

## MINUTES OF THE COUNCIL BUSHCARE REPRESENTATIVE GROUP

**Meeting Date:** Wednesday, 21 February 2018  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4.03pm

The following members were present:

Mr Bill Pigott – Acting Chairperson  
Clr John Levett  
Mr Bryan Lenne  
Mr Jason Carson  
Mr Tony Jennings  
Mr Mike Clear  
Ms Frances Bray

Others Present:

Phil Costello – Director Planning, Environment and Development  
Kelie Clarke – Environmental Services Manager  
Alasdair Stratton – Natural Resource and Floodplain Manager  
Peter Swanson – Bushcare Coordinator  
Len White - Community

### Election of Chairperson

**RESOLVED** (By consent)

That Bill Pigott be appointed as the Acting Chairperson for the Council Bushcare Representative Group meeting for Wednesday 21 February 2018.

CARRIED

**Acknowledgement and Respect for the Traditional owners and Elders past and present.**

### Apologies / Leave of Absence

An apology was received from Clr White, Clr Cheyne, Clr Findley, Clr Gartner.

### Confirmation of the Minutes

**RESOLVED** (Mike Clear / Frances Bray)

That the Minutes of the Council Bushcare Representative Group held on Monday 04 September 2017 be confirmed.

CARRIED

### Declarations of Interest

Bill Pigott – Four (4) Bushcare Action Plans - Review – less than significant non pecuniary interest declaration – he has been an active participant in the work plans for Broughton – will remain in the room and will take part in discussion or vote.

### BR18.4 Business Arising from Previous Minutes

Note: Frances Bray requested an update on the following matters that were mentioned from the Previous Minutes:

- BR16.3 – Point 8
  - Response – Council have consulted with Local Aboriginal Land Councils (LALCs) and added this process to the Policy. Council has also been invited to regular meetings of the LALC's.
- Crown Land Zoning Management (Strategic Land Review)
  - Response – Staff will advise if it has been placed on public exhibition

## REPORTS

### BR18.1 Applications for Membership - Len White and Kelly Cowlshaw

HPERM Ref: D18/1819

Note: Len White left the meeting to allow consideration on this item.

#### Action:

1. Note the areas of representation when considering future applications.
2. Council consider succession planning and invite other Bushcare Group Members to attend meetings as observers.
3. Send an invitation to Ulladulla (Southern areas) to attend a future meeting.
4. Consider the possibility of holding a future meeting in Ulladulla to attract more members from that region
5. Council invite local groups to provide a presentation on their site
6. When Action Plans are up for review/adoption, the Council invite the Bushcare Group to provide a presentation to that meeting.

#### Recommendation

That Len White and Kelly Cowlshaw be appointed as community members on the Council Bushcare Representative Group.

**RECOMMENDATION** (By consent)

That Len White and Kelly Cowlshaw be appointed as community members on the Council Bushcare Representative Group.

CARRIED

**BR18.2 Four (4) Bushcare Action Plans - Review****HPERM Ref:**  
**D18/34937**

Alasdair Stratton – Natural Resource and Floodplain Manager provided a PowerPoint Presentation in relation to Broughton Vale, Tallyan Point, Mia Way and Callala Boat Ramp Bushcare Action Plans.

Note:

Provide provision for recognition for Indigenous and Cultural Heritage and the need for guidance for Aboriginal material on significant sites.

Can also seek advice from LALC's

Alasdair Stratton – Natural Resource and Floodplain Manager advised that this does form part of the procedure and due diligence.

All Bushcare groups need to be informed of this process / training or awareness in relation to Cultural Heritage items on the sites.

Alasdair Stratton – Natural Resource and Floodplain Manager advised that it is part of the procedure when reviewing the Plans. This information could be sent to groups and included in newsletter to raise awareness.

Groups to work with Council to ensure that events/anniversaries are recognised.

**RESOLVED** (Clr Levett / Frances Bray)

That:

1. Council investigate alternatives to plastic tree guards (for example renewable metal) to address the issue of survival and protection of the trees and shrubs.
2. This will form part of part "Best practice procedure for planting" for Bushcare sites

CARRIED

**Recommendation (Item to be determined under delegated authority)**

That the Council Bushcare Representative Group recommend that Council adopt the following four (4) reviewed Bushcare Group Action Plans:

1. Broughton Vale Bushcare Action Plan
2. Tallyan Point Bushcare Action Plan
3. Mia Way Bushcare Action Plan
4. Callala Boat Ramp Reserve Bushcare Action Plan

**RECOMMENDATION** (Clr Levett / Frances Bray)

That the Council Bushcare Representative Group recommend that Council adopt the following four (4) reviewed Bushcare Group Action Plans:

1. Broughton Vale Bushcare Action Plan
2. Tallyan Point Bushcare Action Plan
3. Mia Way Bushcare Action Plan
4. Callala Boat Ramp Reserve Bushcare Action Plan

CARRIED

**BR18.3 Review Shoalhaven Bushcare/Parkcare Policy****HPERM Ref:  
D18/37628**

The Committee discussed the Policy and the need to review the Policy document. Members present were requested to offer comments of ways forward with the Policy. It was agreed that the Committee will workshop the Policy document in two weeks, after the members have submitted their comments to Peter Swanson.

Some of the comments made during the meeting are as follows:

- The Policy needs to be short and the Procedures more detailed
- An additional paragraph in Part 5 that all Bushcare Groups work to be carried out in accordance with the plans
- The Policy is a Statement of what is wanted to be achieved and needs to have a Why? – Rationale and needs a Vision
- Objectives and Provisions (purpose/aim) could be shortened and a link between procedures
- The language needs to be changed from doing (verb) language to outcome/statement/vision language
- Evaluation and achievements – performance indicators need to be imbedded into the policy
- Realise communities involvement in protecting the environment/bushland
- Encourage communication between Groups and sharing of information and resources
- Recognition and Reward
- Triggers for celebration and recognition, this could be an objective
- Maintain and liaise with the wider Landcare/Bushacre community and endorse the work of the coordinator
- Another aim of the program which could be included, is to reduce adverse behaviours eg. Illegal dumping weeds and rubbish etc

The Council Representative Bushcare Group to provide feedback to Peter Swanson and staff and will bring these comments to a working group which will meet in up to 2 weeks time.

Peter Swanson – Bushacre Coordinator to email a copy of Council's template.

**Recommendation**

That Council adopt the Shoalhaven Bushcare/Parkcare Policy with the amendments outlined in this report.

**RESOLVED** (By consent)

That:

1. The Council Bushcare Representative Group agreed to have the Policy and the Procedures documents split into separate documents.
2. This matter be deferred pending further review of the Policy document.

CARRIED

## GENERAL BUSINESS

### **BR18.5 Additional Item - Exhibition - Jervis Bay Maritime Museum - Flyways**

The Jervis Bay Maritime Museum is holding an exhibition from 4 March to June 2018 in relation to “Flyways” and the celebration of Australasian migratory shore birds.

### **BR18.6 Additional Item - National Fire Sticks - Bundanon Trust**

The National Fire Sticks Conference is coming to the Shoalhaven in July and will be held at Bundanon Trust.

There being no further business, the meeting concluded, the time being 6.13pm.

Clr Bill Pigott  
Acting CHAIRPERSON