

## Strategy and Assets Committee

**Meeting Date:** Tuesday, 12 February, 2019  
**Location:** Council Chambers, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.00pm

**Membership** (Quorum - 5)  
Clr John Wells - Chairperson  
Clr Bob Proudfoot  
All Councillors  
General Manager or nominee

**Please note:** The proceedings of this meeting (including presentations, deputations and debate) will be webcast and may be recorded and broadcast under the provisions of the Code of Meeting Practice. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

## Agenda

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4. **Mayoral Minute**
5. **Deputations and Presentations**
6. **Notices of Motion / Questions on Notice**
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**8. Confidential Reports**

Nil

## Strategy and Assets Committee

### Delegation:

pursuant to s377 (1) of the *Local Government Act 1993* the Committee is delegated the functions conferred on Council by the *Local Government Act 1993* (LG Act) or any other Act or delegated to Council, as are specified in the Schedule, subject to the following limitations:

- i. The Committee cannot exercise any function delegated to the Council which by the terms of that delegation cannot be sub-delegated;
- ii. The Committee cannot exercise any function which s377(1) of the LG Act provides cannot be delegated by Council;
- iii. The Committee cannot exercise a function which is expressly required by the LG Act or any other Act to be exercised by resolution of the Council; and
- iv. The Committee cannot exercise any function which is a function of the General Manager under s335 of the LG Act.

### SCHEDULE

- a. Make recommendations to Council and consider, formulate, review and adopt policies in relation to Councils corporate & community planning under Part 2 of Chapter 13 of the LG Act, asset management and in connection with the other functions listed in this Schedule and in particular to make recommendations to Council in respect of the content of Councils community strategic plan, delivery program, resourcing strategy and operational plan within the meaning of Part 2 of Chapter 13 of the LG Act;
- b. Make recommendations to Council and consider, formulate, review and adopt Council policies, plans and strategies other than those in respect of town planning and environmental, natural resources / assets, floodplain, estuary and coastal management and sustainability matters that are dealt with by the Development and Environment Committee.
- c. Make recommendations in respect of the introduction of new fees or charges or the alteration of existing fees and charges for inclusion in the Councils next operational plan within the meaning of s405 of the LG Act;
- d. Monitor, review and consider matters relating to the operations and strategic direction of Councils Holiday Haven Tourist Parks Group;
- e. All functions in respect of the management of, and facilities provided on Crown Land in respect of which Council is the 'Crown Land Manager' under Division 3.4 of the Crown Lands Management Act, 2016 and the making of recommendations to Council regarding such matters where the function is not dealt with under the delegations to the General Manager or cannot be delegated by Council;
- f. Provision of corporate direction to the Shoalhaven Water Group in respect of powers delegated to it by Council regarding the construction, alteration or maintenance of water and sewerage works, effluent works and pump out removal;
- g. Authorise the expenditure of funds raised under s64 of the LG Act within the limits outlined in, and in accordance with Councils adopted Development Servicing Plan and other relevant adopted Council policies;
- h. Make recommendations to Council in respect of fees and charges for water and wastewater services provided by Council;
- i. Develop, implement, review and adopt strategic policies for water, sewerage and effluent operations of Council;

- j. Undertake preliminary investigations (feasibility, cost benefit, risk analysis, etc.) into development opportunities for Councils strategic land holdings and make recommendations to Council.
- k. Review and make recommendations to Council in relation to:
  - l. The sale prices of land in connection with residential and industrial Council subdivisions;
  - m. The sale of Council property or the purchase or resumption of land;
  - n. The compensation to be offered in respect of land resumed by Council; and
  - o. Properties leased or rented by Council, other than those delegated to the General Manager for approval and execution in accordance with MIN14.912 and MIN15.237 of the Council.
- p. To determine and accept all tenders with a value of \$1 Million or more, except those tenders required by law to be determined by full Council (MIN17.334).

## MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

**Meeting Date:** Tuesday, 22 January 2019  
**Location:** Council Chambers, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.01pm

The following members were present:

Clr John Wells - Chairperson  
Clr Amanda Findley  
Clr Patricia White  
Clr Kaye Gartner  
Clr Nina Digiglio  
Clr Annette Alldrick  
Clr John Levett  
Clr Mitchell Pakes  
Clr Greg Watson  
Clr Bob Proudfoot  
Stephen Dunshea – Acting General Manager

### Apologies / Leave of Absence

Apologies were received from Clr Kitchener, Clr Guile and Clr Gash.

### Confirmation of the Minutes

**RESOLVED** (Clr Pakes / Clr White) MIN19.8

That the Minutes of the Strategy and Assets Committee held on Tuesday 11 December 2018 be confirmed.

CARRIED

### Declarations of Interest

Nil

### MAYORAL MINUTES

Nil

## DEPUTATIONS AND PRESENTATIONS

Nil

## NOTICES OF MOTION / QUESTIONS ON NOTICE

**SA19.1 Notice of Motion - Sporting Fields Renovation – Use of Recycled Material** **HPERM Ref: D19/9661**

### Recommendation (Item to be determined under delegated authority)

That

1. A report be prepared for Council identifying the opportunities and costs of incorporating suitable recycled organic product into the top-dressing media used by Council in the repair, restoration and renovation of Council's sports fields playing surfaces.
2. The report make recommendations with regard to amending and/or modifying current top-dressing practices and media, where considered appropriate.

**RESOLVED** (Clr Wells / Clr Gartner)

MIN19.9

That

1. A report be prepared for Council identifying the opportunities and costs of incorporating suitable recycled organic product into the top-dressing media used by Council in the repair, restoration and renovation of Council's sports fields playing surfaces.
2. The report make recommendations with regard to amending and/or modifying current top-dressing practices and media, where considered appropriate.

CARRIED

## REPORTS

Items marked with an \* were moved 'en bloc'.

**SA19.2 Ratepayer Advance Kerb & Gutter Construction** **HPERM Ref: D18/433030**

### RECOMMENDATION \* (Clr Proudfoot / Clr Pakes)

That:

1. Council enter into a Ratepayers Advance Agreement, executed under the Seal of Council, with:
  - a. R J & M L Speer of 32 Ridgelands Drive, Sanctuary Point NSW 2540 in respect of Kerb and Gutter construction to the value of \$7,330.44 (advance) of which \$1,798.32 (excluding GST) is the contribution, \$5,532.12 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$6,915.15.
  - b. R J & M L Speer of 34 Ridgelands Drive, Sanctuary Point NSW 2540 in respect of Kerb and Gutter construction to the value of \$7,330.44 (advance) of which \$1,798.32 (excluding GST) is the contribution, \$5,532.12 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$6,915.15.

- c. D L Mood of 43 Basin View Parade, Basin View (same as postal address) in respect of Kerb and Gutter construction to the value of \$7,330.44 (advance) of which \$1,798.32 (excluding GST) is the contribution, \$5,532.12 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$6,915.15.
  - d. C J Hobbs of 45 Basin View Parade, Basin View in respect of Kerb and Gutter construction to the value of \$7,330.44 (advance) of which \$1,798.32 (excluding GST) is the contribution, \$5,532.12 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$6,915.15.
  - e. The Roman Catholic Church of St Michaels Parish, 25 St George Avenue, Vincentia in respect of Kerb and Gutter construction to the value of \$6,001.00 (advance) of which \$1,921.00 (excluding GST) is the contribution, \$4,080.00 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$5,100.00.
  - f. Rennie Marceline D'Souza, 27 St George Avenue, Vincentia NSW 2540 in respect of Kerb and Gutter construction to the value of \$6,071.60 (advance) of which \$1,943.60 (excluding GST) is the contribution, \$4,128.00 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$5,160.00.
  - g. Marcela Evangeline Biguzas & Moses Raudino, 29 St George Avenue, Vincentia NSW 2540 in respect of Kerb and Gutter construction to the value of \$7,413.00 (advance) of which \$2,373.00 is the contribution, \$5,040.00 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$6,300.00.
2. The Common Seal of Council of the City of Shoalhaven be affixed to any documentation required to be sealed, otherwise the General Manager be authorised to sign any documentation necessary to give effect to the resolution.

**SA19.3 Classification of Land - Lot 1 DP 1245988 - 4 Kardella Ave Nowra**

**HPERM Ref: D18/424564**

**RECOMMENDATION** \* (Clr Proudfoot / Clr Pakes)

That Council resolve to classify the land described as Lot 1 DP1245988 at 4 Kardella Avenue Nowra as Operational Land.

**SA19.4 Land Classification Lots 1452 & 1452 DP1231370 Vincentia**

**HPERM Ref: D18/433112**

**RECOMMENDATION** \* (Clr Proudfoot / Clr Pakes)

That Council resolve to classify the land described as Lot 1451 DP1231370 Horizon Crescent Vincentia & Lot 1452 DP1231370 Halloran Street Vincentia DP 1231370 as Community Land with a sub-category of General Community Use.

**SA19.5 Acquisition of Water & Sewer Easement at Lot 76 DP 755907 - 66 Wrights Beach Road, Bream Beach**

**HPERM Ref: D18/433480**

**RECOMMENDATION** \* (Clr Proudfoot / Clr Pakes)

That Council resolve:

1. To compulsorily acquire the following easement for Council infrastructure over Crown land Lot 76 DP 755907, subject to resolving Native Title interests, at compensation determined by the Valuer General:
  - a. An Easement for Water Supply and Sewerage variable width, shown in yellow and

marked 'E' on the attached plan.

2. To pay compensation and costs associated with the acquisition from Shoalhaven Water's Sewer and Water Funds. Compensation determined by the Valuer General to be in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.
3. That the necessary application be made to the Minister for Local Government and the Governor. The acquisition is to be carried out under the Local Government Act 1993.
4. That the Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed.

**SA19.6 Public Interest Advocacy Centre Study - Water Supply Disconnections HPERM Ref: D19/2327**

**RESOLVED** \* (Clr Proudfoot / Clr Pakes) MIN19.10  
That the information in the report on Public Interest Advocacy Centre Study - Water Supply Disconnections be noted.

CARRIED

Note: Clr Proudfoot requested the Traffic Committee or staff urgently investigate the intersection of Booderee Avenue and Naval College Road where there is a temporary roundabout, now relocated adjacent to the road. The white lines along Naval College Road at the intersection have not been erased, which is presenting a risk to drivers having to suddenly brake. The Acting General Manager advised that this would occur.

There being no further business, the meeting concluded, the time being 5.04pm.

Clr Wells  
CHAIRPERSON

## SA19.7 Notice of Motion - Shoalhaven Indoor Sports Centre – Provision of a Solar System

HPERM Ref: D19/9623

Submitted by: Cllr John Wells

### Purpose / Summary

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### Recommendation (Item to be determined under delegated authority)

That upon the Shoalhaven Indoor Sports Centre being handed over to Council by the Contractor, Council proceed to call for Expressions of Interest for the installation, operation and future handover of a photovoltaic solar system at the Centre.

### Background

At the 11 December 2018 Strategy & Assets Committee meeting a report on the Shoalhaven Indoor Sports Centre – Water Collection and Re-use Scheme made passing reference to a range of Environmentally Sustainable Development initiatives integrated within the design brief. Particular reference was made to the excellent passive design principles which made the asset thermally and energy efficient and comfortable for users.

The report made two references to energy, viz

- “These initiatives remain a goal for the design team:
  - Target overall reduction in energy consumption with associated impact upon greenhouse gas emissions.”
- “Potential photovoltaic solar system design assists with the base load energy consumption on site.”

There are a number of owners of assets within the Shoalhaven whose large roof areas have encouraged them to “switch to solar” to relieve themselves of the variabilities of grid supply and pricing and to sell surplus energy into the grid. Some of these arrangements have been self funded, others have proceeded on the basis of a contract with a solar system supplier, installer, operator on the basis of guaranteed supply at an agreed (competitive) price for a specified period of time. There can be options at the end of the contract term – remove the system, hand the system over to the asset owner, or extend; each option will impact the \$kwh over the contract term.

It is proposed Council test the market for the supply and operation of a solar electricity system for the Indoor Centre. As a basis for discussion/consideration of the framework for an EOI, I would propose the following:

- The system be installed and operated by a selected provider at no cost to Council
- The system be owned and operated by the provider for a period of (say) ten years
- The system meet all the need for electricity by the Shoalhaven Indoor Sports Centre and potentially a renovated Shoalhaven Basketball Stadium
- Council agrees to purchase all the electricity it needs from the provider at a competitive negotiated price

- Supply generated above and beyond the needs of the Centre shall be capable of sale by the provider at the most advantageous price for it
- In the event of a failure of supply the provider shall compensate Council to the extent of any costs Council has incurred in purchasing grid power
- All repair and maintenance of the solar system shall be the responsibility of the supplier
- The supplier will indemnify Council against any and all liabilities arising from any failure of or damage caused by the solar system
- At the expiry of the (say) 10 year contract term, ownership of the system shall transfer to Council

Councillors will recall that Council has another substantial project proceeding at the adjacent Artie Smith Oval. The upgrading of this asset to regional sports field status requires the installation of floodlighting to 500 lux standard – this would be an opportunity to have solar/battery capability to supplement grid supply. Therefore the EOI documentation might make reference to a potential future need to connect the Centre's solar system to a battery storage installation.

Finally, as the whole complex will have extensive parking facilities, Council should consider the installation of a number of EV charging stations for visitors to the facilities and the 40,000+ vehicles a day which use the Princes Highway/Cambewarra Road roundabout only half a kilometre away.

I commend the foregoing to my colleagues.

John Wells

### **Note by the General Manager**

The Shoalhaven Indoor Sports Centre design team recognises that environmental sustainability is one of the most important issues facing contemporary society. Accordingly, the team placed an emphasis on integrating best practice environmental design into the project, analysing the impact on our environment and importantly on the well-being of its occupants.

Environmentally sensitive considerations have been integrated into the design development. For instance:

- Natural ventilation systems provide cross flow cooling to the court halls,
- LED lighting products and motion control switching improve energy efficiency,
- Translucent roof panels and glazing introduce natural light into the largest court hall,
- Precast concrete panels and insulation maximises the building thermal efficiency,
- Instantaneous natural gas water heating systems reduces energy wastage,
- Rainwater harvesting and the reuse in amenity flushing supplements town water supply, reducing water consumption,
- Use of sustainable materials for court floors decreases the reliance on natural growth timber species,
- Potential photovoltaic solar system design assists with the base load energy consumption on site.

Therefore, the context of this Notice of Motion is highly relevant and aligned with this design philosophy and measures implemented to date. The project team have undertaken some preliminary investigations regarding the installation and use of Photo Voltaic Solar Systems to supplement the base power requirements for the new centre. Although this Notice of Motion recommends consideration of alternatives means for providing solar energy the overall principles are the same. Therefore, all options for provision of solar energy on this site will be considered. This will entail an evaluation of each of these options to enable Council to select the most beneficial model.

## **SA19.8 Notice of Motion - “The Blockstars”! - FIRST Lego League**

**HPERM Ref:** D19/33603

**Submitted by:** Cllr Patricia White

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council’s consideration.

### **Recommendation**

That Council

1. Provide the Blockstar students with a donation of \$5,000.00 from Council’s unallocated donations to assist with costs to attend and compete in the USA Open International Tournament in California in May 2019.
2. Write to the Blockstar students and congratulate them on their success in the FIRST Lego League during 2018.
3. Request the Blockstar Students to make a presentation to Council following their participation in the US Open International Tournament.

