

Shoalhaven Access Advisory Committee

Meeting Date: Monday, 20 February, 2017
Location: Osprey Training Room, Level 1, City Administrative Building, Bridge Road, Nowra
Time: 10.00 am

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. **Apologies**
2. **Confirmation of Minutes**
 - Shoalhaven Access Advisory Committee - 8 November 2016..... 1
3. **Declarations of Interest**
4. **Reports**
 - SAA17.1 Application for Membership.....5
 - SAA17.2 Progress on Actions from Previous Shoalhaven Access Advisory Committee Meetings6
5. **General Business**
 - SAA17.3 Presentation: Accessible Icon Project
 - SAA17.4 Presentation: Briometrix Mapping Services
 - SAA17.5 Assistance Dogs - Access Issues

Membership

Clr Nina Cheyne - Chairperson
Clr Annette Alldrick
Mr Russ Pigg or nominee
Ms Ann Sudmalis MP or nominee
Ms Gillian Lidsey
Mr Brendan Vaughn
Ms Leonie Dippel
Mr Alex Collins
Ms Jodie Hoger
Mr John Burns
Ms Mel Gorman
Mr Neville Foord
Ms Jackie Kay AM
Mr Bill Deaves
Ms Andrea Wallace
Mr Theo Bagou
Ms Nola Stephens
Ms Deb McKenzie
Mr Arthur Ball
Mr Brett Tory – non attending member

Quorum – Five (5)

Purpose

- To identify the major needs of the different disability groups in the Local Government area.
- To make recommendations to Council to resolve the local access problems in priority order.
- To develop a policy on access which can be used in conjunction with the Building Code of Australia in the consideration of applications for building or development and generally in the preparation of Council's own plan for recreation facilities.
- To increase public awareness of access barriers and the extent to which they disadvantage people with disabilities, the aged and parents with children etc.

MINUTES OF THE SHOALHAVEN ACCESS ADVISORY COMMITTEE

Meeting Date: Tuesday, 8 November 2016
Location: Osprey Room, City Administrative Building, Bridge Road, Nowra
Time: 4.03pm

The following members were present:

Clr Nina Cheyne - Chairperson
Clr Annette Alldrick
Ms Mel Gorman
Ms Jackie Kay
Mr Bill Deaves
Ms Nola Stephens
Mr Arthur Ball
Mr Theo Bagou via teleconference

Others Present:

Clr Kitchener – left 4.59pm
Clr Proudfoot
Chris Bryant
Jill Hodger
David Anstiss – Building Surveyor
Brad Davis – Asset Strategy Manager – left 5.37pm
Jenna Tague – Strategy Team Coordinator
Melissa Andrews – Community Development Officer
Helen Waterhouse - Community Development Officer – left 5.53pm
Donna Corbyn – Youth Community Development Officer

Sara McMahon opened the meeting, the time being 4.03pm.

The members introduced themselves.

Motion – Additional Item – Microphone at meetings

RESOLVED (By consent)

That a microphone be provided for all future meetings.

CARRIED

SAA16.6 Election of Chairperson

**HPERM Ref:
D16/349159**

RESOLVED (By consent)

That Clr Nina Cheyne be elected as the Chairperson and Clr Annette Alldrick be elected as the Deputy Chairperson for the Shoalhaven Access Advisory Committee Meeting.

CARRIED

SAA16.3 Presentation - Code of Conduct & Meeting Procedure**HPERM Ref:
D16/341714**

Sara McMahon provided a PowerPoint presentation on the Code of Conduct and Code of Meeting Practice Procedure.

RESOLVED (By consent)

That the presentation regarding the Code of Conduct and Code of Meeting Practice Procedure be received for information.

CARRIED

Motion – Hardcopy Agendas

RESOLVED (Nola Stephens)

That a hardcopy of the Agenda's for each meeting be sent to Nola Stephens.

CARRIED

It was also noted that Bill Deaves did not receive the emails regarding the meeting agenda, minutes or meeting request.

Action: Staff to confirm Bill's email address.

Apologies / Leave of Absence

Nil.

