

MINUTES OF THE SHOALHAVEN SPORTS BOARD

Meeting Date: Wednesday, 25 September 2019
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 5.05pm

The following members were present:

Mr David Goodman – Chairperson
Clr Nina Digiglio
Clr Patricia White
Mr Roger Walker
Mr Martin Aicken
Dr Phill Newlyn
Ms Elizabeth Tooley
Ms Lisa Kennedy
Mrs Jane Lewis - Recreation Community & Culture Manager

Others present:

Ms Susan Edwards – Manager, Community & Recreation (left 6.05pm)
Mr Kevin Norwood – Manager, Swim Sport & Fitness

Apologies / Leave of Absence

Apologies were received from Clr Wells, Clr Proudfoot, Stephen Dunshea and Elaine Caswell.

Confirmation of the Minutes

RESOLVED (Martin Aicken / David Goodman)

That the Minutes of the Shoalhaven Sports Board held on Wednesday 12 June 2019 be confirmed.

CARRIED

Declarations of Interest

Nil.

REPORTS

**SB19.24 Acknowledgement of Resignation - Tony Hardman -
Appointment of Membership****HPERM Ref:
D19/220294****Recommendation**

That:

1. The Sports Board acknowledge and endorse the resignation of Tony Hardman.
2. Craig Howsan be appointed as a community member representative to the Shoalhaven Sports Board for a four-year term, until March 2023.

RECOMMENDATION (Phill Newlyn / Clr White)

That:

1. The Sports Board acknowledge and endorse the resignation of Tony Hardman.
2. Craig Howsan be appointed as a community member representative to the Shoalhaven Sports Board for a four-year term, until March 2023.

CARRIED

SB19.25 Shoalhaven Sports Board - Current Projects Update**HPERM Ref:
D19/283569**

The Board discussed the report and commented on the following items. The Chair acknowledged it was an informative report and thanked the staff.

The Chair asked about the use of the old North Nowra tip site for cycling. Staff and members noted the challenges with the site.

The Chair asked about the new online booking system. Staff noted that it is 85% functional and close to being complete for Stage 1, Council managed facilities.

It was noted that work to the value of \$2 million was being done at Nowra Showground, comprised of Government grant funding in addition to Council funding.

Staff noted that sporting groups can apply for Club Grants directly. Council can assist with letters of support to clubs applying for grants. If works are on Council land a letter of owner's consent is usually required with the funding application.

Members raised the issue of dog excrement on fields, particularly at Nowra Showground. Staff acknowledged the problem and that a number of complaints had been raised by sporting groups about the condition of the field. Stickers have been put on bins and Rangers are undertaking additional patrols. There are plans to provide bags for waste at the Showground.

Council has made grant applications to seal the Shoalhaven Heads Pump Track. The track is open and being used.

Members asked how many people play baseball due to the amount of funds invested in facility. Members and staff noted that it is a growing sport. Staff noted that the funds were from grant funding and Council have only contributed funds towards amenities.

Grant funding for lighting for Huskisson Football Association has been applied for. Members asked for the amount applied for to be circulated. The grant amount is \$111,000.

Staff noted that the Special Rate Variation funding for sportsgrounds has been allocated.

The Chair asked members to email ideas to staff for a Sports Board banner and brochure.

Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Sports Board accept the Current Projects Update report for information.

RESOLVED (Phill Newlyn / Martin Aicken)

That the Shoalhaven Sports Board accept the Current Projects Update report for information.

CARRIED

SB19.26 Sports Grants Program 2019/2020 - Funding**HPERM Ref:
D19/288758**

Members noted the difficulty for clubs applying for funds to raise funds for matching funds for grants. Staff advised that clubs can provide resources in kind as an alternative to cash and that Council can assist clubs with their applications. Cllr Wells suggested re-consideration of the guidelines for the grants prior to re-advertising the program, such as not requiring matching funding up to an amount of \$3,000. Susan Edwards noted that the community grants have recently been reviewed too.

The Board discussed whether to make changes to grants guidelines prior to re-advertising the program to seek grants to allocate unspent funds. It was proposed to incorporate a change to the criteria to accept applications for smaller applications without requiring matching funding where insufficient applications are received. Members suggested that Council approves a change to the Guidelines to allow applications for grants up to an amount of \$3,000 for equipment without requiring matching funding.

Members asked about clubs applying more than once. Staff acknowledged repeat applicants and noted that for other grants programs there are guidelines to prevent applicants in successive years.

The Board discussed communication and promotion with clubs. Jane Lewis noted that communication is better than ever and welcomed feedback on how it can be improved further. It was acknowledged that turnover with club executives make it difficult. However, clubs now normally have a generic email address and a website or Facebook page, making things better. Jane advised that there is now a marketing and digital media position within team which is anticipated will improve communication with clubs. The new website has been launched for Shoalhaven Swim & Fitness. Jane encouraged Board members to spread the word.

