

MINUTES OF THE INCLUSION & ACCESS ADVISORY GROUP

Meeting Date: Monday, 4 November 2019
Location: Osprey Training Room, City Administrative Building, Bridge Road, Nowra
Time: 11.00am

The following members were present:

Clr Patricia White – Chairperson
Clr Mark Kitchener
Clr Nina Digiglio
Ms Jackie Kay
Mr Theo Bagou
Ms Annette Pham
Mr Chris Mitchell
Ms Kylie Knight

Others Present:

Mr Tom Dimec - Section Manager Technical Services (CEO Nominee)
Ms Coralie Bell – Acting Section Manager Recreation, Community & Culture
Mr Colin Wood – Section Manager – Building and Compliance
Mr Brad Davis – Asset Strategy Manager
Mr David Hojem – Unit Manager Waste Services
Mr Michael Paine – Senior community Development Officer
Mr Hayden Fineran – Community Development Officer

Apologies / Leave of Absence

An apology was received from Arthur Ball, Ruth Freeland, Bill Deaves and Nola Stephens.

Confirmation of the Minutes

RESOLVED (Clr Digiglio / Kylie Knight)

That the Minutes of the Inclusion & Access Advisory Group held on Monday 05 August 2019 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS**Procedural Motion - Bring Item Forward**

RESOLVED (Jackie Kay / Theo Bagou)

That the matter of item IA19.44 – Green Waste Disposal be brought forward for consideration.

CARRIED

IA19.44 Green Waste Disposal**HPERM Ref:**
D19/351473

David Hojem – Unit Manager Waste Services handed out brochures in relation to on-call waste pick up service and addressed the meeting and advised the following:

- It is understandable that not all members of the public can get to the waste depot
- Council has an “on-call” Household bulky & Garden waste pick up service
- The pickup service can be booked in and paid for over the phone.
- There is a criteria that needs to be met to utilise the pickup service.

Council offers workshops in Spring and Autumn for home composting, held at Council.

<https://shoalhaven.nsw.gov.au/Environment/Waste-and-recycling/Home-Sustainability-Workshops>

Conservation volunteers such as Bushcare groups etc only work on public land, not private land. Community groups and volunteer groups such as Lions etc may be able to assist.

Link to the Green Waste pick up service:

<http://doc.shoalhaven.nsw.gov.au/DisplayDoc.aspx?record=D19/217664>

Link to the Green Bin FAQ's

<http://doc.shoalhaven.nsw.gov.au/DisplayDoc.aspx?record=D19/63382>

Recommendation (Item to be determined under delegated authority)

That the Green Waste Disposal report be accepted for information.

RESOLVED (Jackie Kay / Annette Pham)

That the Green Waste Disposal report be accepted for information.

CARRIED

IA19.41 Update on Actions - November 2019**HPERM Ref:**
D19/324343

The Group held a discussion and made the following comments in relation to item s on the Action Table:

- IA19.18 – Shoalhaven Tourism Advisory Group has met and formed working Groups and will invite and meet with those interested members from IAAG. Complete and remove.
- IA19.25 – Complete and remove