Confirmation of the Minutes

RESOLVED (Jackie Kay / Bill Deaves)

That the Minutes of the Shoalhaven Access Advisory Committee held on Wednesday 27 July 2016 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS**SAA16.1 Progress on Actions from Previous Shoalhaven Access
Advisory Committee Meetings****HPERM Ref:
D16/324625**

RESOLVED (By consent)

That Shoalhaven Access Advisory Committee receive this report for information.

CARRIED

Note: Clr Kitchener left the meeting, the time being 4.59pm.

Note: Brad Davis left the meeting, the time being 5.37pm

SAA16.5 Fundability - Funding Application - Beach Access for Young People and Children Discussion**HPERM Ref:
D16/339871****RESOLVED** (By consent)

The Shoalhaven Access Advisory Committee support the Funding Application for Beach Access for Young People and Children through Fundability.

CARRIED

Donna Corbyn advised there is a funding opportunity through Fundability (close date extended to 17 November 2016) aimed at young people aged 9 – 15 years old with grants up to \$37,000. Donna Corbyn has investigated how to get young people with disabilities to the beach. Donna has found suitable beach wheelchairs and received quotes, that if granted \$37,000 would be able to purchase 10 beach wheelchairs which would purchase both children and adult size chairs. This would make the community more inclusive. Donna Corbyn has also spoken to all the surf lifesaving clubs within the Shoalhaven who all are supportive and interested in partnering, however, some surf lifesaving clubs have advised of minor works that would have to be completed prior to the chairs being used. The surf lifesaving clubs have agreed to maintain, put out and bring in the beach wheelchairs. Donna is also having discussions with Holiday Haven regarding partnering to provide fully accessible cabin and beach wheelchairs as a package.

Fundability have indicated that they are looking forward to receiving our application.

The aim is to have a beach wheelchair for accessible use within half an hour drive of all homes across the Shoalhaven (Shoalhaven Heads Beach, Culburra Beach, Mollymook Beach and Sussex Inlet Beach).

It was raised that many beaches within the Shoalhaven do not have surf lifesaving clubs, however, Donna Corbyn advised she has only selected those with surf lifesaving clubs for safety reasons.

The Committee raised the need that the user of the chairs would also need to independently access the beach from the car.

Brad Davis mentioned that gaining legal compliance may be difficult and also Risk Management Advice would need to be sought from our Development Services section regarding non compliment.

Chest straps can be purchased separately and for health reasons users could provide their own at a cost to them of \$37.

Donna Corbyn asked for the Shoalhaven Access Advisory Committee to support the application.

The Shoalhaven Access Advisory Committee thanked Donna Corbyn for her efforts and work on the application and provided their support.

SAA16.2 Clarification - Accessible parking: Car Parking Code and Australian Standard**HPERM Ref:
D16/315238****RESOLVED** (By consent)

That:

1. The Shoalhaven Access Advisory Committee receive this report for information, clarifying the Shoalhaven Development Control Plan 2014 (DCP 2014) and AS2890 provisions relating to car parking provisions for people with a disability.
2. Review and revise the relevant provisions in Chapter G21 (Car parking and traffic) as part of

proposed Amendment No.8 to DCP 2014.

CARRIED

GENERAL BUSINESS

Motion - 2017 Meeting Dates and Times

RESOLVED (By consent)

That the preferred meeting dates for the Shoalhaven Access Advisory Committee in 2017 be as follows:

Monday 20 February 2017 – 11.00am

Monday 22 May 2017 – 11.00am

Monday 21 August 2017 -11.00am

Monday 20 November 2017 – 11.00am

CARRIED

SAA16.4 Mollymook Inclusive Park

**HPERM Ref:
D16/339851**

This item will be deferred to the next meeting of the Shoalhaven Access Advisory Committee.

Note: Helen Watehouse left the meeting, the time being 5.53pm.

Motion – Presentation – Events and Inclusive Tourism

RESOLVED (By consent)

That the presentation provided by Jackie Kay on Events and Inclusive Tourism be received for information.