**SA19.8**

### **Background**

“The Blockstars”! - is a Shoalhaven based team comprising five local high school students from Bomaderry, Nowra, St John’s and a home school. They are aged between 14 and 17 years. They meet regularly outside of school hours and are very self-directed.

The students compete in FIRST Lego League; FIRST (For Inspiration and Recognition of Science and Technology) is an international organisation that supports STEM (Science, Technology, Engineering, and Maths) learning. In Australia, FIRST is hosted by, and works in conjunction with Macquarie University.

Their goal is “to transform culture by creating a world where science and technology are celebrated and where young people dream of becoming science and technology leaders” (Dean Kamen, Founder). This is achieved by engaging young people in exciting, mentor-based programs that build science, engineering and technology skills which inspire innovation and foster well-rounded life capabilities including self-confidence, communication and leadership.

The Blockstars have travelled a well-worn path to Macquarie over the past two years to participate. This particular competition requires teams to compete in design, building, robotics, programming, research, project development, presentation, community interface and team work.

This is the Blockstars second year of competition, although one member is a rookie and others have competed with other teams previously. The theme for the 2018-19 season is “Into Orbit” and all of the team’s work has centred around space related concepts.

During 2018 over 1000 teams across Australia compete in First Lego League. In November 2018, “The Blockstars” won the Sydney Regional Championship and then the NSW State Championship. They then progressed to the Australian National Championships at Macquarie University in December. At this event, the team were awarded first place for

Programming and received an invitation to compete at the upcoming US Open International Tournament in California. This event will take place from May 17-19 at Legoland in Carlsbad.

These students are a hard-working and talented team of youth who have been given the opportunity to represent Australia and present their work in an International forum.

The students require financial support to attend the International Tournament in the US and I request all Councillors support our Shoalhaven youth in America at this International forum.

Clr Patricia White

**Note by the General Manager**

The available balance in the Unallocated Donations budget is currently \$13,874.27.

## **SA19.9 Notice of Motion - Greenwell Point Boat Ramp - Public Toilets**

**HPERM Ref:** D19/34881

**Submitted by:** Cllr Joanna Gash

### **Purpose / Summary**

The following Notice of Motion, of which due notice has been given, is submitted for Council's consideration.

### **Recommendation (Item to be determined under delegated authority)**

That the General Manager

1. Prepare a report on the costing of toilet facilities at the boat ramp in Greenwell Point.
2. The report advise:
  - a. Where this proposed facility, at this location, is, in the priority listing; and
  - b. The cost of porta loos in that location during the peak holiday periods.

### **Background**

It is well known and documented that this excellent boat ramp has become a regional facility with increasing numbers each year and yet the nearest toilet is located at the swimming pool.

Young families are using the river as they cannot wait, owing to the distance.

Neighbours are complaining that their gardens are being used and it is causing angst in the community

## **SA19.10 Question on Notice - Hiring of Council Facilities / Venues**

**HPERM Ref:** D19/36123

**Submitted by:** Cllr Patricia White

### **Background**

I have received a number of complaints from Volunteers who currently manage Council facilities (both 355 Committees and Lease/License) on the implementation of the new model for hiring council facilities.

### **Question**

That Council receive an update report on the implementation of the new model for hiring Council facilities and venues.

### **Response**

The development of the online booking system is progressing. This project has recently undergone a review following the appointment of the new Project Manager who is leading the implementation of Council's new suite of core Corporate Information Systems. This review has identified that the implementation of this system is far more complex and broader than initially anticipated; this is due to the number and varied types of facilities that Council provides, and the high level of functionality that the system offers.

To assist with this process, a specialist Business Analyst has been appointed on a fixed term basis to have oversight of the system development and implementation. This role is working very closely with the software providers to ensure Council can maximise the functional capability of the system. This will benefit all users, Council staff, and Management Committee Volunteers.

Council staff are aware that some Management Committee Volunteers have concerns about this new system and change in booking practices. The implementation is at a very early stage and key stakeholders are being kept informed of progress.

The online booking system roll out will be undertaken on a staged basis, with a number of facilities directly managed by Council being those to go live in the first stage; this will allow for 'trouble-shooting' ahead of further roll out. Management Committee Volunteers, including Booking Officers, will be provided with training and support as this new online booking system is progressively introduced at facilities managed by Management Committees.

SA19.10

## SA19.11 Re-establishment of Alcohol Free Zones - Nowra CBD, Ulladulla, Sanctuary Point, Callala Beach, Basin View, St Georges Basin, Sussex Inlet

**HPERM Ref:** D19/15298

**Group:** Finance Corporate & Community Services Group  
**Section:** Human Resources, Governance & Customer Service

**Attachments:**

1. Map - Attachment 1 - Nowra CBD [↓](#)
2. Map - Attachment 2 - Nowra Foreshore [↓](#)
3. Map - Attachment 3 - Ulladulla [↓](#)
4. Map - Attachment 4 - Sanctuary Point [↓](#)
5. Map - Attachment 5 - Callala Beach [↓](#)
6. Map - Attachment 6 - Basin View [↓](#)
7. Map - Attachment 7 - St Georges Basin [↓](#)
8. Map - Attachment 8 - Sussex Inlet [↓](#)

### Purpose / Summary

To consider a proposal to re-establish those Alcohol Free Zones in the areas of the Shoalhaven which are to expire in 2019 - as detailed in this report.

### Recommendation (Item to be determined under delegated authority)

That:

1. Council proceed with the re-establishment process of the Alcohol Free Zones for a period of four (4) years in the areas of Nowra CBD, Nowra Foreshore, Ulladulla Sanctuary Point, Callala Beach, Basin View, St Georges Basin and Sussex Inlet including consultation with licensees in the surrounding areas;
2. Should no objections be received to the re-establishment of these zones, authority be given to staff to proceed with the declaration of the above areas as an Alcohol Free Zone, without further reference to Council.

### Options

1. As recommended – proceed with the re-establishment of the Alcohol Free Zones until 2023. As outlined in the report, these areas have been agreed to by the NSW Police as appropriate for the purpose of limiting alcohol consumption and maintaining community safety.
2. That Council not proceed with the re-establishment of the Alcohol Free Zone in the areas specified in the report.

Implications: This may result in the increase of anti-social behaviour and property damage resulting from irresponsible street drinking.

### Background

Council currently has alcohol free zones listed below and these zones are all due to expire in the foreseeable future. Council has received support from the NSW Police Service,

Shoalhaven Local Area Command, Council's Recreation, Community & Culture Section, Business and Property Section Manager and Council's Ranger Services for the zones to be re-established for the allowed four (4) year period, for the purpose of preventing alcohol related crime in the area.

Council has established the Alcohol Free Zones in accordance with Section 644 of the Local Government Act 1993, which prohibits consumption of alcohol on Council-owned footpaths, roads and carparks within the zone specified in this report.

Council has proposed that the following areas be declared Alcohol Free Zones:

Nowra CBD (Refer Map Attachment 1)

Nowra Foreshore (Refer Attachment 2)

Ulladulla (Refer Map Attachment 3)

Sanctuary Point (Refer Map Attachment 4)

Callala Beach (Refer Map Attachment 5)

Basin View (Refer Map Attachment 6)

St Georges Basin (Refer Map Attachment 7)

Sussex Inlet (Refer Map Attachment 8)

In accordance with the requirements for establishment of Alcohol Free Zones, notice has been provided to the NSW Police, who have written in support of the re-establishment of the zones by email received on Friday 1 February 2019 which stated the following:

*"I have reviewed all the marked re-established alcohol free zones in the proposal forwarded to my office. I am satisfied that they not only encompass all the necessary areas that are deemed as being more 'high risk' in relation to alcohol related crime, but that they are also all necessary implementations to help both Council and Police manage responsible alcohol consumption in the areas.*

*As mentioned by licensing Police in comments over previous years, the marked areas are known to Police to attract higher levels of juvenile alcohol consumption, and irresponsible adult consumption. Therefore, having these areas enforced as alcohol free zones gives Police and other Officers further legislated powers to remove alcohol from persons immediately, powers which may not be viable without the areas being 'alcohol-free.' This therefore allows Officers to more effectively control the areas and reduce the irresponsible alcohol consumption, which in turn reduces alcohol related crime and makes the overall community safer."*

Council will undertake the Statutory process for administering the re-establishment process of the Alcohol Free Zones, which includes advertising and writing to local liquor licence outlets. Once this process is commenced, if no adverse comments are received, Council will continue with the re-establishment of these zones.

### **Community Engagement**

Alcohol free zones are created in streets and car parks with the aim to reduce anti-social behaviour and property damage resulting from irresponsible street drinking. Advice from Police is that re-establishing these zones certainly assists them in performing their role.

In accordance with the Guidelines, should Council proceed with the re-establishment, community consultation will be conducted.

### **Financial Implications**

The direct costs associated with the re-establishment of the alcohol free zones detailed in this report include advertising, general administration costs and the erection or placement of a sticker on signs, which can be funded within the current Governance Unit budget.

SA19.11















# Alcohol Free Zones

**Legend**

-  Alcohol Free zone sign with map
-  Alcohol Free zone sign without map
-  Other types

St Georges Basin

Date: 16/07/2015





## **SA19.12 December 2018 - Quarterly Budget Review**

**HPERM Ref:** D19/29638

**Group:** Finance Corporate & Community Services Group  
**Section:** Finance

**Attachments:** 1. Quarterly Budget Review Statement December 2018 (under separate cover)

### **Purpose / Summary**

In accordance with Regulation 203(1) of the Local Government (General) Regulation (2005), the responsible accounting officer must prepare and submit to Council a budget review statement after the end of each quarter. This has been carried out for the second quarter of the 2018/19 financial year.

### **Recommendation**

That Council

- a. Receive the December Quarterly Budget Review information
- b. Adopt the adjustments, as outlined in the December Quarterly Budget Review document

### **Options**

1. Adopt the recommendation

Implications: Nil

2. Not adopt the recommendation and make an alternative resolution

Implications: Staff will need to rework the quarterly budget review in accordance with the alternative resolution.

### **Background**

The budget review involves an analysis of Council's annual budget for each Group to determine whether any changes in votes are required for the period. This process has been undertaken for the period to 31 December 2018 and any changes are reported in the attached Quarterly Budget Review Statement. This report also analyses the progress of each Group in achieving its financial objectives.

### Projects requiring funding

The following Council resolutions and reports have been noted as priority items for consideration/inclusion in future budgets:

Minute / Report	Group	Title	Requested Amount	Funding Obtained	Comment	Outstanding
MIN17.797	Planning & Development	Hoarding & Domestic Squalor	\$50,000			\$50,000
MIN18.204	Finance & Corporate	Warden Head Lighthouse Ulladulla co-contribution	\$75,000			\$75,000
MIN18.92	Finance & Corporate	Old Errowal Bay - Playground, BBQ Area & Amenities	\$100,000			\$100,000
MIN17.739	Planning & Development	LP406 - Falls Ck / Woollamia Deferred areas planning proposal	\$400,000			\$400,000
MIN18.290	Assets & Works	Huskisson Traffic Control - roundabout intersection Owen/Sydney/Tomerong Streets	\$800,000	\$25,000.00	June 2018 QBR - for development design of roundabout	\$775,000
MIN18.111	Finance & Corporate	SCARP Athletics facility (replaced with MIN18.982)				
CL18.123		Repay Land Decontamination Reserve (Berry RFS)	\$400,000			\$400,000
MIN18.303	Assets & Works	Public Toilets - Tomerong	unknown			unknown
MIN18.695		Berry Heritage Investigation Project	\$40,000			\$40,000
MIN18.982	Finance & Corporate	Bomaderry Basketball Stadium - Investigation & Consultation re future use	\$30,000			\$30,000
MIN18.982	Finance & Corporate	SCARP - Amend Master Plan & develop preliminary Quantity survey, cost benefit analysis & business case	\$150,000			\$150,000
MIN18.983	Finance & Corporate	Boongaree - provide initial budget allocation	\$200,000			\$200,000
			<b>\$2,245,000</b>			<b>\$2,220,000</b>

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As future funding is identified, it will be highlighted and put to Council to place against their next highest priority from the above list.

## Council's Funds

### General Fund

The budget adopted by Council produced an operating profit of \$13.5M after capital grants, an operating deficit before Capital Grants and Contributions of \$2.9M and a reduction in cash and investments of \$11M.

	\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result
Operating Result		13,501	18,073	2,679	20,752
Operating Result before Capital Grants and Contributions		(2,988)	(8,450)	1,934	(6,516)
Net Cash & Investments Movement		(11,216)	(32,920)	4,630	(28,290)
Unrestricted Cash Movement		0	(335)	152	(183)

The current budget cash deficit of \$335K is per the September Quarterly Budget Review report. The December Review has improved that position by \$152K to a revised projected cash deficit of \$183K, due to the following factors:

- Licencing Fees in Community Health exceeding budget - increase of \$77K
- Subdivision Certificate Fees exceeding budget \$125K, partly offset by the creation of Para Planner / Customer Service Officer position - \$37K to improve the Development Application lodgement process.

As noted at the September Budget Review, whilst 2018/19 is projecting a cash deficit, this can be adjusted against the cash surplus retained at June 2018 of \$537K.

