

## Business and Employment Development Committee

**Meeting Date:** Wednesday, 27 February, 2019

**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra

**Time:** 4:00pm

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### Agenda

**1. Apologies**

**2. Confirmation of Minutes**

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**3. Declarations of Interest**

**4. Reports**

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**5. General Business**

**Membership**

John Lamont – RDA – Chairperson  
All Councillors  
General Manager or nominee  
Ann Sudmalis MP (or nominee)  
Shelley Hancock MP (or nominee)  
Gareth Ward MP (or nominee Tony Emery)  
Graham Baxter / Scott Inman – Southern Regional Business Enterprise Centre  
Jemma Tribe – President, Shoalhaven Business Chamber  
David Goodman – Shoalhaven Business Chamber  
Fiona Hatcher – Regional Development Australia FSC  
Anna Finch – Shoalhaven Professional Business Association  
Lexie Meyer – Community  
James Coburn – Community  
Mary-Jean Lewis – Community  
Alison Chiam – Shoalhaven Art Board Representative  
Robert Crow – Shoalhaven Tourism Advisory Group  
Paul Keith – Aboriginal Advisory Committee Representative  
Peter Masterson – Department of Industry, Innovation & Science  
Ian Morris – Shoalhaven Secondary Schools  
Donna Payne – NSW Department of Premier & Cabinet  
Kate Morris – NSW TAFE  
Representative – University of Wollongong, Shoalhaven Campus  
Representative – Milton Ulladulla Business Chamber  
Representative – Defence  
Representative – Manufacturing  
Representative – Construction

Quorum – Six (6)

**Purpose**

- To assist in the implementation of the Economic Development Strategy and monitor and report on performance.
- Support the expansion of industry activities within the Shoalhaven, across all sectors.
- Encourage the location of new industries in the region which will lead to an increase in the number of employment opportunities for the residents of the region
- Grow the socio economic base of the Shoalhaven.
- Examine and review employment development strategies and report on initiatives to carry their strategies forward.

## MINUTES OF THE BUSINESS AND EMPLOYMENT DEVELOPMENT COMMITTEE

**Meeting Date:** Wednesday, 21 November 2018  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 4:00pm

The following members were present:

Mr John Lamont – Chairperson  
Clr Joanna Gash  
Clr Greg Watson  
Clr Mark Kitchener (arrived 4.10pm)  
Mr Russ Pigg – General Manager  
Mr Tony Emery – representing Gareth Ward MP  
Mr Robert Crow – representing Shoalhaven Tourism Advisory Group  
Ms Alison Chiam – representing Shoalhaven Arts Board  
Ms Jemma Tribe – Shoalhaven Business Chamber  
Mr David Goodman – Shoalhaven Business Chamber  
Ms Kate Morris – representing TAFE NSW  
Mr Peter Masterson – Department of Industry, Innovation & Science  
Ms Donna Payne – NSW Department of Premier & Cabinet  
Ms Lexie Meyer (arrived 4.20pm)  
Ms Mary-Jean Lewis

Others present:

Mr Greg Pullen - Economic Development Manager  
Ms Marianne Jones – Economic Development Officer  
Ms Avalon Bourne – Sonder Youth  
Mr Paul Keith – Ulladulla Local Aboriginal Land Council

### Apologies / Leave of Absence

An apology was received from Ian Morris.

### Confirmation of the Minutes

Correction: Item BE18.22 – Membership – Amend Mary-Jean Ardent to Mary-Jean Lewis.

### Recommendation

That the Minutes of the Business and Employment Development Committee held on Wednesday 22 August 2018 be confirmed.

### RESOLVED (David Goodman / Tony Emery)

That the Minutes of the Business and Employment Development Committee held on Wednesday

22 August 2018 be confirmed, subject to the following amendment:

- Item BE18.22 – Membership – Amend Mary-Jean Ardent to Mary-Jean Lewis.

CARRIED

## Declarations of Interest

Nil.

## REPORTS

### BE18.30 Employment Land Development by Council

HPERM Ref:  
D18/378768

Greg Pullen spoke to the report and advised that Stage 10 of Flinders Estate was fenced this week and Council is starting to accept clean fill for the gully.

The Committee discussed connection from Central Avenue to the Princes Highway. Council is investigating funding sources for this work.

#### Recommendation (Item to be determined under delegated authority)

That the report of the General Manager on Employment Land Development by Council be received for information.

#### RESOLVED (Jemma Tribe / Alison Chiam)

That the report of the General Manager on Employment Land Development by Council be received for information.

CARRIED

### BE18.31 Recent grant applications prepared by Council to specifically stimulate Economic Development

HPERM Ref:  
D18/384320

Greg Pullen spoke to the report and noted that the East Nowra Sub Arterial could be a two to three year project.

The closing date for applications for the Building Better Regions was 15 November 2018. Council submitted an application for assistance of \$9.5 million on behalf of Bundanon Trust to upgrade Riversdale.

Clr Gash asked about the Jervis Bay Road intersection with the Princes Highway. The Committee were advised:

- Council followed up with RMS;
- The RMS need further data collection to determine best option for the intersection.
- The RMS are looking to collect further data over Christmas period.
- Council last met with RMS a couple of months ago.
- Council made representations to the Department of Premier and Cabinet and local member Shelley Hancock MP, highlighting the issue of truck and trades access.

David Goodman asked whether the State Government prioritises highway intersections. The Committee was advised that in the Shoalhaven local government area Island Point Road is the first priority for the RMS, based on crash data, followed by Jervis Bay Road.

**Recommendation (Item to be determined under delegated authority)**

That the report of the General Manager on recent grant applications prepared by Council to specifically stimulate economic development be received for information.

**RESOLVED** (Clr Gash / David Goodman)

That the report of the General Manager on recent grant applications prepared by Council to specifically stimulate economic development be received for information.

CARRIED

**BE18.32 Dairy code consultations by Government****HPERM Ref:**  
**D18/392401**

Greg Pullen spoke to the report.

Clr Watson noted that Council is providing support to local dairy farmers, for example through reduction in water rates.

**Recommendation (Item to be determined under delegated authority)**

That

1. The report of the consultations by the Australian & NSW Governments into the dairy industry be received for information.
2. Members of the Business & Employment Development Committee circulate within their organisations the details of the local stakeholder consultative process.

**RESOLVED** (Donna Payne / Lexie Meyer)

That

1. The report of the consultations by the Australian & NSW Governments into the dairy industry be received for information.
2. Members of the Business & Employment Development Committee circulate within their organisations the details of the local stakeholder consultative process.

CARRIED

**BE18.33 School to Industry Program****HPERM Ref:**  
**D18/393632**

Greg Pullen and Marianne Jones spoke to the report. It was noted that teachers were taken on a tour of local enterprises on 15 November 2018 and the inaugural defence industry tour for students would be held on 28 November 2018.

Marianne thanked the local businesses that supported these initiatives.

**Recommendation (Item to be determined under delegated authority)**

That the report on the Shoalhaven School to Industry Program be received for information.

**RESOLVED** (Peter Masterson / Jemma Tribe)

That the report on the Shoalhaven School to Industry Program be received for information.