CARRIED

Jackie Kay also handed out a brochure (attached), there are 60 tickets available for the morning cruise “Port Venture” please let Jackie Kay know asap if you wish to attend.

There being no further business, the meeting concluded, the time being 5.58pm.

Clr Nina Cheyne
CHAIRPERSON

SAA17.1 Application for Membership

HPERM Ref: D17/8342

Group: Corporate & Community Services Group
Section: Human Resources, Governance & Customer Service

Purpose / Summary

That the Shoalhaven Access Advisory Committee consider the application for membership from Annette Pham.

Recommendation

1. That Council appoint Annette Pham as a member of the Shoalhaven Access Advisory Committee.
2. That Annette Pham be notified of her appointment and invited to all future meetings.

Options

1. As recommended.
2. That the Shoalhaven Access Advisory Committee adopt an alternate recommendation.

Background

Council received an application for membership of the Shoalhaven Access Advisory Committee from Annette Pham on 2 January 2017 in which Annette stated:

“As you are aware we have a fourteen year old son who is profoundly disabled. I would like to be able to represent him and others like him on the committee. I feel I have a lot to offer and have been working hard to represent people with a disability at a local, state and federal level. I hope you will support my application.”

Annette is a “Changing Places” advocate www.changingplaces.org.au. Changing Places is a project to advocate for public toilets with full sized change tables and hoists in major public spaces across Australia to meet the needs of people with severe and profound disabilities.

Two community members resigned from the Shoalhaven Access Advisory Committee in 2016.

SAA17.2 Progress on Actions from Previous Shoalhaven Access Advisory Committee Meetings

HPERM Ref: D17/9875

Group: Corporate & Community Services Group

Section: Recreation Community & Culture

Attachments:

1. Progress on Actions [↓](#)
2. Draft Sustainable Events Application [↓](#)
3. Coastal (beach) disabled access - Committee Meeting 7 December 2006
[↓](#)

Purpose / Summary

To inform the Access Advisory committee of progress of action items from previous meetings
Refer to Attachment 1.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Access Advisory Committee receive the report for information.

Options

1. The Access Advisory Committee accepts this progress report on items received for action from the November 2016 meeting


Implications: That the committee accepts the report and progresses actions.


2. The Access Advisory Committee does not accept the progress report and requests detailed reports.

Implications: That the committee does not accept the report and provides alternate directions to progress actions.

| File Number | Added to Action Table | Issue | Outcomes | Reports or comments |
|-------------|-----------------------|--|---|---|
| 1228E | December 2015 | The new Chinese Restaurant in Huskisson has a lift however a key is required to gain access. | Staff met with owners and key access will be available from restaurant. Jackie advised that the owner of the Chinese restaurant has the keys, the owner of the building was to put the sign up for access to the lift. Need more cooperation from the owner of the building. Staff to follow up. | Completed – Item to be closed. |
| 52530E | June 2016 | Riverfest Public Access and Transport | Council staff request the Riverfest event organisers to investigate a shuttle bus option from the Nowra CBD area for access to the event. | Council's Tourism Investments and Events Specialist provided the following comment: 1. River Festival Inclusive Bus - The River Festival Committee would really like to work with the Advisory Group to make the inclusive bus a part of the festival. A bus drop off and pick up point was determined prior to the last festival (Corner of Scenic Drive and Mandalay Ave). This can be included in the Traffic Management and Control Plans for this year's event. Funding will need to be sourced independent from the River Festival Committee. 2. It would be great if a representative from the Access Advisory Group could attend the first River Festival Committee meeting for 2017. Shannan will advise date. |