**Shoalhaven City Council**  
**Budget Review for the Quarter Ended 31st December 2018**  
**Income Statement - General Fund**

	Estimated Result For the Year Ending 30th June 2019					2018/19 Actual YTD	% Revised Budget
	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result			
	\$'000	\$'000	\$'000	\$'000	\$'000		
<b>Income from Continuing Operations</b>							
<i>Revenue:</i>							
Rates and Annual Charges	92,548	92,569	416	92,985	92,987	100.0%	
User Charges and Fees	53,122	52,963	218	53,181	23,641	44.5%	
Interest and Investment Revenue	4,590	4,590	795	5,385	1,775	33.0%	
Other Revenues	3,274	4,014	21	4,035	1,848	45.8%	
Internal Revenue	54,093	54,755	(150)	54,605	27,573	50.5%	
Grants and Contributions provided for Operating Purposes	19,330	20,211	555	20,766	8,496	40.9%	
Grants and Contributions provided for Capital Purposes	16,489	26,523	745	27,268	4,578	16.8%	
<i>Other Income:</i>							
Net Gains from the disposal of assets	0	0	0	0	1,002		
<b>Total Income from Continuing Operations</b>	<b>243,446</b>	<b>255,625</b>	<b>2,600</b>	<b>258,225</b>	<b>161,900</b>	<b>62.7%</b>	
<b>Expenses from Continuing Operations</b>							
Employee Benefits and On-Costs	69,096	69,977	(297)	69,680	36,405	52.2%	
Borrowing Costs	1,821	1,821	0	1,821	920	50.5%	
Materials and Contracts	48,663	53,659	523	54,182	21,725	40.1%	
Depreciation and Amortisation	41,265	42,807	0	42,807	22,046	51.5%	
Other Expenses	29,479	29,695	(189)	29,506	13,966	47.3%	
Internal Expenses	39,621	39,593	(116)	39,477	22,291	56.5%	
Net Losses from the disposal of assets	0	0	0	0	0		
<b>Total Expenses from Continuing Operations</b>	<b>229,945</b>	<b>237,552</b>	<b>(79)</b>	<b>237,473</b>	<b>117,353</b>	<b>49.4%</b>	
<b>Net Operating Result</b>	<b>13,501</b>	<b>18,073</b>	<b>2,679</b>	<b>20,752</b>	<b>44,547</b>		
<b>Net Operating Result before grants and contributions provided for capital purposes</b>	<b>(2,988)</b>	<b>(8,450)</b>	<b>1,934</b>	<b>(6,516)</b>	<b>39,969</b>		

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In terms of what is driving the operating result, the following are the amendments that are impacting:

**Revenue**

As at 31 December, General Fund has achieved 63% of the revised budget. This is primarily due to the raising of rates revenue in full. Excluding rates income, General Fund has achieved 45% of the revised budget. The December Quarterly Budget Review Statement recommends an increase of \$582K. The major adjustments in the review are:

Category	Amount (\$'000)	Reason
<b>Revenue</b>		
Rates and Annual Charges	+416	Additional Rates revenue received in Waste, offset to Capital Works and Reserve
User Charges & Fees	+218	Due to additional Licence Fees, Application Fees for Food Premises Inspections, Art Sales and offset for cost neutral positions in Planning's Building Section
Interest & Investments	+795	General Fund +700K, Waste Fund +140K offset to Reserve, reduction in dividend expected from Southern Phone -45K
Other Revenues	+21	Pontoon hire +9K, Art Prize +3K, Insurance reimbursement +5K, Sale of small assets +4K
Internal Revenues	-150	Removal of old 2-way radio budgets, offset by reduction to expenditure
Grants & Contributions - Operating	+555	Weeds Action +52K, Boneseed +31K, Crime Prevention +75K, Garden Waste +76K, Bin Trim +70K, Love Food Hate Waste +10K, Better Waste +129K, Block Grant +94K, Sports Partnership +17K
Grants & Contributions – Capital	+745	Voyager Park +600K, Wattle Trail Upgrade +87K, Regional Road Repair +60K, Beaumont Station -3K

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### Operating Expenditure

General Fund is on target with operating expenditure at 49% of the revised budget. The December Quarterly Budget Review Statement recommends an increase of \$128K, made up of:

Category	Amount (\$'000)	Reason
<b>Operating Expenditure</b>		
Employee Benefits & Oncost	-297	Transfer to capital projects -520K, Para Planner part year +37K, grant-associated staffing +84K, transfer from Materials +30K, cost neutral positions in Planning area +67K
Materials & Contracts	+523	Transfer to Employee Costs -30K, transfer from Other +100K, grant-associated expenses +488K, insurable expenditure +31K, Beach Patrol contract extension +15K, Art Sales +23K
Other Expenses	-189	Transfer to Materials -100K, transfer to capital -92K
Internal Expenses	-116	Reduction due to removal of old radio network

### Non-Operating Expenditure

Capital expenditure as at 31 December is 24% of the revised budget (excluding commitments). The December Quarterly Budget Review Statement recommends a budget decrease of \$1.49M, mostly due to the reforecast of expenditure in Waste Capital area.

### Asset Sales

Asset sales are at 46% of the December Adjusted Budget. An increase of \$520K has been recommended in this review, relating to sale of three assets.

### Water Fund

The budget adopted by Council produced an operating profit of \$2.4M, an operating profit before Capital Grants and Contributions of \$1.4M and a reduction in cash and investments of \$5.2M. The adjustments made in this quarterly review have resulted in the following:

\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result
Operating Result	2,421	2,259	664	2,923
Operating Result before Capital Grants and Contributions	1,421	1,259	664	1,923
Net Cash & Investments Movement	(5,225)	(1,403)	1,671	268

The December Quarterly Budget Review Statement details the recommended budget adjustments with comments on these adjustments and any significant variances. Below is a summary of the adjustments and results to date.

### Income

As at 31 December, Water Fund has achieved 47% of the revised budget.

The December Quarterly Budget Review Statement recommends an increase of \$651K. This adjustment relates mainly to interest income on investments \$590K and the reallocation of resources to capital projects \$60K.

### Operating Expenditure

Water Fund is on target with operating expenditure at 50% of the revised budget.

A decrease of \$13K is recommended for this review. This adjustment relates to the variance between the old 2-way radio budget and the new system.

### Non-Operating Expenditure

Capital expenditure as at 31 December is 24% of the revised budget (excluding commitments).

A reduction of \$1M is recommended after reviewing the timing of a number of key projects and expected outflow of payments.

### Asset Sales

Asset sales is at 79% of the revised budget; there are no adjustments recommended.

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### **Sewer Fund**

The budget adopted by Council produced an operating profit of \$11M, an operating profit before Capital Grants and Contributions of \$9.5M and a reduction in cash and investments of \$27.5M. The adjustments made in this quarterly review have resulted in the following:

\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result
Operating Result	11,077	11,846	353	12,199
Operating Result before Capital Grants and Contributions	9,577	10,346	353	10,699
Net Cash & Investments Movement	(27,545)	(41,614)	2,621	(38,993)

The December Quarterly Budget Review Statement details the recommended budget adjustments with comments on these adjustments and any significant variances. Below is a summary of the adjustments and variances to date.

#### **Income**

As at 31 December, Sewer Fund has achieved 51% of the revised budget.

The December Quarterly Budget Review Statement recommends an increase of \$337K. This adjustment relates to interest income on investments +\$300K and increased chargeable private works +\$30K.

#### **Operating Expenditure**

Operating Expenditure as at 31 December is 46% of the revised budget. A budget reduction of \$16K is recommended for this review. This adjustment relates to the variance between the old 2-way radio budget and the new system.

#### **Non-Operating Expenditure**

Capital expenditure as at 31 December is 29% of the revised budget (excluding commitments). A reduction of \$2.25M is recommended after reviewing the timing of a number of key projects and expected outflow of payments.

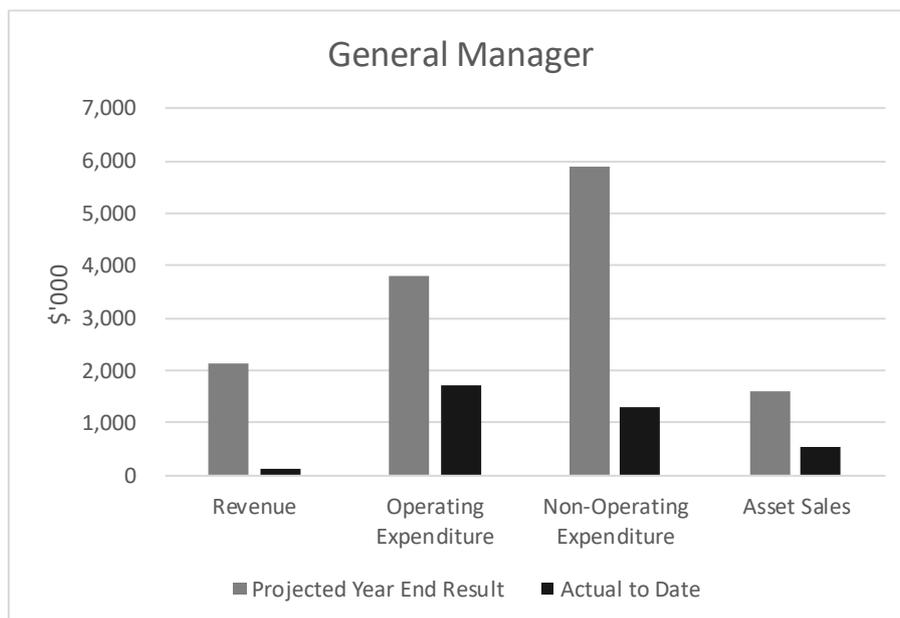
#### **Asset Sales**

Asset sales are at 93% of the revised budget. An adjustment of \$18K has been recommended. This relates to the proceeds received from the sale of assets.

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**Council’s Groups**

**General Manager’s Group**



The recommended budget changes, revised budget and result to date for the General Manager’s Group are summarised below; details of the adjustments and variances are included in the December Quarterly Budget Review Statement.

	\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result	Actual to Date	%
Revenue		1,267	2,323	(174)	2,149	133	6%
Operating Expenditure		4,127	4,170	(343)	3,827	1,709	45%
Non-Operating Expenditure		5,771	6,962	(1,055)	5,907	1,297	22%
Asset Sales		1,600	1,600	0	1,600	551	34%

**General Manager’s Comments:**

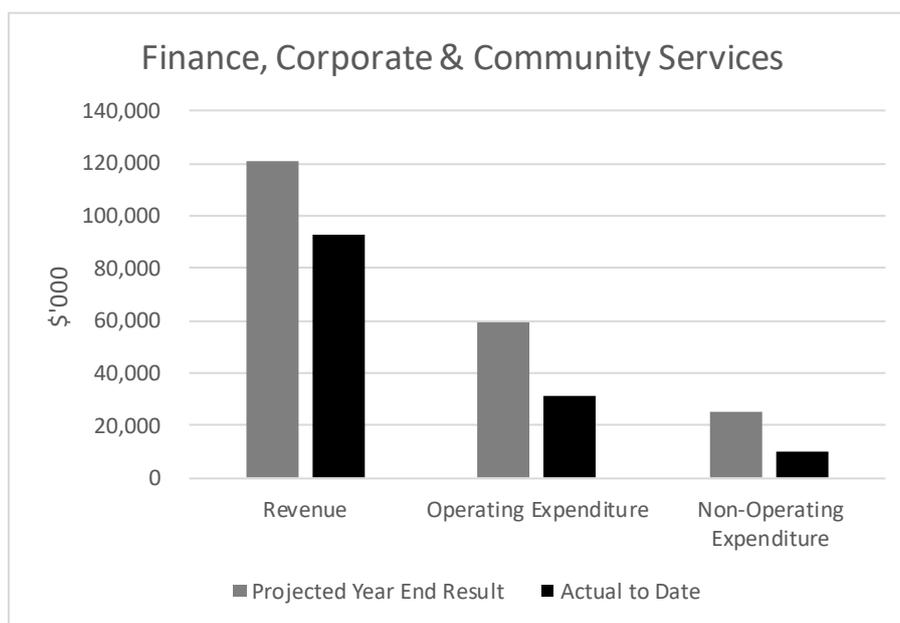
The reduction in the forecast revenue primarily relates to a lower than anticipated grant from the University of Wollongong (Mind the Gap Program) which has a corresponding reduction in operational expenditure.

Expenditure movements are due to SRV funds held in the GM’s budget for new key staff positions being disbursed according to appointments being made in other budget areas.

The reduction in estimated capital expenditure is related to the anticipated cash outflows in the Industrial Land activities. These are offset by adjustments to anticipated reserve movements and will be added back to the draft 2019/20 capital works ten (10) year plan.

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**Finance, Corporate and Community Services**



The recommended budget changes, revised budget and result to date for the Finance, Corporate and Community Services Group are summarised below; details of the adjustments and variances are included in the December Quarterly Budget Review Statement.

\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result	Actual to Date	%
Revenue	122,383	119,339	1,424	120,763	92,594	77%
Operating Expenditure	57,902	59,279	24	59,303	30,977	52%
Non-Operating Expenditure	13,856	24,253	892	25,145	10,083	40%
Asset Sales	0	0	0	0	(1)	0%

**Group Director's Comments:**

The improved revenue forecast relates to higher than anticipated interest on investments \$700K and the recognition of the \$600K grant for the improvements to Voyager Park, Huskisson. The additional grant funds are also reflected in the revised capital expenditure forecast.

Proceeds from art sales at the Regional Gallery are also higher than anticipated but are offset by additional staff costs associated with increased hours for part-time staff to improve the visitor experience.

The straight-line expenditure forecasts for capital projects as shown in Attachment 1 need to be considered in the context of the timing of a number of significant projects which have a delayed commencement – such as building improvements at the Nowra Showground, the Bay & Basin Leisure Centre Hub, and a range of grant funded projects that are awaiting the execution of funding agreements from relevant Government Departments. There are also significant contract progress payments to be made before 30 June 2019 relating to the new Shoalhaven Indoor Sports Centre.

It should also be noted from the capital expenditure listing at Attachment 1 that the significant variance between the actual YTD spend and the budget forecast for Corporate Business

System & Services relates to the replacement of Council’s core suite of corporate business Information Technology Systems (Project Q). There are a number of budget and costing adjustments yet to be finalised to distribute costs to both the Water and Sewer Funds as well as other internal adjustments to account for the secondment of a number of subject matter experts from operational areas into the Project Q Team.

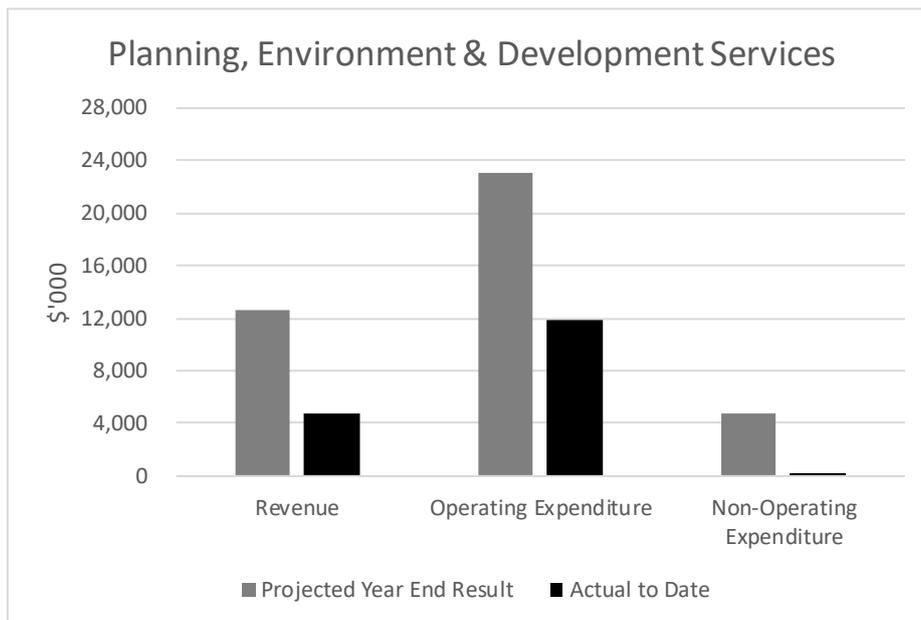
Also, the resolution of the Council at the meeting held on 23 January 2018 with respect to report SA18.5 was as follows:

*That Council*

1. *Commit an additional \$5000 to the blessing of the Fleet Committee for the 2018 Festival*
2. *That the sponsorship/ donation to the Blessing of the Fleet Festival be considered in the current review of donations and sponsorships*

It was unclear at the time that the intention was for the additional \$5,000 to be ongoing (i.e., \$15,000 per year) until the revised donations policy is adopted. This has been clarified and the adjustment to the unallocated donations budget for 2018/2019 has been included as part of this Budget Review.

**Planning, Environment and Development Services**



The recommended budget changes, revised budget and result to date for the Planning, Environment and Development Services Group are summarised below; details of the adjustments and variances are included in the December Quarterly Budget Review Statement.

