

## Youth Advisory Committee

**Meeting Date:** Wednesday, 31 October, 2018  
**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra  
**Time:** 10.00am

**Please note:** Council's Code of Meeting Practice permits the electronic recording and broadcast of the proceedings of meetings of the Council which are open to the public. Your attendance at this meeting is taken as consent to the possibility that your image and/or voice may be recorded and broadcast to the public.

### Agenda

1. **Election of Chairperson (every meeting)**
2. **Acknowledgement and Welcome to Country**
3. **Apologies**
4. **Confirmation of Minutes**
  - Youth Advisory Committee - 1 August 2018.....1
5. **Declarations of Interest**
6. **Presentations**
  - YA18.14 Pedestrian Safety at North Mollmook  
*The Youth Advisory Committee resolved on 9 May 2018 that Ulladulla High School give a presentation at the next Youth Advisory Committee meeting about pedestrian safety at North Mollmook.*  
*This item was deferred from the Youth Advisory Committee meeting on 1 August 2018.*
  - YA18.15 Provision of Lifeguard Services at Burrill Lake  
*At the meeting of the Youth Advisory Committee on 9 May 2018 Ulladulla High School agreed to research and present to the next Youth Advisory Committee meeting on provision of lifeguard services at Burrill Lake.*  
*This item was deferred from the Youth Advisory Committee meeting on 1 August 2018.*
  - YA18.23 Traffic Options and Pedestrian Safety - John Purcell Way and Hillcrest Avenue  
*A member of Council's Traffic Unit will attend and discuss traffic options and pedestrian safety for the intersection of Hillcrest Avenue and John Purcell Way.*

**7. Reports**

- YA18.24 Membership update - nominees of local Members of Parliament .....7  
YA18.25 Shoalhaven School Waste Reduction Initiative .....8

**8. General Business**

- YA18.26 Student Safety - Shoalhaven High School - Bush Track

*At the meeting of the Youth Advisory Committee on 1 August 2018 Shoalhaven High School students raised the issue of the safety of students using a bush track behind the School. The Committee agreed to add this item to the agenda for this meeting.*

### **Membership**

Chairperson – Appointed by Committee at each meeting

All Councillors

Member for Gilmore – Ann Sudmalis MP or nominee Paige Blundell

Member for Kiama – Gareth Ward MP or nominee Sebastien Riou

Member for South Coast – Shelley Hancock MP or nominee Jacob Williams

Representatives from Shoalhaven Local Area Command NSW Police

Sanctuary Point Youth & Community Centre

Bay and Basin Community Resources

Regional Development Australia

Shoalhaven Business Chamber

330 Squadron Australian Air Force Cadets

Pallas Retimana

Hannah Schofield

2 voting representatives from each local High School

### **Purpose**

- a) To represent the interests and views of young people to Council and the Community
- b) To provide an opportunity for young people to discuss issues of concern to young people
- c) To provide a mechanism for young people to make representations to organisations and various spheres of Government requesting appropriate action to improve facilities and services available to young people
- d) To give young people experience in Local Government and community affairs
- e) To create greater awareness and appreciation within the general community of the needs and talents of young people
- f) To provide a mechanism for young people to address youth issues themselves

### **Delegated Authority**

Act within adopted budgets aligning with council's strategic plans and documents to deliver youth programs and activities that meet the needs of local young people.

## MINUTES OF THE YOUTH ADVISORY COMMITTEE

**Meeting Date:** Wednesday, 1 August 2018

**Location:** Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra

**Time:** 10:00am

The following members were present:

Clr Patricia White

Clr Kaye Gartner

Mikayla Mondon – St Johns High School

Jessica Elliott – St Johns High School

James Doosey – St Johns High School

Molly Brain – Shoalhaven High School

Nicola Boyle – Shoalhaven High School

Lachlan Willis – Shoalhaven High School

Joshua Fisher – Shoalhaven High School

Paige Blundell – representing Ann Sudmalis MP

Cedar Podmore – Bomaderry High School

Bridee Lewis – Bomaderry High School

Others present:

Ms Catherine Campbell – Senior Community Development Officer

Ms Liliana Hutchison – Social Infrastructure Planner

Robyn Presdee – St Johns High School

Jude Dean – Plasticwise Bay and Basin

Joshua Fisher of Shoalhaven High School was elected as chairperson. Joshua opened the meeting with an Acknowledgment of Country.