| | | | | |
|-------|-----------|---|---|---|
| 5603E | June 2016 | Winter Wine Festival – Accessible Options | Council request the organisers of the Winter Wine Festival to update their website and the Wine Festival Brochure to clearly display the accessible wineries. | <p>Council's Tourism Investments and Events Specialist provided the following information:</p> <p>1. Winter Wine Festival - Will be attending the next Winter Wine Festival Committee meeting and discussing the following;</p> <p>Communication</p> <ul style="list-style-type: none"> - Current WWF promotional info has no mention of accessibility on brochure or website. Only access info is from the downloaded and printed wine trail brochure which has very small, difficult to read icons. - Possible Solution: imbed accessible information in all WWF information. Additionally prepare an "easy read" brochure using reasonable sized font - Website and brochures needs a contact name and phone number of someone who is knowledgeable of access issues. <p>Parking</p> <ul style="list-style-type: none"> - is accessible parking available at participating wineries - Path of travel - surface, distance to cellar door?? - Audit of venues with photographs so people with access issues know what to expect and make informed choices of where best for them to visit? <p>Transport</p> <ul style="list-style-type: none"> - Are the hop on hop off buses accessible? If not, use Community Transport buses. - Include access transport in WWF downloadable timetable. <p>2. Sustainable Events Application Form - Please find attached a copy of the new draft events application form - we would appreciate feedback on section 8.</p> <p>Disability Inclusion and Accessibility. Any event organiser wanting to use Council owner or managed land to hold an event will be asked to complete this form.</p> |
|-------|-----------|---|---|---|

| | | | | |
|--------|-----------|------------------------------|---|---|
| 30050E | June 2016 | Nowra Pool Café Access Table | There is no access ramp to the table and chairs at the Nowra Pool Café. Council staff investigate the access to the Nowra Pool Café table and chairs and report back to the committee | <p>Council's Manager, Asset Strategy, advised work completed in November 2016. Item to be closed.</p>  |
| 51204E | June 2016 | Event Access Workshop | A workshop will be hosted later in the year, by Paul Nunnari, Manager Event Access and Inclusion from the Strategic Communications, Department of Premier and Cabinet for Council and other community groups. | Completed – Item to be closed. |

| | | | | |
|--------|----------------|---|--|--|
| 28441E | September 2016 | Council Planning For Accessible Access Points for Beaches | Council do an initial audit on Greenwell Point, Huskisson, Mollymook Beaches and Callala Bay in regards to establishing accessible access points and consult with the Disabled Surfers Association (Gerroa). | <p>Council's Coast & Estuaries Officer has provided a Wheelchair Access to Beaches Options Report (see attached) for discussion at the meeting.</p> <p>The Community Development Officer, will provide a verbal update on the successful Fundability grant to supply beach wheelchairs to all patrolled beaches and other targeted sites.</p>  |
| 53882E | September 2016 | Scenic Drive Nowra Footpath | <p>footpath access be improved along scenic drive, Nowra from</p> <p>Bridge Rd towards the pool area up to the hospital.</p> | <p>Council's Manager, Asset Strategy advised : Site inspection Undertaken</p> <p>There is an existing footpath from Bridge road on the western side of the street. Heading north cross Scenic Drive and this path has two paths off it after 100 metres & 120 meters. Both paths link up with footpath on the northern side of Scenic drive. A road crossing is available just on the northern side of the Nowra Aquatic park with a path to the Nowra Aquatic Park. Alternatively the path continues on to the west and after passing Mandalay avenue a crossing point occurs with the path being then followed on the southern side of the road. Two further crossing points occur with the intersection of Shoalhaven Street with the footpath proceeding along the southern side of scenic drive in front of the hospital.</p> |
| 7481E | September 2016 | Car Parking Code and Car Parking Standard | Report be brought back to the Shoalhaven Access Advisory Committee on the progress of the Development Control Plan Chapter 18 (Car Parking Codes). | <p>Council's Team Coordinator, Strategy South, advised that The proposed changes to Chapter G21: Car Parking and Traffic have been included in DCP 2014 Amendment 7 for investigation. Work on this amendment has commenced.</p> <p>A further update will be provided – date to be advised and intends to circulate a draft Chapter G21 to the Committee at the appropriate stage.</p> |

