

## MINUTES OF THE YOUTH ADVISORY COMMITTEE

**Meeting Date:** Wednesday, 23 October 2019  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 10.00am

The following members were present:

Matthew Norris – representing Fiona Phillips MP  
Alex Brown – Ulladulla High School  
Zac Eggins – Ulladulla High School  
Gus Boland – Ulladulla High School  
Aiden Gerometta – Ulladulla High School  
Bailey Hilaire – Bomaderry High School  
Jan-Kim Brookes – Bomaderry High School  
Riley Herbert – Shoalhaven High School  
Rhiannan Chappell-Rollo – Shoalhaven High School  
Rebecca Moodley – St Johns High School  
Lily Thomas-McKnight – St Johns High School  
Pallas Retimana – St Johns High School

Others present:

Ms Kim Waters – Ulladulla High School  
Ms Joanne Coleman – St Johns High School  
Ms Susan Edwards – Manager – Community & Recreation  
Ms Donna Corbyn – Community Development Officer  
Mr Michael Paine – Senior Community Development Officer  
Ms Teagan Starr – Community Development Officer

Aiden Gerometta was nominated and elected as Chairperson for the meeting.  
Donna Corbyn gave an Acknowledgement of Country.

### Apologies / Leave of Absence

Apologies were received from Cllr White and Mrs Jane Lewis.

### Confirmation of the Minutes

**RESOLVED** (Riley Herbert / Rhiannon Chappell-Rollo)

That the Minutes of the Youth Advisory Committee held on Wednesday 8 May 2019 be confirmed.

CARRIED

## Declarations of Interest

Nil.

## REPORTS

### **YA19.9 Youth Advisory Committee Actions: Status Report - October 2019**

**HPERM Ref:  
D19/199002**

Donna Corbyn spoke to the report.

#### **Recommendation (Item to be determined under delegated authority)**

That the Shoalhaven Youth Advisory Committee receive the Status Report for information.

#### **RESOLVED** (Lily Thomas-McKnight / Zac Eggins)

That the Shoalhaven Youth Advisory Committee receive the Status Report for information.

CARRIED

### **YA19.10 Youth Advisory Committee Action Plan 2019-2022**

**HPERM Ref:  
D19/342406**

Donna Corbyn spoke to the report and the Committee discussed the Action Plan.

Staff noted in relation to Key Theme and Priority 2 – Sustainable, liveable environments – that there are National Tree Day grants for schools. The Committee requested to add “distribute information about the National Tree Day grants to schools” to Item 2.3 of the Action Plan – Protect and showcase the natural environment.

#### **Recommendation**

That the Youth Advisory Committee:

1. Accept the Youth Advisory Committee Action Plan 2019-2022 as the final document.
2. Request Council formally adopt the Youth Advisory Committee Action Plan 2019-2022 as the strategic plan for the Committee from 2019 to 2022, to sit alongside the Terms of Reference.

#### **RECOMMENDATION** (Zac Eggins / Pallas Retimana)

That Council:

1. Note that the Youth Advisory Committee has endorsed the Youth Advisory Committee Action Plan 2019-2022 (attached to the report) as the final document with the addition of “distribute information about the National Tree Day grants to schools” to Item 2.3 of the Action Plan – Protect and showcase the natural environment.
2. Formally adopt the Youth Advisory Committee Action Plan 2019-2022 as the strategic plan for the Committee from 2019 to 2022, to sit alongside the Terms of Reference.

CARRIED

**YA19.11 Youth Advisory Committee Planning Day 2019-2020 –  
Proposed Youth Partner Projects Grant Applications**

**HPERM Ref:  
D19/211378**

Donna Corbyn spoke to the report. Teagan Starr explained the two grants programs administered by Community Development and the proposal to combine the two programs and keeping \$5,000 for youth specific projects. Susan Edwards confirmed that the Youth Advisory Committee would still have representation on the committee to determine allocation of grants.

