

MINUTES OF THE RURAL FIRE SERVICE STRATEGIC PLANNING COMMITTEE

Meeting Date: Thursday, 4 October 2018
Location: Jervis Bay Rooms, City Administrative Centre, Bridge Road, Nowra
Time: 7.09pm

The following members were present:

Clr Mitchell Pakes - Chairperson
Mr Mark Williams – District Manager, Shoalhaven Rural Fire Service
Ms Jennifer Lawther – Group Officer Primary Representative Rural Fire Service
Mr Paul Gleeson – Group 4 Area Primary Representative
Mr John Ashton – Group 5 Area Primary Representative
Mr Bill Bean – Group 6 Area Primary Representative

Others Present
Clr Patricia White
Tom Dimec – Shoalhaven City Council
Megan Birmingham – Shoalhaven City Council
Lynda Ho – Shoalhaven City Council

Apologies / Leave of Absence

Apologies were received from Clrs Joanna Gash & Mark Kitchener, and Messrs Andrew Fielding, Paul Keech, Chris Palmer, Geoff Phillips and Vic Walker. Mr Tom Dimec, Asset Management Section Manager was welcomed to the meeting for Paul Keech.

Confirmation of the Minutes

RESOLVED (John Ashton / Paul Gleeson)

That the Minutes of the Rural Fire Service Strategic Planning Committee held on Thursday 10 May 2018 be confirmed.

CARRIED

Declarations of Interest

Nil

REPORTS

RF18.29 Rural Fire Service - Future Works

HPERM Ref:
D18/337739

Tom Dimec outlined the Director, Assets & Works, update on Future Rural Fire Service Capital Works projects. During discussion it was noted that:

- **Item 1:** \$50K in seed funding had been provided for the Currarong Station extension works from the 2018/19 FY allocation. The RFS undertook to convey any sketches to Council so that concept designs could be prepared.
- **Item 2:** Milton brigade (as opposed to Council) were arranging very minor refurbishment works. **ACTION:** The RFS undertook to follow-up on a defect report on the wobbly “back wall”. The works at carried out at this station will be relatively minor and will be managed by the RFS – as such, this item can be removed from the Assets & Works capital update.
- **ACTION:** Although the Manildra Train timetable had been circulated, the Committee Officer was asked to ascertain if the timetable was fixed or varied. If the timetable did vary, options for more regular updates of the timetable should be considered (**item 10** refers).
- **ACTION:** Committee Officer to forward email to Mark Williams querying if the RFS was comfortable with Tourism’s proposed approach to ensuring emergency services vehicles access during events and the tourism peak or whether a meeting with Council staff is required. It was noted that the RFS should be apprised of traffic changes arising through these circumstances. This matter is to remain on the agenda for the time being (**item 11** refers).

[Note: Subsequent to the meeting, Mark Williams confirmed he wished to attend an Event Advisory Unit meeting to ensure that all access/egress issues for emergency services vehicles during large events and the peak tourist season were addressed. Tourism peaks were often accompanied by changed traffic flows, which needed to support emergency service vehicle transit.]

Recommendation (Item to be determined under delegated authority)

That the Rural Fire Service Strategic Planning Committee note the update on the status of unfunded capital works projects.

RESOLVED (Jennifer Lawther / Mark Williams)

That the Rural Fire Service Strategic Planning Committee note the update on the status of unfunded capital works projects.

CARRIED

There being no further business, the meeting concluded, the time being 7.25pm.

Clr Mitchell Pakes
CHAIRPERSON