	\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result	Actual to Date	%
Revenue		9,474	12,150	496	12,646	4,720	37%
Operating Expenditure		18,423	22,806	230	23,036	11,790	51%
Non-Operating Expenditure		3,766	4,732	87	4,819	219	5%

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**Group Director's Comments:**

Projected income includes successful grants associated with coastal projects, including Shoalhaven Heads foreshore, where funds are received as progress payments.

The Flood levy repair project is 90% complete and claims have been submitted for works to date to the NDRAA in January 2019.

Non-operating expenditure also includes significant coastal works as per above, with works in the process of commissioning.

Small Lot Rural Subdivision

<b>REZONING INVESTIGATIONS</b>			
<b>Updated 31st December 2018</b>			
	<b>Jerberra</b>	<b>Verons</b>	<b>Nebraska</b>
<b>Funding</b>			
Loan Funded	350,000	150,000	200,000
Loan Funded (transferred from Road Design)		12,968	
Special Rates (from construction)		6,626	
Special Rates (from construction) (returned)		-5,213	
Strategic Planning Consultants Budget		25,000	
Previous Contributions (Pre 1996)	0	2,571	0
Transfer to Road Construction	-55,049		
	<b>294,951</b>	<b>191,952</b>	<b>200,000</b>
<b>Expenditure</b>			
Salaries	157,224	32,614	48,929
Consultants	123,636	157,396	61,876
Other	14,091	1,942	22,431
<b>Commitments in 2018/19</b>	<b>0</b>	<b>0</b>	<b>13,859</b>
	<b>294,951</b>	<b>191,952</b>	<b>147,095</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>52,905</b>
<b>ROAD DESIGN AND INVESTIGATIONS</b>			
<b>Updated 31st December 2018</b>			
	<b>Jerberra</b>	<b>Verons</b>	<b>Nebraska</b>
<b>Funding</b>			
Loan Funded	184,438	50,281	50,281
Transfer to road construction	-168,616	0	-22,800
Transfer to rezoning	0	-12,968	0
	<b>15,822</b>	<b>37,313</b>	<b>27,481</b>
<b>Expenditure</b>			
Salaries	0	0	0
Consultants	12,333	37,313	16,835
Other	3,488	0	0
<b>Commitments in 2018/19</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>15,821</b>	<b>37,313</b>	<b>16,835</b>
<b>Variance</b>	<b>0</b>	<b>0</b>	<b>10,646</b>

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<b>ROAD CONSTRUCTION</b>			
<b>Updated 31st December 2018</b>			
	<b>Jerberra</b>	<b>Verons</b>	<b>Nebraska</b>
<b>Funding</b>			
Loan Funded (from investigations)	168,616	0	22,800
General Fund	0	3,000	0
Strategic Projects (2008/09)	82,020	41,738	11,750
Special Rate Funded	232,640	141,011	84,373
Infrastructure Special Rate (Loan)	7,200,000	2,130,000	0
Transfer to Estate Rezoning		-6,626	
Transfer to Estate Rezoning (returned)		5,213	
Transfer from Estate Rezoning	55,049		
	<b>7,738,325</b>	<b>2,314,336</b>	<b>118,923</b>
<b>Expenditure</b>			
Salaries	148,222	33,432	5,569
Consultants	11,662	0	12,575
Other	4,988,403	146,554	87,926
<b>Commitments in 2018/19</b>	17,896	0	0
	<b>5,166,183</b>	<b>179,986</b>	<b>106,070</b>
<b>Variance</b>	<b>2,572,142</b>	<b>2,134,351</b>	<b>12,853</b>
<b>Notes:</b>			
Expenditure details will be updated quarterly.			
Upon completion of the rezoning investigations, any excess funding from rezoning investigations will be redirected to road investigations and construction for the relevant Estate at the appropriate time. Options to address any negative variance values will be considered in the future. If necessary, funding may be transferred between the rezoning investigation, road investigation and road construction budgets for each Estate. Funding will not be transferred from one Estate to another.			

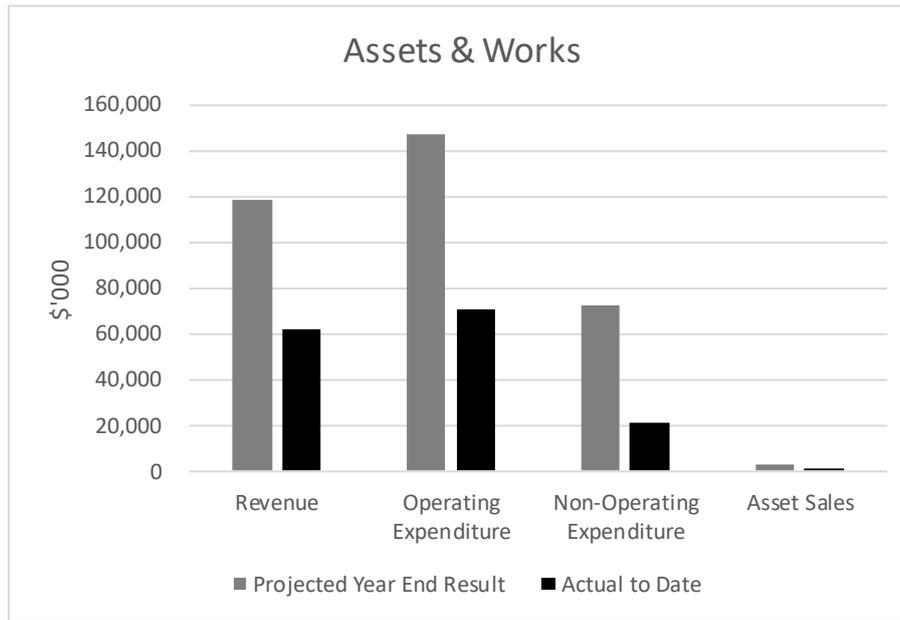
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Nebraska Estate: \$52,905 remains for progressing rezoning investigations.

Verons Estate: The \$150,000 borrowed in 2006 to fund the rezoning investigations has been fully spent. A total of \$25,000 has now been transferred from the Strategic Planning Consultants budget. This will need to be recouped from landowners, at a later date. \$1,413 has also been transferred from road construction to rezoning investigations. Further transfer(s) may be necessary to complete the project.

Road investigations and construction: The balance of the roadwork design budget for Nebraska Estate for 2018/2019 is \$10,646. The balance of the construction budgets for Jerberra, Verons and Nebraska Estates for 2018/2019 are \$2.5M, \$2.1M and \$12,853 respectively.

**Assets and Works**



The recommended budget changes, revised budget and result to date for the Assets and Works Group are summarised below; details of the adjustments and variances are included in the December Quarterly Budget Review Statement.

\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result	Actual to Date	%
Revenue	105,946	117,437	999	118,436	61,605	52%
Operating Expenditure	145,006	146,568	23	146,591	70,931	48%
Non-Operating Expenditure	50,379	74,037	(1,414)	72,623	21,047	29%
Asset Sales	2,444	2,494	507	3,001	1,561	52%

**Group Director’s Comments:**

Revenue – Block Grant +92K, Roads to Recovery Program +60K. Waste – additional rates revenue received +415K and four new grants +426K in total.

Expenditure - +75K for SRV officer (Traffic), transfer to Roads Capital \$360K SRV funding, transfer to Project Delivery area \$100K Matron Porter fencing, increase in Waste (four grants + \$110K for Kerbside Contract expenses).

Capital – transfers from FCCS (Interest) and A&W roads operating and capital to fund Bolong/Coolangatta in Traffic Management area. Waste – review of cash outflows has led to reforecast of capex spend & funds returned to the reserve for expenditure in 19/20.

\$20.2M is allocated to ten “Special Projects” which are very complex in nature and most are still in the early development stages. Expenditure on the remaining \$53.8M is at 38%.

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	Budget excl WIP	Revote (unspent)	Total Budget incl Revote (excl WIP)	Actual excl WIP	Budget Remaining	% of Budget Spent	Orders Raised
<b>Assets and Works</b>							
All Projects	\$55,169,838	\$18,866,985	\$74,036,823	\$20,809,825	\$53,226,998	28%	\$7,880,239
<b>Special Projects</b>							
88821 Nowra CBD All Day Parking	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000		\$ -
70113 Nowra Admin Building Compliance (fire)	\$ -	\$ -	\$ 1,205,854	\$ 119,143	\$ 1,086,711		\$ 18,234
70117 Nowra Admin Building - Replace Chiller	\$ -	\$ -	\$ 427,415	\$ 22,585	\$ 404,830		\$ -
81409 Fire Services Upgrade - Nowra Showground	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000		\$ -
86302 Waste Plant Purchases	\$ -	\$ -	\$ 1,440,000	\$ 221,933	\$ 1,218,067		\$ -
88610 Acquisitions Funding (MV RD Urban Release)	\$ -	\$ -	\$ 6,370,000	\$ -	\$ 6,370,000		\$ -
85081 Nowra Strategic Roads	\$ -	\$ -	\$ 4,800,000	\$ -	\$ 4,800,000		\$ -
85293 Verons Estate Road Construction - Infrastructure	\$ -	\$ -	\$ 2,090,382	\$ 56,432	\$ 2,033,950		\$ -
85979 Land acquisitions - Far North Collector Rd	\$ -	\$ -	\$ 2,500,000	\$ 4,955	\$ 2,495,045		\$ -
86202 Nowra CBD renewal	\$ -	\$ -	\$ 785,434	\$ -	\$ 785,434		\$ -
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$20,219,085</b>	<b>\$ 425,048</b>	<b>\$19,794,037</b>		<b>\$ 18,234</b>
<b>Standard Projects</b>							
All projects minus Specia Projects	\$55,169,838	\$18,866,985	\$53,817,738	\$20,384,777	\$33,432,961	38%	\$7,862,005

**Stormwater Levy**

Spending against the Stormwater Levy is 11% of budget.

Stormwater Levy Progress 2018/19

	Stormwater Levy Budget					Actual	Commit	Total	Budget Remaining	% Spent
	2017/18 unspent	2018/19	Adjustment	Adjustment Notes	Current					
<b>Drainage Program</b>										
<b>Preliminary Works</b>										
St Andrews Way Cgatta Stage 2	\$40,129	\$80,000	-\$43,560	1	\$76,569	\$15,685	\$770	\$16,455	\$60,114	21%
The Park Dr Sanctuary Pt	\$138,178	\$0			\$138,178	\$0	\$0	\$0	\$138,178	0%
Greville Ave Sanctuary Point	\$91,167	\$0	-\$42,000	6	\$49,167	\$0	\$0	\$0	\$49,167	0%
Reserve Road, Basin View - Drainage	\$6,926	\$80,000			\$86,926	\$5,162	\$0	\$5,162	\$81,764	6%
89 Sussex Inlet Road - Drainage	\$28,887	\$90,000			\$118,887	\$10,545	\$0	\$10,545	\$108,342	9%
Katela Avenue Bomaderry	\$0	\$80,000			\$80,000	\$554	\$0	\$554	\$79,446	1%
Prince Edward Ave Culburra	\$0	\$125,000			\$125,000	\$2,367	\$0	\$2,367	\$122,633	2%
Forest Meadows Way Worrigea	\$0	\$40,000			\$40,000	\$10,569	\$0	\$10,569	\$29,432	26%
Enterprise Ave & Browns Rd South Nowra	\$0	\$95,000			\$95,000	\$0	\$32,500	\$32,500	\$62,500	34%
Meroo Road Bomaderry Drainage	\$0	\$80,000			\$80,000	\$1,374	\$0	\$1,374	\$78,626	2%
Bendalong Point, Bendalong - Drainage	\$0	\$80,000			\$80,000	\$1,047	\$0	\$1,047	\$78,953	1%
<b>Total Preliminary Works</b>	<b>\$305,286</b>	<b>\$750,000</b>			<b>\$969,726</b>	<b>\$47,302</b>	<b>\$33,270</b>	<b>\$80,572</b>	<b>\$889,154</b>	<b>5%</b>
<b>Construction Stage</b>										
Edwards Street Berry	\$0	\$58,000	\$66,184	2, 7	\$124,184	\$10,639	\$0	\$10,639	\$113,545	9%
Aries Place Narrawallee	\$0	\$75,000			\$75,000	\$6,930	\$455	\$7,385	\$67,615	10%
Lake Conjola Ent Rd - Culvert Upgrade - Drainage	\$0	\$40,000			\$40,000	\$0	\$0	\$0	\$40,000	0%
River Road, Shoalhaven Heads - Drainage	\$347,618	\$0			\$347,618	\$5,465	\$3,330	\$8,795	\$338,823	3%
Urgent Pipe Repairs - Southern Region	\$0	\$0	\$64,960	4, 5	\$64,960	\$0	\$0	\$0	\$64,960	0%
Sunset Strip Manyana	\$12,626	\$0	-\$3,814	8	\$8,812	\$6,718	\$0	\$6,718	\$2,094	76%
Boatharbour Drive, Sussex Inlet	\$0	\$0	\$24,108	9	\$24,108	\$0	\$0	\$0	\$24,108	0%
Elizabeth Drive, Vincentia	\$0	\$0	\$20,000	10	\$20,000	\$0	\$0	\$0	\$20,000	0%
<b>Total Construction Stage</b>	<b>\$360,244</b>	<b>\$173,000</b>			<b>\$704,682</b>	<b>\$29,752</b>	<b>\$3,785</b>	<b>\$33,536</b>	<b>\$671,145</b>	<b>4%</b>
<b>Completed Works</b>										
Pritchard Ave Huskisson Drainage	\$14,500	\$0	-\$184	11	\$14,316	\$14,316	\$0	\$14,316	\$0	100%
River Rd Sussex Inlet Drainage	\$2,695	\$0	-\$466	12	\$2,229	\$1,911	\$318	\$2,229	\$0	100%
The Park Drive easement piping	\$0	\$90,000	-\$63,828	3, 13	\$26,172	\$24,809	\$1,364	\$26,172	\$0	100%
Prentice Ave, Old Erowal Bay - Drainage	\$0	\$80,000			\$80,000	\$80,000	\$0	\$80,000	\$0	100%
<b>Total Completed Works</b>	<b>\$17,195</b>	<b>\$170,000</b>			<b>\$122,718</b>	<b>\$121,035</b>	<b>\$1,682</b>	<b>\$122,717</b>	<b>\$0</b>	<b>99%</b>
<b>Total Stormwater Levy</b>	<b>\$682,725</b>	<b>\$1,093,000</b>	<b>\$21,400</b>		<b>\$1,797,125</b>	<b>\$198,090</b>	<b>\$38,736</b>	<b>\$236,826</b>	<b>\$1,560,299</b>	<b>11%</b>

Note: - The projects may have other additional funding, but only the Stormwater Levy is included in this table

1. September Quarterly Budget Review - transfer 1819 funding to Urgent Pipe Repairs Southern -\$43,560
2. September Quarterly Budget Review - increase \$24,000 from The Park Drive
3. September Quarterly Budget Review - decrease \$24,000 to Edwards Street
4. September Quarterly Budget Review - increase \$21,400 additional stormwater levy received
5. September Quarterly Budget Review - increase \$43,560 from St Andrews Way
6. December Quarterly Budget Review - transfer to Edwards St
7. December Quarterly Budget Review - transfer \$42K from Greville Avenue & \$184 from Pritchard Ave
8. December Quarterly Budget Review - transfer \$3,814 to Boatharbour Drive
9. December Quarterly Budget Review - transfer \$24,108 from The Park Drive, Sunset Strip & River Road (projects at or approaching completion)
10. December Quarterly Budget Review - transfer \$20,000 from The Park Drive (project completion)
11. December Quarterly Budget Review - transfer \$184 to Edwards Street
12. December Quarterly Budget Review - transfer \$466 to Boatharbour Drive
13. December Quarterly Budget Review - transfer \$19,828 to Boatharbour Drive

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**Group Director’s Comments:**

Works have been completed at Pritchard Avenue, River Road, The Park Drive & Prentice Avenue.

