

## Shoalhaven Sports Board

**Meeting Date:** Wednesday, 12 June, 2019  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.00pm

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

### Agenda

1. **Apologies**
2. **Confirmation of Minutes**
  - Shoalhaven Sports Board - 20 March 2019 ..... 1
3. **Declarations of Interest**
4. **Presentations**
  - SB19.15 Illawarra Academy of Sport - Opportunities for Athletes  
*Mr John Armstrong, CEO of the Illawarra Academy of Sport, will attend to address the Sports Board and identify opportunities for athletes in the Shoalhaven and respond to any enquiries.*
5. **Reports**
  - SB19.16 Election of Chairperson ..... 7
  - SB19.17 Football NSW - 2018 Football Facilities Audit ..... 9
  - SB19.18 Ulladulla Lighthouse Oval: investigate site issues ..... 18
  - SB19.19 Shoalhaven Sports Board - Current Projects Update ..... 20
6. **General Business**

**Membership**

Mr David Goodman – Chairperson

All Councillors

Mr Stephen Dunshea or nominee

Mr Andrew Johnstone

Mr Syd Weller

Mr Roger Walker

Ms Elaine Caswell

Mr Tony Hardman

Ms Elizabeth Tooley

Ms Lisa Kennedy

Dr Phill Newlyn

Ms Gemma Afflick

Mr Martin Aicken

Mr Keith Wallace

Disadvantaged Sporting Groups x2

Quorum – Seven (7)

**Purpose**

To provide advocacy for the sporting community on policy, direction and strategic planning related to Council's objectives. To achieve this policy and strategic objective, the Board will be strategic in nature and focus on appointments to achieve this outcome.

**Role**

- Represent the whole Shoalhaven Sporting Community (all sports).
- Provide ongoing, high level policy and planning advice to Council.
- Make recommendations to the Council on all relevant business presented before it.
- Advocate and maintain specific sports related portfolios.
- Advocate and promote Board recommendations.

## MINUTES OF THE SHOALHAVEN SPORTS BOARD

**Meeting Date:** Wednesday, 20 March 2019

**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra

**Time:** 5.02pm

The following members were present:

Clr Mark Kitchener

Clr Patricia White

Clr Bob Proudfoot

Mr David Goodman

Ms Elaine Caswell

Mr Roger Walker

Ms Elizabeth Tooley

Ms Lisa Kennedy

Dr Phill Newlyn

Ms Jane Lewis - Recreation Community & Culture Manager

Others present:

Ms Susan Edwards – Unit Manager, Community & Recreation

Mr Kevin Norwood – Aquatics Manager

Ms Beth Britton – Facilities Coordinator

Mr Martin Aicken

### Apologies / Leave of Absence

Apologies were received from Clr Alldrick, Clr Watson, Tony Hardman, Keith Wallace and Gemma Afflick.

### Confirmation of the Minutes

**RESOLVED** (Clr White / Phill Newlyn)

That the Minutes of the Shoalhaven Sports Board held on Wednesday 26 September 2018 be confirmed.

CARRIED

### Declarations of Interest

Nil.

## REPORTS

### SB19.1 Election of Chairperson

HPERM Ref:  
D18/341901

#### **Recommendation (Item to be determined under delegated authority)**

That the Sports Board elect (insert name) as Acting Chairperson for the meeting.

#### **RESOLVED** (By consent)

That the Sports Board elect Phill Newlyn as Acting Chairperson for the meeting.

CARRIED

### SB19.2 Shoalhaven Sports Board Membership

HPERM Ref:  
D18/342467

#### **Recommendation**

That

1. The following five (5) people be appointed as community member representatives to the Shoalhaven Sports Board for a four-year term, until March 2023:
  - a. Roger Walker;
  - b. David Goodman;
  - c. Elaine Caswell;
  - d. Martin Aicken; and
  - e. Gemma Afflick.
2. All persons who nominated for the positions be thanked for their interest in the Board and its activities.

#### **RECOMMENDATION** (By consent)

That

1. The following five (5) people be appointed as community member representatives to the Shoalhaven Sports Board for a four-year term, until March 2023:
  - a. Roger Walker;
  - b. David Goodman;
  - c. Elaine Caswell;
  - d. Martin Aicken; and
  - e. Gemma Afflick.
2. All persons who nominated for the positions be thanked for their interest in the Board and its activities.

CARRIED

### SB19.3 Shoalhaven Sports Board - Current Projects Update

HPERM Ref:  
D18/398696

Susan Edwards spoke to the report.

Kevin Norwood advised that Council are currently recruiting staff for the Shoalhaven Indoor Sports Centre and noted that training will need to be conducted. The building is at the construction stage and the floor is being laid. Once an occupation Certificate is issued the fit-out will occur. Opening of the facility is estimated to occur in mid-September. Schools, Sports Board and community groups will be invited to the opening. It was also noted that the carpark has been opened.

Lisa Kennedy asked whether basketball will be the priority user of the facility. Kevin advised that initially basketball will be transitioned to the new facility, then bookings will be open online to other sporting groups. Various community groups are showing interest in use of the facility as it is a multi-purpose facility.

Clr Proudfoot raised concerns about the standard of the field at St Georges Basin and the quality of work undertaken by the contractor to construct the field. Susan advised that there are inherent challenges with the site and that the land was initially donated to Council as part of a subdivision. Susan advised that Council is working with the users of the field to address the issues and that drainage works are currently being undertaken.