Rhiannan Chappell-Rollo asked about assistance for tree planting at schools as a number of trees were cut down when the new administration building was built. Susan Edwards suggested that she writes to Council requesting assistance.

**Recommendation (Item to be determined under delegated authority)**

That the Youth Advisory Committee (YAC):

1. Approve the disbursement of funds to support the following Partner Projects:

Nowra Youth Services	Indoor and outdoor activities including a cooking program	\$1,000
Bomaderry Community Inc.	Initiate plan and manage a sustainable youth focused community event in Bomaderry	\$1,000
Regional Development Australia	Drumming workshop as part of the South Coast Leadership Forum (October 2019)	\$1,000
Mission Australia Shoalhaven Youth Services	Deliver school holiday engagement activities at the Youth Centre	\$1,000
The Flagstaff Group	Working with students with autism to deliver a range of projects that focus on woodwork	\$ 850
<b>TOTAL</b>		<b>\$4,850</b>

2. Recommend to review the current Partnership Grant program with a view of combining youth grants within the broader Draft Community Development Grants program. Requesting consideration be given to:
  - a. Specifically quarantining any funds allocated from the YAC budget to youth projects
  - b. Request that a YAC member is invited to review grant applications under this program
  - c. Ensure the YAC receive a report annually to update on funded youth projects
3. Be kept up to date on the new Community Development Grant Program status
4. Allocate \$8000 from the Youth Advisory Committee budget for inclusion in the 19/20 Financial Year grants round
5. Allocate \$5000 annually to the community grants (quarantined for youth projects) in future years.

**RESOLVED** (Zac Eggins / Gus Boland)

That the Youth Advisory Committee (YAC):

1. Approve the disbursement of funds to support the following Partner Projects:

Nowra Youth Services	Indoor and outdoor activities including a cooking program	\$1,000
Bomaderry Community Inc.	Initiate plan and manage a sustainable youth focused community event in Bomaderry	\$1,000
Regional Development Australia	Drumming workshop as part of the South Coast Leadership Forum (October 2019)	\$1,000

Mission Australia Shoalhaven Youth Services	Deliver school holiday engagement activities at the Youth Centre	\$1,000
The Flagstaff Group	Working with students with autism to deliver a range of projects that focus on woodwork	\$ 850
<b>TOTAL</b>		<b>\$4,850</b>

2. Review the current Partnership Grant program with a view of combining youth grants within the broader Draft Community Development Grants program. Requesting consideration be given to:
  - a. Specifically quarantining any funds allocated from the YAC budget to youth projects
  - b. Request that a YAC member is invited to review grant applications under this program
  - c. Ensure the YAC receive a report annually to update on funded youth projects
3. Be kept up to date on the new Community Development Grant Program status
4. Allocate \$8,000 from the Youth Advisory Committee budget for inclusion in the 19/20 Financial Year grants round
5. Allocate \$5,000 annually to the community grants (quarantined for youth projects) in future years.

CARRIED

**YA19.12 Improving Nowra CBD & Community Pride for Young People**

**HPERM Ref: D19/193675**

Donna Corbyn spoke to the report and recommendation. The Committee discussed the meaning and goals of revitalisation and the potential to duplicate the process for Nowra in Ulladulla. The Committee also discussed what work had been done already to revitalise the Nowra CBD. Members noted that Ulladulla and Nowra have different issues in the Central Business Districts. Staff acknowledged these differences and noted that it would be the process that could be duplicated, rather than the outcome. Staff encouraged Ulladulla students to be involved as well.