Of the \$889,154 remaining budget for the projects listed in the “Preliminary Works” category, approximately \$500,000 of Construction Funding is being “held up”. Staff are identifying “shovel ready” alternative priority drainage projects to divert this construction money to.

Special Rate Variations

Spending against the Special Rate Variation from 2013/14 is 42% of budget.

Special Rate Variation Progress 2018/19 - (2013/14 SRV )

	Special Rate Variation Budget					Actual	Commit	Total	Budget Remaining	% Spent
	2017/18 unspent	2018/19	Adjustment	Adjustment Notes	Current					
<b>Special Rate Variation Program</b>										
The Wool Rd Old Erowal Bay Ch 9.727-11.120	\$776,805	\$0	-\$379,805	1, 2	\$397,000	\$397,000	\$0	\$397,000	\$0	100%
St Anns Street		\$600,000			\$600,000	\$19,060	\$0	\$19,060	\$580,940	3%
Larmer Avenue		\$800,000			\$800,000	\$51,034	\$0	\$51,034	\$748,966	6%
The Lake Circuit		\$381,196			\$381,196	\$22,475	\$0	\$22,475	\$358,721	6%
Murramarang Rd Bawley Pt		\$500,000			\$500,000	\$191,409	\$92,739	\$284,148	\$308,591	57%
Local Road Resurface		\$280,000			\$280,000	\$166,751	\$97,728	\$264,479	\$113,249	94%
Intersection Paradise Beach Rd / Kingsford Smith			\$110,000	1	\$110,000	\$110,000	\$0	\$110,000	\$0	100%
Bolong Road - 800m Section East of Broughton Ck			\$269,805	2	\$269,805	\$269,805	\$0	\$269,805	\$0	100%
<b>Total Special Rate Levy</b>	<b>\$776,805</b>	<b>\$2,561,196</b>	<b>\$0</b>		<b>\$3,338,001</b>	<b>\$1,227,534</b>	<b>\$190,467</b>	<b>\$1,418,001</b>	<b>\$2,110,467</b>	<b>42%</b>

Note: - The projects may have other additional funding, but only the Special Rate Levy is included in this table

1. September Quarterly Budget Review - transfer of \$100,000 from The Wool Road to Paradise Beach Road intersection
2. December Quarterly Budget Review - transfer of \$269,805 from The Wool Road to Bolong Road

**Group Director’s Comments:**

Expenditure essentially on track.

Spending against the Special Rate Variation from 2017/18 is 100% of budget and has been fully expended.

Special Rate Variation Progress 2018/19 - (2017/18 one year only)

	Special Rate Variation Budget				Actual	Commit	Total	Budget Remaining	% Spent
	2017/18 unspent	Adjustment	Adjustment Notes	Current					
<b>Special Rate Variation Program</b>									
Parks Core Maintenance	\$30,382			\$30,382	\$30,382	\$0	\$30,382	\$0	100%
Jacobs Drive Streetscape	\$533,799			\$533,799	\$533,799	\$0	\$533,799	\$0	100%
<b>Total Special Rate Levy</b>	<b>\$564,181</b>	<b>\$0</b>		<b>\$564,181</b>	<b>\$564,181</b>	<b>\$0</b>	<b>\$564,181</b>	<b>\$0</b>	<b>100%</b>

Note: - The projects may have other additional funding, but only the 2017/18 Special Rate Levy is included in this table

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Spending against the Special Rate Variation from 2018/19 is 63% of budget.

Special Rate Variation Progress 2018/19 - (2018/19 SRV )

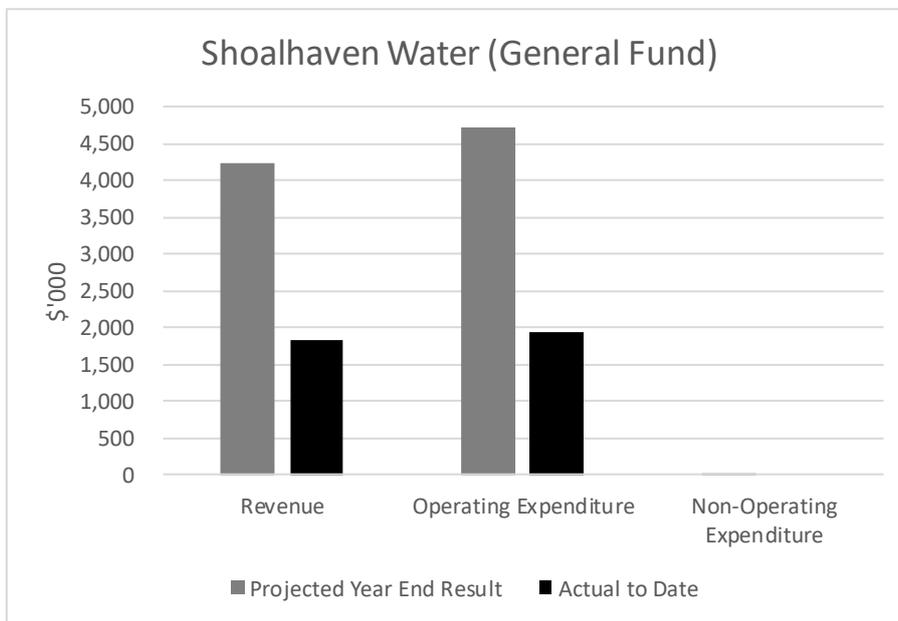
	Special Rate Variation Budget				Actual	Commit	Total	Budget Remaining	% Spent
	2018/19	Adjustment	Adjustment Notes	Current					
<b>Special Rate Variation Program</b>									
SRV 2019 Additional Resources	\$1,000,000			\$1,000,000	\$206,603	\$287,604	\$494,207	\$505,793	49%
Interest Repayments - General Fund	\$73,899			\$73,899	\$73,899	\$0	\$73,899	\$0	100%
Public Halls Programmed Mtce	\$200,000			\$200,000	\$38,373	\$0	\$38,373	\$161,627	19%
Parks Core Maintenance	\$200,000			\$200,000	\$0	\$0	\$0	\$200,000	0%
Local Roads Routine Maintenance	\$600,000			\$600,000	\$250,443	\$0	\$250,443	\$349,557	42%
Principle Repayments - General Fund	\$75,082			\$75,082	\$75,082	\$0	\$75,082	\$0	100%
Nowra Showground buildings	\$600,000			\$600,000	\$0	\$0	\$0	\$600,000	0%
Public amenity - Cudmirrah - Errol Bond Reserve	\$200,000			\$200,000	\$0	\$0	\$0	\$200,000	0%
SRV 2019 Sports grounds upgrades	\$500,000			\$500,000	\$0	\$0	\$0	\$500,000	0%
SRV 2019 road renewal works	\$601,754			\$601,754	\$256,191	\$0	\$256,191	\$345,563	43%
SRV 2019 streetscape renewal	\$512,500			\$512,500	\$0	\$0	\$0	\$512,500	0%
Reduction to General Fund cash deficit	\$4,653,116			\$4,653,116	\$4,653,116	\$0	\$4,653,116	\$0	100%
	\$0			\$0	\$0	\$0	\$0	\$0	
	\$0			\$0	\$0	\$0	\$0	\$0	
<b>Total Special Rate Levy</b>	<b>\$9,216,351</b>	<b>\$0</b>		<b>\$9,216,351</b>	<b>\$5,553,708</b>	<b>\$287,604</b>	<b>\$5,841,312</b>	<b>\$3,375,039</b>	<b>63%</b>

Note: - The projects may have other additional funding, but only the Special Rate Levy is included in this table

**Group Director’s Comments:**

Expenditure, essentially, on track.

**Shoalhaven Water**



The recommended budget changes, revised budget and result to date for the Shoalhaven Water (General Fund) Group are summarised below; details of the adjustments and variances are included in the December Quarterly Budget Review Statement.

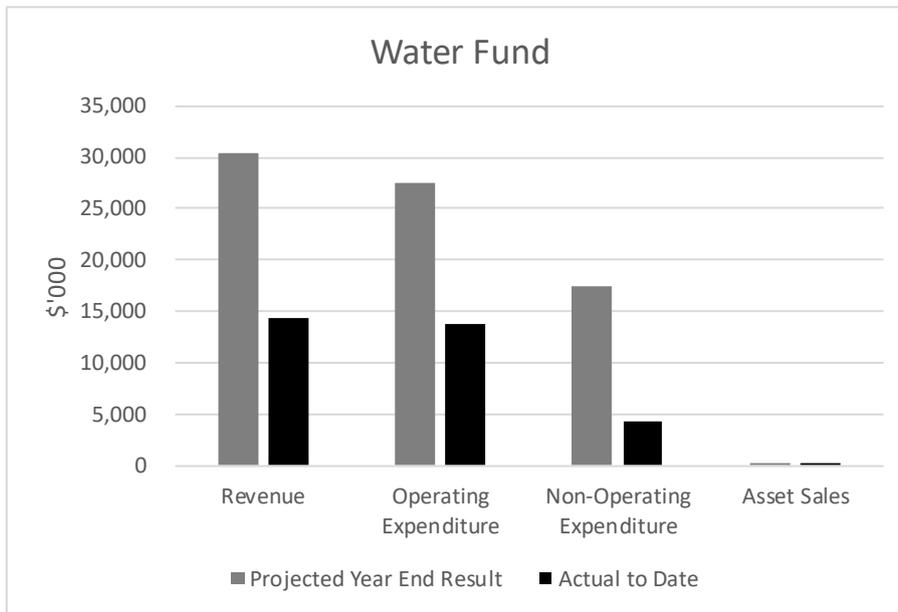
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\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result	Actual to Date	%
Revenue	4,376	4,376	(144)	4,232	1,839	43%
Operating Expenditure	4,490	4,730	(12)	4,718	1,946	41%
Non-Operating Expenditure	18	18	0	18	0	0%

**Group Director’s Comments:**

The Shoalhaven Water General Group is operating slightly under budget, with revenue at 43% of budget and operational expenditure at 41% of budget. The recommended reductions of (\$144K) to revenue and (\$12K) to operating expenditure relate to a variance in the internal charges between the old 2-way radio system and the updated system.

**Water Fund**



The recommended budget changes, revised budget and result to date for the Shoalhaven Water (Water Fund) Group are summarised below; details of the adjustments and variances are included in the December Quarterly Budget Review Statement.

\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result	Actual to Date	%
Revenue	29,490	29,716	651	30,367	14,408	47%
Operating Expenditure	27,070	27,458	(13)	27,445	13,825	50%
Non-Operating Expenditure	16,835	18,377	(1,005)	17,372	4,185	24%
Asset Sales	120	120	0	120	95	79%

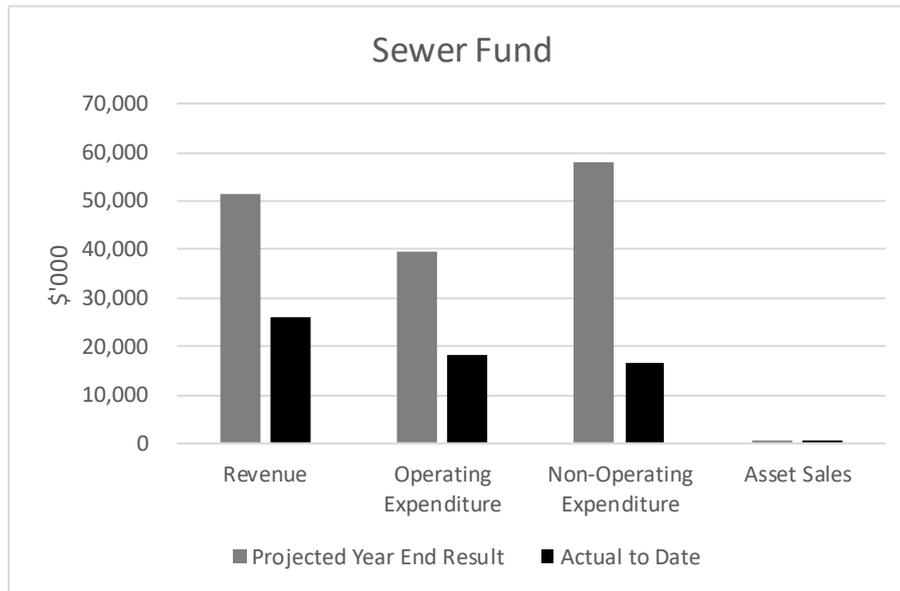
**Group Director’s Comments:**

The Water Fund is operating on target, with operational expenditure at 50.4% and revenue at 47.4% of budget. The adjustment for revenue relates to the reallocation of resources to capital projects \$60K and the increase interest revenue from investments, due to changes in the timing of capital expenditure \$590K. The reduction to operating expenditure relates to the

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internal charges adjustment for the updated 2-way radio system coming on line \$13K. The capital program is progressing at 24.1% of budget and requires an adjustment of \$1,005K. This reduction is due to a change in the timing of a number of capital projects and expected outflow of payments.

**Sewer Fund**



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The recommended budget changes, revised budget and result to date for the Shoalhaven Water (Sewer Fund) Group are summarised below; details of the adjustments and variances are included in the December Quarterly Budget Review Statement

\$'000	Original Budget	Current Budget	December Review Adjustment Recommended	Projected Year End Result	Actual to Date	%
Revenue	51,149	51,242	337	51,579	26,182	51%
Operating Expenditure	40,072	39,396	(16)	39,380	18,270	46%
Non-Operating Expenditure	42,216	60,298	(2,250)	58,048	16,775	29%
Asset Sales	120	120	18	138	128	93%

**Group Director’s Comments:**

The Sewer Fund is operating on target, with operating expenditure at 46.4% of budget and revenue at 50.8%. The adjustment to revenue relates to income from chargeable private works \$30k and additional interest income, due to changes in the timing of capital expenditure. The adjustment to operating expenditure of (\$16k) relates to the internal charges adjustment for the updated 2-way radio system coming on line. The capital program is at 28.9% of the budget and requires a reduction of \$2,250k. This reduction is due to a change in the timing of a number of capital projects and expected outflow of payments.

**Financial Implications**

Adjustments made in the December quarter budget review have resulted in a projected cash deficit budget. Council will need to be mindful of the situation and not introduce new works or services unless a funding source is clearly identified.

## **SA19.13 Good Growth Housing Conference**

**HPERM Ref:** D19/34672

**Group:** Finance Corporate & Community Services Group

**Section:** Human Resources, Governance & Customer Service

### **Purpose / Summary**

To consider Councillor attendance at the Community Housing Industry Association NSW Good Growth Housing Conference scheduled for Monday 15 April 2019 at Rydges World Square, Sydney.