David Goodman raised the release of the Football NSW review of sportsgrounds used for football. Susan will follow up and report back to the Sports Board. It's not clear what criteria were used to evaluate the grounds and Council wasn't notified of the review being undertaken.

**Recommendation (Item to be determined under delegated authority)**

That

1. The report regarding Current Projects Update be received for information.
2. A member of Shoalhaven City Council's Inclusion and Access Advisory Group be invited to participate as a member of the assessment panel for Council's 2019 Sports Capital Works Partnership Program.

**RESOLVED** (Clr White / Elaine Caswell)

That

1. The report regarding Current Projects Update be received for information.
2. A member of Shoalhaven City Council's Inclusion and Access Advisory Group be invited to participate as a member of the assessment panel for Council's 2019 Sports Capital Works Partnership Program.
3. If required, amend the Policy/Guidelines to ensure that there are three representatives from the Sports Board on the Assessment panel for Council's 2019 Sports Capital Works Partnership Program.

CARRIED

**SB19.4 Sports Board Terms of Reference**

**HPERM Ref:  
D19/11488**

Lisa Kennedy suggested an amendment to the Terms of Reference to clarify that members need to re-apply at the conclusion of their term.

**Recommendation (Item to be determined under delegated authority)**

That the report on the changes to the Shoalhaven Sports Board – Terms of Reference be received for information.

**RECOMMENDATION** (Lisa Kennedy / Elizabeth Tooley)

That the Shoalhaven Sports Board – Terms of Reference be amended to add the following new fourth point to clause 3.4:

- Community members may re-apply for nomination at the conclusion of their term.

CARRIED

**SB19.5 Illawarra/South Coast Sport Youth Engagement Forum -  
30 October 2018**

**HPERM Ref:  
D19/47564**

Phill Newlyn tabled a report and spoke to the barriers to youth participation in sport.

The Committee discussed transfer of membership between clubs and how that may be a barrier to youth participation.

Jane Lewis also attended the Forum. An issue that was raised was the direct involvement of Youth in sports administration. The Sports Board may wish to consider how to engage better with young people. It was suggested to invite Illawarra Academy of Sport Shoalhaven scholarship recipients to future meetings.

Clr Proudfoot and Phill noted the gender difference in participation in sport and made observations on the decline in male participation and increase in female participation in sport as well as gender differences in coaching styles.

**Recommendation (Item to be determined under delegated authority)**

That the Board receive the report on the Illawarra/South Coast Sport Youth Engagement Forum for information.

**RESOLVED** (Clr White / Elaine Caswell)

That the Board receive the report on the Illawarra/South Coast Sport Youth Engagement Forum for information.

CARRIED

## GENERAL BUSINESS

**SB19.6 Additional Item - Ulladulla Lighthouse Oval**

Clr Kitchener raised issues concerning Ulladulla Lighthouse Oval such as security fencing, vandalism, leaky tap and outdated lighting. Clr Kitchener advised that he has submitted requests through Council email and raised MERITs and asked staff what had been done to address the issues.

Susan advised that the tap was decommissioned when irrigation was installed, that the site was top-dressed three years ago and Council are paying electricity charges as per Council resolution. Susan also noted that Council has met onsite with users of the field.

Susan agreed to check and respond to Clr Kitchener.

**SB19.7 Additional Item - Swim Sport and Fitness update**

Jane introduced Kevin Norwood, Manager of Shoalhaven Swim, Sport and Fitness and advised that there are some changes in Recreation, Community & Culture, with two staff members moving into Kevin's team, which has more of an operational/service delivery focus.

It was also noted that with increase in successful grant funding applications the Community & Recreation unit has now increased capacity for small/minor project delivery for sportsgrounds and open space with the establishment of a Project Coordinator.

**SB19.8 Additional Item - Milton and Cambewarra Pony Clubs - leasing of grounds**

Elaine Caswell noted that Milton and Cambewarra Pony Clubs are now required to lease their grounds and asked about grants for leasing grounds. It was noted that the Milton ground was previously run by a management committee, which was disbanded, so they now lease the grounds.

Susan Edwards offered to investigate with the Property Unit and report back to the Board.

**SB19.9 Additional Item - Sporting Hall of Fame Guidelines and Policy Review**

Elaine Caswell raised the issue of a recipient of recognition in the Sporting Hall of Fame receiving a suspension from their sport for 28 weeks and gaining notoriety for behaviour. Elaine suggested that the recipient's photograph be removed from the Sporting Hall of Fame.

Clr White suggested that Council review the Policy. The Board discussed inclusion of a clause in the policy where a recipient has been charged with an offence.

**RECOMMENDATION** (Clr White / Lisa Kennedy)

That Council investigate and review the Sporting Hall of Fame Guidelines and Policy for Award recipients where an offence has been committed by a recipient.

CARRIED

**SB19.10 Additional Item - Strategic Plan**

Lisa Kennedy noted that the Shoalhaven Sports Board discussed promotion of the Sports Board in the community at the meeting on 26 September 2019 and the possibility of a communication plan.

Susan Edwards suggested regular review of the Strategic Plan, and possibly including it as a standing item on the agenda.

Clr White suggested holding a workshop to prioritise actions from the strategic plan for the next 12 months. The Monument room was proposed as a venue.

