sportsgrounds, reserves, public halls Preferred contractor has been selected, contract is being negotiated. Management Committees have been advised.
Culburra Cougars Amenities Building	No written confirmation received from Department re. funding
Added Area Flood lighting - Nowra Showground (unfunded)	Design done & Show Society approval received. Waiting outcome of grant funding application.
Ison Park	Shoalhaven Football have received grant funding to install floodlighting at Field 6. This is now completed.

Floodlighting Illuminators	Investigation of installation at sportsgrounds. Enables code activation of floodlights - accurate on-charging of costs. Staff have commenced consultation with users, identified priority sites and identified for stage 1 and remainder dependant on grant funding (outcome end of August).
WHS manual roll out to management committees	Staff resourcing issues have delayed roll-out. Identified as high priority and will be rolled out 2018.

**Community Engagement**

As required, community engagement will be undertaken for the various projects detailed in this report.

## **SB18.8 Draft Mission, Values and Aims Statement**

**HPERM Ref:** D18/196744

**Submitted by:** David Goodman & Phill Newlyn

**Attachments:** 1. Draft Mission, Values and Aims Document [↓](#)

### **Recommendation (Item to be determined under delegated authority)**

That the Shoalhaven Sports Board note the Draft Mission, Values & Aims Document forwarded to the Board from Phill Newlyn presented as Attachment 1.

### Note from Staff

An email was received from David Goodman on 26 March 2018 requesting that the attached Draft Mission, Values and Aims Document be included on the agenda for discussion.

The Draft document was forwarded to Sports Board members via email from Phill Newlyn on 26 March 2018.

## *The Shoalhaven Sports Board*

Mission

Values

and

Vision

SHOALHAVEN SPORTS BOARD

## Shoalhaven Sports Board



### Contents:

1.	Introduction:	3 – 5
2.	Mission:	6
3.	Values:	6
4.	Principal Goals:	8
5.	Strategies:	10
6.	Key Indicators:	12

SHOALHAVEN SPORTS BOARD

7. Photographs:

12

*“Sport has the power to change the world. It has the power to inspire. It has the power to unite people in a way that little else does. Sport can awaken hope where there was previously only despair. Sport speaks to people in a language they can understand.”*

*Nelson Mandela (2000)*



Photograph from BlitzBokke.com

*“In sporting clubs, whether it’s a cricket club or a football club or a surf club, a very Australian and very democratically Australian institution, you have people from every profession, every religion, every background mixing together. Sport ties communities together, so it’s vitally important at that level too.”*

*Prime Minister of Australia (2017)*



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Photo from <http://theconversation.com>



*“An active population brings health, social and economic benefits. Being active doesn’t only have a positive impact on physical health, it can improve our mental and emotional wellbeing too.”*

*NSW Office of Sport (2017)*



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Photograph from <https://www.dss.gov.au/>

*“Australia is a proud sporting nation that values fair play, inclusiveness, humility and respect in our athletes. All Australians are encouraged to get involved with physical activity to stay healthy and playing sport can be a great way to meet new people in your community.”*

*Department of Social Services, Australian Government (2017).*



SHOALHAVEN SPORTS BOARD



**Shoalhaven Sports Board Mission:**

To promote all sports in the Shoalhaven and to actively connect with sporting organizations, clubs, associations and the community.



**Values:**

The Shoalhaven Sports Board values the benefits that sport provides in our community and region such as competition, inclusiveness, congeniality and recreation.

The Board recognizes the importance of sports clubs and associations and the value they add to our community.

The Board also values the commitment of the volunteers who administer, coach and manage sports in the Shoalhaven.



SHOALHAVEN SPORTS BOARD



**Vision of the Shoalhaven Sports Board:**

The Shoalhaven Sports Board consists of community representatives and Councillors who have interests in sports. Board members are from a variety of backgrounds, including people who have played and/or administered sports organizations. A principal aim of the Board is to connect with all Shoalhaven sports organizations to promote participation in sport in our community by all.