- IA19.26 – Annette Pham addressed the meeting and advised that the workshop was informative and strategic. The PAMP explained what priorities are in relation to footpaths. Staff advised that when Community Groups approach Council wanting to build a footpath, Council recognises this as a cost effective outcome.
Complete and remove.
- IA19.31 – Complete and remove
- IA19.39 – Staff met with Annette Pham and asked for the Huskisson Woollamia Community Voice to attend and asked for costing. Annette has received a verbal costing of \$58,000. With a funding gap of \$37,000.
Peter Herald – Unit Manager Building Services will now be looking after this matter going forward.
Tom Dimec has had conversations with Annette and other parties and have identified that it is preferable for a stand-alone building instead of retrofitting two 2 accessible facilities in the current location.
Complete and remove and receive reports as they come.
- IA19.40 – Complete and remove
- IA19.28 – Complete and remove
- IA19.15 – Designs to be reported to the IAAG for information only. To remain open until next report.
- IA19.21 – Remain open
- IA19.30 – Remain open, staff yet to be appointed to this, the IAAG have nominated representatives.
- IA19.32 – Complete and remove
- IA19.35 – Complete and remove
- IA19.38 – Still waiting on a response, remain open
- IA19.5 – This matter is in progress and currently developing the training module. The IAAG to receive information and an overview of the training. Remain open.
- IA19.20 – by 2023 all buses within NSW are required to be accessible – Complete and remove
- IA19.27 – Kylie addressed the meeting and advised that herself along with staff and other interested parties conducted a free sweep from the Train Station to Boongaree, and one in a wheelchair via a different route. Completed and remove.
- IA19.33 – Complete and remove. Theo advised that there is no disabled car space in the cemetery. Requested that Staff report on the installation of two (2) disabled car spaces at the cemetery and a path down to the lots or footpath access off ocean street.
Clr White advised that the dirt carpark is illegal and will be stopped. Council will be installing kerb and gutter on Ocean Street.

Recommendation (Item to be determined under delegated authority)

That

1. The Inclusion and Access Advisory Group receive the Update on Actions report for information; and
2. The following actions be noted as completed and removed for the action table:
 - a. IA19.31 Additional Item - National Disability Strategy - Monitor and Inform - report required
 - b. IA19.40 Additional item - Green Waste Disposal Assistance
 - c. IA19.28 Update on Actions - August 2019
 - d. IA19.20 Investigation into accessibility to buses - Pre book tickets for accessibility - Nowra

Coaches - Premier - Feedback - Advanced Bookings

- e. IA19.27 Boongaree - Wayfinding Signage - Braille Trail Boongaree Berry Train Station - downtown park. Working group - Workshop required
- f. IA19.33 Additional Item - Inclusion & Access Advisory Group - Mollymook Cemetery - Carpark - Maintenance / Accessibility
- g. IA19.32 Additional Item - Inclusion & Access Advisory Group - Membership - Invitation - Gareth Ward MP / Shelley Hancock MP

RESOLVED (Kylie Knight / Jackie Kay)

That:

- 1. The Inclusion and Access Advisory Group receive the Update on Actions report for information; and
- 2. The following actions be noted as completed and removed for the action table:
 - a. IA19.18 – Update – Representation Tourism Working Groups
 - b. IA19.25 – Additional Item – Access to Council Owned Property
 - c. IA19.26 – Information – Discussion – PAMP
 - d. IA19.31 – Additional Item - National Disability Strategy - Monitor and Inform - report required
 - e. IA19.39 – Additional Item – Proposed Adult Lift and Change Facility – White Sands Park
 - f. IA19.40 Additional item - Green Waste Disposal Assistance
 - g. IA19.28 Update on Actions - August 2019
 - h. IA19.32 - Additional Item - Inclusion & Access Advisory Group - Membership - Invitation - Gareth Ward MP / Shelley Hancock MP
 - i. IA19.35 – Additional Item – Inclusion & Access Advisory Group
 - j. IA19.20 Investigation into accessibility to buses - Pre book tickets for accessibility - Nowra Coaches - Premier - Feedback - Advanced Bookings
 - k. IA19.27 Boongaree - Wayfinding Signage - Braille Trail Boongaree Berry Train Station - downtown park. Working group - Workshop required
 - l. IA19.33 Additional Item - Inclusion & Access Advisory Group - Mollymook Cemetery - Carpark - Maintenance / Accessibility

CARRIED

IA19.42 Membership Application - Inclusion and Access Advisory Group

**HPERM Ref:
D19/319735**

Recommendation

That Penelope Espinoza Hallett be appointed as a member of the Inclusion and Access Advisory Group.

RECOMMENDATION (Theo Bagou / Annette Pham)

That Penelope Espinoza Hallett be appointed as a member of the Inclusion and Access Advisory Group.