### Apologies / Leave of Absence

Apologies were received from Hannah Schofield and from Kim Waters, Ulladulla High School.

### Confirmation of the Minutes

**RESOLVED** (By consent)

That the Minutes of the Youth Advisory Committee held on Wednesday 09 May 2018 be confirmed.

CARRIED

### Declarations of Interest

Nil.

## PRESENTATIONS

**YA18.14 Pedestrian Safety at North Mollmook****HPERM Ref:  
D18/197509**

*The Youth Advisory Committee resolved on 9 May 2018 that Ulladulla High School give a presentation at the next Youth Advisory Committee meeting about pedestrian safety at North Mollmook.*

As Ulladulla High School were an apology for this meeting, the Committee agreed to defer this item to the next Youth Advisory Committee meeting.

**YA18.15 Provision of Lifeguard Services at Burrill Lake****HPERM Ref:  
D18/197517**

*At the meeting of the Youth Advisory Committee on 9 May 2018 Ulladulla High School agreed to research and present to the next Youth Advisory Committee meeting on provision of lifeguard services at Burrill Lake.*

As Ulladulla High School were an apology for this meeting, the Committee agreed to defer this item to the next Youth Advisory Committee meeting.

**YA18.16 Berry District Park - Detailed Design Update****HPERM Ref:  
D18/242020**

*Liliana Hutchison will provide the Committee with an update regarding Berry District Park.*

Liliana provided the Committee with an update regarding Berry District Park and advised that "Boongaree" had been voted as the name.

Liliana also noted that Council will be holding a consultation workshop from 10am to 12pm on Saturday 1 September and distributed fliers to the Committee to promote the workshop.

Boongaree will include a basketball court, shade areas of trees as well as structures, misting devices and a bush tucker garden. Boongaree is close to the main street cafes and shops and is part of Council's plan to boost the Berry economy following the opening of the Berry bypass.

A draft plan of the park was distributed at a previous meeting of the Youth Advisory Committee and is also available on Council's Get Involved website.

Liliana also noted that the nature play design is still in the process of being completed and consultation with Berry Rotary is ongoing. It is planned to plant of red cedars and other native species in the park.

Clr White advised that Berry Garden Club has been given a nearby parcel of land to establish a botanical style garden. Boongaree is also closely located to the Berry Men's Shed.

Members were invited to promote and participate in a workshop regarding the proposed design of Boongaree Park. The workshop will be held on 1<sup>st</sup> September 2018 at Boongaree Park.

## REPORTS

**YA18.17 Youth Advisory Committee Planning Day 2018 - 2019 - Proposed Budget Allocations****HPERM Ref:  
D18/226673**

Catherine Campbell spoke to the report and added that since publication of the agenda, a third application for funding from the Nowra Youth Centre to provide cooking classes to prepare healthy meals had been received. Funds to facilitate the fourth application are available within the 2018/19 Youth Advisory Committee operational budget.

**Recommendation**

That the Youth Advisory Committee approve the disbursement of funds to support the following initiatives from the existing 2018/19 Youth Advisory Committee budget:

1. International Youth Day Awards - \$3,000
2. South Coast Youth Leaderships Forum Activity - \$1,000
3. Ulladulla Youth Centre School Holiday Activities - \$1,000

**RECOMMENDATION** (Lachlan Willis / Jessica Elliott)

That the Youth Advisory Committee approve the disbursement of funds to support the following initiatives from the existing 2018/19 Youth Advisory Committee budget:

1. International Youth Day Awards - \$3,000
2. South Coast Youth Leaderships Forum Activity - \$1,000
3. Ulladulla Youth Centre School Holiday Activities - \$1,000
4. Nowra Youth Centre Cooking Program - \$1,000

CARRIED

**YA18.18 Youth Advisory Committee Strategic Plan Ideas****HPERM Ref:  
D18/229517**

Catherine Campbell reported that a large number of actions were identified by members at the July 2018 planning day workshop and suggested that a further workshop be held to prioritise projects and actions that could be included in a 2018/19 Youth Advisory Committee Strategic Plan. Catherine suggested that the Youth Advisory Committee may wish to develop a Shoalhaven Youth Action Plan and review similar plans that are being developed in by surrounding local government areas as part of this process.

**Recommendation (Item to be determined under delegated authority)**

That the Youth Advisory Committee consider and prioritise projects and actions to be included in a Youth Advisory Committee Strategic Plan.

**RESOLVED** (Molly Brain / Nicola Boyle)

That the Youth Advisory Committee hold a second workshop to consider and prioritise projects and actions to be included in a 2018/19 Youth Advisory Committee Strategic Plan.

CARRIED

**YA18.19 Terms of Reference Review and Update**

**HPERM Ref:  
D18/253523**

**Recommendation**

That the Youth Advisory Committee Terms of Reference be amended as follows:

**3.3 Membership**

*A maximum of 26 youth members comprising of:*

- a) *18 students from Year 9 and above from local high schools, be appointed as members. A maximum of 5 students may be elected from each local high school, however only a maximum of 2 students from each school may attend and vote at any meeting;*
- b) *A maximum of 8 young people aged between 15 and 21 years from the community and/or Youth Services be appointed as members; and*
- c) *One representative for each of the Federal Member for Gilmore and the State Members for South Coast and Kiama; and*
- d) *Councillors of Shoalhaven City Council.*

*Council and the Youth Advisory Committee welcomes membership of young people from diverse and varied backgrounds. Other interested people may attend as support and observers but are not able to vote on motions. The Youth Advisory Committee may also call on other people to attend the meetings as required.*

*When a member turns 21 years of age, their position will be declared vacant.*

**RECOMMENDATION (By consent)**

That the Youth Advisory Committee Terms of Reference be amended as follows:

**3.3 Membership**

*a) A maximum of 26 youth members comprising of:*

- i) *18 students from Year 9 and above from local high schools, be appointed as members. A maximum of 5 students may be elected from each local high school, however only a maximum of 2 students from each school may attend and vote at any meeting;*
- ii) *A maximum of 8 young people aged between 15 and 21 years from the community and/or Youth Services be appointed as members; and*
- b) *One representative for each of the Federal Member for Gilmore and the State Members for South Coast and Kiama; and*
- c) *Councillors of Shoalhaven City Council.*

*Council and the Youth Advisory Committee welcomes membership of young people from diverse and varied backgrounds. Other interested people may attend as support and observers but are not able to vote on motions. The Youth Advisory Committee may also call on other people to attend the meetings as required.*

*When a member turns 21 years of age, their position will be declared vacant.*

## GENERAL BUSINESS

### YA18.20 Enforcement of Plastic Bag Ban in Huskisson and Vincentia

**HPERM Ref:  
D18/197500**

*The Youth Advisory Committee resolved on 9 May 2018 to add this item to the next agenda. This request was from St Johns High School. Clr Gartner, Chair of the Sustainable Futures Committee, has accepted an invitation to speak to the Youth Advisory Committee about this issue.*

Clr White noted media and Council promotion of Plastic Free July and concerns about plastic bag use raised by the Youth Advisory Committee at the previous meeting.

