

MINUTES OF THE INCLUSION & ACCESS ADVISORY GROUP

Meeting Date: Monday, 3 September 2018

Location: Osprey Training Room, Level 1, City Administrative Building, Bridge Road, Nowra

Time: 11.00am

The following members were present:

Clr Nina Cheyne – Chairperson
Clr Patricia White
Mr Arthur Ball
Mr Bill Deaves
Mr Theo Bagou
Ms Annette Pham
Ms Kylie Knight
Ms Nola Stephens
Ms Leonie Dippel
Ms Jackie Kay
Mr Chris Mitchell

Others Present:

Susan Edwards – Manage Community and Recreation
Colin Wood – Building and Compliance Manager
Brad Davis – Manager Asset Strategy
Melissa Andrews – Community Development Officer
Coralie Bell – Tourism Manager
Kristy Mayhew – Tourism Marketing Specialist
Liliana Hutchinson – Social Infrastructure Planner

Apologies / Leave of Absence

Apologies were received from Mel Gorman, Clr Alldrick, Tom Dimec, Stephen Taylor

Confirmation of the Minutes

RESOLVED (Nola Stephens / Arthur Ball)

That the Minutes of the Inclusion & Access Advisory Group held on Monday 04 June 2018 be confirmed.

CARRIED

Business Arising from Previous Minutes

Brad Davis – Assets Strategy Manager advised the Item IA18.12 from the previous minutes has been actioned and an onsite meeting was held. The White Sands toilet location is 22nd on the priority list to be upgraded, however investigations are underway into plans for a lift and change facility that may be incorporated into the current site.

Declarations of Interest

Nil

PRESENTATIONS

IA18.18 Presentation - Boongaree (Berry District Park)

Liliana Hutchinson – Social Infrastructure Planner addressed the meeting in relation to Boongaree (previously known as Berry District Park).

Liliana tabled a plan of the precinct and advised where the proposed Lift and Change facility would be located. There are 3 identified accessible car parks off North Street.

The following features of the Park were discussed:

- The Amphitheatre has been designed to allow access up and down, however the design is still yet to be completed.
- The footpaths within the vicinity will be made of concrete to allow for accessibility.
- The ground materials are proposed to be a mixture of sand, mulch and wet pour.
- Accessibility has been taken into consideration into the use of BBQ's and Bubblers
- There is a proposed dog off leash area toward the back of the park.

The planning phase is coming to an end and the equipment will be chosen soon, if there is any specific equipment that the Committee would like to be considered, please forward information to Council, attention Liliana Hutchinson.

Clr Cheyne acknowledged the staff working on this project and thanked them for consulting with this committee.

RESOLVED (By consent)

That a survey be distributed to the members in relation to the equipment proposed at Boongaree (Berry District Park).

CARRIED

REPORTS

IA18.14 Tourism Marketing Update

HPERM Ref:
D18/282537

Kristy Mayhew – Tourism Marketing Specialist addressed the meeting in relation to Tourism Marketing Update and advised that the marketing team has been working on the Visitors Guide and the website.

If the Committee wasn't yet aware, there is a website ATDW (Australian Tourism Data

Warehouse), also Get Connected with Visit NSW, where businesses can update their information for consumers. Listings now have to go through an option process to list what accessibility they provide. Existing listings will have to go through the same process when they renew their information.

Kristy is also putting a Working Group together to have input into the guide and asked for volunteers who would like to be part of the project. Jackie Kay, Kylie Knight, Annette Pham and Arthur Ball advised they would be interested.

Arthur Ball advised that he recently visited Terrigal and Cessnock and while there obtained their visitor guides and neither guides contained accessible information.

Recommendation (Item to be determined under delegated authority)

That the report be received for information.

RESOLVED (By consent)

That:

1. The report regarding Tourism Marketing Update be received for information;
2. A request be sent to the Shoalhaven Tourism Advisory Group seeking to invite a member of the Inclusion and Access Committee to become a member.
3. The Inclusion and Access Advisory Committee Representatives of Jackie Kay, Kylie Knight, Annette Pham and Arthur Ball be included on the Working Group for the Visitors Guide.