**RESOLVED** (By consent)

That the Shoalhaven Sports Board hold a workshop on 10 April at 5.00pm for Sports Board Members only to prioritise actions from the Strategic Plan for the next 12 months.

CARRIED

**SB19.11 Additional item - Illawarra Academy of Sport**

Lisa Kennedy noted that the Illawarra Academy of Sport had a new CEO and a renewed Strategic Plan. Lisa noted that the CEO would like to attend the next Sports Board meeting on 12 June 2019.

Lisa also asked for a list of Shoalhaven participants in the scholarship program. Kevin Norwood agreed to look into whether that can be provided, given privacy protection.

**SB19.12 Additional Item - Dogs Off Leash Review**

Lisa Kennedy raised concerns about dog off leash areas on cricket grounds and sporting fields and was advised that there will be an opportunity to make a submission as part of the review. The Access Areas for Dogs Policy is being reviewed.

### **SB19.13 Additional Item - Lets Light up Football**

Jane Lewis advised that grants are open under the Lets Light up Football Program. Jane asked members to let Council know if their Club is applying for funding and Council can provide a letter of support to the club for approved projects.

There being no further business, the meeting concluded, the time being 6.45pm.

Dr Phill Newlyn  
CHAIRPERSON



## SB19.16 Election of Chairperson

**HPERM Ref:** D19/61218

**Group:** Finance Corporate & Community Services Group  
**Section:** Human Resources, Governance & Customer Service

### Purpose / Summary

To allow for the election of a Shoalhaven Sports Board Chairperson in accordance with section 3.7 of the Board's Terms of Reference.

### Recommendation (Item to be determined under delegated authority)

That the Shoalhaven Sports Board elect (insert name) as Chairperson for a two-year term in accordance with the Terms of Reference.

### Options

1. As recommended.

### Background

In accordance with 3.7 of the [Terms of Reference](#) (below), the Shoalhaven Sports Board is required to elect a new Chairperson every two years.

#### **3.7 Meeting Practices and Procedures**

- *The chairperson will be appointed by the Board, the position will be limited to a two (2) year term and be open to all members.*

The Board last formally elected David Goodman as Chairperson on 27 November 2012.

At its meeting on 30 April 2019, Council resolved to appoint the following community members to the Sports Board for a four-year term ending March 2023 (MIN19.249):

- Roger Walker;
- David Goodman;
- Elaine Caswell;
- Martin Aicken;
- Gemma Afflick

The following community members continue their present membership terms to December 2020:

- Lisa Kennedy,
- Elizabeth Tooley,
- Tony Hardman,
- Phil Newlyn.

All members are eligible to be nominated as Chairperson.

Outlined below is the process that is followed for the Election of Office Bearers for Committees of the Council:

*At the time on the agenda when the election of office bearers is listed, the following process will be followed:*

- (1) The chairperson to step down from the chair (unless their position is not up for election). An appropriately Senior Officer of the Council or other official should assume the chair for the nomination process.*
- (2) Individually, for each position the following is to take place:*
  - a. Nominations are called for that position and are acknowledged by the chair*
    - i. They may be received in writing prior to the meeting or provided verbally at the meeting*
    - ii. The Officer conducting the election shall confirm acceptance of each nominee prior to his or her inclusion in the ballot.*
  - b. If only one nomination is received, that person is declared as elected*
  - c. If more than one nomination is received, the Committee will be asked to resolve whether the election is to take place by open voting (i.e. show of hands) or ordinary ballot (i.e. written votes recorded and provided in secret).*
  - d. Where a large number of nominations are received, the Committee may elect to proceed by a preferential ballot, whereby ballots are consecutively taken and the nominee with the least number of votes is excluded from running after each ballot, until there are two preferred candidates remaining and a final ballot is undertaken and declared.*
  - e. The nominee with the most ballots is declared as elected.*
  - f. In the event of an equal number of ballots being cast for nominees, the position shall be determined by draw. The name drawn by the interim chairperson will be appointed to the position.*

*At the conclusion of the elections, the newly elected Chairperson shall reassume control of the meeting and proceed with other business.*

## **SB19.17 Football NSW - 2018 Football Facilities Audit**

**HPERM Ref:** D19/139245

**Group:** Finance Corporate & Community Services Group  
**Section:** Recreation Community & Culture

**Attachments:** 1. Council information provided to Football NSW 22 May 2019 [□](#)  
2. Shoalhaven City Council Overview - Football NSW 2018 Facilities Audit Key Findings [□](#)

### **Purpose / Summary**

Facilities Audit.

### **Recommendation (Item to be determined under delegated authority)**

That Shoalhaven Sports Board receive this report regarding the Football NSW Audit for information.

### **Options**

1. The Sports Board receive the report on Football NSW Audit for information.

Implications: This will ensure the Sports Board are aware of Football NSW process to date.

2. The Sports Board provide an alternative direction.

Implications: The implications of this is unknown.

### **Background**

In May 2017 the Football NSW formally commenced the 2018 Football Facilities Audit through Football Associations and Clubs to measure community perception of sporting facilities. The audit was conducted digitally via the Sports Facility Auditor system and requested clubs and associations to go online between 10 April 2018 and 31 May 2018 and fill in information about their club, and the facilities at their fields. Questions included information requests such as:

- Number of fields – orientation, turf profile, playing surface,
- Number of change rooms -their sizes and inclusion,
- Referee facilities,
- Kitchen/canteen facilities,
- Storage areas.