| | | | | |
|------------|----------------|---------------------------------------|--|--|
| 10465E | September 2016 | Accessible Carparks | report back to the Shoalhaven Access Advisory Committee on the possibility of an accessible car park to be included for: a) the 45 degree parking area at Graham St Nowra (near the public toilet); b) Merroo Rd Bomaderry (near the pub). | Traffic unit undertaking inspection and technical investigation. The Manager, Asset Strategy, will provide a verbal report at the meeting. |
| DA16/1 123 | September 2016 | North St, Nowra – Pedestrian Crossing | Council assess the pedestrian impact of the new development in Graham St on the pedestrian crossing and report back to the Shoalhaven Access Advisory Committee. | <p>Completed – Item to be closed.</p> <p>This was assessed with the development application.</p> <p>Resolution of Shoalhaven Access Committee: At its meeting of July 2016 resolved that "Council assess the pedestrian impact of the new development in Graham Street on the North Street) pedestrian crossing and report back to the Shoalhaven Access Advisory Committee". The North Street pedestrian crossing is located east of the North/Graham Street intersection, some 86 metres away from the closest point of the development. It is considered that there will minimal/no impact of the development on the operation of the crossing, noting that the Traffic Impact Statement submitted with the application stated that "it is anticipated that the net increase in traffic volumes during the peak hour period is minimal (up to 7 trips during the morning peak). This amounts to an average of an additional trip every 8 minutes. Consequently, given the minimal increase in traffic volumes, the development is not likely to generate considerable traffic impact to the local road network and is within expected daily traffic variations."</p> <p>The development may generate some foot traffic but taking into account the above, the impacts appears acceptable.</p> |



Sustainable Events Application Form

Please return 90 days in advance of your event, marked to the attention of:

Events Liaison Officer at council@shoalhaven.nsw.gov.au or PO Box 42, Nowra, NSW, Australia, 2541

Event Name: _____ Event Location: _____

Event Address: _____ Event Day/s & Date: _____

Set Up Date: _____ Pull Down Date: _____

Has Council (Development Services Section ph. 4429 3486) reviewed your event to

ascertain if your activity requires a Development Application? Yes ☐ No ☐

1. APPLICANT DETAILS

Name of Event Organiser: _____

Organisation: _____ ABN: _____

Address: _____

Email: _____

Daytime Phone & Mobile: _____

Is this organisation a registered charity? Yes ☐ No ☐

If yes, please quote registered charity number: _____

- I declare that all the information in the application is to the best of my knowledge, true and correct.

- I also understand that if the information is incomplete, processing of the application may be delayed or more information may be requested.

Signature of Event Organiser: _____ Date: _____

2. EVENT DETAILS

Set Up Start Time: _____ Set Up Finish Time: _____

Pull Down Start Time: _____ Pull Down Finish Time: _____

Daily Event Start Time: _____ Daily Event Finish Time: _____

Estimated Daily Attendance: _____ Target Audience: _____

Aim of Event: _____

Number of Staff/ Volunteers: _____

Is this event: Community (Free) ☐ Commercial (for Profit) ☐ Other ☐

Is this an annual event? Yes ☐ No ☐

If Yes, please quote next year's proposed date/s and location:

EVENT DETAILS Cont'd

If public land (such as car parks, public roads, showgrounds, halls etc) other than the event address included at the start of this application form is required for the event please include details below

Address: _____

Set Up Start Time: _____ Set Up Finish Time: _____

Pull Down Start Time: _____ Pull Down Finish Time: _____

Address: _____

Set Up Start Time: _____ Set Up Finish Time: _____

Pull Down Start Time: _____ Pull Down Finish Time: _____

Address: _____

Set Up Start Time: _____ Set Up Finish Time: _____

Pull Down Start Time: _____ Pull Down Finish Time: _____

3. EVENT SITE PLAN

Please attach a site plan (to scale) of your entire event, clearly indicating (where applicable):

