

## MINUTES OF THE BUSINESS AND EMPLOYMENT DEVELOPMENT COMMITTEE

**Meeting Date:** Wednesday, 23 May 2018  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4:05pm

The following members were present:

Clr Joanna Gash  
Clr Patricia White  
Clr Nina Cheyne  
Mr Russ Pigg - General Manager  
Mr John Lamont - Chairperson  
Ms Deborah Langton – President, Shoalhaven Business Chamber  
Ms Megan Cleary – Department of Premier and Cabinet  
Mr Robert Crow  
Mr Peter Masterson

Others present:

Greg Pullen – Economic Development Manager  
Marianne Jones – Economic Development Officer  
James Bonner – Acting Section Manager, Development Services  
Coralie Bell – Section Manager, Tourism

### Apologies / Leave of Absence

Apologies were received from David Goodman, Fiona Hatcher, Peter Dryer, Angela Byron, Scott Inman, Steven Bayer, Lexie Meyer, James Coburn and Alison Chiam.

Note: Angela Byron and Peter Dryer have resigned from the Business and Employment Development Committee.

### Confirmation of the Minutes

**RESOLVED** (Clr Gash / Clr Cheyne)

That the Minutes of the Business and Employment Development Committee held on Wednesday 28 February 2018 be confirmed.

CARRIED

### Declarations of Interest

Nil

## REPORTS

### **BE18.13 Development in the Shoalhaven - Significant Projects**

**HPERM Ref:  
D18/150691**

James Bonner spoke to the report.

John Lamont asked staff about the progress of the multi-storey carpark. James Bonner advised that Council has written to the Joint Regional Planning Panel to request reasons for the deferral of their decision. Council is waiting for the JRPP response.

#### **Recommendation (Item to be determined under delegated authority)**

That the report of the General Manager (Planning Environment & Development Services) regarding the update on development in the Shoalhaven be received for information.

#### **RESOLVED** (Deborah Langton / Megan Cleary)

That the report of the General Manager (Planning Environment & Development Services) regarding the update on development in the Shoalhaven be received for information.

CARRIED

### **BE18.6 Employment Land Development in Shoalhaven**

**HPERM Ref:  
D18/155994**

Greg Pullen spoke to the report.

John Lamont asked for an estimate of the number of jobs created from the development applications reported on. Greg Pullen estimated job creation to be 100-200 positions.

#### **Recommendation (Item to be determined under delegated authority)**

That the report on the status of Employment Land Development in Shoalhaven be received for information.

#### **RESOLVED** (Clr Gash / Robert Crow)

That the report on the status of Employment Land Development in Shoalhaven be received for information.

CARRIED

### **BE18.7 Current Major Projects of the Economic Development Office**

**HPERM Ref:  
D18/157866**

Greg Pullen spoke to the report.

Greg noted that, in relation to Nowra Key Road Projects, some projects need to be completed before work on the new Shoalhaven River crossing is commenced.

**Recommendation (Item to be determined under delegated authority)**

That:

1. The report on the Current Major Projects of the Economic Development Office be received for information.
2. The Business and Employment Development Committee support Council's applications for funding under the Growing Local Economies Fund to assist with:
  - a. Employment Land Development;
  - b. Marine Infrastructure for Economic Activity; and
  - c. Nowra Key Road Projects.

**RESOLVED** (Clr Gash / Clr White)

That:

1. The report on the Current Major Projects of the Economic Development Office be received for information.
2. The Business and Employment Development Committee support Council's applications for funding under the Growing Local Economies Fund to assist with:
  - a. Employment Land Development;
  - b. Marine Infrastructure for Economic Activity; and
  - c. Nowra Key Road Projects.

CARRIED

**BE18.8 Business Training Update**

**HPERM Ref:  
D18/159688**

Greg Pullen spoke to the report and provided an updated on Business Training.

**Recommendation (Item to be determined under delegated authority)**

That the report on the Business Training Update be received for information.

**RESOLVED** (Robert Crow / Clr Cheyne)

That the report on the Business Training Update be received for information.