### **Recommendation (Item to be determined under delegated authority)**

That Council

1. Notes the details of the Good Growth Housing Conference scheduled for Monday 15 April 2019 in Sydney.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

### **Options**

1. As per the recommendation.
2. That Council limit the number of Councillors attending the Conference and such attendance be deemed Council Business.
3. That Council not approve Councillor attendance at the Conference as Council Business.

### **Background**

The Community Housing Industry Association NSW Good Growth Housing Conference is considered relevant to Local Government. Information in relation to the conference can be found on the conference website.

<https://www.goodgrowth2019.com/program>

Costs associated with the conference are estimated as follows:

- Registration: Early bird (register by 8 February 2019) \$405  
Regular \$485
- Travel, accommodation and out of pocket expenses: not yet determined.

An option available to Council is to define the number of Councillors attending the conference and for Council to determine the appropriate Councillors authorised to attend. This option is presented having regard to the increase in Councillor expenses in recent

years, so that Council may pro-actively control this area of expenses when appropriate, however if applied, it could limit the learning experiences for councillors.

The Conference will be held between 8.00am and 7.30pm Monday 15 April 2019. There is no Council business scheduled within the period of the conference.

**Policy Implications**

The Council Members – Payment of Expenses and Provision of Facilities Policy limits attendance at conferences to three per annum per Councillor exclusive of any conference arranged by either the State or National Local Government Associations.

**Financial Implications:**

Funds are available for Councillors to attend this conference.

## **SA19.14 Response - MIN18.198 - Various Issues - Sanctuary Point & St Georges Basin**

**HPERM Ref:** D18/205106

**Group:** Assets & Works Group

### **Purpose / Summary**

Respond to the 27 March 2018 MIN18.198 regarding various issues in Sanctuary Point and St Georges Basin.

### **Recommendation (Item to be determined under delegated authority)**

That:

1. Council note the staff responses to MIN18.198 various issues at Sanctuary Point & St Georges Basin.
2. The General Manager (Director Assets and Works) include \$50,000 in the 2019-20 draft budget to complete all survey and design and costing of options for the following:
  - a. An Urban Area Entry threshold solution (north of the Cockrow Creek Bridge on Larmer Road) and a roundabout solution at the Park Drive and Larmer Road intersections (\$20,000).
  - b. A roundabout at the corner of Sanctuary Point Road and Larmer Avenue/ Paradise Beach Road, Sanctuary Point (\$20,000).
  - c. A Local Area Traffic Management strategy for the local street network in the vicinity of Tahnee Street Sanctuary Point (\$10,000)
3. A further report be provided to Council once options have been designed and costed.

### **Background**

At its meeting on 27 March 2018, Council resolved (MIN18.198):

*That following a meeting with several concerned community members, that the ensuing list of requests be given serious consideration for inclusion in future budgets, works programmes and funding applications. Staff would need to provide their professional input and report back to Council with a realistic way forward:*

1. *Traffic calming measures on Larmer Avenue, Sanctuary Point on the approach to Cockrow Creek bridge where the 70 km/hr becomes 50 km/hr, be installed. Local residents are adamant that motor vehicles, garbage trucks and delivery wagons are travelling across the bridge at speeds in excess of 80 km/hr, with noise levels being intolerable and the risk of accidents high.*
2. *Urgent road maintenance works be carried out on The Park Drive at, Sanctuary Point at various locations, but in particular from Larmer Avenue to Boronia Avenue and to Boronia Avenue itself.*
3. *A roundabout be constructed at the corner of Sanctuary Point Road and Larmer Avenue/ Paradise Beach Road, Sanctuary Point.*
4. *Acknowledge and promote Palm Beach as the iconic beach that it is, and support this acknowledgement with enlightened expenditure on infrastructure.*

5. *Upgrading of the Basin Walking track through Sanctuary Point, as proposed in 2015.*
6. *Provision of at least 3 new barbeque shelters where users can also enjoy their meals under cover, similar to the way that it occurs in other locations such as Mollymook, Plantation Point and Sussex Inlet, and who knows how many other locations within the Shoalhaven.*
7. *Removal of the dangerous, sharp and pointy, introduced grasses around the trees and seating areas throughout Ray Brooks Reserve, Paradise Beach and other St George's Basin public foreshore reserves.*
8. *Reconsideration of the dangerous stairs, recently constructed from Ray Brooks Reserve to the 5 star, "By the Beach B and B," with only a one-sided handrail, with a long drop to the bottom. Modification at the top also needs attention.*
9. *Removal of the large sand and wrack piles from alongside of the toilet block together with the large piles of mulch.*
10. *A serious review of the deterioration of the ageing ramp from Greville Avenue to the bottom of Ray Brooks Reserve.*
11. *The construction of a boardwalk to allow a safe continuation of the Basin Walking track around its original course at the base of the cliff beneath and around Red-head Point, as properly shown on Google Earth. This would make it available for everyone to complete their walk or ride in safety, including the disabled, mothers with prams, mothers with children, children on bikes, older citizens requiring a level platform to walk on, sports enthusiasts, as well as the future influx of tourists.*
12. *A safety audit regarding the impact of foreshore vegetation on the capacity of parents and carers to adequately supervise young children whilst they swim at beaches such as Palm and Paradise Beaches, Sanctuary Point.*
13. *The following works at Tahnee Street, Sanctuary Point be given urgent attention:*
  - a. *Replacement of damaged kerb near the junction with Nadine Street (already scheduled) be progressed in conjunction with a minor road widening at that point.*
  - b. *The provision of speed humps be given a high priority in future works programmes.*
  - c. *Concrete trucks, delivery wagons and trade trucks be directed, by signage, to bypass Tahnee Street and use Kean Street, further South.*

Below is a response to each of the items

1. *Traffic calming measures on Larmer Avenue, Sanctuary Point on the approach to Cockrow Creek bridge where the 70 km/hr becomes 50 km/hr, be installed.*

**Response – Assets & Works Group**

Traffic surveys were undertaken in response to MIN18.198. The outcome of the traffic survey/analysis (survey undertaken 50m north of Park Dr between Park Drive and the Cockrow Creek bridge, approximately 90m south of the 50/70 speed zone change) identified that approximately 10,000 vehicles per day travel this section of road with 85<sup>th</sup> percentile speed (V85) – speeds surveyed at 59.4km/h. The posted speed limit is 50km/h.

Situations like this (85<sup>th</sup> percentile speed of round 60km/h in a 50km/h zone) are typical across the city for main collector and distributor roads of this nature. The initial response is to forward this information to the NSW Police with request for regular and effective patrols of the area. Another traffic survey will be conducted in October 2019 and this will assist detailed design considerations.

Traffic calming devices are usually only approved to prevent through traffic or to maintain acceptable conditions on lower order roads or in more built up areas. Larmer Avenue is a designated regional road, and one of the main collector roads linking Sanctuary Point to Jervis Bay. Accordingly, guidelines do not support the installation of traditional traffic calming devices on roads like Larmer Avenue, unless as a roundabout.

Due to the function of Larmer Avenue and the prevailing site constraints, a roundabout (at the Park Drive intersection) could provide effective traffic management and speed control. However, because the Park Road intersections are T-Junctions, and due to the current road constraints, to achieve the required deflection required for a roundabout at a strategic location (on the urban fringe), like in this case, is likely to be expensive, estimated to be in the order of \$500,000 (cost subject to review following design).

Grant funding is not currently an option, there being no crash history.

Other lower cost options could be investigated, such as a town entrance gateway treatment; however, experience suggests that this is likely to have only a marginal effect on speed, the cost of such a treatment would need to be minimal and would best be coordinated with pavement or bridge works.

For collector/distributor roads as busy as Larmer Avenue, guidelines only support consideration of roundabouts as speed control devices. There is only one other location that Council has resolved in the past to install a raised speed control threshold device on a collector/distributor road that is as busy as Larmer Avenue, and that is Golf Avenue, Mollymook (that too was in response to community pressure for a speed control device).

Since the device was installed on Golf Avenue Mollymook there has been ongoing noise complaints and Council engaged an independent noise consultant to undertake an assessment of that location (and also several other locations city wide).

The noise assessment found variable results; however, where noise increases were detected they were found to be within acceptable environmental limits.

Higher noise levels were assessed at the Golf Avenue site which were determined to be more attributable to the design of that device. Options may need to be investigated to address that location.

The most realistic way forward would be to prepare a detailed design of an Urban Area Entry threshold solution (north of the Cockrow Creek Bridge on Larmer Road) and a roundabout solution at the Park Drive and Larmer Road intersections, and then prioritise works accordingly.

2. Urgent road maintenance works be carried out on The Park Drive at, Sanctuary Point at various locations, but in particular from Larmer Avenue to Boronia Avenue and to Boronia Avenue itself.

**Response – Assets & Works Group**

Staff undertake regular inspections and are aware of the condition of these pavements.

The management practice is to prioritise ageing pavements for resealing and carry out regular pothole repairs until a patching program is undertaken and then resealing occurs.

There are occasions when the reseal design is being carried out that it becomes obvious that a reconstruction of the total pavement is more appropriate.

The times between these actions are a function of the funding allocated to the patching, resealing and rehabilitating activities.

Boronia Ave was patched then resealed in October 2018.

The Park Drive was listed in the same resealing program but the reseal design phase identified that it is past resealing and thus the pavement has now been prioritised into the current three year rolling reconstruction program.

Roads awaiting reconstruction and resealing do get more frequent informal inspection attention and thus increased maintenance effort.

3. A roundabout be constructed at the corner of Sanctuary Point Road and Larmer Avenue/ Paradise Beach Road, Sanctuary Point.

**Response – Assets & Works Group**

No crash history or traffic issues have presented at this site and thus no detailed forward planning has been undertaken, and grant funding from existing programs is not an option.

A local road roundabout similar to that which has recently been constructed 335m further to the west along Paradise Beach Road (at Kingsford Smith Crescent) is estimated to be in the order of \$350,000 (i.e. a mountable roundabout). The final cost is subject to detailed design as roundabouts often impact on underground services and the actual impact is difficult to determine from a desktop assessment.

The most realistic way forward would be to prepare a detailed design, and then prioritise works accordingly.

4. *Acknowledge and promote Palm Beach as the iconic beach that it is, and support this acknowledgement with enlightened expenditure on infrastructure.*

**Response – Finance, Corporate & Community Services Group**

Palm Beach has been listed on Council's Website and Google listed. A design and estimate are being sought for a new walkway as part of the Shoalhaven Sustainable Infrastructure Grant application and playground replacement is proposed pending Stronger Country Communities Fund Grant.

5. *Upgrading of the Basin Walking track through Sanctuary Point, as proposed in 2015.*

**Response – Planning, Environment & Development Group**

The following maintenance and capital works have been undertaken along the Basin Walking Track since 2015:

- Following damage from 2015 & 2016 repairs made to boardwalk damaged below Irene St, additional drainage installed and maintenance on the track surface total of \$22,000
- Additional raised boardwalk installed at the Palm Beach end of the walk \$20,000
- 2016/17 2 x Work for the dole programs worked over 12 months on improving the condition of the walking track
- Currently Council has allocated \$35,000 annually, in the last 3 years' budget, for walking track upgrades across the city. This budget is spread across 36 walking tracks. A budget bid has been made in each of the past 5 years requesting an increase to this capital budget. Each bid has been unsuccessful.

6. Provision of at least 3 new barbeque shelters where users can also enjoy their meals under cover, similar to the way that it occurs in other locations such as Mollymook, Plantation Point and Sussex Inlet, and who knows how many other locations within the Shoalhaven.

**Response – Finance, Corporate & Community Services Group**

This community request has been added to the Register of Community Requests, for consideration for inclusion in future budgets and funding applications. Consultation will be undertaken with the CCB to assess preferred/needed locations of shelters.

7. Removal of the dangerous, sharp and pointy, introduced grasses around the trees and seating areas throughout Ray Brooks Reserve, Paradise Beach and other St Georges Basin public foreshore reserves.

**Response – Assets & Works Group**

An assessment of these native grasses has been made and an assessment of the volume makes its cost prohibitive to remove and replace these plants.

8. Reconsideration of the dangerous stairs, recently constructed from Ray Brooks Reserve to the 5 star, "By the Beach B and B," with only a one-sided handrail, with a long drop to the bottom. Modification at the top also needs attention.

**Response – Planning, Environment & Development Group**

These steps were built to replace the dangerous steps that had been installed by the residents, they have been built to meet Australian Standards. Having regard to comments received, an additional handrail will be programmed for placement on the stair.

9. Removal of the large sand and wrack piles from alongside of the toilet block together with the large piles of mulch.

**Response – Planning, Environment & Development Group**

The approval from DPI NSW Fisheries allows residents and Council to relocate parts of the seagrass wrack from the beach and permits use by residents as mulch/compost for gardens.

The large sand and wrack piles have been removed and approximately five truckloads of mulch remain.

Applying mulch to areas is a winter activity and this valuable mulch is accessed for mulching works each year. The most appropriate course of action here is to keep the mulch piles tidy and regularly turning over.

10. A serious review of the deterioration of the ageing ramp from Greville Avenue to the bottom of Ray Brooks Reserve.

**Response – Finance, Corporate & Community Services Group**

The foot bridge/path is currently serviceable, but deteriorated. It is identified for replacement. Design for replacement will be funded from this financial year's Minor Improvements budget. Quotes will then be sought, and staff will pursue funding opportunities for the project / identify budgets.

The bridge is inspected regularly for risk issues, in conjunction with the adjacent play equipment, and any repairs are carried out as determined necessary, by inspectors.

11. The construction of a boardwalk to allow a safe continuation of the Basin Walking track around its original course at the base of the cliff beneath and around Red-head Point, as properly shown on Google Earth. This would make it available for everyone to complete their walk or ride in safety, including the disabled, mothers with prams, mothers with children, children on bikes, older citizens requiring a level platform to walk on, sports enthusiasts, as well as the future influx of tourists.

**Response – Planning, Environment & Development Group**

The location of this proposed asset is situated in an intertidal zone on a rock platform that is subject to coastal hazards from storm surge and flooding inundation. Placing any public recreational infrastructure in this location would be in direct conflict with Council risk-based policy and procedures under our Coast and Estuary Asset Management Plan. Specific approval would be required from State Government agencies for infrastructure on an intertidal rock platform.

12. A safety audit regarding the impact of foreshore vegetation on the capacity of parents and carers to adequately supervise young children whilst they swim at beaches such as Palm and Paradise Beaches, Sanctuary Point.

**Response – Finance, Corporate & Community Services Group**

Parks Crews have been tasked with trimming back vegetation as required.

Council staff under most circumstances would not prune or remove foreshore vegetation for the purposes of child supervision. Exceptions are usually in the form of the removal of dead or otherwise compromised trees after a Visual Tree Inspection (VTA) has been carried out by Council Tree Management Officers.

Foreshore vegetation plays a vital role in preventing shoreline erosion and dune stabilisation. It also provides vital habitat to local fauna. Child supervision remains the responsibility of the parent or guardian.

13. The following works at Tahnee Street, Sanctuary Point be given urgent attention:
- Replacement of damaged kerb near the junction with Nadine Street (already scheduled) be progressed in conjunction with a minor road widening at that point.

**Response – Assets & Works Group**

These works were completed in June 2018.

- The provision of speed humps be given a high priority in future works programmes.
- Concrete trucks, delivery wagons and trade trucks be directed, by signage, to bypass Tahnee Street and use Kean Street, further South.