The Clubs and Associations gave a personal assessment of the fields condition on a set date.

Council's Facilities team provided the attached document relating to football facilities in the Shoalhaven at the end of May 2018; see Attachment 1:

- Fields,

- playing surface,
- Lighting,
- Turf profile,
- Usage.

Football NSW collated this information and produced the Facilities Audit Findings in January 2019; see Attachment 2. Football NSW have not provided any additional information regarding benchmarking or further information explaining how they have rated field usage at this time. However, there are plans in place for Football NSW to complete an Infrastructure Strategy for the next 10 years, which they are undertaking over the next 12 months.

The Infrastructure Strategy aims to use data driven planning methodologies and evidence to deliver an integrated State-wide football facility supply, demand and investment strategy that guides the provision of, and investment in, football facilities across NSW for the next 10 years.

This Infrastructure Strategy is an important step for Football NSW to compile a plan to improve and upgrade local football facilities across NSW. This strategy will provide greater analysis of the facilities audit for football associations in NSW.

Council has contacted Mr Ristic, Manager Government Relation, Funding and Infrastructure of NSW Football, and will continue to liaise with him through the development of the Infrastructure Strategy.

Site name	Suburb	Average number of hours per week used by Football during the winter season?	Playing field surface type?	Turf Profile	Playing field lighting	Floodlighting type	Does the playing field have a lux level or performance testing certificate? YES/NO
Bernie Regan Oval	North Nowra	10	Mixed Grasses	Mixed Sand and Soil	None	None	
Bomaderry Oval	Bomaderry	28.5	Kikuyu	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Callala Bay Sports Field	Callala Bay	31.5	Mixed Grasses	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Crookhaven Park	Culburra Beach	17.5	Mixed Grasses	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Drexel Oval	North Nowra	13	Mixed Grasses	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Huskisson Sports Ground	Huskisson	17	Kikuyu	Mixed Sand and Soil	100 - 149 lux	Metal Halide	Yes
Ison Park	South Nowra	80	Kikuyu	Mixed Sand and Soil	100 - 149 lux	Metal Halide	Yes
Lighthouse Oval	Ulladulla	25.5	Kikuyu	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Lyrebird Park	Nowra	66	Kikuyu	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Sharman Park	North Nowra	23	Kikuyu	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
St Georges Basin Sports Fields	St Georges Basin	32	Mixed Grass	Mixed Sand and Soil	100 - 149 lux	Metal Halide	Yes
Thomson Street Sporting Complex	Sussex Inlet	32	Mixed Grasses	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Vic Zealand Oval	Shoalhaven Heads	32.5	Kikuyu	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Vincentia Sports Fields	Vincentia	0	Mixed Grasses	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No
Yulunga Reserve	Manyana	23	Mixed Grasses	Mixed Sand and Soil	100 - 149 lux	Metal Halide	No



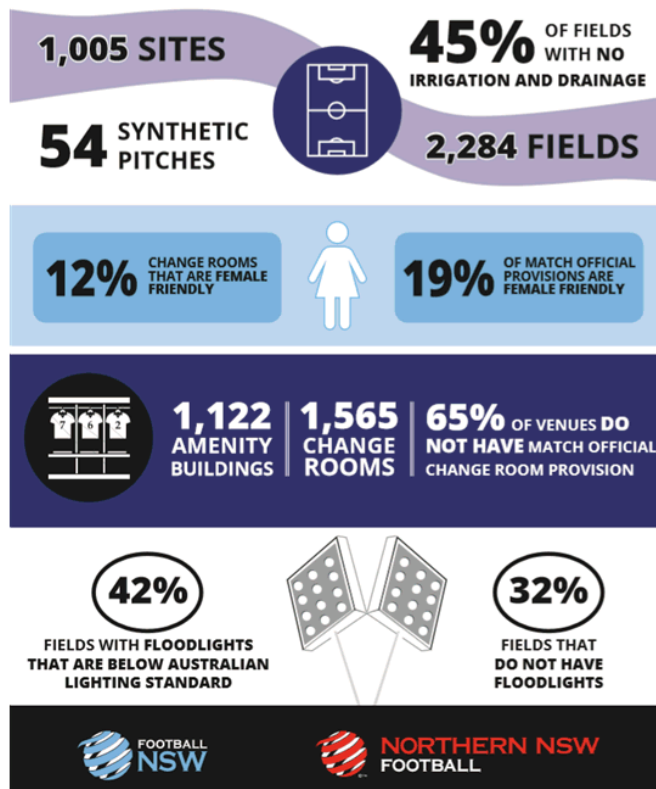
## 2018 Football Facilities Audit Analysis



## Introduction

<b>Source</b>	Sports Facility Auditor Report
<b>Extract</b>	3.00pm 31 <sup>st</sup> January 2019
<b>Considerations</b>	Basic/raw analysis of the audits conducted
<b>Player to pitch ratio</b>	Ratio based on participation numbers from 2018 for NPL, Winter and Summer Social
<b>Audit Findings</b>	Based on community venues and not elite venues only. Data recorded has not yet been verified against returned council data.