CARRIED

**BE18.34 Proudly Shoalhaven****HPERM Ref:  
D18/393633**

Greg Pullen spoke to the report. Shared some data analytics from website. Videos on website. State Govt and Council \$150K. State govt matched Council funding. 200-300 hits on some sites.

Two Proudly Shoalhaven videos were shown to the Committee. Members were encouraged to view additional videos from the website. Companies are also using videos for promotion of their businesses.

Staff advised that it is difficult to quantify the response to the campaign. Council are receiving positive feedback on the program.

Mary-Jean Lewis asked whether Council would be producing more videos. Staff advised that Council would like to produce additional videos, but the cost may be prohibitive to feature a lot of new and emerging businesses, including expanding the geographic base of businesses.

Donna Payne advised that if there is future promotion those industry sectors identified in Regional and Economic Development Strategy, such as manufacturing, were likely to be viewed favourably.

**Recommendation (Item to be determined under delegated authority)**

That the report on the “Proudly Shoalhaven” business development marketing campaign be received for information.

**RESOLVED** (Mary-Jean Lewis / Tony Emery)

That the report on the “Proudly Shoalhaven” business development marketing campaign be received for information.

CARRIED

**BE18.35 NSW Small Business Month in Shoalhaven****HPERM Ref:  
D18/395468**

Greg Pullen spoke to the report.

In relation to the Bay and Basin area, Mary-Jean Lewis noted that there are 7,300 residents in Sanctuary Point and 1,007 active ABNs. This is equivalent to one per street and includes tradespeople and online businesses. Attendees at the Sanctuary Point events included some from Ulladulla.

**Recommendation (Item to be determined under delegated authority)**

1. That the report on the activities held in Shoalhaven as part of NSW Small Business Week be received for information.
2. That the committee thank the NSW Department of Industry, Skills and Regional Development for the funding that supported our business networks and their members.

**RESOLVED** (Mary-Jean Lewis / Robert Crow)

1. That the report on the activities held in Shoalhaven as part of NSW Small Business Week be received for information.
2. That the committee thank the NSW Department of Industry, Skills and Regional Development for the funding that supported our business networks and their members.

CARRIED

**BE18.36 Shoalhaven Business Chamber - Report on Activities  
(July-September 2018)****HPERM Ref:  
D18/398161**

Jemma Tribe spoke to the report and noted that the Lunch and Learn series will run again in 2019.

Jemma also advised that the Shoalhaven Business Chamber is partnering with the Nowra Show to hold a careers expo as part of the Nowra Show. There will be free stalls for Nowra businesses.

Donna Payne expressed support for a careers expo at Nowra Show, complementary to University of Wollongong careers expo, not just agricultural industries will be shown. The Nowra Show expo will promote STEM subjects, such as a robotics challenge. Peter Masterton added that there could be federal funding to support the program. The relevant government agencies are currently exploring funding options. There will be buses for school students to attend on the Friday with an emphasis to include secondary schools.

Jemma also spoke about the Business Chamber's advocacy. In relation to the Nowra Bridge project the Business Chamber are lobbying for grade separation. The Chamber is also lobbying for payroll tax reform and have spoken to NSW treasurer to raise threshold for rural and regional areas.

The Business Chamber is applying for grants for strategic projects.

**Recommendation (Item to be determined under delegated authority)**

That the report on the activities of the Shoalhaven Business Chamber be received for information.

**RESOLVED** (Jemma Tribe / David Goodman)

That the report on the activities of the Shoalhaven Business Chamber be received for information.

CARRIED

**BE18.37 Election of Chairperson****HPERM Ref:  
D18/341564****Recommendation (Item to be determined under delegated authority)**

That the committee elect (insert name) as Chairperson for twelve months from November 2018.

**RESOLVED** (Lexie Meyer / David Goodman)

That the committee elect John Lamont as Chairperson for twelve months from November 2018.

CARRIED

**BE18.38 Membership - Resignation****HPERM Ref:  
D18/386822**

The Chair thanked Steve Prothero for his service and welcomed the following new members:

- Representative from TAFE – Kate Morris;
- Representative from Department of Premier and Cabinet – Donna Payne;
- Representative from Shoalhaven Business Chamber – Jemma Tribe; and
- Representative from Shoalhaven Professional Business Association – Anna Finch.

**Recommendation (Item to be determined under delegated authority)**

That the Committee receives this report about the resignation of Steve Prothero for information.

**RESOLVED** (John Lamont / Lexie Meyer)

That the Committee receives this report about the resignation of Steve Prothero for information.

CARRIED

**BE18.39 Development in Shoalhaven - Significant Projects****HPERM Ref:**  
**D18/341684**

Donna Payne asked about expiry of development approval. The General Manager advised that physical commencement would keep consent alive.

The Economic Development Office contacts developers to follow up industrial commercial developments. Staff noted that a number of applications were lodged in 2006 and 2007, prior to the Global Financial Crisis. Currently developers are facing difficulties obtaining finance in current economic climate. Banks more cautious. Some applications are made to increase the value of the land for sale, without any intention to commence work.

Staff noted a flurry of approvals over September and October 2018 and it is anticipated that industrial development will proceed in the near future.

**Recommendation (Item to be determined under delegated authority)**

That the report of the General Manager (Planning Environment & Development Services) regarding the update on development in Shoalhaven be received for information.

**RESOLVED** (Clr Gash / Peter Masterson)

That the report of the General Manager (Planning Environment & Development Services) regarding the update on development in Shoalhaven be received for information.

CARRIED

Note: The Chair requested that a summary table on significant developments to be circulated to members and a report to the next meeting on the amount of Government spend requested from the Economic Development Office.

**BE18.40 Update from Department of Premier & Cabinet Regional Branch****HPERM Ref:**  
**D18/378339**

Donna Payne spoke to the report and highlighted the support available for enterprise and suggested to look at Regional Enterprise Development Strategy.

Donna also advised that the relocation assistance for skilled workers targets employers relocating businesses rather than individuals relocating. There are specific criteria and eligible job roles.

**Recommendation (Item to be determined under delegated authority)**

That the report providing an update on the Department of Premier and Cabinet Regional Branch be received for information.

**RESOLVED** (Donna Payne / Jemma Tribe)

That the report providing an update on the Department of Premier and Cabinet Regional Branch be received for information.

CARRIED



**BE18.41 Update on Sanctuary Point Small Business Month Networking Events****HPERM Ref:  
D18/380686****Recommendation (Item to be determined under delegated authority)**

That the report providing an update on the Basin Business Brekky and Networking in the PM events held at Straight to the Point Café at Sanctuary Point be received for information.

**RESOLVED** (Mary-Jean Lewis / David Goodman)

That the report providing an update on the Basin Business Brekky and Networking in the PM events held at Straight to the Point Café at Sanctuary Point be received for information.

CARRIED

**BE18.42 South Coast Youth Leadership Forum****HPERM Ref:  
D18/389027**

Avalon Bourne of Sonder Youth gave a presentation about the South Coast Youth Leadership Forum held over three days at the end of October. This is the fifth year that the program has run. There were 55 participants from a range of schools.

The purpose of the Forum is to train young people with skills to create change in the community and skills to increase their employability. It involves personal development workshops and group challenges. The Program has received positive feedback from participants through a survey.

