

MINUTES OF THE INCLUSION & ACCESS ADVISORY GROUP

Meeting Date: Monday, 3 December 2018

Location: Osprey Training Room, Level 1, City Administrative Building, Bridge Road, Nowra

Time: 11.01am

The following members were present:

Clr Patricia White – Chairperson
Mr Arthur Ball
Ms Kylie Knight
Ms Annette Pham
Mr Bill Deaves
Mr Theo Bagou
Ms Nola Stephens
Ms Jackie Kay
Mr Chris Mitchell

Others Present:

Clr Amanda Findley
Clr Annette Alldrick
Clr Nina Digiglio
Mr Gordon Clark – Acting Director Planning Environment and Development
Sara McMahon – Governance unit Manager
Brad Davis – Manager Asset Strategy
Colin Wood – Building and Compliance Manager
Donna Corbyn – Community Development Officer

The Inclusion and Access Advisory Group acknowledged the International Day of People with Disability.

Apologies / Leave of Absence

An apology was received from Mel Gorman, Grace Kennedy and Greg Coulthart.

Confirmation of the Minutes

RESOLVED (Nola Stephens / Theo Bagou)

That the Minutes of the Inclusion & Access Advisory Group held on Monday 03 September 2018 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

IA18.25 Notification - Council Resolution - Re-Establishment of Committee

HPERM Ref:
D18/349068

The Group held an extensive discussion in relation to this matter including the expression of disappointment that the Group was not consulted prior to the change by Council.

The Group discussed a number of options and ways forward.

Clr Findley suggested that the Group express their views as a Group and advise the General Manager of the grievance regarding the change made at Council and the Terms of Reference.

Recommendation (Item to be determined under delegated authority)

That the Inclusion and Access Advisory Group:

1. Consider the report and receive for information.
2. Note the changes to the Terms of Reference as a result of the Council's Resolution of 25 September 2018
3. Note the Council Resolution of 25 September 2018 appointing Clr Patricia White as Chairperson and Clr Mitchell Pakes as Alternate Chairperson for the period to September 2019.

MOTION (Annette Pham / Nola Stephens)

That the Inclusion and Access Advisory Group:

1. Consider the report and receive for information.
2. Note the changes to the Terms of Reference as a result of the Council's Resolution of 25 September 2018
3. Note the Council Resolution of 25 September 2018 appointing Clr Patricia White as Chairperson and Clr Mitchell Pakes as Alternate Chairperson for the period to September 2019.

FOR: Clr White, Nola Stephens and Annette Pham

AGAINST: Jackie Kay, Bill Deaves, Theo Bagou, Arthur Ball, Chris Mitchell and Kylie Knight

LOST

Note: As this recommendation was LOST and no alternative recommendation was put forward. The Committee has not resolved any further action to the resolution from Council of 25 September 2018 with respect to the Chairperson and/or the Term of the Chairperson.

IA18.26 Update on Actions

HPERM Ref:
D18/363953

The Group discussed the items in the Action Table and made comments (See Attachment to the Minutes).

Recommendation (Item to be determined under delegated authority)

That the Committee receive this report for information.

RESOLVED (Jackie Kay / Annette Pham)

That the Committee receive this report for information.

CARRIED

IA18.27 Update - Tourism Representation - Inclusion and Access Group

**HPERM Ref:
D18/389147**

Coralie Bell – Tourism Manager addressed the meeting and advised that the Shoalhaven Tourism Advisory Group are happy for the Inclusion and Access Advisory Group to be included and the most effective way to be involved is through the Working Groups.

Clr White congratulated Coralie Bell – Tourism Manager for the recent Award and appointment.

Coralie Bell advised that Council has received the NSW State Award for Destination Marketing for the 100 Beach Challenge and Coralie has been appointed as the Chairperson for Australian Regional Tourism.

Recommendation (Item to be determined under delegated authority)

That the report on the response from the Shoalhaven Tourism Advisory Group on membership be received for information.

RESOLVED (Arthur Ball / Jackie Kay)

That the report on the response from the Shoalhaven Tourism Advisory Group on membership be received for information.