CARRIED

IA18.13 Beach Wheelchair Access

**HPERM Ref:
D18/276058**

Melissa Andrews – Community Development Officer addressed the meeting advised that following the recent request in relation to the Beach access, staff have investigated and believe that the MOU needs to stay the same and have recommended that day use is preferred. However it is up to the volunteer organisation to best manage the wheelchairs.

It is understandable that multiple day use is not preferred. If the Committee would like an alternative option and not happy the Committee can recommend changes to the MOU which will need to be adopted by Council.

Annette Pham advised that she doesn't agree with the MOU and the wheelchairs being used for days and weeks at a time.

Melissa Andrews advised that there are 11 wheelchairs in total at 7 locations, some of the locations have 2 wheelchairs, being an adult and a child size.

Council can communicate with the caretakers of the wheelchairs if there are reports of misuse or unfair use of the chairs in the future.

It was advised that the Beach Wheelchairs are not very well advertised, and that signage at Beach Access should state that Beach Wheelchairs are located in "the following locations".

Recommendation (Item to be determined under delegated authority)

The Inclusion and Access Advisory Group receive the report for information.

RECOMMENDATION (Theo Bagou / Bill Deaves)

That:

1. The report regarding Beach Wheelchair Access be received for information;
2. Council install signage at each of the Beach Wheelchair Access locations advising that wheelchairs are available and with contact details for hire.

CARRIED

IA18.14 TOURISM MARKETING UPDATE

**HPERM REF:
D18/282537**

Item dealt with earlier/later in the meeting.

IA18.15 Application for Membership - Grace Kennedy

**HPERM Ref:
D18/286049**

Recommendation

That Grace Kennedy be appointed as a member of the Inclusion and Access Committee.

RECOMMENDATION (By consent)

That Grace Kennedy be appointed as a member of the Inclusion and Access Committee.

CARRIED

IA18.16 Egans Lane Carpark - Walkway

**HPERM Ref:
D18/275998**

Colin Wood – Building and Compliance Manager advised that the Rangers will investigate the pathway marking and monitor the motorist behaviour. A report will be submitted to the Committee.

Arthur Ball suggested that bollards be installed at each end of the parking bay.

Colin Wood advised that he will have staff look into the costs and options of repainting the pathway.

It was also suggested that awareness signage could be installed stating that it is a carpark and that pedestrians need to give way to cars.

Recommendation (Item to be determined under delegated authority)

That the report regarding Egans Lane Carpark – Walkway be received for information.

RESOLVED (By consent)

That:

1. The report regarding Egans Lane Carpark – Walkway be received for information;
2. A report be submitted to the Committee following investigations into the pathway condition and options for repainting.

CARRIED

IA18.17 Parking Issues - Shoalhaven Community Transport Service

**HPERM Ref:
D18/294137**

Leonie Dippel – Shoalhaven Community Transport (SCT) addressed the meeting and advised that, SCT is a service provider for elderly, frail and people with mobility issues. The drivers are volunteers who are providing the Community a service, there are insufficient parking spaces for vehicles in various locations throughout the Shoalhaven and SCT do not fall under Bus or taxi Legislation.

SCT is seeking support from the Inclusion and Access Committee to get answers from Council in relation to additional parking or lenience for their organisation when parking and/or loading/unloading their passengers.

Brad Davis – Asset Strategy Manager advised that the Traffic unit and the Traffic Committee would like to look at this as a wholistic approach of where all the issues of parking are and requested that SCT forward a submission to Council including locations, times, and vehicle sizes.

Leonie advised that she would forward a submission to Council with requests.

Recommendation (Item to be determined under delegated authority)

That parking issues be addressed for providers who deliver community transport services to people with limited mobility, and which do not fall within taxi or bus operator legislation.