The winning two ideas from the Impact Challenge were the HSC Smash – a program to beat the stigma of HSC stress and assist students with skills to manage their stress, and HM – Healthy Minds – a mental health toolkit for students.

Sonder Youth is looking to do leadership training for South Coast Leadership Forum alumni to keep them connected with the program and with their peers.

Avalon presented certificates of appreciation to supporters of the program and acknowledged the in kind support received from Council.

The Chair noted that the Moruya Program attracted 56% indigenous students.

**Recommendation (Item to be determined under delegated authority)**

That the report outlining the outcomes of assistance provided by Council to the Leadership Forum be received for information, noting that there are no fiscal implications arising from this report.

**RESOLVED** (John Lamont / Alison Chiam)

That the report outlining the outcomes of assistance provided by Council to the Leadership Forum be received for information, noting that there are no fiscal implications arising from this report.

CARRIED

**GENERAL BUSINESS****BE18.43 Additional item - Information Updates from Members**

Peter Masterton of AusIndustry noted:

- The Smart Cities funding approved to an Illawarra-Shoalhaven consortium (including Shoalhaven City Council) of \$480,000 for sensing technologies in waterways
- The defence industries capital improvements grants of \$50,000 to \$1 million. \$17 million

each year from 2019 to 2022 has been allocated.

- 60 people attended the information workshop on the Regional Jobs Investment Program.
- A local business leaders breakfast is proposed to promote the grants program and focus on issues of importance to the region.

Greg Pullen added that the Department of Foreign Affairs and Trade were holding a free trade workshop on 11 December.

Tony Emery of the Bundanon Trust acknowledged Council and staff support for their Building Better Regions Fund as the Trust was ineligible to apply without a partner. Tony also thanked Council and the Shoalhaven Business Chamber for advocacy around the Nowra Bridge and roads.

Robert Crow of the Shoalhaven Tourism Advisory Group noted the movement towards sustainable tourism and the collection of data to indicate the health of the environment, which includes amenity to locals. Russ suggested entering Shoalhaven360 into a search engine to have a look at the website.

Alison Chiam of the Shoalhaven Arts Board advised that there are two additional arts awards for the Australia Day Awards. Alison encouraged members to circulate the information throughout their networks. Nominations are through the website and close on 30 November.

Greg Pullen advised that the design for the Albion Park Rail bypass has been released for community feedback and Roads and Maritime Services are seeking submissions by Friday 7 December 2018. Members can view the project map and make a submission on the RMS website at <https://rms.nsw.gov.au/projects/illawarra/albion-park-rail-bypass/index.html>.

There being no further business, the meeting concluded, the time being 5.38pm.

Mr John Lamont  
CHAIRPERSON

## BE19.1 Influence of Major Government CapEx on Shoalhaven Economy

**HPERM Ref:** D19/2794

**Group:** General Manager's Group  
**Section:** Economic Development

### Purpose / Summary

To provide an update to the committee on the influence that major Government CapEx has on the local economy and can this level of growth be sustained.

### Recommendation (Item to be determined under delegated authority)

That

1. The Business & Employment Development Committee accepts the report of the Economic Development Office into the influence and effect of attracting major Government budget allocations for infrastructure developments in Shoalhaven,
2. The Business & Employment Development Committee congratulate Council on its proactive approach to achieving infrastructure development through presenting well sounded cases and lobbying hard for the implementation of improvements to assets such as the Princes Highway and the Shoalhaven Health Precinct, the establishment of the Shoalhaven Education Campus and the South Coast Correctional Centre and the expansion of HMAS Albatross as a major Australian Defence base,
3. The Business & Employment Development Committee urges Council to continue to provide dedicated resources, both labour and financial, to prepare business cases for the improvement of critical infrastructure to bring about the growth of the Shoalhaven.

### Options

1. Accept the recommendation as printed.
2. Not accept the recommendation.

### Background

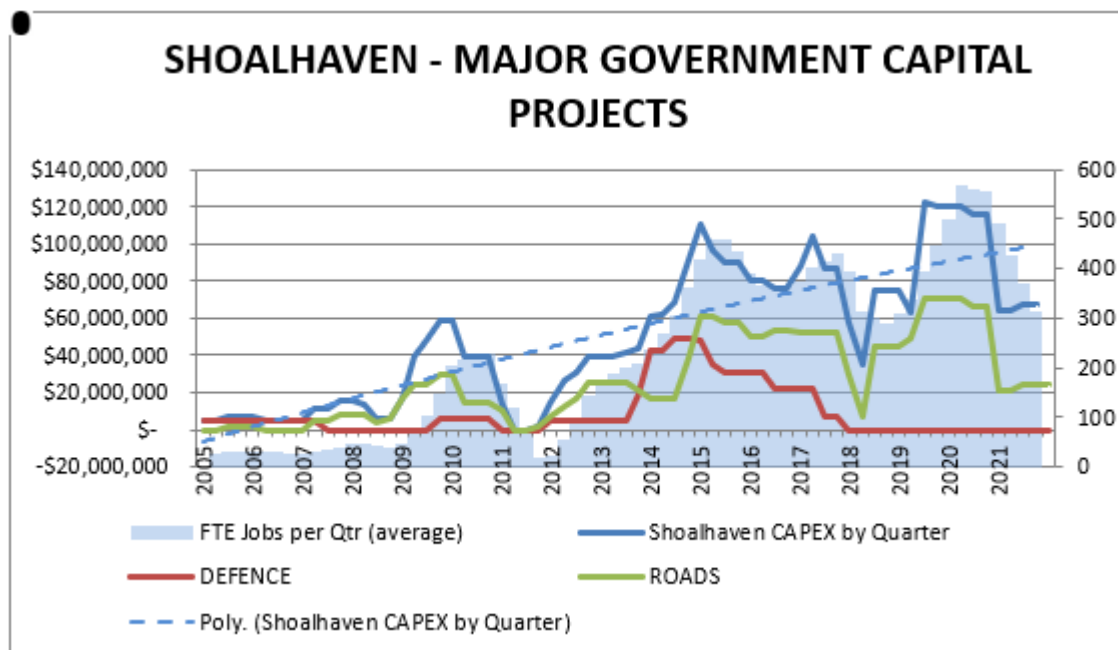
The Economic Development Office maintains a spreadsheet and economic model of the effects of major Government infrastructure expenditure and the influence on the local labour market. This model has been maintained since the early 2000s to monitor Council's lobbying for improvements to infrastructure mainly in the Defence and Roads assets. More recently the infrastructure surrounding the South Coast Correctional Centre and the upcoming major upgrade to the Shoalhaven health precinct have added to the mix.

In the first quarter of 2019 the following major infrastructure projects are recorded as being underway:

- South Coast Correctional Centre expansion – NSW DCS
- Upgrades to Nowra STP & Bomaderry STP by Shoalhaven Water
- Princes Highway – Bomaderry to Berry – NSW RMS
- Shoalhaven Hospital – multi storey carpark – NSW Health

Other projects that will probably commence during 2019 include:

- Shoalhaven River Bridge – detailed design
- East Nowra Sub Arterial – SCC/NSWDoI
- Far North Collector Rd – SCC/DoIRD
- Shoalhaven Hospital upgrade – NSW Health
- Sth Coast Rail (Bomaderry-Berry) – RailCorp/DoT



BE19.1

The expenditure into the local economy is currently running at in excess of \$60m per quarter and whilst some of this expenditure may be with contractors outside the immediate area their workers do temporarily reside in the area and incur expenses whilst doing so.

