

## MINUTES OF THE STRATEGY AND ASSETS COMMITTEE

**Meeting Date:** Tuesday, 18 September 2018  
**Location:** Council Chambers, City Administrative Centre, Bridge Road, Nowra  
**Time:** 5.04pm

The following members were present:

Clr John Wells - Chairperson  
Clr Joanna Gash  
Clr Amanda Findley  
Clr Patricia White  
Clr Kaye Gartner  
Clr Nina Cheyne  
Clr John Levett  
Clr Mitchell Pakes  
Clr Greg Watson  
Clr Mark Kitchener  
Clr Bob Proudfoot  
Russ Pigg - General Manager (arrived 5.09pm)

### Apologies / Leave of Absence

Apologies were received from Clr Alldrick and Clr Guile.

### Confirmation of the Minutes

**RESOLVED** (Clr Gash / Clr White) MIN18.700

That the Minutes of the Strategy and Assets Committee held on Tuesday 21 August 2018 be confirmed.

CARRIED

### Declarations of Interest

Clr Findley – SA18.218 – Options for Rate Relief for Drought-Affected Farmers – Less than significant pecuniary interest declaration – will leave the room and will not take part in discussion or vote – She is the director/secretary of Brooman Farm Co which may or may not benefit from Drought Relief assistance.

## MAYORAL MINUTES

Nil

## DEPUTATIONS AND PRESENTATIONS

### SA18.210 – Notice of Motion - Toilet Block - Culburra Beach Skate Park

Alan Pendleton, President of the Culburra Beach Progress Association, spoke in favour of the recommendation.

### SA18.211 – Notice of Motion – Dogs on Leash – Adelaide Street Reserve, Greenwell Point

Warwick Wright spoke against the recommendation.

### Procedural Motion - Bring Item Forward

**RESOLVED** (Clr Pakes / Clr Gartner)

MIN18.701

That the matters of the following items be brought forward for consideration:

- SA18.210 – Notice of Motion - Toilet Block - Culburra Beach Skate Park
- SA18.211 – Notice of Motion - Dogs on Leash Adelaide Street Reserve Greenwell Point
- SA18.223 – New Shoalhaven Bridge – Nowra
- SA18.218 – Options for Rate Relief for Drought-Affected Farmers
- SA18.230 – Water rebate drought affected Farmers

CARRIED

## NOTICES OF MOTION / QUESTIONS ON NOTICE

**SA18.210 Notice of Motion - Toilet Block - Culburra Beach Skate Park**

**HPERM Ref:  
D18/310378**

### Recommendation (Item to be determined under delegated authority)

That the General Manager take all reasonable actions to ensure construction on the Toilet Block adjacent to the Skate Park at Culburra Beach is commenced without further delay.

**RESOLVED** (Clr Watson / Clr Pakes)

MIN18.702

That the General Manager take all reasonable actions to ensure construction on the Toilet Block adjacent to the Skate Park at Culburra Beach is commenced without further delay.

CARRIED

**SA18.211 Notice of Motion - Dogs on Leash Adelaide Street Reserve Greenwell Point**

**HPERM Ref:  
D18/314490**

**Recommendation (Item to be determined under delegated authority)**

That Council

1. Reaffirms its dog on leash policy for the identified areas
  - a. Anzac Reserve (Greenwell Point)
  - b. Foreshore Reserve (Greenwell Point)
  - c. Adelaide Street Boat ramp (Greenwell Point)
  - d. Adelaide Street Reserve (Greenwell Point)
2. Undertake a trial of new signage printed on pathways
3. Consider a fenced dog off leash area for the community of Greenwell Point, possible location being the Council owned overflow carpark, West Street.

**RESOLVED** (Clr Pakes / Clr Watson)

MIN18.703

That Council

1. Reaffirms its dog on leash policy. Council does not support the establishment of dog off leash areas in the following locations:
  - a. Anzac Reserve (Greenwell Point)
  - b. Foreshore Reserve (Greenwell Point)
  - c. Adelaide Street Boat ramp (Greenwell Point)
  - d. Adelaide Street Reserve (Greenwell Point)
2. Undertake a trial of new signage printed on pathways
3. Defer the consideration of a fenced dog off leash area for the community of Greenwell Point to the October Strategy & Assets Committee meeting to allow time to consult with the Community Consultative Body and its Sub-committee.