**Recommendation (Item to be determined under delegated authority)**

That the Youth Advisory Committee:

1. Nominate 2 members to meet informally with Council staff
  - a. Invite the young people who presented to Council at the Youth Week Councillor Briefing and Youth Advisory Committee members from Ulladulla High School to attend.
  - b. This meeting should aim to create an engagement plan to understand issues young people have with the Nowra CBD in line with MIN 19.342
  - c. An invitation should be extended to members of the Nowra CBD Revitalisation Strategy Committee.
2. Request a place on the agenda for the Nowra CBD Revitalisation Strategy Committee with an aim to:
  - a. Invite the young person who presented on issues with Nowra CBD to speak at the next meeting, and
  - b. Have nominated representatives present the draft engagement plan to the members of the Nowra CBD Revitalisation Strategy Committee for advice and comment.
3. Receive a report back to a future meeting with the final engagement plan, with budget breakdown, and outcomes of any meeting with the CBD Revitalisation Committee.

**RESOLVED** (Zac Eggins / Pallas Retimana)

That the Youth Advisory Committee:

1. Nominate Pallas Retimana and Rhiannon Chappell-Rollo to meet informally with Council staff to create an engagement plan to understand issues young people have with the Nowra CBD in line with MIN 19.342, and invite:
  - a. The young people who presented to Council at the Youth Week Councillor Briefing to attend.
  - b. Members of the Nowra CBD Revitalisation Strategy Committee.
2. Request a place on the agenda for the Nowra CBD Revitalisation Strategy Committee with an aim to:
  - a. Invite the young person who presented on issues with Nowra CBD to speak at the next meeting, and
  - b. Have nominated representatives present the draft engagement plan to the members of the Nowra CBD Revitalisation Strategy Committee for advice and comment.
3. Receive a report back to a future meeting with the final engagement plan, with budget breakdown, and outcomes of any meeting with the CBD Revitalisation Committee.

CARRIED

**YA19.13 School Bus Transport Safety & Overcrowding Clarification**

**HPERM Ref:  
D19/342573**

Donna Corbyn noted that this issue was raised by St Johns High School members at the previous meeting. Cllr White at a Council meeting had stated that there had been some changes in the laws around bus transport. Donna asked whether members had noticed any changes on buses and members responded that there had been no changes and that the bus driver had advised that some Bay & Basin students would soon be catching the bus that goes to Ulladulla.

The Ulladulla students reported that their buses were really good and had been revamped and seatbelts installed.

**Recommendation**

That the Youth Advisory Committee:

1. Provide clarification to Council on issues raised by the Committee regarding safety of students on school bus transport:
  - a. *>insert clarification point during meeting <*
  - b. *>insert clarification point during meeting <*
  - c. *>insert clarification point during meeting <*
2. Request Council write to identified School Principals outlining the concerns of the YAC and requesting further information about what has already been done to try to address the issues and advocating for safety.
  - a. *>insert identified school here<*
  - b. *>insert identified school here<*
3. Request Council staff provide a report to the Youth Advisory Committee on the findings and comments received from School Principals.

**RECOMMENDATION** (Zac Eggins / Rebecca Moodley)

That Council

1. Be informed of the following information with respect to MIN19.343, which referred the issue of school bus transport safety back to the Youth Advisory Committee for clarification:
  - a. Overcrowding of buses occurs from Nowra to Bay and Basin area (route 413) – sometimes a backup bus has had to be called because the bus was too full.
  - b. Up to 15 students have been reported to be regularly standing in the aisles for 30 minutes up to an hour before a seat becomes available.
  - c. Seatbelts are not installed on all buses and where they are they are not being used by passengers.
2. Write to identified School Principals outlining the concerns of the Youth Advisory Committee and request further information about what has already been done to try to address the issues and advocating for safety:
  - a. St Johns High School
  - b. Nowra Christian School
  - c. Shoalhaven High School
  - d. Tomerong Public School
3. Provide a report to the Youth Advisory Committee on the findings and comments received from School Principals.

CARRIED

**YA19.14 Notification - Council Resolution - Re-establishment of Youth Advisory Committee**

**HPERM Ref:  
D19/353731**

Donna Corbyn spoke to the report and noted that Council had voted to keep the Youth Advisory Committee and that the Terms of Reference were attached.