The graph also shows the effect of the construction effort on local employment and the upcoming works will stimulate this through 2020 and 2021 in producing the greatest employment effort, peaking at around 550 during July 2019 to June 2020.

The question can be asked as to whether this employment level can be sustained. Whilst the infrastructure programs emanate from government there is still more to be done in Shoalhaven – Princes Highway south of Jervis Bay Rd, upgrades to rail infrastructure, utility augmentation to cater for new urban release areas or new industry requirements.

By the time the next phase of major infrastructure is completed by 2025+ will Shoalhaven still be able to attract the interest of Government to achieve \$40m of new infrastructure spend per quarter and the 150 jobs that go with that level of activity. Preparation of future projects, properly costed and business cases prepared will remain to be something that Council and its community will need to provide for.

## Community Engagement

The development of the case for major infrastructure projects by Government is something that the community responds to when shortages or deficiencies appear. It will remain the realm of Council in conjunction with Government Agencies to be across the future need and strategically develop the case and lobby for relevant projects to initially be considered for assessment and then to achieve the necessary budget allocations.

**Policy Implications**

Council needs to be abreast of policy changes and directives at the State and National level and to be responsive, with its local business and residential communities, to tender submissions and representations to achieve results.

Sometimes joining others and “hunting as a pack” to achieve results may be necessary, but it will always remain that a certain level of commitment and effort is required by this community if the “local” case is to come to the fore in Government considerations.

**Financial Implications**

To be prepared and ready for stating the Shoalhaven case there will always need to be material prepared. Having the dedicated resources, both labour and financial, to prepare relevant arguments is something that Council needs to be dedicated to supply.

**Risk Implications**

The risk is whether to be pro-active or re-active. Creating your own case and being prepared to amend or embrace change without losing sight of the main goal is the key. There needs to be a degree of resoluteness to achieve major growth in infrastructure for without this your story may not be heard.

## BE19.2 School to Industry Update

**HPERM Ref:** D19/37493

**Group:** General Manager's Group  
**Section:** Economic Development

### Purpose / Summary

To update the Business and Employment Development Committee about activities that have been undertaken as part of the School to Industry Program.

### Recommendation (Item to be determined under delegated authority)

That the report on the School to Industry program be received for information.

### Options

1. Accept the recommendation as written.
2. Not accept the recommendation.

### Background

The Economic Development Office of Shoalhaven City Council organises/co-organises a number of events each year as part of the School to Industry Program. The events consist of:

- The Professional Snapshot – delivered in conjunction with the Shoalhaven Professional Business Association
- The Teacher to Industry Tour
- The Defence Industry Tour (new in 2018)

### The Professional Snapshot

The Professional Snapshot is scheduled to be held on Wednesday, 6 March 2019. This day is only made possible by support from our business community. Businesses that have offered to host students in 2019 include:

- Marriott Oliver
- RMB Lawyers
- Financial Dynamics
- Edmiston Jones
- GHD
- Shoalhaven City Council – Planning, Community Development and the Shoalhaven Regional Gallery
- Kardia HR
- North Nowra Veterinarian
- Basham Chiropractic and Physiotherapy

- MI Engineers
- Walsh & Monaghan
- SET Consultants.

It is expected that 70 students will take part in the event.

#### Teacher to Industry Tour

The aim of the Teacher to Industry Tour is to showcase the variety of businesses that are in the Shoalhaven. On 15<sup>th</sup> November local high school teachers were taken to the following businesses:

- Essence Group
- Mind the Gap
- Noahs Ark
- UoW – Shoalhaven
- Stormtech
- Nowra Truck & Tractor
- Shoalhaven Mechanical Services

In addition, On Line Recruitment and Quest gave presentations over lunch.

Only 15 teachers attended the 2018 event. This is a good group size for getting people to and through businesses though the numbers are down from previous years. The attendees very much enjoyed the day and were very impressed with the quality and innovation present in Essence Group, Stormtech and Nowra Truck & Tractor.

One of the suggestions for improvement was that the Teacher to Industry Day could be held every second year.

#### The Defence Industry Day

The Economic Development Office of Shoalhaven City Council, the Shoalhaven Defence Industry Group and HMAS Albatross held the inaugural Shoalhaven Defence Industry Day on Wednesday 28th November 2018. The day was modelled on the successful Professional Snapshot and was aimed at promoting the variety of careers available locally in Defence and defence support.

On the day there were 29 students accompanied by 4 teachers. The students were from Shoalhaven High School, Nowra Christian School, St John's, Bomaderry High School and Nowra High School. Ulladulla High School did have 7 students registered to attend. Unfortunately, the weather on the 28th November 2018 was atrocious with 80.6mm and 65.8mm of rain falling in Nowra and Ulladulla respectively. Ulladulla High School decided not to attend as they felt that it would be too risky to travel on that particular day.

The students and teachers commenced the day with a tour of HMAS Albatross. This was followed by lunch and presentations at the Fleet Air Arm Museum. After lunch the students visited Air Affairs and BAE Systems.

Despite the rain, the day was quite successful. A survey was undertaken, and all the participants enjoyed the day. Positive comments included:

“Great to see students asking questions – especially gap year, air crew and Air Affairs”

“My favourite part was seeing the Learjets at Air Affairs”

“I enjoyed learning about all the different types of jobs that are involved in the defence force”

The aim of the Defence Industry Day was to expose students to a variety of careers available in Defence AND defence support. This is one aspect of the event that needs improvement as most of the students attending had previously considered a career in Defence. The aim was to target those students who were unfamiliar with Defence and defence support and to showcase the range of career opportunities in defence support. This will be improved in subsequent events.

The Economic Development Office intends to run this event every two years alternating with the Teacher to Industry Tour.

The Defence Industry Day was only successful thanks to the coordinating effort between Council, HMAS Albatross and the Shoalhaven Defence Industry Group. The Economic Development Office would like to thank;

- Jan Gilmour, NAPS Coordinator, HMAS Albatross
- Laurie Koster, Chair of the Shoalhaven Defence Industry Group and Director of Global Defence Solutions
- Air Affairs
- BAE Systems

### **Community Engagement**

The School to Industry Program is shaped from feedback gathered from attendees at each event and from Shoalhaven Careers Advisors.

### **Financial Implications**

Apart from staff time, the costs for the Professional Snapshot consist of supplying lunch and the costs for the Defence Industry Day include lunch and the hire of the bus. These costs are covered by the Economic Development budget.

### **Risk Implications**

The Defence Industry Day and the Professional Snapshot are school excursions and participants are supervised and insured through the education system.



## BE19.3 Business Training Update

HPERM Ref: D19/37779

**Group:** General Manager's Group  
**Section:** Economic Development

### Purpose / Summary

To update the Business and Employment Development Committee about the variety of business training and capacity building opportunities that have been co-ordinated and/or supported by the Economic Development Office.

### Recommendation (Item to be determined under delegated authority)

That the report on Business Training and capacity building opportunities that are co-ordinated and/or supported by the Economic Development Office be received for information.