CARRIED

**SA18.223 New Shoalhaven Bridge - Nowra**

**HPERM Ref:  
D18/305160**

**Recommendation (Item to be determined under delegated authority)**

The Council authorise the General Manager to:

1. Make a submission to the Roads and Maritime Services on behalf of Council in relation to the RMS proposal to construct an additional bridge crossing of the Shoalhaven River immediately west of the crossing that currently connects Bomaderry to Nowra. The submission is to cover the matters contained within this report and specifically highlight the following:
  - a. Council is adamant that its preferred option is for grade separated intersections and does not support at grade treatments;
  - b. There is likely to be significant upstream and downstream impacts following construction of the Nowra bridge project. The bridge project, in conjunction with the Berry to Bomaderry upgrade, will bring forward the need to extend 3 lanes of traffic in each direction continuous through Bomaderry and South Nowra;
  - c. With regards to urban design, Council requests that the RMS urban design team agrees

to a plan and process that involves Council staff in the urban design to ensure integration between the Nowra Bridge project and the Council's river foreshore masterplan;

- d. Opportunities exist for RMS residual assets that may have the potential to enhance some of Council's long term projects, and Council requests that the RMS work closely with Council staff to achieve the best value for money from residual assets.
2. Make further submissions as the design process commences, briefing Councillors regularly and reporting back to Council as required.
3. Request RMS agreement to further discuss its requirements for the occupation of Council owned land and to negotiate agreements subject to formal Council approval, for the acquisition of various properties.

**RESOLVED** (Clr Watson / Clr White)

MIN18.704

That Council

1. Make a submission to the Roads and Maritime Services on behalf of Council in relation to the RMS proposal to construct an additional bridge crossing of the Shoalhaven River immediately west of the crossing that currently connects Bomaderry to Nowra. The submission is to cover the matters contained within this report and specifically highlight the following:
  - a. Council is adamant that its preferred option is for grade separated intersections and does not support at grade treatments;
  - b. There is likely to be significant upstream and downstream impacts following construction of the Nowra bridge project. The bridge project, in conjunction with the Berry to Bomaderry upgrade, will bring forward the need to extend 3 lanes of traffic in each direction continuous through Bomaderry and South Nowra;
  - c. With regards to urban design, Council requests that the RMS urban design team agrees to a plan and process that involves Council staff in the urban design to ensure integration between the Nowra Bridge project and the Council's river foreshore masterplan;
  - d. Opportunities exist for RMS residual assets that may have the potential to enhance some of Council's long term projects, and Council requests that the RMS work closely with Council staff to achieve the best value for money from residual assets.
2. Make further submissions as the design process commences, briefing Councillors regularly and reporting back to Council as required.
3. Request RMS agreement to further discuss its requirements for the occupation of Council owned land and to negotiate agreements subject to formal Council approval, for the acquisition of various properties.
4. Make urgent representations to RMS (copied to Shelley Hancock MP and Gareth Ward MP) with respect to
  - a. the removal of the traffic lights at the intersection with the Riverview Road precinct;
  - b. the need to continue planning for the Western Bypass of Nowra.

CARRIED

**SA18.218 Options for Rate Relief for Drought-Affected Farmers**

**HPERM Ref:  
D18/303835**

Clr Findley – Declaration of Conflict of Interest – Less than significant pecuniary interest declaration – left the room and will not take part in discussion or vote – She is the director/secretary of Brooman Farm Co which may or may not benefit from Drought Relief assistance.