- | | |
|--|---|
| <input type="checkbox"/> Entry/ Exit Points | <input type="checkbox"/> Food & Drink Counters (incl. alcohol sales where applicable) |
| <input type="checkbox"/> Wide Entry/ Exit Points for Accessibility Guests | <input type="checkbox"/> Food & Drink Counters for Accessibility Guests |
| <input type="checkbox"/> Emergency Evacuation Points | <input type="checkbox"/> Other Stallholder Locations |
| <input type="checkbox"/> Emergency Vehicle Entry/ Exit Points | <input type="checkbox"/> Marquees & Other Temporary Structures |
| <input type="checkbox"/> Internal Pedestrian Flow Paths | <input type="checkbox"/> Additional Lighting/ PA or Other Sound Systems |
| <input type="checkbox"/> Designated Parking Areas | <input type="checkbox"/> Additional Bins/ Waste Management Measures |
| <input type="checkbox"/> Parking Areas for Accessibility Guests | <input type="checkbox"/> Toilets |
| <input type="checkbox"/> Traffic Management Measures | <input type="checkbox"/> Toilets for Accessibility Guests |
| <input type="checkbox"/> First Aid Stations | <input type="checkbox"/> Amusement Rides |
| <input type="checkbox"/> Designated Viewing Areas for Accessibility Guests | <input type="checkbox"/> Fireworks/ Pyrotechnics |
| <input type="checkbox"/> Security Personnel Locations | <input type="checkbox"/> Barricades/ Temporary Fencing |

4. EVENT INSURANCE

Insurance Company (must be APRA approved): _____

Insurance Policy No.: _____ Expiry Date: _____

Please attach a current copy of your APRA Approved Insurance Certificate of Currency for Public Liability to the amount of \$20million, with the following sentence included: "Shoalhaven City Council and the Minister administering the Crown Lands Act are noted as interested parties for their respective rights and interests". Note: this will only require a phone call to your insurance company and they will be able to email the amended Certificate directly to you.

| | | | |
|---|---------------------------|--------------------------|-----------------------------|
| 5. PUBLIC SAFETY INFORMATION | | | |
| Police | | | |
| Have the Police been notified of the event? | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| If Yes, please provide the following: | | | |
| Police Event Number: | Name of Officer Notified: | | |
| If No, please advise why police notification is not required: | | | |
| | | | |
| Security | | | |
| Will there be security personnel at the event? | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| If Yes, how will they be identified?: | | | |
| If No, please advise why security personnel are not required: | | | |
| | | | |
| Fireworks/ Pyrotechnics | | | |
| Will there be fireworks at the event? | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| If Yes, please provide the following: | | | |
| Company: | Start Time: | Finish Time: | |
| Please attach a current copy of the company's WorkCover certificate, public liability insurance and risk assessment for the use of fireworks at the event. | | | |
| Amusement Rides | | | |
| Will there be amusement rides at the event? | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| If Yes, please provide the following: | | | |
| Company: | Start Time: | Finish Time: | |
| Please confirm that you have sighted the Amusement Device Operator's current WorkCover certificate, public liability insurance (including the exact name of each of the rides that will be provided at your event) and Council Permit. Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Medical Assistance | | | |
| Will there be medical/ ambulance assistance at the event? | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| If Yes, please confirm that you have sighted the certification of the medical/ ambulance assistance. Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |
| Animals | | | |
| Will there be live animals at the event? | Yes | <input type="checkbox"/> | No <input type="checkbox"/> |
| If Yes, please confirm that you have sighted the provider's current WorkCover certificate and public liability insurance. | | | |
| Yes <input type="checkbox"/> No <input type="checkbox"/> | | | |

6. EVENT STALLHOLDERS

Number of Stalls: _____ Will you be serving alcohol at your event? ☐ Yes ☐ No

If Yes, please provide Liquor Licence No.: _____

Types of Stalls: _____

Please confirm that you have sighted relevant insurance details of all Food Vendors and Stallholders. Food Vendors are required to hold a Temporary Food Licence issued by Council. Yes ☐ No ☐

7. EVENT OPERATIONS

Traffic

Will your event impact on, require or create:

Public roads: ☐ Yes ☐ No

Existing Parking: ☐ Yes ☐ No

Road Closures ☐ Yes ☐ No

Pedestrian Traffic ☐ Yes ☐ No

If Yes (to any of the above), please prepare and attach a Traffic Management Plan (TMP) for your event. The requirements of a TMP are included in the Community Events Toolkit ([insert link](#)).