### Options

1. The recommendation be accepted as written.
2. An alternative recommendation be recommended.

### Background

The Economic Development Office of Shoalhaven City Council supports a number of business training and development programs for local businesses. The Economic Development Office does this through partnering with other government and non-government entities which provide business training. This partnership approach has been extremely successful and has resulted in the delivery of quality training by skilled and knowledgeable trainers as well as networking and capacity building opportunities.

In 2018, the Economic Development Office supported, either financially or in-kind, a number of groups including the Shoalhaven Business Chamber, the Shoalhaven Professional Business Association, the Southern Region Business Enterprise Centre and The Business Sessions.

The following outcomes were achieved.

### The Shoalhaven Business Chamber

The Shoalhaven City Council, via the Economic Development Office, has entered into a MoU with the Chamber to deliver a series of *Lunch and Learn* and *Women in Business* events. In 2018 the Chamber delivered:

#### Women in Business

- 8 March 2018 – Networking event, Silos (40 participants)
- 17 May 2018 – An evening at Magnolia House, Kimberlie and Co Cleaning (31 participants)
- 22 June 2018 - EOFY Coffee Morning & Speed Networking (21 participants)

- 31 July 2018 – Christmas in July, Shoalhaven City Turf Club (60 participants?)
- 16 October 2018 – When Women Thrive, Commonwealth Bank.
- 14 December 2018 - Christmas High Tea (75 participants)

#### Lunch and Learn

- 28 March 2018 - The Great Unfair Business Advantage, The Marketing Clan (15 participants)
- 26 April 2018 – New data breach privacy laws – know your obligations, Macey Insurance Brokers (10 participants)
- 24 May 2018 - Digital Marketing Workshop: You've got a website, now what?!, Webics (14 participants)
- 14 June 2018 – Workplace Safety Workshop: Four easy steps to ensure your employees go home safe, every night, SafeWork NSW (15 participants)
- 28 September 2018 – Boost Productivity and Improve Workflows, Natalie Allan Consulting.

#### Southern Region Business Enterprise Centre

- 9 March 2018 – NDIS Being Profitable
- 14 March 2018 – Taxi: Point-to-Point
- 26 March 2018 – NDIS Adapting your Business
- 18 April 2018 – Social Media Marketing
- 4 May 2018 – NDIS Adapting your Business
- 15 May 2018 – Tax Basic Workshop
- 8 June 2018 – NDIS Marketing Your Value
- 5 July 2018 – NDIS Being Profitable
- 2 August 2018 – NDIS Adapting your Business
- 6 September 2018 - NDIS Marketing Your Value
- 18 October 2018 – NDIS Being Profitable
- 8 November 2018 - NDIS Adapting Your Business
- 21 November 2018 – Employment – Getting It Right
- 6 December 2018 – NDIS Marketing Your Value

#### The Business Sessions

##### Nowra Administration Centre

- Digital Marketing Part 1 - 6th Mar
- Digital marketing Part 2 - 4th Apr
- Advanced Instagram - 9th May
- Advanced Facebook - 6th Jun
- Create Awesome Content - 4th Jul

- Advanced Instagram for Business - 7th Aug
- How to effectively use email marketing - 4th Sep
- Ready for Pinterest - 16th Oct
- Your Social Plan for Xmas - 7th Nov

#### Ulladulla Council Training Room

- Digital Marketing Part 1 - 9th Mar
- Digital marketing Part 2 - 5th Apr
- Advanced Instagram - 10th May
- Advanced Facebook - 7th Jun
- Create Awesome Content - 5th Jul
- Advanced Instagram for Business - 9th Aug
- How to effectively use email marketing - 10th Sep
- Ready for Pinterest - 19th Oct
- Your Social Plan for Xmas - 8th Nov

#### Illawarra iTeC

Shoalhaven City Council supported the delivery of a Cert IV in Leadership and Management delivered by Illawarra iTeC. 18 students graduated and were employees from Shoalhaven City Council, Oolong House, Cullunghutti, Bay and Basin Community Resource, NowChem and Shoalhaven Neighbourhood Centre.

The course was delivered over a period of 6 months and focused on leadership and management through people, innovation, team building and customer focus. The success of the course is mainly due to the skill of the trainer, Rhonda McGuire.

The Economic Development Office will continue to support business training in the Shoalhaven and will provide appropriate resources, such as access to training rooms, where possible. It must be noted that access is becoming increasingly difficult as Council has a number of internal training sessions that need to be delivered and that take priority.

#### Community Engagement

Activities are guided by the 'Productive Shoalhaven – Economic Development Strategy' and through consultation with key industry and business groups in the Shoalhaven.

All training courses are advertised via various media – websites, newsletters, social media etc. A comprehensive list can be found at: <https://business.shoalhaven.nsw.gov.au/business-support/business-training>

Outcomes are reported via the Business and Employment Development Committee and through corporate reporting mechanisms.

#### Policy Implications

Activities outlined in this report are directed by the 'Productive Shoalhaven – Economic Development Strategy'.

**Financial Implications**

The Economic Development Office has an MoU in place with both the SPBA and the Shoalhaven Business Chamber to deliver business training. Financial obligations outlined in the MoU's are funded through the Economic Development budget.

Costs incurred through other support, such as the provision of training rooms, is minimal and also funded through the Economic Development budget.

**Risk Implications**

Risk implications are minimal as the Economic Development Office has ongoing communications with the SPBA and the Shoalhaven Business Chamber. Activities in this report are informed and supported by local business and industry groups.

## BE19.4 Development in Shoalhaven - Significant Projects

**HPERM Ref:** D18/431826

**Group:** Planning Environment & Development Group  
**Section:** Development Services

**Attachments:** 1. No Progress or Recent Approvals - BED February 2019 [↓](#)  
2. Significant Applications Under Assessment - Significant Projects - BED February 2019 [↓](#)

### Purpose / Summary

To provide a list of:

- Development approvals that have issued that have not progressed further. This also includes relatively recent approvals;
- Larger applications under assessment.

### Recommendation (Item to be determined under delegated authority)

That the report of the General Manager (Planning Environment & Development Services) regarding the update on development in Shoalhaven be received for information.

### Options

1. Receive the report for information.  
Implications: the report will be noted.
2. Resolve an alternate resolution and direct staff accordingly.  
Implications: this would be dependent on the decision.

### Background

This is a regular report to inform the Committee of larger developments under assessment and list applications that appear to have been stalled / not progressed (noting also that the list would contain relatively recent approvals).