Note: Clr Findley left the meeting at 6.44pm

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Note the actions taken to date in promoting the NSW Government's Drought Assistance.
2. Amend its Hardship Policy to allow all Farmland rated property owners experiencing financial hardship due to the drought to make an application to have their rates deferred to the 2019/20 financial year.
3. Endorse the issue of two Drought Relief Waste Disposal vouchers for each Shoalhaven property with a 'Farmland' or 'Farmland – Dairy Farmers' rating.
4. Place the financial assistance measures it proposes for drought-affected farmland on public notice, in accordance with Section 356 of the Local Government Act, and receive a further report following the notification period and review any written submissions received.
5. Note that Council staff, as an interim measure, will process any payment plan for the 2018/19 financial year submitted by eligible farmers experiencing financial hardship.
6. Promote the measures outlined in this report that provide practical support to drought affected farmers across the Shoalhaven.

**RESOLVED** (Clr Pakes / Clr White)

MIN18.705

That Council:

1. Note the actions taken to date in promoting the NSW Government's Drought Assistance.
2. Amend its Hardship Policy to allow all Farmland rated property owners experiencing financial hardship due to the drought to make an application to have their rates deferred to the 2019/20 financial year.
3. Endorse the issue of two Drought Relief Waste Disposal vouchers for each Shoalhaven property with a 'Farmland' or 'Farmland – Dairy Farmers' rating.
4. Place the financial assistance measures it proposes for drought-affected farmland on public notice, in accordance with Section 356 of the Local Government Act, and receive a further report following the notification period and review any written submissions received.
5. Note that Council staff, as an interim measure, will process any payment plan for the 2018/19 financial year submitted by eligible farmers experiencing financial hardship.
6. Promote the measures outlined in this report that provide practical support to drought affected farmers across the Shoalhaven.

CARRIED

Note: Clr Findley returned to the meeting at 6.50pm

**SA18.230 Water rebate drought affected Farmers**

**HPERM Ref:  
D18/281564**

**Recommendation**

That Council

1. Provide upon application a water rebate to customers classified for the purposes of water consumption as rural/agricultural to take effect from 1 October 2018 and for the duration of the drought.
2. The rebate be calculated as a 50% reduction of the water usage charge for the difference between the calculated daily average consumption on a billed account and the daily average consumption of the previous corresponding three periods.
3. This proposal be publicly notified in accordance with Section 356 of the Local Government Act, and a further report be provided following the notification period and review of any written submissions received.

**RECOMMENDATION (Clr Pakes / Clr White)**

That Council

1. Provide upon application a water rebate to customers classified for the purposes of water consumption as rural/agricultural to take effect from 1 October 2018 and for the duration of the drought.
2. The rebate be calculated as a 50% reduction of the water usage charge for the difference between the calculated daily average consumption on a billed account and the daily average consumption of the previous corresponding three periods.
3. This proposal be publicly notified in accordance with Section 356 of the Local Government Act, and a further report be provided following the notification period and review of any written submissions received.

CARRIED

**REPORT OF THE BUSINESS & EMPLOYMENT DEVELOPMENT  
COMMITTEE - 22 AUGUST 2018**

**BE18.22 Membership - new members**

**HPERM Ref:  
D18/237405**

**Recommendation (item to be determined under delegated authority)**

That:

1. The report outlining the new representatives for Shoalhaven Secondary Schools and TAFE NSW be received for information.
2. Mary-Jean Ardent and Steve Prothero be appointed as community member representatives.

**RESOLVED (Clr Pakes / Clr White)**

MIN18.706

That:

1. The report outlining the new representatives for Shoalhaven Secondary Schools and TAFE NSW be received for information.
2. Mary-Jean Ardent and Steve Prothero be appointed as community member representatives.

CARRIED

## REPORT OF THE INCLUSION & ACCESS ADVISORY GROUP - 3 SEPTEMBER 2018

**IA18.13 Beach Wheelchair Access**

**HPERM Ref:  
D18/276058**

**Recommendation (item to be determined under delegated authority)**

That:

1. The report regarding Beach Wheelchair Access be received for information;
2. Council install signage at each of the Beach Wheelchair Access locations advising that wheelchairs are available and with contact details for hire.