SHOALHAVEN SPORTS BOARD

**The Board's principal goals:**

1. Liaise with Shoalhaven City Council (SCC) personnel regarding issues concerning sports development, sporting field requirements, asset management and maintenance of sports facilities.
2. Support and promote SCC community sports services and programs.
3. Review, assess and provide recommendations to the SCC regarding applications under the SCC sports assistance programs.
4. Encourage the use of under-utilized sports grounds in the Shoalhaven and support the use of alternatives to over-utilized grounds and encourage the wider use of sporting buildings and facilities for community events.
5. Liaise with sporting organizations, clubs and associations regarding:
  - a. future developments and/or expansion
  - b. program promotion
  - c. player/volunteer retention
  - d. issues with sporting fields/grounds
  - e. provide a conduit between sporting organizations and SCC.
6. Assist with governance and business planning in sporting organizations.
7. Provide information and assistance on writing applications government and non-government sports related grants, except SCC grants.
8. Liaise with the Illawarra Academy of Sport (IAS) and other Australian sports academies regarding young sports people from the Shoalhaven.

SHOALHAVEN SPORTS BOARD

9. Develop and maintain electronic links (for example email and Facebook) with organizations involved in local, state and national sports, including;
  - other local government sports boards,
  - state departments, such as NSW Office of Sport, and
  - national organizations, such as the Australian Sports Commission.
10. Engage the local media as necessary to promote sporting events and report on the Board's activities.



**Strategies for achieving the goals:**

1. Promote SCC Sports assistance programs and initiatives to sports associations and clubs by regular contact with such organizations in the Shoalhaven by Board Members:
  - a. Seeking Invitations to sports organizations in guest speaker roles.
  - b. Sharing the review of SCC assistance program applications as to appropriateness, viability and value to the sports organizations and to the community.

SHOALHAVEN SPORTS BOARD

- c. Promoting the SCC Community sports services and programs through guest speaker appearances and via the printed media (South Coast Register, Sussex Inletter Weekly and Milton Ulladulla Times) and social media , radio, television; ensuring all schools are included.
- d. Encouraging all sporting organizations to report their results to radio stations and local printed media.
- 2. The Board to adopt an impartial third-party role in assisting to resolve disputes between codes, clubs and SCC, if such intervention is required.
- 3. The Board to encourage all Shoalhaven sporting organizations to develop their own 5-year plans including governance, retention of players, officials and volunteers with the Board monitoring progress.
- 4. The Board to assist and guide club officials to complete grant applications, expect SCC grants. Board to record the results of such applications.
- 5. The Board to Monitor the activities of other sports boards and fostering good relationships with state and federal government agencies.



SHOALHAVEN SPORTS BOARD





Proposed indoor sports centre at Bomaderry (South Coast Register)

**Key Progress Indicators:**

1. The Board to monitor on a regular basis the success of SCC Sports assistance programs to sports organizations using the following indicators:
  - a. Sports organizations being actively involved in sporting activities.
  - b. Awareness of responses and activities involving SCC Sports assistance programs at Board meetings.
  - c. Awareness of the uptake of SCC Sports assistance programs.
2.
  - a. The Board has made recommendations to the SCC regarding under-utilized sports grounds in the Shoalhaven
  - b. The Board has made recommendations to the SCC regarding over-utilized grounds.

SHOALHAVEN SPORTS BOARD

- c. The Board has made recommendations to the SCC regarding the use of sporting buildings and facilities by the community for non-sporting events.
- d. The Board has made recommendations to the SCC regarding incentives for under-utilized and over-utilized grounds and the use of sporting facilities by the community for non-sporting activities.
- 3. The Board to observe the progress of improvement in governance with implementation of Strategic Plans
- 4. The Board to monitor the outcomes of mediation between sporting organizations and the SCC.
- 5. The Board to monitor the progress and confidence of sporting organizations who have submitted grant applications.
- 6. The Board to monitor the retention of players, inclusions in IAS programs and subsequent success in chosen sports
- 7. The Board to monitor the Missions Statements, Visions and Goals of other similar sports boards and other sports authorities.
- 8. The Board to be aware of current media reports, both state and federal, on health issues in all sports.

**Photographs:**

Unless otherwise noted, the photographs contained in this document were obtained from public domain internet site:

<https://www.google.com.au/search?q=Shoalhaven+sports+images&tbm=isch&tbo=u&source=univ&sa=X&ved=2ahUKEwjfpbjshr7aAhVGjLwKHaeBBuUQsAR6BAgAECw&biw=1125&bih=637>

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