	A	B	C	D	E	F	G
1	Address	Locality	Reference No.	Description	Value	App Date	Status & Comments
2	Lot 1433, Talimba Rd	Bangalee	SF10230	23 lot residential subdivision	\$920,000	16/05/2013	Deferred commencement consent. In principle approval for an area referred to as Stage 2 - subject to re-design and compliance with a list of matters. Related to SF9821.
3	123 Forster Drive	Bawley Pt	DA17/2535	20 Tourist Cabins & associated infrastructure	\$2,400,000	15/06/2018	Approved 15 June 2018, CC issued 30 June 2018, Construction has commenced.
4	132 Forster Drive	Bawley Pt	DA18/1211	Equine Education Centre	\$6,630,000	21/06/2018	Approved 21 June 2018, CC issued 15 Aug 2018, Construction has commenced.
5	314 Princes Hwy	Bomaderry	DA17/2492	Alterations /additions to vehicle sales premises	\$4,056/097	17/09/2018	Relatively recent approval.
6	Narang Rd	Bomaderry	DA16/1737	Proposed Aldi	\$6,471,630	11/11/2016	Relatively recent approval.
7	212 Prince Edward Ave	Culburra Beach	DA13/2335	Internal Alterations to Existing Club	\$1,000,000	30/01/2014	CC issued for Stage 1 on 18/8/2014 for mens locker room and shed. Interim OC issued for stage 1.
8	D981 Princes Hwy	Falls Creek	DA16/1843	Factory Extension & New Building	\$1,415,500	01/02/2018	Relatively recent approval. Modification application DS18/1460 currently being assessed.
9	76&84 Greenwell Pt Rd and Goodnight Island	Greenwell Point	06_0034 (3A08/1009)	Tourist development	\$25,000,000	29/11/2009 – Dept of Planning - 5 yr approval	Council is in receipt of a CC.
10	Fegen St	Huskisson	DA17/2574	Residential Flat Buildings (25 Units)	\$8,164,240	04/01/2019	No information on file beyond the development consent.
11	24 Duranbah Drive	Huskisson	DA17/2608	Industrial Development - 8 Units	\$1,260,000	25/05/2018	Approved 25 May 2018
12	7 Beach St	Huskisson	DA16/2070	Demolition of dwelling & Construction of Residential Flat Building (12 Apartments)	\$3,600,000	10/10/2017	CC issued 10 Jan 2019. Construction has commenced.
13	369 Jacks Corner Rd	Kangaroo Valley	DA12/2134	Commercial Additions - Refurbishment and New Construction works of Scotts College Facility.	\$4,250,000	23/04/2013	No information on file beyond the development consent.
14	17 Forest Rd	Kiola	DA17/2476	Seniors Living Development - 10 dwellings	\$2,150,000	24/07/2018	Approved 24/07/18
15	1 Norman St	Lake Conjola	DA16/2088	Staged expansion of caravan Park	\$5,375,000	14/09/2016	Approved 14 Sept 2016, CC issued 15 Nov 2017. Construction commenced.
16	Berringer & Cunjurong Pt Rds Manyana	Manyana	05_0059/ SF9787	182 lot residential subdivision	Not available (no information on major project website)	08/07/2008 – Dept of Planning	Construction certificates lodged with Council.
17	Curvers Dr	Manyana	DA09/2627	New Commercial - Proposed Supermarket, Retail Shops & Professional Suites	\$3,300,000	19/10/2010	DA approved 19 Oct 2010 - CC issued. Clearing carried out to activate the consent.
18	38 Croobyar Rd	Milton	DA18/1607	Alterations / additions to Church & Manse	\$3,888,500	13/09/2018	Relatively recent approval.
19	Croobyar Rd	Milton	RA10/1005	Seniors Living Development	\$93,000,000	02/12/2010	Development consent secured (letter dated 11/12/2015) TRIM D15/370201
20	68 Ocean St	Mollymook	DA11/2125	3 Storey holiday apartments	\$1,486,000	13/03/2012	Alleged physical commencement.
21	Ocean St	Mollymook Beach	DA07/2052	79 Residential Apartments	\$25,000,000	05/12/2007	Consent activated by demolition and awaiting 'presales'.
22	Federation Place	North Nowra	DA17/2321	Multi dwelling housing	\$1,780,000	29/08/2018	Relatively recent approval.
23	Berry St	Nowra	RA15/1000	Multi level car park	\$15,000,000	05/12/2018	Regional Planning Panel approval.
24	Kinghorne St	Nowra	CD18/1301	Replacement of Mechanical Plant	\$1,400,000	30/05/2018	Private Certifier CDC
25	160 Kinghorne St	Nowra	DA11/2257	Units/Flats - demolition of existing dwelling and construction of six medium density units	\$950,000	18/05/2012	Approved via 8.2 review.
26	28-30 East St	Nowra	DA11/2220	Proposed Retail Commercial Building - 3 Shops	\$900,000	27/04/2012	No CC
27	Lot 1 Junction Street	Nowra	DA05/3342	Stockland (LEDA) – Commercial Retail Shopping Complex	\$65,000,000	02/2/2007	Consent secured (activated). Received advice in 2014 that Stockland was investigating options/alternatives. Discussions in 2016 with Stockland Trust indicates that the design is being reconsidered.
28	4 Dryden Close	Nowra	DA05/1445	Integrated Housing Development	\$3,000,000	05/06/2008	Review of file suggests that consent has been secured (activated) via earthworks.
29	148 Kinghorne St	Nowra	DA13/2033	Proposed 9 serviced apartments & demolish existing residence & garage	\$848,000	11/12/2013	No CC however discussions with Council officers file notes indicate a modification to the consent may be sought.