**RESOLVED** (Clr Pakes / Clr White)

MIN18.707

That:

1. The report regarding Beach Wheelchair Access be received for information;
2. Council install signage at each of the Beach Wheelchair Access locations advising that wheelchairs are available and with contact details for hire.

CARRIED

**IA18.15 Application for Membership - Grace Kennedy**

**HPERM  
D18/286049**

**Ref:**

**Recommendation (item to be determined under delegated authority)**

That Grace Kennedy be appointed as a member of the Inclusion and Access Committee.

**RESOLVED** (Clr Gash / Clr White)

MIN18.708

That Grace Kennedy be appointed as a member of the Inclusion and Access Committee.

CARRIED

## REPORTS

**SA18.214 Gateway Park - Nowra**

**HPERM Ref:  
D18/213658**

**Recommendation (Item to be determined under delegated authority)**

That Council determine to put the Gateway Park project on hold until RMS finalise their plans regarding the new bridge crossing.

**RESOLVED** (Clr Gash / Clr White)

MIN18.709

That Council determine to put the Gateway Park project on hold until RMS finalise their plans regarding the new bridge crossing.

CARRIED

**SA18.215 Redesign of Bay and Basin Hub and proceed to detail design**

**HPERM Ref:  
D18/288050**

**Recommendation (Item to be determined under delegated authority)**

That Council agree to progress on the Bay and Basin Hub by:

1. Endorsing the revised concept plans; and
2. Proceed to detail design for the Bay and Basin Hub featuring the inclusions of a learn to Swim/Therapy pool and exclusion of library facilities.

**RESOLVED** (Clr Pakes / Clr Gartner)

MIN18.710

That Council agree to progress on the Bay and Basin Hub by:

1. Endorsing the revised concept plans; and
2. Proceed to detail design for the Bay and Basin Hub featuring the inclusions of a learn to Swim/Therapy pool and exclusion of library facilities.

CARRIED

**SA18.216 Floodlighting Charges Review**

**HPERM Ref:  
D18/295712**

**Recommendation**

That:

1. The Floodlighting fee for sportsgrounds be amended to \$0.47/kwhr for the 2018/19 financial year.
2. The Floodlighting fee is to be Consumer Price Indexed (CPI) annually thereafter, in line with Council's other Fees & Charges, and adjusted to accommodate any future increases to electricity charges beyond CPI.
3. All fees for sportsground floodlighting for local clubs, be waived and no charges to apply, for the period 1 July 2017 to 30 March 2019. This includes both Council and Management Committee public facilities.
4. Local clubs be reimbursed for any invoices already paid for sportsground floodlighting for the period 1 July 2017 to 30 March 2019. Local clubs at Management Committee facilities to be refunded from the Sportsgrounds operational budget.
5. 2018/19 Floodlight fees for local clubs be charged quarterly from 1 April 2019.
6. Council staff to administer all invoicing, and payments for floodlighting to be made directly from clubs to Management Committees where applicable.
7. Staff to ensure that all electricity accounts are held in the name of Shoalhaven City Council or Management Committee. Local clubs at all public facilities are to be invoiced according to this Resolution.
8. Staff install floodlight controllers on all Council sportsgrounds by 1 April 2019, subject to funding availability.
9. Council allocate the balance of \$42,500 to the Floodlight Controllers budget, required to facilitate the installation of illuminators at currently unfunded sportsgrounds, thus enabling all controllers to be in place and operational by 1 April 2019.
10. Amendments to the Floodlighting fee (Fees and Charges Policy) be placed on Public Exhibition for a period of 28 days, in accordance with Section 705 of the Local Government Act. If no adverse comments are received, the amended Policy be deemed adopted.



11. Staff amend the Sportsground Management Policy to reflect this Resolution, and the Policy be placed on Public Exhibition for a period of 28 days. If no adverse comments are received, they amended Policy be deemed adopted.