Waste

Number of bins on site: _____ Number of Bins Required: General Waste _____ Recycle _____

If the number of bins required is greater than the number of bins on site please prepare and attach a Waste Management Plan (WMP) for your event. The requirements of a WMP are included in the Community Events Toolkit ([insert link](#)).

Toilets

Number of Toilets on site (including toilets for accessibility guests): _____

Number of Toilets Required (including toilets for accessibility guests): _____

Toilet requirements are included in the Community Events Toolkit ([insert link](#)). If the number of toilets required is greater than the number of toilets on site you are required to provide the additional toilets for your event.

Noise & Lighting

Will you require Council Power and/or Lighting? ☐ Yes ☐ No

Please specify locations of power and/ or lighting on the event site: _____

Will P.A. systems or amplified music be operating during the event? Yes ☐ No

If Yes, please specify times and source of noise at locations shown on site plan: _____

8. DISABILITY INCLUSION & ACCESSIBILITY

Consideration must be given to disability inclusion and accessibility, as per the NSW Family & Community Services *Disability Inclusion Plan 2015*. In the case of a community event an "accessibility guest" includes: a person with mobility needs (eg. wheelchair user), a person with sensory considerations, older people, a person with a temporary injury or illness and parents with prams.

To supplement the information shown on your site plan, please attach written evidence to show how you have addressed the following in the context of your event. Further information on the points below is included in the Community Events Toolkit [\(insert link\)](#).

- various forms of accessible communication including up to date access information, signage and websites that comply with the International Web Content Accessibility Guidelines 2.0;
- public and/or private transport options to and from your event (door to door accessibility);
- safety considerations/ risk management for accessibility guests, including controlling of crowd numbers, security, evacuation procedures and guide dogs;
- holistic sensory considerations; and,
- staff/ volunteer disability awareness training.

9. EVENT SUSTAINABILITY

Council encourages the consideration and implementation of sustainability measures that can reduce the environmental impact of your event. Please prepare and attach a Sustainable Event Management Plan for your event. Further information (including a Sustainable Event Management Plan template) is included in the Community Events Toolkit [\(insert link\)](#).

10. WHAT HAPPENS FROM HERE

[Insert plain English process here.](#)

REPORT OF GENERAL MANAGER

SHOALHAVEN ACCESS ADVISORY COMMITTEE

THURSDAY, 7 DECEMBER, 2006

CITY SERVICES AND OPERATIONS

1. Coastal Access

File 28441

The planning and provision of improved disability access to coastal locations within the Shoalhaven has been a priority of the Shoalhaven Access Advisory Committee for some time.

Following is a list of developments regarding Coastal Access since the last Committee meeting:-

- After three years of research, negotiation and product trial, beach access at Mollymook Beach is greatly improved with the installation of a Mobi Mat access pathway at end of the new ramp.

The installation of the Mobi Mat is to be officially launched on Friday, 1 December, 2006 at 11am at the beach. This launch is to be a media event and coincides with International Day Of People With A Disability.

As has been previously reported to Committee the use of this matting is a first for any Local Government authority in Australia.

- Deschamps, the manufacturer of the product has asked Council to develop a case study of our experience with the product. This case study is to be displayed on the company's website.
- A range of criteria useful in assessing locations for improved access has been developed. The criteria is as follows:-

Essential

Popular with the Community, local organisation available to monitor/maintain access, accessible parking available (or planned), accessible amenities available (or planned), clear path of travel from parking, possible for walkways/ramps to meet AS1428.1 (or close to meeting the standard).

Desirable

Access visible from surrounding area, other services or facilities in the area, patrolled beach.

These criteria have been matched against a number of beaches in the Local government Area and placed on a matrix. This is not an exhaustive list of locations. Other possible locations can be added to the matrix upon request of the Committee or individuals.

A copy of the matrix is attached to this report.

These actions support the Shoalhaven Community Plan 2005 – 2010 Outcome of Cohesive Communities by meeting the target for Goal 3.9 “Promote opportunities for recreation and socialisation for persons with a disability”.

SUBMITTED for consideration.