CARRIED

**BE18.9 Industry Forums of Importance to Shoalhaven**

**HPERM Ref:  
D18/159876**

Greg Pullen spoke to the report and outlined which industry forums are of importance to the the Shoalhaven.

**Recommendation (Item to be determined under delegated authority).**

That the Report on Industry Forums of Importance to Shoalhaven be received for information.

**RESOLVED** (Megan Cleary / Deborah Langton)

That the Report on Industry Forums of Importance to Shoalhaven be received for information.

CARRIED

**BE18.10 Current Activities - Business Networks****HPERM Ref:  
D18/160836**

Greg Pullen spoke to the report.

Greg Pullen noted that attendance at the Naturally Good trade show resulted in business leads, including a business interested in relocating to the Shoalhaven.

John Lamont gave thanks to Greg Pullen and the Economic Development Office for organising and supporting the Blue BioTech Shoalhaven stand at the Naturally Good trade show. John said that he received a positive response from participants and that Council had been proactive in supporting local businesses for the event.

Greg Pullen noted that at the most recent meeting of South East Australian Transport Strategy (SEATS) there was a presentation from RMS on the Albion Park by-pass which is estimated to cut 12 minutes, equivalent to a 10% reduction in travel time. The RMS estimated that Mt Ousley will be at capacity in two to three years' time (see attached RMS presentation to SEATS).

Greg Pullen reported that the NSW Department of Education will run a seminar in the Shoalhaven on career pathways in Shoalhaven.

Greg Pullen advised that the Federal Government is looking at a staff member to coordinate school-based apprenticeships and traineeships.

Clr Gash requested that the SEATS March 2018 Newsletter be tabled as part of the Council business paper so that other Councillors can be made aware of the work SEATS does. The newsletter is included as an attachment to these minutes (see attached).

**Recommendation (Item to be determined under delegated authority)**

That the report on Current Activities – Business Networks be received for information.

**RESOLVED** (Clr Gash / Clr White)

That the report on Current Activities – Business Networks be received for information.

CARRIED

**BE18.11 Economic Development Communications and Marketing  
Update****HPERM Ref:  
D18/160876**

Greg Pullen spoke to the report.

Greg acknowledged funding from the NSW Department of Premier and Cabinet has been used to produce 20 videos and case studies to be incorporated into Council's Economic Development website (<https://shoalhaven.nsw.gov.au/For-Business/Economic-development>). These will feature a variety of businesses from a range of industries. One of the videos was played at the meeting, featuring Steven Bayer of Edmiston Jones Architects. Greg reported that the consulting contractor noted that a large number of Shoalhaven business leaders are women.

Megan Cleary noted that it was a competitive process to receive funding.

**Recommendation (Item to be determined under delegated authority)**

That the report on Economic Development Communication and Marketing Update be received for information.

**RESOLVED** (Deborah Langton / Megan Cleary)

That the report on Economic Development Communication and Marketing Update be received for information.

CARRIED

**BE18.12 Nomination of Representative - Sustainable Futures Committee Working Party****HPERM Ref:  
D18/160213****Recommendation (Item to be determined under delegated authority)**

That the Business and Employment Development Committee nominates a member to attend the Working Group meeting of the Sustainable Futures Committee for 9 August 2018.

**RESOLVED** (Clr White / Clr Cheyne)

That the Business and Employment Development Committee nominates John Lamont to attend the Working Group meeting of the Sustainable Futures Committee for 9 August 2018.

CARRIED

**BE18.13 Development In The Shoalhaven - Significant Projects****HPERM REF:  
D18/150691**

Item dealt with earlier in the meeting.

Note: Clr Gash left the meeting, the time being 4.47pm.

**ADDENDUM REPORTS****BE18.14 Shoalhaven Professional Business Association Update on Current Activities****HPERM Ref:  
D18/169645**

John Lamont spoke to the report.

John noted that the Great Debate, part of the Young Professional Mentor Program, will be held at the Shoalhaven Professional Business Association networking breakfast on Thursday 14 June at the Shoalhaven Entertainment Centre and encouraged Committee members to attend.