**RECOMMENDATION** (Clr Gartner / Clr Cheyne)

That:

1. The Floodlighting fee for sportsgrounds be amended to \$0.47/kwhr for the 2018/19 financial year.
2. The Floodlighting fee is to be Consumer Price Indexed (CPI) annually thereafter, in line with Council's other Fees & Charges, and adjusted to accommodate any future increases to electricity charges beyond CPI.
3. All fees for sportsground floodlighting for local clubs, be waived and no charges to apply, for the period 1 July 2017 to 30 March 2019. This includes both Council and Management Committee public facilities.
4. Local clubs be reimbursed for any invoices already paid for sportsground floodlighting for the period 1 July 2017 to 30 March 2019. Local clubs at Management Committee facilities to be refunded from the Sportsgrounds operational budget.
5. 2018/19 Floodlight fees for local clubs be charged quarterly from 1 April 2019.
6. Council staff to administer all invoicing, and payments for floodlighting to be made directly from clubs to Management Committees where applicable.
7. Staff to ensure that all electricity accounts are held in the name of Shoalhaven City Council or Management Committee. Local clubs at all public facilities are to be invoiced according to this Resolution.
8. Staff install floodlight controllers on all Council sportsgrounds by 1 April 2019, subject to funding availability.
9. Council allocate the balance of \$42,500 to the Floodlight Controllers budget, required to facilitate the installation of illuminators at currently unfunded sportsgrounds, thus enabling all controllers to be in place and operational by 1 April 2019.
10. Amendments to the Floodlighting fee (Fees and Charges Policy) be placed on Public Exhibition for a period of 28 days, in accordance with Section 705 of the Local Government Act. If no adverse comments are received, the amended Policy be deemed adopted.
11. Staff amend the Sportsground Management Policy to reflect this Resolution, and the Policy be placed on Public Exhibition for a period of 28 days. If no adverse comments are received, they amended Policy be deemed adopted.

CARRIED

FOR: Clr Wells, Clr Gash, Clr Findley, Clr White, Clr Gartner, Clr Cheyne, Clr Levett, Clr Pakes, Clr Watson, Clr Kitchener and Russ Pigg

AGAINST: Clr Proudfoot

**SA18.217 Proposed Submission to Everyone Can Play - Draft  
Guideline on Creating Inclusive Playspaces**

**HPERM Ref:  
D18/280615**

**Recommendation (Item to be determined under delegated authority)**

That Council endorse the draft submission at Attachment 1 on the Everyone Can Play Draft Guideline and submit to the NSW Department of Planning and Environment, Office of Open Space and Parklands.

**RESOLVED** (Clr Gartner / Clr Cheyne)

MIN18.711

That Council endorse the draft submission at Attachment 1 on the Everyone Can Play Draft Guideline and submit to the NSW Department of Planning and Environment, Office of Open Space and Parklands.

CARRIED

**SA18.218 Options For Rate Relief For Drought-Affected Farmers**

**HPERM REF:  
D18/303835**

Item dealt with earlier in the meeting see MIN18.705

**SA18.219 Receive Money from South Coast Regional Tourism Organisation (SCRTO)**

**HPERM Ref:  
D18/304069**

**Recommendation (Item to be determined under delegated authority)**

That Shoalhaven City Council

1. Receive the report for information and accept the payment of \$2,312.48.
2. Council write to the partners of SCRTO and thank them for their long-term partnership and collaboration.

**RESOLVED** (Clr Proudfoot / Clr White)

MIN18.712

That Shoalhaven City Council

1. Receive the report for information and accept the payment of \$2,312.48.
2. Council write to the partners of SCRTO and thank them for their long-term partnership and collaboration.

CARRIED

**SA18.220 Continuation of Road Safety Officer Program (to 30 June 2021)**

**HPERM Ref:  
D18/288483**

**Recommendation (Item to be determined under delegated authority)**

That Council write to Bernard Carlon, Executive Director (Centres for Road Safety and Maritime Safety) advising that Council accepts the invitation to participate in the revised Local Government Road Safety Program (LGRSP) until 30 June 2021, in particular the 50/50 funding agreement for the Road Safety Officer (RSO) position.