Clr Gartner stated that:

- In 2003 Huskisson and Kangaroo Valley decided to become plastic bag free communities.
- Slowly over time plastic has crept back into the economy because of the perception of ease of use of plastic bags.
- No legislation in NSW to ban plastic bags to enforce. Some retailers have voluntarily banned single use plastic bags.
- Other states do have legislation to ban plastic bags and have noted a 20-30% reduction in use of plastic bags. Jude Deane confirmed a reduction of plastic from 5% to 1% of all litter in those states with legislative bans.
- The reason the plastic bag ban in Huskisson and Kangaroo Valley have not lasted is the absence of legislation banning plastic bags.

Clr Gartner introduced Jude Deane of Plasticwise Bay and Basin. Jude spoke to the history of Huskisson and Kangaroo Valley's voluntary plastic bag free. Local artist Cheryl Leigh Cross used waste in her artworks to express concern about plastic going into the ocean and was one of the key drivers for 2003 plastic bag free communities.

Jude noted further works of Cheryl Cross in collaboration with others such as Say No to Plastic in 2008 and Jervis Bay Cares in 2010 and Huskisson Seaside Scavenge in 2017. Jude also noted larger campaigns such as the War on Waste. Jude also spoke about the role of Plasticwise in educating people about plastic use and waste. Catherine offered to send a link to the Plasticwise website to Youth Advisory Committee members.

Clr Gartner referred to Kiama High School featuring on the War on Waste. Students analysed waste going into landfill, identified what could be recycled or composted and committed to become a waste free High School. Clr Gartner suggested that the Committee invite a representative from Kiama High School to talk to the Youth Advisory Committee about their experience.

Clr Gartner asked members what initiatives were in place across the High Schools. Members reported that:

- Shoalhaven High School Student Representative Council have introduced bins for container deposit collection.
- St Johns High School also have container deposit bin. Refillable metal water bottles are available for sale at the school canteen. Single use straws is the School's next challenge.
- Bomaderry High School have trialled a composting scheme and reported insufficient support to continue the trial.

Clr Gartner invited a representative from the Youth Advisory Committee to speak to the Sustainable Futures Committee about initiatives being undertaken by schools. Jude invited Committee members to join Plasticwise and contribute.

**RESOLVED** (Clr Gartner / Nicola Boyle)



That:

1. The Youth Advisory Committee include an action in its 2018/19 Strategic Plan to collate data about waste reduction that are being undertaken in schools throughout the Shoalhaven Local Government Area;
2. Staff seek expressions of interest for a Youth Advisory Committee member to attend the Sustainable Futures Committee to present a summary of waste reduction initiatives that are being undertaken by schools throughout the Shoalhaven Local Government Area.

CARRIED

**YA18.21 Additional item - Traffic options and pedestrian safety - John Purcell Way and Hillcrest Avenue**

Students from St Johns High School raised concerns about the intersection between John Purcell Way and Hillcrest Avenue, particularly during school and netball start and finish times.

Clr White noted that Council has recently done works on Hillcrest Avenue.

**RECOMMENDATION** (James Dosey / Clr White)

That:

1. Council request staff investigate traffic options and pedestrian safety for the intersection of Hillcrest Avenue and John Purcell Way due to the large volume of traffic during school times and at sporting events;
2. A member of Council's traffic unit attend the next meeting of the Youth Advisory Committee.

CARRIED

**YA18.22 Additional item - Student Safety - Bush Track behind Shoalhaven High School**

Jessica raised concerns about safety of bush track behind on Shoalhaven High School. Suggestion to make it safer or block it off.

The Committee discussed cost of measures and ownership of the land.

Clr Gartner suggested school committee members do some research and survey their schools about preferred options and the best way to establish.

Catherine proposed to add the issue to the next agenda.

There being no further business, the meeting concluded, the time being 11.55am.

Joshua Fisher, Shoalhaven High School  
CHAIRPERSON

## **YA18.24 Membership update - nominees of local Members of Parliament**

**HPERM Ref:** D18/234876

**Group:** Finance Corporate & Community Services Group  
**Section:** Governance

### **Purpose / Summary**

To inform the Committee of changes in membership.

### **Recommendation (Item to be determined under delegated authority)**

That the Youth Advisory Committee accepts the report for information.