**Recommendation (Item to be determined under delegated authority)**

That the report on Update of Current Activities of Shoalhaven Professional Business Association (SPBA) be received for information.

**RESOLVED** (Deborah Langton / Robert Crow)

That the report on Update of Current Activities of Shoalhaven Professional Business Association

(SPBA) be received for information.

CARRIED

## GENERAL BUSINESS

### BE18.15 Additional Item - Report from Shoalhaven Business Chamber President

Deborah Langton gave the Committee a report on current activities of the Shoalhaven Business Chamber.

Deborah noted that the Shoalhaven Business Chamber has a Memorandum of Understanding with Council. The Business Chamber has held a number of events already this year to increase membership. These include:

1. Two Lunch and Learn workshops – marketing ideas;
2. Two Women in Business events – the Chamber is aiming for four events per year;
3. One Business Masterclass on social media;
4. One Breakfast Bites networking breakfast; and
5. Two Business After Hours sessions. The third will be held on 23 May at Silos Estate Winery with over 75 attendees.

Deborah reported that there are 15 new members this year, which is an 8% increase. It is expected that membership will grow further this year.

Deborah also advised that the Business Chamber has made a submission to the Roads and Maritime Service about the Nowra Bridge.

Deborah tabled the Business Chamber's White Paper (see attached).

Brendan Goddard is the Shoalhaven Business Chamber's representative on the Illawarra Regional Advisory Council, which is the advisory committee to the NSW Business Chamber Council.

The Shoalhaven Business Awards 2018 were launched last month.

**RESOLVED** (Deborah Langton / Megan Cleary)

That the report be received for information.

CARRIED

### BE18.16 Additional Item - Updates from Members

Megan Cleary advised that she and her Regional Director spoke to a councillor briefing recently about Regional Growth funding opportunities, including Growing Local Economies. Megan also advised that they are waiting on the outcomes of the Stronger Country Communities Fund projects.

Megan noted that \$1.2million funding was awarded for upgrades and improvements to the Shoalhaven Heads River Road Foreshore Precinct under the NSW Government's Regional Growth – Environment and Tourism Fund.

Peter Masterton advised that 12-14 projects were approved under the South Coast Regional Jobs and Investment Packages and all but one have signed their contract with the Commonwealth.

John Lamont asked Megan Cleary about Jobs for NSW – interest free loans in the region. Megan advised it applies to certain sectors and the eligibility criteria are strict. It is a competitive grant program aimed to kickstart small business, jobs and investment.

**BE18.17 Additional Item - Membership**

Council has written to the University of Wollongong, Shoalhaven Campus seeking a replacement representative as Robbie Collins has retired and resigned from the Committee.

In relation to the resignation of Angela Byron, representing Shoalhaven secondary schools, Council is writing to the Director of Educational Leadership, Shoalhaven region to seek a nomination for a replacement to represent secondary schools. Angela has recommended Ian Morris from Bomaderry High School. A report will be submitted to the Committee once Council receives a nomination.

Greg Pullen advised that Peter Dryer has submitted his resignation from the Committee.

Greg Pullen also recommended Terry Penton as an additional representative from TAFE.

Clr Cheyne suggested that Council writes to the Aboriginal Advisory Committee to nominate a member as a community representative.

Robert Crow suggested that Council seek a representative from the health industry. Clr Cheyne agreed to raise at the Coordinaire, the South Eastern NSW Primary Health Network, at the next meeting.

**RECOMMENDATION** (By consent)

That Council:

1. Accept the resignation of Peter Dryer and write to him to thank him for his contribution.
2. Advertise for nominations for membership from the community for the vacant position of community representative.
3. Increase membership of the Business and Employment Development Committee as follows:
  - a. A replacement member representing TAFE NSW;
  - b. A second position for the Shoalhaven Business Chamber, being for the President of the Shoalhaven Business Chamber; and
  - c. A representative from the Aboriginal Advisory Committee.

There being no further business, the meeting concluded, the time being 5.23pm.

Mr John Lamont  
CHAIRPERSON