

Shoalhaven City Mayor's Relief Fund

Meeting Date: Monday, 11 November, 2019

Location: E-Meeting

Time:

Please note: Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

Agenda

1. **Apologies**
2. **Confirmation of Minutes**
 - Shoalhaven City Mayor's Relief Fund - 5 February 2019 1
3. **Declarations of Interest**
4. **Reports**
 - MR19.3 Mayor's Relief Fund Financial Statements 30 June 2019 4
5. **General Business**

Membership

Clr Findley – Chairperson

All Councillors

Chief Executive Officer or nominee

Director, Finance Corporate & Community Services

Mr Mark Williams

Mr Glenn Wran

Mr James Halliday

Quorum – Three (3)

Purpose

- The fund has been established and maintained as a public fund for the relief of persons in Australia who are in necessitous circumstances and it is intended that the public be invited to contribute to the fund.
- A person will be in necessitous circumstances where his or her financial resources are insufficient to obtain all that is necessary, not only for a bare existence, but for a modest standard of living in the Australian community.
- Necessitous circumstances may result from a disaster caused by flood, fire, drought, tempest or other calamity.

Delegated Authority

The management of the fund is vested in the Shoalhaven City Mayor's Relief Fund Committee. Rules have been adopted by Council.

MINUTES OF THE SHOALHAVEN CITY MAYOR'S RELIEF FUND

Meeting Date: Tuesday, 5 February 2019

Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra

Time: 4.04pm

The following members were present:

Clr Amanda Findley

Clr Nina Digiglio

Clr Kaye Gartner

Clr Mark Kitchener

Clr John Levett

Clr Mitchell Pakes

Clr Bob Proudfoot

Clr Greg Watson

Clr Patricia White - Chairperson

Russ Pigg - General Manager

Mark Williams – Shoalhaven City Fire Control Officer, RFS

Vanessa Phelan – Finance Manager

Sara McMahon – Manager, Governance Business Unit

Rachel Marshall – Mayor's Personal Assistant

Apologies / Leave of Absence

Apologies were received from Glenn Wran (SES) and Stephen Dunshea (Director Finance, Corporate & Community Services).

Confirmation of the Minutes

RESOLVED (Mark Williams / Clr Findley)

That the Minutes of the Shoalhaven City Mayor's Relief Fund held on Thursday 02 August 2018 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

MR19.1 Support for Local Farmers**HPERM Ref:
D18/309714**

The Committee discussed the issues around the distribution of funds. Council has donated \$10,000 and \$475.90 has been raised by the community. The intention of the Council resolution had been to ringfence the funds to assist affected farmers in the Shoalhaven, but none of the charitable organisations identified can guarantee to distribute the funds to local residents, and many are themselves still holding funds that were raised in the aftermath of the peak of the drought.

It was agreed that the \$475.90 donated by the public should be used explicitly for drought relief for farmers, and that this sum be forwarded to the NSW Farmers Drought Relief Fund for distribution. It was also determined, given the circumstances outlined above, that the \$10,000 from the Mayor's Relief Fund should be retained for distribution at a later time, as support for farmers will likely become necessary in future.

Recommendation (Item to be determined under delegated authority)

That:

1. The Shoalhaven City Mayor's Relief Fund Committee determine the manner in which drought funds of \$10,475.90 will be distributed.
2. The Shoalhaven Drought Assistance Fund be closed to future contributions at this time.

RESOLVED (Clr Watson / Clr Gartner)

That:

1. The Shoalhaven City Mayor's Relief Fund Committee retain the \$10,000 for distribution at a later time.
2. The \$475.90 raised by the Shoalhaven Drought Assistance Fund be forwarded to the NSW Farmers Drought Relief Fund.
3. The Shoalhaven Drought Assistance Fund be closed to future contributions at this time.

CARRIED

Introduction of Items as Matters of Urgency**RESOLVED** (By consent)

That the following addendum report be introduced as matters of urgency:

1. MR19.2 Bushfire Helicopter Pilot Family Appeal

CARRIED

The Chairperson ruled the matter as one of urgency as it relates to urgent business of the Committee and allowed its introduction.

ADDENDUM REPORTS

MR19.2 Bushfire Helicopter Pilot Family Appeal

**HPERM Ref:
D19/35386**

Clr Watson noted that the terms of the Fund restrict disbursement to people who are not located in Australia; it is understood the family of Mr Tull are in New Zealand. He suggested that if this was the case the money could be drawn from the unallocated donations fund.