**RESOLVED** (Clr Findley / Clr Gartner)

MIN18.713

That Council write to Bernard Carlon, Executive Director (Centres for Road Safety and Maritime Safety) advising that Council accepts the invitation to participate in the revised Local Government Road Safety Program (LGRSP) until 30 June 2021, in particular the 50/50 funding agreement for the Road Safety Officer (RSO) position.

CARRIED

**SA18.221 Local Government Road Safety Program 2018/19  
(Approved Projects)**

**HPERM Ref:  
D18/288506**

**Recommendation**

That Council writes to NSW Roads and Maritime Services (RMS) thanking it for its funding assistance towards the 2018/19 Road Safety Program and accept and vote the grant funding offer of \$11,400 from RMS as follows:

1. \$900 for Shoalhaven Look out before you step out pedestrian safety
2. \$600 for Shoalhaven Youth Graduated Licensing Scheme (GLS)
3. \$4200 for Shoalhaven Free Cuppa for the Driver Fatigue program
4. \$200 for Motorcycle Safety- Motorcycle Awareness Week
5. \$500 for the Safety around Schools Forum
6. \$5000 for Bike Week
7. Slow Down / Hold my Hand / There's Kids Around Pedestrian safety - Little Blue Dinosaur campaign (no funds required)
8. Speed Monitoring on Local Roads (paid directly by RMS).
9. Breath Testing at Local Events (paid directly by RMS).
10. 65 + Older Drivers Presentations (paid directly by RMS).
11. U turn the Wheel youth program (paid directly by Rotary).

**RECOMMENDATION** (Clr Proudfoot / Clr White)

That Council writes to NSW Roads and Maritime Services (RMS) thanking it for its funding assistance towards the 2018/19 Road Safety Program and accept and vote the grant funding offer of \$11,400 from RMS as follows:

1. \$900 for Shoalhaven Look out before you step out pedestrian safety
2. \$600 for Shoalhaven Youth Graduated Licensing Scheme (GLS)
3. \$4200 for Shoalhaven Free Cuppa for the Driver Fatigue program
4. \$200 for Motorcycle Safety- Motorcycle Awareness Week
5. \$500 for the Safety around Schools Forum
6. \$5000 for Bike Week
7. Slow Down / Hold my Hand / There's Kids Around Pedestrian safety - Little Blue Dinosaur campaign (no funds required)
8. Speed Monitoring on Local Roads (paid directly by RMS).
9. Breath Testing at Local Events (paid directly by RMS).
10. 65 + Older Drivers Presentations (paid directly by RMS).
11. U turn the Wheel youth program (paid directly by Rotary).

**CARRIED**

**SA18.222 Bolong Road / Back Forest Road - Unsuitable Material**

**HPERM Ref:  
D18/302406**

**Recommendation (Item to be determined under delegated authority)**

That Council notes in respect to the works on Bolong Road:

1. That the removal of unsuitable material is required at the Bolong Road shoulder widening/safety improvement works 400m east of Broughton Creek;
2. The value of this work is estimated to be \$359,678.40 (GST exclusive);
3. It will be managed as a variation under the terms of the contract with Select Civil Pty Ltd;
4. Funding for this additional work is being sought from external sources.

**RESOLVED** (Clr Findley / Clr White)

MIN18.714

That Council notes in respect to the works on Bolong Road:

1. That the removal of unsuitable material is required at the Bolong Road shoulder widening/safety improvement works 400m east of Broughton Creek;
2. The value of this work is estimated to be \$359,678.40 (GST exclusive);
3. It will be managed as a variation under the terms of the contract with Select Civil Pty Ltd;
4. Funding for this additional work is being sought from external sources.

CARRIED

**SA18.223 New Shoalhaven Bridge - Nowra**

**HPERM REF:  
D18/305160**

Item dealt with earlier in the meeting see MIN18.704.

**SA18.224 Crown Land Management Act 2016**

**HPERM Ref:  
D18/305448**

**Recommendation (Item to be determined under delegated authority)**

That the General Manager be authorised to make submissions to the Minister responsible for administration of the Crown Lands Management Act 2016 in relation to (a) the classification of specific Crown reserves as operational land, (b) the categorisation of specific Crown reserves which have been classified as community land, and (c) proposed changes of reserve purpose(s).

