

MINUTES OF THE NOWRA CBD REVITALISATION STRATEGY COMMITTEE

Meeting Date: Wednesday, 27 April 2022
Location: Council Chambers, City Administrative Centre, Bridge Road, Nowra
Time: 4.19pm

The following members were present:

Mr James Caldwell - Chairperson
Clr Tonia Gray – (Remotely)
Clr Patricia White
Ms Joanna Gash
Mr Scott Baxter – (Remotely)
Ms Alison Henry
Ms Catherine Shields – arrived 4.19pm

Others present:

Clr Greg Watson
Clr John Kotlash
Paul Keech – Director City Services
Carey McIntyre – Director City Futures
Gordon Clark – Strategic Planning Manager
Sara McMahon – Business Assurance & Risk Manager
Micaiah Tipton – Manager Design Services
Melissa Dunn – Unit Manager – District Engineer – Central
Anthony Russell – Project Engineer - Electrical

Apologies / Leave of Absence

Apologies were received from Clr Copley, Clr Norris, Brendan Goddard, Wesley Hindmarch, Chris Williamson and George Parker.

Confirmation of the Minutes

RESOLVED (Alison Henry / Clr White)

That the Minutes of the Nowra CBD Revitalisation Strategy Committee held on Wednesday 16 February 2022 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

CBD22.10 Committee Actions Report for Ongoing/Completed Items

HPERM Ref:
D22/139360

Recommendation (Item to be determined under delegated authority)

That the:

1. Outstanding/Ongoing Action Report be received for information.
2. Following completed items in the Action List attached to the report be removed from the listing:
 - a. CBD21.26 - Nowra CBD Lighting - Investigate LED Poles - Morisons Arcade
 - b. CBD21.40 - Discussion - Alcohol Prohibited Areas - Collection of Supporting Information
 - c. CBD21.44 - New Mural Opportunity - Nowra CBD Revitalisation Strategy Public Art - 11 Haigh Ave, NOWRA – Krimstone
 - d. CBD22.3 - Committee Actions Report for Ongoing/Completed Items

RESOLVED (By consent)

That the:

1. Outstanding/Ongoing Action Report be received for information.
2. Following completed items in the Action List attached to the report be removed from the listing:
 - a. CBD21.26 - Nowra CBD Lighting - Investigate LED Poles - Morisons Arcade
 - b. CBD21.40 - Discussion - Alcohol Prohibited Areas - Collection of Supporting Information
 - c. CBD21.44 - New Mural Opportunity - Nowra CBD Revitalisation Strategy Public Art - 11 Haigh Ave, NOWRA – Krimstone
 - d. CBD22.3 - Committee Actions Report for Ongoing/Completed Items

CARRIED

CBD22.11 Standing Report - CBD Planning Controls

HPERM Ref:
D22/45726

Gordon Clark – Strategic Planning Manager advised that Council staff intend to issue briefs for required background information to the technical consultants in May and moving to engage in June and beyond.

Another progress update will be provided next meeting.

Recommendation (Item to be determined under delegated authority)

That the Committee receive the update report on the review of planning controls in Nowra CBD / commercial core area for information.

RESOLVED (By consent)

That the Committee receive the update report on the review of planning controls in Nowra CBD /

commercial core area for information.

CARRIED

CBD22.12 Standing Report - Budget Update - April 2022

**HPERM Ref:
D22/139343**

The Committee discussed options regarding the \$300,000 Budget and Guidelines. The Chairperson and Cllr White reiterated that due to time constraints, the impacts of COVID-19 and weather related events, that the \$300,000 would be best returned to Council, provided that the funding is utilised for operational works in Nowra CBD area only.

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee notes the following points for information:

1. That \$30,300 has been spent since the last meeting of the Nowra CBD Revitalisation Strategy Committee budget update (noting that \$623,600 of the \$935,000 Junction Court Revitalisation Grant has been spent to date).
2. The total year-to-date spend for the 2021/2022 financial year is \$30,300 of the available budget of \$1,326,507.
3. A summary of expenditure is provided in the Attachment to this report.

RESOLVED (Alison Henry / Cllr White)

That:

1. The Nowra CBD Revitalisation Strategy Committee notes the following points for information;
 - a. \$30,300 has been spent since the last meeting of the Nowra CBD Revitalisation Strategy Committee budget update (noting that \$623,600 of the \$935,000 Junction Court Revitalisation Grant has been spent to date).
 - b. The total year-to-date spend for the 2021/2022 financial year is \$30,300 of the available budget of \$1,326,507.
 - c. A summary of expenditure was provided in the Attachment to this report.
2. \$300,000 from the 2021/2022 Nowra CBD Revitalisation Strategy Committee Budget be allocated to additional operational works, to be undertaken in the Nowra CBD Revitalisation Strategy Area, with those works being proposed by the Director – City Services and subject to approval of the Chairperson and the Finance Sub-Committee.

CARRIED

Note: Cllr Gray and Jo Gash left the meeting at 5.00pm.

Note: The Quorum was lost at 5.00pm, therefore the meeting concluded the time being 5.00pm.

Note: Jo Gash returned to the meeting at 5.04pm, however, a Quorum was not reached, and the meeting was not reopened.

CBD22.13 Standing Report - Project Update - April 2022

**HPERM Ref:
D22/139347**

Recommendation (Item to be determined under delegated authority)

That the Nowra CBD Revitalisation Strategy Committee note the update provided on the

nominated projects within the Nowra CBD.

An informal discussion regarding this item was held following the closure of the meeting.

Clr White provided an overview of the first Food Markets held on 20 April 2022 from 4.00pm–7.00pm. Reports are that it was a very successful first event. Clr White thanked Melissa Dunn - Unit Manager – District Engineer – Central for her assistance in relation to organisation of the Food Markets.

Following this discussion on the Food Markets, initial discussions are taking place regarding investigations of purchasing a Nowra CBD Van for the use of storage, Advertising and use at events. Clr White proposed that a report will be submitted to the next meeting.

Note: No Resolution was made in relation to this item.

GENERAL BUSINESS

CBD22.14 Demonstration of the LED Lights

**HPERM Ref:
D22/150787**

Staff provided a demonstration of the LED lights in the carpark following the conclusion of the meeting.

Mr James Caldwell
CHAIRPERSON