The Mayor reminded members that at the time the fund was established, it was very clear that the monies would be provided to Mr Tull's family.

Sara McMahan (Manager - Governance) confirmed that the Mayor's Relief Fund Rules state that disbursements may be made to organisations in any locality in Australia, and to individuals in Australia. Committee members felt there was ambiguity over the definition of "in Australia" and that legal advice should be sought.

Clr Watson further clarified that the Fund is an independent organisation and is not subject to resolutions of Council.

Recommendation (Item to be determined under delegated authority)

That the funds collected (\$11,421.55) for the Bushfire Helicopter Pilot Family Appeal be forwarded to the family of Allan Tull.

RESOLVED (Clr Proudfoot / Clr Levett)

That the funds collected (\$11,421.55) for the Bushfire Helicopter Pilot Family Appeal be allocated to the family of Allan Tull, subject to legal clarification by the General Manager.

CARRIED

There being no further business, the meeting concluded, the time being 4.30pm.

Clr Patricia White
CHAIRPERSON

MR19.3 Mayor's Relief Fund Financial Statements 30 June 2019

HPERM Ref: D19/381612

Section: Human Resources, Governance & Risk
Approver: Stephen Dunshea, Chief Executive Officer

Reason for Report

The Financial Statements for the Mayor's Relief for the Financial Year ending 30 June 2019 are reported to the Shoalhaven City Mayor's Relief Fund Committee.

Recommendation (Item to be determined under delegated authority)

That the Financial Statements to 30 June 2019 for the Mayor's Relief Fund are received for information

Options

1. Accept the recommendation
Implications: Nil
2. Request additional information relating to the report presented
Implications: Additional report required

Background

Below are the Income Statement and Statement of Financial Position to 30 June 2019 for the Mayor's Relief Fund:

| SHOALHAVEN CITY MAYOR'S RELIEF FUND | | |
|--|------------------|------------------|
| INCOME STATEMENT | | |
| for the period 1 July 2018 to 30 June 2019 | | |
| | Actual 2019 | Actual 2018 |
| Income From Continuing Operations | | |
| Donations Received | 11,897.45 | 0.00 |
| Interest Received | 2,074.98 | 1,947.41 |
| Total Income From Continuing Operations | <u>13,972.43</u> | <u>1,947.41</u> |
| Expenses From Continuing Operations | | |
| Donations made | 0.00 | 5,000.00 |
| Appeals Expenditure | 0.00 | 3,329.59 |
| Total Expenses From Continuing Operations | <u>0.00</u> | <u>8,329.59</u> |
| Operating Result From Continuing Operations | <u>13,972.43</u> | <u>-6,382.18</u> |

MR19.3

**SHOALHAVEN CITY MAYOR'S RELIEF FUND
STATEMENT OF FINANCIAL POSITION
as at 30 June 2019**

| | Actual 2019 | Actual 2018 |
|--------------------------------------|-------------------------|-------------------------|
| ASSETS | | |
| Current Assets | | |
| Cash at Bank | 500.00 | 500.00 |
| Investments | <u>88,712.83</u> | <u>74,740.40</u> |
| Total Current Assets | <u>89,212.83</u> | <u>75,240.40</u> |
| Non-Current Assets | | |
| Other | <u>0.00</u> | <u>0.00</u> |
| Total Non-Current Assets | <u>0.00</u> | <u>0.00</u> |
| Total Assets | <u>89,212.83</u> | <u>75,240.40</u> |
| LIABILITIES | | |
| Current Liabilities | | |
| Creditors | <u>0.00</u> | <u>0.00</u> |
| Total Current Liabilities | <u>0.00</u> | <u>0.00</u> |
| Non-Current Liabilities | | |
| Creditors | <u>0.00</u> | <u>0.00</u> |
| Total Non-Current Liabilities | <u>0.00</u> | <u>0.00</u> |
| Total Liabilities | <u>0.00</u> | <u>0.00</u> |
| Net Assets | <u>89,212.83</u> | <u>75,240.40</u> |
| EQUITY | | |
| Accumulated Surplus | <u>89,212.83</u> | <u>75,240.40</u> |
| Total Equity | <u>89,212.83</u> | <u>75,240.40</u> |

MR19.3