	A	B	C	D	E	F	G
30	90 Kalandar Street	Nowra	DA15/2698	Commercial Additions and Alterations (Archer Hotel)	\$1,550,000.00	17/06/2016	Approved
31	24 Trim St	South Nowra	DA18/1669	Transport Depot	\$1,242,424.00	24/10/2018	Relatively recent approval.
32	32 Trim St	South Nowra	DA18/1732	Industrial Development - 18 Units	\$2,950,000.00	30/10/2018	Relatively recent approval.
33	6 Trim St	South Nowra	DA17/2433	Service station	\$1,382,500.00	30/08/2018	Relatively recent approval.
34	241 Old Southern Rd	South Nowra	DA17/2480	Child care centre	\$1,300,000.00	21/08/2018	Relatively recent approval.
35	5 Enterprise Ave	South Nowra	DA17/1849	New commercial building with office fitout.	\$1,471,000.00	05/01/2018	Relatively recent approval.
36	198 Princes Highway	South Nowra	DA17/1386	Change of Use - existing building (Former Masters) - multi tenancy centre including a café. Minor changes to building façade and signage.	\$2,708,108.00	13/06/2017	Relatively recent approval.
37	244 Princes Hwy	South Nowra	DA04/2927	Bulky Goods Retailing/Industrial Complex	\$5,000,000	16/12/2010	Site preparatory works undertaken.
38	82 Hillcrest Avenue	South Nowra	DA14/2369	11 New Units and Renovations to existing dwelling	\$1,190,000	31/10/2014	Approved 11 September 2015. s138 approval issued.
39	104 Princes Highway	South Nowra	DA16/2187	Self Storage Facility (up to 79 units)	\$1,300,000	13/04/2017	Relatively recent approval.
40	95 Albatross Rd	West Nowra	DA17/1195	Multi dwelling housing - 23 dwellings	\$3,213,000	19/07/208	Relatively recent approval.
41	7 Golf Course Way	Sussex Inlet	SF10425	79 Lot Subdivision	\$4,000,000	30/05/2017	Converted to operational consent in December, CC for the roundabout has been lodged.
42	18 Iverson Rd	Sussex Inlet	DA16/2227	Commercial Alterations & Additions (Senior's Living)	\$2,493,000	06/01/2017	Relatively recent approval.
43	771 Illaroo Rd	Tapitallee	SF105555	49 Lot Large Lot Subdivision	\$1,920,000	14/01/2019	Relatively recent approval.
44	Bayly Road	Tomerong	DA14/1236	24 Site Caravan Park, Amenities, Storage and BBQ area.	\$250,000	10/06/2014	Operational consent issued 4 July 2018
45	71 North St	Ulladulla	DA18/2230	Alterations and additions to place of public worship	\$1,125,653	18/01/2019	Relatively recent approval.
46	4 New St	Ulladulla	DA18/1321	Demolition and multi dwelling housing (12 dwellings) & Torrens subdivision	\$4,658,000	24/08/2018	Approved 24/08/18
47	Parson St	Ulladulla	DA16/2412	3 storey office building with car park	\$2,450,000	19/12/2017	Approved 19 Dec 2017
48	216 Princes Highway	Ulladulla	DA16/2369	Stage 1 Masterplan works - Services Club	\$12,505,792	12/07/2017	Approved 12 July 2017
49	90 South St	Ulladulla	DA06/2766	Serviced Apartments (19), Residential Apartments (24) and ground level commercial/retail	\$5,500,000	19/03/2008	Alleged physical commencement.
50	Wason St	Ulladulla	DA06/2236	Pier 32 Commercial/Residential Development	\$14,000,000	12/12/2006	Consent secured. Basement 2 levels currently under construction. Modification DS18/1384 application under consideration with notification expiring on 14/11/18
51	Millard Street	Ulladulla	DA15/2595	Construction of 11 x 3 Bedroom Villas including Roadworks to Millard Street	\$2,550,000	Note later report 10/01/17 approval date (clarification required)	Approved 8 Nov 2016
52	75 Yalwal Rd	West Nowra	DA17/2486	Multi dwelling housing (31 units to be staged)	\$8,263,938	143/12/2018	Relatively recent approval.
53	75 Albatross Rd	West Nowra	DA18/1875	Multi dwelling housing	\$1,077,750	16/11/2018	Relatively recent approval.
54	Cnr Naval College Rd & The Wool Rd,	Worriowing Heights	DA06/1619	Anglican School	\$6,000,000	17/07/2007	Alleged physical commencement.
55	Bunda St	Yerriyong	DA17/2595	Aircraft Hangers	\$4,138,942	04/10/2018	Relatively recent approval.
56	Garadi St	Yerriyong	DA18/1279	New industrial development	\$3,800,000	11/09/2018	Relatively recent approval.
57	1 Waratah St	Bendalong	DA17/1369	Alterations and additions to caravan park	\$100,000	07/04/2017	Waiting on revised documents
58					\$382,328,977		

	A	B	C	D	E	F	G	H
1	Suburb	Address	Estimated Value	Type	Lodgement Date	Application		Staff Comments
2	Bawley Point	Forster Dr	\$8,750,000	Waste water treatment facility	10/10/2018	DA18/2138		Under assessment
3	Bawley Point	123 Forster Dr	\$5,000,000	Events	01/03/2018	DA18/1237		With external consultant TCG for assessment
4	Bawley Point	123 Forster Dr	\$8,362,817	Show Jumping Arena	23/02/2018	DA18/1212		With external consultant TCG for assessment
5	Bawley Point	123 Forster Dr	\$2,400,000	Modify 20 tourist cabins	27/09/2018	DS18/1418		Under assessment
6	Berry	North St	\$1,302,41	Rural Fire Service Station	23/11/2018	DA18/2292		Under assessment. Request for add info sent 4/12/2018
7	Berry	Wharf Rd	\$1,500,000	14 lot industrial subdivision & 1 residue lot	22/02/2018	SF10651		Under assessment
8	Bomaderry	271 Princes Hwy	\$1,300,000	Construction of specialised retail, carwash and repairs	01/11/2018	DA18/2220		Under assessment - related to DA17/2018
9	Bomaderry	271 Princes Hwy	\$2,000,000	Food & drink premises x 3	13/07/2018	DA18/1766		Under assessment
10	Bomaderry	7 Victa Way	\$2,009,624	Industrial and storage premises	13/06/2018	DA18/1632		Under assessment
11	Bomaderry	315 Princes Highway	\$6,000,000	Multi dwelling housing - 40 units	02/01/2018	DA18/1000		Refused 30 Nov 2018
12	Huskisson	15 Hawke St	\$3,000,000	Demolition, 3 commercial tenancies, 8 apartments and basement parking	17/09/2018	DA18/2040		Under assessment
13	Huskisson	11 Beach St	\$4,205,304	Residential Flat Building (12 units)	07/05/2018	DA18/1502		Under assessment
14	Mollymook	Masie Williams Drive	\$2,000,000.00	24 lot subdivision & 1 residue lot.	23/02/2018	SF10658		Under assessment
15	Milton	273 Wilfords Lane	\$1,000,000.00	Tourist & Visitor Accommodation (5 cabins, manager's residence, farm	13/12/2018	DA18/2358		Under assessment
16	Milton	Princes Hwy	\$100, 218,312	Senior's Living	23/05/2017	RA17/1001		Under assessment. Waiting on revised plans and docs and final sign off by RMS. Will be reported to the JRPP.
17	Nowra	61 Kinghorn St	\$2,401,760.00	4 storey mixed use commercial & residential building	06/12/2018	DA18/2325		Under assessment
18	Nowra	2 Lawrence Ave	\$3,660,260.00	4 storey mixed use commercial & residential building	06/12/2018	DA18/2326		Under assessment
19	Nowra	87 Bridge Rd	\$2,025,340.00	Alterations & Additions to Hotel	03/10/2018	DA18/2122		Under assessment - heritage considerations.
20	Nowra	79 Osborne St	\$6,430,000.00	4 storey residential development for senior living	07/06/2018	DA18/1618		Approved 8 Feb 2019
21	Nowra	204-208 Kinghorn St & 19-21 Gould St	\$28,131,369.00	Residential Flat Building (93 Units)	01/11/2017	RA17/1002		JRPP Application
22	Nowra	2 Albatross Road	\$15,197,610.00	Residential Units (57) and Commercial (Ground level)	18/04/2016	DA16/1465		Under assessment also subject to a Planning Proposal
23	St Georges Basin	193 Island Point Rd	\$1,200,000.00	18 Lot residential subdivision	24/11/2017	SF10635		Under assessment
24	St Georges Basin	Island Point Road St	\$87,334,965.00	Masterplan - Concept Development Application - Residential Flat	30/03/2017	RA17/1000		Regional Development Application - JRPP - LEC MATTER - Note this follows
25	Shoalhaven Heads	96 Jerry Bailey Rd	\$2,875,000.00	Multi dwelling housing - 10 detached units	09/01/2019	DA19/1012		Under assessment
26	South Nowra	194 Old Southern Rd	\$2,575,000.00	Classroom and associated landscaping / carparking	18/01/2019	DA19/1060		Under assessment
27	South Nowra	20 Norfolk Ave	\$2,000,000.00	Concrete batching plant	12/09/2018	DA18/2054		Under assessment
28	South Nowra	55 Quinns Lane	\$3,200,000.00	Multi dwelling housing	20/08/2018	DA18/1916		Under assessment
29	South Nowra	159 Princes Hwy	\$27,878,000.00	Bunnings warehouse (replace existing)	01/06/2018	DA18/1598		Under assessment
30	South Nowra	12 Ballina St	\$4,822,353.00	Industrial units /warehouse	30/05/2018	DA18/1588		Under assessment