## CURRENT STATE OF PLAY FOOTBALL IN NSW



1:155 player to pitch ratio



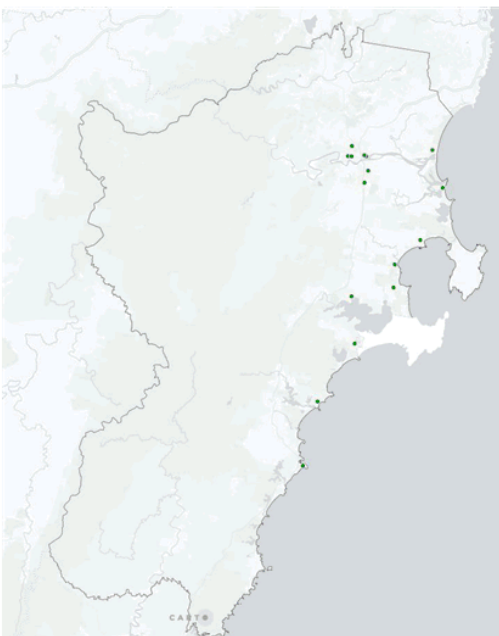


## Shoalhaven City Council

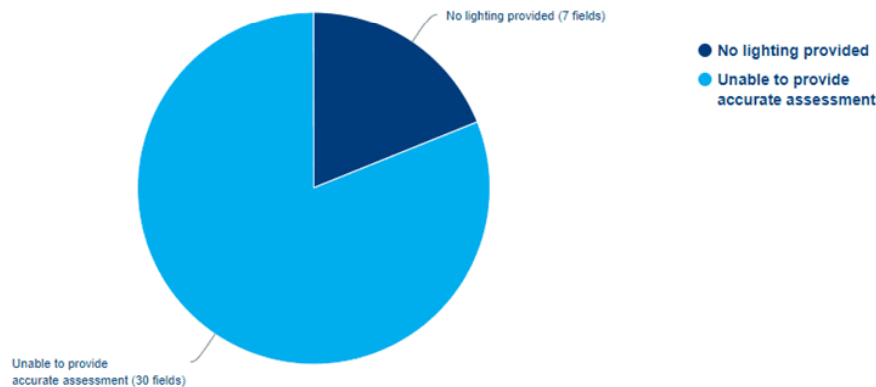
LGA	NUMBER OF SITES	NUMBER OF FIELDS
Shoalhaven City Council	16	37
<b>TOTAL</b>	<b>16</b>	<b>37</b>

Regional Average 1:77 player to pitch ratio

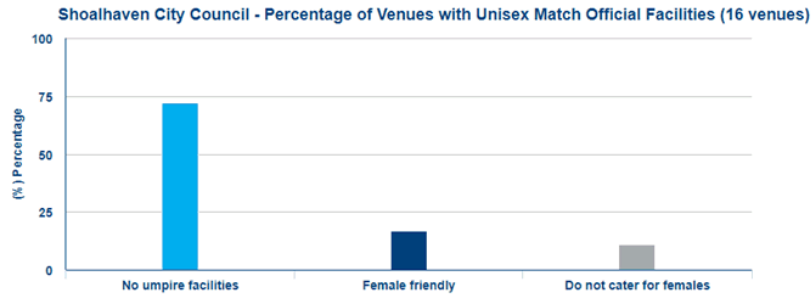
1:158 player to pitch ratio



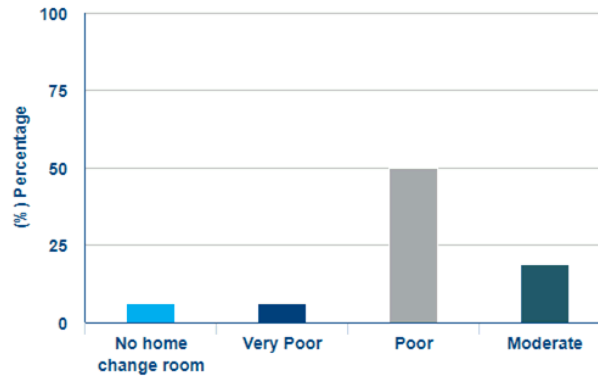
Shoalhaven City Council - Field lighting report (37 fields)