CARRIED

IA18.28 Proudly Shoalhaven Economic Development Campaign

**HPERM Ref:
D18/384780**

It was requested that a member of the Economic Development Section come to the next meeting to provide information on the Proudly Shoalhaven Campaign.

Recommendation (Item to be determined under delegated authority)

That a member of the Economic Development Team brief IAAG on SSC's Proudly Shoalhaven Campaign.

RESOLVED (Kylie Knight / Jackie Kay)

That a member of the Economic Development Team brief IAAG on SSC's Proudly Shoalhaven Campaign.

CARRIED

IA18.29 Shoalhaven - Proudly Accessible Project**HPERM Ref:
D18/384805**

The Group held a discussion in relation to the Proudly Accessible Project.

There are already premises that have good access, and the Group wanted to acknowledge those businesses in the CBD, that have embraced the campaign. It's not about the ticking all the boxes for Australian Standards, its about whether there is a good vibe and being able to get around the isles of the business and being able to access the counter etc and customer reviews of the access.

This project will start with the CBD to see how it goes. The proposal is to use a Gold Silver Bronze sticker.

There is no licensing on the design of the sticker

Staff will investigate a way forward regarding purchasing orders.

Donna Corbyn – Community Development Officer advised that everything needs to be in place before the project is launched with the media.

Recommendation (Item to be determined under delegated authority)

That Committee Members Kylie Knight and Arthur Ball brief the Committee on the Shoalhaven – Proudly Accessible project.

RESOLVED (Kylie Knight / Arthur Ball)

That:

1. The Briefing by Kylie Knight and Arthur Ball on the Shoalhaven – Proudly Accessible project, be noted for information.
2. This matter be added to the Action Plan report and continue the development of the toolkit

CARRIED

IA18.30 Access to Council Owned Property**HPERM Ref:
D18/388140**

The Group held a discussion in relation to this matter.

Brad Davis – Assets Strategy Manager spoke to the report.

Recommendation

That Council:

1. Undertake an access audit of all Council owned properties in the Shoalhaven, whether they are operated by Council or leases to businesses.
2. Upgrade any of its premises that cannot be accessed by a person with a disability to allow all persons with a disability to enter.

RECOMMENDATION (Annette Pham / Bill Deaves)

That:

1. The report be received for information;
2. A Sub-Committee be formed (consisting of members Colin Wood, Arthur Ball, Annette Pham, Bill Deaves and Jackie Kay) to review access audits and reports for Development Applications

- Note that for future meetings, any Council Building (Class 6 – Major Shops and Class 9 – Public Facilities) that is proposed to be the subject to a future access audit, are to be identified via a member report from the Sub-Committee or correspondence to Council.

CARRIED

IA18.31 Citywide DCP Chapter for Accessibility

**HPERM Ref:
D18/388163**

Gordon addressed the meeting in relation to the General Manager's comment in the report. Council is currently trying to build accessibility into each Chapter as it is reviewed.

Recommendation

That Council develop a Citywide DCP Chapter for accessibility.

RECOMMENDATION (Annette Pham / Jackie Kay)

That when Council considers the 2019/20 Strategic Planning Works Program, Council consider the preparation of a DCP Chapter related to accessibility or the integration of accessibility requirements into relevant DCP Chapters.

CARRIED

GENERAL BUSINESS

IA18.32 Additional Item - Appreciation to Melissa Andrews

Clr Patricia White and members of the Group expressed their thanks and appreciation for the work Melissa Andrews has conducted over the time she was involved with the Committee/Group.

IA18.34 Additional Item - Funding for Playground - Plantation Point

Annette Pham raised concerns about extra funding for the Playground at Plantation Point and advised that to make the playground accessible, extra funding would be required.

Staff and Clr White advised that the Group does not have delegated authority to commit funding from Council.

It was suggested that staff from the Community & Recreation section report to the next meeting of the Group and that report include funding options and plans for the playground.

RESOLVED (Annette Pham / Clr White)

That the Inclusion and Access Advisory Group receive a report to regarding the plans for the playground at Plantation Point and funding options to make the playground accessible.

CARRIED

There being no further business, the meeting concluded, the time being 1.10pm.

Clr Patricia White
CHAIRPERSON