**Recommendation (Item to be determined under delegated authority)**

That the Committee receive the report on the Council Resolution – Re-establishment of Youth Advisory Committee for information.

**RESOLVED** (Zac Eggins / Rebecca Moodley)

That the Committee receive the report on the Council Resolution – Re-establishment of Youth Advisory Committee for information.

CARRIED

## **GENERAL BUSINESS**

**YA19.15 Additional Item - Questions from Members**

Gus Boland raised the issue of a lack of footpath on Kings Point Road, Kings Point, into Ulladulla. Teagan Starr advised that Council had a Pedestrian Access and Mobility Plan (“PAMP”) that identified the footpaths under consideration and priorities. Teagan suggested that staff look at the PAMP to clarify whether the Kings Point Road pathway was included.

Zac Eggins raised the issue of the footpath at Matron Porter Drive. Kim Waters noted the presentation from Council traffic staff at the October 2018 meeting. The minutes of that meeting can be accessed at:

[https://shoalhaven.infocouncil.biz/Open/2018/10/YA\\_20181031\\_MIN\\_10899.PDF](https://shoalhaven.infocouncil.biz/Open/2018/10/YA_20181031_MIN_10899.PDF)

Zac also thanked Council for the bike rack that was put in at Ulladulla High School, the basketball court at Mollymook Beach and the mountain bike track at Burrill Lake. Kim Waters noted that the basketball court and mountain bike track were being well utilised and that more students were riding to school now that there's a bike rack, that was funded by a Youth Advisory Committee Grant, and installed on school grounds, to secure bikes.

Zac also raised the issue of Lake Conjola entrance and the result of dredging the sandbank. Kim Waters suggested that the students could work on something for the next meeting. The link to the Council Get Involved page for Lake Conjola Management Information can be accessed at:  
<https://getinvolved.shoalhaven.nsw.gov.au/lake-conjola>

Gus Boland raised the issue of public transport to attend school based apprenticeships. Donna Corbyn noted that there is a free public transport scheme in the Shoalhaven for students during the school day using timetabled buses, called the Shoalhaven Student Pathway Pass. More information can be found at the following links:

<https://www.shoalhaven.nsw.gov.au/My-Community/Community-Services/Youth-services> - Youth Services webpage

<http://doc.shoalhaven.nsw.gov.au/Displaydoc.aspx?Record=D13/88692> - Flyer

<http://doc.shoalhaven.nsw.gov.au/Displaydoc.aspx?Record=D13/88689> - Application Form

Bailey Hilaire asked how Council communicates with the community. Donna Corbyn advised that there is a community newsletter, Facebook page and website.

Note: Council's Community Participation Plan is currently on public exhibition on Council's Get Involved page: <https://getinvolved.shoalhaven.nsw.gov.au/communityparticipationplan>. Submissions close on 18 November 2019.

#### **YA19.16 Additional Item - School Waste Management and Environmental Strategies**

Jan-Kim Brookes raised the issue of a lack of recycling bins and basketball hoops at his school.

Donna Corbyn advised that this issue has come up in the past and made enquiries with Waste Services. Donna was advised that schools are required to have waste management plans in place. Donna offered to send information and suggested that students bring reports back to next meeting of what environmental practices are in place at each school.

Kim Waters offered to prepare a sample audit and will send to Donna Corbyn/Governance to distribute to members. Kim suggested that the Youth Advisory Committee writes to high school principals, copying in the Area Director, requesting details of environmental strategies as part of an audit and encouraging additional actions to be implemented, collate responses and report responses back to schools.

#### **RESOLVED** (By consent)

That the Youth Advisory Committee members collect information from their schools on what waste management and environmental strategies are being implemented at each school and discuss the best way to proceed at the next meeting.

CARRIED

There being no further business, the meeting concluded, the time being 12.10pm.

Aiden Gerometta  
CHAIRPERSON