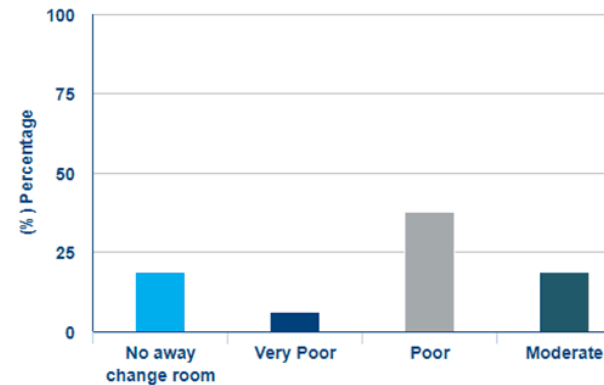
19% of fields do not have floodlights



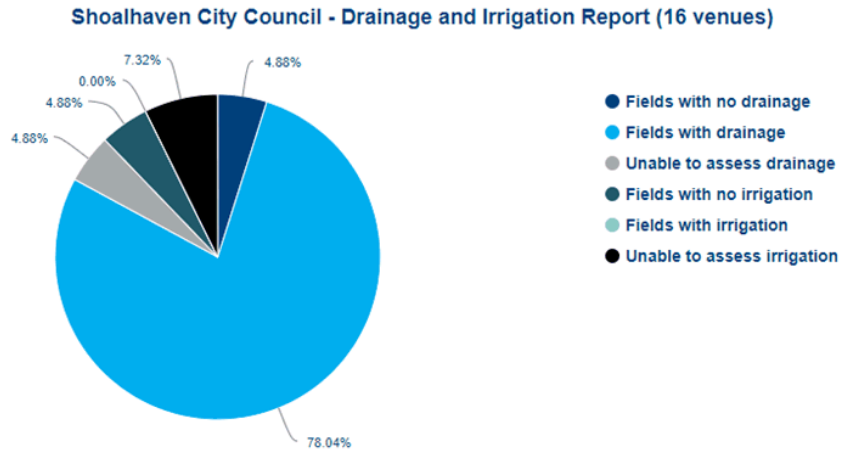
72% of amenities do not have match official provision & 11% do not cater for females.  
40% of changerooms are female friendly (6 out of 15).



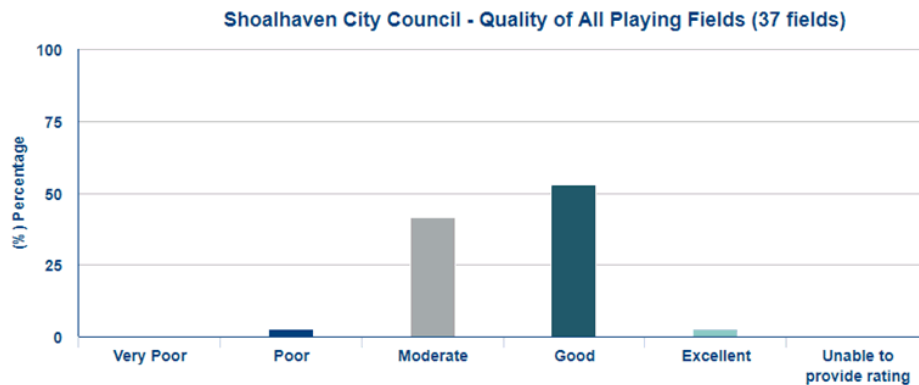
6% of amenities have no home changerooms & 75% were below standards



19% of amenities have no away changerooms & 63% were below standards



10% of fields do not have drainage & irrigation



44% of fields are below playing standard

## **SB19.18 Ulladulla Lighthouse Oval: investigate site issues**

**HPERM Ref:** D19/139424

**Group:** Finance Corporate & Community Services Group  
**Section:** Recreation Community & Culture

### **Purpose / Summary**

Shoalhaven Sports Board be updated on issues raised regarding the Lighthouse Oval.

### **Recommendation (Item to be determined under delegated authority)**

That Shoalhaven Sports Board receive the information about Lighthouse Oval Ulladulla for information.

### **Options**

1. That the report regarding Lighthouse Oval Ulladulla be received for information

Implications: This will ensure that the Sports Board are kept informed with current correct information.

### **Background**

At the March meeting of the Shoalhaven Sports Board, Clr Kitchener raised some concerns regarding Ulladulla Lighthouse Oval, which had been brought to his attention by a community member.

Council staff have subsequently met with the community member on site, discussed and investigated the concerns raised, and provide the following comments to update the Board.

### **Fertilizing**

Across the region, fertilizing of fields is only carried out if soil nutrient deficiencies are identified at the site. Community and Recreation (CaR) will carry out soil testing at this location in June/July and proceed with fertilizing in spring if warranted.

### **Top Dressing**

Top dressing may be considered pending visual inspection, budget and assessment against other identified fields; this is done yearly with all fields (Autumn/Winter). Top dressing is generally prioritised for fields with identified drainage or soil structure issues. The bottom field at Lighthouse Oval is considered to have effective drainage and irrigation currently.

### **Water Tap**

Whilst on site, the top valve could not be located for the existing water tap. As a result, it was decided that it would be more functional to move the water tap location. An additional water tap has been installed on the outside of the toilet block. Council's Parks Southern Parks Supervisor met the community member onsite to explain what was proposed and no further concerns have been raised at this time.

**Carpark** – washouts and potholes.

A request has been made to Council's Assets and Works team for comment and action if budget allows.

**Floodlights**

All lights are in working order, however CaR are aware that one of the floodlights is out of alignment. As this work requires an Elevated Work Platform to resolve, there are significant costs associated with individual jobs. Work will be scheduled with a contractor when there are a number of floodlight related matters to address at a number of sporting grounds to make the call out cost effective.

**Cylinder Mower**

Council's maintenance staff have advised that the cylinder mower requires flat surfaces to perform at its optimum. The damage to playing surfaces by winter sports is not conducive to its use. As a result, the mower is shut down and stored over the winter period and the operator is employed on other scheduled tasks.

**Fencing**

The entire complex at Lighthouse Oval has bollards around the boundary with two gates for contractor and maintenance access only. Council have not received significant requests from users and community to make the installation of any additional fencing a priority at this time.

**Ongoing Communication**

Council have met with the community member to address his concerns, and staff will continue to work with the Executive of Ulladulla United Soccer Club regarding the ongoing management of the Oval. Correspondence is sent to the club in this regard, long with advice on works and/or grants etc, which are sent to the Treasurer, Secretary and President as per usual process.