### **Options**

1. The Youth Advisory Committee accepts the report for information.  
Implications: The Youth Advisory Committee will be informed.
2. The Youth Advisory Committee adopts an alternative recommendation.  
Implications: Unknown.

### **Background**

The representative of Mr Gareth Ward, MP, Jack Fishpool, did not attend meetings in 2015, 2016 or 2017. Council wrote to Mr Ward, MP on 3 April 2018 inviting him to nominate a new representative for the Committee.

The representative of Ms Ann Sudmalis, MP, Breanna Macey, gave notice of her resignation from the Committee on 26 June 2018. Council wrote to Ms Sudmalis, MP on 17 July 2018 inviting her to nominate a new representative for the Committee.

Council is currently awaiting responses from the Local Members of Parliament.

## YA18.25 Shoalhaven School Waste Reduction Initiative

HPERM Ref: D18/291589

**Group:** Finance Corporate & Community Services Group  
**Section:** Recreation Community & Culture

### Purpose / Summary

To seek nominations from members of the Youth Advisory Committee to participate in a working group to collect information about waste reduction initiatives that are being undertaken at schools in the Shoalhaven LGA and present the findings to Council and the broader community.

### Recommendation (Item to be determined under delegated authority)

That the Youth Advisory Committee:

1. Members nominate to participate in a working group of interested members to collect information about waste reduction initiatives that are being undertaken at schools in the Shoalhaven LGA.
2. Nomination of two representatives from each High School in the Shoalhaven who are represented on the Youth Advisory Committee.

### Options

1. That Youth Advisory Committee adopt the above recommendation and nominate members to form a working group to progress the project.

Implications: Project will proceed in a timely manner, and the results will highlight the initiatives that are currently being undertaken in Schools of the Shoalhaven and hopefully encourage other schools to undertake waste reduction initiatives.

2. That the Youth Advisory Committee do not adopt the above recommendation and a working group is not formed.

Implications: Effective and timely delivery of the project will be compromised.

### Background

At the August 2018 meeting of the Youth Advisory Committee it was Resolved that:

- 1) *The Youth Advisory Committee include an action in its 2018/19 Strategic Plan to collate data about waste reduction activities that are being undertaken at schools in the Shoalhaven Local Government Area*
- 2) *Staff seek expressions of interest for a Youth Advisory Committee member to attend the Sustainable Futures Committee to present a summary of waste reduction initiatives that are being undertaken at schools in the Shoalhaven Local Government Area.*

Members felt that compilation of the resource will encourage more waste reduction initiatives in schools throughout the area, by advertising what is currently being undertaken and promoting this. In order to undertake this task, members of the Youth Advisory Committee will need to commit time to the project. It is envisaged that the project will involve undertaking the following activities:

- Design of a survey or feedback form to facilitate information collection
- Distribution of the survey/feedback form to all schools
- Compilation of data that is obtained as a result of the above survey into a final report
- Presentation of the report to the Councils Strategy and Assets Committee.

Support can be provided by Council's Community Development Officer to create and distribute the survey and to interpret the results. Once the information is collated this will be made available to all the schools in the Shoalhaven, the broader community and on Council's website. This will highlight the great initiatives being undertaken and hopefully encourage others to find ways to reduce our waste and help form a network to assist each other in implementing initiatives.

Nominations are sought from members of the Youth Advisory Committee to participate in the Waste Reduction Working Group and to set an appropriate timeframe for completion of the project. It is suggested that the working group meets during late October 2018 to progress the project.

As the Sustainable Futures Committee has been disbanded it is anticipated that the results from this initiative are submitted to Council's Strategy and Assets Committee.

### **Community Engagement**

The Advisory committee will consult with the Schools of the Shoalhaven. The results of the survey will be published on Council's website for the broader community and distributed to Schools in the Shoalhaven.

### **Financial Implications**

There are no financial implications and the Community Development Officer will provide assistance from within existing 2018/19 budget.