Kevin Norwood spoke about the benefits of the Zipporah online booking system. Jane Lewis suggested that the Board consider a Survey Monkey survey for feedback from Sports Workshops to improve our communication and seek feedback to assist with future planning and content of workshops.

Recommendation (Item to be determined under delegated authority)

That:

1. The Shoalhaven Sports Board approve the following three (3) applicants for the 2019/2020 Sports Grants Program:
 - a. Berry Riding Club Inc. – Construction of Storage Shed: \$8,066
 - b. Shoalhaven United Football Club – Upgrade Floodlights Fields 3 and 4 Lyrebird Park: \$50,000
 - c. Shoalhaven District Football Association – Top Dress Fields 2 and 3 Ison Park: \$16,720
2. Council re-advertise the \$83,314 unspent funds from this round to our sporting groups; if there are still unspent funds Council will proceed with identified sporting capital works projects.

RECOMMENDATION (Roger Walker / Clr White)

That:

1. The Shoalhaven Sports Board approve the following three (3) applicants for the 2019/2020 Sports Grants Program:
 - a. Berry Riding Club Inc. – Construction of Storage Shed: \$8,066
 - b. Shoalhaven United Football Club – Upgrade Floodlights Fields 3 and 4 Lyrebird Park: \$50,000
 - c. Shoalhaven District Football Association – Top Dress Fields 2 and 3 Ison Park: \$16,720
2. Council re-advertise the \$83,314 unspent funds from this round to our sporting groups; if there are still unspent funds Council will proceed with identified sporting capital works projects.
3. Council amends the Sports Grants Program (Capital Works) Policy (attached) for this round only to allow applications for grants up to an amount of \$3,000 for equipment, without requiring matching funding.

CARRIED

ADDENDUM REPORTS**SB19.27 Sports Grants Program (Capital Works) Policy Update****HPERM Ref:**
D19/284672**Recommendation**

That Shoalhaven Sports Board recommend that Council adopt the following changes to the Sports Grants program (Capital Works) Policy Provision 3.3:

1. That three (3) representatives of the Shoalhaven Sports Board be present during the assessment of applications.
2. That a member of Shoalhaven City Council Inclusion and Access Advisory Group be present during the assessment of applications.
3. That two (2) Council staff representatives be present during the assessment of applications.

RECOMMENDATION (Clr White / Lisa Kennedy)

That Shoalhaven Sports Board recommend that Council adopt the following changes to the Sports Grants program (Capital Works) Policy Provision 3.3:

1. That three (3) representatives of the Shoalhaven Sports Board be present during the assessment of applications.
2. That a member of Shoalhaven City Council Inclusion and Access Advisory Group be present during the assessment of applications.
3. That two (2) Council staff representatives be present during the assessment of applications.

CARRIED

GENERAL BUSINESS

SB19.28 Additional Item - Member questions and updates

The Chair asked whether clubs are required to provide evidence of their public liability insurance when using the online booking system and whether that is checked by staff. Staff advised that evidence of public liability insurance is required and bookings are not confirmed unless that is received. Staff check the certificate of insurance to make sure it is current.

The Chair asked what is happening with Archery and was advised that it was not at Bernie Reagan Oval and that the club may have found some private land.

The Chair asked about floodlight globes. Susan Edwards advised that Council stocks bulbs for majority of lights and that Clubs need to contact Council for replacement globes when necessary.

The vandalism to Sussex Inlet and St Georges Basin and Vincentia fields and theft of copper wires was discussed. Police and Rangers are aware of the issue. Jane Lewis thanked Cllr White for doing the interview with ABC.

SB19.29 Additional Item - Illawarra Academy of Sport Award - Asha Phillips

The Chair noted the achievement of Shoalhaven basketballer Asha Phillips, who was awarded the prestigious IAS Tobin Family Award at the Illawarra Academy of Sport Athlete of the Year awards.

The Chair tabled extracts from Council's communications (attached).

RESOLVED (David Goodman / Phill Newlyn)

That the Shoalhaven Sports Board provide a letter of congratulations to Asha Philips who has been awarded the prestigious IAS Tobin Family Award.

CARRIED

SB19.30 Additional Item - Presentation - Concussion in Sport

Phill Newlyn gave a presentation on concussion in sport and the Concussion Recognition Tool 5 (CRT5) (attached).

RESOLVED (By consent)

That the Sports Board circulate information to all clubs about the Concussion Recognition Tool 5 and offer training by Phill Newlyn.

CARRIED

There being no further business, the meeting concluded, the time being 6.25pm.

Mr David Goodman
CHAIRPERSON