## SB19.19 Shoalhaven Sports Board - Current Projects Update

HPERM Ref: D19/139690

**Group:** Finance Corporate & Community Services Group  
**Section:** Recreation Community & Culture

### Purpose / Summary

To provide a project update to the Sports Board on current projects under development by Council.

### Recommendation (Item to be determined under delegated authority)

That:

1. The report regarding Current Projects Update be received for information.
2. The Shoalhaven Sports Board nominate (*insert name at the meeting*) to assist staff in reviewing the Sporting Hall of Fame Eligibility criteria.

### Options

1. Adopt the recommendation as written.

Implications: This will enable staff to continue progressing projects as discussed in the report.

### Background

The following is a project update of current projects under development.

#### St Georges Basin Soccer Club

At March Sports Board comments were raised in relation to St Georges Basin Soccer Club. Council acknowledges that the site provided by the developers was not optimal and would not be suitable and accepted today for use as a sporting field.

St Georges Basin Soccer Club have been successful obtaining Council Sports Grants monies to undertake sub surface drainage on the main field adjacent to clubhouse. They have requested to defer the commencement of this project until December 2019 due to contractor availability. In association with drainage works, Council will be fertilising and top dressing the field to expedite turf re-establishment after the drainage works are completed.

Additionally, Shoalhaven Water is facilitating an external water filling station at this site, the hot water unit has been replaced and the roof of amenities building has been cleared of leaf litter debris from overhead trees.

#### Pony Clubs

At Sports Board in March Elaine Caswell advised that Milton and Cambewarra Pony Clubs are now being charged.

Milton Pony Club was a Management Committee who received a subsidy from Council to run and maintain the Club at Narrawallee. The Management Committee has been disbanded and

therefore, to formalise the occupancy of Council’s land, the Pony Club has been requested to enter into a lease agreement. Based on the information provided to Council, a subsidy of 68.18% has been applied to the market rent. The Pony Club have been informed of the rental agreement amount in March 2019 and advised, should they feel this was an unachievable amount by the club, to contact Council’s Property Unit.

In 2009 Council adopted the ‘Occupation of Council Owned or Managed Land Policy’. This policy outlines the process in which Council manages its properties and sets out goals regarding cost recovery in relation to leasing and licensing. This approach is open and transparent. Cambewarra Pony Club is currently being provided a 60.91% subsidy on their rental; they also received a donation from Council for all rates charged on the property in accordance with Council minute MIN90/730.

While the licence agreement is being negotiated, the Milton Pony Club is being charged for hire of the facility at Council’s adopted fees for the facility: Fee No. 13602 “Pony Club - regular use” \$195.00 per quarter. This is the fee that the Club has paid historically (when the Management Committee was in place) and ensures equity of service provision for Council’s public facilities.

It should be noted that Berry Riding Club have a licence agreement for the term of 5 years – 1 May 2018 to 30 April 2023 – paying \$3000.00 yearly (rent review conducted 1 May 2019 currently paying \$3,039.61) and increases with CPI yearly. The club are responsible for 100% of water, sewer and garbage.

### Hall of Sporting Fame

The Sports Board requested that Council investigate and review the Sporting Hall of Fame Guidelines and Policy for Award recipients where an offence has been committed by a recipient. This action went to Council’s Ordinary meeting in April 2019.

#### **SB19.9 Additional Item - Sporting Hall of Fame Guidelines and Policy Review**

##### **Recommendation:**

*“That Council investigate and review the Sporting Hall of Fame Guidelines and Policy for Award recipients where an offence has been committed by a recipient”.*

##### **RESOLVED** MIN19.253:

*“That Council investigate and review the Sporting Hall of Fame Guidelines and Policy for Award recipients where an offence has been committed by a recipient”.*

As there is no current policy in relation to Hall of Sporting Fame, and the existing guidelines are in relation to who is eligible to apply, it will therefore be necessary to develop advice to cover this situation should it arise and update the Sporting Hall of Fame Eligibility criteria. A nomination from a representative on the Shoalhaven Sports Board is sought to work with staff to undertake this and report back to the Board.

### Sports Board Membership

The Ordinary meeting of Council met in April 2019 and resolved to accept the new members of the Shoalhaven Sports Board as recommended by the Board, and thank all persons who nominated for their interest in the Board and its activities. Staff are taking steps to give effect to this resolution.

### Sports Board Terms of Reference

The Ordinary meeting of Council met in April 2019 and discussed the Sports Board recommendation to clarify and update the Terms of Reference with regard to Community Members’ eligibility to re-apply for nomination at the conclusion of their term.

During this, the make-up of community members on the Board was raised; with discussions focussed on ensuring that opportunities to participate in Board activities were extended to minority and disadvantaged groups, allowing for an inclusive cross section community of views and needs to be expressed and considered as part of the business. Council subsequently resolved MIN19.252:

*“That the Shoalhaven Sports Board – Terms of Reference be amended to add the following:*

1. *New fourth point to clause 3.4: Community members may re-apply for nomination at the conclusion of their term.*
2. *Two additional membership positions be added to the Terms of Reference and that they be identified from disadvantaged sporting groups.*
3. *The Sports Board be delegated authority to invite representatives from disadvantaged sporting groups to inform the Board”*

Staff are taking steps to give effect to this resolution.

**External Grant Funding Applications:**

Council has applied for a grant through the Crown Reserves Improvement Fund for the replacement of the floodlighting at Berry Showground.

The NSW Department of Industry has not specified when the successful applicants of the 2019-20 funding round will be announced.