**Response – Assets & Works Group**

Further to this matter being raised at the 27 March 2018 meeting of Council, a petition containing 14 signatures was discussed that stated the following:

*"We, the undersigned, residents of Tahnee Street, Sanctuary Point, are concerned with the recent increase in traffic volume using this street. Tahnee Street has become a thoroughfare for through traffic due to recent road infrastructure changes, connecting with links Avenue, Corella Street and Jean Street. Tahnee Street is not sufficiently wide enough (4m) to allow two-way traffic to pass safely. This has caused traffic to encroach on and damage the nature strip. The location of storm water drain entrances near the corners of Tahnee Street has led to tyre damage. Cars travelling at unsafe speeds have been noted and could result in vehicle collisions.*

*We, the undersigned, request to installation of speed humps to slow the traffic and to minimise the volume of traffic using Tahnee Street as a thoroughfare.”*

The petition was received for information by Council.

Following the above resolutions of Council in relation to Sanctuary Point and specifically Tahnee Street, staff wrote to all owners / residents of Tahnee Street, Nadine Street, Kean Avenue, and Kirkham Way, so that those affected by any changes were duly informed of the resolutions and actions that Council proposed, which included the following advice:

- There is no plan to install speed humps “in the short term”, due to the likely noise complaints associated with trucks and trade vehicles traversing the speed humps during the development of housing in the new estate.
- That speed humps will be thoroughly investigated once the construction of dwellings in the new housing estate approaches full occupancy. A traffic and speed survey will be undertaken to determine the speed profile and assist with broad consultation prior to any final decisions regarding speed humps.
- It is not recommended that there be a “direction” provided to trucks and trade vehicles to use Nadine Street and Kean Avenue, until such time as there has been broader consultation with those owners and residents who will be affected by such a direction. It is anticipated that possible sign posting measures and the process to achieve a regulation of heavy vehicle traffic will be outlined when the matter is reported back to Council

There have been no further complaints received since the letter was provided to residents in May 2018 and following completion of the widening works at the eastern end of Tahnee Street (intersection with Nadine Street) completed in June 2018.

A closure of the western section of Tahnee Street (at Nadine Street) and One way arrangements in Tahnee Street are currently being considered as part of DA DA18/1700 57-61 Tahnee Street Sanctuary Point (proposed child care centre). This will be subject of a separate report to Council to consider the development application. If approved and the proposed traffic control measures are implemented as part of the centre development, it is likely that speed will reduce.

Based on the above the most realistic way forward would be to continue to monitor the area, work through the DA matter and manage via the normal works upgrade channels.

SA19.14

## SA19.15 Proposed Lease of Part Lot 702 DP 1024852 - West Street Nowra - Nowra Tennis Clubhouse and Courts

**HPERM Ref:** D19/15632

**Group:** Assets & Works Group

**Section:** Business & Property

**Attachments:** 1. Lease Plan - Part Lot 702 DP 1024852 - West Street Nowra [↓](#)

### Purpose / Summary

To provide Council with an opportunity to consider approval of a new one (1) year lease plus a three (3) year option to Schizophrenia Fellowship NSW Ltd trading as One Door Mental Health over Nowra Tennis Clubhouse and Two (2) Courts at Part Lot 702 DP 1024852, West Street Nowra.

### Recommendation

That Council resolve to:

1. Enter into a one (1) year lease agreement over Part Lot 702 DP 1024852, West Street Nowra, with a three (3) year option period with Schizophrenia Fellowship NSW Ltd trading as One Door Mental Health at a commencing rent of \$3,904.40 pa plus GST with annual CPI increases, and a court resurface contribution (2 tennis courts) of \$3,090.00 pa.
2. Approve the allocation of court resurface contribution (2 courts) of \$3,090.00 under the lease agreement into the Restricted Asset Account for this facility.
3. Approve that the Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed otherwise the General Manager be authorised to sign any documentation necessary to give effect to this resolution.

### Options

1. Resolve as Recommended

Implications: Council will receive an annual rent for the premises as determined under the “rental assessment framework” as per the Occupation of Council Owned and Managed Land Policy. In addition, Council will also receive a court resurface contribution for two (2) tennis courts included in this agreement with funds being allocated to the restricted asset account for the two (2) courts.

2. Not adopt the Recommendation

Implications: Schizophrenia Fellowship NSW Ltd trading as One Door Mental Health will need to find alternate premises, and the subject premises will remain vacant until Council undertakes an Expression of Interest for a new tenant.

### Background

The subject land is Crown land comprising part of the Nowra Showground under Reserve Number D580011. Council is the appointed Crown Land Manager.

Schizophrenia Fellowship NSW Ltd have occupied the club house and six tennis courts as shown by the blue broken line in the aerial photo below since March 2011. They initially traded as “Helping Hands” but in 2016 changed their trading name to “One Door Mental Health”.



SA19.15

Schizophrenia Fellowship NSW Ltd was established by the Illawarra Area Health Service under the Mental Health Integration Project. The program services the Shoalhaven and surrounding districts as far as Gerringong to the north. Participants vary in age from young adults to seniors. They are a leading mental health service, specialising in supporting people with severe and persistent mental illness.

Schizophrenia Fellowship NSW Ltd (One Door Mental Health) provides an opportunity for people living with mental illness in the Shoalhaven to engage in social and recreational activities. This helps to build confidence and decrease social isolation. Programs delivered include (but are not limited to) group activities for tennis, advocacy for people assessing NDIS funding, address social isolation, peer support, and computer literacy.

One Door Mental Health are currently in the process of transitioning services to the NDIS system and will receive funding until July 2020.

One Door Mental Health have proposed to retain and control the clubhouse and the 2 southern courts (adjoining Worrigee Street) but wish to relinquish the 4 northern courts. The maintenance responsibilities and cost to upkeep all 6 tennis courts has been a large burden on the organisation’s finances. The four (4) northern courts are surplus to their needs and under-utilised. This will result in a new lease over the part of the reserve from Worrigee St to the solid green line as shown in the aerial photo above. The new lease plan is also shown at attachment 1.

The two (2) southern courts will remain available to the public in accordance with the Plan of Management and any booking of the courts will be made through One Door Mental Health.

The four (4) northern courts will be available for public hire and are to be included in the Council online booking system managed through Recreation, Community and Culture.

In accordance with Council’s ‘Occupation of Council Owned or Managed Land’ policy, a rental valuation for the Tennis Clubhouse only was obtained from independent valuers Walsh & Monaghan who assessed the market rental for the Clubhouse at \$21,840.00 per annum plus GST.

Based on the information received from One Door Mental Health in its proposal document and using Council’s rental subsidy matrix, One Door Mental Health qualifies for a rental subsidy of 82.73%, which means that the annual rental can be reduced to \$3,904.40 per annum plus GST with Council’s consent.

Council will also receive a contribution to the cost of resurfacing the courts of \$1,545.00 per court, (2 courts = \$3,090.00), to be allocated to the restricted asset account for this facility in accordance with the Asset Management Plan, Courts – Tennis and Netball.

Schizophrenia Fellow NSW Ltd trading as One Door Mental Health have agreed to the following Terms.

**Terms Schedule**

<b>Lessor:</b>	The Council of the City of Shoalhaven
Address:	Bridge Road Nowra
<b>Lessee:</b>	Schizophrenia Fellowship NSW Ltd trading as One Door Mental Health
Address:	The Old Gladesville Hospital Building 36, Digby Road, Gladesville NSW 2111
<b>Premises:</b>	Part Lot 702 DP 1024852 West Street Nowra
<b>Term:</b>	1 year
<b>Commencing date:</b>	1 September 2018
<b>Terminating date:</b>	31 August 2019
<b>Option period:</b>	3 years
<b>Rent:</b>	\$3,904.40 per annum plus GST, and 2 courts x \$1545, totalling \$3090.00 pa to be attributed to the Restricted Asset Account for this facility (southern 2 courts only).
<b>Fee review method</b>	Annually according to CPI
<b>Portion of outgoings:</b>	100%
<b>Maintenance</b>	As per Maintenance Schedule for this facility.
<b>Permitted use:</b>	Tennis Court hire, community meeting room and ancillary facilities.

SA19.15

<b>Limit of liability under insurance:</b>	\$20 Million (\$20,000,000.00)
<b>Special Condition</b>	The community will have unhindered access to the 4 tennis courts located to the north of the Clubhouse.

### **Community Engagement**

In accordance with Section 47 of the Local Government Act, a public notice in relation to the proposed lease was attached to the door of the Tennis Clubhouse and an advertisement placed in the South Coast Register. Adjoining property owners were also notified.

No submissions were received.

### **Policy Implications**

The proposed lease terms are in accordance with Council's Occupation of Council Owned or Managed Land Policy.

### **Financial Implications**

Council will receive annual rent for the premises known as West Street Tennis Clubhouse and a contribution to the restricted asset account for future resurfacing of the tennis courts.



**Lease Plan**  
**Part Lot 702 DP 1024852**  
**West St, Nowra**

 Lease Area



Shoalhaven City Council

## SA19.16 Ratepayer Advance - 29 - 33 Elizabeth Drive Vincentia

HPERM Ref: D19/25613

Group: Assets & Works Group  
Section: Works & Services

### Purpose / Summary

The purpose of this report is to advise and gain Council's approval for the amount of contribution to be recovered, from the owner of land adjoining a public road, towards the costs incurred by Council in constructing kerb and guttering along a public road adjacent to the land, in accordance with Section 217 of the Roads Act 1993. (POL16/148).

### Recommendation

That

1. Council enter into a Ratepayers Advance Agreement, executed under the Seal of Council, with:
  - a. D J Talbert, 29 Vincentia Drive, Vincentia in respect of Kerb and Gutter construction to the value of \$5,852.16 (advance) of which \$1,859.28 is the contribution, \$3,992.88 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,991.10.
  - b. A R & S L Smith, 31 Vincentia Drive, Vincentia in respect of Kerb and Gutter construction to the value of \$5,852.16 (advance) of which \$1,859.28 is the contribution, \$3,992.88 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,991.10.
  - c. F L Camm, 33 Vincentia Drive, Vincentia in respect of Kerb and Gutter construction to the value of \$5,852.16 (advance) of which \$1,859.28 is the contribution, \$3,992.88 is the loan and the amount to be repaid to the Ratepayer in 5 years at 5% interest per annum is \$4,991.10.
2. The Common Seal of Council of the City of Shoalhaven be affixed to any documentation required to be sealed otherwise the General Manager be authorised to sign any documentation necessary to give effect to the resolution.

### Options

1. Council accept the recommendation as presented.

Implications: Council will be contractually bound to repay contributions plus interest as per the Policy. The ratepayers and Council will benefit from the proactive efforts of ratepayers to improve drainage, appearance and access to properties and it may minimise erosion of the existing road verge.

2. Council not accept the recommendation, giving reasons, and propose an alternative resolution.

Implications: Residents are entitled to this consideration and if denied will be without kerb and gutter infrastructure and may seek reconsideration.

SA19.16

**Policy Implications**

Council has in place a program whereby Ratepayers can pay the full cost of the provision of kerb and gutter along a public road adjacent to their land, where the work is not identified in Council's Capital Works program. This Policy accommodates ratepayers who wish to have kerb and gutter ahead of Council's planned program. Under the program Council enters into a formal agreement with the ratepayer, for them to advance to Council the full cost of the work and for Council to repay Council's component of cost, after a period of 5 years.

Nil, this proposal conforms to the policy.

**Financial Implications**

The total "debt" that Council will repay including interest at 5% will be \$14,973.30.

## **SA19.17 Shoalhaven Heads - River Road Foreshore Precinct Rehabilitation Project Progress**

**HPERM Ref:** D19/25115

**Group:** Planning Environment & Development Group  
**Section:** Environmental Services

**Attachments:** 1. Shoalhaven Heads - River Rd Foreshore Precinct Rehabilitation Landscape Plan [↓](#)  
2. Shoalhaven Heads - River Rd Foreshore Precinct Rehab Project - 50% design [↓](#)

### **Purpose / Summary**

To provide Council with a progress update on the Shoalhaven Heads – River Road Foreshore Precinct Rehabilitation Project.

### **Recommendation (Item to be determined under delegated authority)**

That Council receive the Shoalhaven Heads - River Road Foreshore Precinct Rehabilitation Project Progress report for information.

### **Options**

1. As recommended.

Implications: Council proceed with project detailed design, approvals and hold the next community consultation meeting seeking input on the final stage of detailed design.

2. Council do not receive the report for information and direct staff to undertake alternative work.

Implications: Directing alternative work may result in the cost to the project and delays to change the existing program for delivery.

3. Council adopt an alternative option.

Implications: Unknown.

### **Background**

Generally, the scope of work is to undertake foreshore restoration works to reconstruct part of the embankment along the northern side of the Shoalhaven River, Shoalhaven Heads. The project design and works are being managed by Council's Project Delivery team in the Assets & Works Group, and community consultation and grant administration managed by Natural Resources & Floodplain Unit (Planning, Environment & Development Group) in conjunction with Project Delivery. As previously reported to Council, the foreshore suffered significant erosion during the east coast low storms in 2016. The area in question runs parallel to River Road generally between Renown Avenue and Mathews Street (opposite the Heads Hotel).

The University of NSW Water Research Laboratory undertook an assessment of the coastal management options for a one-kilometre length of foreshore generally aligned with Jerry

Bailey Road / Hay Avenue intersection at the west to the Holiday Haven Shoalhaven Heads Caravan Park, River Road in the east.

Qualitative prioritisation of management works determined to focus on a 170-metre-long section of the embankment.

Grant funding for the work was approved on 10 April 2018 for \$1,213,000 from Infrastructure NSW, and Council received formal notification from NSW Treasury that the project had been executed on 26 September 2018. Council will be contributing \$550,000 towards the project from the stormwater levy, coastal infrastructure reserve and coastal maintenance budgets.

The work is proposed to include the civil engineering reconstruction of the embankment, stormwater management, and beach access by the construction of two new beach access steps. In the funding there is no allowance for any road / street improvements, pavements etc., although being specifically related to the civil works, replacement vegetation is funded.

Following a formal select *Request for Quotation* process, Council engaged the services of coastal engineering specialist Magryn & Associates Pty Ltd to prepare the detailed design, and part of the consultants' brief was to attend two on-site meetings with members of the Shoalhaven Heads Estuary Taskforce (SHET).

To date the consultant has prepared the 50% detailed design drawings and documents, following community consultation with SHET.

**Community Engagement**

Council has been collaborating with the Shoalhaven Heads Estuary Taskforce (SHET), who have actively worked with Council throughout the concept design phase of this project.

Consultant Engineer Mr Terry Magryn met with Council staff and community representatives, discussing the proposal with the benefit of former consultants' reports and Council's schematic streetscape plan. After the meeting the civil engineering design was progressed and was provided via staff to community members who met in early October 2018. Several correspondences followed which considered a variety of streetscape options and confirmation of the design development drawings provided by the consultant.

SHET consulted widely in the community involving residents, the Heads Hotel and local Fishing Club. While this resulted in a wide variety of comments and opinions, the streetscape design was finalised. This includes the deletion of viewing platforms originally supported yet replaced by enlarging the top landings of the proposed two sets of beach to road access steps being adopted early in the design consultation process.

The following table outlines the community consultation undertaken and the changes made to the projects 50 % design because of the consultation.