**RESOLVED** (Clr Pakes / Clr White)

MIN18.715

That the General Manager be authorised to make submissions to the Minister responsible for administration of the Crown Lands Management Act 2016 in relation to (a) the classification of specific Crown reserves as operational land, (b) the categorisation of specific Crown reserves which have been classified as community land, and (c) proposed changes of reserve purpose(s).

CARRIED

**SA18.225 Classification of Land - Lot 137 DP 1236274 - Vendetta  
St Nowra**

**HPERM Ref:  
D18/298418**

**Recommendation**

That Council resolve to classify the land described as Lot 137 DP 1236274 Vendetta Street Nowra, as Operational Land.

**RECOMMENDATION (Clr Gash / Clr Wells)**

That Council resolve to classify the land described as Lot 137 DP 1236274 Vendetta Street Nowra, as Operational Land.

CARRIED

**SA18.226 Proposed Licence to Berry Riding Club Inc**

**HPERM Ref:  
D18/260965**

**Recommendation**

That Council resolves to:

1. Enter into a 5 year licence agreement over Lot 6 DP 1188080 at Schofields Lane Berry with a 5 year option period with Berry Riding Club Incorporated commencing at an annual rent of \$10,702.84 + GST with annual CPI increases.
2. Approve the allocation of rent received under the licence agreement into the Property Reserve Restricted Asset Account.
3. Approve that the Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed otherwise the General Manager be authorised to sign any documentation necessary to give effect to this resolution.

**RECOMMENDATION (Clr Wells / Clr Pakes)**

That Council resolves to:

1. Enter into a 5 year licence agreement over Lot 6 DP 1188080 at Schofields Lane Berry with a 5 year option period with Berry Riding Club Incorporated commencing at an annual rent of \$3,000.00 + GST with annual CPI increases as offered by Berry Riding Club.
2. Approve the allocation of rent received under the licence agreement into the Property Reserve Restricted Asset Account.
3. Approve that the Common Seal of the Council of the City of Shoalhaven be affixed to any documents required to be sealed otherwise the General Manager be authorised to sign any documentation necessary to give effect to this resolution.

CARRIED

**SA18.227 Rent Waivers for Leases and/or Licences - Council  
Owned or Managed Buildings/Property**

**HPERM Ref:  
D18/305852**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Notes that no rental fees have been waived since September 2015;
2. Resolves to rescind MIN15.597C which required submission of a quarterly report on rent waivers; and

3. Undertakes to report annually as Council has not waived any rental fees since the recommendation of MIN15.597C in September 2015.

**RESOLVED** (Clr Gartner / Clr White)

MIN18.716

That Council:

1. Notes that no rental fees have been waived since September 2015;
2. Resolves to rescind MIN15.597C which required submission of a quarterly report on rent waivers; and
3. Undertakes to report annually as Council has not waived any rental fees since the recommendation of MIN15.597C in September 2015.

CARRIED

**SA18.228 Holiday Haven Tourist Parks - End of Year Report**

**HPERM Ref:  
D18/190107**

**Recommendation (Item to be determined under delegated authority)**

The Holiday Haven Tourist Parks – End of Year Report be received for information with Council noting the following highlights;

1. Tourist park income is up 4.5% on last year and exceeded total budgeted income by 1%
2. Overall expenses were up on the previous year by 6.4% and up on budget by 2.1%.
3. Holiday Haven consolidated park occupancy increased 2.2% on 16/17.
4. Holiday Haven net operating result for FY 17/18 was 2.4% below budget and 1.5% above 16/17 results.

**RESOLVED** (Clr Proudfoot / Clr White)

MIN18.717

That

1. The Holiday Haven Tourist Parks – End of Year Report be received for information with Council noting the following highlights;
  - a. Tourist park income is up 4.5% on last year and exceeded total budgeted income by 1%
  - b. Overall expenses were up on the previous year by 6.4% and up on budget by 2.1%.
  - c. Holiday Haven consolidated park occupancy increased 2.2% on 16/17.
  - d. Holiday Haven net operating result for FY 17/18 was 2.4% below budget and 1.5% above 16/17 results.
2. The 'Shoalhaven' name and/or logo be displayed on all Holiday Haven marketing and promotional materials.