In 2018 funding outcomes were announced by the Minister on 31 August 2018.

**Summary of Work Program Projects Being Undertaken or in Development FY 2018/19**

Project	Comment
Frogs Holla Sewerage Works	This project is currently on hold, while Environmental Health Officers undertake further investigation works regarding the capacity requirements.
Stronger Country Communities Fund (Grant Funding)	<p>Update on project delivery</p> <ul style="list-style-type: none"> <li>• Drainage and/or irrigation at 6 locations – Affected Clubs and Associations have been consulted with regarding delivery and availability of fields during delivery. Designs have been finalised and will go to tender 2<sup>nd</sup> quarter of 2019. Sanctuary Point Oval, Nowra Showground Added Area, Ulladulla Sporting Complex, Bernie Regan Sporting Complex, Bomaderry Sporting Complex, Ray Abood Oval.</li> <li>• Floodlighting will be installed on the Nowra Showground Added Area – Scheduled for 4<sup>th</sup> quarter of 2019.</li> <li>• Tennis Court resurfacing and fencing will occur across many sites. - Specifications currently being finalised.</li> <li>• Stage 2 of the floodlight controller installations to include 17 locations. – Completion expected in June 2019</li> <li>• Stage 3 (4 locations currently unfunded).</li> </ul>



	<p>Completion will see all floodlit fields, including Management Committee sites, have 'Illuminator' controllers installed</p>
Grandstands – Community Sport Infrastructure Grant Program	<p>Covered grandstand seating with capacity for 60 people has been installed at Lyrebird Park, Callala Sportsground, Finkernagel Oval &amp; Vic Zealand Oval.</p> <p>SCC are funding four additional locations yet to be determined. Council are currently undertaking community consultation.</p>
New online bookings system	<p>A dedicated business analyst has been engaged to progress the complex system design as a priority matter.</p> <p>A revised estimated Go-live date for Stage 1 implementation for Council-managed sites is yet to be confirmed.</p> <p>Executive Strategy staff are finalising a comprehensive communications plan for implementation prior to go-live, focussing on 3 key messages:</p> <ul style="list-style-type: none"> <li>• Book Council facilities from the comfort of your home 24 hours a day, 7 days a week.</li> <li>• Ability to research and compare from over 100 Council venues to ensure your chosen facility caters to all your needs.</li> <li>• Streamlining Council's services for improved support and customer experience.</li> </ul>
Boongaree Masterplan and Park development	<p>Berry Rotary have been successful in securing a \$4 million dollar grant from State Government towards the development of the park and playground.</p> <p>Council have signed the agreement for 'Everyone Can Play' State Government Grant of \$200,000 for delivery of Accessible Flying Fox.</p> <p>Building Better Regions Federal funding of \$456,000 for the delivery of stage 1 – nature play</p> <p>Council is required to make a co-contribution toward these 2 grants and this funding has been identified and allocated.</p> <p>Council are finalising the detail design of an integrated skate park and pump track with consultants.</p>
Huskisson Oval	<p>Re-turfing damaged areas caused by carnival over previous years. Work to commence 11 March 2019.</p> <p>Complete. 3,500 m2 of Tif-Tuf Bermuda sports field turf laid by Turfco in affected areas of Huskisson Carnival site. Goal mouths of main football pitch also re-turfed. Six-week exclusion zone implemented to allow establishment of new turf, which has since been lifted.</p> <p>Main field identified for trial of organic top-dress soil</p>

	<p>conditioner. Trial to take place in conjunction with wider sports field renovation program commencing spring 2019.</p>
<p>Nowra Showground – Restart NSW Grant Funding &amp; Council Co-contribution.  Project Total - \$1,225,473</p>	<p>Horse and cattle area of the Nowra Showground will undergo enhancements over the course of 2019 and 2020. Project components consist of the following:</p> <ul style="list-style-type: none"> <li>• Fencing around the cattle yard</li> <li>• Upgraded and increased seating</li> <li>• Drainage and guttering improvements</li> <li>• Cattle ramp improvements</li> <li>• Refurbishment of judge's box</li> <li>• Upgrade of family café building including kitchen and amenities</li> <li>• Accessible picnic table and path</li> </ul> <p>Council has also committed funding from the Special Rate Variation this current FY to upgrade fire systems and undertake specified maintenance works</p>
<p>Restructure</p>	<p>Operational management of sportsground buildings and liaison officers for Management Committees has transferred to the Shoalhaven Swim, Sport &amp; Fitness Unit.</p> <p>Advice of the new structure, with contact details for liaison officers, will be distributed to all user groups and stakeholders.</p>
<p>Bill Andriske Oval - Shed for mower</p>	<p>Options are being investigated for additional storage onsite to accommodate grounds maintenance equipment, currently either an extension to building or an additional shipping container are being considered. Funding has not been identified yet.</p>
<p>West Street Oval</p>	<p>Nowra Albatross Vikings Football Club have secured \$20,000 grant for addition of verandah to the club room.</p> <p>Plans are in development, DA pre-lodgement meeting has been held, which identified several development issues that will need to be considered in the plans, including sewer lines, drainage issues, accessibility legislation.</p> <p>Approval has not yet been obtained from Crown. It is yet to be determined whether the project is viable or not.</p>

SB19.19

### Community Engagement

As required, community engagement will be undertaken for the various projects detailed in this report.