	A	B	C	D	E	F	G	H
31	South Nowra	Old Southern Rd	\$3,240,000.00	58 lot residential subdivision	22/11/2017	SF10631		Under assessment
32	South Nowra	6 Trim St	\$1,200,000.00	Service Station, with truck parking & washbay	17/11/2017	DA17/2433		Under assessment
33	Ulladulla	130 Princes Hwy	\$6,823,283	Demolition of existing building & structures and construction of new	29/10/2018	RA18/1001		Under assessment - regional application to be considered by RPP.
34	Ulladulla	7 Jubilee Ave	\$1,350,000	Residential flat building (4 units)	29/03/2018	DA18/1345		Under assessment
35	Ulladulla	189,191,183 Princes Hwy	\$1,000,000	Demolition & new storage facilities	24/08/2017	DA17/2061		Assessment on hold at the request of the applicant
36	West Nowra	79 Albatross Rd	\$5,856,186	Multi dwelling housing (21 dwellings) to be staged	27/08/2018	DA18/1949		Under assessment
37	West Nowra	26 Cavanagh Lane	\$10,227,326	Multi Dwelling Housing (45 units)	07/05/2018	DA18/1501		Under assessment
38	Worrigee	60 Isa Rd	\$1,867,534	Child care centre - 100 places with 34 car parking spaces	02/01/2019	DA19/1000		Under assessment
39	Worrigee	369 Worrigee Rd	\$11,000,000	154 large lots including 1 residue and conservation lot	08/03/2017	SF10570		Under assessment
40		<b>TOTAL:</b>	<b>\$235,295,986</b>					

## BE19.5 Shoalhaven Business Chamber MoU Report

**HPERM Ref:** D19/44476

**Submitted by:** Jemma Tribe

**Attachments:** 1. SBC MoU report November - December 2018 [↓](#)

### Recommendation (Item to be determined under delegated authority)

That the Committee notes this report for information.

### Details

The Shoalhaven Business Chamber has submitted its second bi-annual report, covering the period of November to December 2018, reporting on business development activities hosted by the Shoalhaven Business Chamber.

BE19.5



7<sup>th</sup> January 2018

Shoalhaven City Council  
Economic Development Manager  
Bridge Road, Nowra NSW 2541

Dear Greg,

The Shoalhaven Business Chamber (SBC) undertakes a critical role in our local community by representing the interests of business on numerous matters within the Shoalhaven.

The SBC's vision is strongly aligned with many areas of Shoalhaven City Council (Council) those of the Economic Development Office.

As such the SBC and the Economic Development Office work collaboratively to support the Shoalhaven business community, acknowledge business excellence, undertake business development training and promote economic development of the local area.

This partnership is bound by a Memorandum of Understanding (MoU) to provide a clear framework in ensuring mutual outcomes are met, this MoU is supported by Council funding.

As part of the MoU we now submit our second bi annual report for:

**The period: November 2018 – December 2018**

Should you wish to discuss this report in further detail please contact the SBC office to arrange a meeting with the relevant committee.

Yours faithfully

Jemma Tribe  
**PRESIDENT**



**REPORT TO COUNCIL REGARDING BUSINESS DEVELOPMENT ACTIVITIES OF THE SHOALHAVEN  
BUSINESS CHAMBER**

Clause 4C of the Memorandum of Understanding between Shoalhaven City Council (Council) and the Shoalhaven Business Chamber (SBC) requires SCB to provide two written reports per annual detailing the nature of the events hosted during each financial year.

This report provides the details of the Business Development and Educational events hosted by SBC for the period – July 2017 to December 2017.

At all of these events Council is acknowledged as the event and education partner of the SBC on all material promoting the event which displays the Council logo.

Events are promoted on the SBC website, via the SBC members and subscribers' email and in hard copy at our other events. Where Council attend the event, the Council banner is also displayed.

It is noted that the SBC events program for 2017 adopted by the Committee are more extensive than those applicable to the MoU. For clarity our events are as follows:

<b>PART OF THE MOU</b>	<b>OUTSIDE OF THE MOU</b>
1. Lunch and Learn	3. Business After Hours
2. Women in Business	4. Super Dinners
	5. Budget Lunch
	6. Charity Golf Day
	7. Christmas Function



SBC Women in Business
Women in Business is a networking group aimed at promoting and supporting women in business though out the Shoalhaven. Separate Women in Business events are held in addition to normal SBC Events

<b>Subject/Host</b>	Women in Business: Christmas High Tea Cambewarra Estate Winery	
<b>Date</b>	Friday 14 <sup>th</sup> December 2018, 12 – 2pm	
<b>Topic &amp; Purpose</b>	Shoalhaven Business Chamber Women in Business is for like-minded women who are keen to learn, share ideas and collaborate with others for mutual success.  Chelsea Pottenger was out guest speaker who is a great advocate for the R U OK campaign & and an authority on Mindfulness and productivity for the corporate world.	
<b>Monetary Support</b>	Sponsorship \$500	Ticket Sales \$3,760 (gross)
<b>Acknowledgement</b>	Council logo is located at the top of the email invite, reminder and last chance, on the Eventbrite page, and on the event page on the Chamber's website. Acknowledgement in copy on Facebook. Council was acknowledged on the day.	
<b>Attendance</b>	Sold out with 75 participants. Marianne Jones & Sally Bacon attended.	
<b>Testimonials / Feedback / Surveys</b>	<ul style="list-style-type: none"> <li>• High tea was something different.</li> <li>• Loved the speaker!!</li> <li>• The speaker and location were both fabulous.</li> <li>• The food (!) and getting together with other women in business.</li> <li>• Great to network with so many brilliant women in the area and find out where they are working and what they are doing.</li> <li>• I loved the atmosphere and it helped us all disconnect from work (and the world) for a little while and just focus on ourselves. Our health is so important and the message that Chelsea shared was something that will linger with me forever.</li> </ul>	



**MOU Income & Expenses -December 2018**

MOU December 2018	Women in Business
Income	Inc GST
MOU Grant	\$ 1,283.33
Client Sponsorship	\$ -
Ticket Sales	\$ 3,760.00
<b>Total Income</b>	<b>\$ 5,043.33</b>
Expenses	
Venue Hire	\$ -
Catering	\$ 3,040.00
Guest Speaker/Presentation	\$ 1,375.00
Creche/Kids Entertainment	\$ 481.80
Photography	\$ 400.00
Flowers	\$ 180.00
Administration at Event	\$ 120.00
Administration before Event	\$ 600.00
Administration after Event	\$ 260.00
Mail Chimp Subscription	\$ 14.13
Eventbrite Fees	\$ 260.27
Website	\$ 30.00
Office Overheads	\$ 513.95
<b>Total Expenses</b>	<b>\$ 7,275.15</b>
<b>Profit/Loss</b>	<b>-\$ 2,231.82</b>

For more information, details or photos of our events please visit:

Facebook Page:

<https://www.facebook.com/ShoalhavenBusinessChamber/>

Women in Business:

<https://www.facebook.com/shoalhavenbusinesschamberwomeninbusiness/>

Website

<https://www.shoalhavenbusinesschamber.com.au/events-archives/>