RESOLVED (By consent)

That the report regarding Parking Issues – Shoalhaven Community Transport be received for information.

CARRIED

GENERAL BUSINESS

IA18.19 Additional Item - Medium Density

Chris Mitchell addressed the meeting in relation to the recent resolution by Council regarding the Proposed Medium Density DCP Amendments.

Jenna Tague – Coordinator – Policy and Planning attended to respond to Council's decision and advised that another opportunity to make a Deputation is available as a Rescission Motion has been lodged on the Item.

Chris advised that regardless of the Silver, Gold, Platinum level, it just needs to be workable for the majority of the community.

RESOLVED (By consent)

That the additional item relating to Medium Density be received for information.

CARRIED

IA18.20 Additional Item - Nowra CBD Inclusive Businesses

Kylie Knight advised that in relation to the Inclusive Businesses, more money is on offer. The Nowra CBD Revitalisation Strategy Committee have allocated \$15,000 to Access Improvement Financial Assistance Program and \$3,000 to Proudly Accessible Business Project.

It was suggested that Kylie address the Nowra CBD Revitalisation Strategy Committee in relation to this initiative.

Kylie requested that the Committee members forward her their priorities from a user perspective,

which she will collate and put together a presentation prior to Kylie addressing the Nowra CBD Committee.

RESOLVED (By consent)

That the additional item relating to Nowra CBD Inclusive Businesses be received for information.

CARRIED

IA18.21 Additional item - Radiant Heaters - Update

Kevin Norwood – Aquatics Manager addressed the meeting to provide an update and response to the previous meeting motion/request that Heaters be installed in all Leisure Centre changerooms and advised the following:

- There are certain complexities when it comes to heating and radiant heaters in changerooms. Managers are looking into a fan heater with key access so children aren't able to access or injure themselves. The Heaters need to have heat control.
- Council is developing plans for upgrades to centres and when the redesign is developed consideration will be given in relation to heating in the changerooms.

Annette Pham suggested that Council investigate the toilet roll holder locations in the accessible change rooms because the dispenser is too low when a large roll is used.

Action: Kevin Norwood advised that he would investigate the location of the large toilet roll holders and relocate or move higher if needed.

IA18.22 Additional Item - Proposed Media Release - Helping the Economy

Clr Cheyne addressed the meeting advising that she wished to put out a Media Release stating that people with disabilities can help the economy and be a part of the community in an inclusive way.

Clr Cheyne acknowledged the Nowra CBD Revitalisation Strategy Committee for committing fund to the Proudly Inclusive Shoalhaven.

Arthur Ball will draft the Media Release and provide information to Clr Cheyne or to the next meeting.

Kylie Knight suggested that the Committee approach higher earning people with a disability and ask that they contribute and encourage them to be seen in the community.

It was advised that the new touch Eftpos machines can't be seen by visually impaired people.

Annette Pham addressed the meeting and advised that approximately a year ago someone had mentioned about speaking with the Business Chambers.

Melissa Andrews – Community Development Officer advised that the NSW Business Chamber has developed an online resource called the Missed Business Guide.

Colin Wood advised that there are no provisions for Council to enforce businesses to upgrade their premises.

RESOLVED (By consent)

That the Additional Item relating to Proposed Media Release – Helping the Economy be received for information.

CARRIED

IA18.23 Additional Item - Strategic Plan - Update

Melissa Andrews – Community Development Officer thanked all those involved for their contribution to the Strategic Plan for the Committee. Melissa advised that it will be reported to the next meeting.

IA18.24 Additional Item - Accessible Parking and Toilets at Frogs Holla

Nola advised that she had recently attending an event at Frogs Holla where the accessible parking was not in an appropriate location. Nola also questioned the accessible toilets.

Brad Davis – Asset Strategy Manager advised that he would investigate.

There being no further business, the meeting concluded, the time being 12.44pm.

Clr Nina Cheyne
CHAIRPERSON