CARRIED

**SA18.229 Proposed Residential Subdivision - Mundamia Urban  
Release Area - George Evans and Jonsson Roads  
Mundamia (SSD7169)**

**HPERM Ref:  
D18/202447**

**Recommendation (Item to be determined under delegated authority)**

That Council:

1. Provide 'in-principle' support to enter into a Voluntary Planning Agreement as per the draft consent issued by the NSW Department of Planning and Environment;
2. Upon determination of the application, by the NSW Department of Planning and Environment, process the draft Voluntary Planning Agreement as per legislative requirements (the draft VPA needs to be reported to Council and exhibited); and
3. Supports 'in principle' the request for financial contribution to the construction of traffic calming devices associated with this proposed subdivision including allocation of the necessary funds for contribution to the necessary traffic calming devices to that extent Council confirms its share (calculated to be \$135,979.26) will be payable upon completion of the works as requested by the applicant.

**RESOLVED** (Clr Gartner / Clr White)

MIN18.718

That Council:

1. Provide 'in-principle' support to enter into a Voluntary Planning Agreement as per the draft consent issued by the NSW Department of Planning and Environment;
2. Upon determination of the application, by the NSW Department of Planning and Environment, process the draft Voluntary Planning Agreement as per legislative requirements (the draft VPA needs to be reported to Council and exhibited); and
3. Supports 'in principle' the request for financial contribution to the construction of traffic calming devices associated with this proposed subdivision including allocation of the necessary funds for contribution to the necessary traffic calming devices to that extent Council confirms its share (calculated to be \$135,979.26) will be payable upon completion of the works as requested by the applicant.

CARRIED

**SA18.230 Water Rebate Drought Affected Farmers**

**HPERM REF:  
D18/281564**

Item dealt with earlier in the meeting.

**Introduction of Items as Matters of Urgency**

**RESOLVED** (Clr Pakes / Clr White)

MIN18.719

That the following addendum reports be introduced as matters of urgency:

1. SA18.231 Waste Expo Australia

CARRIED

The Chairperson ruled the matters as ones of urgency as they relate to urgent business of Council and allowed their introduction.

## ADDENDUM REPORTS

### SA18.231 Waste Expo Australia

HPERM Ref:  
D18/317870

#### Recommendation (Item to be determined under delegated authority)

That Council

1. Notes the details of the Waste Expo Australia scheduled for 3 and 4 October 2018 in Melbourne, Victoria.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

**RESOLVED** (Clr Pakes / Clr White)

MIN18.720

That Council

1. Notes the details of the Waste Expo Australia scheduled for 3 and 4 October 2018 in Melbourne, Victoria.
2. Authorises available Councillors to attend the conference and such attendance be deemed Council Business.
3. Travel, registration fees, accommodation and all reasonable out-of-pocket expenses be met in accordance with its adopted policy.
4. Request Councillors attending the conference to provide a written report within 30 days of returning from the conference.

CARRIED

### Procedural Motion - Matters of Urgency

**RESOLVED** (Clr Watson / Clr Pakes)

MIN18.721

That an additional item regarding DS18/1343 - 8 Admiralty Crescent, Huskisson be introduced as a matter of urgency.

CARRIED

The chairperson ruled the matter as urgent as it is intended for the agenda of a forthcoming Development Committee meeting.

### SA18.232 DS18/1343 - 8 Admiralty Crescent Huskisson

**RESOLVED** (Clr Watson / Clr Pakes)

MIN18.722

That the matter of DS18/1343 - 8 Admiralty Crescent, Huskisson – be brought for consideration at a future Development Committee meeting due to the significant public interest in the development.

CARRIED



There being no further business, the meeting concluded, the time being 7.11.

Clr Wells  
CHAIRPERSON