CARRIED

IA19.43 Notification - Council Resolution - Re-establishment of Inclusion and Access Advisory Group

**HPERM Ref:
D19/355529**

Recommendation (Item to be determined under delegated authority)

That the Group receive the report on the Council Resolution – Re-establishment of Inclusion and Access Advisory Group for information.

RESOLVED (Jackie Kay / Theo Bagou)

That the Group receive the report on the Council Resolution – Re-establishment of Inclusion and Access Advisory Group for information.

CARRIED

IA19.44 Green Waste Disposal

**HPERM REF:
D19/351473**

Item dealt with earlier in the meeting.

GENERAL BUSINESS

IA19.52 Additional Item - Noah's Challenge - Support

Clr Digiglio addressed the meeting and advised that on the Weekend a Community Event was held, Noah's Challenge. Feedback was received that not many people were aware of the Inclusion and Access Advisory Group (IAAG) of Council. Clr Digiglio suggested that next year the IAAG hold a stall at the event.

RECOMMENDATION (Clr Digiglio / Theo Bagou)

That:

1. Staff investigate and provide a report on how the Inclusion and Access Advisory Group can hold a stall at the next Noah's Challenge;
2. The report also include ways that the IAAG can promote their purpose and engage more effectively within the community.

CARRIED

IA19.53 Additional item - Investigate Improving Beach Access at Tilbury Cove and Ocean Street, Culburra

Annette Pham addressed the meeting and advised that she had received representations from members of the public in relation to accessing the beach at Tilbury Cove and Ocean Street, Culburra.

RECOMMENDATION (Annette Pham / Theo Bagou)

That Staff investigate and provide a report on the accessibility of beaches at Tilbury Cove and Ocean Street, Culburra.

CARRIED

IA19.54 Additional item - Plantation Point Playground Proposal

Annette Pham addressed the meeting seeking support for an all-inclusive playground at Plantation Point.

It was noted that Council is currently seeking survey feedback in relation to upgrades at Plantation Point. The Link to this is below:

<https://getinvolved.shoalhaven.nsw.gov.au/vincentia-plantationpoint>

RECOMMENDATION (Annette Pham / Chris Mitchell)

That Staff provide a report with updates on potential upgrades at Plantation Point Reserve, including a summary of the Community Consultation outcome.

CARRIED

IA19.48 Additional Item - Feedback on Infrastructure - Tourism Taxes and Levies

Annette Pham addressed the meeting and advised that the Shoalhaven is lacking in infrastructure such as toilets and footpaths etc. Annette suggested that its time to re-visit implementing an environmental levy or tourism tax to help fund new infrastructure.

Staff responded and advised that implementing a bed tax on accommodation providers is not the only solution and that Council needs to look at all aspects and impacts of Tourism and all commercial businesses.

Coralie Bell – Acting Section Manager Recreation, community and Culture advised that the Shoalhaven Tourism Advisory Group will continue to review the impacts of Tourism and seek feedback on taxes and levies.

Note: Clr Kitchener left the meeting at 1.04pm

IA19.55 Additional Item - (IA19.33) - Disabled car space at the Mollymook Cemetery

The Group held a conversation in relation to item IA19.33 and identified that there is no disabled car space at the Mollymook Cemetery.

RECOMMENDATION (Theo Bagou / Clr White)

That Staff investigate and report back on the feasibility of providing two (2) disabled car spaces at the Mollymook Cemetery and a path to the lots or a footpath access off Ocean Street, Mollymook.

CARRIED

IA19.51 Additional Item - Thank you Council Staff - Brad Davis

Brad Davis advised that this was his last meeting attending the Inclusion and Access Advisory Group, and introduced Peter Herald who will be attending meetings.

Clr White thanked Brad Davis for his work and support to the Group.

There being no further business, the meeting concluded, the time being 1.15pm.

Clr Patricia White
CHAIRPERSON