<b>Consultation issues raised</b>	<b>Date</b>	<b>Changes to design because of consultation</b>
Separate access for property 57 from rear of property shown on design	19/09/2018	Initial design showed access to the rear of this property; this was removed as it is illegal
Concern with retaining trees on embankment	21/09/2018	As many trees as is possible will be retained – no changes

SA19.17

Property owner of 64 River Rd concerned about losing boat launching ramp from rear of property to the river	28/09/2018	Explained to the owner that it is not possible to provide rock revetment protection and retain private boat ramp – no changes
50% design send to Shoalhaven Heads Community Forum for feedback	3/10/2018	No changes from forum
Local Fishing Club requested the installation of fishing platforms	14/10/2018	Explained that the fishing platform would be at increased risk of being washed away from wave action and the risk posed to the public from anglers casting
On-site meeting with SHET to review 50% design stage	15/10/2018	<ul style="list-style-type: none"> <li>• One larger viewing platform changed to two smaller viewing platforms</li> <li>• Move eastern beach access steps</li> </ul>
Heads Hotel owner raised concern over having the viewing platform opposite the pub – concerned about issues relating to his license and Licensing Act rules	12/11/2018	Removed the reference to viewing platform and reduced them in size. Called them landings between steps.

SA19.17

### Program Implications

Currently, due to the extended community consultation, the project is running two months behind schedule. The civil engineering design is scheduled to be completed in January 2019. Staff proposed to call tenders for the defined scope of work in March 2019 targeting contract engagement of a suitably experienced civil contractor within the current financial year, then allowing about nine months for the construction based on the tendered scope of works.

### Policy Implications

It is proposed that the tender will be an open public tender in accordance with the Local Government (General) Regulation 2005 (as amended) Clause 167. If the contract value exceeds \$1,000,000, or as determined by the General Manager a report will be provided to Council to assess its position, with the intention of entering into a contract for the work.

### Financial Implications

As noted previously \$1,763,000 is available to proceed with the works. This funding was approved on 26 September 2018 by the NSW Treasury under the Shoalhaven Heads – River Road Foreshore Precinct Foreshore Rehabilitation Project.

No funding has been provided by Council for streetscape improvements. Yet a concept design has been submitted to Council (Attachment 1) which includes kerb and guttering indented with an accessible vehicle space and two regular vehicle spaces, a raised

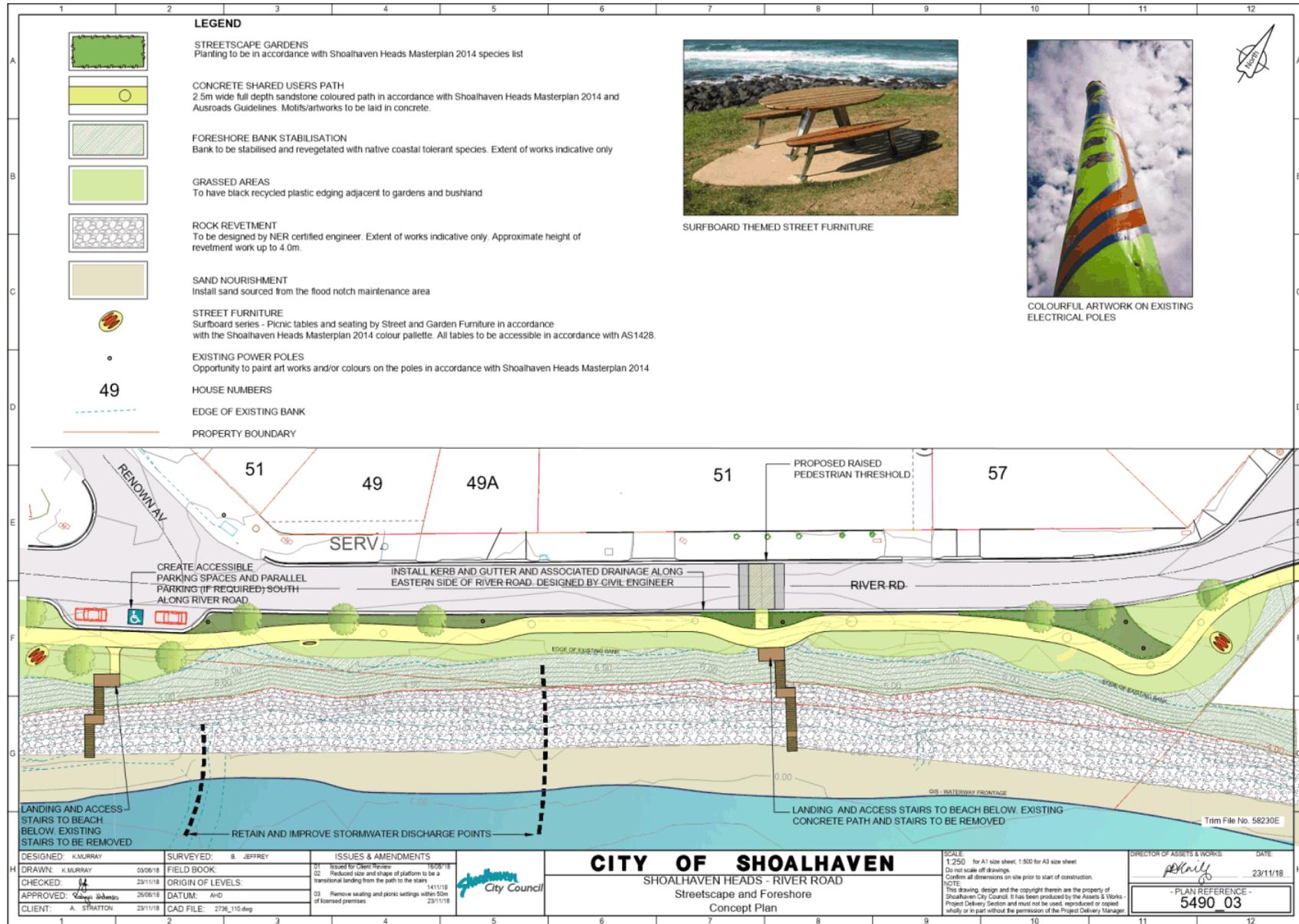
pedestrian crossing directly opposite the Heads Hotel Motel at 51 River Road, and a shared user path for the section of public space between Renown Avenue and Mathews Street.

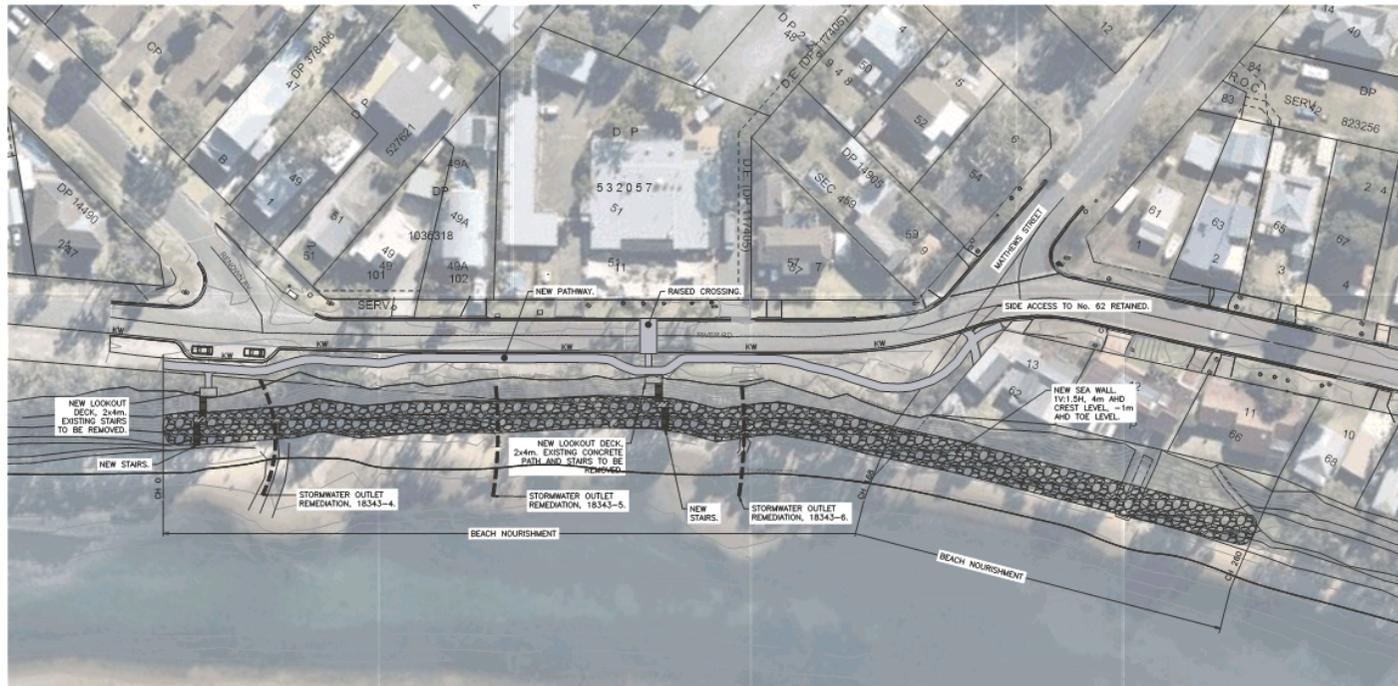
### **Risk Implications**

As noted in Council's options to not receive the report for information, and direct staff to undertake alternative work will likely result in a delay to the program and may impact on the cost for delivery.

Work of this nature involving subsurface ground works gives an increased risk for the work to become more costly and prolonged. Furthermore, the type of work with large boulders requiring stabilisation is specialised and may result in an increased risk for supply, transport and placement.

Further delays in the project may result in delays in the grant funding or needing to submit a project variation to Infrastructure NSW.





- LEGEND**
- NEW 2m WIDE PATH ALONG BANK.
  - NEW ROCK WALL.
  - NEW VIEWING PLATFORM.
  - NEW SECTION OF KERB.

E	AMENDMENTS/ADDITIONS TO PLATFORMS	AW 16.11.18
D	AMENDMENTS/ADDITIONS TO PLATFORMS	AW 01.11.18
C	AMENDMENTS TO PLATFORM	AW 11.10.18
B	AMENDMENTS TO PLATFORM, STAIRS & PATH	AW 28.09.18
A	PRELIMINARY ISSUE	AW 28.09.18
ISSUE	AMENDMENTS	INT./DATE



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CLIENT:  
SHOALHAVEN CITY COUNCIL  
PROJECT:  
RIVER ROAD FORESHORE  
MANAGEMENT  
PROJECT ADDRESS:  
SHOALHAVEN HEADS

TITLE:  
**SITE PLAN (CONCEPT)**

DESIGN: TM	SCALE: AS SHOWN	DATE: SEP 2018
SHEET SIZE: A1	DRAWING NUMBER: 18343-2	REVISION: E

**SITE PLAN**  
SCALE 1:500

STAIRS TO BEACH TO BE FRP CONSTRUCTION, 1.5m WIDE.  
BEACH NOURISHMENT ALONG THIS SECTION OF BEACH TO BE NOMINALLY ?? m<sup>2</sup>/m.

CONCEPT PLAN SIGN OFF

SIGNED \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

**CONCEPT ONLY**  
THE ARRANGEMENT SHOWN IS FOR DISCUSSION PURPOSES ONLY.  
IT MUST NOT BE USED FOR CONSTRUCTION.

## **SA19.18 Grant of Electricity Easements - Bomaderry Sewerage Treatment Plant**

**HPERM Ref:** D19/15911

**Group:** Shoalhaven Water Group

**Section:** Water Asset Planning & Development

**Attachments:** 1. Draft survey plan - Electricity Easements - Bomaderry STP [↓](#)

### **Purpose / Summary**

To seek approval to grant easements for electricity purposes, highlighted yellow on the attached survey plan, over Council land Lot 1 DP572583 at Railway Street, Bomaderry. The easements are to be granted in favour of Endeavour Energy for upgraded power supply servicing the Bomaderry Sewerage Treatment Plant.

### **Recommendation**

That:

1. Council resolve to grant the following easements for electricity purposes over Council land Lot 1 DP572583 at Railway Street, Bomaderry:
  - An Easement for Underground Cables 3 wide, marked (E) on the attached plan.
  - An Easement for Padmount Substation 2.75 wide, marked (P) on the attached plan.
  - A Restriction on the use of land variable width, marked (R) on the attached plan.The easements are also highlighted yellow on the attached plan.
2. Costs associated with the transaction be met from Council's Sewer Fund. The Easement and Restriction are to be granted at \$nil consideration.
3. The Common Seal of the Council of the City of Shoalhaven be fixed to any document required to be sealed.

### **Options**

1. Resolve as recommended. Grant of the easements is required to meet standard requirements for new electricity infrastructure on Council land.
2. Not resolve as recommended and provide further directions to staff.

### **Background**

The new electricity infrastructure has been installed to facilitate upgrade of the Bomaderry Sewerage Treatment Plant as a component of the REMS Project.

In accordance with standard Endeavour Energy requirements the easements are to be granted at \$nil consideration to formalise the arrangements to supply power to the treatment plant.

Council approval is required for execution under seal of the Deposited Plan Administration Sheet and associated Section 88B instrument to register the dealings on the title for the land.

The easements will be created by registration of the plan and S.88B instrument. A bond of \$15,000 is to be refunded to Council upon registration of those documents.

**Financial Implications**

Costs associated with the transactions are to be met from Council's Sewer Fund.

**Risk Implications**

The dealings are necessary for the operation of Shoalhaven Water's essential public infrastructure.

The proposed action is administrative and has no environmental impact.



## LOCAL GOVERNMENT AMENDMENT (GOVERNANCE & PLANNING) ACT 2016

### Chapter 3, Section 8A Guiding principles for councils

#### (1) Exercise of functions generally

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

#### (2) Decision-making

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

#### (3) Community participation

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.

### Chapter 3, Section 8B Principles of sound financial management

The following principles of sound financial management apply to councils:

- (a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- (b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- (c) Councils should have effective financial and asset management, including sound policies and processes for the following:
  - (i) performance management and reporting,
  - (ii) asset maintenance and enhancement,
  - (iii) funding decisions,
  - (iv) risk management practices.
- (d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - (i) policy decisions are made after considering their financial effects on future generations,
  - (ii) the current generation funds the cost of its services

### **Chapter 3, 8C Integrated planning and reporting principles that apply to councils**

The following principles for strategic planning apply to the development of the integrated planning and reporting framework by councils:

- (a) Councils should identify and prioritise key local community needs and aspirations and consider regional priorities.
- (b) Councils should identify strategic goals to meet those needs and aspirations.
- (c) Councils should develop activities, and prioritise actions, to work towards the strategic goals.
- (d) Councils should ensure that the strategic goals and activities to work towards them may be achieved within council resources.
- (e) Councils should regularly review and evaluate progress towards achieving strategic goals.
- (f) Councils should maintain an integrated approach to planning, delivering, monitoring and reporting on strategic goals.
- (g) Councils should collaborate with others to maximise achievement of strategic goals.
- (h) Councils should manage risks to the local community or area or to the council effectively and proactively.
- (i) Councils should make appropriate evidence-based adaptations to meet changing needs and circumstances.